



eXcellence in IS Solutions
PO Box 920720
Houston, TX 77292-0920
United States
(713) 862-9200

Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
01/11/2016	X6797
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	01/31/2016		Monthly Billing for February
For the service period: February 2016			

Charges	Quantity	Price	Amount
Agreement: *OGB102 Proactive MSP			
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
X-Care Managed Server	3.00	\$264.00	\$792.00
X-Care Reactive Support	11.00	\$120.00	\$1,320.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,352.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,352.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
01/31/2016	X6813
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	03/01/2016		
For the service period: January 2016			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Remote	Jonathan Raines	1.75	130.00	\$227.50
<u>Agreement Billable Time: *OGB103 REactive Support</u>					
	Regular - Onsite	Jonathan Raines	4.25	0.00	\$0.00
	Regular - Remote	Jonathan Raines	2.75	0.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: *OGB103 REactive Support</u>		
Services	(7)	\$0.00

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$227.50
	Sales Tax:	\$0.00
	Invoice Total:	\$227.50

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Invoice Time Detail

Invoice Number: X6813
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
01/11/2016	Troubleshoot issues with read-only Word documents -remove 2nd antivirus Troubleshoot touchpad issues Re-install Office 2010 to fix license code issues Update PCs that are lacking Windows updates	Y	4.25

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
01/04/2016	Help various users with login and printer problems	Y	0.75
01/06/2016	Troubleshoot for JB Work out time for on-site visit	Y	0.25
01/13/2016	Troubleshoot Mary's missing G: drive	Y	0.25
01/22/2016	Evaluate new blackberry device Check up on HP server alerts	Y	0.50
01/26/2016	Volunteer machine has lost domain trust Attempt to fix remotely Schedule with Mary for after lunch Guide Mary through fixing it	Y	0.75
01/28/2016	Update servers and reboot Test to confirm all servers are updated and functioning	Y	2.00

Invoice Time Total: **Billable Hours:** **8.75**



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Bill To:
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Date	Invoice
04/01/2011	X4911
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	05/01/2011		Monthly Billing for May

Charges	Quantity	Price	Amount
Agreement: OGB101 Proactive MSP 09			
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
X-Care Reactive Support	10.00	\$120.00	\$1,200.00
X-Care Managed Server	4.00	\$264.00	\$1,056.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!		Invoice Subtotal:	\$2,496.00
		Sales Tax:	\$0.00
		Invoice Total:	\$2,496.00

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Bill To:
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Date	Invoice
04/30/2011	X4950
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	05/30/2011		

For the service period: April 2011

Services	Work Type	Employee	Hours	Rate	Amount
Agreement Billable Time: OGB101 REACTIVE MSP					
Systems Analyst	After Hours - Remote	Jonathan Raines	2.00	120.00	\$240.00
Systems Analyst	Regular - Onsite	Jonathan Raines	10.00	120.00	\$1,200.00
Systems Analyst	Regular - Remote	Jonathan Raines	4.25	120.00	\$510.00
Total Services:					\$1,950.00

Charges	Quantity	Price	Amount
Agreement: OGB101 REACTIVE MSP			
Surcharge for after-hours support	2.00	\$60.00	\$120.00
Total Charges:			\$120.00

Adjustments	Quantity	Amount
Covered by Agreement: OGB101 REACTIVE MSP		
Services	(16.25)	(\$1,950.00)
Total Adjustments:		(\$1,950.00)

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$120.00
	Sales Tax:	\$0.00
	Invoice Total:	\$120.00

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Invoice Time Detail

Invoice Number: X4950
Company: Office of George Bush

Work Type: After Hours - Remote Member: Raines, J

Date	Staff	Notes	Bill	Hours	Rate	Ext Amt
4/7/2011	Raines, J	Rebooted the servers. Freedom2 did not reboot correctly or quickly.	Y	2.00	120.00	240.00

Work Type: Regular - Onsite Member: Raines, J

Date	Staff	Notes	Bill	Hours	Rate	Ext Amt
4/12/2011	Raines, J	Install new laptop	Y	5.50	120.00	660.00
4/14/2011	Raines, J	Transfer staffer's files and settings to new laptop	Y	2.00	120.00	240.00
4/14/2011	Raines, J	Relink staffer's account, find all of his data, print report on recent files	Y	1.00	120.00	120.00
4/26/2011	Raines, J	Install windows updates and reboot servers	Y	1.50	120.00	180.00

Work Type: Regular - Remote Member: Raines, J

Date	Staff	Notes	Bill	Hours	Rate	Ext Amt
4/5/2011	Raines, J	Research TEAM NIC settings	Y	0.50	120.00	60.00
4/5/2011	Raines, J	Clean up Freedom2 space issues, restart backup	Y	1.00	120.00	120.00
4/8/2011	Raines, J	Check on backups after they failed again today	Y	0.25	120.00	30.00
4/13/2011	Raines, J	Discuss with Mary, coach through, remote in and recreate account	Y	0.50	120.00	60.00
4/19/2011	Raines, J	Remote in, configure Barracude to exclude languages. Go over config with Mary	Y	0.75	120.00	90.00
4/21/2011	Raines, J	Remote in and move staffer's archive emails to new laptop	Y	1.25	120.00	150.00

Invoice Time Total: **Billable Hours:** 16.25



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Bill To:
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Date	Invoice
04/30/2011	X4958
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	05/30/2011		

Service Request Number	8545
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Summary Maine travel and expenses

Services	Work Type	Employee	Hours	Rate	Amount
Agreement Billable Time: OGB101 REACTIVE MSP					
Systems Analyst	Regular - Remote	Jonathan Raines	15.00	120.00	\$1,800.00
Total Services:					\$1,800.00

Expenses	Staff	Price
Agreement Billable Expenses: OGB101 REACTIVE MSP		
Airline Fare	Jonathan Raines	\$399.60
Hotel	Jonathan Raines	\$182.76
Meals	Jonathan Raines	\$82.32
Parking & Tolls	Jonathan Raines	\$47.50
Rental Car	Jonathan Raines	\$130.42
Supplies/Parts - Customer	Jonathan Raines	\$109.32
Total Expenses:		\$951.92

Adjustments	Quantity	Amount
Covered by Agreement: OGB101 REACTIVE MSP		
Services	(15)	(\$1,800.00)
Total Adjustments:		(\$1,800.00)

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$951.92
	Sales Tax:	\$0.00
	Invoice Total:	\$951.92

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X4958
Company: Office of George Bush

Work Type: Regular - Remote Member: Raines, J

Date	Staff	Notes	Bill	Hours	Rate	Ext Amt
4/28/2011	Raines, J	Flight to Boston, drive to Walker's Point	Y	9.00	120.00	1080.00
5/2/2011	Raines, J	Fly back to Houston	Y	6.00	120.00	720.00

Invoice Time Total: **Billable Hours:** **15.00**

Invoice Expense Detail

Invoice Number: X4958
 Company: Office of George Bush

Work Type: Airline Fare Date: 2011/05/03

Date	Staff	Notes	Bill	Ext Amt
5/3/2011	Raines, J	#10 - Airfare - Houston > Boston > Newark > Houston Original Price \$489.60 Credit \$140 for Newark side trip	Y	349.60
5/3/2011	Raines, J	#11 - Baggage Fee - Newark > Houston	Y	25.00
5/3/2011	Raines, J	#29 - Baggage fee for Houston > Boston	Y	25.00

Work Type: Hotel Date: 2011/05/03

Date	Staff	Notes	Bill	Ext Amt
5/3/2011	Raines, J	#28 - Rhumb Line Resort hotel	Y	182.76

Work Type: Meals Date: 2011/05/03

Date	Staff	Notes	Bill	Ext Amt
5/3/2011	Raines, J	#14 - Applebees 4/28/11 9 pm	Y	23.19
5/3/2011	Raines, J	#17 - Applebees 4/29/11 9 pm	Y	20.44
5/3/2011	Raines, J	#18 - Romano's Macaroni Grill - 4/28/11	Y	18.17
5/3/2011	Raines, J	#8 - Panda Express - meal	Y	8.82
5/3/2011	Raines, J	#2 - Wendy's Biddeford ME \$6.84	Y	6.84
5/3/2011	Raines, J	#3 Subway breakfast \$4.86	Y	4.86

Work Type: Parking & Tolls Date: 2011/05/03

Date	Staff	Notes	Bill	Ext Amt
5/3/2011	Raines, J	#5 - New South Parking	Y	35.00
5/3/2011	Raines, J	#15 - Maine Turnpike 14:53	Y	2.00
5/3/2011	Raines, J	#16 - Massachusetts Turnpike 4/28/11	Y	3.50
5/3/2011	Raines, J	#21 - Maine Turnpike - 4/30/11 12:15 \$2.00	Y	2.00
5/3/2011	Raines, J	#22 - New Hampshire Turnpike \$2.00	Y	2.00
5/3/2011	Raines, J	#1 - New Hampshire 4/28/11	Y	2.00

Work Type: Parking & Tolls Date: 2011/05/04

Date	Staff	Notes	Bill	Ext Amt
5/4/2011	Raines, J	#26 - Maine Turnpike - 4/30/11 11:59 am	Y	1.00

Work Type: Rental Car Date: 2011/05/03

Date	Staff	Notes	Bill	Ext Amt
5/3/2011	Raines, J	#6 - Enterprise rental car - Boston	Y	94.48
5/3/2011	Raines, J	#9 - Gas for car	Y	35.94

Work Type: Supplies/Parts - Customer Date: 2011/05/03

Date	Staff	Notes	Bill	Ext Amt
5/3/2011	Raines, J	#13 - Staples - Netgear Ethernet switch and cable ties	Y	109.32

Invoice Expense Total: Billable Expenses: 951.92



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Date	Invoice
04/30/2011	X4959
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	05/30/2011		

Service Request Number	8374
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Summary Kennebunkport startup

Services	Work Type	Employee	Hours	Rate	Amount
Agreement Billable Time: OGB101 REACTIVE MSP					
Systems Analyst	Regular - Onsite	Jonathan Raines	19.00	120.00	\$2,280.00
Project Manager	Regular - Remote	Sean Closson	0.50	120.00	\$60.00
Systems Analyst	Regular - Remote	Jonathan Raines	3.75	120.00	\$450.00
Total Services:					\$2,790.00

Adjustments	Quantity	Amount
Covered by Agreement: OGB101 REACTIVE MSP		
Services	(23.25)	(\$2,790.00)
Total Adjustments:		(\$2,790.00)

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$0.00
	Sales Tax:	\$0.00
	Invoice Total:	\$0.00

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Invoice Time Detail

Invoice Number: X4959
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, J

Date	Staff	Notes	Bill	Hours	Rate	Ext Amt
4/28/2011	Raines, J	Plug in and startup Office - server, router, WIFI, laptops that are here	Y	3.50	120.00	420.00
4/29/2011	Raines, J	Full day of work starting up Kennebunkport	Y	12.00	120.00	1440.00
4/30/2011	Raines, J	Gather documents, setup Pres. Bush's laptop and manage cables at desk	Y	3.50	120.00	420.00

Work Type: Regular - Remote Member: Closson, S

Date	Staff	Notes	Bill	Hours	Rate	Ext Amt
4/25/2011	Closson, S	Prep and planning for trip to Maine	Y	0.50	120.00	60.00

Work Type: Regular - Remote Member: Raines, J

Date	Staff	Notes	Bill	Hours	Rate	Ext Amt
4/8/2011	Raines, J	Plan and purchase tickets	Y	0.50	120.00	60.00
4/25/2011	Raines, J	Meet with Sean to get tech details for trip	Y	0.75	120.00	90.00
5/3/2011	Raines, J	Expenses and documentation, call with Mary	Y	2.50	120.00	300.00

Invoice Time Total: **Billable Hours:** **23.25**



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Date	Invoice
04/30/2016	X6901
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	05/30/2016		
For the service period: April 2016			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Remote	Michael Molenda	4.25	130.00	\$552.50
<u>Agreement Billable Time: OGB103 REactive Support</u>					
	Regular - Onsite	Jonathan Raines	2.00	0.00	\$0.00
	Regular - Remote	Michael Molenda	5.00	0.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: OGB103 REactive Support</u>		
Services	(7)	\$0.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!		Invoice Subtotal: \$552.50
		Sales Tax: \$0.00
		Invoice Total: \$552.50

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Invoice Time Detail

Invoice Number: X6901
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
04/07/2016	Get the server out of storage Setup the Maine server for local access	Y	2.00

Work Type: Regular - Remote Member: Molenda, Michael

Date	Notes	Bill	Hours
04/15/2016	Confirmed backup operation on servers, strategic planning for maintenance windows	Y	1.25
04/15/2016	Continued preparation for Maine server	Y	1.00
04/15/2016	Continued server preparation for move.	Y	1.00
04/21/2016	Reviewed gear onsite. Reviewed out of town visit with Evan/Mary. Discussed renewal of Backup Exec support, Mary will move forward. Checked all server gear - all OK at present. Cisco ASA is out of date, recommend upgrade during next scheduled visit.	Y	2.00
04/28/2016	Completed update of Cisco to latest version, backups are available on local server . Reviewed gear for MS, processed hanging updates. Found power not being delivered, charger mismatch. Correct charger added, now working properly. Planned maintenance windows for outages.	Y	3.25
04/28/2016	Attempted connection via software - failed. Connected to server - re-established connection, now working properly.	Y	0.75

Invoice Time Total:**Billable Hours:****11.25**



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
08/11/2011	X5067
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	08/31/2011		Monthly Billing for September
For the service period: September 2011			

Charges	Quantity	Price	Amount
Agreement: OGB101 Proactive MSP 09			
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
X-Care Budgeted Reactive Support	10.00	\$120.00	\$1,200.00
X-Care Managed Server	4.00	\$264.00	\$1,056.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,496.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,496.00

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Bill To:
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Date	Invoice
08/25/2011	X5079
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	09/24/2011		

Project Name		OGB119-Server Upgrades / Integrity			
Services	Work Type	Employee	Hours	Rate	Amount
Billable Time & Materials Services					
Engineer	After Hours - Onsite	Jonathan Raines	2.00	130.00	\$260.00
Engineer	Regular - Remote	Jonathan Raines	2.50	130.00	\$325.00
Engineer	Regular - Onsite	Jonathan Raines	7.00	130.00	\$910.00
Total Services:					\$1,495.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!			Invoice Subtotal:		\$1,495.00
			Sales Tax:		\$0.00
			Invoice Total:		\$1,495.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X5079
Company: Office of George Bush

Work Type: After Hours - Onsite Member: Raines, J

Date	Notes	Bill	Hours
8/14/2011 - 8/14/2011	Project Phase: Integrity Project Activity: Migrate Integrity Go live - move FSMO roles, move shared files, setup shares	Y	2.00

Work Type: Regular - Onsite Member: Raines, J

Date	Notes	Bill	Hours
8/5/2011 - 8/5/2011	Project Phase: Integrity Project Activity: Migrate Integrity Install roles Setup shares Begin initial file transfer	Y	2.00
8/8/2011 - 8/8/2011	Project Phase: Integrity Project Activity: Migrate Integrity Install rack kit, test ILO functionality	Y	1.50
8/11/2011 - 8/11/2011	Project Phase: Integrity Project Activity: Migrate Integrity Install Freedom roles, updates, download Symantec SEPMP	Y	1.00
8/12/2011 - 8/12/2011	Project Phase: Integrity Project Activity: Migrate Integrity Test files - found security issue, edit login scripts, test login scripts with Mary	Y	2.50

Work Type: Regular - Remote Member: Raines, J

Date	Notes	Bill	Hours
8/12/2011 - 8/12/2011	Project Phase: Integrity Project Activity: Project Management Plan go-live, compose email	Y	0.50
8/15/2011 - 8/15/2011	Project Phase: Integrity Project Activity: Migrate Integrity Finalize go-live, monitor progress, correct issues	Y	2.00

Invoice Time Total: **Billable Hours:** 11.50



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Bill To:
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Date	Invoice
08/31/2011	X5097
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	09/30/2011		
For the service period: August 2011			

Services	Work Type	Employee	Hours	Rate	Amount
Billable Time & Materials Services					
Systems Analyst	Regular - Onsite	Jonathan Raines	5.00	120.00	\$600.00
Systems Analyst	Regular - Remote	Jonathan Raines	8.75	120.00	\$1,050.00
Agreement Billable Time: OGB101 REACTIVE MSP					
Systems Analyst	Regular - Onsite	Jonathan Raines	1.75	120.00	\$210.00
Systems Analyst	Regular - Remote	Jonathan Raines	5.25	120.00	\$630.00
Total Services:					\$2,490.00

Adjustments	Quantity	Amount
Covered by Agreement: OGB101 REACTIVE MSP		
Services	(7)	(\$840.00)
Total Adjustments:		(\$840.00)

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$1,650.00
	Sales Tax:	\$0.00
	Invoice Total:	\$1,650.00

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Invoice Time Detail

Invoice Number: X5097
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, J

Date	Notes	Bill	Hours
8/1/2011 - 8/1/2011	Fix cable, test cable, go live with new router, test -- new router is up!	Y	1.75
8/25/2011 - 8/25/2011	Troubleshoot SEPM and completely reinstall and redeploy	Y	5.00

Work Type: Regular - Remote Member: Raines, J

Date	Notes	Bill	Hours
8/1/2011 - 8/1/2011	Remote in with Coleman, setup access, cleanup, test	Y	0.50
8/2/2011 - 8/2/2011	Troubleshoot "as it's happening" with Jean. Disable add-ins, add "Stop Outlook" icon.	Y	0.50
8/2/2011 - 8/2/2011	Work out schedule issues with Mary needing to be off in 2 weeks	Y	0.25
8/3/2011 - 8/3/2011	Update documentation	Y	0.50
8/5/2011 - 8/5/2011	Honor 3 went offline. Remote in fix Kaseya, test Exchange, reboot server, test again.	Y	1.00
8/11/2011 - 8/11/2011	Assemble and install RDX, download Symantec BEX and install	Y	2.50
8/15/2011 - 8/15/2011	Troubleshoot remotely, schedule diags, monitor overnight	Y	0.50
8/22/2011 - 8/22/2011	Restored the backup database taken prior to migration. Upgraded DB to 12.1	Y	1.00
8/23/2011 - 8/23/2011	Train Mary on new backup system	Y	1.00
8/23/2011 - 8/23/2011	Finish restore of SEPM data, contact Symantec support	Y	0.50
8/24/2011 - 8/24/2011	Troubleshoot lost data again with Symantec	Y	1.00
8/29/2011 - 8/29/2011	Add Kennebunkport computers back in to Symantec A/V system	Y	1.00
8/29/2011 - 8/29/2011	Support Maine office coming up after hurricane Irene	Y	1.00
8/31/2011 - 8/31/2011	Troubleshoot virus, uninstall / reinstall antivirus	Y	2.50
8/31/2011 - 8/31/2011	Troubleshoot - Time Warner issue. Hutton is calling TWCable	Y	0.25

Invoice Time Total:**Billable Hours:****20.75**



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Date	Invoice
08/31/2011	X5100
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	09/30/2011		

Project Name		OGB119-Server Upgrades / Physical Installation			
Services	Work Type	Employee	Hours	Rate	Amount
Billable Time & Materials Services					
Engineer	Regular - Remote	Jonathan Raines	1.00	130.00	\$130.00
Engineer	Regular - Onsite	Jonathan Raines	17.75	130.00	\$2,307.50
Total Services:					\$2,437.50
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!			Invoice Subtotal:		\$2,437.50
			Sales Tax:		\$0.00
			Invoice Total:		\$2,437.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X5100
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, J

Date	Notes	Bill	Hours
8/4/2011 - 8/4/2011	Project Phase: Physical Installation Project Activity: Physical installation of new servers Review order, correct order issues, unbox and assemble servers, begin OS install	Y	8.00
8/5/2011 - 8/5/2011	Project Phase: Physical Installation Project Activity: Physical installation of new servers Finish physical assemble of 2 servers Install OS Configure ILO Document serials, ILO, IP address, etc	Y	5.00
8/12/2011 - 8/12/2011	Project Phase: Physical Installation Project Activity: Physical installation of new servers Move Integrity to server rack	Y	0.75
8/29/2011 - 8/29/2011	Project Phase: Physical Installation Project Activity: Physical installation of new servers Physically move servers into rack and pull out old servers	Y	4.00

Work Type: Regular - Remote Member: Raines, J

Date	Notes	Bill	Hours
8/8/2011 - 8/8/2011	Project Phase: Physical Installation Project Activity: Project Management Update documentation	Y	1.00

Invoice Time Total: **Billable Hours:** **18.75**



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
08/31/2011	X5101
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	09/30/2011		

Project Name		OGB119-Server Upgrades / Freedom			
Services	Work Type	Employee	Hours	Rate	Amount
Billable Time & Materials Services					
Engineer	Regular - Onsite	Jonathan Raines	8.00	130.00	\$1,040.00
Engineer	Regular - Remote	Jonathan Raines	8.50	130.00	\$1,105.00
Total Services:					\$2,145.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!			Invoice Subtotal:		\$2,145.00
			Sales Tax:		\$0.00
			Invoice Total:		\$2,145.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X5101
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, J

Date	Notes	Bill	Hours
8/11/2011 - 8/11/2011	Project Phase: Freedom Project Activity: Migrate Freedom Install WSUS and WDS roles, manage workstation policies, GP settings	Y	2.00
8/15/2011 - 8/15/2011	Project Phase: Freedom Project Activity: Migrate Freedom Begin BES install, continue Symantec Endpoint migration	Y	3.00
8/16/2011 - 8/16/2011	Project Phase: Freedom Project Activity: Migrate Freedom Continue BES install, migrate SEPM	Y	3.00

Work Type: Regular - Remote Member: Raines, J

Date	Notes	Bill	Hours
8/15/2011 - 8/15/2011	Project Phase: Freedom Project Activity: Migrate Freedom Plan go live schedule with Mary	Y	0.50
8/22/2011 - 8/22/2011	Project Phase: Freedom Project Activity: Migrate Freedom Continue BES install, contact RIM for support	Y	3.00
8/23/2011 - 8/23/2011	Project Phase: Freedom Project Activity: Migrate Freedom Troubleshoot BES and Symantec. BES complete, Symantec back on track	Y	5.00

Invoice Time Total: **Billable Hours:** **16.50**



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
09/08/2011	X5107
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	09/28/2011		Monthly Billing for October
For the service period: October 2011			

Charges	Quantity	Price	Amount
Agreement: OGB101 Proactive MSP 09			
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
X-Care Budgeted Reactive Support	10.00	\$120.00	\$1,200.00
X-Care Managed Server	4.00	\$264.00	\$1,056.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,496.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,496.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
09/10/2015	X6668
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	09/30/2015		Monthly Billing for October
For the service period: October 2015			

Charges	Quantity	Price	Amount
Agreement: *OGB102 Proactive MSP			
X-Care Managed Server	4.00	\$264.00	\$1,056.00
X-Care Reactive Support	10.00	\$120.00	\$1,200.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,496.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,496.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
09/30/2011	X5131
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	10/30/2011		
For the service period: September 2011			

Services	Work Type	Employee	Hours	Rate	Amount
Billable Time & Materials Services					
Systems Analyst	Regular - Remote	Jonathan Raines	8.50	120.00	\$1,020.00
Systems Analyst	Regular - Onsite	Jonathan Raines	10.50	120.00	\$1,260.00
Agreement Billable Time: OGB101 REACTIVE MSP					
Systems Analyst	Regular - Remote	Jonathan Raines	17.00	120.00	\$2,040.00
Total Services:					\$4,320.00

Charges	Quantity	Price	Amount
Billable Charges			
Surcharge for reactive hours outside budget	17.00	\$10.00	\$170.00
Total Charges:			\$170.00

Adjustments	Quantity	Amount
Covered by Agreement: OGB101 REACTIVE MSP		
Services	(17)	(\$2,040.00)
Total Adjustments:		(\$2,040.00)

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$2,450.00
	Sales Tax:	\$0.00
	Invoice Total:	\$2,450.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X5131
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, J

Date	Notes	Bill	Hours
9/22/2011	Improve export, add mail merge, test, review with Mary	Y	3.50
9/22/2011	Check everything, A/D cleanup, wipe drives, box up hardware for GSA pickup	Y	3.00
9/22/2011	Patch servers and reboot them	Y	1.00
9/26/2011	Restart server wipe, inventory and prep old hardware for disposal	Y	3.00

Work Type: Regular - Remote Member: Raines, J

Date	Notes	Bill	Hours
8/26/2011	Migrate - Update computers to WSE version	Y	7.00
8/26/2011	Plan for upgrade	Y	1.50
8/30/2011	Remote to offsite computer and reconfigure Entourage	Y	0.50
9/1/2011	Investigate PCON form transfer issue	Y	2.50
9/6/2011	Support call with Microsoft for public folders migration	Y	3.50
9/6/2011	Troubleshoot L: drive issues - unplugged USB drive	Y	0.50
9/7/2011	Rework computer setup. Troubleshoot performance issues.	Y	2.00
9/7/2011	Troubleshoot - high Time Warner packet loss - likely due to weather	Y	1.00
9/8/2011	Figure out method to export PCon, discuss requirements with Mary	Y	1.50
9/9/2011	Research steps and create draft document	Y	2.50
9/15/2011	restart Exchange / Blackberry services, troubleshoot with Maine users	Y	1.25
9/19/2011	Work out Outlook 2003 / 2010 variances and Advanced Find with Mary	Y	0.75
9/21/2011	Troubleshoot, clear forms cache	Y	0.25
9/28/2011	Investigate SSL options, contact Mary to coordinate, double check prices	Y	0.75

Invoice Time Total: **Billable Hours:** **36.00**



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
09/30/2015	X6684
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	10/30/2015		

Service Request Number	16688
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Summary Setup desktops

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Onsite	Jonathan Raines	15.00	130.00	\$1,950.00
<u>Agreement Billable Time: *OGB103 REactive Support</u>					
	Regular - Onsite	Jonathan Raines	7.00	0.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: *OGB103 REactive Support</u>		
Services	(7)	\$0.00

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$1,950.00
	Sales Tax:	\$0.00
	Invoice Total:	\$1,950.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6684
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
9/17/2015	Unbox new desktops Setup work area to be able to work on several at once Configure 1st desktop Configure 2 additional desktops	Y	5.00
9/18/2015	Configure 4 desktop Transfer data Setup V1, V3 and Nancy and test	Y	7.00
9/24/2015	Finish 2 machines Setup FrontDesk machine and transfer apps	Y	3.00
9/25/2015	Setup 4 desktops Transfer user data Troubleshoot various issues with settings and data for users Wipe 3 desktops Finish server wipe and USB connectors	Y	7.00

Invoice Time Total: **Billable Hours:** 22.00



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
09/30/2015	X6685
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	10/30/2015		Decommission old servers

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Onsite	Jonathan Raines	4.00	130.00	\$520.00
	Regular - Remote	Jonathan Raines	14.00	130.00	\$1,820.00

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$2,340.00
	Sales Tax:	\$0.00
	Invoice Total:	\$2,340.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6685
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
9/17/2015	Install MS updates Install Symantec A/V on new servers Reboot and verify	Y	2.00
9/29/2015	Startup communications hardware dormant all summer Verify communications functionality and security	Y	2.00

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
9/2/2015	Work to decommission old servers -Domain controller -DFS -DHCP -Email -Blackberry services -rename and change IP	Y	4.00
9/3/2015	Uninstall MS Exchange on Honor Shutdown BB on Freedom Troubleshoot BEX catalog issues and start case with Symantec	Y	2.50
9/4/2015	Troubleshoot security warning issues on single workstation Update copier settings on Houston and Kbpt copiers to point to new server Install new antivirus management program	Y	4.00
9/10/2015	Rework order to get needed item info	Y	0.50
9/21/2015	Cross check work on data wipe process -find files that need to be moved Finish wiping drives that are safe to wipe Try to move files remotely using tools - can't be done Email with status update and next steps for manual transfer	Y	1.00
9/24/2015	Plan for GSA pickup, photos Complete data transfer before final server wipe	Y	1.50
9/30/2015	Confirm files are cleaned off of old servers -Still need to check on Cisco config / access Finish wipe on 2 servers and shut down	Y	0.50

Invoice Time Total:**Billable Hours:****18.00**



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
09/30/2015	X6686
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	10/30/2015		
For the service period: September 2015			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	After Hours - Remote	Jonathan Raines	1.00	180.00	\$180.00
	Regular - Remote	Jonathan Raines	16.75	130.00	\$2,177.50
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!			Invoice Subtotal:		\$2,357.50
			Sales Tax:		\$0.00
			Invoice Total:		\$2,357.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6686
Company: Office of George Bush

Work Type: After Hours - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
9/5/2015	Fix the fact that Java broke the blackberries	Y	1.00

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
9/1/2015	G: drive issues for user Questions about new cable service	Y	0.50
9/2/2015	Work with vendor for new cable service Email Mary to advise about recent security concerns Fix minor issues with emails as false spam	Y	1.00
9/2/2015	Deal with phone upgrade issues Contact BB support to work out issues Clean up problems with remote access access to email and files	Y	2.50
9/3/2015	Deal with more phone upgrade issues Find email delivery issues Shutdown old email system to stop issues Deal with new WIFI concerns	Y	4.00
9/3/2015	Troubleshoot security warning issues Regenerate SSL cert with new names Rework system to handle .com addresses internally	Y	1.50
9/8/2015	Troubleshoot spam phishing issues	Y	0.50
9/9/2015	Issues with 1 blackberry missing emails Concerns troubleshoot false positive spam issues Lingering issues from phishing attack	Y	0.75
9/10/2015	Follow through on email scam issue Troubleshoot issues with Backup Exec catalog issues Verify SEPM is working after last week's issues Generate BEX SDR CD images for restores of full server backups.	Y	3.00
9/11/2015	Troubleshoot PCON issues for 2 users Call with Symantec to check last night's backups, finish up minor remaining issues	Y	1.00
9/14/2015	Troubleshoot firewall disable issue on user's laptop Run A/V scan to be sure no viruses are on the laptop Reschedule troubleshooting session with another user Verify email blasts worked after 1st use since new servers	Y	0.50
9/16/2015	Write up steps to put subject line back in Outlook view	Y	0.50
9/22/2015	Troubleshoot issues with photos downloaded	Y	0.50
9/24/2015	Discuss hardware and shutdown plans for Maine	Y	0.50

Invoice Time Total: **Billable Hours:** **17.75**



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
10/11/2011	X5141
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	10/31/2011		Monthly Billing for November
For the service period: November 2011			

Charges	Quantity	Price	Amount
Agreement: OGB101 Proactive MSP 09			
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
X-Care Managed Server	3.00	\$264.00	\$792.00
X-Care Budgeted Reactive Support	11.00	\$120.00	\$1,320.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,352.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,352.00

Thank you for your business!
 Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
10/11/2013	X5946
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	10/31/2013		Monthly Billing for November
For the service period: November 2013			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Budgeted Reactive Support	11.00	\$120.00	\$1,320.00
X-Care Managed Server	3.00	\$264.00	\$792.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!		Invoice Subtotal:	\$2,352.00
		Sales Tax:	\$0.00
		Invoice Total:	\$2,352.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
10/31/2011	X5159
Account	
OGB	

Terms	Due Date	PO	Reference
Net 30 days	11/30/2011		

Project	OGB119-Server Upgrades / Liberty				
Billing Method	Actual Rates				
Service	Work Type	Staff	Hours	Rate	Amount
Billable Time & Materials Service					
Engineer	Regular - Remote	Jonathan Raines	3.50	130.00	\$455.00
Total Service:					\$455.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!			Invoice Subtotal:	\$455.00	
			Sales Tax:	\$0.00	
			Invoice Total:	\$455.00	

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X5159
Company: Office of George Bush

Work Type: Regular - Remote Work Role: Engineer
--

Staff	Notes	Hours
Raines, J	Project Phase: Liberty Install 2008 OS, join to domain, determine hardware needs for DFS role	3.50



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
10/31/2011	X5160
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	11/30/2011		
For the service period: October 2011			

Services	Work Type	Employee	Hours	Rate	Amount
Billable Time & Materials Services					
Systems Analyst	Regular - Onsite	Jonathan Raines	19.25	120.00	\$2,310.00
Agreement Billable Time: OGB101 REACTIVE MSP					
Systems Analyst	Regular - Remote	Jonathan Raines	7.00	120.00	\$840.00
Total Services:					\$3,150.00

Adjustments	Quantity	Amount
Covered by Agreement: OGB101 REACTIVE MSP		
Services	(7)	(\$840.00)
Total Adjustments:		(\$840.00)

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$2,310.00
	Sales Tax:	\$0.00
	Invoice Total:	\$2,310.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X5160
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, J

Date	Notes	Bill	Hours
10/6/2011	Load windows XP on Jean's laptop	Y	6.50
10/6/2011	Work through SSL process and options with Verisign. Generate cert requests	Y	1.75
10/13/2011	install 7 UPS devices on workstations	Y	2.50
10/13/2011	Missing video driver - reinstall completely with Windows 7	Y	3.00
10/13/2011	Finish the last server, box up, assist GSA with transport / cleanup	Y	1.00
10/25/2011	Rebuild Hutton's Outlook profile and transfer settings plus apply Office updates.	Y	1.00
10/25/2011	Finish installing apps and configuring for Jean (without Jean's data yet)	Y	1.00
10/25/2011	Remove DC role and shut down monitoring, clean up storage downstairs	Y	1.25
10/25/2011	Troubleshoot WIFI device, program new device and document	Y	1.25

Work Type: Regular - Remote Member: Raines, J

Date	Notes	Bill	Hours
10/3/2011	Fix Hutton's outlook - profile corrupted again	Y	0.50
10/7/2011	Send Hutton written-out steps so she can solve this again until I rebuild her profile	Y	0.25
10/7/2011	Attempt to remote in, work with Mary to get remote access	Y	0.25
10/7/2011	Research better options for SSL and document them for Mary	Y	0.50
10/11/2011	Assist Mary with starting up College Station pc and network	Y	0.50
10/11/2011	Assist Mary with configuring WIFI on laptop to take to College Station to test	Y	0.50
10/14/2011	Coordinate with Mary and Jim for Monday	Y	0.25
10/17/2011	Shutdown the server for transport back to Houston (didn't remove DC role)	Y	0.25
10/17/2011	Reset Kathy's password and verify access.	Y	0.25
10/18/2011	Help Mary troubleshoot College Station WIFI.	Y	0.50
10/24/2011	Troubleshoot why backup media issues, update software, reboot server	Y	1.50
10/27/2011	Install updates, reboot servers, verify all systems are online	Y	1.50
10/28/2011	Discuss mobile phone management options	Y	0.25

Invoice Time Total:**Billable Hours:****26.25**



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
10/31/2013	X5960
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	11/30/2013		
For the service period: October 2013			

	Work Type	Employee	Hours	Rate	Amount
Billable Time & Materials Services					
	Regular - Onsite	Jonathan Raines	5.50	130.00	\$715.00
	Regular - Remote	Jonathan Raines	6.00	130.00	\$780.00
Agreement Billable Time: OGB103 REactive Support					
	Regular - Remote	Jonathan Raines	7.00	0.00	\$0.00

Adjustments	Quantity	Amount
Covered by Agreement: OGB103 REactive Support Services	(7)	\$0.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$1,495.00
	Sales Tax:	\$0.00
	Invoice Total:	\$1,495.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X5960
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, J

Date	Notes	Bill	Hours
10/9/2013	Troubleshoot issues with printer, WIFI, Mac Desktop email Replace Printer Replace WIFI router and reprogram Test Office link, Test WIFI coverage Plan Maine shutdown Schedule MS Updates service for Oct / Nov (holidays)	Y	5.50

Work Type: Regular - Remote Member: Raines, J

Date	Notes	Bill	Hours
10/10/2013	Troubleshoot backup issues Iron out Maine shutdown schedule with Coleman Respond to Coleman about Maine outage	Y	0.75
10/14/2013	Troubleshoot cable modem outage in Maine Call Jean and coach her through rebooting the modem / router	Y	0.50
10/15/2013	Troubleshoot Maine office ISP outage Contact ISP for service Monitor to see when they fix it	Y	0.50
10/15/2013	Monitor for Maine cable modem to come online Once online, start decommissioning server Modem went offline again	Y	0.50
10/16/2013	Troubleshoot Maine VPN issues Decommission Liberty - DFS, AD DC	Y	2.50
10/16/2013	Work through steps to order new SSL cert for email server	Y	0.25
10/18/2013	Generate SSL cert request Upload to online service Monitor request status Email Cisco with feedback on Tuesday's case.	Y	0.75
10/18/2013	Update online registration info Resend request for registration completion email Call the vendor Finish the SSL cert and upload to mail server Reconfigure online registration info	Y	1.25
10/21/2013	Give guidance on battery / blue screen issues	Y	0.25
10/24/2013	Troubleshoot Laura's missing emails	Y	0.75
10/24/2013	Install updates and reboot servers Plan update schedule for Dec, confirm for Nov.	Y	2.00
10/24/2013	Fix issues with Symantec EndPoint Manager licensing	Y	0.75
10/28/2013	Assist Coleman with re-configuring his laptop	Y	0.25
10/28/2013	Troubleshoot issues with Jean's printing Found Adobe / IE integration issues Investigate PCON categories issues with Outlook 2003 client	Y	0.75
10/29/2013	Call from Mary about options to work around AT&T issues Issues with printing Google Maps	Y	0.50
10/30/2013	Discuss options for phone for new employee Issues with AT&T and Blackberry	Y	0.50
10/31/2013	Identify guest WIFI issues and solution	Y	0.25

Invoice Time Total:**Billable Hours:****18.50**



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 10/18/13

Form of Payment: Invoice

Total: \$540+ shipping

Vendor (if applicable): Precise Continental
One Cape May, Harrison, NJ 07029
Jim Donnelly
jim.donnelly@precisecorp.com
917.350.0330

Description

2,500 large envelopes with peel and seal - \$540

Large envelopes with franked signature used to mail military retirement letters, 100th birthday letters, letters to heads of state, and other correspondence written in President Clinton's capacity as a former U.S. president.

Chief of Staff Approval

(b) (6)

COS Approval Date: 10/21/2013



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 12/05/14

Form of Payment: Credit Card

Total: \$670.00

Vendor (if applicable): Precise Continental

Description

2,500 large grey envelopes to be used to mail congratulatory letters to retiring military personnel, 100th birthday letters, and other correspondence as related to President Clinton's role as a former president.

to be purchased from:

Jim Donnelly

Precise Continental

One Cape May Street , Harrison , NJ 07029

T. 973-474-3350 F. 973-350-0211 jim.donnelly@precisecorp.com

Chief of Staff Approval

(b) (6)

COS Approval Date: 12/5/2014



OFFICES LTD INC 76 NINTH AVENUE SUITE 313 NEW YORK, NY 10011 TEL: 212.704.9848 FAX: 212.944.8264 WWW.OLIOFFICES.COM

SOLD TO

THE OFFICE OF FORMER PRESIDENT CLINTON
 55 WEST 125TH STREET
 NEW YORK, NY 10027
 ATTN:HELEN ROBINSON

DATE

09/28/11

NUMBER

106-128 400479C

CUSTOMER NUMBER:007624

CUSTOMER ORDER.:

PROPOSAL

LINE NO.	QTY	CATALOG NO.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	
1	14	K58CC 4 11469 STD AC	<p>THE OFFICE OF FORMER PRESIDENT CLINTON 55 WEST 125TH STREET NEW YORK, NY 10027 ATTN:HELEN ROBINSON</p> <p>PO MUST BE MADE OUT TO KIMBALL C/O OLI 1600 ROYAL STREET JASPER IN 47549 GSA CONTRACT #GS-29F-0177G</p> <p>BEO, SIDE, WOOD, LADDER BACK GRADE 4 EZRA LATTE STANDARD GROUP 1 AUTUMN</p>	332.80	4,659.20	
THANKS FOR THE OPPORTUNITY TO DO BUSINESS WITH YOU!!						
SUB-TOTAL PRODUCT		SALES TAX	FREIGHT	DELIVERY	DESIGN/OTHER	TOTAL
4,659.20						4,659.20
ACCEPTED BY*			TITLE	ACCEPTANCE DATE	PROJECT COMPLETION DATE	
			Scott Gibson			

THIS PROPOSAL IS SUBJECT TO THE TERMS AND CONDITIONS OF SALE SET FORTH ON THE REVERSE SIDE



SIMPLE WAYS TO GROW YOUR BUSINESS. CALL TODAY: 866-537-0399

BUSINESS ADVANTAGE TOOLKIT

CHOOSE YOUR INTERNET SERVICE TIER – UP TO 300Mbps – WITH MORE SPEED FOR LESS THAN BEFORE.

Businesses today need more bandwidth for everything from backing up data to the cloud, to sending larger files or even having online meetings. Call us now to find out about:

- A range of available speeds to match your needs
- Service provided over the fiber-rich Time Warner Cable Business Class network
- Access to the Time Warner Cable WiFi network with more than 400,000 hotspots nationwide

Don't miss this opportunity to add these valuable capabilities to your toolkit. Call 866-537-0399 now.

GIVE YOUR BUSINESS POWERFUL ADVANTAGES WITH	
BUSINESS CLASS INTERNET	
<p>10Mbps</p> <p>STARTING AT:</p> <p>\$69⁹⁹ per month</p> <p>Minimum 1-yr. term</p>	
Get a variety of Internet tiers up to 300Mbps	



CALL TODAY: 866-537-0399 Or go to BUSINESS.TWC.COM/10M



Plus, Internet customers will get a **TWC WiFi® Hotspot** at no additional charge when they order today.



Try it for 30 days. If you're not happy, you can change it back risk-free.



If you refer a business and your referral becomes a customer, we'll send you a **\$100 Reward Card**.

INTERNET | VOICE | TELEVISION | NETWORK SERVICES | CLOUD

Offer expires 06/18/16 and is available to existing TV and/or Phone customers. 30-day Hassle-Free Guarantee applies to waiver of Early Termination Fee if new service is cancelled within 30 days of installation. Service will be cancelled within 30 days of receipt of written notice. Guarantee does not apply to service, installation, construction or other charges. Actual speeds may vary. Additional charges apply for equipment, taxes, fees, installation and construction costs (if applicable). At the end of the term, regular rates apply. Early termination fees may apply. \$100 Reward Card Customer Referral Offer. Offer expires 06/18/16 and is available to current and non-delinquent Time Warner Cable Business Class ("TWCBC") customers who refer a new TWCBC customer. Education and government customers are not eligible for this offer. Referred business or account may not be owned or operated by the current customer and must not have had service with TWCBC within the past 12 months and must be located within markets serviced by TWCBC. Referred service contract must include High-Speed Data or Business Class Phone or cable TV services to receive reward. In the event that more than one current customer refers the same new business or account, the reward will be made to the first customer who submitted the referral online. Reward Card will be mailed to TWCBC account owner up to 60 days after the referred new customer installation has occurred and are mailed only to new addresses in the United States. Reward Cards may be subject to separate terms and conditions imposed by issuer. See front and back of Reward Card and any accompanying materials for additional details. For full terms and conditions go to <http://www.referrnewcustomers.com>. All offers and services not available in all areas. Offers are not transferable and may not be combined with any other offer. Some restrictions apply. Subject to change without notice. Time Warner Cable Business Class is a trademark of Time Warner Inc. Used under license. © 2016 Time Warner Cable Enterprises LLC. All Rights Reserved. Q2- NYC SA26G091



41-61 KISSENA BLVD FLUSHING NY 11355-3189
www.twc.com/nyc

HS*999701

8150 2100 ZO RP 07 05082016 NNNNNNNN 01 999701

FORMER PRESIDENT CLINTON
 PRESIDENT CLINTON FOUNDATI
 55 W 125TH ST FL 13
 NEW YORK, NY 10027-4516



41-61 KISSENA BLVD FLUSHING NY 11355-3189
www.twcbc.com/nyc

Account Number	Service Period	Due Date	Balance Due
(b) (4)	05/15/16 - 06/14/16	Autopay	\$241.33
Invoice Number			
26693331			

Customer Code 7781

FORMER PRESIDENT CLINTON
SERVICE ADDRESS: 55 W 125th St FL 14, New York NY 10027-4526

ACCOUNT SUMMARY

PRIOR MONTH

	Balance Last Statement	\$	482.66
04/27	1-Time EFT Payment	\$	486.27 CR
	Total Prior Month History	\$	3.61 CR

CURRENT MONTHLY CHARGES

Monthly Video Charges

05/15 - 06/14	Video Package Includes	\$	24.95
	Primary Standard Service \$15.10, Commercial Basic \$6.89, Package Allocation \$.01, DTV Universal Remote \$.07, Odn HD Converter \$2.88		
	Video Package Includes	\$	24.95
	Additional Basic Service \$6.82, Package Allocation \$.01, DTV Universal Remote \$.08, Odn HD Converter \$3.28, Addl Standard Service \$14.76		
	Video Package Includes	\$	24.95
	Additional Basic Service \$6.82, Package Allocation \$.01, DTV Universal Remote \$.08, Odn HD Converter \$3.28, Addl Standard Service \$14.76		
	Video Package Includes	\$	24.95
	Additional Basic Service \$6.82, Package Allocation \$.01, DTV Universal Remote \$.08, Odn HD Converter \$3.28, Addl Standard Service \$14.76		
	Video Package Includes	\$	24.95
	Additional Basic Service \$6.82, Package Allocation \$.01, DTV Universal Remote \$.08, Odn HD Converter \$3.28, Addl Standard Service \$14.76		
	Video Package Includes	\$	24.95
	Additional Basic Service \$6.82, Package Allocation \$.01, DTV Universal Remote \$.08, Odn HD Converter \$3.28, Addl Standard Service \$14.76		
	Video Package Includes	\$	24.95
	Additional Basic Service \$6.82, Package Allocation \$.01, DTV Universal Remote \$.08, Odn HD Converter \$3.28, Addl Standard Service \$14.76		
	Video Package Includes	\$	24.95
	Additional Basic Service \$6.82, Package Allocation \$.01, DTV Universal Remote \$.08, Odn HD Converter \$3.28, Addl Standard Service \$14.76		

CUSTOMER SUPPORT
877-227-8711
24 hours a day

Telecommunications Device for the Deaf (New York Relay Service)
1-800-662-1220 - 24 hours a day

Problems With Your Bill or Service –
Send all billing and service correspondence to:
Time Warner Cable
Attn: Business Services Customer Care
120 East 23rd Street, 8th floor
New York, NY 10010

sm78001b

Your FCC Community Code Is NY 0104



41-61 KISSENA BLVD FLUSHING NY 11355-3189
www.twcbc.com/nyc

HS*999701

8150 2100 ZO RP 07 05082016 NNNNNNNN 01 999701

FORMER PRESIDENT CLINTON
PRESIDENT CLINTON FOUNDATI
55 W 125TH ST FL 13
NEW YORK, NY 10027-4516

Please detach and enclose this coupon with your payment.

Account Number	Payment Due Date	Balance Due
(b) (4)	Autopay	\$241.33

Do not send cash. Please write your account number on your check or money order and make it payable to Time Warner Cable. See reverse side for payment locations.

Invoice Number	Amount Enclosed
26693331	

INFORMATION CHANGE?
Please check the box and complete the section on the back

TIME WARNER CABLE
PO BOX 11820
NEWARK NJ 07101-8120

815021001023238300241331



41-61 KISSENA BLVD FLUSHING NY 11355-3189
www.twcbc.com/nyc

Account Number	Service Period	Due Date	Balance Due
(b) (4)	05/15/16 - 06/14/16	Autopay	\$241.33
Invoice Number			
26693331			

ADDITIONAL INFORMATION

Effective with your next statement the price of Time Warner Cable Business Class Television services may change. The new price includes any changes in programming tiers, premium tiers, premium services, and digital equipment, as applicable to your level of service. Check your mail for specific impacts, if any.

We've simplified your bill. Now you'll see a clearer summary of your Monthly Service charges on page 2.



Save Time...Pay Online Go to timewarnercable.com/nynj/services to make a one-time payment or set up recurring payments.
Or, pay in person at any of our stores:

Manhattan
46A E. 23rd St.
(between Park Ave. and Madison Ave.)
Mon–Fri 8am–7pm
Sat 8am–5pm

2554 Broadway
(Corner of 96th Street)
Mon–Fri 8am–7pm
Sat 8am–5pm

Queens
Queens Center Mall
90-15 Queens Blvd., Elmhurst
(Queens and Woodhaven boulevards at LIE)
Mon–Sat 10am–9:30pm
Sun 11am–6pm

133-19 Atlantic Ave., Jamaica
Mon–Fri 8am–7pm
Sat 9am–5pm

Staten Island
2865 Richmond Ave.
(Kmart Shopping Plaza)
Mon–Wed, Fri 9am–7pm
Thurs 9am–8pm
Sat 9am–4pm

Brooklyn
769 5th Ave.
Mon–Fri 8am–7pm
Sat 9am–5pm

Mt. Vernon
701 N. MacQuesten Pkwy.
Mon–Fri 8am–5pm
Sat 8am–4pm

New Jersey
200 Roosevelt Pl.
Mon, Tues, Thurs,
Fri 8:30am–5pm
Wed 8:30am–6pm
Sat 9am–4pm

Explanation of Fees Relating to Digital Phone Service – Federal Universal Service Fund. This charge is to recover the amount that telephone service providers must contribute to the Federal Universal Service Fund, which helps keep local phone rates affordable for all Americans.

Emergency 911 Charge. This charge is billed on behalf of your local community, which has asked you to pay a small charge each month to assist in providing for emergency 911 service in your community. **Regulatory Recovery Fee.** The Service Provider recovery fees include regulatory programs/cost recovery, gross receipts, and other fees to defray the costs of complying with governmental regulations. They are not taxes and are subject to change.

Late Payment Fee – Amounts that are not paid when due will incur a late payment fee. The late payment fee will be the lesser of one and one-half percent (1.5%) per month or the highest rate chargeable by law.

If your concern has not been resolved to your satisfaction within 30 days, you may contact:
New York City Department of Information Technology and Telecommunications (DoITT)
2 MetroTech Center, 4th Floor, Brooklyn, NY 11201
Phone: 311 or email: nyc.gov/complaint

State of New York Public Service Commission: Three Empire State Plaza, Albany, NY 12223-1350, phone-1-800-342-3377.

We are a member of the Better Business Bureau of Metropolitan New York Customer Commitment Program. For customer inquiries log on to www.newyork.bbb.org. You have the right to file complaints about changes in cable services tier rates and cable programming services within 90 days of the change being reflected on your bill.

For information on any upcoming programming changes please consult the Legal Notices published in the Daily News on the 1st and 3rd Friday each month or our website at timewarnercable.com/nynj/channelchanges.html

Experiencing technical issues with closed captioning? Call 1-877-892-4662, email closedcaption@twcable.com, or fax 1-877-430-1386. Address written complaints to W. Wesselman, Legal, 13820 Sunrise Valley Dr., Herndon, VA 20171, email ccissues@twcable.com, or fax 1-704-697-4935. To follow up on a written submission only, call 1-877-276-7432.

SB9FG001

CHANGE OF ADDRESS OR CONTACT INFORMATION

Name (First, middle initial, last)

Account Number

Company Name

Street Address (number and street)

City

State

Zip Code

Contact Phone

Contact Email





Account Number	Service Period	Due Date	Balance Due
(b) (4)	05/15/16 - 06/14/16	Autopay	\$241.33
Invoice Number			
26693331			

41-61 KISSENA BLVD FLUSHING NY 11355-3189
www.twcbc.com/nyc

FORMER PRESIDENT CLINTON
SERVICE ADDRESS: 55 W 125th St FL 14, New York NY 10027-4526

Monthly Video Charges cont.

Additional Basic Service \$6.82, Package Allocation
\$.01, DTV Universal Remote \$.08, Odn HD Converter
\$3.28, Addl Standard Service \$14.76

Total Monthly Video Charges \$ 224.55

NON-RECURRING CHARGES

04/21 Late Charge \$ 3.61
Total Non-Recurring Charges \$ 3.61

TAXES AND FEES

Franchise Fee \$ 12.56
Regulatory Recovery Fee \$ 0.08
Public Access Fee \$ 1.15
Broadcast TV Surcharge \$ 2.99
Total Taxes and Fees \$ 16.78

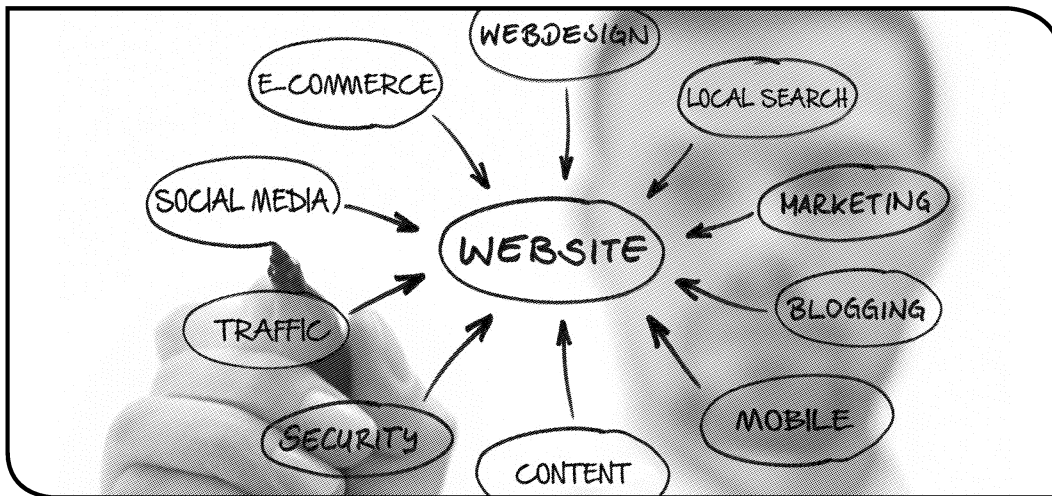
TOTAL AMOUNT DUE \$ 241.33

Auto Bank Payment Will Be Made 05/28/16



BUILD A SITE. BUILD YOUR BUSINESS.

Introducing New Web Hosting Services



Small businesses with websites grow 40% faster than those without*



97% of consumers search online media when researching products or services in their local area**



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It doesn't take a scientist to recognize the value of a website for small businesses. With our new Web Hosting packages, we give you easy-to-use DIY templates and tools to build and operate a business website, so that you can:

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- Optimize your site for mobile users
- Add e-commerce capabilities – no limit on the number of transactions



Put Our Web Hosting to Work for You

Call 866.595.7281

to choose a plan that fits your needs and budget.

Visit Business.TWC.com/BuildASite to learn about our free website-building webinars.

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Statistics sourced from *USA Today, **CBS Money Watch, and ***Statistic Brain. 30-day Hassle-Free Guarantee applies to waiver of Early Termination Fee if new service is canceled within 30 days of installation. Service will be canceled within 30 days of receipt of written notice. Guarantee does not apply to service, installation, construction, or other charges. Purchase of TWCBC Internet access service required. Not all products and services are available in all areas. Some restrictions apply. Subject to change without notice. Time Warner Cable Business Class is a trademark of Time Warner Inc. used under license. © 2016 Time Warner Cable Enterprises, LLC. All rights reserved. All trademarks are property of their respective owners. SA2GG064



EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 06/21/10
mm / dd / yy

Department: Correspondence

Form of Payment: Invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 960

Please describe the reason for this expenditure:

5,000 envelopes to match the Eagle Scout congratulatory cards. 2,000 envelopes will be delivered here immediately. The remaining envelopes will be stores at the printer's facility to be delivered when needed. A \$25 release fee applies for subsequent deliveries.

Signature Of Supervisor:

Comptroller Signature *:

(b) (6)

6/28/10

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval: (b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____



PRECISE
Continental

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Engraving, Offset & Specialty Processes

Invoice

20 Jay St Brooklyn NY 11201 P. 718.797.0900
www.precisecorp.com F. 718.797.9637

Please return one copy with your remittance

Bill To: **GENERAL SERVICES ADM.
ANA MARIA
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Invoice Number

112976

Invoice Date **6/30/2010**

Job Number **128169**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

Ship To: **GENERAL SERVICES ADM.
Genevieve Schanoes
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Quantity per Lot	Description	PO Number	Price
	New Boys Scout Cards		
5,000	Cards - Thermo Gold & Offset Black - On Strathmore stock		\$805.00

Net Value	\$805.00
Freight	\$8.51
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

**To have your invoices emailed to
you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023**

Balance Due:

\$813.51

Please indicate invoice number on check

Precise Continental Tax ID# 22-2436334
Precise Continental is FSC Certified #SW-COC-002323



EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 06/10/10
mm / dd / yy

Department: Correspondence

Form of Payment: Invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ \$850

Please describe the reason for this expenditure:

5,000 Eagle Scout congratulatory cards including storage and delivery.

Signature Of Supervisor:

(b) (6)

Comptroller Signature *

(b) (6)

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval: (b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____



EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 06/10/10
mm / dd / yy

Department: Correspondence

Form of Payment: Invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): **GSA**

Estimated Total: \$ \$850

Please describe the reason for this expenditure:

5,000 Eagle Scout congratulatory cards including storage and delivery.

Signature Of Supervisor:

(b) (6) [Redacted Signature]

Comptroller Signature*:

(b) (6) [Redacted Signature]

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval: ~~(b) (6) [Redacted Signature]~~

Date: _____

Actual Total: _____

Comptroller Initials: _____



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Invoice

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www.precisecorp.com F. 718.797.9637

Please return one copy with your remittance

Bill To: **GENERAL SERVICES ADM.**
ANA MARIA
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

Invoice Number **112976**

Invoice Date **6/30/2010**
Job Number **128169**
Account Code: **GENSE**
Shipping Method: **UPS - Ground**
Sales Rep **JIM DONNELLY**
Terms **Net 30 Days**
Tax Exempt

Ship To: **GENERAL SERVICES ADM.**
Genevieve Schanoes
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

<u>Quantity</u> <u>per Lot</u>	<u>Description</u>	<u>PQ Number</u>	<u>Price</u>
	New Boys Scout Cards		
5,000	Cards - Thermo Gold & Offset Black - On Strathmore stock		\$805.00

**To have your invoices emailed to
you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023**

Net Value	\$805.00
Freight	\$8.51
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

Balance Due: **\$813.51**

Please indicate invoice number on check



EXPENDITURE REQUEST FORM

Name: ~~CLINTON IT/IS~~

GSA

Date: 05/06/10
mm / dd / yy

Department: ~~CLINTON IT/IS~~

GSA

Form of Payment:

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 308.14

Please describe the reason for this expenditure:

4GB RAM KIT FOR IQ SERVER

Signature Of Supervisor: _____

Comptroller Signature *:

(b) (6)

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase. By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval: _____

Date: 5/12/10

Actual Total: _____

Comptroller Initials: UP



1025 E. Busch Parkway
 Buffalo Grove, IL 60089
 v. (800) 870-4340
 f. (847) 634-0702
 www.mnjtech.com

Invoice No: 0003067105

Invoice Date: 5/11/2010
 Sales Order No:
 Customer Number: 6005096


Bill To: OFFICE OF FORMER PRES. CLINTON
 55 WEST 125TH STREET
 COLLEEN PAPPAS
 NEW YORK, NY 10027 USA

ShipTo: OFFICE OF FORMER PRES. CLINTON
 55 WEST 125TH STREET
 COLLEEN PAPPAS
 NEW YORK, NY 10027 USA

07-01-10P05:59 87

Ordered By:

Invoice Date	Purchase Order No.	Ship Via
5/11/2010		FEDEX GROUND
Due Date	Terms	Salesperson
6/10/2010	NET 30 DAYS	BOB KERR

Item No.	Description	Quantity Shipped	Unit Price	Extension
MNJ80838	Axiom AX Memory- 2GB-DIMM 184-pin - DDR - 333 MHz/PC2700 - 2-5 V-registered- ECC Mfg Part No: 358349-B21-AX (IQ Server) LAST ITEM	2	150.57	301.14
 X (b) (6) [Redacted Signature] Linda J-L 7/1/10				

PLEASE REMIT TO:
 MNJ Technologies Direct, INC.
 PO Box 7461
 Buffalo Grove, IL 60089
 FEIN: 01-0560518

Subtotal	301.14
Freight	7.00
Sales Tax	0.00
Total	308.14

Payment/Credit Amount	0.00
Balance	308.14

Purchaser agrees to pay all costs of collection including attorney fees in the event of non-payment. A finance charge of 1-1/2% per month may be charged on past due invoices.

All Returns Subject to the following: must include Original Invoice & RMA No., 15% Restocking Fee. Must be in Original Box in Re-Saleable Condition. After 30 days, Repair or Exchange Only.

Please see reverse for terms and conditions

Linda Jean-Louis

From: colleen.pappas@gsa.gov
Sent: Friday, June 11, 2010 4:15 PM
To: Linda Jean-Louis
Cc: Mahalia Herbert; joseph.musolino@gsa.gov
Subject: Re: MNJ Technologies invoice

Hi Linda,

They need to change the invoice to read "Office of Former Pres. Clinton" or we can't pay it. Please also have Laura sign the corrected invoice.

Thx,
Colleen

Colleen Pappas
GSA PBS Office of Client Solutions (2PA)
phone (212) 264-8252
fax (212) 264-9400
colleen.pappas@gsa.gov

Linda Jean-Louis <ljeanlouis@clintonfoundation.org>

To "colleen.pappas@gsa.gov" <colleen.pappas@gsa.gov>
cc Mahalia Herbert <mherbert@clintonfoundation.org>
Subject MNJ Technologies invoice

06/11/2010 04:08 PM

Hi Colleen,

We received an invoice in the amount of \$308.14 from MNJ Technologies Direct for memory that was purchased for the Correspondence Dept. IQ server. The invoice bill to address is the Foundation which is incorrect. Should we go ahead and have Laura approve the invoice and send it to GSA for payment or should we call the vendor and have them re-issue the invoice with the correct GSA bill to address?

Please advise.

Thanks!

Linda Jean-Louis
Finance Manager & Comptroller
William J. Clinton Foundation
55 W 125th St, NY, NY 10027
Ph: (646) 775-9125
ljeanlouis@clintonfoundation.org
www.clintonfoundation.org

 Please consider the environment before printing this e-mail



EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 06/21/10
mm / dd / yy

Department: Correspondence

Form of Payment: Invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 960

Please describe the reason for this expenditure:

5,000 envelopes to match the Eagle Scout congratulatory cards. 2,000 envelopes will be delivered here immediately. The remaining envelopes will be stores at the printer's facility to be delivered when needed. A \$25 release fee applies for subsequent deliveries.

Signature Of Supervisor:

[Redacted Signature] (b) (6) 6/28/10

Comptroller Signature *

[Redacted Signature] (b) (6) 6/28/10

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval [Redacted Signature] (b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____



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Invoice

20 Jay St Brooklyn NY 11201 P. 718.797.0900
www.precisecorp.com F. 718.797.9637

Please return one copy with your remittance

Bill To: **GENERAL SERVICES ADM.
ANA MARIA
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Invoice Number **113142**

Invoice Date **7/9/2010**

Job Number **128408**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

Ship To: **GENERAL SERVICES ADM.
Genevieve Schanoes
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

07-19-10P03:14 P011

Quantity per Lot	Description	PO Number	Price
	Boys Scout Envelopes		
5,000	A-6 Envelopes - Offset - Face/Flap		\$960.00

**To have your invoices emailed to
you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023**

Net Value	\$960.00
Freight	\$15.16
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

BalanceDue: **\$975.16**

Please indicate invoice number on check

Precise Continental Tax ID# 22-2436334
Precise Continental is FSC Certified #SW-COC-002323



EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 06/21/10
mm / dd / yy

Department: Correspondence

Form of Payment: Invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 1,760

Please describe the reason for this expenditure:

5,000 sheets of letterhead. 1,500 sheets to be delivered to our office and the remaining 3,500 sheets to be held at the printer's storage facility. The remaining sheets will be delivered to us as needed with a \$25 release fee.

Signature Of Supervisor:

(b) (6) 6/28/10

Comptroller Signature *:

(b) (6) 6/28/10

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval: (b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____



**PRECISE
Continental**

Printing for Creative Minds
Engraving, Offset & Specialty Processes

Invoice

20 Jay St Brooklyn NY 11201 P. 718.797.0900
www.precisecorp.com F. 718.797.9637

Please return one copy with your remittance

Bill To: **GENERAL SERVICES ADM.
ANA MARIA
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Invoice Number **113514**

Invoice Date **7/23/2010**

Job Number **128654**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

Ship To: **GENERAL SERVICES ADM.
Genevieve Schanoes
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

<u>Quantity per Lot</u>	<u>Description</u>	<u>PO Number</u>	<u>Price</u>
	Engraved WJC Note Sheets PROOF ONLY		
5,000	Note Sheets - Engraved 2/0 - Gold /Burnish & Thermo Black		\$1,757.61

Net Value	\$1,757.61
Freight	\$6.77
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

**To have your invoices emailed to
you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023**

BalanceDue:

\$1,764.38

07-27-10P06:30 RCVD

Please indicate invoice number on check

Precise Continental Tax ID# 22-2436334
Precise Continental is FSC Certified #SW-COC-002323



PRECISE
Continental

Printing for Creative Minds
Engraving, Offset & Specialty Processes

Invoice

20 Jay St Brooklyn NY 11201 P. 718.797.0900
www.precisecorp.com F. 718.797.9637

Please return one copy with your remittance

Bill To: **GENERAL SERVICES ADM.
ANA MARIA
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Invoice Number **113514**

Invoice Date **7/23/2010**

Job Number **128654**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

Ship To: **GENERAL SERVICES ADM.
Genevieve Schanoes
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Quantity per Lot	Description	PO Number	Price
	Engraved WJC Note Sheets PROOF ONLY		
5,000	Note Sheets - Engraved 2/0 - Gold /Burnish & Thermo Black		\$1,757.61

Net Value	\$1,757.61
Freight	\$6.77
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

To have your invoices emailed to you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023

Balance Due: **\$1,764.38**

(b) (6)

(b) (6)

9/28/10

Precise Continental Tax ID# 22-2436334
Precise Continental is FSC Certified #SW-COC-002323

Please indicate invoice number on check



**PRECISE
Continental**

Printing for Creative Minds
Engraving, Offset & Specialty Processes

10-06-10P04:57 RCVD

Invoice

20 Jay St Brooklyn NY 11201 P. 718.797.0900
www.precisecorp.com F. 718.797.9637

Please return one copy with your remittance

Bill To: **GENERAL SERVICES ADM.
ANA MARIA
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Invoice Number **115264**

Invoice Date **10/5/2010**

Job Number **130553**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

Ship To: **GENERAL SERVICES ADM.
GENEVIEVE
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Quantity per Lot	Description	PO Number	Price
	GRAY BOOKLET ENVELOPE PEEL AND SEAL		
2,500	GRAY BOOKLET ENVELOPE PEEL AND SEAL OFFSET FACE ONLY		\$425.00

Net Value	\$425.00
Freight	\$42.55
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

**To have your invoices emailed to
you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023**

Balance Due: **\$467.55**

Please indicate invoice number on check

Linda Jean-Louis

From: Ana Maria Coronel
Sent: Monday, September 27, 2010 2:20 PM
To: Genevieve Schanoes
Cc: Michelle Graham Barretta; Nicole Mouton; Linda Jean-Louis
Subject: FW: Expenditure Request
Attachments: Grey Envelopes.pdf

This is approved by Laura.

-----Original Message-----

From: Michelle Graham Barretta
Sent: Monday, September 27, 2010 2:00 PM
To: Ana Maria Coronel; Laura Graham
Subject: Fw: Expenditure Request

Its by itself on laura desk in the paperwork slot. She need to sign

----- Original Message -----

From: Genevieve Schanoes
To: Michelle Graham Barretta
Sent: Mon Sep 27 13:03:45 2010
Subject: Expenditure Request

Hi Michelle,

Hope all is well with you.

Nicole suggested I get in touch with you regarding a high priority expenditure request that's awaiting Laura's approval. We submitted a request to purchase large GSA-funded envelopes two and a half weeks ago. Laura hasn't had a chance to sign off on it yet, I know she's been incredibly busy with CGI and Haiti.

Would it be possible to expedite our request for Laura's approval? We'd like to place this order as soon as possible because we are nearly out of these envelopes. We need them for sending military retirement letters and all other GSA letters that should not be folded.

Many thanks,

Genevieve



EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 09/10/10
mm / dd / yy

Department: Correspondence

Form of Payment: Invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 426

Please describe the reason for this expenditure:

2,500 grey franked envelopes.

Signature Of Supervisor:

(b) (6)

Comptroller Signature *:

(b) (6)

10/6/10

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

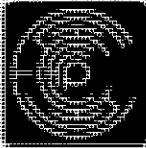
By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval: See attached Email for LG Approval

Date: _____

Actual Total: _____

Comptroller Initials: _____



PRECISE
Continental

Printing the Creative Mind
Engineering the Quality Process

Invoice

111011012:02 RCV'D
11-10-2010 10:12:02 RCV'D
www.precisecorp.com P. THE PRODUCT

Please return one copy with your remittance

Bill To: **The William J. Clinton Foundation**
Linda Jean-Louis
Comptroller
55 West 125th Street
New York, NY 10027

Invoice Number **116168**

Invoice Date **11/10/2010**

Job Number **131661**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

Ship To: **GENERAL SERVICES ADM.**
Genevieve Schanoes
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

Quantity per Lot	Description	PO Number	Price
	Release Notesheets		
2,000	WJC Engraved and Thermo Note Sheets		\$25.00

Net Value	\$25.00
Freight	\$0.00
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

To have your invoices emailed to you please contact Margie margie.parsons@precisecorp.com or 718-484-2023

BalanceDue: **\$25.00**

(b) (6)

Please indicate invoice number on check

Precise Continental Tax ID# 22-2436334
Precise Continental is FSC Certified #SW-COC-002323



PRECISE
Continental

Printing for Creative Minds
Engraving, Offset & Specialty Processes

Invoice

20 Jay St Brooklyn NY 11201 P. 718.797.0900
www.precisecorp.com F. 718.797.9637

Please return one copy with your remittance

Bill To: **Office of Former President Clinton**
ANA MARIA
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

Invoice Number **116661**

Invoice Date **12/3/2010**

Job Number **130681**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

01-07-11A10:58 RCVD

Ship To: **Office of Former President Clinton**
Douglas Band
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

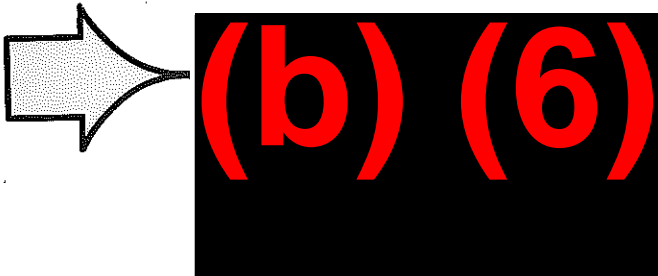
<u>Quantity</u> <u>per Lot</u>	<u>Description</u>	<u>PO Number</u>	<u>Price</u>
	Engraved Personalized Note Cards		
500	Note Cards - Engraved 3/0 - Gold /Burnish & Black		\$555.00
1	AA - Type Change Stationary Simple		\$50.00
1	typesetting and revisions		\$50.00

To have your invoices emailed to you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023

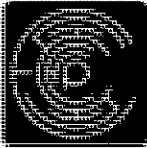
Net Value	\$655.00
Freight	\$6.13
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

Balance Due:

\$661.13



Please indicate invoice number on check



PRECISE
Continental

Printing for Creation Miracles
Printing Office of Former President

Invoice

40 Jay St. Brooklyn NY 11231 P. THE INTERCO
www.precisecorp.com P. THE INTERCO

Please return one copy with your remittance

Bill To: **Office of Former President Clinton**
EUGENIE BISULCO
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

Invoice Number **119558**

Invoice Date **4/6/2011**

Job Number **134913**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

Ship To: **Office of Former President Clinton**
Genevieve Schanoes
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

04-08-11P02:35 RCVD

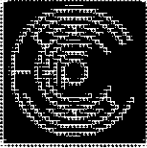
Quantity per Lot	Description	PO Number	Price
	Note Sheets/Note Cards & Envelopes		
2,500	Grey Kraft Booklet Envelopes - Offset 1/0 With Peel & Seal		\$475.00

Net Value	\$475.00
Freight	\$45.10
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

To have your invoices emailed to you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023

BalanceDue: **\$520.10**

Please indicate invoice number on check



PRECISE
Continental

Printing the Creative Mirada
Engineering. Culture of Quality Processes

Invoice

44 Jay St. Roseland, NJ 07068 E. TEL: 908-980-0000
www.precisecorp.com F. TEL: 908-980-0001

Please return one copy with your remittance

Bill To: **Office of Former President Clinton**
EUGENIE BISULCO
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

Invoice Number **119424**

Invoice Date **3/30/2011**

Job Number **133581**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

Ship To: **Office of Former President Clinton**
Genevieve Schanoes
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

<u>Quantity</u> <u>per Lot</u>	<u>Description</u>	<u>PO Number</u>	<u>Price</u>
	New Thermo Girl Scout Cards		
500	Cards - Thermo Gold & Offset Black - On Strathmore stock		\$225.00

**To have your invoices emailed to you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023**

Net Value	\$225.00
Freight	\$6.35
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

Balance Due: **\$231.35**

(b) (6)

4/5/11

Please indicate invoice number on check



**PRECISE
Continental**

Printing for Creative Minds
Engraving, Offset & Specialty Processes

Invoice

20 Jay St Brooklyn NY 11201 P. 718.797.0900
www.precisecorp.com F. 718.797.9637

Please return one copy with your remittance

Bill To: **Office of Former President Clinton
EUGENIE BISULCO
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Invoice Number **119555**

Invoice Date **3/1/2011**
Job Number **134094**
Account Code: **GENSE**
Shipping Method: **UPS - Ground**
Sales Rep **JIM DONNELLY**
Terms **Net 30 Days**
Tax Exempt

Ship To: **Office of Former President Clinton
Genevieve Schanoes
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Quantity per Lot	Description	PO Number	Price
	Release Boys Eagle Scout Cards & Envelopes		
1,000	Clinton Boy Scout Cards		\$25.00
1,000	A6 Clinton Boy Scout Envelopes Printed Face and Flap		\$0.00

Net Value	\$25.00
Freight	\$15.38
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

**To have your invoices emailed to you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023**

Balance Due: **\$40.38**

(b) (6)

4/6/11

04-05-11P04:28 RCVD

Please indicate invoice number on check

Precise Continental Tax ID# 22-2436334
Precise Continental is FSC Certified #SW-COC-002323

DAMILIC Corporation

601-7 Dover Road
Rockville, MD 20850
Phone: 800-276-7749

INVOICE

DATE	INVOICE N...
3/25/2011	V009020

GSA

BILL TO
The William J. Clinton Foundation Attention: Linda Jean-Louis Finance Manager 55 West 125th St. New York, NY 10027

SHIP TO
Office of President Clinton 55 West 125th St. New York, NY 10027

ITEM	DESCRIPTION	QTY	RATE	AMOUNT	P.O. NO.	TERMS
						NET 30
sigfile3	INVERTED Bill Clinton #1 Sig file	1	155.00	155.00		
sigfile3	INVERTED Bill Clinton #5 Sig file	1	155.00	155.00		
sigfile3	INVERTED Bill Clinton #7 Sig file	1	155.00	155.00		
sigfile3	INVERTED Bill Clinton #11 Sig file	1	155.00	155.00		
	Maryland Sales Tax		6.00%	0.00		
<div style="background-color: black; color: red; padding: 5px; display: inline-block;">(b) (6)</div> 4/6/11						

Total	\$620.00
--------------	----------



EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 02/15/11
mm / dd / yy

Department: Correspondence

Form of Payment: Invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 740

Please describe the reason for this expenditure:

Four "Bill Clinton" signatures for autopen machine

Signature Of Supervisor:

(b) (6)

Comptroller Signature *:

(b) (6)

3/5/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval: (b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____

DAMILIC Corporation

Please note that we have moved Tel: (301) 251-2960
 Our new address is: Fax: (301) 251-8591

601-7 Dover Road
 Rockville, MD 20850

INVOICE #009020

PAGE NO. : 1
 SALES ORDER : E20917
 INVOICE DATE : 03/25/2011
 RELATED DOC # :
 SALESMAN :
 CUSTOMER PH # : 646-775-9133
 CUSTOMER PO # :
 FOB : Origin

The William J. Clinton Foundation
 Attention: Linda Jean-Louis
 Finance Manager
 55 West 125th St.
 New York, NY 10027

SHIP TO ADDR Office of President Clinton
 55 West 125th St.
 New York, NY 10027

SHIP VIA: Customer::email

TERMS: Net 30

ACCT: GSA001

ITEM	PARTNO	QTYORD	QTYSHIP	BKORD	UNIT	PRICE	TOTAL PRICE
0001	Sigfile3	INVERTED Bill Clinton #1 Sig file					
		1	1	0		155.00	155.00
email files to: gschanoes@clintonfoundation.org							
Per written instructions: It is not necessary to have the dashes over the i's changed to dots.							
Files were emailed: Friday, March 25, 2011 @ 10:57AM							
0002	Sigfile3	INVERTED Bill Clinton #5 Sig file					
		1	1	0		155.00	155.00
0003	Sigfile3	INVERTED Bill Clinton #7 Sig file					
		1	1	0		155.00	155.00
0004	Sigfile3	INVERTED Bill Clinton #11 Sig file					
		1	1	0		155.00	155.00

NOTES: Please make payment to DAMILIC Corporation.

SUBTOTAL: 620.00

TAX: 0.00

TOTAL: 620.00

TOTALS FOR INVOICE 009020

CRG MANAGEMENT LLC.
 55 WEST 125TH STREET

INVOICE / WORKORDER # 13850

JOB TYPE O.T. HVAC
 ASSIGN TO MICHAEL ROGERS
 PRIORITY 2
 TENANT OFFICE OF W J CLINTON
 ORDER BY HELEN ROBINSON
 PHONE (212)348-8882

ORDER ENTRY DATE 06/10/11 TIME 4:11 PM
 TARGET DATE
 WORK START DATE 06/10/11 TIME 4:11 PM
 COMPLETE DATE 06/11/11 TIME 6:00 PM

PROPERTY ID 55 WEST
 FLOOR 14

GSA

ITEM ID
 ITEM NAME

DESCRIPTION

O/T HVAC SERVICE ON FRIDAY, JUNE 10, 2011 FROM 6PM-9PM AND SATURDAY, JUNE 11, 2011 FROM 8AM-6PM AS PER TENANT'S REQUEST.

ACTION TAKEN:
 JOB COMPLETED

X (b) (6) ←

(b) (6) 6/22/11

COMPLETION DATE 06/11/11 TIME 6:00 PM TECHNICIAN MICHAEL ROGERS

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
O/T HVAC 6/10&6/11		9.50	\$265.00	\$2,517.50

Subtotal \$2,517.50

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
-----------	---------	-----	-------	---------	-----------

Subtotal

Total Order Cost estimate actual \$2,517.50

APPROVED BY:

PLEASE SEND PAYMENTS TO : 215 FEE LLC - C/O CRG MANAGEMENT LLC , ATTN: ACCOUNTING DEPT.
 OR
 55 FEE LLC, C/O CRG MANAGEMENT LLC, ATTN: ACCOUNTING DEPT.

GSA



PRECISE
CONTINENTAL

Printing for Executive Branch
Approved Office of Specialty Printing

Invoice

One Cape May St. Harrison NJ 07029 P. 973.350.0330
www.precisecontinental.com F. 973.350.0330

Please return one copy with your remittance

Bill To: **Office of Former President Clinton**
EUGENIE BISULCO
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

Invoice Number **121544**

Invoice Date **6/28/2011**

Job Number **136862**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

Ship To: **Office of Former President Clinton**
Linda Jean-Louis
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

07-01-11A08:54 RCVD

Quantity per Lot	Description	PO Number	Price
	WJC Letterheads		
500	8.5 x 11 Letterheads - Engraved 2/0 - Gold /Burnish & Thermo Black <i>Price are for both components</i>		\$960.00
1,500	7.25 x 10.5 Letterheads - Engraved 2/0 - Gold /Burnish & Thermo Black		\$0.00



Net Value	\$960.00
Freight	\$12.10
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

BalanceDue: **\$972.10**

*Linda JL 7/5/11
LG approval see attached*

Please indicate invoice number on check



EXPENDITURE REQUEST FORM

GSA

Name: Genevieve Schanoes

Date: 05/19/11
mm/dd/yy

Department: Correspondence

Form of Payment: Invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 980

Please describe the reason for this expenditure:

4 boxes of letterhead with gold seal--3 boxes (500 sheets per box) of executive size and 1 box of letter size. Letterhead will be used for purposes related to the Former President including event messages and letters to young people.

Signature Of Supervisor:

(b) (6)

Comptroller Signature *:

(b) (6)

5/31/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase. By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Approval: (b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____

05-25-11 P12:44 RQVD

GSA



EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 03/29/11
mm / dd / yy

Department: Correspondence

Form of Payment: Invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker):

GSA:

Estimated Total: \$ 385

Please describe the reason for this expenditure:

1000 sheets of letterhead engraved with WJC's seal. To use for thank you letters to Foundation donors or hosts/attendees of Foundation events.

Signature Of Supervisor:

Comptroller Signature *

(b) (6)

3/30/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval:

(b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____



EXPENDITURE REQUEST FORM

Name: Helen Robinson

Date: 9/12/11
mm / dd / yy

Department: Administration

Form of Payment:

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 500.00

Please describe the reason for this expenditure:

Replacement office chairs for 55 West 125th street.

Signature Of Supervisor:

Comptroller Signature *

(b) (6)

9/12/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/
Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility
related to this request.

OO Approval:

(b) (6)

Date:

Actual Total:

Comptroller Initials:

Linda Jean-Louis

From: Helen Robinson
Sent: Tuesday, September 13, 2011 2:05 PM
To: Linda Jean-Louis
Subject: FW: chair

This is the chair per our conversation yesterday. I need to order 3 chairs.

Thanks,
Helen

Here is a picture of the chair from Quill.com

• 24 sheets per roll
• 32 sheets per roll
• 30 rolls per case

81.33-497390

Global® Airflow leather mesh high-back chair

A leather seat with unique
mesh airflow back for ultra-comfort

- Pneumatic seat height, tilt and
tilt lock adjustment
- Height-adjustable armrests

Expected delivery: 1-2 business days



81.33-03360K

* Order in full-ful quantities, cannot deal number. While quantities last. Promotions
subject to availability. A substitution of equal or greater value may be made.



EXPENDITURE REQUEST FORM

Name: Helen Robinson

Date: 8/25/11
mm / dd / yy

Department: Administration

Form of Payment:

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 4,000

Please describe the reason for this expenditure:

Furnish & install countertop & stool for 55 West 125th street, 14th floor

Signature Of Supervisor:

(b) (6)

Comptroller Signature *:

(b) (6)

8/25/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval:

(b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____

Linda Jean-Louis

From: Helen Robinson
Sent: Wednesday, August 24, 2011 4:46 PM
To: Linda Jean-Louis
Subject: FW: from Robin Wilson Home

Linda,

This is my next project for Harlem office to get space so that staff and interns can use the space in the kitchen to eat lunch. These are samples of bar stools. I will send the other proposal in another email.

Helen

From: Robin Wilson [<mailto:rwilson@robinwilsonhome.com>]
Sent: Monday, August 15, 2011 10:36 AM
To: Helen Robinson
Cc: 'Shirley Rodriguez'
Subject: from Robin Wilson Home

Helen,
Before we submit the final bid, I am sending you a few images as a LOOK BOOK for bar stools. The bar chair selection will determine the final pricing.

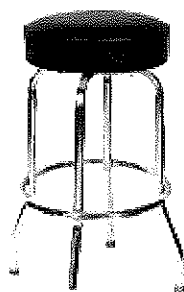
The labor cost is: \$2700
RWH design fee: \$1000
Cost/bar chairs: \$_____ (depends upon client selection)

Please review the images attached

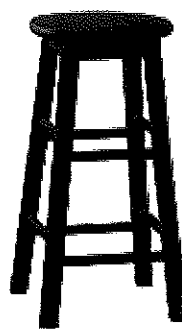
ADJUSTABLE



SWIVEL



CLASSIC



 **ROBIN WILSON**

Robin Wilson

Robin Wilson Home | New York

O: 212-863-9197 | F: 212-695-1063 | www.robinwilsonhome.com

Tollfree: 866-885-6584

"Design for a Modern, Eco-Friendly Lifestyle"

[Join RWH on FACEBOOK](#)

Linda Jean-Louis

From: Helen Robinson
Sent: Wednesday, August 24, 2011 4:48 PM
To: Linda Jean-Louis
Subject: FW: BID PRICE for counter/stool/luncheon area, 125th Street
Attachments: 2011.8.16 Proposal for Clinton office- classic stools.pdf; 2011.8.16 Proposal for Clinton office-swivel stools.pdf

From: Robin Wilson [<mailto:rwilson@robinwilsonhome.com>]
Sent: Tuesday, August 16, 2011 4:43 PM
To: Helen Robinson
Cc: Shirley Rodriguez
Subject: BID PRICE for counter/stool/luncheon area, 125th Street

Helen,

Please find the proposals for the both the classic stools and swivel stools. Please note the difference in price, and we were able to get this to an under \$4000 fee which should meet the government pricing objective.

Thank you again for working with our team.

ROBIN WILSON

Robin Wilson

Robin Wilson Home | New York

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Tollfree: 866-885-6584

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[Join RWH on FACEBOOK](#)

[RWH is on Twitter](#)

PROPOSAL

RW DESIGN LLC
230 Park Avenue
Suite 1000
New York, NY 10169

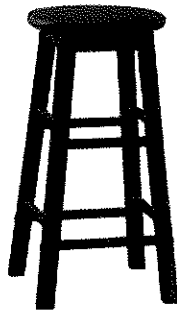
DATE 8/16/2011
INVOICE 00014

BILL TO

Helen Robinson
Clinton Foundation
55 West 125th Street, 14th fl
New York, NY 10027

SHIP TO

Quantity	Item Code	Description	Price Each	Amount
1	Consulting	RWH professional services fee	1,000.00	1,000.00
1	Contractor	Furnish and installation of lunch-area formica countertop breakfast bar (per site measures)	2,700.00	2,700.00
4	Merchandise	Countertop stool: classic wood, 4 leg, black	37.50	150.00



NON-TAXABLE / government project

TOTAL \$3,887.50

Thank you for the opportunity to work with your team!

PROPOSAL

RW DESIGN LLC
230 Park Avenue
Suite 1000
New York, NY 10169

DATE 8/16/2011
INVOICE 00014

BILL TO

Helen Robinson
Clinton Foundation
55 West 125th Street, 14th fl
New York, NY 10027

SHIP TO

Quantity	Item Code	Description	Price Each	Amount
1	Consulting	RWH professional services fee	1,000.00	1,000.00
1	Contractor	Furnish and installation of lunch-area formica countertop breakfast bar (per site measures)	2,700.00	2,700.00
4	Merchandise	Countertop stool: classic wood, 4 leg, Brown or black (dependent upon stock)	51.95	207.80

A black, four-legged metal countertop stool with a circular seat. The stool has a simple, industrial design with a central vertical post and four legs extending outwards. The seat is a solid black circle.

NON-TAXABLE / government project

TOTAL \$3,907.80

Thank you for the opportunity to work with your team!



EXPENDITURE REQUEST FORM

Name: Helen Robinson

Date: 9/12/11
mm / dd / yy

Department: Administration

Form of Payment:

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 4,659.20

Please describe the reason for this expenditure:

14 chairs to replace damaged & frayed chairs at 55 West 125th street

Signature Of Supervisor:

(b) (6)

Comptroller Signature *:

(b) (6)

9/12/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

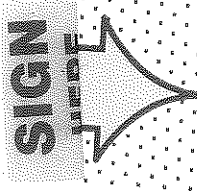
By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval: _____

Date: _____

Actual Total: _____

Comptroller Initials: _____



OLI

OFFICES LTD INC 76 NINTH AVENUE SUITE 313 NEW YORK, NY 10011 TEL: 212.704.9848 FAX: 212.944.8264 WWW.OLIOFFICES.COM

SOLD TO

CLINTON FOUNDATION
 55 WEST 125TH STREET
 NEW YORK, NY 10027
 ATTN: HELEN ROBINSON
 CUSTOMER NUMBER: 007624

DATE

08/25/11

NUMBER

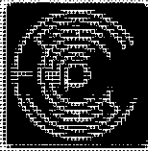
106-128 400479C

CUSTOMER ORDER. :

PROPOSAL

LINE NO.	QTY	CATALOG NO.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	
1	14	K58CC 4 11469 STD AC	CLINTON FOUNDATION 55 WEST 125TH STREET NEW YORK, NY 10027 ATTN: HELEN ROBINSON PO MUST BE MADE OUT TO KIMBALL C/O OLI 1600 ROYAL STREET JASPER IN 47549 GSA CONTRACT #GS-29F-0177G BEO, SIDE, WOOD, LADDER BACK GRADE 4 EZRA LATTE STANDARD GROUP 1 AUTUMN	332.80	4,659.20	
			THANKS FOR THE OPPORTUNITY TO DO BUSINESS WITH YOU!!			
SUB-TOTAL PRODUCT		SALES TAX	FREIGHT	DELIVERY	DESIGN/OTHER	TOTAL
4,659.20						4,659.20
ACCEPTED BY*			TITLE	ACCEPTANCE DATE	PROJECT COMPLETION DATE	
			Scott Gibson			

THIS PROPOSAL IS SUBJECT TO THE TERMS AND CONDITIONS OF SALE SET FORTH ON THE REVERSE SIDE



PRECISE
Continental

Printing for Creation Artists
Engraving, Office of Specialty Processes

Invoice

One Cape May St. Harrison NJ 07029 P. 908.350.0330
www.precisecontinental.com F. 908.350.0330

Please return one copy with your remittance

Bill To: **Office of Former President Clinton**
EUGENIE BISULCO
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027

Please return one copy with your remittance

INVOICE # **123115**

Invoice Date **8/23/2011**

Job Number **138658**

Account Code: **GENSE**

Shipping Method: **Miguel**

Sales Rep **JIM DONNELLY**

Terms **Due Upon Receipt**

Tax Exempt

Ship To: **Office of Former President Clinton**
Genevieve Schanoes
77 WATER STREET
18TH FLOOR
NEW YORK, NY 10005



Quantity per Lot	Description	PO Number	Price
2,500	Reprint Gray Kraft Booklet Envelopes With P&S GRAY BOOKLET ENVELOPE PEEL AND SEAL OFFSET FACE ONLY		\$440.00



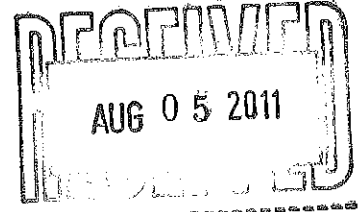
Net Value	\$440.00
Freight	\$47.70
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

Balance Due: **\$487.70**

Please indicate invoice number on check



EXPENDITURE REQUEST FORM



Name: Genevieve Schanoes

Date: 08/05/11
mm / dd / yy

Department: Correspondence

Form of Payment: invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 500

Please describe the reason for this expenditure:

2,500 grey franked envelopes used for Military retirement letters, transcripts, signed photos, and letters needing to be mailed flat. To be ordered from Precise Continental.

Signature Of Supervisor:

Comptroller Signature *

(b) (6)

8/5/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase. By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval:

(b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____



EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 06/21/11
mm / dd / yy

Department: Correspondence

Form of Payment: Invoice

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 220

Please describe the reason for this expenditure:

1,000 birthday cards used to fulfil requests from the general public.

Signature Of Supervisor:

Comptroller Signature #

(b) (6)

7/5/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval: _____

Date: _____

Actual Total: _____

Comptroller Initials: _____



**PRECISE
Continental**

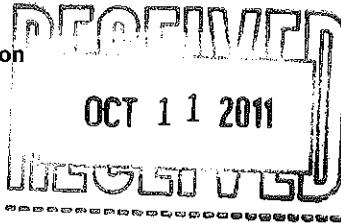
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Engraving, Offset & Specialty Processes

Invoice

One Cape May St Harrison NJ 07029 P. 973.350.0330
www.precisecontinental.com F. 973.350.0211

Please return one copy with your remittance

Bill To: **Office of Former President Clinton
EUGENIE BISULCO
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**



Please return one copy with your remittance

INVOICE # **124245**

Invoice Date **10/7/2011**

Job Number **139567**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Due Upon Receipt**

Ship To: **Office of Former President Clinton
Genevieve Schanoes
77 Water Street
18TH FLOOR
NEW YORK, NY 10005**

Tax Exempt

Quantity per Lot	Description	PO Number	Price
	Imprint Birthday Greetings On Supplied Stock		
1,000	WJC Note Cards - Offset 1/0 on Supplied Stock		\$200.00
1	AA - Type Change 9/26		\$10.00
1	AA - Type Change Stationary Simple		\$10.00



Net Value	\$220.00
Freight	\$8.30
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

Balance Due:

\$228.30

Please indicate invoice number on check

Precise Continental Tax ID# 22-2436334
Precise Continental is FSC Certified #SW-COC-002323



**OFFICE OF
WILLIAM J. CLINTON**

Happy birthday!

Have a joyful celebration, and may this day be a special one you'll always remember.

I wish you all the best in the year to come.

(b) (6)

DAMILIC Corporation

601-7 Dover Road
 Rockville, MD 20850
 Phone: 800-276-7749

INVOICE

DATE	INVOICE N...
11/1/2011	V9484

BILL TO
Office of President Clinton GSA Office of Client Solutions Attn: Colleen Pappas 26 Federal Plaza, Rm. 16-100 New York, NY 10028

P.O. NO.	TERMS
	NET 30

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
ContractD	Standard Plus Service Contract Model: Atlantic + Serial Number: 496532 If you choose to renew this service, the dates of coverage will be: December 15, 2011 through December 14, 2012 The new coverage will take effect when a payment or valid purchase order is received by Damilic Corporation. If you prefer your invoices to be sent via e-mail in the future, please send request to bills@damilic.com Maryland Sales Tax Please note we have moved Our new address is: 601-7 Dover Road Rockville, MD 20850	1	364.00	364.00
			6.00%	0.00

If you do not wish to renew this contract, please notify Damilic and this invoice will be deleted.	Total	\$364.00
--	--------------	----------

Phone #	Fax #	E-mail
301-251-2960	301-251-8591	admin@damilic.com

DAMILIC Corporation

601-7 Dover Road
Rockville, MD 20850

1-1375

www.realsig.com

November 9, 2011

Nicole Mouton
Office of President Clinton
55 West 125th St.
New York, NY 10027

Dear Customer,

The enclosed invoice is for renewal of the extended warranty or maintenance agreement for your Atlantic+ signature machine, serial number 496532.

If you do not wish to continue the service, or have questions regarding discounted pricing for multi-year and/or multi-machines, please call us at (800) 276-7749.

Sincerely,

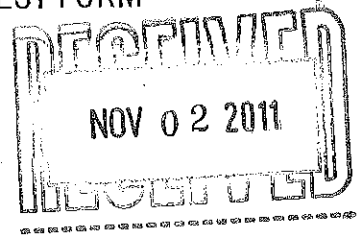
(b) (6)

Flor E. Reyes

Damilic Corporation
International Autopen
Signaure Systems
Signascript



GSA EXPENDITURE REQUEST FORM



Name: Genevieve Schanoes

Date: 11/02/11
mm / dd / yy

Department: Correspondence: Administration: IT:

Type of Request: Expenditure (attach quote): Invoice (attach invoice):

Form of Payment: Purchase Card: Check:

Total: \$ 750

Please describe the reason for this expenditure:

1750 small envelopes used to mail birthday letters, letters to children and the general public, and other items pertaining to WJC's role as a former President.

* All invoices/quotes must be addressed to the "Office of Former President Clinton."

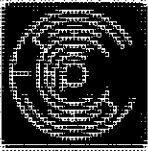
Signature of Supervisor:

Comptroller Signature

(b) (6)  11/2/11

By signing this form you hereby agree to follow all policies and procedures of the Office of Former President Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Laura Graham Approval: **(b) (6)**  Date: _____



PRECISE
CONTINENTAL

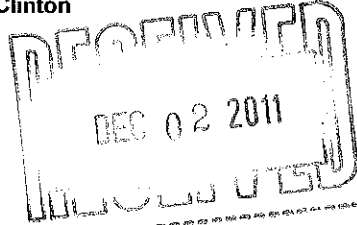
Printing for Creative Solutions
Engineering, Offset and Specialty Finishes

Invoice

One Cape May St. Harrison NJ 07029 P: 973.350.0330
www.precisecontinental.com F: 973.350.0331

Please return one copy with your remittance

Bill To: **Office of Former President Clinton**
EUGENIE BISULCO
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027



Please return one copy with your remittance

INVOICE # **125672**

Invoice Date: **11/30/2011**
Job Number: **140958**
Account Code: **GENSE**
Shipping Method: **UPS - Ground**
Sales Rep: **JIM DONNELLY**
Terms: **Due Upon Receipt**

Ship To: **THE OFFICE OF WILLIAM J. CLINTON**
GENEVIEVE SCHANOES
77 WATER STREET
18TH FLOOR
NEW YORK, NY 10005

Tax Exempt

Quantity per Lot	Description	PO Number	Price
1,750	Thermo A-6 Envelopes- Face/Flap With One Plate Change for Address <i>With Peel & Seal</i>		\$730.10

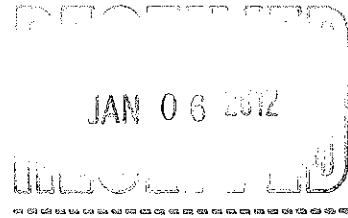


Net Value	\$730.10
Freight	\$0.00
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

Balance Due: **\$730.10**

Please indicate invoice number on check

GSA EXPENDITURE REQUEST FORM



Name: Genevieve Schanoes

Date: 1/6/11
mm / dd / yy

Department: Correspondence: Administration: IT:

Type of Request: Expenditure (attach quote): Invoice (attach invoice):

Form of Payment: Purchase Card: Check:

Total: \$ 364.00

Please describe the reason for this expenditure:

Annual service contract for the autopen machine. Coverage will be for 12/15/2011-12/14/2012

* All invoices/quotes must be addressed to the "Office of Former President Clinton."

Signature of Supervisor:

(b) (6)

Comptroller Signature:)

(b) (6)

By signing this form you hereby agree to follow all policies and procedures of the Office of Former President Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Laura Graham Approval:

(b) (6)

Date: _____

Linda Jean-Louis

From: Genevieve Schanoes
Sent: Friday, December 16, 2011 3:52 PM
To: Linda Jean-Louis
Subject: RE: Fwd: Invoices

Hi,

This is for the annual service contract—Earlier this year, Nicole said she had already submitted the request and had gotten it approved by you.

That said, I'd be happy to write up an after-the-fact expenditure request this afternoon, if you'd like 😊

From: Linda Jean-Louis
Sent: Friday, December 16, 2011 3:47 PM
To: Genevieve Schanoes
Subject: FW: Fwd: Invoices

Hi Gen,

Do you have an expenditure request for this?

DAMILIC Corporation

601-7 Dover Road
 Rockville, MD 20850
 Phone: 800-276-7749

INVOICE

DATE	INVOICE N...
11/1/2011	V9484

BILL TO
Office of President Clinton GSA Office of Client Solutions Attn: Colleen Pappas 26 Federal Plaza, Rm. 16-100 New York, NY 10028

P.O. NO.	TERMS
	NET 30

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
ContractD	Standard Plus Service Contract Model: Atlantic + Serial Number: 496532 If you choose to renew this service, the dates of coverage will be: December 15, 2011 through December 14, 2012 The new coverage will take effect when a payment or valid purchase order is received by Damilic Corporation. If you prefer your invoices to be sent via e-mail in the future, please send request to bills@damilic.com Maryland Sales Tax Please note we have moved Our new address is: 601-7 Dover Road Rockville, MD 20850	1	364.00	364.00
			6.00%	0.00

If you do not wish to renew this contract, please notify Damilic and this invoice will be deleted.	Total	\$364.00
--	--------------	-----------------

Phone #	Fax #	E-mail
301-251-2960	301-251-8591	admin@damilic.com

DAMILIC Corporation

601-7 Dover Road
Rockville, MD 20850

1-1375

www.realsig.com

November 9, 2011

Nicole Mouton
Office of President Clinton
55 West 125th St.
New York, NY 10027

Dear Customer,

The enclosed invoice is for renewal of the extended warranty or maintenance agreement for your Atlantic+ signature machine, serial number 496532.

If you do not wish to continue the service, or have questions regarding discounted pricing for multi-year and/or multi-machines, please call us at (800) 276-7749.

Sincerely,

(b) (6)

Flor E. Reyes

Damilic Corporation
International Autopen
Signaure Systems
Signascript



OFFICE OF FORMER
PRESIDENT CLINTON

GSA EXPENDITURE REQUEST FORM

Name: Steven Rinehart

Date: 9/26/12
mm / dd / yy

Department: Correspondence: Administration: IT:

Type of Request: Expenditure (attach quote): Invoice (attach invoice):

Form of Payment: Purchase Card: Check:

Total: \$ 6000

5,000 Sheets of letterhead used for military retirement, 100th birthday, and other general public letters \$2,000
5,000 Small envelopes that match the letterhead above - \$2,600
1,000 Size 10 envelopes that match the letterhead above - \$400
5,000 Large grey envelopes for letters that need to be mailed flat - \$1,000

All of the items are used for President Clinton's Correspondence as related to his role as the former President of the United States.

Items to be purchased from Precise Continental in Harrison, NJ.

Prices do not include shipping.

Signature of Supervisor:



(b) (6)

Comptroller Signature:

By signing this form you hereby agree to follow all policies and procedures of the Office of Former President Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Laura Graham Approval: _____

Date: _____

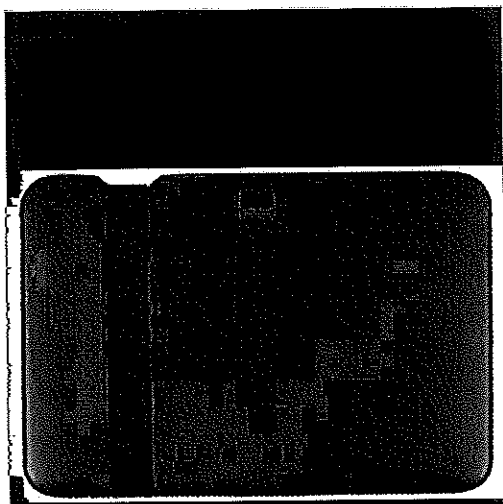
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HOME
ABOUT US
CUSTOMER SERVICE
MY ACCOUNT

LAPTOP BAGS CAMERA CASES IPAD, IPHONE & eREADER COVERS SIDEWALK SALE

Home > LAPTOP BAGS > LAPTOP SLEEVES > The Skinny Sleeve MacBook Air

THE SKINNY SLEEVE MACBOOK AIR



No Zipper. No Hassles. No Kidding.

Our Skinny Sleeve for the MacBook Air uses a unique stretch-stitch seam to allow for ultra-thin fully padded protection and also includes a sewn-in reinforcement guard on both sides. The stylish elastic band ensures that your MacBook Air stays securely inside the sleeve.

Available for both the MacBook Air 11" and MacBook Air 13" ***

If your favorite Skinny Sleeve color is out of stock, visit an Apple Store today to buy one.

Features:

- Ultra-thin design won't add bulk to another bag.
- Our unique **StretchShell™ neoprene** is both water and stain resistant.
- Zipperless closure won't scratch your MacBook Air.
- Sewn-in reinforcement on both sides for extra protection.
- Stylish elastic band keeps the MacBook Air securely within the sleeve.

Additional Views:



Color Choices: *Black color*



Item# *For 13 inch MacBook Air Laptops*

\$39.99

Select Color

Select Size

Quantity:

External Dimensions

Height: 8.43" | 21.4cm
Length: 12.13" | 30.8cm
Width: 0.35" | 0.9cm

Internal Dimensions

Height: 7.57" | 19.2cm
Length: 11.81" | 29.95cm
Width: 0.68" | 1.7cm
Weight: .5lb | .23kg

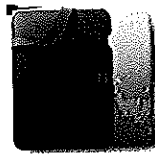
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The Skinny Sleeve

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Cisco IP Phones VOIP

Cisco 7900 IP Phone

Unified IP Phone 6900

Unified IP Phone 6900

Unified IP Phone 9900

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Price

- US\$6.00 - US\$6.00
- US\$25.00 - US\$209.00
- US\$246.00 - US\$209.00
- US\$315.00 - US\$387.00
- US\$387.00 - US\$1,905.00

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I bought a CISCO 2911 router and I need it to support IPsec VPN tunnels. What type of licence can I get from where and at how much

Evans Vele

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Sort by: All | Bestsellers | Newest | Customer Rating | Highest Price | Lowest Price

Products per page: 25 50 100 150 Page: 1 2 | Next >>



CP-7911G
Conditions: New Sealed
Description: Cisco IP Phone 7911G Cisco 7900 Unified IP Phone
Product Detail >>

List Price: ~~US\$225.00~~
Our Price: **US\$113.00**



CP-7911G-CH
Conditions: New Sealed
Description: Cisco IP Phone 7911G with 1 RTU License Cisco 7900 Unified IP Phone
Product Detail >>

List Price: ~~US\$375.00~~
Our Price: **US\$188.00**



CP-7906G
Conditions: New Sealed
Description: Cisco IP Phone 7906G Cisco 7900 Unified IP Phone
Product Detail >>

List Price: ~~US\$175.00~~
Our Price: **US\$93.00**



CP-7931G
Conditions: New Sealed
Description: Cisco IP phone 7931G Cisco 7900 Unified IP Phone
Product Detail >>

List Price: ~~US\$350.00~~
Our Price: **US\$186.00**



CP-7936
Conditions: New Sealed
Description: IP Conf. Station w external m/c ports Cisco 7900 Unified IP Phone
Product Detail >>

List Price: ~~US\$1,195.00~~
Our Price: **US\$633.00**



CP-7937G
Conditions: New Sealed
Description: Cisco IP Conference Station 7937 Global Cisco 7900 Unified IP Phone
Product Detail >>

List Price: ~~US\$1,395.00~~
Our Price: **US\$739.00**



CP-7940G
Conditions: New Sealed
Description: Cisco IP Phone 7940G, Global Cisco 7900 Unified IP Phone
Product Detail >>

List Price: ~~US\$265.00~~
Our Price: **US\$140.00**



CP-7940G-SP
Conditions: New Sealed
Description: Cisco IP Phone 7940G SP Bundle Cisco 7900 Unified IP Phone
Product Detail >>

List Price: ~~US\$465.00~~
Our Price: **US\$246.00**



Young Richardson (7PFB) <young.richardson@gsa.gov>

FW: AT&T Maintenance

2 messages

Sage, Mary <msage@flfw.com>

Wed, Feb 8, 2012 at 3:53 PM

To: "jamie.qualls@gsa.gov" <jamie.qualls@gsa.gov>

Cc: "Young Richardson (7PFB)" <young.richardson@gsa.gov>

Jamie,

I've attached AT&T invoice SW108310 for January maintenance on our phone system.

Young, to charge the invoice to a credit card, please call Mary Jostad at: [888-299-0124](tel:888-299-0124) - Ex. 5655791.

Please let me know if you have a question.

Best regards,

Mary Sage

Office of George Bush

(b) (6) -cell



AT&T 01 17 12 SW108310.pdf

31K

Jamie Qualls (7PFA) <jamie.qualls@gsa.gov>

Thu, Feb 9, 2012 at 8:03 AM

To: "Young Richardson (7PFB)" <young.richardson@gsa.gov>

Approved for payment.

Thanks.

Jamie Qualls, CPA
Program Analyst, Revenue



Young Richardson (7PFB) <young.richardson@gsa.gov>

Email Notification for Credit Card YOUNGRICHARD2019

1 message

pegasys@gsa.gov <pegasys@gsa.gov>

Tue, Feb 14, 2012 at 3:38 AM

To: young.richardson@gsa.gov

New activity has been posted for the following account in Credit Card YOUNGRICHARD2019.

Account: YOUNGRICHARD2019

CL1684272

Trans Date	Action	Amount	Vendor
02/09/2012	Charge	\$185.98	XEROX CORP. XCS/RBO 08007726150, NY
02/09/2012	Charge	\$170.13	ATT BUS PHONE PMT <u>888-235-7602</u> , TX
02/09/2012	Charge	\$559.50	ATT CONS PHONE PMT <u>800-704-8324</u> , TX
02/08/2012	Charge	\$33.24	GSA/FAS <u>703-605-5635</u> , VA
02/09/2012	Charge	\$37.59	FAIRPOINT COMMUNIC CHARLOTTE, NC
02/10/2012	Charge	\$88.86	SPRINT WIRELESS <u>800-639-6111</u> , KS

To begin reconciliation and change the accounting code, please follow these general steps:

1. Log in to Pegasys from your desktop.
2. Select Transactions from the Menu Bar.
3. Select Credit Card/Reconciliation to open the Reconciliation Notebook.
4.
 - a. If a new charge was Auto Reconciled to a Pegasys Credit Card Log transaction (document types CL, CI, and CT), the charge will be in "Paid" status.
 - b. If a new charge was not Auto Reconciled to a Pegasys Credit Card Log transaction, the charge will be in "Defaulted" status.
5. For more detailed steps on reconciling transactions, please refer to the Credit Card User Guide or the Pegasys support website:

<http://support.pegasys.gsa.gov>



INVOICE *CL1684272*

BILLED ON BEHALF OF SOUTHWESTERN BELL TELEPHONE, L.P.

NO. SW108310
GLOBAL

CONTRACT NO. CB66120177	P.O. NO. GS-35F-014	REFERENCE CODE MN	REFERENCE NO. HAIN T
COMPLETION DATE	INVOICE DATE 01/17/12	CUSTOMER NO. (b) (4)	CB

OFFICE OF FHR PRES BUSH
10000 MEMORIAL DRIVE
ATTN: MARY SAGE
HOUSTON TX 77024

4561787-01-OFFICE OF FHR PRES
10000 MEMORIAL DRIVE SUITE 900
ATTN: MARY SAGE
HOUSTON TX 77024

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		MAINTENANCE BILLING PER CONTRACT TERMS FOR THE MONTHS LISTED BELOW PAYABLE IN ADVANCE. EFFECTIVE DATE: OCTOBER 01, 2011 BILLING FOR: 01-01-2012 TO 01-31-2012 PER MONTH: \$170.13 TOTAL DUE: \$170.13 PREMIERSERV(SM) VOICE CPE SUPPORT SVC SUBTOTAL		170.13
			TAX	.00
			FREIGHT	.00
		PAYABLE UPON RECEIPT	TOTAL	170.13

VMBZ

REMIT TO
AT&T GLOBAL SERVICES, INC.
P.O. BOX 8102
AURORA IL 60507-8102

REQUESTED BY
FOR INQUIRIES/ADDRESS CHANGES: 888-299-0124

PLEASE INCL YOUR CUST # & INV # ON YOUR CHECK*

ORIGINAL

Thank You for your business

The New York Times

President Clinton Office of Former
55 W 125th Street FL 14
New York, NY 10027-4526



Dear President Clinton Office of Former,

According to our records, your account is currently past due. The Times is committed to providing quality service and we are concerned that we have not heard from you.

If you are experiencing a billing or service issue, please call us at **1-800-NYTIMES (1-800-698-4637)**. We value your business and our Customer Care agents are here to assist you with any matters regarding your account.

If you simply need to submit your payment, we have **three (3)** convenient ways for you to pay.

1. **Pay by phone:** Call 1-800-NYTIMES (1-800-698-4637) and press option 1.
2. **Pay by mail:** Include your check, money order or credit card information in the enclosed envelope.
3. **Pay online:** Go to www.homedelivery.nytimes.com (directions at the bottom of this letter).*

We value your business and are committed to your satisfaction. If we can help you with any subscription-related questions or concerns you have, call us at **1-800-NYTIMES (1-800-698-4637)**.

Sincerely,

(b) (6)

Karen Dong
Executive Director, Customer Care

**Once your account is registered at www.homedelivery.nytimes.com, 1) log in to Manage Your Account, 2) go to the "Billing Summary" section and select "Edit Billing Information," 3) go to the "Edit My Billing Details" section and select "Setup Automatic Payment" as your Billing Method and 4) enter your credit card information or select "pay from bank account" to pay by check.*

Please update my account using my new credit card information, indicated below.

I understand my subscription charge will appear on my monthly credit card statement.

Cardholder Name _____

MasterCard Visa Discover American Express

Card Number _____

Expiration Date _____

Signature _____

E-mail _____

Providing your e-mail address will allow you to learn about new offers and activities from The Times.

Account #: 816365803
Balance: \$176.80

President Clinton Office of Former
55 W 125th Street FL 14
New York, NY 10027-4526

Remit to: The New York Times, P.O. Box 8040, Davenport, IA 52808-9898

The New York Times
NYTIMES.COM

385610

AREN SON

NY Headquarters
1115 Broadway
New York, NY 10010
212.633.2400

NJ Office
90 Woodbridge Center Drive
Woodbridge, NJ 07095
732.283.9395

CT Office
300 First Stamford Place
Stamford, CT 06902
203.348.2900

Logistics Warehouse
66-35 Otto Road
Glendale, NY 11385
718.628.6103

Prop Center
396 Tenth Avenue
New York, NY 10001
212.564.8383

Sold to: OFFICE OF FORMER PRESIDENT CLINTON
55 WEST 125TH STREET, 14TH FLOOR
NEW YORK, NY 10027
HELEN ROBINSON

Ship to: OFFICE OF FORMER PRESIDENT CLINTON
55 WEST 125TH STREET, 14TH FLOOR
NEW YORK, NY 10027
HELEN ROBINSON
212-348-8882 / 910-322-7711
PROJECT.:131-76 136736

CLIENT.....: 017848

<u>DATE</u>	<u>TERMS</u>	<u>PURCHASE ORDER</u>	<u>SALESPERSON</u>
03/31/14	50/40/10	Email Approval	131 Daniel La Croix

<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXT. PRICE</u>
1	D1D6030N (CORE) 117 (CORE) 117	Worksurface, "D" Peninsula, 60Wx30D Core Laminates LAM: Soft Grey Core Edgebands EDGE: Soft Grey Line Number: 1	246.16	246.16
1	DD1TEU30 (LEGACY) W	T-End Unit, 27-13/16Wx26-7/8H Legacy Paints PAINT: Light Tan Metallic Line Number: 2	156.99	156.99
1	DB1SCR NA	Support Column, Round 4W PAINT: Black Line Number: 3	96.58	96.58
1	D1R4224G (CORE) 117 (CORE) 117	Worksurface, Rectangular, 42Wx24D, with grommet Core Laminates LAM: Soft Grey Core Edgebands EDGE: Soft Grey Line Number: 4	110.55	110.55
1	DS1PFL24A ~ (LEGACY) W (CORE) 115 (CORE) 115 (RANDOM)	Freestanding Pedestal, 6/6/12, 15Wx24D, with lock Standard box drawer slides Legacy Paints PAINT: Light Tan Metallic Core Finishes PULL: Medium Grey Core Finishes TRIM: Medium Grey LOCK: Randomly Keyed Line Number: 5	295.07	295.07

ARENSON

I N V O I C E

385610

NY Headquarters
1115 Broadway
New York, NY 10010
212.633.2400

NJ Office
90 Woodbridge Center Drive
Woodbridge, NJ 07095
732.283.9395

CT Office
300 First Stamford Place
Stamford, CT 06902
203.348.2900

Logistics Warehouse
66-35 Otto Road
Glendale, NY 11385
718.628.6103

Prop Center
396 Tenth Avenue
New York, NY 10001
212.564.8383

Sold to: OFFICE OF FORMER PRESIDENT CLINTON
55 WEST 125TH STREET, 14TH FLOOR
NEW YORK, NY 10027
HELEN ROBINSON

Ship to: OFFICE OF FORMER PRESIDENT CLINTON
55 WEST 125TH STREET, 14TH FLOOR
NEW YORK, NY 10027
HELEN ROBINSON
212-348-8882 / 910-322-7711
PROJECT...:131-76 136736

<u>DATE</u>	<u>TERMS</u>	<u>PURCHASE ORDER</u>	<u>SALESPERSON</u>
03/31/14	50/40/10	Email Approval	131 Daniel La Croix

<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXT. PRICE</u>
1	KSPEC1	Set of 1 cores/keys (black) Line Number: 6	0.00	0.00
1	DB1F24SP	Flat Bracket 24" - Single Pack Line Number: 7	11.10	11.10
1	Delivery	During Regular Daytime Business Hours The cost for delivery during overtime hours, if required, is additional. Line Number: 8	150.00	150.00
1	Installation	During Regular Daytime Business Hours Union labor. Line Number: 9	575.00	575.00

INVOICE TOTAL.....: 1,641.45

<u>SUBTOTAL PRODUCT</u>	<u>INSTALL</u>	<u>SALES TAX</u>	<u>OTHER</u>	<u>DELIVERY</u>	<u>FINAL TOTAL</u>
916.45	575.00			150.00	1,641.45

Arenson Terms and Conditions of Sale

Application of Standard Terms

Sales of product are made only on the Seller's standard Terms and Conditions of Sale, which are contained herein and in the Seller's sales contract and acknowledgements. Modifications may be made only in a separately written document signed by the Seller's authorized personnel. Any term or condition contained in any purchase order or other forms used by the Buyer which is different from, in addition to, or in any way inconsistent with the Seller's standard Terms and Conditions, shall be of no force or effect whatsoever, except under the written approval of both Buyer and Seller. This proposal represents the entire agreement between the parties and supercedes all other agreements regarding this sale.

Acceptance

A quotation signed by the Buyer is final and binding and any subsequent changes are subject to Seller's ability to conform and are dependent upon factory approval. The order will be processed once all submittals (including bill of materials, drawing submittals, finish samples, manufacturers' production schedules, Seller's delivery and installation schedules) have been reviewed and explicitly approved by the Buyer or Buyer's representative. Once submittals are available to the Buyer, all approvals must be submitted by the Buyer to the Seller within seven (7) days in order for the Seller to meet the delivery schedule established as a part of this proposal. The Seller cannot be responsible for delays by manufacturers beyond its control.

Cancellation and Changes

Once the proposal is approved and submitted by the Buyer to the Seller and becomes an order, it is understood and agreed that it cannot be cancelled except by mutual consent which shall be in writing within seven (7) days. Changes in quantity or specifications are subject to approval by Seller and manufacturer. Resulting additional charges from the manufacturer shall be paid by Buyer. All requests for changes in quantity or specifications shall be delivered to the Seller in writing.

Freight, Delivery & Installation ("FD&I")

FD & I charges are additional unless otherwise agreed to in writing. In the event that delivery and /or installation is required as a part of this proposal, the following provisions shall apply:

- Condition of Job Site - The job site shall be clean, clear and free of debris prior to installation.
- Job Site Services - Electric current, heat, hoisting and/or elevator service will be furnished without charge to Seller. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided.
- Special Packaging or Handling. - If special packaging or handling is required that is not contained in the specifications, it will be subject to extra charges to the Buyer.
- Delivery during Normal Business Hours -- Unless otherwise provided for in this order, Delivery and Installation will be made during normal working hours. Additional labor costs resulting from overtime work performed at the Buyer's request or resulting from labor or building conditions, will be paid by the Buyer.

- Delivery and Storage - Merchandise will be delivered upon receipt, unless otherwise requested. The Seller will provide thirty (30) days free storage from the date the furniture is received at the warehouse.

- On-Site Storage - Provided the merchandise does not arrive at the site earlier than the date requested, safe and adequate storage space will be provided by the Buyer. If the space provided is inconveniently located or on another floor, the extra cost of transporting to and from storage will be reimbursed by the Buyer. If the merchandise must be moved due to progress of other trades or other reasons, the extra cost of such moving will be reimbursed by the Buyer.

- Erection and Assembly - Seller's ability to erect or assemble furniture knocked-down or to permanently attach, affix, or bolt in place movable furniture is dependent on jurisdictional agreements. If trade regulations enforced at the time of installation require the use of tradesmen at the site other than the Seller's own installation personnel, resulting additional costs will be paid by the Buyer.

- Damage - After arrival at the site, all furnishings will be inspected and conditionally accepted by the Buyer. Any loss or damage by weather, other trades such as painting or plastering, fire or other elements, shall be the responsibility of the Buyer, and the Buyer agrees to hold the Seller harmless from loss for such reasons.

- Insurance - Public Liability, Worker's Compensation, Property Damage, Automotive and Occupational Disease insurance are carried by the Seller and a certificate will be delivered upon request. Fire, Tornado, Flood and other insurance at the site will be provided and paid for by the Buyer. Risk of loss passes to the Buyer upon delivery. No liability shall accrue against the Seller as a result of any breach of these terms and conditions resulting from any strike, lockout, work stoppage, accident, Act of God, or other delay beyond the Seller's control.

- Direct Shipment - All direct shipments are FOB origin. The Buyer is responsible for paying Seller's invoice within terms and placing any necessary freight claims for damaged or lost merchandise.

- Use of Union Installation personnel - Unless otherwise provided for in this order, installation work will be performed using non-union personnel. If union installation labor is required or requested, Buyer agrees to pay additional charges as invoiced.

Installation Photography

Seller reserves the right to photograph project installation so as to document project completion and punch list resolution. All photographic rights are property of Seller. No photography will be used for advertising purposes unless expressly approved by Buyer.

Claims

With the exception of direct shipments, claims for transportation damage will be prosecuted by the Seller and damaged merchandise will be repaired to the satisfaction of the Buyer or replaced.

Seller's Rights of Possession

Seller shall have the right, in addition to all others it may possess, at any time, for credit reasons or because of Buyer's default or defaults, to withhold shipments, in whole or in part, and to recall goods in transit, retake same, and repossess all goods which may be stored with Seller for Buyer's account, without the necessity of taking any other proceedings, and that Buyer consents that all merchandise so recalled, retaken, or repossessed, shall be the absolute property of Seller, provided that Buyer is given full credit therefore. The foregoing shall not be construed as limiting, in any manner, any of the rights or remedies available to the Seller because of any default of the Buyer under the Uniform Commercial Code as in force and effect in the State of New York on the date of the signing of this agreement.

Warranty

Seller warrants that the goods covered by this order conform to contract specifications. All other warranties expressed or implied, including without limitation any implied warranty of merchantability or fitness for any particular purpose, are excluded.

Delays

In the event construction delays or other causes not within the Seller's control force postponement of the installation, the goods will be stored until installation can be resumed, and will be considered accepted by the Buyer for purposes of payment. Transfer and storage charges incurred shall be paid by the Buyer.

Payment

Acceptance of delivery constitutes acceptance of the merchandise as delivered unless noted at time of delivery.

- Unless agreed to otherwise and stated in this order, a minimum deposit of 50% is required with all orders and an additional 40% is due prior to delivery.
- Buyer agrees to pay balance within 10 days of invoice date. NO payment shall be withheld on any invoice because of partial delivery of the entire order.
- The Buyer agrees to pay a finance charge of 1-1/2 percent per month at the annual percentage rate of 18% on all delinquent invoices as well as expenses, attorney fees and court cost which Seller incurs by reason of Buyer's default.

No Other Agreements

There are no agreements expressed or implied other than those specified herein and those set forth in the specifications, delivery and installation schedule. The terms and conditions set forth herein and in the above mentioned documents may not be varied except upon the written approval of both Buyer and Seller.

Arenson

Installation Completion Form Project No. 136736

NY Headquarters
1115 Broadway
New York, NY 10010
212.633.2400

NJ Office
90 Woodbridge Center Drive
Woodbridge, NJ 07095
732.283.9395

CT Office
300 First Stamford Place
Stamford, CT 06902
203.348.2900

Logistics + Warehouse
66-35 Otto Road
Glendale, NY 11385
718.628.6103

Props Center
396 Tenth Avenue
New York, NY 10001
212.564.8383

Request Date: 3/31 Time: 9AM
Quote No.: TEM
Submitted by: Dan LaCroy 646-354-9082
Client: OFFICE OF FORMER PRESIDENT CLINTON
Address: 55 WEST 125 ST
Floor: 14
Contact: HELEN ROBINSON
Phone: 212-348-6682 910-322-7711

Work to be performed:

- CONVERT SINGLE OFFICE TO DOUBLE
- ADD (1) KNOW DIVIDENDS BULLET TOP
DESK PER DRAWING

Notes:

The above listed work has been performed to my satisfaction in a professional, polite, organized and timely manner.

Client Signature: (b) (6) Date: Mar 31, 2014

Installer Signature: (b) (6) Date: _____

Thank you for your business!

DK Connections

206 N. Walnut Street, Massapequa, N.Y. 11758
Phone (516) 541-5700 Fax (516) 541-2632

March 26, 2014

WILLIAM J. CLINTON FOUNDATION
55 WEST 125TH STREET
NEW YORK, NY 10027
PH 212 348 8882

Attention: Ms. Helen Robinson

RE: DIRECTV EQUIPMENT AND INSTALLATION

One- 60- inch Samsung Smart LED TV.	\$ 1,199.00
Shipping of TV.	\$ 63.50
One- Articulating wall mount- extends out two feet turns/ left or right.	\$ 499.00
One new coaxial line from existing switch to new TV.	\$ 249.00
Installation and labor- estimate 3-1/2 -hours at \$ 199.00 per hr.	\$ 696.50

Sub-total	\$ 2,707.50
Tax	\$ N/A
Total	\$ 2,707.50

X _____
APPROVED

PO# _____

Very truly yours,

Jim Hess



1 00000134

Please include your account number on your check or money order. Make checks payable and mail to: Time Warner Cable

Account #: (b) (4)

Notice Date: 12/08/2015

Payment Due Date: Immediately

Amount Due: \$731.41

PO Box 77169
Charlotte, NC 28271-7169

Amount Enclosed:



Remit To:
Time Warner Cable
PO Box 11820
Newark, NJ 07101-8120



FORMER PRESIDENT CLINTON
55 W 125TH ST FL 13
PRESIDENT CLINTON FOUNDATI
NEW YORK NY 10027-4516

815021001023238300731414

To ensure proper credit to your account, please return top portion with payment.



Time Warner Cable
PO Box 77169
Charlotte, NC 28271-7169

December 8, 2015

Acct Number: (b) (4)

DISCONNECTION NOTICE

Dear Former President Clinton,

Your account is currently past due and scheduled to be disconnected on December 22, 2015. Your payment of \$731.41 is due immediately and must be received by our office prior to the scheduled disconnect date. Failure to receive your payment before the disconnect date will result in termination of all services.

As we value you as a customer, you should be aware that disconnection of service could also result in the following:

- You may lose your existing phone number(s).
- You may lose your e-mail and static IP addresses.
- If your services are disconnected by a technician, you will be required to pay the full balance on your account and possibly a reconnection fee.

Please be advised, in the event that your services are disconnected, Time Warner Cable equipment should be returned immediately to avoid additional equipment charges.

Should you have any questions or concerns regarding your bill, please contact us immediately at 1-877-227-8711.

For your convenience, we accept the following additional forms of payment:



Payments can be made online, by phone, by mail, or at any local payment center.

Online Payments: <https://myaccount.timewarnercable.com>

Phone Payments: 1-877-227-8711

Mail Payments: Time Warner Cable

PO Box 11820

Newark, NJ 07101-8120


Closest Payment Center: Manhattan Upper West Side 2554 Broadway (Broadway & 96th Street), 10025.

If payment has already been made, please disregard this notice and thank you for making Time Warner Cable Business Class your service provider of choice.

ACCOUNT SUMMARY

Account Number (b) (4)
 Billing Date 2/21/16
 Due Date IMMEDIATELY
 Service from 11/30/15 to 5/29/16
 Number of days in billing period 182
 Payments received after 2/19/16 will not appear on this notice.
 Service adjustments occurring after 2/21/16 will appear on future notices.
 Make checks payable to: **The New York Times.**

Previous Balance	\$189.80
Payments - Thank You	\$0.00
Credits	\$102.20 CR
New Charges	\$0.00
Amount Due	\$87.60

019073 000018504
 816365803 022116 90 R111 MF 5

 PRESIDENT CL OFFICE OF FORMER
 MELINDA JOHNSON APT 14 FL
 55 W 125TH ST
 NEW YORK NY 10027-4516

For Customer Care, call 7 days a week:
 1-800-NYTIMES (1-800-698-4637)
 Email: customercare@nytimes.com
 Monday-Friday 5AM - 12 Midnight ET
 Saturday & Sunday 5AM - 5PM ET
or visit our Web site:
<http://homedelivery.nytimes.com>
 (see reverse for more information)

SUBSCRIPTION ACTIVITY

IMPORTANT INFORMATION

Previous Balance		\$189.80
Monday-Friday Unused	2/22/16 - 5/29/16	\$102.20 CR
Portion of Prior Invoice		
Amount Due		\$87.60

Subscriber Name:
 PRESIDENT CLINTON OFFICE OF FORMER

CANCELLATION NOTICE

Your subscription to the New York Times has been canceled. The amount due reflects the charges for service you have already received and are obligated to pay. Please submit the balance in full to avoid collection activity.

Call 1-877-698-6004 to make a payment.

N1160221-19073-0000185

DETACH AND MAIL WITH YOUR PAYMENT. PLEASE MAKE SURE THE ADDRESS SHOWS THROUGH THE WINDOW.

SUBSCRIBER	ACCOUNT NUMBER	BILLING DATE	DUE DATE	Amount Due
PRESIDENT CLINTON OFFICE OF FORMER	(b) (4)	2/21/16	IMMEDIATELY	\$87.60

SWITCH TO CONVENIENT AUTOMATIC BILLING

I authorize payment of this and all future billing amounts using the credit card or bank account below.

Signature _____

CREDIT CARD - Charge the credit card circled below for each billing period.



Account Number _____ Exp. Date _____

BANK ACCOUNT WITHDRAWAL - Deduct my payment from my bank account for each billing period. I have read and agreed to the terms on the back of this notice. **Please enclose a voided check for the bank account you wish to use.**

CHANGE OF ADDRESS - Check here if you have a change to name, address or phone number and complete the boxes on the back.

SUPPORT EDUCATION

You can make a donation to The New York Times's classroom programs, once or regularly. See reverse for details. Check below:

ADD-ON DONATION. In addition to my subscription payment, I would like to donate to provide The Times to schools. (Write in your donation amount at right.)

RECURRING DONATION. I would like to donate the amount I have written in the EDUCATION DONATION box each time I pay my subscription invoice. Please remind me on future invoices.

EDUCATION DONATION
TOTAL ENCLOSED



The New York Times
 PO BOX 371456
 PITTSBURGH PA 15250-7456

Account Number (b) (4)
 Billing Date 5/1/16
 Due Date UPON RECEIPT
 Service from 3/4/16 to 9/1/16
 Number of days in billing period 182
 Payments received after 4/29/16 will not appear on this notice.
 Service adjustments occurring after 5/1/16 will appear on future notices.
 Make checks payable to: **The New York Times.**

ACCOUNT SUMMARY

Previous Balance	\$200.20
Payments - Thank You	\$0.00
Credits	\$0.00
New Charges	\$0.00
Amount Due	\$200.20

For Customer Care, call 7 days a week:
 1-800-NYTIMES (1-800-698-4637)
 Email: customercare@nytimes.com
 Monday-Friday 5AM - 12 Midnight ET
 Saturday & Sunday 5AM - 5PM ET
or visit our Web site:
<http://homedelivery.nytimes.com>
 (see reverse for more information)

019018 000018113
 816365803 050116 90 R111 MF 4

PRESIDENT CL OFFICE OF FORMER
 ELIZABETH MOTEN APT 14 FL
 55 W 125TH ST
 NEW YORK NY 10027-4516

SUBSCRIPTION ACTIVITY

IMPORTANT INFORMATION

Previous Balance \$200.20
 Amount Due \$200.20

Subscriber Name:
 PRESIDENT CLINTON OFFICE OF FORMER

NI160501-19018-0000181

DETACH AND MAIL WITH YOUR PAYMENT. PLEASE MAKE SURE THE ADDRESS SHOWS THROUGH THE WINDOW.

SUBSCRIBER	ACCOUNT NUMBER	BILLING DATE	DUE DATE	Amount Due
PRESIDENT CLINTON OFFICE OF FORMER	(b) (4)	5/1/16	UPON RECEIPT	\$200.20

SWITCH TO CONVENIENT AUTOMATIC BILLING

I authorize payment of this and all future billing amounts using the credit card or bank account below.

Signature _____

CREDIT CARD - Charge the credit card circled below for each billing period.



Account Number _____ Exp. Date _____

BANK ACCOUNT WITHDRAWAL - Deduct my payment from my bank account for each billing period. I have read and agreed to the terms on the back of this notice. Please enclose a voided check for the bank account you wish to use.

CHANGE OF ADDRESS - Check here if you have a change to name, address or phone number and complete the boxes on the back.

SUPPORT EDUCATION

You can make a donation to The New York Times's classroom programs, once or regularly. See reverse for details. Check below:

- ADD-ON DONATION. In addition to my subscription payment, I would like to donate to provide The Times to schools. (Write in your donation amount at right.)
- RECURRING DONATION. I would like to donate the amount I have written in the EDUCATION DONATION box each time I pay my subscription invoice. Please remind me on future invoices.

EDUCATION DONATION

TOTAL ENCLOSED



The New York Times
 PO BOX 371456
 PITTSBURGH PA 15250-7456

**AAA PAYMASTER SALES & SERVICE
STEPHEN LILLY**

4660 Beechnut Suite 209
HOUSTON, TEXAS 77096
(713) 667-7541 CELL# (713) 301-1994

NAME <i>OFFICE OF PRESIDENT H.W. BUSH</i>		DATE <i>6/19/14</i>		
ADDRESS <i>MEMORIAL DR</i>				
CITY <i>Houston TX</i>		PHONE		
MAKE	MODEL	SERIAL NO.	<input type="checkbox"/> C.O.D. <input type="checkbox"/> CHARGE	
NATURE OF SERVICE <i>ADMINISTRATIVE BAGS</i>				
		PROMISED	<i>/ /</i>	
QUAN.	PART NO.	DESCRIPTION	PRICE	AMOUNT
<i>1</i>	<i>1 9/8</i>	<i>B.A. SHAWDON BAGS</i>		<i>139 00</i>
	<i>2</i>			
<i>2</i>	<i>3 ACCP298</i>	<i>SHAWDON OIL</i>	<i>89⁰⁰</i>	<i>178 00</i>
	<i>4</i>			
	<i>5</i>			<i>\$317 00</i>
	<i>6</i>			
	<i>7</i>			
	<i>8</i>			
	<i>9</i>			
	<i>10</i>			
	<i>11</i>			
	<i>12</i>			
COMMENTS			TOTAL MATERIALS	
			TECHNICAL SERVICE TIME	
DATE COMPLETED <i>/ /</i>			TAX	
TECHNICIAN <i>Stephen Lilly</i>		CASH ON COMPLETION OF WORK		TOTAL <i>317 00</i>

INVOICE

Signature below constitutes acceptance of above service performed as being satisfactory - and that equipment has been left in good condition.

Thank You

22053

(b) (6)



MATT ASMUS
CHIEF EXECUTIVE OFFICER

Addendum to Logix Service Agreement

Reference is made to the "Agreement" between LOGIX and Office of George H. W. Bush ("Customer") dated March 18, 2014. Effective as of the same date, this Addendum is hereby incorporated into the Agreement, as evidenced by signature of both parties below.

Upon the cessation of funding from the General Services Administration or after 6 months following the death of President George H. W. Bush, Customer may close their LOGIX account at 10000 Memorial without being subject to the Early Termination Penalties referenced in Section II of the Service Agreement.

All other Terms and Conditions of the Service Agreement remain unchanged by this Addendum and remain in affect for the duration of the Term.

Customer:	LOGIX Communications, LP:
Signature: _____	Signature: _____
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)	1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE Office of George Bush	2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	3. VOUCHER NO.
			4. SCHEDULE NO.

5. TRAVELER (PAYEE)	a. NAME (Last, first, middle initial) APPLEBY, JAMES M.	b. SOCIAL SECURITY NUMBER (b) (6)	6. PERIOD OF TRAVEL	
	c. MAILING ADDRESS (Include ZIP Code) Office of George Bush 10000 Memorial Drive, Suite 900 Houston, TX 77024	d. OFFICE TELEPHONE NO. 713-686-1188	a. FROM 04 23 11	b. TO 09 30 11
	e. PRESENT DUTY STATION Houston, TX	f. RESIDENCE (City and State) Houston, TX	7. TRAVEL AUTHORIZATION	
		a. NUMBER(S) A1062011	b. DATE(S) 10 01 10- 09 30 11	10. CHECK NO.

8. TRAVEL ADVANCE		9. CASH PAYMENT RECEIPT		11. PAID BY
a. Outstanding	17,200.00	a. DATE RECEIVED	b. AMOUNT RECEIVED	
b. Amount to be applied	21,884.75		\$	
c. Amount due Government (Attached: <input type="checkbox"/> Check <input type="checkbox"/> Cash)		c. PAYEE'S SIGNATURE		
d. Balance outstanding				

12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL	
				FROM (e)	TO (f)
Reconstructed Travel (Advantageous to Government)				Houston, TX	Kennebunkport, ME

13 I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. Will be covered by this voucher.

TRAVELER SIGN HERE **(b) (6)** DATE 9-22-11 AMOUNT CLAIMED \$ 21,884.75

NOTE: Falsification of an invoice or receipt is a crime under 18 U.S.C. 2514 and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or office.)

APPROVING OFFICIAL SIGN HERE **(b) (6)** DATE 9/27/2011

15. LAST PRECEDING VOUCHER FOR WHICH THIS TRAVEL AUTHORIZATION IS ISSUED		17. FOR FINANCE OFFICE USE ONLY COMPUTATION	
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	\$
		a. DIFFERENCES, IF ANY (Explain and show amount)	
		b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	\$
		16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT	
		DATE	
		c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):	\$
		d. NET TO TRAVELER	\$

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER (Unlisted items are self-explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationship to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) } Show amount incurred for each meal, including tax and tips, and
- (g) } daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this PAGE One information if this is a continuation sheet. One

TRAVEL AUTHORIZATION

NO. A1062011

TRAVELER'S LAST NAME

APPLEBY

DATE (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES								MILEAGE RATE:		AMOUNT CLAIMED				
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	NO. OF MILES (k)	MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)				
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)											
		Rent (April, 2011)															
		Rent-May, June, July, Aug., September, 2011 (\$2,800/mo.)															
4/23	2011	Per Diem (1st day-75% of \$42.00)															
4/24	4/30/11	Per Diem (7 days@\$42.00)															
5/01	5/31/11	Per Diem (31 days@\$42.00)															
6/01	6/30/11	Per Diem (30 days@\$42.00)															
7/01	7/31/11	Per Diem (31 days@\$42.00)															
8/01	8/31/11	Per Diem (31 days@\$42.00)															
9/01	9/30/11	Per Diem (30 days@\$42.00)															
		Reconstructed Travel Advantageous to Government															
										SUBTOTALS							
										TOTALS							

If additional space is required, continue on another SF 1012-A, BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs for such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to

civil, criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m), and (n), below and in Item 13 on the front of this form.

TOTAL AMOUNT CLAIMED

\$21,884.75

APPLICANT'S STATEMENT OF SELECTIVE SERVICE REGISTRATION STATUS

If you are a male born after December 31, 1959, and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must be registered with the Selective Service System, unless you meet certain exemptions under Selective Service law. If you are required to register but knowingly and willfully fail to do so, you are ineligible for appointment by executive agencies of the Federal Government.

CERTIFICATION OF REGISTRATION STATUS

Check one:

- I certify I am registered with the Selective Service System.
- I certify I have been determined by the Selective Service System to be exempt from the registration provisions of Selective Service law.
- I certify I have not registered with the Selective Service System.
- I certify I have not reached my 18th birthday and understand I am required by law to register at that time.

NON-REGISTRANTS UNDER AGE 26

If you are under age 26 and have not registered as required, you should register promptly at a United States Post Office, or consular office if you are outside the United States.

NON-REGISTRANTS AGE 26 OR OVER

If you were born in 1960 or later, are 26 years of age or older, and were required to register but did not do so, you can no longer register under Selective Service law. Accordingly, you are not eligible for appointment to an executive agency unless you can prove to the Office of Personnel Management (OPM) that your failure to register was neither knowing nor willful. You may request an OPM decision through the agency that was considering you for employment by returning this statement with your written request for an OPM determination together with any explanation and documentation you wish to furnish to prove that your failure to register was neither knowing nor willful.

PRIVACY ACT STATEMENT

Because information on your registration status is essential for determining whether you are in compliance with 5 U.S.C. 3328, failure to provide the information requested by this statement will prevent any further consideration of your application for appointment. This information is subject to verification with the Selective Service System and may be furnished to other Federal agencies for law enforcement or other authorized use in implementing this law.

FALSE STATEMENT NOTIFICATION

A false statement may be grounds for not hiring you, or for firing you if you have already begun work. Also, you may be punished by fine or imprisonment. (Section 1001 of title 18, United States Code.)

LEGAL SIGNATURE OF INDIVIDUAL (Please use ink)

DATE SIGNED (Please use ink)



BILLED ON BEHALF OF SOUTHWESTERN BELL TELEPHONE, L.P.

INVOICE

NO. SW125790
GLOBAL

CONTRACT NO. CB66120177	P.O. NO. GS-35F-014	REFERENCE CODE MN	REFERENCE NO. MAINT
COMPLETION DATE	INVOICE DATE 03/17/16	CUSTOMER NO. (b) (4)	CB

OFFICE OF FMR PRES BUSH
10000 MEMORIAL DRIVE
ATTN: MARY SAGE
HOUSTON TX 77024

4581787-01-OFFICE OF FMR PRES
10000 MEMORIAL DRIVE SUITE 900
ATTN: MARY SAGE
HOUSTON TX 77024

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		MAINTENANCE BILLING PER CONTRACT TERMS FOR THE MONTHS LISTED BELOW PAYABLE IN ADVANCE. EFFECTIVE DATE: OCTOBER 01, 2015 BILLING FOR: 03-01-2016 TO 03-31-2016 PER MONTH: \$170.13 TOTAL DUE: \$170.13 PREMIERSERV(SM) VOICE CPE SUPPORT SVC SUBTOTAL		170.13
PAYABLE UPON RECEIPT			TAX	.00
			FREIGHT	.00
			TOTAL	170.13

REMIT TO: AT&T, P.O. BOX 9009, CAROL STREAM IL 60197-9009
 REQUESTED BY: FOR INQUIRIES/ADDRESS CHANGES: 888-299-0124

PLEASE INCL YOUR CUST # & INV # ON YOUR CHECK

ORIGINAL

Thank You for your business



at&t

BILLED ON BEHALF OF SOUTHWESTERN BELL TELEPHONE, L.P.

INVOICE

NO. SW103168
GLOBAL

CONTRACT NO. CB66120177	P.O. NO. GS-35F-014	REFERENCE CODE MN	REFERENCE NO. MAINT
COMPLETION DATE	INVOICE DATE 04/18/11	CUSTOMER NO. (b) (4)	CB

OFFICE OF FMR PRES BUSH
10000 MEMORIAL DRIVE
ATTN: MARY SAGE
HOUSTON TX 77024

4581787-01-OFFICE OF FMR PRES
10000 MEMORIAL DRIVE SUITE 900
ATTN: MARY SAGE
HOUSTON TX 77024

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		MAINTENANCE BILLING PER CONTRACT TERMS FOR THE MONTHS LISTED BELOW PAYABLE IN ADVANCE. EFFECTIVE DATE: OCTOBER 01, 2010 BILLING FOR: 04-02-2011 TO 05-01-2011 PER MONTH: \$170.13 TOTAL DUE: \$170.13 PREMIERSERV(SM) VOICE CPE SUPPORT SVC SUBTOTAL		170.13
			TAX	.00
			FREIGHT	.00
		PAYABLE UPON RECEIPT	TOTAL	170.13

REMIT TO

AT&T GLOBAL SERVICES, INC.
P.O. BOX 8102
AURORA IL 60507-8102

REQUESTED BY

FOR INQUIRIES/ADDRESS CHANGES: 888-299-0124

PLEASE INCL YOUR CUST # & INV # ON YOUR CHECK

ORIGINAL

Thank You for your business



INVOICE

BILLED ON BEHALF OF SOUTHWESTERN BELL TELEPHONE, L.P.

NO. SW126024
GLOBAL

CONTRACT NO. CB66120177	P.O. NO. GS-35F-014	REFERENCE CODE MN	REFERENCE NO. MAINT
COMPLETION DATE	INVOICE DATE 04/18/16	CUSTOMER NO. (b) (4)	CB

OFFICE OF FMR PRES BUSH
10000 MEMORIAL DRIVE
ATTN: MARY SAGE
HOUSTON TX 77024

4581787-01-OFFICE OF FMR PRES
10000 MEMORIAL DRIVE SUITE 900
ATTN: MARY SAGE
HOUSTON TX 77024

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		MAINTENANCE BILLING PER CONTRACT TERMS FOR THE MONTHS LISTED BELOW PAYABLE IN ADVANCE. EFFECTIVE DATE: OCTOBER 01, 2015 BILLING FOR: 04-01-2016 TO 04-30-2016 PER MONTH: \$170.13 TOTAL DUE: \$170.13 PREMIERSERV(SM) VOICE CPE SUPPORT SVC SUBTOTAL		170.13
			TAX	.00
			FREIGHT	.00
		PAYABLE UPON RECEIPT	TOTAL	170.13

REMIT TO

AT&T
P.O. BOX 9009
CAROL STREAM IL 60197-9009

REQUESTED BY

FOR INQUIRIES/ADDRESS CHANGES: 888-299-0124

PLEASE INCL YOUR CUST # & INV # ON YOUR CHECK*

ORIGINAL

Thank You for your business



INVOICE

BILLED ON BEHALF OF SOUTHWESTERN BELL TELEPHONE, L.P.

NO. SW105685
GLOBAL

CONTRACT NO. CB66120177	P.O. NO. GS-35F-014	REFERENCE CODE MN	REFERENCE NO. MAINT
COMPLETION DATE	INVOICE DATE 08/18/11	CUSTOMER NO. (b) (4)	CB

OFFICE OF FMR PRES BUSH
 10000 MEMORIAL DRIVE
 ATTN: MARY SAGE
 HOUSTON TX 77024

4581787-01-OFFICE OF FMR PRES
 10000 MEMORIAL DRIVE SUITE 900
 ATTN: MARY SAGE
 HOUSTON TX 77024

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		MAINTENANCE BILLING PER CONTRACT TERMS FOR THE MONTHS LISTED BELOW PAYABLE IN ADVANCE. EFFECTIVE DATE: OCTOBER 01, 2010 BILLING FOR: 08-02-2011 TO 09-01-2011 PER MONTH: \$170.13 TOTAL DUE: \$170.13 PREMIERSERV(SM) VOICE CPE SUPPORT SVC SUBTOTAL		170.13
			TAX	.00
			FREIGHT	.00
		PAYABLE UPON RECEIPT	TOTAL	170.13

REMIT TO

REQUESTED BY

AT&T GLOBAL SERVICES, INC.
 P.O. BOX 8102
 AURORA IL 60507-8102

FOR INQUIRIES/ADDRESS CHANGES: 888-299-0124

PLEASE INCL YOUR CUST # & INV # ON YOUR CHECK

ORIGINAL

Thank You for your business



INVOICE

BILLED ON BEHALF OF SOUTHWESTERN BELL TELEPHONE, L.P.

NO. SW121460
GLOBAL

CONTRACT NO. CB66120177	P.O. NO. GS-35F-014	REFERENCE CODE MN	REFERENCE NO. MAINT
COMPLETION DATE	INVOICE DATE 10/17/14	CUSTOMER NO. (b) (4)	CB

OFFICE OF FMR PRES BUSH
10000 MEMORIAL DRIVE
ATTN: MARY SAGE
HOUSTON TX 77024

4581787-01-OFFICE OF FMR PRES
10000 MEMORIAL DRIVE SUITE 900
ATTN: MARY SAGE
HOUSTON TX 77024

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		MAINTENANCE BILLING PER CONTRACT TERMS FOR THE MONTHS LISTED BELOW PAYABLE IN ADVANCE. EFFECTIVE DATE: OCTOBER 01, 2014 BILLING FOR: 10-01-2014 TO 10-31-2014 PER MONTH: \$170.13 TOTAL DUE: \$170.13 PREMIERSERV(SM) VOICE CPE SUPPORT SVC SUBTOTAL		170.13
			TAX	.00
			FREIGHT	.00
		PAYABLE UPON RECEIPT	TOTAL	170.13

RENIT TO

REQUESTED BY

AT&T GLOBAL SERVICES, INC.
P.O. BOX 9009
CAROL STREAM IL 60197-9009

FOR INQUIRIES/ADDRESS CHANGES: 888-299-0124

PLEASE INCL YOUR CUST # & INV # ON YOUR CHECK

ORIGINAL

Thank You for your business



BILLED ON BEHALF OF SOUTHWESTERN BELL TELEPHONE, L.P.

INVOICE

NO. SW117628
GLOBAL

CONTRACT NO. CB66120177	P.O. NO. GS-35F-014	REFERENCE CODE MN	REFERENCE NO. MAINT
COMPLETION DATE	INVOICE DATE 10/18/13	CUSTOMER NO. (b) (4)	CB

OFFICE OF FMR PRES BUSH
10000 MEMORIAL DRIVE
ATTN: MARY SAGE
HOUSTON TX 77024

4581787-01-OFFICE OF FMR PRES
10000 MEMORIAL DRIVE SUITE 900
ATTN: MARY SAGE
HOUSTON TX 77024

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		MAINTENANCE BILLING PER CONTRACT TERMS FOR THE MONTHS LISTED BELOW PAYABLE IN ADVANCE. EFFECTIVE DATE: OCTOBER 01, 2013 BILLING FOR: 10-02-2013 TO 11-01-2013 PER MONTH: \$170.13 TOTAL DUE: \$170.13 PREMIERSERV(SM) VOICE CPE SUPPORT SVC SUBTOTAL		170.13
			TAX	.00
			FREIGHT	.00
		PAYABLE UPON RECEIPT	TOTAL	170.13

REMIT TO AT&T GLOBAL SERVICES, INC.
P.O. BOX 8102
AURORA IL 60507-8102

REQUESTED BY
FOR INQUIRIES/ADDRESS CHANGES: 888-299-0124

PLEASE INCL YOUR CUST # & INV # ON YOUR CHECK

ORIGINAL

Thank You for your business



OFFICE OF GEORGE BUSH
ATTN MARY SAGE
STE 900
10000 MEMORIAL DR
HOUSTON TX 77024 - 3412

Page 1 of 2
Account Number (b) (4)
Billing Date Mar 15, 2016
Web Site att.com

Monthly Statement

Bill-At-A-Glance

Previous Bill	90.56
Payment Received 3-08 Thank you!	90.56CR
Adjustments	.00
Balance	.00
Current Charges	90.56
Total Amount Due	\$90.56
Amount Due in Full By	Apr 7, 2016

Billing Summary

Online: att.com/myatt	Page	
Plans and Services	1	.00
1 800 559-7928		
Service Changes:		
1 800 321-2000		
Repair Services:		
1 800 286-8313		
AT&T Internet Services	1	90.56
1 877 722-3755		
Total Current Charges		90.56

News You Can Use Summary

- PREVENT DISCONNECT
 - EXPRESS TICKETING
 - LONG DIST. PROVIDERS
- See "News You Can Use" for additional information

Plans and Services

Monthly Service - Mar 15 thru Apr 14

1. ASI-RETAIL DSL CPE MODEM WITHO UT NIC PACKAGE FOR DESKTOP PCS	.00
---	-----

Total Plans and Services .00

AT&T Internet Services

Important Information

For Billing Inquiries:
High Speed Internet (DSL): 877.722.3755
Web Hosting: 888.932.4678
Tech Support 360: 866.497.5073
Microsoft Office 365: 866.531.4891
WiFi Sm Site: 855.288.9434
AT&T Wi-Fi contact information located at attwifi.com.

Notice: Charges appearing in this section are for services provided by AT&T Corp. and/or by AT&T Missouri, AT&T Oklahoma, AT&T Kansas, AT&T Arkansas, or AT&T Texas, based upon your service address location.

Itemized Charges and Credits

Item	No.	Date	Description	
Charges for 067 023-5907				
Account Code 38167667				
2.3-12			AT&T NSI ELITE SN SERVICE DATE: 03/11/16 - 04/10/16 OFFICE OF GEORGE BUSH NSI No. 067 023-5907 msage1@att.net	85.00

Surcharges and Other Fees

3. State Cost-Recovery Fee	.56
----------------------------	-----

Taxes

4. Federal	.00
5. State and Local	5.00
Total Taxes	5.00

Total AT&T Internet Services 90.56

Local Services provided by AT&T Arkansas, AT&T Kansas, AT&T Missouri, AT&T Oklahoma, or AT&T Texas based upon the service address location.

GO GREEN - Enroll in paperless billing.



DUE BY: Apr 7, 2016

\$90.56

Amount After Apr 11, 2016

\$90.56

OFFICE OF GEORGE BUSH

Insert bottom portion with your check in the enclosed envelope.



OFFICE OF GEORGE BUSH
ATTN MARY SAGE
STE 900
10000 MEMORIAL DR
HOUSTON TX 77024 - 3412

Page 1 of 2
Account Number (b) (4)
Billing Date Apr 15, 2016
Web Site att.com

Monthly Statement

Bill-At-A-Glance

Previous Bill	90.56
Payment Received 4-12 Thank you!	90.56CR
Adjustments	.00
Balance	.00
Current Charges	90.56
Total Amount Due	\$90.56
Amount Due in Full By	May 9, 2016

Billing Summary

Online: att.com/myatt	Page	
Plans and Services	1	.00
1 800 559-7928		
Service Changes:		
1 800 321-2000		
Repair Services:		
1 800 286-8313		
AT&T Internet Services	1	90.56
1 877 722-3755		
Total Current Charges		90.56

News You Can Use Summary

- PREVENT DISCONNECT
 - LONG DIST. PROVIDERS
 - TX COST-RECOVERY FEE
- See "News You Can Use" for additional information

Plans and Services

Monthly Service - Apr 15 thru May 14

1. ASI-RETAIL DSL CPE MODEM WITHO UT NIC PACKAGE FOR DESKTOP PCS	.00
---	-----

Total Plans and Services .00

AT&T Internet Services

Important Information

For Billing Inquiries:
High Speed Internet (DSL): 877.722.3755
Web Hosting: 888.932.4678
Tech Support 360: 866.497.5073
Microsoft Office 365: 866.531.4891
WiFi Sm Site: 855.288.9434
AT&T Wi-Fi contact information located at attwifi.com.

Notice: Charges appearing in this section are for services provided by AT&T Corp. and/or by AT&T Missouri, AT&T Oklahoma, AT&T Kansas, AT&T Arkansas, or AT&T Texas, based upon your service address location.

Itemized Charges and Credits

Item	No.	Date	Description	
Charges for 067 023-5907				
Account Cod (b) (4)				
2. 4-12			AT&T HSI ELITE SM SERVICE DATE: 04/11/16 - 05/10/16 OFFICE OF GEORGE BUSH HSI No. 067 023-5907 msage1@att.net	85.00

Surcharges and Other Fees

3. State Cost Recovery Fee	.56
----------------------------	-----

Taxes

4. Federal	.00
5. State and Local	5.00
Total Taxes	5.00

Total AT&T Internet Services 90.56

Local Services provided by AT&T Arkansas, AT&T Kansas, AT&T Missouri, AT&T Oklahoma, or AT&T Texas based upon the service address location.

GO GREEN - Enroll in paperless billing.



DUE BY: May 9, 2016

\$90.56

Amount After May 11, 2016

\$90.56

OFFICE OF GEORGE BUSH
ATTN MARY SAGE



Terry White - BR <terry.white@gsa.gov>

AT&T invoice for phones

1 message

Mary Sage (b) (6)
To: "Terry White (terry.white@gsa.gov)" <terry.white@gsa.gov>
Cc: "Anitra Collins (anitra.collins@gsa.gov)" <anitra.collins@gsa.gov>

Thu, Feb 4, 2016 at 5:43 PM

Terry,

I've attached an AT&T invoice dated January 11, 2016 in the amount of \$1,463.21 for phone service that we have received.


Please let me know if you have a question.

Best regards,

Mary Sage

Office of George Bush

(b) (6) -cell

 AT&T phones 01 11 16.pdf
69K

The Office of George Bush
10000 MEMORIAL DR 9TH FL
HOUSTON TX 77024

Page 1 of 2
Account Number (b) (4)
Billing Date May 5, 2014
Questions? 1 800 235-7524
Web Site att.com
Invoice 7507993209



at&t

Invoice

Bill-At-A-Glance

Previous Bill	489.18
Payment	.00
Adjustments	.00
Past Due - Please Pay Immediately	489.18
Current Charges	489.18

Total Amount Due \$978.36

Current Charges Due in Full by **May 30, 2014**

Billing Summary

For detailed information of your charges go to
www.businessdirect.att.com

Questions? Call: 1 800 235-7524

AT&T Business Services

Group #000001
Sub-Account #831-000-2615 137 489.18
Total Group #000001 489.18

Total Current Charges 489.18

Current Charges

Group #000001
Sub-Account #831-000-2615 137
Customer Location:
10000 MEMORIAL DR
HOUSTON, TX 77024
Charges for Subscriber/Router ID 7698032
10000 MEMORIAL DR
HOUSTON, TX 77024
IP Optional Components
Recurring Charges:
Apr 5, 2014 thru May 4, 2014
1. MIS Access Charge 265.00
1544Kbps - US
Port ID: 7698032
Works With Circuit: DHEC.242340..ATI
Qty: 1.00 Items at 265.00
Total IP Optional Components 265.00

Group #000001 - Continued

MIS with Managed Router

Recurring Charges:

Apr 5, 2014 thru May 4, 2014

2. MIS with Managed Router 199.80
1544Kbps - US
Port ID: 7698032
Works With Circuit: DHEC.242340..ATI
Qty: 1.00 Items at 540.00
Gross: 540.00
MIS Port Service Discount for T-1 340.20CR
Total MIS with Managed Router 199.80

Surcharges and Other Fees

3. Federal Access Recovery Fee 24.38
Total Surcharges and Other Fees 24.38
Total Subscriber/Router ID 7698032 489.18
(b) (4) 489.18
489.18

Total Current Charges 489.18

News You Can Use

News You Can Use

ACCOUNT STATUS

Where allowed by law, AT&T may implement late payment interest of no more than 18% annually. Rates will vary based on state regulations. Interest will be calculated based upon daily balances and will be applicable for each day that a delinquent balance is outstanding. This charge will apply to all balances that are delinquent through such time that payment in full is received at AT&T. The late payment interest will be billed on a monthly basis. Accounts billed outside the US will not be charged LPI.

Where allowed by law, AT&T may implement a \$25 service fee for restoration of service where delinquency has caused an interruption. This fee will be applicable to each account that is being restored and will be included on your monthly billing statement.

Some products require electronic billing as their official bill media. When electronic billing is the official bill media, an informational statement may be sent containing some of the same information as the electronic bill. The informational statement is not your bill. However, if you choose to mail your payment instead of paying electronically, the informational statement has a tear-off that can be used to submit your payment.

REGULATORY NEWS

REGULATORY NEWS: If you believe that a Telecommunications Carrier has switched your service without your consent (slamming), or included unauthorized charges on your bill (cramming), please contact AT&T at the Customer Service Number on your bill. We will work with you to resolve the problem. If you need further assistance, contact: Public Utility Commission of Texas, Office of Customer Protection, P.O. Box 13326, Austin, Texas 78711-3326, 512 936-7120, or within Texas Toll-Free 888 782-8477, fax: 512 936-7003, email address: customer@puc.state.tx.us. Hearing and speech-impaired individuals with

Return bottom portion with your check in the enclosed envelope.

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at&t

The Office of George Bush
1000 MEMORIAL DR 9TH FL
HOUSTON TX 77024

Page 1 of 2
Account Number (b) (4)
Billing Date Jun 5, 2014
Questions? 1 800 235-7524
Web Site att.com
Invoice 1 308614204

Invoice

Bill-At-A-Glance

Previous Bill	978.36
Payment - Thank You!	978.36CR
Adjustments	.00
Balance	.00
Current Charges	489.18
Total Amount Due	\$489.18
Payment Due Date	Jun 30, 2014

Billing Summary

For detailed information of your charges go to
www.businessdirect.att.com

Questions? Call: 1 800 235-7524

AT&T Business Services

Group #000001

Sub-Account #831-000-2615 137

Total Group #000001

Total Current Charges

489.18

489.18

Detail of Payments and Adjustments

Payments

Item No.	Date	Description
1.	05 06	PAYMENT RECEIVED
2.	05 28	PAYMENT RECEIVED

Total Payments

489.18CR
489.18CR
978.36CR

News You Can Use

News You Can Use

Where allowed by law, AT&T may implement late payment interest of no more than 18% annually. Rates will vary based on state regulations. Interest will be calculated based upon daily balances and will be applicable for each day that a delinquent balance is outstanding. This charge will apply to all balances that are delinquent through such time that payment in full is received at AT&T. The late payment interest will be billed on a monthly basis. Accounts billed outside the US will not be charged LPI.
Where allowed by law, AT&T may implement a \$25 service fee for restoration of service where delinquency has caused an interruption. This fee will be applicable to each account that is being restored and will be included on your monthly billing statement.
Some products require electronic billing as their official bill media. When electronic billing is the official bill media, an informational

Total Current Charges

489.18

Sub-Account #831-000-2615 137
Customer Location:
1000 MEMORIAL DR
HOUSTON, TX 77024
Charges for Subscriber/Router ID 7698032
1000 MEMORIAL DR
HOUSTON, TX 77024
3. MIS Access Charge
May 5, 2014 thru Jun 4, 2014
1544kpbs - US
Port ID: 7698032
Works With Circuit DHEC 242340.ATI
Qty: 1.00 Items at 265.00
Total IP Optional Components
Recurring Charges:
MIS with Managed Router
May 5, 2014 thru Jun 4, 2014
4. MIS with Managed Router
1544kpbs - US
Port ID: 7698032
Works With Circuit DHEC 242340.ATI
Qty: 1.00 Items at 540.00
Gross: 540.00
MIS Port Service Discount for T 1 340.20CR
Total MIS with Managed Router
Surcharges and Other Fees
5. Federal Access Recovery Fee
Total Surcharges and Other Fees
Total Subscriber/Router ID 7698032
(b) (4)
489.18
24.38
24.38
489.18
489.18

Sub-Account #831-000-2615 137
Customer Location:
1000 MEMORIAL DR
HOUSTON, TX 77024
Charges for Subscriber/Router ID 7698032
1000 MEMORIAL DR
HOUSTON, TX 77024
IP Optional Components
Recurring Charges:
MIS with Managed Router
May 5, 2014 thru Jun 4, 2014
4. MIS with Managed Router
1544kpbs - US
Port ID: 7698032
Works With Circuit DHEC 242340.ATI
Qty: 1.00 Items at 265.00
Total IP Optional Components
Recurring Charges:
MIS with Managed Router
May 5, 2014 thru Jun 4, 2014
4. MIS with Managed Router
1544kpbs - US
Port ID: 7698032
Works With Circuit DHEC 242340.ATI
Qty: 1.00 Items at 540.00
Gross: 540.00
MIS Port Service Discount for T 1 340.20CR
Total MIS with Managed Router
Surcharges and Other Fees
5. Federal Access Recovery Fee
Total Surcharges and Other Fees
Total Subscriber/Router ID 7698032
(b) (4)
489.18
24.38
24.38
489.18
489.18

Current Charges

265.00

265.00

199.80

199.80

489.18

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DUE BY: Jun 30, 2014 \$489.18

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How To Contact Us:

- 1-800-331-0500 or 611 from your cell phone
- For Deaf/Hard of Hearing Customers (TTY/TDD) 1-866-241-6567

Wireless Number with Rollover (b) (4), (b) (6) - 7,673 Minutes

Previous Balance	116.64
Payment Posted	-116.64
Adjustments to Previous Balance	-1.81
CREDIT BALANCE	-1.81
Monthly Service Charges	105.20
Usage Charges	0.00
Credits/Adjustments/Other Charges	0.66
Government Fees & Taxes	0.00
TOTAL CURRENT CHARGES	105.86
Due Apr 13, 2011	
Late fees assessed after Apr 18	
Total Amount Due \$104.05	

State Cost-Recovery Fee

The surcharge formerly named "TX Franchise Tax Recovery" under the Credits, Adjustments & Other Charges section of your bill has been renamed "State Cost-Recovery Fee." In May 2010, AT&T began collecting this monthly fee of 0.7% of billed charges to recover a state cost imposed on AT&T Mobility in Texas. This fee is not a government mandated charge or tax on customers. Should you have any questions, please call 1-800-331-0500.

Page: 1 of 17
 Billing Cycle Date: 02/19/11 - 03/18/11
 Account Number: (b) (4)
 Invoice Number: 829515155X03262011

Return the portion below with payment only to AT&T Mobility.

Account Number: (b) (4)
 Total Amount Due: \$104.05
 Amount Paid: \$

Please do not send correspondence with payment.

Yes, enroll me in AutoPay
 Signature required on reverse

Total Amount Due by Apr 13, 2011

Please Mail Check Payable To:

AT&T Mobility
 PO Box 6463
 Carol Stream, IL 60197-6463

9990000082951515500000001058600000010405001



THE OGB INC
ATTN: MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412

Page: 1 of 3
Bill Cycle Date: 02/19/16 - 03/18/16
Account: (b) (4)

Visit us online at: www.att.com/business

Wireless Statement

Bill-At-A-Glance

Previous Balance	\$141.56
Payment - 03/09 - Thank You!	\$141.56CR
Adjustments	\$0.00
Balance	\$0.00
New Charges	\$141.56
Total Amount Due	\$141.56
Amount Due in Full by	Apr 13, 2016

Service Summary

Service	Page	Total
Wireless		\$141.56
713 294-4136 \$141.56	2	
Total New Charges		\$141.56

Manage Your Account:

Online: att.com/myatt
Mobile App: att.com/myattapp
Support: 800 331-0500 or 611 from your mobile device
TTY: 866 241-6567

For Important Information about your bill, please see the **News You Can Use** section (Page 2).

Turn bottom portion with your check in the enclosed envelope.
Payments may take 7 days to post.

UE BY: Apr 13, 2016

\$141.56

Second chance for Device Protection

Replacing a lost, stolen or damaged device can be expensive. Now you have a second chance to protect your eligible device and avoid sticker shock. Available even if you've had your device more than 30 days.

Device Protection Open Enrollment
Go to att.com/addprotection for more details. Offer runs **March 1 - April 30, 2016**.

Wireless

Group 1 - Data Summary - Feb 19 thru Mar 18

Mobile Share Value 15GB with Rollover Data - Includes 15 gigabytes of domestic data. \$15 each additional 1GB. Unused plan data from the current bill period rolls over for use and expires after 1 billing period. Additional monthly charge applies for each device on the plan. Unlimited talk & text on mobile phones. Unlimited talk on Wireless Home Phone. Mobile Hotspot, video calling, and Visual Voicemail available with compatible devices. Unlimited domestic data usage on the AT&T Wi-Fi Basic network for smartphones and select data devices.

	Mobile Share Data Used (MB)
(b) (4), (b) (6)	2,186
Total	2,186

Mobile Share Value 15GB with Rollover Data

	Megabytes (MB)
Rollover available through Mar 18*	13,319
Included in Plan	15,360
Total Data Used	2,186

Rollover available on Mar 19 **13,175**

Usage and available Rollover are rounded up to the next megabyte. For more details on your Data Summary, visit att.com/business.

* Unused Rollover Data expires after 1 billing period or when you change your plan or account.

Wireless Services provided by AT&T Mobility, LLC.



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THE OGB INC
ATTN: MARY SAGE



Page: 1 of 26
 Billing Cycle Date: 03/19/11 - 04/18/11
 Account Number: (b) (4)
 Invoice Number: 829515155X04262011

How To Contact Us:

- 1-800-331-0500 or 611 from your cell phone
- For Deaf/Hard of Hearing Customers (TTY/TDD)
1-866-241-6567

Wireless Number with Rollover

(b) (4), (b) (6) - 7,793 Minutes

Previous Balance	104.05
Payment Posted	0.00
PAST DUE BALANCE	104.05
Payable Immediately	
Monthly Service Charges	109.99
Usage Charges	0.00
Credits/Adjustments/Other Charges	0.66
Government Fees & Taxes	0.00
TOTAL CURRENT CHARGES	110.65
Due May 13, 2011	
Late fees assessed after May 18	
Total Amount Due	\$214.70

*****This Bill Includes A Past Due Balance*****

If payment has already been made, thank you, please disregard. If not, payment must be made immediately. Please send your payment, including current charges, in the enclosed envelope. You may also pay 24 hours a day, by major credit card or electronic check at 1-800-331-0500, or att.com/MyWireless. If your service is suspended, a reconnection fee will apply. If you have questions regarding your account, contact us at 1-800-947-5096.

Return the portion below with payment only to AT&T Mobility.

PO Box 1829
 Alpharetta, GA 30023 1829

#BWNJSZT
 #040008295151555#
 7715.1.23.2352 2 AT 0.490 1s
 THE OGB INC
 ATTN: MARY SAGE
 10000 MEMORIAL DR STE 900
 HOUSTON TX 77024-3412

Account Number:	(b) (4)
Total Amount Due:	\$214.70
Amount Paid:	\$

*Please do not send correspondence with payment.

Yes, enroll me in AutoPay
 Signature required on reverse



Please Mail Check Payable To:

AT&T Mobility
 PO Box 6463
 Carol Stream, IL 60197-6463



99900000829515155000000001106500000021470002



THE OGB INC
ATTN: MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412

Page: 1 of 3
Bill Cycle Date: 03/19/16 - 04/18/16
Account: (b) (4)

Visit us online at: www.att.com/business

Wireless Statement

Bill-At-A-Glance

Previous Balance	\$141.56
Payment - 04/12 - Thank You!	\$141.56CR
Adjustments	\$0.00
Balance	\$0.00
New Charges	\$141.56

Total Amount Due **\$141.56**

Amount Due in Full by **May 13, 2016**

Service Summary

Service	Page	Total
Wireless (b) (4), (b) (6)	2	\$141.56
Total New Charges		\$141.56

Manage Your Account:

Online: att.com/myatt
Mobile App: att.com/myattapp
Support: 800 331-0500 or 611 from your mobile device
TTY: 866 241-6567

For Important Information about your bill, please see the **News You Can Use** section (Page 2).

Turn bottom portion with your check in the enclosed envelope.
Payments may take 7 days to post.

DUPLICATE BY: May 13, 2016

\$141.56



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Go to an AT&T store

Call 855.667.3496

*Add Tablet to Mobile Share Value[®] for \$10/month: Req's plan charge (starts at \$20/mo. for 300MB of shareable data) & \$10/mo. access charge per tablet & an access charge per any other device (\$10 to \$40/mo.). Plan for svc only. Tablet installment or other device purchase charges add'l. Fees, monthly, overage & other charges & restr's apply. Coverage not avail. everywhere. See att.com/msv for rates & details.

Wireless

Group 1 - Data Summary - Mar 19 thru Apr 18

Mobile Share Value 15GB with Rollover Data - Includes 15 gigabytes of domestic data. \$15 each additional 1GB. Unused plan data from the current bill period rolls over for use and expires after 1 billing period. Additional monthly charge applies for each device on the plan. Unlimited talk & text on mobile phones. Unlimited talk on Wireless Home Phone. Mobile Hotspot, video calling, and Visual Voicemail available with compatible devices. Unlimited domestic data usage on the AT&T Wi-Fi Basic network for smartphones and select data devices.

	Data Used (MB)
(b) (4), (b) (6)	755
Total	755

Mobile Share Value 15GB with Rollover Data

	Megabytes (MB)
Rollover available through Apr 18*	13,175
Included in Plan	15,360
Total Data Used	- 755

Rollover available on Apr 19 **14,606**

Usage and available Rollover are rounded up to the next megabyte. For more details on your Data Summary, visit att.com/business.

* Unused Rollover Data expires after 1 billing period or when you change your plan or account.

Wireless Services provided by AT&T Mobility, LLC.



THE OGB INC
ATTN: MARY SAGE

000515155



THE OGB INC
ATTN: MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412

Page: 1 of 3
Bill Cycle Date: 09/19/13 - 10/18/13
Account: (b) (4)

Visit us online at: www.att.com/business

Wireless Statement

Bill-At-A-Glance

Previous Balance	\$130.94
Payment - 10/21 - Thank You!	\$130.94CR
Adjustments	\$0.00
Balance	\$0.00
New Charges	\$136.00
Total Amount Due	\$136.00
Amount Due in Full by	Nov 13, 2013

Service Summary

Service	Page	Total
Wireless		\$136.00
(b) (4), (b) (6)	\$136.00	1
Total New Charges		\$136.00

How to Contact Us:

For questions about your account: 1 800 331-0500
or 611 from your cell phone
For Deaf/Hard of hearing TTY: 1 866 241-6567
Visit us online at www.att.com

For Important Information about your bill, please see the **News You Can Use** section (Page 2).

Turn bottom portion with your check in the enclosed envelope.
Payments may take 7 days to post.

UE BY: Nov 13, 2013

\$136.00

AT&T Mobile Share

Shared data for up to 10 devices.
Unlimited Talk and Text for your phones.

Add a line on a Mobile Share plan today!

Call 800.909.0135

Click att.com/aaltoday

Visit an AT&T store

Mobile Share: Up to ten devices per plan. Additional monthly charge per device. Activation fee, additional deposits, taxes and other charges may apply.

(b) (4), (b) (6)

THE OGB INC

Nation 900 with Rollover - Includes 900 Anytime Minutes with Rollover, Nationwide Long Distance & Roaming, Unlimited Mobile to Mobile calling to/from other AT&T Mobiles, Unlimited Night (9pm-6am) & Weekend calling, Call Forward Feature, Caller ID, Call Wait, Conference Call Feature, Mobile Purchases & Downloads Detail, Basic Voice Mail Feature, (Additional Minutes \$0.40 each).

International Long Distance - Standard - Includes international long distance from the U.S. to over 220 countries at standard, pay-per-use international rates. See rates at www.att.com/global.

Messaging Unlimited with Mobile to Any Mobile Calling - Includes Unlimited domestic text, picture, video and instant messages and unlimited calling to/from any other domestic mobile phone.

DataPro 3GB for iPhone 4S on 4G with Visual Voicemail - Includes 3 gigabytes of domestic data usage, \$10 each additional 1 gigabyte of data usage. Unlimited data usage on the AT&T Wi-Fi Basic network. Video calling and Visual Voicemail available with compatible devices.

Monthly Charges - Oct 19 thru Nov 18

1. Nation 900 with Rollover	59.99
2. International Long Distance - Standard	0.00

Wireless Services provided by AT&T Mobility, LLC.

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THE OGB INC
ATTN: MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412

Page: 1 of 3
Bill Cycle Date: 09/19/14 - 10/18/14
Account: (b) (4), (b) (6)

Visit us online at: www.att.com/business

Wireless Statement

Bill-At-A-Glance

Previous Balance	\$139.00
Payment - 10/08 - Thank You!	\$139.00CR
Adjustments	\$0.00
Balance	\$0.00
New Charges	\$139.00

Total Amount Due **\$139.00**

Amount Due in Full by **Nov 13, 2014**

Service Summary

Service	Page	Total
Wireless		\$139.00
(b) (4), (b) (6)	\$139.00	1
Total New Charges		\$139.00

How to Contact Us:

For questions about your account: 1 800 331-0500
or 611 from your cell phone
For Deaf/Hard of hearing TTY: 1 866 241-6567
Visit us online at www.att.com

For Important Information about your bill, please see the **News You Can Use** section (Page 2).

Turn bottom portion with your check in the enclosed envelope. Payments may take 7 days to post.

DUPLICATE BY: Nov 13, 2014

\$139.00



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Wireless

Group 1 - Data Summary - Sep 19 thru Oct 18

Mobile Share Value Plan 6GB - Includes 6 gigabytes of domestic data, \$15 per each additional 1 gigabyte of data. Additional monthly charge applies for each device on the plan. Unlimited talk & text on mobile phones. Unlimited talk on Wireless Home Phone. Mobile Hotspot, tethering, video calling, and Visual Voicemail available with compatible devices. Unlimited domestic data usage on the AT&T Wi-Fi Basic network for smartphones and select data devices.

	Mobile Share Data Used (MB)
713 444-1747	5,575
Total	5,575

(b) (4), (b) (6)

THE OGB INC

Mobile Share Value iPhone on 4G LTE w/ VVM - Includes unlimited Anytime Minutes, Nationwide Long Distance & Roaming, unlimited domestic and international text, picture, and video messages sent or received from the U.S., Puerto Rico and the U.S. Virgin Islands, Call Forward feature, Caller ID, Call Wait, Conference Call feature. Mobile Share voice and data plan required.

International Long Distance - Standard - Includes

Wireless Services provided by AT&T Mobility, LLC.

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OFC OF GEORGE BUSH
 STE 9
 10000 MEMORIAL DR
 HOUSTON TX 77024 3475

Page 1 of 2
 Account Number (b) (4), (b) (6)
 Billing Date Feb 11, 2016
 Web Site att.com

Monthly Statement

Bill-At-A-Glance

Previous Bill	1,463.21
Payment	.00
Adjustments	.00
Past Due - Please Pay Immediately	1,463.21
Current Charges	1,521.46
Total Amount Due	\$2,984.67
Current Charges Due in Full by	Mar 7, 2016

Billing Summary

Online: att.com/myatt	Page	
Plans and Services	1	1,521.46
1 800 559-7928		
Service Changes:		
1 800 321-2000		
Repair Services:		
1 800 286-8313		
Total Current Charges		1,521.46

Plans and Services

Monthly Service - Jan 11 thru Feb 10

(b) (4), (b) (6)	183.80
	120.80
	120.80
	183.80
	183.80
	183.80
	183.80
	183.80
	183.80
9. Monthly Charges	120.80
Total Monthly Service	1,465.20

Additions and Changes to Service

This section of your bill reflects charges and credits resulting from account activity

Item No.	Description	Quantity	Monthly Rate	Amount Billed
Activity on Feb 1, 2016 (Monthly Charges are Prorated from Feb 1, 2016 through Feb 10, 2016)				
10.	Monthly Service	1		5.00
Activity on Feb 1, 2016 (Monthly Charges are Prorated from Jan 11, 2016 through Jan 31, 2016)				
11.	Monthly Service	8		80.00CR
Total Additions and Changes to Service				75.00CR

Directory Assistance

411				
12.	2 Call(s) billed at \$2.29 each			4.58

News You Can Use Summary

- PREVENT DISCONNECT
 - EXPRESS TICKETING
 - LONG DIST. PROVIDERS
- See "News You Can Use" for additional information

Local Service provided by Southwestern Bell Telephone L.P. TIN 43-0529710 D/B/A AT&T Arkansas, AT&T Kansas, AT&T Missouri, AT&T Oklahoma or AT&T Texas based on address.

GO GREEN - Enroll in paperless billing.



DUE BY: Mar 7, 2016 \$2,984.67

Amount After Mar 9, 2016 \$3,098.78

Past Due Charges - \$1,463.21 - Please Pay Immediately

OFC OF GEORGE BUSH

in bottom portion with your check in the enclosed envelope.



OFC OF GEORGE BUSH
 STE 9
 10000 MEMORIAL DR
 HOUSTON TX 77024 - 3475

Page 1 of 2
 Account Number (b) (4), (b) (6)
 Billing Date Oct 11, 2013
 Web Site att.com

Monthly Statement

Bill-At-A-Glance

Previous Bill	983.55
Payment	.00
Adjustments	.00
Past Due - Please Pay Immediately	983.55
Current Charges	1,002.09
Total Amount Due	\$1,985.64
Current Charges Due in Full by	Nov 4, 2013

Billing Summary

Billing Questions? Visit att.com/billing Page

Plans and Services	1	1,002.09
1 800 559-7928		
Payment Arrangements:		
1 800 924-1743		
Service Changes:		
1 800 321-2000		
Repair Services:		
1 800 286-8313		
Total Current Charges		1,002.09

Plans and Services

Monthly Service - Sep 11 thru Oct 10

(b) (4), (b) (6)	109.90
	75.30
	75.30
	109.90
	109.90
	109.90
	109.90
	109.90
	109.90
	109.90
	109.90
	109.90
9. Monthly Charges	75.30
Total Monthly Service	885.30

Additions and Changes to Service

This section of your bill reflects charges and credits resulting from account activity.

Item No.	Description	Quantity	Monthly Rate	Amount Billed
Activity on Oct 1, 2013 (Monthly Charges are Prorated from Oct 1, 2013 through Oct 10, 2013)				
10.	Federal Subscriber Line Charge	1		.03CR
Activity on Oct 1, 2013 (Monthly Charges are Prorated from Oct 1, 2013 through Oct 10, 2013)				
11.	Federal Universal Service Fee	1		.01
Activity on Oct 1, 2013 (Monthly Charges are Prorated from Sep 11, 2013 through Sep 30, 2013)				
12.	Federal Universal Service Fee	6		.08CR
13.	Federal Universal Service Fee	1		.01CR
14.	Federal Universal Service Fee	1		.01CR

News You Can Use Summary

- PREVENT DISCONNECT
- HURRICANE GUIDELINES
- LONG DIST. PROVIDERS
- UNIVERSAL SVC FEE

See "News You Can Use" for additional information

Local Service provided by Southwestern Bell Telephone L.P. TIN 43-0529710 D/B/A AT&T Arkansas, AT&T Kansas, AT&T Missouri, AT&T Oklahoma or AT&T Texas based on address.

GO GREEN - Enroll in paperless billing

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att.com

DUE BY: Nov 4, 2013 \$1,985.64 Amount After Nov 6, 2013 **\$2,060.80**

Past Due Charges - \$983.55 - Please Pay Immediately
 Billing Date Oct 11, 2013

713 606 1100 057 2

OFC OF GEORGE BUSH
 STE 9



Terry White - BR2B <terry.white@gsa.gov>

AT&T invoice for phones

1 message

Mary Sage <msage@flfw.com>

Fri, Mar 4, 2016 at 4:38 PM

To: "Terry White (terry.white@gsa.gov)" <terry.white@gsa.gov>

Cc: "Anitra Collins (anitra.collins@gsa.gov)" <anitra.collins@gsa.gov>

Terry,

I've attached an AT&T invoice dated February 11, 2016 in the amount of \$1,521.46 for phone service that we have received.


Please let me know if you have a question.

Best regards,

Mary Sage

Office of George Bush

(b) (6) -cell

 AT&T phones 02 11 16.pdf
66K

NEED TO DISCUSS WITH LEGAL

NEED TO DISCUSS WITH LEGAL

NEED TO DISCUSS WITH LEGAL

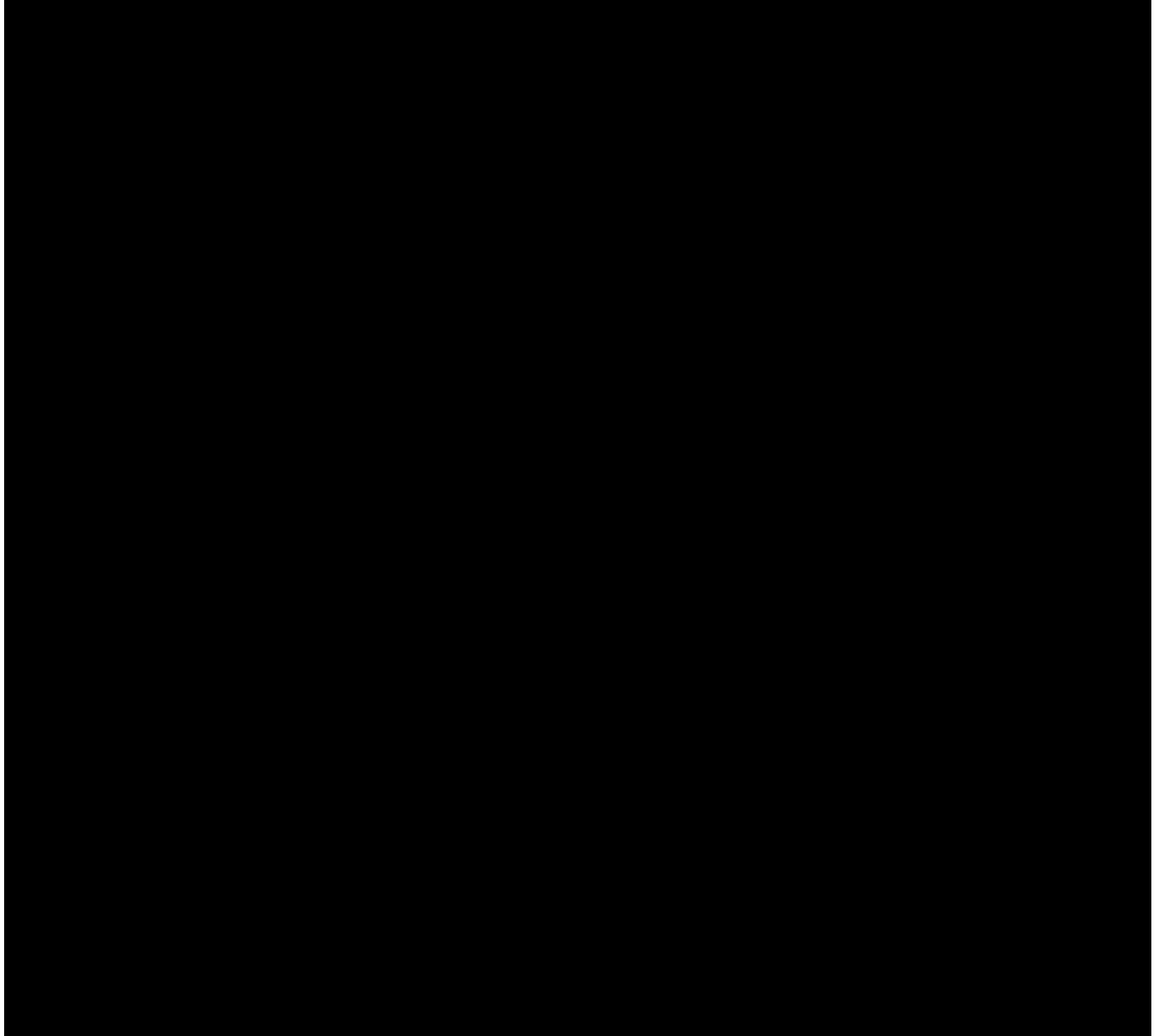
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OCCUPANCY AGREEMENT
Between
GSA ALLOWANCE FOR FORMER PRESIDENTS (4726)
And
GENERAL SERVICES ADMINISTRATION

ATX07219	Final	Version:	17	Date Last Modified:	23-Oct-2015
TX2709ZZ		LTX16551		REXUS Lease Payment Update	

GSA ALLOWANCE FOR FORMER PRESIDENTS (Code 4726) will occupy 6,844.00 usable (8,237.00 rentable) square feet of space and 24 structured parking spaces and 0 surface parking spaces at SHERRY LANE PLACE (TX2709) located at 5956 SHERRY LN, DALLAS, TX, for a period of 45 months commencing on or about 10/16/2015.

GSA ALLOWANCE FOR FORMER PRESIDENTS (Code 4726) will pay the General Services Administration rent in accordance with the attached page(s). The rental will be adjusted annually for operating cost and real estate taxes.

GSA ALLOWANCE FOR FORMER PRESIDENTS (Code 4726) will pay the General Services Administration additional rent for prorated share of joint use space associated with this location, if any.

Additional/reduced services are shown on the attached Occupancy Agreement Financial Summary.

Mandatory Clauses

Promoting Efficient Spending

Promoting Efficient Spending to Support Agency Operations

In accordance with the Presidential Memorandum "Disposing of Unneeded Federal Real Estate" issued on June 10, 2010 and Office of Management and Budget Memorandum "Promoting Efficient Spending to Support Agency Operations" issued on May 11, 2012, Executive agencies shall not increase the size of their overall civilian real estate inventory and increases in an agency's total square footage must be offset by reductions elsewhere. GSA ALLOWANCE FOR FORMER PRESIDENTS is aware of Section 3 - Real Property of the OMB memo.

Leased Specific Mandatory Clauses

Alterations by Tenant Agency

The tenant agency agrees that it will undertake no alterations to the real property governed by this OA without prior approval from PBS. Further, any alterations that might obligate PBS under a lease must be approved by the responsible PBS contracting officer.

Building Services

Building services to be provided to the tenant agency for the operating expense portion of the Rent are specified in the PBS Solicitation for Offers (SFO) that is made part of the lease contract. A copy of the lease contract is provided to the tenant agency. Additional or upgraded services beyond those identified in the SFO are provided by PBS or the lessor on a reimbursable basis. Charges for certain recurring reimbursable services may be billed on the PBS Bill. Recurring charges for overtime utilities, enhanced custodial services, mechanical O&M HVAC, mechanical O&M Other and additional guard services are eligible for billing on the PBS Bill provided the tenant agency has been designated as a "participating agency". The charges must be initiated by the tenant agency and renewed annually. The recurring RWA processing fee

will be assessed against each service billed.

Financial Terms

While this occupancy agreement (OA) addresses financial terms that cover multiple fiscal years, the parties agree that:

1) For all other types of occupancies and new occupancies prior to October 1, 2011 the tenant agency may relinquish space upon four (4) months notice. Thus, at any future time, the tenant agency's financial obligation can be reduced to four (4) months of rent, plus the unamortized balance of any tenant improvements financed through PBS, plus any rent concession not yet earned.

2) For new occupancies (new space assignments to PBS inventory) as of October 1, 2011 the tenant agency may relinquish space upon four (4) months' notice at any point after the first twelve (12) months of occupancy. Thus, after the first twelve (12) months of occupancy, the tenant agency's financial obligation can be reduced to four (4) months of Rent, plus the unamortized balance of any tenant improvements financed through PBS, plus any rent concession not yet earned.

Any free Rent or other concession given at the beginning of the occupancy term (for all occupancy types) must be allocated on a pro-rata basis over the entire OA term, and the unearned balance repaid to PBS.

The tenant's financial obligations for years beyond the current year do not mature until the later year(s) are reached. Thus, there is no requirement that the tenant agency certify that current year funds are available to defray future year obligations.

The tenant's future years obligation to pay Rent is subject to the availability of funds, but the tenant agrees to make a good faith effort to meet its obligations as they arise.

Lease Contract Rent

The underlying lease contract rent will be passed through to the tenant agency. For a non-fully serviced lease, the cost of operating services not covered by the lease will also be passed through to the tenant agency. The PBS fee in leased space, calculated at 7% of the annual lease contract cost plus the cost of separately contracted operating services, will also apply. Charges for security and GSA-installed improvements may apply as well.

Charges for operating expenses, joint use space, parking, security and real estate taxes may be adjusted on an annual basis.

Move Cost Responsibilities

At the end of this OA term, if the tenant cannot remain in the space covered by this OA, the tenant is responsible for funding the physical move to new space. In the event PBS displaces or allows another user to displace the tenant before the expiration of the OA term, PBS must fund, or require the new user to fund, the tenant's physical move, and relocation of the tenant's telecommunications equipment. PBS must also reimburse, or require the new user to reimburse, the tenant for the undepreciated value of any lump sum payments the tenant made toward tenant improvements and the Rent differential at the new location until the displaced agency has time to budget. The Rent differential is calculated on all elements of Rent except the amortized tenant improvement cost.

Obligation to Pay Rent

The Tenant agency's obligation to pay rent for the space governed by this OA commences when both of the following occur: the space is substantially complete and operationally functional. Occupancy and rent start will be coordinated with the Tenant.

1. The space is ready for occupancy of personal property, typically the substantial completion date. Substantial completion is signaled in the case of leased space by the granting of an occupancy permit by the proper authority and/or by PBS's acceptance of the space as substantially complete in accordance with the lease. "Substantially complete" and "substantial completion" mean that the work, the common and other areas of the building, and all other things necessary for the Government's access to the premises and occupancy, possession, use and enjoyment thereof, as provided in the lease, have been completed or obtained, excepting only such minor matters as do not interfere with or materially diminish such access, occupancy, possession, use or enjoyment.

PBS will offer to an authorized representative of the Tenant the opportunity to participate in a walk-through of the space prior to final acceptance of the space as substantially complete by PBS. The authorized representative of the Tenant will make himself or herself available so as to not delay the walk-through of the space. The authorized representatives of PBS and the Tenant will itemize any defects and omissions (D&Os, or "punch list") of the construction project that will need to be corrected prior to final contract payment. Provided that the D&Os are minor matters not materially diminishing use of the space, the authorized representative of PBS, acting on behalf of the Government and its Tenant, will determine substantial completion.

2. The space is operationally functional. Operationally functional means that the building systems included in this lease must function and Lessor-provided building-specific safety and security features must be operational. Related space that is necessary for a Tenant to function due to workflow adjacencies must be complete before rent commences.

For large projects that entail phased occupancy of the Tenant's space, rent will commence on the individual blocks of space when they are substantially complete and operationally functional. The blocks will be added to the Occupancy Agreement (OA) incrementally. In the case of phased occupancy with separate OAs (example, different Agency/Bureau codes), the rent start date for each OA will occur when the space associated with it is substantially complete and operationally functional.

If there is a substantial punch list for the space that would interfere with the Tenant's full access, occupancy, possession, use and enjoyment of the space, and the Tenant chooses to move in anyway, GSA will negotiate a rent discount with the Lessor while the punch list work is being completed. If after hours work is required, GSA will ensure that adequate security is provided while the contractor is in the Tenant's space.

Once the above "substantially complete" and "operationally functional" requirements have been met, rent will commence. GSA does not provide tenant agencies a grace period prior to rent commencement to accomplish the physical move into the space or to allow for the installation of personal property such as phones, furniture, computers, etc. However, rent should not start until those personal property items that have been included in the lease contract, such as telephone and data systems or audio/video systems, are operational unless the Tenant chooses to move into the space pursuant to the preceding paragraph.

Occupancy Agreement Iterations

The parties hereby agree that iterations of OAs prepared before selection of and award to a lessor, contain preliminary financial terms only. Financial terms in preliminary OAs are estimates for budgeting purposes, and are updated through additional OA versions as business terms evolve throughout the space acquisition. Accordingly, execution by the tenant agency on preliminary OAs constitutes that agency's commitment to the project, and is required prior to PBS awarding any lease contract and/or lease modification or amendment. Until lease award, the tenant agency has the right to cancel the proposed project without financial obligation.

Occupancy After Lease Expiration

In the event of a continued occupancy after lease expiration, the tenant agency will continue to be financially responsible for the pass-through of the lease contract rent, the PBS lease fee, and any additional costs incurred by PBS resulting from lease renewal, extension, replacement, holdover or condemnation. The tenant agency rights to relinquish space as specified in this OA remain in effect.

PBS Services

The services that PBS provides to its customers may be found in the fourth edition of the Pricing Desk Guide. Unless PBS provides otherwise in writing, the cost of these services is included in PBS's rents and fees. Any service beyond those identified in the Pricing Desk Guide are provided by PBS for an additional charge.

Payment of Tenant Improvements

The tenant agency must pay for tenant improvements in excess of the allowance by RWA. The tenant agency also has the right to pay lump sum for tenant improvements below the allowance threshold. The ability to make lump sum payments below the allowance threshold is only available at assignment inception, and only for the customization component of the allowance in new space. In backfill or relet space, if the tenant can accept existing tenant improvements "as is" or with modifications, the tenant can elect to waive all or part of the general allowance. Further, once the tenant allowance is set, if the agency then wishes to make a lump sum payment for improvements which are charged against the allowance, PBS cannot accept payments below the allowance threshold by RWA.

Replacement Responsibilities

The lessor bears the responsibility for replacement and renewal of shell items. PBS will also oblige the lessor to fund cyclic paint and carpeting within the tenant's space, as provided in the lease contract.

Tenant Agency Appeal

The tenant agency can appeal to the PBS asset manager in cases in which the agency's assigned tenant improvement allowance is inadequate to provide basic functionality for the space.

Tenant Agency Move

In the event the space covered by this OA involves a tenant agency move, once a design and construction rider or schedule has been made part of a lease contract, the rider/schedule must be incorporated into this OA. Once part of this OA, the schedule/rider becomes binding upon the tenant agency as well as upon PBS. Delay in project completion caused by either a) tenant agency failure to meet the review and approval times provided in the lease rider, or b) tenant changes to project scope, will be borne by the tenant agency. As a consequence of tenant-caused delay, the lessor may decline to postpone the scheduled substantial completion date (thereby advancing Rent commencement for the space) by the duration of the tenant-caused delay, on a day to day basis; this may result in rent charges at two locations simultaneously for the tenant. Additional direct expenses caused through tenant-caused delay or changes in project scope are chargeable against the tenant allowance; in the event the tenant allowance has been exhausted, the tenant must pay the lump sum cost by RWA. In summary, the tenant is responsible for the delay claim of the affected contractor and for rent that GSA budgeted to start on the date included in the Occupancy Agreement. If partial occupancy of the building is not possible due to one agency change, that agency is liable for the other tenant's rent who are unable to occupy their space on the date contained in their Occupancy Agreement. The rent start date should be adjusted for delay of occupancy caused by the lessor failing to deliver the real property on time. The rent start date should not be adjusted for delay of occupancy caused by a contractor failing to install personal property on time with one exception. For those personal property items that have been included in the lease contract, such as telephone and data systems, or audio/video systems, and the systems are not ready, the rent start date should be adjusted. Delayed furniture delivery and installation, which is not part of the lease contract, is not reason for delaying the rent start date. In its role as tenant representative, PBS may also be the cause of delay. Expenses associated with PBS-caused delay incurred by the tenant, for such things as additional storage for furniture, re-procurement expense, or additional consulting fees, will be credited against the tenant's rent obligation to PBS for the new space. In the case of

lessor-caused delay, if there is a liquidated damages clause in the lease, PBS will pursue the lessor for the value of the damages. In the case of excusable delay (e.g., force majeure or any other delay the cause of which is beyond the reasonable control of either PBS or the tenant agency), neither PBS nor the tenant agency may pursue the other for the consequences of the delay.

Environmental and Safety Standards and Regulations

The tenant agency will comply with all applicable Federal, State, and local environmental, health & safety laws and regulations, such as but not limited to those issued by the U.S. Environmental Protection Agency (EPA) under Title 40 of the Code of Federal Regulations (CFR); the U.S. Occupational Safety and Health Administration (OSHA) under Title 29 of the CFR; the Federal Management Regulation sections that relate to safety and environmental management (41 CFR part 102-80, subpart B); and all applicable laws and regulations set by State and local regulatory agencies.

Other Mandatory Clauses

Security Services

Beginning in FY 2005, payment for FPS provided Basic and Building Specific Operating Security will be made to the Federal Protective Service (FPS), Department of Homeland Security (DHS) and will be separate from rental payments to GSA (OMB Object Class 23.1). Charges for FPS provided security are determined by, and may be obtained from, FPS.

Optional Clauses

Ad Hoc Clauses

ATX07219 Expansion of Space - Storage

Effective 7/11/11 the space occupied by the Office of Former President will expand its space by 237 RSF/ 190 ANSI/BOMA.

Termination Rights for Expansion Space

Paragraph 6 of Supplemental Lease Agreement #24 for lease GSB-07B-16551, provides for termination of the Expansion Area/Storage Area, spaces 5B and 5D, in whole or in part any day after July 12, 2013, by giving at least 60 days notice in writing to the GSA/Lessor. No rental shall accrue after the effective date of termination for expansion space only, totaling 237 RSF, yielding 190 ABOA.

I agree to the initial terms with the understanding modifications will be made over time.

Approved	Approved
Agency Representative	GSA Representative
Title	Title
Date	Date

NEED TO DISCUSS WITH LEGAL

Office of the Former President,
Dallas, TX
ATX07219
4726

Final
GSA ALLOWANCE FOR FORMER
PRESIDENTS

TX2709ZZ

OA Start Date: 16-Oct-2015
OA End Date: 28-Jul-2019

Page: 1 of 4
Version: 17 Date Last Modified: 23-Oct-2015

LTX16551 REXUS Lease Payment
Update
OA Year: 2016 Partial
Period: 16-Oct-2015 to 31-Jul-2016

	Charge Basis	Period Charge	Annual Rate
1. Shell Rental Rate			
a. General	8,237	\$206,097.52	\$33.361259000
2. Amortized Tenant Improvement Used/General	8,237	\$23,868.72	\$3.863659000
3. Operating Costs ##	8,237	\$51,278.96	\$8.300589000
A. Market Rent SubTotal	8,237	\$281,245.20	\$45.525507000
5. Amortized Tenant Improvement Used/Custom	8,237	\$7,154.08	\$1.158039000
9. Parking			
a. Structured (number of spaces)	24	\$15,721.92	\$873.440000000
11. PBS Fee	8,237	\$21,288.48	\$3.445993092
B. Agency Rent SubTotal	8,237	\$44,164.48	\$7.148958643
C. Joint Use SubTotal		\$0.00	
D. Total Annual Rent (A+B+C)	8,237	\$325,409.68	
E. Adjustments SubTotal		\$0.00	
F. Total Rent Bill(D+E)		\$325,409.68	
G. Total Antenna Bill		\$0.00	
H. Total Reimbursable Services Bill		\$0.00	
I. Total PBS Bill (F+G+H)		\$325,409.68	
J. LUMP SUM ITEMS			
## Operating Cost Escalation Applies	Customization Tier		3
	Amortization Terms (in months)		96
	PBS Fee is		7%

Note: ANSI Rentable of 8,237 is 6,844 Assigned Usable Space PLUS 1,393 Common Space. R/U Factor is 1.203535900

Office of the Former President,
 Dallas, TX
 ATX07219
 4726

Final
 GSA ALLOWANCE FOR FORMER
 PRESIDENTS
 TX2709ZZ

Version: 17
 LTX16551

Page: 2 of 4
 Date Last Modified: 23-Oct-2015
 REXUS Lease Payment
 Update
 OA Year: 2017
 Period: 01-Aug-2016 to 31-Jul-2017

OA Start Date: 16-Oct-2015
 OA End Date: 28-Jul-2019

	Charge Basis	Annual Charge	Annual Rate
1. Shell Rental Rate			
a. General	8,237	\$284,080.24	\$34.488314000
2. Amortized Tenant Improvement Used/General	8,237	\$31,824.96	\$3.863659000
3. Operating Costs ##	8,237	\$70,423.11	\$8.549606670
A. Market Rent SubTotal	8,237	\$386,328.31	\$46.901579670
5. Amortized Tenant Improvement Used/Custom	8,237	\$9,538.77	\$1.158039000
9. Parking			
a. Structured (number of spaces)	24	\$20,962.56	\$873.440000000
11. PBS Fee	8,237	\$29,178.07	\$3.542318161
B. Agency Rent SubTotal	8,237	\$59,679.40	\$7.245283712
C. Joint Use SubTotal		\$0.00	
D. Total Annual Rent (A+B+C)	8,237	\$446,007.71	
E. Adjustments SubTotal		\$0.00	
F. Total Rent Bill(D+E)		\$446,007.71	
G. Total Antenna Bill		\$0.00	
H. Total Reimbursable Services Bill		\$0.00	
I. Total PBS Bill (F+G+H)		\$446,007.71	
			3
## Operating Cost Escalation Applies	Customization Tier		96
	Amortization Terms (in months)		7%
	PBS Fee is		

Note: ANSI Rentable of 8,237 is 6,844 Assigned Usable Space PLUS 1,393 Common Space. R/U Factor is 1.203535900

Office of the Former President,
 Dallas, TX
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 4726

Final
 GSA ALLOWANCE FOR FORMER
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 TX2709ZZ

Version: 17
 LTX16551

Page: 3 of 4
 Date Last Modified: 23-Oct-2015
 REXUS Lease Payment
 Update
 OA Year: 2018
 Period: 01-Aug-2017 to 31-Jul-2018

OA Start Date: 16-Oct-2015
 OA End Date: 28-Jul-2019

	Charge Basis	Annual Charge	Annual Rate
1. Shell Rental Rate			
a. General	8,237	\$293,363.86	\$35.615377000
2. Amortized Tenant Improvement Used/General	8,237	\$31,824.96	\$3.863659000
3. Operating Costs ##	8,237	\$72,535.80	\$8.806094870
A. Market Rent SubTotal	8,237	\$397,724.62	\$48.285130870
5. Amortized Tenant Improvement Used/Custom	8,237	\$9,538.77	\$1.158039000
9. Parking			
a. Structured (number of spaces)	24	\$20,962.56	\$873.440000000
11. PBS Fee	8,237	\$29,975.82	\$3.639166763
B. Agency Rent SubTotal	8,237	\$60,477.14	\$7.342132313
C. Joint Use SubTotal		\$0.00	
D. Total Annual Rent (A+B+C)	8,237	\$458,201.77	
E. Adjustments SubTotal		\$0.00	
F. Total Rent Bill(D+E)		\$458,201.77	
G. Total Antenna Bill		\$0.00	
H. Total Reimbursable Services Bill		\$0.00	
I. Total PBS Bill (F+G+H)		\$458,201.77	
	Customization Tier		3
## Operating Cost Escalation Applies	Amortization Terms (in months)		96
	PBS Fee is		7%

Note: ANSI Rentable of 8,237 is 6,844 Assigned Usable Space PLUS 1,393 Common Space. R/U Factor is 1.203535900

(b) (4)

Office of
Dallas, TX
ATX07219
4726

Final
GSA ALLOWANCE FOR FORMER
PRESIDENTS
TX2709ZZ
16-Oct-2015
28-Jul-2019

Page: 4 of 4
Version: 17 Date Last Modified: 23-Oct-2015
LTX16551 REXUS Lease Payment
Update
OA Year: 2019
Period: 01-Aug-2018 to 28-Jul-2019

OA Start Date:
OA End Date:

	Charge Basis	Annual Charge	Annual Rate
1. Shell Rental Rate		TBD#	
a. General	8,237	\$302,726.77	\$36.752066000
2. Amortized Tenant Improvement Used/General	8,237	\$31,824.96	\$3.863659000
3. Operating Costs ##	8,237	\$74,711.88	\$9.070277716
A. Market Rent SubTotal	8,237	\$409,263.60	\$49.686002716
5. Amortized Tenant Improvement Used/Custom	8,237	\$9,538.77	\$1.158039000
9. Parking			
a. Structured (number of spaces)	24	\$20,962.56	\$873.440000000
11. PBS Fee	8,237	\$30,783.55	\$3.737227814
B. Agency Rent SubTotal	8,237	\$61,284.87	\$7.440193365
C. Joint Use SubTotal		\$0.00	
D. Total Annual Rent (A+B+C)	8,237	\$470,548.48	
E. Adjustments SubTotal		\$0.00	
F. Total Rent Bill(D+E)		\$470,548.48	
G. Total Antenna Bill		\$0.00	
H. Total Reimbursable Services Bill		\$0.00	
I. Total PBS Bill (F+G+H)		\$470,548.48	
		Customization Tier	3
## Operating Cost Escalation Applies		Amortization Terms (in months)	96
		PBS Fee is	7%

TBD# Shell Rent Rate (and corresponding Operating Costs) will be reset to new appraised rates

Note: ANSI Rentable of 8,237 is 6,844 Assigned Usable Space PLUS 1,393 Common Space. R/U Factor is 1.203535900

GSA EXPENDITURE REQUEST FORM

Name: Steven Rinehart

Date: 4/1/13
mm / dd / yy

Department: Correspondence: Administration: IT:

Type of Request: Expenditure (attach quote): Invoice (attach invoice):

Form of Payment: Purchase Card: Check:

Total: \$ 495

Three files of President Clinton's signature for the autopen machine. These will be used to autopen President Clinton's correspondence related to his role as former President of the United States of America.

1 signature to be installed on an SD card (\$185) and 2 signatures to be emailed (\$155 each)

Total cost is \$495.

Items to be purchased from Damilic company in Maryland.

Signature of Supervisor:

(b) (6)

Comptroller Signature:

By signing this form you hereby agree to follow all policies and procedures of the Office of Former President Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Chief of Staff Appro _____

Date: _____

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)		1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE		2. TYPE OF TRAVEL		3. VOUCHER NO.	
		Office of George Bush		<input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION		4. SCHEDULE NO.	
5. TRAVELER (PAYEE)	a. NAME (Last, first, middle initial)			b. SOCIAL SECURITY NUMBER		6. PERIOD OF TRAVEL	
	BECKER, JEAN			494-68-1428		a. FROM	b. TO
	c. MAILING ADDRESS (Include ZIP Code)			d. OFFICE TELEPHONE NO.		7. TRAVEL AUTHORIZATION	
	Office of George Bush 10000 Memorial Drive, Suite 900 Houston, TX 77024			713-686-1188		a. NUMBER(S)	b. DATE(S)
e. PRESENT DUTY STATION			f. RESIDENCE (City and State)		10. CHECK NO.		
Houston, TX			Houston, TX				
8. TRAVEL ADVANCE				9. CASH PAYMENT RECEIPT			
a. Outstanding		16,900.00		a. DATE RECEIVED		b. AMOUNT RECEIVED	
b. Amount to be applied		22,418.14				\$	
c. Amount due Government				c. PAYEE'S SIGNATURE			
(Attached: <input type="checkbox"/> Check <input type="checkbox"/> Cash)							
d. Balance outstanding							
12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side.)		I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials					
		AGENT'S VALUATION OF TICKET (e)		ISSUING CARRIER (Initials) (b)		MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	
						DATE ISSUED (d)	
						POINTS OF TRAVEL	
						FROM (e)	
						TO (f)	
Reconstructed Travel (Advantageous to Government)						Houston, TX	
						Kennebunkport, ME	
13 I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.							
TRAVELER SIGN HERE		X (b) (6)		DATE		AMOUNT CLAIMED	
				9-22-11		\$ 22,418.14	
NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).							
14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 660p).)				17. FOR FINANCE OFFICE USE ONLY			
APPROVING OFFICIAL SIGN HERE				COMPUTATION			
(b) (6)				a. DIFFERENCES, IF ANY (Explain and show amount)			
DATE				b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION			
9/22/2011				\$			
15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION				c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):			
a. VOUCHER NO.		b. D.O. SYMBOL		c. MONTH & YEAR		d. NET TO TRAVELER	
						\$	
16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT				18. ACCOUNTING CLASSIFICATION			
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE				DATE			

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER (*Unlisted items are self-explanatory*)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationship to employee and marital status of children (*unless information is shown on the travel authorization.*)

Complete only for actual expense travel

- Col. (d) } Show amount incurred for each meal, including tax and tips, and
 (g) } daily total meal cost.
 (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (*other than for meals.*)
 (i) Complete for per diem and actual expense travel.
 (j) Show total subsistence expense incurred for actual expense travel.
 (m) Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
 (n) Show expenses, such as: taxi/limousine fares, air fare (*if purchased with cash*), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this PAGE One information if this is a continuation sheet. One

TRAVEL AUTHORIZATION

NO. B1062011

TRAVELER'S LAST NAME

BECKER

DATE (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE:		AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	NO. OF MILES (k)	MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)		
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)									
		Rent (May, June, July, Aug, Sept, 2011 (\$3,000/mo)							\$15,000	00			15,000	00	
5/1	2011	Per Diem (1st day-75% of \$42.00)							31	50			31	50	
5/02	5/31/11	Per Diem(30 days@\$42.00)							1,260	00			1,260	00	
6/01	6/30/11	Per Diem(30 days@\$42.00)							1,260	00			1,260	00	
7/01	7/31/11	Per Diem(31 days@\$42.00)							1,302	00			1,302	00	
8/01	8/31/11	Per Diem(31 days@\$42.00)							1,302	00			1,302	00	
9/01	9/30/11	Per Diem(30 days@\$42.00)							1,260	00			1,260	00	
6/2/11		Time Warner-May/June,2011							102	74			102	74	
7/2/11		Time Warner-June/July,2011							72	75			72	75	
8/2/11		Time Warner-July/Aug,2011							72	75			72	75	
9/2/11		Time Warner-Aug/Sept,2011							72	75			72	75	
		Reconstructed Travel Advantageous to Government							681	65			681	65	
Subtotals													22,418	14	
TOTALS													22,418	14	

If additional space is required, continue on another SF 1012-A, BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11809 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs for such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to

civil, criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m), and (n), below and in Item 13 on the front of this form.

TOTAL AMOUNT CLAIMED

\$22,418.14

Search **GO**

- Products
- Uline Products
- Quick Order
- Catalog
- Special Offers
- About Us
- Careers

Home > All Products > Boxes, Corrugated > Corrugated Pads > Chipboard Pads

8 1/2 x 11" x .030 Chipboard Pads



- Lightweight chipboard pads strengthen envelopes and mailers.
- Provide layers for added protection when stacking in boxes.
- Kraft color, made of recycled paper.

Enlarge

MODEL NO.	SIZE W x L	THICK-NESS	QTY./CASE	PRICE PER CASE			LBS./CASE	ADD TO CART	
				1	3	5+			ADD
S-8292	8 1/2 x 11"	.030	750	\$55	\$50	\$45	50	1	ADD

[Additional Info](#) [Email Page](#) [Add to Favorites](#) [Request a Catalog](#)

Report Parameters:

docRange :

CL CL1760977 CL CL1760977

1. DATE OF ORDER 09/19/2012 2. ORDER NUMBER 3. CONTRACT NUMBER 4. PDN NUMBER CL1760977

FOR GOVERNMENT USE ONLY	FUND 106A	ACTY CODE MAH40	W/ITEM	ORG CODE S02F0180	SOC H08	CC-B
	PRGM CODE MA80	PROJ./PROS. NO	PRT./CRFT	O/C CODE	CC-A	
	6. ACCOUNTING AND APPROPRIATION DATA (CONTINUED) . 2012. . 106A. MA80. 02. S02F0180. MAH40. H08.					8. TYPE OF ORDER

7. TO: CONTRACTOR (Name, address and zip code)

MISC VENDOR FOR CC
ANY ADDRESS
ANY CITY, DC 20405

A. PURCHASE
Please furnish the following on the terms specified on both sides of the order and the attached sheets, if any, including delivery as indicated.

B. DELIVERY
This delivery order is subject to instructions contained on side only of this form and is issued subject to the terms and conditions of the above numbered contract.

C. TASK ORDER
This task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above numbered contract.

D. MODIFICATION NO. AUTHORITY FOR ISSUING

9A. DUNS/EMPLOYER'S IDENTIFICATION NUMBER 9B. CHECK IF APPROP WITHHOLD 28%

Except as provided herein, all terms and conditions of the original order, as heretofore modified, remain unchanged.

10A. CLASSIFICATION <input checked="" type="checkbox"/> A. OTHER THAN SMALL BUISNESS <input type="checkbox"/> E. SMALL HUBzone <input type="checkbox"/> B. SMALL BUSINESS <input type="checkbox"/> F. SMALL VETERAN OWNED <input type="checkbox"/> C. SMALL DISADVANTAGED <input type="checkbox"/> G. SMALL SERVICE DISABLED VETERAN OWNED <input type="checkbox"/> D. SMALL WOMEN-OWNED	10B. START DATE: 09/19/2012 10C. COMPLETION DATE:
---	---

11. ISSUING OFFICE (Address, zip code, and telephone no.)	12. REMITTANCE ADDRESS (MANDATORY) MISC VENDOR FOR CC ANY ADDRESS ANY CITY, DC 20405 Credit Card Payment	13. SHIP TO: (Consignee address, zip code and telephone no.)
---	--	--

14. PLACE OF INSPECTION AND ACCEPTANCE 15. REQUISITION OFFICE (Name, symbol and telephone no.)

16. F.O.B. POINT 17. GOVERNMENT B/L NO 18. DELIVERY F.O.B POINT ON OR BEFORE 19. PAYMENT/DISCOUNT TERMS NET:

20. SCHEDULE

CONTRACT/ORDER INCORPORATES BY REFERENCE FAR 52.212-4 FAR 52.212-5 FAR 52.213-4 ARE NOT ATTACHED

CONTRACT/ORDER INCORPORATES BY REFERENCE GSAR ARE NOT ATTACHED

ITEM NO.	SUPPLIES OR SERVICES	QUANTITY ORDERED	UNIT	UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
1	Move from Water St to 125 St			0.00	1,689.55

21. RECEIVING OFFICE (Name, symbol and telephone no.)	TOTAL FROM ---> 300-A(s) \$ 0.00
22. SHIPPING POINT	23. GROSS SHIP WT. GRAND TOTAL ---> \$ 1,689.55

24. MAIL INVOICE TO: (Include zip code)	25A. FOR INQUIRIES REGARDING PAYMENT CONTACT:	25B. TELEPHONE NO.
	25C. PROGRAM MANAGER/COTR	25D. TELEPHONE NO.

26A. SIGNATURE OF OFFEROR/CONTRACTOR 26B. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING/ORDERING OFFICER)

27A. NAME AND TITLE OF SIGNER (Type)	DATE SIGNED	27B. NAME OF CONTRACTING/ORDERING OFFICER (Type)	DATE SIGNED
--------------------------------------	-------------	--	-------------



Young Richardson - BPAA <young.richardson@gsa.gov>

Re: Order Submitted by Brian Cossiboom requires your approval

1 message

Jamie Qualls - BPBA <jamie.qualls@gsa.gov>

Wed, Oct 23, 2013 at 12:12 PM

To: Bobby Moore - BPAA <bobby.moore@gsa.gov>, Young Richardson - BPAA <young.richardson@gsa.gov>

Cc: Terry White - BPAA <terry.white@gsa.gov>

Young,

Order is approved for payment. Summary attached below.

Thanks.

Jamie Qualls, CPA, CGFM
Revenue Analyst, Budget and Financial Management
Public Buildings Service, Greater Southwest Region
[817.978.4662](tel:817.978.4662)

On Wed, Oct 23, 2013 at 8:03 AM, Bobby Moore - BPAA <bobby.moore@gsa.gov> wrote:

Jamie, is okay for now. Once they get training, they'll just use GSA Advantage.

Bobby Moore
BA61 Supervisory Budget Analyst
Financial and Reporting Division BPAA

All in One Google Voice #:
415.NOW.4.GSA
([415.669.4472](tel:415.669.4472))

On Wed, Oct 23, 2013 at 8:01 AM, Jamie Qualls - BPBA <jamie.qualls@gsa.gov> wrote:

Hi Guys,

Looks like their office is trying to submit an Office Max Order... not sure what your final verdict was on purchases.

Thanks.

Jamie Qualls, CPA, CGFM
Revenue Analyst, Budget and Financial Management
Public Buildings Service, Greater Southwest Region
[817.978.4662](tel:817.978.4662)

----- Forwarded message -----

From: <customersupport@officemax.com>

Date: Tue, Oct 22, 2013 at 4:37 PM

Subject: Order Submitted by Brian Cossiboom requires your approval

To: JAMIE.QUALLS@gsa.gov

Order Requires Your Approval


Submitted By: Brian Cossiboom

PO #: 146708347
Account Number: 0252179
Ship To: 5956 SHERRY LANE STE 502
DALLAS , TX 75225
Total: \$218.91

Please log into <http://government.officemax.com> with username JQuals to approve this order.

[Log In](#)

Due to internal browser settings, certain details in this email may not appear as originally intended. Individual items subject to availability from our suppliers. We reserve the right to limit quantities and correct pricing errors.

 OMax Oct Order.pdf
134K



Young Richardson - BPAA <young.richardson@gsa.gov>

Fwd: Wall Street Journal

3 messages

Terry White - BPAA <terry.white@gsa.gov>
To: Young Richardson - BPAA <young.richardson@gsa.gov>

Wed, Dec 18, 2013 at 11:35 AM

As we discussed, here's email about Wall Street Journal renewal. Please review and advise. Thanks.

Terry White

BA61 Budget Analyst (BPAA)
Financial and Reporting Division, PBS
Google Voice # 817.405.9GSA (9472)
(Voice) [817-978-8557](tel:817-978-8557)
(Fax) [817-978-8644](tel:817-978-8644)
terry.white@gsa.gov

----- Forwarded message -----

From: White, Carol S. <cwhite@ogwb.org>
Date: Wed, Dec 18, 2013 at 8:26 AM
Subject: Wall Street Journal
To: Terry White - BPAA <terry.white@gsa.gov>
Cc: "Cossiboom, Brian" <bcossiboom@ogwb.org>

Terry,

We have not received our WSJ papers since last Friday. When I called, they said it was to be renewed in September, but was not. Could you please check?

Subscription is under

Brian Cossiboom

5956 Sherry Lane

LD 300 02019 F1400

Dallas, TX 75225

Numbers at the top of the label

090309 145142

Please advise.

Thanks,

CAROL WHITE

DIRECTOR OF CORRESPONDENCE

OFFICE OF GEORGE W. BUSH

Terry White - BPAA <terry.white@gsa.gov> Wed, Dec 18, 2013 at 3:20 PM
To: Carol White <cwhite@ogwb.org>
Cc: Young Richardson - BPAA <young.richardson@gsa.gov>, Brian Cossiboom <bcossiboom@ogwb.org>

Carol,

It appears the renewal to the Wall Street Journal was not done in September as the paper rightly claims. We don't have any record of any invoice submitted or renewal notice received. There was a renewal processed for the OFP Bush in the Houston office about the same time so it appears we did not realize another renewal for your office was needed.

Young called the paper today and has renewed the subscription until 09/21/14. Unfortunately, she advises that you likely will not start seeing receipt of the paper until this coming Friday.

Hope this will not prove to be too great inconvenience.

[Terry White](#)
BA61 Budget Analyst (BPAA)
Financial and Reporting Division, PBS
Google Voice # 817.405.9GSA (9472)
(Voice) 817-978-8557
(Fax) 817-978-8644
terry.white@gsa.gov

[Quoted text hidden]

White, Carol S. <cwhite@ogwb.org> Wed, Dec 18, 2013 at 3:31 PM
To: Terry White - BPAA <terry.white@gsa.gov>
Cc: Young Richardson - BPAA <young.richardson@gsa.gov>, "Cossiboom, Brian" <bcossiboom@ogwb.org>

[Thank you Terry. Appreciate your help on this.](#)

From: Terry White - BPAA [mailto:terry.white@gsa.gov]
Sent: Wednesday, December 18, 2013 3:20 PM
To: White, Carol S.

12/19/13

GSA.gov Mail - Fwd: Wall Street Journal

Cc: Young Richardson - BPAA; Cossiboom, Brian

Subject: Re: Wall Street Journal

[Quoted text hidden]

POSTAGE AND FEES PAID

William J. O'Connell
William J. O'Connell

55 WEST 125TH STREET
NEW YORK, NEW YORK 10027

}



Intranet Quorum

Rough Order of Magnitude (ROM) for
Office of Former President Clinton
Quote #: GK05282010HL-OPC-B10-3
July 7, 2010

Period of Performance: 7/1/10 to 9/30/10

Lockheed Martin Desktop Solutions, Inc.
2700 Prosperity Avenue
Fairfax, Virginia 22031
Phone: 703-206-0030
Fax: 703-206-9889

Proprietary Notice: This proposal or quotation includes data that shall not be disclosed outside the **Office of President Clinton** (Government) and shall not be duplicated, used, or disclosed-in whole or in part-for any other purpose other than to evaluate this proposal or quotation. If, however, a contract is awarded to this offeror or quoter as a result of-or in connection with- the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to the restriction are contained on all pages.

**Rough Order of Magnitude (ROM) for
Office of Former President Clinton
Quote #: GK05282010HL-OPC-B10-3
July 7, 2010
Period of Performance: 7/1/10 to 9/30/10**

Part	Item Description	Note	Quantity	Unit	Price
Labor					
GSA-H-IPM	Project Management	1,2,3	15	\$142.91	\$2,143.65
GSA-H-WKF	Workflow Consulting	1,2,3		\$114.33	\$0.00
GSA-H-SNE	Senior Network Engineer (for migration)	1,2,3	24	\$142.91	\$3,429.84
GSA-H-RDV	Reports Development	1,2,3		\$142.91	\$0.00
GSA-H-CON	Data Conversion	1,2,3		\$114.33	\$0.00
GSA-H-UTC	User Training Classes Tier One Users	1,2,3,5,6,9	8	\$142.91	\$1,143.28
GSA-H-TTC	Technical Training Classes	1,2,3,5,9,10	8	\$142.91	\$1,143.28
GSA-H-OSS	Extended On-site Support	1,2,3		\$114.33	\$0.00
GSA-H-HDS	Support Hours (Help Desk)	1,3	16	\$142.91	\$2,286.56
Sub-Total					\$10,146.61
Open Market Items					
	e-Learning On-Demand (Annual Subscription)				
OM-U-ELT	pro-rated for fiscal year	7,8	1	\$40.90	\$40.90
TRAVEL	Estimated Travel Expenses	7	1	\$1,510.40	\$1,510.40
Sub-Total					\$1,551.30
Grand Total					\$11,697.91

Notes:

1. Estimate Only. Actual time will be billed.
2. All travel and expenses will be billed using Federal Travel Guidelines.
3. This Time and Material service is offered using an hourly rate.
4. Maintenance is calculated at 18 percent of total license fees paid.
5. Customer to provide suitable training facilities for up to 15 students per class.
6. As proposed classroom training includes IQ Basics, IQ Correspondence, and IQ Workflow.
7. Open Market Item.
8. eLearning Maintenance is calculated at 4 percent of total IQ Enterprise license fees paid.
9. Training is conducted in one trip.
10. Conduct one advance training class: Advance Mail Management OR Report Writer OR Workflow Builder

General:

- a. All pricing subject to the terms and conditions of the Lockheed Martin Desktop Solutions, Inc. GSA Federal Supply Schedule (GS-35F-0636K).
- b. Pricing valid for 30 days from date of this offer.
- c. Please reference quote number on any subsequent purchase order.
- d. LMDSI provides support services for the IQ product under the terms and conditions of the IQ Software Support and Maintenance Agreement. Normal hours of operation are 8:00 am - 6:00 pm EST; Monday - Friday (excluding federal holidays).



Estimated Travel Expenses
Office of Former President Clinton
Based on FY 2008 Federal Per Diem Rates
Actual Expenses Will Be Billed
Quote #: GK05282010HL-OPC-B10-3
Period of Performance: 7/1/10 to 9/30/10
July 7, 2010

Installer			
Number of Trips			0
Expense	Rate	Qty	Total
Airfare/Train (One way)	\$202.00	2	\$0.00
Mileage to Airport	\$16.50	2	\$0.00
Lodging	\$318.00	2	\$0.00
Lodging Tax	\$47.70	2	\$0.00
PERDIEM - M+IE	\$71.00	2	\$0.00
Taxi	\$20.00	4	\$0.00
Total:			\$0.00
Trainer			
Number of Trips			1
Expense	Rate	Qty	Total
Airfare/Train (One way)	\$202.00	2	\$404.00
Mileage to Airport	\$16.50	2	\$33.00
Lodging	\$318.00	2	\$636.00
Lodging Tax	\$47.70	2	\$95.40
PERDIEM - M+IE	\$71.00	2	\$142.00
Taxi	\$20.00	10	\$200.00
Total:			\$1,510.40
Workflow Consulting & On-site Support			
Number of Trips			0
Expense	Rate	Qty	Total
Airfare/Train (One way)	\$202.00	2	\$0.00
Mileage to Airport	\$16.50	2	\$0.00
Lodging	\$318.00	2	\$0.00
Lodging Tax	\$47.70	2	\$0.00
PERDIEM - M+IE	\$71.00	3	\$0.00
Taxi	\$20.00	4	\$0.00
Total:			\$0.00
Total Estimated Travel Expenses			\$1,510.40

This estimate is based on consecutive days of training and consecutive days of Workflow Consulting and Help Desk On-site support. However, if the client chooses to take any of these services in a piece-meal fashion, then more trips will be required. This will result in higher costs that will be encumbered by the client.

IQ License Calculations for FY2010

# of Full Users	Cost Per User	Total License Fee	18% of License Fee
19	\$1,196.00	\$22,724.00	\$4,090.32

# of Add-in Use	Cost Per User	Total License Fee	18% of License Fee
2	\$50.00	\$100.00	\$18.00

Total Maintenance **\$4,108.32**

e-Learning 4%
163.6128

Job Date: 6/28/12

Invoice

Invoice Number:
36448

Invoice Date:
Jul 9, 2012

American Storage & Transport, Inc.
135 Spagnoli Road
Melville, NY 11747

Bill To:

WILLIAM J. CLINTON FOUNDATION
55 WEST 125TH ST
NEW YORK, NY 10027

RELOCATION FROM
77 WATER TO 55 WEST 125TH

Notes:

Customer ID	Purchase Order	Payment Terms	Sales Rep	Page
CLI-055	CLINTON FOUNDATION	Net 30 Days	BRYAN AMENGUAL	1

Quantity	Description	Unit Price	Extension
	PREPARE & RELOCATE STAFF, CONTENTS, & FURNITURE FROM 77 WATER TO 55 WEST 125TH AS PER PROPOSAL		1,689.55

Invoice Subtotal \$1,689.55

Sales Tax

Total \$1,689.55



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 09/18/13

Form of Payment: Invoice

Total: \$4,250 + shipping

Vendor (if applicable): Precise Continental
One Cape May, Harrison, NJ 07029
Jim Donnelly
jim.donnelly@precisecorp.com
917.350.0330

Description

- 1. 5,000 small envelopes - \$2,250
- 2. 5,000 sheets of small letterhead - \$2,000

Total, not including shipping - \$4,250

All stationery used for correspondence pertaining to President Clinton's role as a former president, including responding to correspondence received from young people, birthday and congratulatory letters, and retirement letters for military personnel.

Chief of Staff Approval

(b) (6)

COS Approval Date: 9/18/13

INVOICE

RW DESIGN LLC
230 Park Avenue, Suite 1000
New York, NY 10169
Phone 212-863-9197

INVOICE #001
DATE: 11/10/2011

TO:
Office of Former President Bill Clinton
55 West 125th Street
14th Floor
New York, NY 10027

FOR:
Bar Stool delivery to Clinton office on October 17, 2011

DESCRIPTION	AMOUNT
Car Rental Reimbursement for car service used in the delivery of bar stools	\$79.24
TOTAL	79.24

THANK YOU FOR YOUR BUSINESS



MANAGEMENT, LLC

An Affiliate of Cogswell Realty Group, LLC

INVOICE

INVOICE DATE: September 17, 2010
INVOICE DUE DATE: September 17, 2010
INVOICE NUMBER: 40001

Bill To:

GSA - Former President Clinton
Room 16-100
26 Federal Plaza
New York, New York 10278

DESCRIPTION	AMOUNT
HVAC # 13510	1,600.00
TOTAL	\$ 1,600.00

If you have any questions concerning this invoice, contact: Jay Mongelia (212)582-6688

THANK YOU FOR YOUR BUSINESS!

CRG MANAGEMENT LLC.
55 WEST 125TH STREET

INVOICE / WORKORDER # 13510

JOB TYPE O.T. HVAC
ASSIGN TO ENGINEERING
PRIORITY 2
TENANT OFFICE OF W J CLINTON
ORDER BY RONALD FRANCIS
PHONE (212)348-8882

ORDER ENTRY DATE 09/17/10 TIME 5:04 PM
TARGET DATE
WORK START DATE 09/17/10 TIME 5:04 PM
COMPLETE DATE TIME

PROPERTY ID 55 WEST
FLOOR 14

ITEM ID
ITEM NAME

DESCRIPTION

PROVIDE O/T HVAC SERVICES ON SUNDAY, SEPTEMBER 19, 2010 FROM 10:00AM-1:00PM AS PER HELEN ROBINSON'S REQUEST.

ACTION TAKEN:

PLEASE NOTE: 8 HOURS O/T AS PER UNION AGREEMENT

COMPLETION DATE TIME TECHNICIAN ENGINEERING

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
O/T HVAC Services	9/19/2010	8	\$200.00	\$1,600.00

Subtotal \$1,600.00

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
-----------	---------	-----	-------	---------	-----------

Subtotal

Total Order Cost estimate actual \$1,600.00

APPROVED BY:

PLEASE SEND PAYMENTS TO: 55 FEE, LLC, c/o CRG Management,

ATTN: ACCOUNTING DEPT.



MANAGEMENT, LLC

An Affiliate of Cogswell Realty Group, LLC

INVOICE

INVOICE DATE: May 31, 2006
INVOICE DUE DATE: May 31, 2006
INVOICE NUMBER: 38868

Bill To:

GSA - Former President Clinton
Room 16-100
26 Federal Plaza
New York, New York 10278

DESCRIPTION	AMOUNT
Key # 11734	157.50
TOTAL	\$ 157.50

If you have any questions concerning this invoice, contact: Jay Mongelia (212)582-6688

THANK YOU FOR YOUR BUSINESS!

CRG MANAGEMENT LLC.
 55 WEST 125TH STREET

INVOICE / WORKORDER # 11734

JOB TYPE **KEYS / LOCKS**
 ASSIGN TO **CONTRACTOR**
 PRIORITY **2**
 TENANT **OFFICE OF W J CLINTON**
 ORDER BY **HELEN ROBINSON**
 PHONE **(212)348-8882**

ORDER ENTRY DATE **05/31/06** TIME **12:20 PM**
 TARGET DATE
 WORK START DATE **05/31/06** TIME **12:20 PM**
 COMPLETE DATE TIME

PROPERTY ID **55 WEST**
 FLOOR **14**

ITEM ID
 ITEM NAME

DESCRIPTION
 PROVIDED ELEVATOR KEY SWIPES FOR THE 14TH FLOOR.

CONFIDENTIAL

ACTION TAKEN:

COMPLETION DATE TIME TECHNICIAN CONTRACTOR

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
Administrative Fee 5%				\$7.50

Subtotal \$7.50

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
Elev. key swipes		25			\$150.00

Subtotal \$150.00

Total Order Cost estimate actual \$157.50

APPROVED BY:



MANAGEMENT, LLC

An Affiliate of Cogswell Realty Group, LLC

INVOICE

INVOICE DATE: November 25, 2005
INVOICE DUE DATE: November 25, 2005
INVOICE NUMBER: 38681

Bill To:

GSA - Former President Clinton
Room 16-100
26 Federal Plaza
New York, New York 10278

DESCRIPTION	AMOUNT
Light Bulbs # 11529	185.70
TOTAL	\$ 185.70

If you have any questions concerning this invoice, contact: Jay Mongelia (212)582-6688

THANK YOU FOR YOUR BUSINESS!

CRG MANAGEMENT LLC.
55 WEST 125TH STREET

INVOICE / WORKORDER # 11529

JOB TYPE **LIGHTS**
ASSIGN TO **MICHAEL ROGERS**
PRIORITY **2**

TENANT **OFFICE OF W J CLINTON**
ORDER BY **HELEN ROBINSON**
PHONE **(212)348-8882**

ORDER ENTRY DATE **11/25/05** TIME **12:43 PM**
TARGET DATE
WORK START DATE **11/25/05** TIME **12:43 PM**
COMPLETE DATE **11/25/05** TIME **2:15 PM**

PROPERTY ID **55 WEST**
FLOOR **14**

ITEM ID
ITEM NAME

DESCRIPTION
REPLACE LIGHT BULBS.

ACTION TAKEN:
CHANGED LIGHT BULBS AS NEEDED.....

COMPLETION DATE **11/25/05** TIME **2:15 PM** TECHNICIAN **MICHAEL ROGERS**

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
Engineering Services	1/25/2005	2	\$63.00	\$126.00

COMPLETED

Subtotal **\$126.00**

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
SYL050MR16/FL		16		\$2.95	\$47.20
SYLCF26DD/E/830		2		\$6.25	\$12.50

Subtotal **\$59.70**

Total Order Cost estimate actual **\$185.70**

APPROVED BY:



MANAGEMENT, LLC

An Affiliate of Cogswell Realty Group, LLC

INVOICE

INVOICE DATE: May 6, 2006
INVOICE DUE DATE: May 6, 2006
INVOICE NUMBER: 38843

Bill To:

GSA - Former President Clinton
Room 16-100
26 Federal Plaza
New York, New York 10278

DESCRIPTION	AMOUNT
HVAC OT # 11712	1,856.00
TOTAL	\$ 1,856.00

If you have any questions concerning this invoice, contact: Jay Mongelia (212)582-6688

THANK YOU FOR YOUR BUSINESS!

55 WEST 125TH STREET

INVOICE / WORKORDER # 11712

JOB TYPE O.T. HVAC
 ASSIGN TO ENGINEERING
 PRIORITY 2
 TENANT OFFICE OF W J CLINTON
 ORDER BY HELEN ROBINSON
 PHONE (212)348-8882

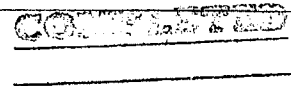
ORDER ENTRY DATE 05/05/06 TIME 3:38 PM
 TARGET DATE
 WORK START DATE 05/05/06 TIME 3:38 PM
 COMPLETE DATE 05/04/06 TIME 11:00 PM

PROPERTY ID 55 WEST
 FLOOR 14

ITEM ID
 ITEM NAME

DESCRIPTION
 PROVIDED O/T HVAC ON APRIL 10, 2006 AND MAY 3, 2006 FOR OWJC EVENTS.

ACTION TAKEN:



COMPLETION DATE 05/04/06 TIME 11:00 PM TECHNICIAN ENGINEERING

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
O/T HVAC	4/10/2006	4	\$232.00	\$928.00
O/T HVAC	5/4/2006	4	\$232.00	\$928.00

Subtotal \$1,856.00

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
-----------	---------	-----	-------	---------	-----------

Subtotal

Total Order Cost estimate actual \$1,856.00

APPROVED BY:



MANAGEMENT, LLC

An Affiliate of Cogswell Realty Group, LLC

INVOICE

INVOICE DATE: August 16, 2006
INVOICE DUE DATE: August 16, 2006
INVOICE NUMBER: 38945

Bill To:

GSA - Former President Clinton
Room 16-100
26 Federal Plaza
New York, New York 10278

DESCRIPTION	AMOUNT
HVAC OT # 11840	2,320.00
TOTAL	\$ 2,320.00

If you have any questions concerning this invoice, contact: Jay Mongelia (212)582-6688

THANK YOU FOR YOUR BUSINESS!

CRG MANAGEMENT LLC.
 55 WEST 125TH STREET

INVOICE / WORKORDER # 11840

JOB TYPE O.T. HVAC
 ASSIGN TO ENGINEERING
 PRIORITY 2
 TENANT OFFICE OF W J CLINTON
 ORDER BY HELEN ROBINSON
 PHONE (212)348-8882
 ITEM ID
 ITEM NAME

ORDER ENTRY DATE 08/16/06 TIME 9:42 AM
 TARGET DATE
 WORK START DATE 08/16/06 TIME 9:42 AM
 COMPLETE DATE 08/10/06 TIME 5:00 PM

PROPERTY ID 55 WEST
 FLOOR 14

DESCRIPTION
 PROVIDED O/T HVAC ON AUGUST 1ST, AUGUST 2ND, AUGUST 3RD, AUGUST 4TH AND AUGUST 10TH, 2006 FROM 6PM TO 8PM AS PER THE TENANT'S REQUEST.

ACTION TAKEN:
 JOB COMPLETED

COMPLETION DATE 08/10/06 TIME 5:00 PM TECHNICIAN ENGINEERING

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
O/T HVAC	8/1/2006	2	\$232.00	\$464.00
O/T HVAC	8/2/2006	2	\$232.00	\$464.00
O/T HVAC	8/3/2006	2	\$232.00	\$464.00
O/T HVAC	8/4/2006	2	\$232.00	\$464.00
			Subtotal	\$1,856.00

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
O/T HVAC 8/10/06		2		\$232.00	\$464.00

Subtotal \$464.00

Total Order Cost estimate actual \$2,320.00

APPROVED BY:

(b) (6)

8/16/06

1600.00

157.50

185.70

1856.00

2320.00

6119.20



"Michelle Glover"
<michelle@cogswellrealty.com>


03/09/2011 02:49 PM

To <COLLEEN.PAPPAS@GSA.GOV>

cc <melinda.johnson@gsa.gov>, <josef.yannotti@gsa.gov>, "Mark Landstrom" <mark@cogswellrealty.com>, "Darla Stachecki" <darla@cogswellrealty.com>

bcc

Subject Invoices for Lease # GS -02B-23137

History:  This message has been forwarded.

Good Afternoon,

Please find the invoices for GSA - Former President Clinton's office located at 55 West 125th Street in NY. If you have any questions please feel free to contact me. Thanks in advance.



Scan001.PDF

Business Process Management Intranet Quorum

Rough Order of Magnitude (ROM) for

Office of Former President Clinton

February 1, 2013

Reference Number: TH0201FY13-CF

Lockheed Martin Desktop Solutions, Inc.

2700 Prosperity Avenue

Fairfax, Virginia 22031

Phone: 703-208-5000

Fax: 703-641-8845



Proprietary Notice: This proposal or quotation includes data that shall not be disclosed outside the (Government) and shall not be duplicated, used, or disclosed in whole or in part for any other purpose other than to evaluate this proposal or quotation. If, however, a contract is awarded to this offeror or quoter as a result of or in connection with the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to the restriction are contained on all pages.

Lockheed Martin Desktop Solutions, Inc. (LMDSI) respectfully submits the following "Rough Order of Magnitude" (ROM) estimate in response to the Government's request. The ROM estimate and information enclosed herein has been provided for planning and/or budgetary purposes only and should not be taken as a proposal or firm offer. The estimate provided herein responds to and reflects customer requirements as currently understood by LMDSI. Should the requirements and/or timing change in any respect, it may be necessary for LMDSI to modify its estimate. LMDSI's acceptance of any contract that may result from the enclosed planning estimate is contingent upon the negotiation of mutually acceptable terms and conditions.

Rough Order of Magnitude (ROM) for

Office of Former President Clinton

Reference Number: TH0201FY13-CF

February 1, 2013

Period of Performance through September 30, 2013

Part	Item Description	Note	QTY	Unit	Price
Labor					
GSA-H-IPM	Project Management	1,2,3	10	\$160.76	\$1,607.60
GSA-H-SNE	Senior Network Engineer	1,2,3	14	\$160.76	\$2,250.64
GSA-H-TTC	Technical Training	1,2,3,5	8	\$128.60	\$1,028.80
GSA-H-HDS	Support Hours (Help Desk)	1,3	10	\$128.60	\$1,286.00
Sub-Total Labor					\$6,173.04
Manufacturer Support and Warranty of System Software					
GSA-U-AUS	Annual Manufacturer Warranty of Software	4	1		\$4,270.32
Sub-Total Software Support					\$4,270.32
Grand Total					\$10,443.36

Notes:

1. Estimate Only. Actual time will be billed.
2. All travel and expenses will be billed using Federal Travel Guidelines.
3. This Time and Material service is offered using an hourly rate.
4. Maintenance is calculated at 18 percent of total license fees paid.
5. Customer to provide suitable training facilities for up to 15 students per class.
6. As proposed classroom training includes IQ Basics, IQ Correspondence and IQ Workflow.
7. Open Market Item.
8. eLearning Maintenance is calculated at 4 percent of total IQ Enterprise license fees paid.
9. Travel is not included as part of this ROM, but is required for any forthcoming on-site support or training.

General:

- a. All pricing subject to the terms and conditions of the Lockheed Martin Desktop Solutions, Inc. GSA Federal Supply Schedule (GS-35F-0636K).
- b. Pricing valid for 30 days from date of this offer.
- c. Please reference quote number on any subsequent purchase order.
- d. LMDSI provides support services for the IQ product under the terms and conditions of the IQ Software Support and Maintenance Agreement. Normal hours of operation are 8:00 am - 6:00 pm EST; Monday - Friday.

Terms and Conditions:

- a. Any change in scope, including all increases in total users, may result in additional charges for additional Support and Maintenance.
- b. Penalties may be assessed if Training is conducted outside of the scheduled Period of Performance, for any delays or changes.
- c. Contract extensions due to customer delays may result in additional fees.
- d. Unless otherwise defined, Inspection/Acceptance is defined as within 10 days of delivery. If any issues or defects arise within 10 days of deliverables, notification should be sent to LMDSI; otherwise, LMDSI assumes the deliverable as acceptable. LMDSI shall have a cure period of 10 business days to correct any specified defects.
- e. Period of Performance renewal begins no later than 30 days prior to the ending of the active period.
- f. For solicitations containing the phrase "but not limited to", the LMDSI price is fixed to the explicit scope statements in the solicitation. LMDSI will evaluate any additional tasks identified and/or defined by the customer and will update pricing as appropriate or upon request.

REQUEST FOR PURCHASING GOODS AND SERVICES
OFFICE OF GEORGE W. BUSH
Dallas, Texas

turn to: GSA Fax # 817-978-443

Requestor's Information

Name: Brian Cossiboom Date: 05-29-2009

Description of Goods and Services

Description and Product No. (if known)	Quantity	Unit of Measure	Unit Price	Total
Newspaper Dallas Morning News				\$360.00
Estimated Total:				\$360.00

Justification (REQUIRED)

Vendor Information

Vendor Name: _____
 Point of Contact: Dorothy Clark
 Vendor Address: _____
 Phone Number: 817-574-2434 Fax Number: _____

Budget Information

Recurring Expense: _____ One-Time Purchase: X Budget Account: PTA X FPA _____
 Budget Line Item (category): Supplies Accounted for in budget Yes _____ No _____
 Current Balance of Budget Line Item (before purchase): \$11,707.70
 Balance of Budget Line Item (after purchase): \$11,347.70

Authorization

Contracting Officer: Dorothy (Shan) Clark Approve: X Date: 05-28-2009
 GSA FAS Office of Integrated Technology Services, Enterprise GWAC Center – Southwest

Debra Galindo: Bobby Moore//Signed Approve: X Date: 05-29-2009
 Branch Chief/CFO, Region 7, GM&A (7ADPR)

Brian S. Cossiboom: **(b) (6)** Approve: X Disapprove: _____ Date: 5/31/09
 Director of Operations

Administrative Use Only

Order Date: 05-29-2009 Return Date: _____
 Purchase Order Number: PTB0018-1 Return Credit: _____
 Delivery Date: _____ Accounting Code: 108.GT20.S07U0100.GT000.612
 Received by: _____



Cottonwood I Dallas, Texas

Weekly Meeting
July 6th, 2009



MILLWORK INSTALLATION IN ROOM 1437



MILLWORK INSTALLATION IN ROOM 1437



CEILING GRID INSTALLATION IN ROOM 1439



MILLWORK INSTALLATION IN ROOM 1439



MILLWORK INSTALLATION IN ROOM 1403





HERCULITE DOORS AT ENTRY



DOWN LIGHT INSTALLATION IN CEILING



TILE INSTALLATION IN ROOM 1406



TYPICAL OCCUPANCY SENSOR IN CEILING



POCKET DOOR INSTALLATION



CONFERENCE ROOM CEILING INSTALLATION



ABOVE CEILING WORK IN ROOM 1419



MILLWORK INSTALLATION IN ROOM 1422



MILLWORK INSTALLATION IN ROOM 1422



Cottonwood II Dallas, Texas

Weekly Meeting
July 6th, 2009



CORRIDOR VIEW LOOKING EAST

ROOM FINISHES IN ROOM 1414





TYPICAL ROOM FINISHES



RACK INSTALLATION IN 1413



MILLWORK INSTALLATION IN ROOM 1411



MILLWORK INSTALLATION IN ROOM 1410



CONFERENCE ROOM CEILING



WOOD TRIM IN CONFERENCE ROOM



MILLWORK INSTALLATION IN ROOM 1440



TILE INSTALLATION IN ROOM 1439

TILE INSTALLATION IN ROOM 1438



MILLWORK INSTALLATION IN ROOM 1437





MILLWORK INSTALLATION IN ROOM 1432



MILLWORK INSTALLATION IN ROOM 1432

MAPP

CONSTRUCTION, LLC

7929 BROOKRIVER, SUITE 140
 DALLAS, TX 75247
 214.267.0700 Phone
 214.267.0705 Fax

Change Proposal Request CPR # 10

Owner : Sherry Realty Holdings Ltd.
 15950 North Dallas Parkway, Suite 300
 Dallas, TX 75248

Project : Cotton Enclosure & Offices
 Mapp Project # : 99127-
 5956 Sherry Lane; Suite 1401
 Dallas, TX 75225

Change Proposal Request # : 10 Door Changes

Item : 1 Door 1425 changes

The original allowance for door 1425 was \$2,000.00. The revised door is valued at \$1,850.00. The new modified door frame and hardware is valued at \$785.00. Total cost is \$2,635.00.

Phase	Description	Quantity	Unit	Unit Cost	Amount
MATERIAL					
08210-150-	WOOD DOORS	0.00	EA	0.00	-1,215.00
MATERIAL					-1,215.00
SUBCONTRACTS					
06220-000-	MILLWORK	0.00	LS	0.00	1,850.00
SUBCONTRACTS					1,850.00
Subtotal Item		1			635.00
Builder's Risk				0.15%	1.01
GL/CU Insurance				1.00%	6.78
AGC Fees				0.10%	0.68
Contractor's Fee				5.50%	35.39
Requested Total For Item 1					678.86
Requested Days Added For Item 1					0.00

Item : 2 Mortised Locks per RFI #17

At doors 1411 & 1444, change door hardware from cylindrical to full mortise so that lever sets can match. RE: RFI #17.

Phase	Description	Quantity	Unit	Unit Cost	Amount
MATERIAL					
08210-150-	WOOD DOORS	0.00	EA	0.00	750.00
MATERIAL					750.00
Subtotal Item		2			750.00
Builder's Risk				0.15%	1.21
GL/CU Insurance				1.00%	8.02
AGC Fees				0.10%	0.80
Contractor's Fee				5.50%	41.80
Requested Total For Item 2					801.83
Requested Days Added For Item 2					0.00

MAPP

CONSTRUCTION, LLC

7929 BROOKRIVER, SUITE 140
 DALLAS, TX 75247
 214.267.0700 Phone
 214.267.0705 Fax

Change Proposal Request CPR # 10

Owner : Sherry Realty Holdings Ltd.
 15950 North Dallas Parkway, Suite 300
 Dallas, TX 75248

Project : Cotton Enclosure & Offices
 Mapp Project # : 99127-
 5956 Sherry Lane; Suite 1401
 Dallas, TX 75225

Item : **3 Changed Submittal Door #1405**

Change door #1405 from a passage set to a full mortise lockset.

Phase	Description	Quantity	Unit	Unit Cost	Amount
MATERIAL					
08210-150-	WOOD DOORS	0.00	EA	0.00	665.00
					665.00
		Subtotal Item	3		665.00
				Builder's Risk	0.15% 1.07
				GL/CU Insurance	1.00% 7.10
				AGC Fees	0.10% 0.71
				Contractor's Fee	5.50% 37.06
					Requested Total For Item 3
					710.94
					Requested Days Added For Item 3
					0.00
					Total Change Proposal Request
					2,191.63
					Total days added per this CPR
					0.00

Approved By:

Architect Signature: _____ Date: _____

Owner Signature: _____ Date: _____

Sherry Realty Holdings Ltd.

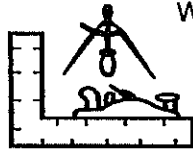
Submitted By: MAPP C

Project Manager Signature: _____

(b) (6)

Damián Pourciau

Date: 6/17/09



WATSON & COCHRAN, INC.
Architectural Millwork
3605 E. Kiest
DALLAS, TEXAS 75203
TEL (214) 943-2033
FAX (214) 943-8005

BID PROPOSAL FORM

Project: COTTON ONE EXTRA
Contractor: MAPP CONSTRUCTION
Attn: DAMION POURCIAU
Email:
Date: June 17, 2009

Contact: MIKE BEARCE
Phone: 214-943-2033
Fax: 214-943-8005
Email:

ITEM NUMBER	ROOM NUMBER	ELEVATION	DESCRIPTION	QUANTITY	AMOUNT
			PROVIDE AND INSTALL DOOR FOR ROOM 1425		\$1,850.00

EXCLUSIONS:

INCLUSIONS:

AO, INC

COMMERCIAL ARCHITECTURAL OPENINGS

8900 Sovereign Row Dallas, Texas 75247
Phone 214-951-7900 Fax 214-951-7713

CHANGE ORDER PROPOSAL

Quote # 61709-COP2

Date: 6/17/2009

Project Name: Cotton One
Location: Dallas, TX

Customer: Mapp Construction
Attn: Dmion Pourciau

SCOPE

Following is a list of changes and subsequent cost impact to this project

1) Change Door 1425 to 2-1/4" thick door

includes new frame (5-7 day expediting), 5" heavy weight hinges, new lock trim & cyl, sound seal & door bottom

ADD \$785.00

CPR # 10, ITEM # 1

2) Change Door 1405 from Passage Set to Full Mortise Lock

ADD \$665.00

CPR # 10, ITEM # 3.

PASS = 120

3) Change Doors 1411 & 1444 from Cylindrical Lock to Full Mortise Lock

ADD \$750.00

CPR # 10, ITEM #

TOTAL ADD \$2,200.00

ORIGINAL

This quote was prepared by Steve Joyce.

Please call 817-842-0020 or email steve@aoinc.net with any questions.

This quote is valid for 45 days.



Joseph G.
Musolino/2P/R02/GSA/GOV
12/13/2010 09:21 AM

To: Amondalo W. Brown/BBA/CO/GSA/GOV@GSA
cc: Leah Anderson/BBA/CO/GSA/GOV@GSA
bcc:
Subject: OFP continuing resolution

As discussed...

- 1) Can you tell me was the current CR control total is based on last year's actual spending amount or last year's approved budget?
- 2) Is there any word on how the next CR control total (if applicable) be calculated (i.e., last year's actual spending amount or last year's approved budget?)

Joseph Musolino

Financial Analyst

GSA - Public Buildings Service
Budget & Financial Management Division (2PF)
26 Federal Plaza
NYC, NY 10278

(212) 264- 3753
(212) 264- 2760



Leah
Anderson/BBA/CO/GSA/GOV
01/04/2011 01:51 PM

To: Joseph G. Musolino/2P/R02/GSA/GOV@GSA
cc: Amondalo W. Brown/BBA/CO/GSA/GOV@GSA
bcc:
Subject: Re: CR control total - OFP

Hello Joe,

Please see the table below for Former President's CR available amount through March 4, 2011.

	Clinton
Total Availability thru 03/04/11:	462,074
Pension thru 03/04/11	89,603
Regional Allowance 03/04/11	372,471

Leah Anderson
Budget Analyst
Office of Budget
Room 2131
202-219-3051

Joseph G. Musolino/2P/R02/GSA/GOV



Joseph G.
Musolino/2P/R02/GSA/GOV
01/03/2011 11:36 AM

To: Leah Anderson/BBA/CO/GSA/GOV@GSA
cc: Amondalo W. Brown/BBA/CO/GSA/GOV@GSA
Subject: CR control total - OFP

Leah,

Can I have the CR Control total for the OFP that will be used thru 3/4/11

Joseph Musolino

Financial Analyst

GSA - Public Buildings Service
Budget & Financial Management Division (2PF)
26 Federal Plaza
NYC, NY 10278

(212) 264- 3753
(212) 264- 2760



Leah
Anderson/BBA/CO/GSA/GOV

01/04/2011 02:54 PM

To Jamie M. Qualls/7P/R07/GSA/GOV@GSA, Joseph G. Musolino/2P/R02/GSA/GOV@GSA, Janice J. Evans/4P/R04/GSA/GOV@GSA, Janet P. Amondalo W. Brown/BBA/CO/GSA/GOV@GSA, Michelle I. Moore/BBI/CO/GSA/GOV@GSA

bcc

Subject Former President's FY 2011 3rd Continuing Resolution Availability thru 03/04/11

To all:

Congress has enacted a 3rd Continuing Resolution to fund Federal spending through March 4, 2011.

Please see the table below showing the Former President's quarterly funding availability for the duration of the Continuing Resolution. All budgets have been loaded into Pegasys.

	Carter	Bush	Clinton	GW Bush	Widow
1st Quarter Availability:	130,536	209,160	274,176	329,112	
<i>Pension</i>	49,925	49,925	52,370	51,725	
<i>Regional Allowance</i>	80,611	159,235	221,806	277,387	
2nd Quarter Availability thru 03/04/11:	89,459	143,341	187,898	225,546	
<i>Pension</i>	35,343	35,343	37,233	36,729	
<i>Regional Allowance</i>	54,116	107,998	150,665	188,817	
TOTAL AVAILABILITY thru 03/04/11:	219,995	352,501	462,074	554,658	

Please contact me if you have any questions or concerns. Thank you

Leah Anderson
Budget Analyst
Office of Budget
Room 2131
202-219-3051

372,471
Regional Allowance



Leah
Anderson/BBA/CO/GSA/GOV


03/22/2011 09:15 AM

To Joseph G. Musolino/2P/R02/GSA/GOV@GSA, Jennifer P.
Diala-Wu/2P/R02/GSA/GOV@GSA, Janice J.
Evans/4P/R04/GSA/GOV@GSA, Jamie M.

cc

bcc

Subject Former Presidents - 6th Continuing Resolution (CR) thru
04/08/11

History:  This message has been forwarded.

To All,

The President signed the 6th Continuing Resolution (P.L. 112-6) on March 18, 2011 authorizing Federal spending thru April 8, 2011. Attached below is a spreadsheet showing the total spending authority for the Former Presidents thru April 8, 2011 with regional spending allowances highlighted in green.

Please be aware that during a CR, guidance has mandated all contracts be awarded subject to funding availability under the period of the current CR.

If you have any questions or concerns regarding funding availability during the CR, please contact me. Thank you



FP FY11 1st CR thru 04-08-11 Regions.xlsx

Leah Anderson
Office of Budget
Room 419E
202-219-3051
Telework: Wednesday & Friday
Telework #: 202-603-7129

Former Presidents CR Availability
Through April 8, 2010

	Carter	Bush	Clinton	GW Bush	Widow Reagan	Widow Ford	TOTAL
FY 2010 Current Rate (FY10 CJ):	518,000	830,000	1,088,000	1,306,000	7,000	7,000	3,756,000
Spending Rate thru 04/08/11	52.05%	52.05%	52.05%	52.05%	52.05%	52.05%	
Total Availability thru 04/08/11:	269,619	432,015	566,304	679,773	3,644	3,644	1,954,999
<i>Pension thru 04/08/11</i>	104,194	104,194	109,493	108,098	0	0	425,979
Regional Allowance 04/08/11	165,425	327,821	456,811	571,675	3,644	3,644	1,529,020
TOTAL ADDITIONAL FUNDS LOADED:	29,785	47,725	62,560	75,095	403	403	215,971
Funding in the 2ndQ:	18,441	29,548	38,733	46,494	250	250	133,716
Pension:	0	0	0	0	0	0	0
Regional Allowance:	18,441	29,548	38,733	46,494	250	250	133,716
Funding in the 3rdQ:	11,344	18,177	23,827	28,601	153	153	82,255
Pension:	4,344	4,344	4,554	4,500	0	0	17,742
Regional Allowance:	7,000	13,833	19,273	24,101	153	153	64,513



Micah
Cheatham/B/CO/GSA/GOV
04/10/2011 09:08 PM

To lgraham@clintonfoundation.org
cc Laura M. Leussing/LG/CO/GSA/GOV@GSA, Joseph G. Musolino/2P/R02/GSA/GOV@GSA, Leah Anderson/BBA/CO/GSA/GOV@GSA, Michael J.
bcc

Subject Re: Letter to Office of William J. Clinton

Ms. Graham,

Please disregard the message below. A one-week continuing resolution has been enacted, avoiding a government shutdown. The letter sent to you last Friday no longer applies.

Thank you,
Micah Cheatham
Director of Budget
Office of the Chief Financial Officer
General Services Administration
micah.cheatham@gsa.gov
202-501-8609 Desk
202-375-4404 Cell

----- Forwarded by Micah Cheatham/B/CO/GSA/GOV on 04/10/2011 09:06 PM -----



Laura M.
Leussing/LG/CO/GSA/GOV
04/08/2011 05:08 PM

To laura.graham@clintonfoundation.org
cc Joseph G. Musolino/2P/R02/GSA/GOV@GSA, Leah Anderson/BBA/CO/GSA/GOV@GSA, Micah Cheatham/B/CO/GSA/GOV@GSA, Michael J. Robertson/A/CO/GSA/GOV@GSA, Aaron J. Pound/LG/CO/GSA/GOV@GSA
Subject Letter to Office of William J. Clinton

Ms. Graham,

I have attached a letter outlining GSA's support to the Office of the Former President in the event of a lapse in federal funding.



DFFP Clinton.pdf

Laura M. Leussing
Deputy Associate General Counsel
General Law Division
(202) 501-1460 (phone)
(202) 208-0085 (fax)

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GSA Chief of Staff

April 8, 2011

Laura Graham
Chief of Staff
Office of William J. Clinton
55 West 125th Street
14th Floor
New York, NY 10027

Dear Ms. Graham:

This letter is to advise you that the U.S. General Services Administration (GSA) will curtail the services that GSA provides to your office in the event of a lapse in appropriations. The Offices of Former Presidents are funded from an annual appropriation. Therefore, if an appropriations bill is not passed and a government shutdown occurs, your office will not be able to incur new obligations against the Federal funds managed by GSA. GSA will continue to process payments on invoices only for work completed against valid obligations in place before the funding lapse. Your office may continue to operate using non-Federal funds.

During a funding lapse, pensions for former Presidents will continue to be paid; however, office staff salary payments will be discontinued. As they are not Federal employees, the staff of the Office of a Former President may continue to work and receive salary from non-Federal sources.

Federal health and life insurance coverage will not be affected by a lapse in appropriations and will continue. Staff members who are currently covered will continue to receive those benefits. Employees will owe the employee share of the premiums for any pay periods impacted by the shutdown, and GSA's National Payroll Branch (NPB) will begin collecting those premiums from the first available payroll after a return to normal government operations.

For those members of the staff of an Office of a Former President who are participating in Federal retirement programs (CSRS or FERS), retirement deductions will not be taken during a shutdown and amounts "missed" will not be collected from future pay. Any government matching payments for the Thrift Savings Plan (TSP) and the government share of FERS payments that would normally be paid for any staff members will not be paid during a lapse in appropriations and will not be made up afterwards.

We regret the inconvenience this situation may cause for your office and your staff.

Sincerely,

(b) (6)

Michael J. Robertson
Chief of Staff
General Services Administration

The Library of Congress > THOMAS Home > Bills, Resolutions > Enrolled Bills

Bill Text
112th Congress (2011-2012)
H.R.1473.ENR

<u>THIS SEARCH</u>	<u>THIS DOCUMENT</u>	<u>GO TO</u>
Next Hit	Forward	New Bills Search
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H.R.1473

Department of Defense and Full-Year Continuing Appropriations Act, 2011 (Enrolled Bill [Final as Passed Both House and Senate] - ENR)

TITLE V--FINANCIAL SERVICES AND GENERAL GOVERNMENT

Sec. 1501. Notwithstanding section 1101, the level for ' Department of the Treasury, Departmental Offices, Salaries and Expenses' shall be \$307,002,000, of which \$100,000,000 shall be for terrorism and financial intelligence activities; and the requirement under this heading to transfer funds to the National Academy of Sciences for a carbon audit of the tax code and the funding designations related to executive direction program activities, economic policies and program activities, financial policies and program activities, Treasury-wide management policies and program activities, and administration program activities shall not apply to funds appropriated by this division; and funding under this heading is available for international representation commitments of the Secretary, and for contribution to the Global Forum on Transparency and Exchange of Information for Tax Purposes.

Sec. 1502. Notwithstanding section 1101, the level for ' Department of the Treasury, Departmental Offices, Department-wide Systems and Capital Investments Programs' shall be \$4,000,000, and the first proviso under such heading shall not apply to funds appropriated by this division.

Sec. 1503. Notwithstanding section 1101, the level for ' Department of the Treasury, Departmental Offices, Special Inspector General for the Troubled Asset Relief Program, Salaries and Expenses' shall be \$36,300,000.

Sec. 1504. Of the unobligated balances available for ' Department of the Treasury, Treasury Forfeiture Fund', \$400,000,000 are rescinded.

Sec. 1505. Notwithstanding section 1101, the level for ' Department of the Treasury, Financial Management Service, Salaries and Expenses' shall be \$233,253,000.

Sec. 1506. Notwithstanding section 1101, the level for ' Department of the Treasury, Alcohol and Tobacco Tax and Trade Bureau, Salaries and Expenses' shall be \$101,000,000, and the first proviso under such heading shall not apply to funds appropriated by this division.

Sec. 1507. Notwithstanding section 1101, the level for ' Department of the Treasury, Bureau of the Public Debt, Administering the Public Debt' shall be \$184,985,000.

Sec. 1508. Notwithstanding section 1101, the level for ' Department of the Treasury, Community Development Financial Institutions Fund Program Account' shall be \$227,000,000 for financial assistance, technical assistance, training outreach programs, and administrative expenses, of which \$22,000,000 shall be for the Bank Enterprise Award program; and under such heading the requirement to transfer funds to the Capital Magnet Fund and the funding designations for pilot project grants and administration shall not apply to funds appropriated by this division.

Sec. 1509. Notwithstanding section 1101, the funding designations for tax enforcement under the heading ' Department of the Treasury, Internal Revenue Service, Operations Support' shall not apply to funds appropriated by this division.

Sec. 1510. Notwithstanding section 1101, section 105 of division C of Public Law 111-117 shall not apply to funds appropriated by this division.

Sec. 1511. Notwithstanding section 1101, the level for ' Executive Office of the President and Funds Appropriated to the President, The White House, Salaries and Expenses' shall be \$58,552,000.

Sec. 1512. Notwithstanding section 1101, the level for ' Executive Office of the President and Funds Appropriated to the President, Executive Residence at the White House, Operating Expenses' shall be \$13,700,000.

Sec. 1513. Notwithstanding section 1101, the level for ' Executive Office of the President and Funds Appropriated to the President, White House Repair and Restoration' shall be \$2,005,000.

Sec. 1553. Notwithstanding section 1101, the level for 'Independent Agencies, General Services Administration, General Activities, Allowances and Office Staff for Former Presidents' shall be \$3,800,000.

Crest Printing Inc.
 1001 McKinney
 Tunnel Suite A-2
 Houston, TX 77002-5787



since 1970

Invoice

Date	Invoice #
5/11/2016	33861

Bill To
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

P.O. No.	Project Name	Ordered By	Terms
		MARY	NET 20 Days

Quantity	Description	Rate	Amount
	2,000 "FRANKED" MAILING LABELS. B&W ON 60# WHITE ULTRA BAK SPLIT BACK.	240.00	240.00
<p><i>Received May 13, 2016</i> <i>Mary Sage</i></p>			
		Sales Tax	\$0.00
		Total	\$240.00

Phone #	Fax #	E-mail
713-658-8256	713-658-8952	crestprinting@yahoo.com

Crest Printing Inc.
 1001 McKinney
 Tunnel Suite A-2
 Houston, TX 77002-5787



since 1970

Invoice

Date	Invoice #
5/11/2016	33862

Bill To
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

P.O. No.	Project Name	Ordered By	Terms
		MARY	NET 20 Days

Quantity	Description	Rate	Amount
	1,500 ENGRAVED NOTE SHEETS. GOLD SEAL AND BLUE INK ON 28# CRANES BOND IVORY. 6 BOXES AT 250 PER BOX.	985.00	985.00
<p><i>Received May 13, 2016</i></p> <p>(b) (6)</p>			
Sales Tax			\$0.00

Total \$985.00

Phone #	Fax #	E-mail
713-658-8256	713-658-8952	crestprinting@yahoo.com

Crest Printing Inc.
 1001 McKinney
 Tunnel Suite A-2
 Houston, TX 77002-5787



since 1970

Invoice

Date	Invoice #
5/11/2016	33863

Bill To
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

P.O. No.	Project Name	Ordered By	Terms
		MARY	NET 20 Days

Quantity	Description	Rate	Amount
	3,000 2-COLOR "EAGLE SCOUT" CARDS WITH BRONZE FOIL AND BLIND EMBOSS FLAG ON 100# CLASSIC CREST SOLAR WHITE COVER.	1,598.50	1,598.50
	4,000 B&W "FRANKED" A-8 ENVELOPES ON 60# COUGAR WHITE.	798.40	798.40

Received May 13, 2016

(b) (6)

Sales Tax	\$0.00
Total	\$2,396.90

Phone #	Fax #	E-mail
713-658-8256	713-658-8952	crestprinting@yahoo.com

Crest Printing, Inc.
1001 McKinney, Suite A-2
Houston, Texas 77002
P: 713-658-8256
F: 713-658-8952
crestprinting@yahoo.com

March 24, 2015

Office of George Bush
10000 Memorial Drive
Suite 900
Houston Texas 77024
713-686-1188
Fax: 713-683-0801
Attn: Mary Sage

We are pleased to present our quote for the items below, according to the following specifications.

Description Presidential Seal Cards with imprinting Eagle Scout information
Stock 120 lb. Starwhite Bristol Tiara cover
Size 5-1/4 x 7-13/16, trimmed to slide into envelope
Printing 2-color, red, blue, with Eagle Scout information in black ink
Embossing/foil Bronze foil and blind emboss flag
Quantity 3,000
Cost \$1,598.50
Cost per card 53.28¢

Description Franked Envelopes
Size A-8, 5-1/2x8-1/8
Stock 60 lb. Cougar White
Printing Black ink, front only
Quantity 3,000
Cost \$720.00
Cost per Env. 24¢

If you have any additional questions concerning these quotes, please call me.

Sincerely,

Steve McHale

CRG MANAGEMENT LLC.

55 WEST 125TH STREET

INVOICE / WORKORDER # 13850

JOB TYPE O.T. HVAC
 ASSIGN TO MICHAEL ROGERS
 PRIORITY 2
 TENANT OFFICE OF W J CLINTON
 ORDER BY HELEN ROBINSON
 PHONE (212)348-8882

ORDER ENTRY DATE 06/10/11 TIME 4:11 PM
 TARGET DATE
 WORK START DATE 06/10/11 TIME 4:11 PM
 COMPLETE DATE 06/11/11 TIME 6:00 PM

PROPERTY ID 55 WEST
 FLOOR 14

ITEM ID
 ITEM NAME

DESCRIPTION

O/T HVAC SERVICE ON FRIDAY, JUNE 10, 2011 FROM 6PM-9PM AND SATURDAY, JUNE 11, 2011 FROM 8AM-6PM AS PER TENANT'S REQUEST.

ACTION TAKEN:

JOB COMPLETED

COMPLETION DATE 06/11/11 TIME 6:00 PM TECHNICIAN MICHAEL ROGERS

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
O/T HVAC 6/10&6/11		9.50	\$200.00	\$1,900.00

Subtotal \$1,900.00

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
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Subtotal

Total Order Cost estimate actual \$1,900.00

APPROVED BY:

PLEASE SEND PAYMENTS TO : 215 FEE LLC / C/O CRG MANAGEMENT LLC , ATTN: ACCOUNTING DEPT.
 OR
 55 FEE LLC, C/O CRG MANAGEMENT LLC, ATTN: ACCOUNTING DEPT.

CRS Report for Congress

Former Presidents: Pensions, Office Allowances, and Other Federal Benefits

August 22, 2008

Wendy Ginsberg
Analyst in American National Government
Government and Finance Division



Prepared for Members and
Committees of Congress

Former Presidents: Pensions, Office Allowances, and Other Federal Benefits

Summary

The Former Presidents Act (FPA; 3 U.S.C. § 102 note) charges the General Services Administration (GSA) with providing former Presidents a pension, support staff, office support, travel funds, and mailing privileges. The FPA was enacted to “maintain the dignity” of the Office of the President by giving a former President — and his or her spouse — certain benefits so that he would not have to enter unsuitable occupations after leaving office. Former Presidents currently receive a pension that is equal to pay for the head of an executive department (Executive Level I), which was \$191,300 as of January 1, 2008.

The FY2008 Consolidated Appropriations Act allocated \$2,478,000 for pensions and GSA assistance to former Presidents. The President’s FY2009 budget requested \$2,934,000 for expenditures for former Presidents. Pending House and Senate appropriations legislation recommends the requested amount.

Prior to 1958, former Presidents leaving office received no pension or federal assistance. After leaving office, some former Presidents — including Ulysses S. Grant and Harry S. Truman — struggled financially. In 1912, industrialist and philanthropist Andrew Carnegie unveiled a plan to pay \$25,000 pensions to all future former Presidents and their widows. The pensions were to be funded by the Carnegie Foundation of New York. Some Members of Congress and the public suggested it was inappropriate for a private company to pay pensions to former Presidents. Legislation was introduced that year to grant public pensions to former Presidents, but none of the bills were reported from committee. William Howard Taft, the only former President who was then eligible for Carnegie’s offer, refused the pension.

Since 1962, the U.S. Secret Service has provided protection to former Presidents because of their status as “visible national symbol[s].” Protection has subsequently been expanded to cover a former President’s wife until death or remarriage. Minor children of former Presidents who are under 16 years of age also receive protection. In 1994, the law was amended to limit U.S. Secret Service coverage to 10 years for any President, and his spouse, who left office after January 1, 1997. President George W. Bush will be the first former President affected by this statutory change.

In the 110th Congress, Representative John Conyers introduced a bill (H.R. 5938) that would extend U.S. Secret Service Protection to a Vice President, his or her spouse, and family for up to six months after leaving office. Currently, Secret Service protection for a Vice President and his or her family is provided on an ad hoc basis.

This report describes the benefits Presidents receive upon leaving office, details the history of the FPA, and analyzes some legislative options for the 110th Congress related to former Presidents.

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Former Presidents: Pensions, Office Allowances, and Other Federal Benefits

Introduction¹

The Former Presidents Act (FPA), as amended and administered by the General Services Administration (GSA), provides former Presidents with a pension, support staff, office space, travel funds, and mailing privileges. Outgoing Presidents are also entitled by statute to receive seven months of transition funding to find suitable office space, pay staff, and use in other ways that facilitate their transition from the nation's chief executive.

In addition to a pension and transition funding, former Presidents and their spouses also receive U.S. Secret Service protection. The spouse of a former President receives protection until his or her death, divorce, or remarriage. Minor children of former Presidents who are under 16 years of age also receive protection. In 1994, the law was amended to limit U.S. Secret Service coverage to 10 years for any President, and his spouse, who left office after January 1, 1997. President George W. Bush will be the first former President affected by this statutory change.

The United States is not the only country that pays a pension and other benefits to its former head of state. For example, since 1937, Britain's former Prime Ministers have received a pension (equal to half of their ministerial salary). They have also received an office, secretarial support, and a car and driver.² In Canada, Prime Ministers who have served in office for at least four years reportedly are eligible to receive a pension that is two-thirds of the salary they received as head of state.³

In the 110th Congress, Representative John Conyers introduced a bill (H.R. 5938) that would extend U.S. Secret Service Protection to a Vice President, his or her spouse, and family for up to six months after leaving office. Currently, Secret Service protection for a Vice President and his or her family is provided on an ad hoc basis.

¹ This report draws upon and supercedes CRS Report 98-249, *Former Presidents: Federal Pension and Retirement Benefits*, by Stephanie Smith.

² Theakston, Kevin, "What Role for Former Leaders?," *Political Studies Association Conference*, University of Swansea, Apr. 2008, p. 11.

³ Benjamin Alexander-Bloch, "Hail to the chief: former presidents cost the U.S. taxpayers big bucks," *The Toledo Blade*, Jan. 7, 2007, available at [<http://toledoblade.com/apps/pbcs.dll/article?AID=/20070107/NEWS09/70107004>], visited Aug. 14, 2008.

The FY2008 Consolidated Appropriations Act allocated \$2,478,000 for pensions and GSA assistance to former Presidents. The President's FY2009 budget requested \$2,934,000 for expenditures for former Presidents. The increase in appropriations for former Presidents is prompted by the addition of George W. Bush, whose term ends on January 20, 2009. Pending House and Senate appropriations legislation recommends the requested amount.

Presidents leaving office prior to 1958 received no federal pension or financial assistance, and often entered retirement pursuing various occupations. The FPA, enacted in 1958, was designed to "maintain the dignity" of the Office of the President by paying former Presidents a pension and other benefits so they would not have to enter unsuitable occupations after leaving office. Former Presidents currently receive a pension that is equal to pay for the head of an executive department (Executive Level I), which was \$191,300 as of January 1, 2008.

Benefits Available to Former Presidents

The General Services Administration (GSA) is authorized by the FPA to provide limited funding for an office staff and "suitable office space, appropriately furnished and equipped,"⁴ at a location within the United States designated by a former President, for the rest of his or her lifetime. In addition, each former President is authorized to receive transition funding, a lifetime federal pension, travel funds, and franked mail privileges. Separate legislation has been enacted to provide U.S. Secret Service protection to former Presidents.⁵ In 1961, the Comptroller General of the United States ruled that the FPA also applies to office supplies, such as stationery and local and long distance telephone service. **Table 1** indicates the enacted FY2008 GSA funding for former Presidents.⁶

Table 1. GSA Allowances for Former Presidents, FY2008 Enacted

Allowance	Jimmy Carter	George H.W. Bush	William Jefferson Clinton
Pension ^a	\$191,300	\$191,300	\$201,300
Staff Salaries	96,000	96,000	96,000
Staff Benefits	2,000	64,000	65,000
Travel	2,000	56,000	50,000
Rental Payments	102,000	175,000	516,000
Telephone	10,000	17,000	79,000

⁴ 72 Stat. 838

⁵ 10 U.S.C. § 3056.

⁶ 121 Stat. 2004. Nancy Reagan and Betty Ford, the widows of Presidents Ronald Reagan and Gerald Ford respectively, received \$12,000 in franking costs in FY2008.

Allowance	Jimmy Carter	George H.W. Bush	William Jefferson Clinton
Postage	15,000	13,000	15,000
Other Services	83,000	76,000	65,000
Printing	5,000	14,000	14,000
Supplies	5,000	15,000	26,000
Equipment	7,000	69,000	35,000
TOTAL	\$518,300	\$786,300	\$1,162,300

Source: Data provided by the Office of the Budget, General Services Administration, on January 24, 2008. Data does not include costs for U.S. Secret Service protection, which are not made public.

Notes:

- a. The annual pension for each former President is equal to the Executive Level I rate of pay. According to GSA, the additional \$10,000 requested for former President William J. Clinton is for health benefits insurance.

Transition Expenses. As authorized by the Presidential Transition Act, as amended, transition funding is available to the outgoing President and Vice President for seven months, beginning one month before the January 20 inauguration, to facilitate their relocation to private life.⁷ These funds are used to provide suitable office space, staff compensation, communications services, and printing and postage associated with the transition.

The President's FY2009 budget requested \$8,520,000 for presidential transition expenses.⁸ This funding would support transition costs for both the President- and Vice President-elect, as well as the outgoing President and Vice President. An additional \$1 million is carved out for "briefing personnel associated with the incoming administration."⁹ As of August 14, 2008, the Senate and House Committees on Appropriations each recommended the President's requested amount.¹⁰

To provide federal funding for a possible 2004-2005 presidential transition, the President's FY2005 budget requested a total of \$7.7 million. The House passed H.R. 5025, the FY2005 Transportation, Treasury, and Independent Agencies

⁷ 3 U.S.C. § 102 note sec. 4. The Presidential Transition Act was last amended in Dec. 2004. For more information on presidential transitions see CRS Report RL30736, *Presidential Transitions*, by Stephanie Smith. If the former Vice President is President-elect, the transition funding for the outgoing President and Vice President is reduced. Transition funding for outgoing Presidents is limited by statute and adjusted for inflation.

⁸ U.S. Office of Management and Budget, *Budget of the United States Government, Fiscal Year 2009*, Appendix (Washington, GPO, 2008), p. 1075.

⁹ *Ibid.*

¹⁰ U.S. Congress, Senate Committee on Appropriations, *Financial Services and General Government Appropriations Bill, FY2009*, report to accompany S. 3260, 110th Cong, 2nd sess., S.Rept. 110-417 (Washington: GPO, 2008), p. 89. See also CRS Report RL34523, *Financial Services and General Government: FY 2009 Appropriations*, by Garrett Hatch.

appropriations bill, on September 22, 2004. The legislation would have made available a total of \$7.7 million for transition expenses. In the Senate, S. 2806 would have made available a total of \$7.7 million to facilitate a transition. Because President Bush was re-elected in the 2004 presidential election, no funds for a transition were provided in the FY2005 Consolidated Appropriations Act.¹¹

Pensions. The FPA, as amended, provides for each former President a taxable pension that is equal to the annual rate of basic pay for the head of an executive department (Executive Level I), which was \$191,300 as of January 1, 2008. The pension begins immediately upon a President's departure from office at noon on Inauguration Day, January 20. The Secretary of the Treasury pays the monthly pensions, as authorized by the FPA.

The President's FY2009 budget requests would cover "pensions, office staffs, and related expenses for former Presidents Jimmy Carter, George H.W. Bush, and William Clinton and for the postal franking privileges for the widows of former Presidents Ronald Reagan and Gerald Ford."¹² In addition, the request "includes an increase for the commencement of benefits for President George W. Bush beginning January 20, 2009."¹³

The FPA does not address whether a President who resigns from office is eligible to receive pension benefits and other allowances. According to a 1974 Department of Justice opinion concerning President Richard Nixon's resignation from office, a President who resigns before his official term of office expires may be entitled to the same lifetime pension and benefits that are authorized for Presidents who complete their term. A President who is removed from office by impeachment, however, may forfeit his pension and related benefits.¹⁴

Staff and Office Allowances. Six months after a President leaves office, provisions of the FPA, as amended, authorize the GSA Administrator to fund an office staff.¹⁵ During the first 30-month period when a former President is entitled to assistance under the FPA, the total annual basic compensation for his "staff

¹¹ 118 Stat. 2809.

¹² U.S. Office of Management and Budget, *Budget of the United States Government, Fiscal Year 2009*, Appendix (Washington: GPO, 2008), p. 1075. A former President who secures an elected position in the federal government or the District of Columbia government is ineligible to receive the pension while in office. See 3 U.S.C. 102 note.

¹³ U.S. Congress, Senate Committee on Appropriations, *Financial Services and General Government Appropriations Bill, FY2009*, report to accompany S. 3260, 110th Cong, 2nd sess., S.Rept. 110-417, p. 88. See also CRS Report RL34523, *Financial Services and General Government: FY 2009 Appropriations*, by Garret Hatch, p. 38.

¹⁴ U.S. Department of Justice, Office of Assistant Attorney General, letter to the Administrator of the General Services Administration from Mary C. Lawton, Acting Assistant Attorney General, Office of Legal Counsel, Washington, DC, Aug. 15, 1974.

¹⁵ As authorized by the Presidential Transition Act, as amended (3 U.S.C. § 102 note).

assistance” cannot exceed \$150,000.¹⁶ Thereafter, the aggregate rates of staff compensation for a former President cannot exceed \$96,000 annually.¹⁷ The maximum annual rate of compensation for any one staff member cannot exceed the pay provided at Level II of the Executive Schedule, currently \$172,200.¹⁸ A former President might supplement staff compensation or hire additional staff using private funds.¹⁹

GSA is authorized to provide “suitable office space, appropriately furnished and equipped” at any location within the United States selected by a former President.²⁰ The funding for this provision becomes effective six months after the expiration of a President’s term of office. GSA employees work with officials who represent the former President to create annual budgets.²¹ According to a GSA legal opinion written on December 15, 1972, the office of a former President may continue to operate after the former President’s death for a “reasonable period of time.” The GSA administrator has historically provided office staff up to six months from the date of the former President’s death to complete unfinished business and close the office. The office’s closure date must be approved by the GSA administrator.²²

The FPA does not provide specifications or limitations pertaining to the actual size or type of a former President’s office space. Since a former President’s pension is comparable to the salary of the head of an executive branch agency, GSA applies

¹⁶ Ibid.; The separate \$150,000 compensation level for the initial 30-month period was established in 1977, 91 Stat. 1170. The 30-month period begins July 20th of the first year the former President left office. See U.S. General Accounting Office, GAO Report GAO-01-983, *Former Presidents: Office and Security Costs and Other Information*, Sept. 2001, p. 16.

¹⁷ In 1964, the FPA was amended to increase the aggregate rates of staff compensation from \$50,000 to \$65,000 (78 Stat. 412); to \$80,000 in 1967 (81 Stat. 642); and to \$96,000 in 1970 (84 Stat. 198).

¹⁸ 3 U.S.C. § 102 note. According to a GAO report, staff members of a former President “can receive federal compensation, [but] they are not considered federal employees. They are, however, eligible for certain federal benefits such as retirement and health insurance.” See U.S. General Accounting Office, GAO Report GAO-01-983, *Former Presidents: Office and Security Costs and Other Information*, Sept. 2001, p. 16.

¹⁹ A former President must use personal or private foundation funds to pay staff if the cost is greater than the \$96,000 statutory cap. The following presidential foundations may supply some funding for a former President’s staff salaries: the Gerald R. Ford Library and Museum Foundation, the Jimmy Carter Presidential Center, the Ronald Reagan Presidential Foundation, the George H.W. Bush Presidential Center Foundation, and the William Jefferson Clinton Presidential Foundation.

²⁰ 3 U.S.C. § 102 note. See also U.S. General Accounting Office, GAO Report GAO-01-983, *Former Presidents: Office and Security Costs and Other Information*, Sept. 2001, p. 9.

²¹ U.S. General Accounting Office, GAO Report GAO-01-983, *Former Presidents: Office and Security Costs and Other Information*, Sept. 2001, p. 7.

²² Information provided electronically to the author from GSA on Aug. 8, 2008.

“the cabinet-level office standard” for the quality of a former President’s office space, equipment, and supplies.²³

Currently, former President Carter’s 4,223 square foot office is located in Atlanta, Georgia, with an estimated rental payment totaling \$102,000 in FY2008.²⁴ Former President Bush’s Houston, Texas, office space is 4,574 square feet in size, with an FY2008 rental cost of approximately \$175,000.²⁵ The 8,300 square foot office of former President Clinton has an estimated FY2008 rental payment of \$516,000, and is located in New York (Harlem), New York.²⁶ The widow of a former President is not entitled to any staff or office allowance.²⁷

Travel Expenses. Legislation enacted in 1968 authorizes GSA funds to be made available to a former President and no more than two members of his staff for official travel and related expenses. GSA makes the final determination on appropriate costs for travel expenses.²⁸

Related Benefits

In addition to the federal pension and retirement allowances provided by GSA, other benefits are also made available to a former President.

Secret Service Protection. The Secret Service provides lifetime protection to former Presidents who entered office before January 1, 1997, and their spouses.²⁹ Spouses of former Presidents receive protection until divorce, remarriage, or the

²³ U.S. General Accounting Office, *Costs Associated with Former Presidents and Their Dependents*, p. 6.

²⁴ GAO reported that former President Carter’s office is located in the Carter Presidential Center, a nonprofit foundation, and utilizes additional conference and office space that is not federally funded. *Ibid.*, pp. 12-13, and **Table 1**.

²⁵ *Ibid.*, p. 13, and **Table 1**.

²⁶ GSA reported that the U.S. Secret Service occupies 308 sq. ft. of former President Clinton’s office space, and reimburses GSA for the space. U.S. General Services Administration, *GSA Awards Lease for Former President Clinton’s Harlem Office*, at [http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentType=GSA_BASIC&contentId=8980&noc=T], and **Table 1**.

²⁷ U.S. General Accounting Office, *Former Presidents: Office and Security Costs and Other Information*, pp. 6-7.

²⁸ FY1969 Supplemental Appropriations Act, 82 Stat. 1192.

²⁹ 18 U.S.C. § 3056. The original statute (76 Stat. 956) limited Secret Service protection to “a reasonable period after he leaves office.” The following year, 1963, a new statute (77 Stat. 348) authorized the Secret Service to protect Jacqueline Kennedy, the widow of President John F. Kennedy, and their two children for “not in excess of two years.” In 1965, the law was amended (79 Stat. 791) to provide “protection of the person of a former President and his wife during his lifetime and the person of a widow and minor children of a former President for a period of four years after he leaves or dies in office.”

death of the former President.³⁰ Legislation enacted in 1984 allows former Presidents or their dependents to decline Secret Service protection.³¹ In addition to Nancy Reagan and Betty Ford, former Presidents Jimmy Carter, George H. W. Bush, William J. Clinton, and their wives receive protection. According to Sgt. Kimberly Schneider of the U.S. Capitol Police, protection for Hillary Rodham Clinton, as a Senator, is shared between the U.S. Capitol Police and the U.S. Secret Service. Both organizations have statutory responsibility for her security — the Secret Service for spouses of former Presidents and the Capitol Police for Members of Congress. Neither the Secret Service nor the Capitol Police publicly disclose protection costs or details of the protection for security reasons.³²

The FY1995 Treasury, Postal Service, and General Government Appropriations Act³³ amended 18 U.S.C. § 3056 to limit protection to 10 years for former Presidents who begin serving after January 1, 1997, and for their spouses. A spouse's 10-year protection ends upon divorce or death of the former President. Following an incumbent President's death,³⁴ a spouse receives protection for one year. The Secretary of Homeland Security can authorize temporary protection at any time. Protection for a former President's children is available until the age of 16 or for a period not to exceed 10 years, whichever occurs first. The Presidential Threat Protection Act of 2000, granted the Secret Service additional authority to investigate threats against former Presidents and their families.³⁵

Health Benefits. Although no statutes govern the payment of health benefits for former Presidents, the GSA does provide for such an allowance. According to a June 8, 2007, GSA legal opinion, former President Clinton is “entitled to enroll in group health plans available to [f]ederal employees” because he “draws a pension from the United States treasury, and thus can be considered an annuitant (defined in 5 U.S.C. § 8901(3)).”³⁶ Since former President Clinton served two presidential terms and receives a monthly pension, GSA's position is that he qualifies for health benefits.³⁷ George H. W. Bush and Jimmy Carter each served single presidential terms, and, therefore, would not qualify for federally funded health benefits, according to GSA's legal opinion.³⁸ George W. Bush, whose term ends on January

³⁰ If the President dies while in office, the spouse may receive Secret Service protection for one year. 18 U.S.C. § 3056(3)(B).

³¹ 98 Stat. 3110.

³² Information provided electronically to the author from the U.S. Capitol Police on Aug. 7, 2008.

³³ 108 Stat. 2413.

³⁴ For more information on presidential transition following the death of a sitting President, see U.S. Constitution, Amendment XXV.

³⁵ 114 Stat. 2763.

³⁶ Information provided electronically to the author from GSA on Aug. 8, 2008.

³⁷ Former President Clinton was allocated \$10,000 in FY2008 for health benefits.

³⁸ Former Presidents Jimmy Carter and George H.W. Bush may qualify for federal health (continued...)

20, 2009, would be eligible to receive federal health benefits, according to GSA. GSA has not been informed as to whether President Bush intends to request federal health benefits.

Funerals. The incumbent President officially announces the death of a former President by presidential proclamation and orders the U.S. flags on all federal buildings to be flown at half-staff (4 U.S.C. § 7(m)) for 30 days. The President may offer the nation's condolences to the former President's immediate family. Upon the death of a former President, the sitting President might order units of the armed forces to render suitable honors. Certain military honors and traditions also may be extended by the military, based on the wishes and requests made by the former President's surviving family members.³⁹ The Secretary of Defense may designate the Secretary of the Army as his personal representative, who may then delegate to the commanding general of the U.S. Military District of Washington (MDW) the overall authority for planning and implementing the funeral arrangements. Each living former President prepares a formal funeral request, which is kept on file by the MDW. According to the long-standing custom that an officer escort the immediate family of a deceased military member until burial, the commanding general of the MDW may escort the former President's family members during all funeral ceremonies.

Under the supervision of the U.S. Military District of Washington, each branch of the armed forces provides personnel and support to the funeral. For example, the Armed Forces Honor Guard provides security for the former President's remains while they are in repose or are lying in state. A former President, as former commander-in-chief, is also entitled to burial in the Arlington National Cemetery.⁴⁰ Congress may adopt a resolution or otherwise authorize a deceased President to lie in state in the Capitol Rotunda for a state funeral ceremony, followed by public, closed casket viewing.

Following former President Gerald R. Ford's death on December 26, 2006, President George W. Bush announced by proclamation that U.S. flags on all federal facilities be flown at half-staff. He also ordered that units of the armed forces render suitable honors, as directed by the Secretary of Defense. Two days later, President Bush issued E.O. 13421, which proclaimed January 2, 2007, a day of respect and remembrance for the former President and ordered the closing of federal offices and agencies. A funeral took place in the Capitol Rotunda on December 30, 2006, where former President Ford lay in state, with subsequent services on January 2, 2007, at Washington National Cathedral. Funeral services for the former President were conducted on January 3, 2007, in Grand Rapids, MI, with interment at the Gerald R. Ford Presidential Library and Museum.

³⁸ (...continued)

benefits due to prior federal service or their Medicare eligibility.

³⁹ The military has rendered military honors to former Presidents since the burial of George Washington on Dec. 18, 1799, at Mount Vernon, VA.

⁴⁰ Arlington National Cemetery, "A Guide to Burial at Arlington National Cemetery," at [http://www.arlingtoncemetery.org/funeral_information/guide.interment.html]. Two former Presidents are buried in the National Cemetery: William Howard Taft and John F. Kennedy.

Legislative History of the Former President's Act

Chief executives leaving office prior to 1958 entered retirement pursuing various occupations and receiving no federal assistance. By the end of the 19th century, public sentiment reportedly dictated that it was not appropriate for former Presidents to engage actively in business affairs. Suitable post-presidency occupations included practicing law, obtaining a university professorship, or writing for a newspaper or magazine.⁴¹ Some former Presidents, like Rutherford B. Hayes, became successful entrepreneurs. Others, like Ulysses S. Grant, suffered financial losses and had personal possessions confiscated.

Andrew Carnegie's Offer. In 1912, discussions began in the U.S. Congress about providing former Presidents and their widows with annual pensions. That year, industrialist and philanthropist Andrew Carnegie reportedly announced his offer to fund \$25,000 annual pensions for all future former Presidents and their widows until they were provided for by the federal government.⁴² The pensions were to be funded by the Carnegie Foundation of New York, which was founded just a year earlier.⁴³ The *New York Times* reported that many Members of Congress deemed it inappropriate for a private corporation to provide pensions to former Presidents. Former President William Howard Taft publicly declined to become the first beneficiary of Carnegie's former President's pension fund when he left office in 1913.⁴⁴

At the time, some Members of Congress and the public believed that Carnegie's proposal was intended to bring attention to the financial difficulties that some former Presidents faced after leaving federal office.⁴⁵ On that front, Carnegie's gambit was a success. In December 1912, two bills were introduced in Congress to provide pensions for former Presidents and their widows. The proposed House legislation (H.R. 26464) reportedly would have provided a \$2,000 per month pension for former Presidents, a \$1,000 per month pension for widows, and a \$200 per month pension

⁴¹ Marie B. Hecht, *Beyond the Presidency* (New York: Macmillan Publishing Co., Inc., 1976), p. 214. According to Hecht, the practice of law was meant to be "limited to important cases and restricted court appearances." In 1912, the *New York Times* reported that former President Rutherford B. Hayes saved money from his presidential salary and returned to his home state of Ohio where he successfully raised chickens. Ulysses S. Grant, however, retired to New York City and lost his money in a brokerage firm he ran with his son. Some of Grant's possessions were confiscated because of his financial turmoil. See "Carnegie Pension to Ex-presidents; Bars Roosevelt," *New York Times*, Nov. 22, 1912, pp. 1,4.

⁴² "Carnegie Pension to Ex-Presidents; Bars Roosevelt," *New York Times*, Nov. 22, 1912, p. 1.

⁴³ *Ibid.*

⁴⁴ "Taft Would Refuse a Carnegie Pension," *New York Times*, Nov. 23, 1912, p. 1. As former President, Mr. Taft taught law courses at Yale University, and later served as Chief Justice of the U.S. Supreme Court.

⁴⁵ "Carnegie Pension to Ex-Presidents; Bars Roosevelt," *New York Times*, Nov. 22, 1912, pp. 1;4.

for minor children under 21, if both parents were deceased.⁴⁶ The bill was referred to the House Committee on Pensions and was not reported. Legislation introduced in the Senate (S. 7519) reportedly would have provided a \$10,000 annual retirement pension for the President as Commander in Chief of the Army. It would also have provided an annual pension of \$5,000 for the unmarried widows of former Presidents.⁴⁷ The bill was referred to the Senate Committee on Pensions, but was not reported from committee.

Truman's Finances. The idea to provide pensions to former Presidents was largely forgotten until President Harry S Truman left office in 1953. In view of former President Truman's financial limitations in hiring an office staff to handle his mail and requests for speeches once he left the White House, the Senate considered legislation in 1955 to provide retirement benefits to former Presidents. The legislation aimed "to maintain the dignity of that great office" and to prevent an ex-president from engaging "in business or [an] occupation which would demean the office he has held or capitalize upon it in any way deemed improper."⁴⁸ The proposal passed the Senate, but was never acted on by the House Committee on Post Office and Civil Service.⁴⁹

President Truman's financial difficulties were disclosed in a 1957 letter to House Speaker Sam Rayburn that stated if such legislation were not enacted, former President Truman would be forced to "go ahead with some contracts to keep ahead of the hounds."⁵⁰ Having rejected several business proposals that were offered to him when he left the presidency in 1953, former President Truman acknowledged his income was largely based on the sale of his father's farm and the proceeds from publication of his memoirs. In 1958, Mr. Truman became the first former President to grant a televised interview for "a substantial fee" when he appeared in 1958 on Edward R. Murrow's "See it Now."⁵¹

⁴⁶ "President's Pension Bill In," *New York Times*, Dec. 3, 1912, p. 3; and U.S. Congress, House, *Journal of the House of Representatives of the United States*, 62nd Cong., 3rd sess. (Washington: GPO, 1913), p. 6.

⁴⁷ "For \$10,000 Presidential Pension," *New York Times*, Dec. 4, 1912, p. 5; and U.S. Congress, Senate, *Journal of the Senate of the United States of America*, 62nd Cong., 3rd sess. (Washington: GPO, 1912), p. 12.

⁴⁸ Marie B. Hecht, *Beyond the Presidency*, p. 187. See also Statement of John Orlando Pastore, "Retirement, Clerical Assistants, and Free Mailing Privileges for Former Presidents of the United States," remarks in the Senate, *Congressional Record*, vol. 101, May 5, 1955, p. 5731.

⁴⁹ "Retirement, Clerical Assistants, and Free Mailing Privileges for Former Presidents of the United States," remarks in the Senate, *Congressional Record*, vol. 101, May 5, 1955, p. 5731. See also U.S. Congress, Senate Committee on Post Office and Civil Service, *Allowances for Former Presidents and Their Widows*, 84th Cong., 1st sess., S.Rept. 205 (Washington: GPO, 1955), p. 3.

⁵⁰ *Ibid.*

⁵¹ John W. Chambers, "Presidents Emeritus," *American Heritage*, vol. 30, June-July 1979, p. 18. Also available in U.S. Congress, Senate Committee on Post Office and Civil Service,

On January 14, 1957, Senator A.S. Mike Monroney introduced S. 607 to provide an annual pension of \$25,000, clerical assistants, and free mailing privileges for former Presidents.⁵² An identical bill (H.R. 4401) was introduced by Representative John McCormack, Majority Leader of the House, on February 5, 1957.⁵³ Both bills were strongly supported by Senator Lyndon B. Johnson, the Democratic leader in the Senate.⁵⁴

Passing the Former President’s Act. Congressional debate in favor of the proposed pension legislation emphasized that the expenditures necessary to implement a \$25,000 annual pension and office expenses for former Presidents were modest, “in consideration of the assurance it provides that former Presidents ... will not want either for a matter of subsistence or for the necessary clerical employees to answer the letters of the public.”⁵⁵ The House Committee on Post Office and Civil Service reported the bill, saying it would “avoid the possibility of indignities and of deterioration in public and world regard for the office of the President of the United States.”⁵⁶ The amount of the proposed pension for former Presidents was based on comparable pensions accorded five-star generals.⁵⁷ Majority Leader John McCormack stated that the proposed retirement allowances provided recognition and gratitude for a former President’s service to his country, which did not end with his term of office. He and others urged favorable consideration of S. 607 to authorize retirement benefits for an outgoing President. Congressman Chester “Chet” Holifield advocated for the bill by stressing the “burden” of duties placed on an ex-President

⁵¹ (...continued)

Allowances for Former Presidents and Their Widows, 84th Cong., 1st sess., S.Rept. 205 (Washington: GPO, 1955), pp. 166-171. According to Chambers, the public was largely unaware that Truman received payment to appear on the program.

⁵² “Bills and Joint Resolutions Introduced,” *Congressional Record*, vol. 103, Jan. 14, 1957, p. 480.

⁵³ “Bills and Joint Resolutions Introduced,” *Congressional Record*, vol. 103, Feb. 15, 1957, p. 1573.

⁵⁴ Marie B. Hecht, *Beyond the Presidency*, pp. 187-188.

⁵⁵ U.S. Congress, House Committee on Post Office and Civil Service, *Retirement, Staff Assistants, and Mailing Privileges for Former Presidents and Annuities for Widows of Former Presidents*, report to accompany S. 607, 85th Cong., 2nd sess., H.Rept. 2200 (Washington: GPO, 1958), p. 4. See also Senate Hearing Before the Committees on Appropriations and Governmental Affairs, *Cost of Former President to U.S. Taxpayers, Fiscal Year 1980*, 96th Cong., 1st sess., (Washington: GPO, 1980), p. 236.

⁵⁶ U.S. Congress, House Committee on Post Office and Civil Service, *Former Presidents — Retirement, Clerical Assistants, and Free Mailing Privileges*, report to accompany S. 607, 85th Cong., 2nd sess., H.Rept. 2200. Also available in the U.S. Congress, Senate Hearing Before the Committees on Appropriations and Governmental Affairs, *Cost of Former President to U.S. Taxpayers, Fiscal Year 1980*, 96th Cong., 1st sess., (Washington: GPO, 1980), p. 235.

⁵⁷ “Retirement for Former Presidents,” remarks in the House, *Congressional Record*, vol. 104, July 30, 1958, p. 15624. See also Senate Hearing Before the Committees on Appropriations and Governmental Affairs, *Cost of Former Presidents to U.S. Taxpayers, Fiscal Year 1980*, 96th Cong., 1st sess., (Washington: GPO, 1980), p. 247.

who can receive “100 to 400 letters a day” and “300 to 400 invitations a month to speak.” Holifield added that passing the bill was “something that we, the greatest Republic in the world, can do to show that we have respect for the office of President and that we recognize the duties and responsibilities that he has to carry on after he leaves that office.”⁵⁸

S. 607, as introduced, provided that the compensation for an administrative assistant, secretary, and other clerical assistants for each former President should not exceed the aggregate amount authorized for the staff of the Senators from the least populous state, which at the time was \$100,000.⁵⁹ During House debate on S. 607, however, it was argued that the staffing provision of the proposed legislation could involve salaries totaling as much as \$120,000 for each former President’s office, depending on the individual salary paid to each staff person. House and Senate conferees believed that even \$100,000 was excessive, and imposed a \$50,000 limitation on the total compensation authorized for a former President’s office staff.⁶⁰ The bill also originally authorized the GSA administrator to furnish suitable office space for each former President in a federal building “at such place within the United States as the former President shall specify.” The conference committee deleted the reference to “federal building,” allowing GSA to furnish suitable office space for a former President in non-federal office space.⁶¹

Despite strong support by the leadership of both the House and the Senate, opposition to the concept of providing benefits to former Presidents persisted. In an effort to bring their dissenting views “to the attention of the Members of the House of Representatives and of the American public,” seven members of the House Committee on Post Office and Civil Service prepared a formal report on why they opposed authorizing presidential retirement benefits.⁶² They argued that no adequate need or justification to provide such benefits existed, and that enactment of S. 607 would create a “separate entity” for former Presidents, with “an aura of official standing” and a “wholly undefined relationship to the constitutional functions of the [f]ederal [g]overnment.”⁶³

Equally problematic for the seven dissenting Members was the “unprecedented vagueness” of the proposed legislation’s provisions for staff and office allowances,

⁵⁸ Ibid., p. 15632, and in *Cost of Former Presidents to U.S. Taxpayers*, p. 255.

⁵⁹ “Retirement, Clerical Assistants, and Free Mailing Privileges for Former Presidents,” House debate, *Congressional Record*, vol. 104, part 15, Aug. 21, 1958, pp. 18940-18941.

⁶⁰ Ibid., p. 18941.

⁶¹ Ibid.

⁶² U.S. Congress, House Committee on Post Office and Civil Service, *Retirement, Staff Assistants, and Mailing Privileges for Former Presidents and Annuities for Widows of Former Presidents*, report to accompany S. 607, 85th Cong., 2nd sess., H.Rept. 2200, Part 2, (Washington: GPO, 1958), p. 1.

⁶³ Ibid., pp. 1-2.

which created “wide and dangerous loopholes.”⁶⁴ The Members were also concerned about the provision to provide each former President with suitable furnishings in an office space that could be located anywhere within the United States. Such a broad provision, the dissenting Members argued, took into account only the proposed costs for providing allowances to the two surviving former Presidents — Herbert Hoover and Truman — and overlooked potential future costs that could be incurred as subsequent Presidents began receiving pension benefits after leaving office.⁶⁵

S. 607, as amended, was approved by the Senate on August 16, 1958, passed by the House on August 21, 1958, and signed into law by President Dwight D. Eisenhower on August 25, 1958.⁶⁶ As enacted, the Former Presidents Act (FPA) provided each former President an annual taxable allowance of \$25,000, payable monthly by the Secretary of the Treasury. The GSA administrator was authorized by the FPA to provide and fund an office staff and suitable office space, “appropriately furnished and equipped,” at a location within the United States designated by a former President. The former President’s staff would not be considered federal employees, but would be entitled to health care and benefits of federal employees. The FPA also authorized free mailing privileges for former Presidents. Pursuant to the act, the widow of a former President also was provided an annual pension of \$10,000, if she waived the right to any annuity or pension authorized under any other legislation.⁶⁷

Post-presidential Lifespans

As noted in **Table 2**, Herbert Hoover lived for 31 years, 231 days after leaving office, which was the longest post-presidential retirement period among the 30 Presidents who survived the presidency, but who have subsequently died,⁶⁸ as well as the three living former Presidents. The shortest presidential retirement period was James K. Polk’s 103 days. On average, former Presidents who have subsequently died have lived about 13 years (12 years, 339 days) after leaving office.

⁶⁴ Ibid., p. 4.

⁶⁵ Ibid., pp. 2-3.

⁶⁶ 72 Stat. 838.

⁶⁷ In 1971, the FPA was amended (84 Stat. 1963) to provide the widow of a former President a \$20,000 taxable annual pension, to be paid monthly by the Secretary of the Treasury. The widow’s pension begins on the day after the former President’s death, and would end with death or remarriage before reaching 60 years of age. The FPA prohibits pension benefits to a former President’s widow if he or she holds an appointive or elective office or position in the federal government or District of Columbia and receives a rate of pay other than a “nominal rate.” The former President’s widow must also waive the right to any annuity or pension under any other legislation. Nancy Reagan and Betty Ford are the remaining surviving widows, and, according to GSA, they did not waive the right to other statutory annuities or pension and do not receive the annual pension.

⁶⁸ Grover Cleveland served two non-consecutive terms, and is, therefore, included twice in the table.

**Table 2. Retirement Period of Former Presidents
After Leaving Office**

President	Date left office	Date of death	Retirement Period	
			Days	Years
George Washington	March 4, 1797	December 14, 1799	1,015	2.78
John Adams	March 4, 1801	July 4, 1826	9,253	25.33
Thomas Jefferson	March 4, 1809	July 4, 1826	6,331	17.33
James Madison	March 4, 1817	June 28, 1836	7,056	19.32
James Monroe	March 4, 1825	July 4, 1831	2,313	6.33
John Quincy Adams	March 4, 1829	February 23, 1848	6,930	18.97
Andrew Jackson	March 4, 1837	June 8, 1845	3,018	8.26
Martin Van Buren	March 4, 1841	July 24, 1862	7,812	21.39
John Tyler	March 4, 1845	January 18, 1882	13,469	36.88
James K. Polk	March 4, 1849	June 15, 1849	103	0.28
Millard Fillmore	March 4, 1853	March 8, 1874	7,674	21.01
Franklin Pierce	March 4, 1857	October 8, 1869	4,601	12.60
James Buchanan	March 4, 1861	June 1, 1868	2,646	7.24
Andrew Johnson	March 4, 1869	July 31, 1875	2,340	6.41
Ulysses S. Grant	March 4, 1877	July 23, 1885	3,063	8.39
Rutherford B. Hayes	March 4, 1881	January 17, 1893	4,337	11.87
Chester A. Arthur	March 4, 1885	November 18, 1886	624	1.71
Grover Cleveland ^a	March 4, 1889	June 24, 1908		
Benjamin Harrison	March 4, 1893	March 13, 1901	2,930	8.02
Grover Cleveland ^b	March 4, 1897	June 24, 1908	4,129	11.30
Theodore Roosevelt	March 4, 1909	January 6, 1919	3,595	9.84
William Howard Taft	March 4, 1913	March 8, 1930	6,213	17.01
Woodrow Wilson	March 4, 1921	February 3, 1924	1,066	2.92
Calvin Coolidge	March 4, 1929	January 5, 1933	1,403	3.84
Herbert Hoover	March 4, 1933	October 20, 1964	11,553	31.63
Harry S Truman	January 20, 1953	December 26, 1972	7,280	19.93
Dwight D. Eisenhower	January 20, 1961	March 28, 1969	2,989	8.18
Lyndon B. Johnson	January 20, 1969	January 22, 1973	1,463	4.01
Richard Nixon	August 9, 1974	April 22, 1994	7,196	19.70
Gerald Ford	January 20, 1977	December 26, 2006	10,932	29.93
Jimmy Carter	January 20, 1981	—		
Ronald Reagan	January 20, 1989	June 4, 2004	5,614	15.37
George H.W. Bush	January 20, 1993	—		
Bill Clinton	January 20, 2001	—		
Average retirement period after leaving office for deceased presidents:			4,964.9	13.59

Source: Dates are available from The White House, “Presidents of the United States,” at <http://www.whitehouse.gov/history/presidents/>. Length of life after leaving office computed by CRS.

Notes:

- a. Grover Cleveland was elected to the presidency two different times, not in succession. He lived 11 years, 112 days after the end of his second term.
- b. This figure excludes Grover Cleveland’s first term.

Conclusions

Some Members of Congress have argued that the statutes governing benefits for former Presidents are unclear and overly permissive.⁶⁹ Other Members have said that it is important to pay a pension to a former President to help maintain the dignity of the office. On January 20, 2009, the term of George W. Bush's presidency ends, which will prompt increases in overall appropriations to former Presidents.

Given past congressional debates on the extent of financial assistance to former Presidents, Congress may choose to consider legislation to clarify current laws governing allowances for office space for former Presidents. Because existing laws are unclear on whether GSA can reject a former President's choice in office size or location, rental payments currently range from \$102,000 per year for President Carter's office to \$516,000 for President Clinton's (with a small portion occupied by the U.S. Secret Service). Among the options likely to be considered are placing a spending cap on office space for a former President, mandating that a former President's office be located in owned or leased federal office buildings, or leaving current provisions as they are.

Additionally, Congress may consider modifying the length of time a former President, his spouse, and his children are provided protection by the U.S. Secret Service. Current statutes limit protection to George W. Bush and any future former President to 10 years. Congress may choose to maintain this limit on protection, or it may decide to either limit protection further or extend protection throughout a former President's lifetime.

⁶⁹ In the 96th Congress — which spanned 1979 and 1980, two pieces of legislation related to presidential retirement benefits were introduced: a concurrent resolution (H.Con.Res. 149) requesting that former President Richard Nixon pay the federal government \$66,614.03 for non-security repairs made on his San Clemente estate paid for by the federal government, and a house bill (H.R. 7144) that would have prevented pensions to former Presidents from “exceeding 50 times the poverty level income for one urban family of four.” Neither bill was reported from committee. In the 98th Congress, Senator Lawton Chiles, of Florida, introduced legislation that would have prohibited former Presidents from using their federal pension “for partisan political activities or income generating activities.” The bill’s report noted that the increases in the staff and office allowances for former Presidents had greatly exceeded Congress’s “original expectations” for the FPA. The “original intent” of the FPA was to ensure former Presidents “dignified retired lives free from the need to ‘commercialize’ and demean their status as elder statesmen.” See U.S. Congress, Senate Committee on Governmental Affairs, *Former Presidents Facilities and Services Reform Act of 1983*, report to accompany S. 563, 98th cong., 2nd sess., (Washington: GPO, 1983), p. 3. The bill was reported from the Senate Committee on Governmental Affairs, but no further Senate action was taken. Similar bills were introduced in the 97th (S. 1325), 98th (S. 563) and 99th (S. 1047) Congresses, but none of the bills were reported from committee. In 1988, Senator Chiles introduced another similar bill to limit presidential allowances (S. 1647). S. 1647 would have limited former Presidents in how they could spend their pension, and would have required them to report annually to Congress on how their pension was used. Additionally, the bill would have limited Secret Service protection to five years from the day a President left office. The bill was not reported from committee. In addition, the FY1994 Treasury, Postal Service, and General Government Appropriations Act contained a provision that amended the FPA by limiting office allowances for former Presidents to a five-year period, beginning in 1998. Legislation enacted in 1997, however, repealed this provision, and restored lifetime staff and office allowances to former Presidents.

Sherry Lane Place
 5956 Sherry Lane
 Dallas, TX 75225

STATEMENT OF ACCOUNT

DATE	OCCUPANT NUMBER
2/1/2016	CO00000167667

U. S. Government
 DFW Service Center 7PSC-DA
 1100 Commerce St., Suite 720
 GSA Asst. Property Mgr. COTR
 Dallas, TX 75242

MAKE CHECKS PAYABLE TO:
 PNC Bank -Sherry Realty Holdings
 P.O. BOX 643907
 PITTSBURGH, PA 15264-3907

Charge Date	Code	Category	Description	\$ Charges	\$ Payments	\$ Amount Due
4/10/2015	PKN	Parking	3/2-3/31/15 Validations	34.18	1.23	32.95
5/12/2015	PKN	Parking	3/31-4/30/15 Validations	16.63	0.00	16.63
5/15/2015	SRU	Utilities bld to tenant	4/2-5/2/15 Electric	16.75	0.00	16.75
6/11/2015	PKN	Parking	4/30-5/22/15 Validations	29.56	0.00	29.56
6/15/2015	SRU	Utilities bld to tenant	5/2-6/1/15 Electric	15.64	0.00	15.64
7/10/2015	PKN	Parking	5/22-6/30/15 Validations	56.81	0.00	56.81
7/15/2015	SRU	Utilities bld to tenant	6/1-7/2/15 Electric	15.72	0.00	15.72
8/10/2015	PKN	Parking	6/30-7/31/15 Validations	7.39	0.00	7.39
8/15/2015	SRU	Utilities bld to tenant	7/2-8/2/15 Electric	17.96	0.00	17.96
9/10/2015	PKN	Parking	7/31-8/31/15 Validations	18.01	0.00	18.01
9/15/2015	SRU	Utilities bld to tenant	8/2-9/2/15 Electric	14.98	0.00	14.98
10/12/2015	PKN	Parking	8/31-9/30/15 Validations	35.10	0.00	35.10
10/15/2015	SRU	Utilities bld to tenant	9/2-10/2/15 Electric	15.86	0.00	15.86
11/12/2015	PKN	Parking	9/30-10/30/15 Validations	36.49	0.00	36.49
11/15/2015	SRU	Utilities bld to tenant	10/2-11/2/15 Electric	17.89	0.00	17.89
11/15/2015	SRU	Utilities bld to tenant	10/2-11/2/15 Electric	182.71	0.00	182.71
12/10/2015	PKN	Parking	10/30-11/30/15 Prkg Validatic	6.00	0.00	6.00
12/10/2015	SRU	Utilities bld to tenant	11/2-12/1/15 Electric	15.76	0.00	15.76
12/10/2015	SRU	Utilities bld to tenant	11/2-12/1/15 Electric	163.01	0.00	163.01
1/1/2016	BRC	Base Rent - CPI	Recurring Charge	940.05	0.00	940.05
1/1/2016	BRO	Base Rent - Office	Recurring Charge	64,690.38	0.00	64,690.38
1/20/2016	PKN	Parking	11/30-12/18/15 Parking Valid	29.10	0.00	29.10

Sherry Lane Place
 5956 Sherry Lane
 Dallas, TX 75225

STATEMENT OF ACCOUNT

DATE	OCCUPANT NUMBER
2/1/2016	CO00000167667

U. S. Government
 DFW Service Center 7PSC-DA
 1100 Commerce St., Suite 720
 GSA Asst. Property Mgr. COTR
 Dallas, TX 75242

MAKE CHECKS PAYABLE TO:
 PNC Bank -Sherry Realty Holdings
 P.O. BOX 643907
 PITTSBURGH, PA 15264-3907

Charge Date	Code	Category	Description	\$ Charges	\$ Payments	\$ Amount Due
1/20/2016	SRU	Utilities bld to tenant	12/1/15-1/4/16 Electric	17.44	0.00	17.44
1/20/2016	SRU	Utilities bld to tenant	12/1/15-1/4/16 Electric	184.62	0.00	184.62
2/1/2016	BRC	Base Rent - CPI	Recurring Charge	940.05	0.00	940.05
2/1/2016	BRO	Base Rent - Office	Recurring Charge	64,690.38	0.00	64,690.38

Please enclose this portion with payment. Do not fold or staple.

Date: 2/1/2016 Building ID: 02065B Occupant ID: CO0000016766
 Total Due: **\$132,207.24**

U. S. Government
 DFW Service Center 7PSC-DA
 1100 Commerce St., Suite 720
 GSA Asst. Property Mgr. COTR
 Dallas, TX 75242

Current	65,861.59
30	65,815.20
60	237.09
90	50.96
120	242.40
Balance Due	\$132,207.24

Amount Enclosed

PNC Bank -Sherry Realty Holdings
 P.O. BOX 643907
 PITTSBURGH, PA 152643907

PAYMENT COUPON
 RETURN WITH CHECK

SUBMETER ELECTRIC
DECEMBER CONSUMPTION
FEBRUARY 2016 STATEMENTS

Charge Code **SRU**

Tenant: GSA - I Suite 1400

Address: 5659 Sherry Lane, Suite 1400

Dallas, TX 75225

Prepared By: DeeDee Waters

Date: 1/20/2016

Submeter Information:

Submeter #:	9070788	Multiplier:	1
Current Meter Reading:	14,518	Date:	1/4/2016
Previous Meter Reading:	14,286	Date:	12/1/2015
Total KWH Used:	232		

Total Property Cost for Electricity:	45,400.55		
Divided by Total Property KWH:	603,970	= \$	0.07517021 /KWH

Total KWH Used:	232	x	0.0751702 /KWH	= \$	17.44
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Note: In the columns for the FY 2012 monthly projections, I have included known or required / committed purchases (e.g., Salaries, IQ maintenance, USPS or Printing purchases). If a line item has no committed purchases yet (e.g., supplies or equipment), I have left the monthly projections blank (or with a zero dollar value); and, the amount in the total surplus column represents discretionary spending for that line item.

Personal Compensation (\$96,000) - This approved amount is set by law and can not exceeded.

Benefits (\$108,353)- the benefit cost amount included: (1) \$70K - this represents the current benefit cost inflated for any health care cost increases at 5% per year; and (2) \$38K- a reserve for additional costs that may incur to reflect the total maximum potential benefit liability that can be paid by the Government. Specifically, the reserve would represent additional costs that may be needed for staff members who currently do not opt for a GSA health care plan but may at a later date opt for one; or, for staff members who currently opt for a "self" plan but may opt for a family plan at a later date.

The total benefit increase from the FY 2011 to FY 2012 amounts to \$5K.

Travel (\$5,000) - discretionary spending amount for travel.

Rental Payments to GSA (\$443,446K)- this represents any Rent due and any tax escalation due to the lessor.

Communications /Telephone (\$7,000) - discretionary spending for communications/telephone.

Communications-Postage (Fedex \$4,800 & USPS\$9,600) - amounts set aside for Fedex and USPS mailings

Printing (\$18,000) - amount set aside for printing

Other services (\$31,100) Included in the \$31,100 is \$12K for the yearly IQ maintenance contract, \$6.6K for DHS payments, \$2.5K for DirectTV and \$10,000 for discretionary spending for Other Services.

Supplies (\$2,000) discretionary spending for Supplies.

Equipment (\$36,000) discretionary spending for Equipment.

Personal Compensation (\$96,000) - This approved amount is set by law and can not exceeded.

Benefits (\$108,352)- the benefit cost amount included: (1) \$70K - this represents the current benefit cost inflated for any health care cost increases at 5% per year; and (2) \$38K- a reserve for additional costs that may incur to reflect the total maximum potential benefit liability that can be paid by the Government. Specifically, the reserve would represent additional costs that may be needed for staff members who currently do not opt for a GSA health care plan but may at a later date opt for one; or, for staff members who currently opt for a "self" plan but may opt for a family plan at a later date. The total health care costs included in FY 2013 Budget represents 82% of the maximum health care costs that can be incurred.

Rental Payments to GSA (\$446,699K)- this represents any Rent due and any tax escalation due to the lessor.

Communications-Postage (Fedex \$4,800 & USPS\$9,600) - amounts set aside for Fedex and USPS mailings

Printing (\$18,000) - amount set aside for printing

Other services (\$30,519) Included in the \$31,100 is \$12,000 for the yearly IQ maintenance contract, \$6,142 for DHS payments, \$2,377 for DirectTV and \$10,000 for discretionary spending for Other Services.

Equipment (\$36,000) discretionary spending for Equipment.

DK-Connections

206 N. Walnut Street, Massapequa, N.Y. 11758
Phone (516) 541-5700 Fax (516) 541

March 15, 2013
PH #348-6982 Helen
PH #646-775-9126 A/P mahalia
hrobinson@clintonfoundation.org

PRESIDENT CLINTON FOUNDATION
55 WEST 125TH STREET
NEW YORK, NY 10027

INVOICE #031513

ATT: ACCOUNTS PAYABLE
HELEN

RE: DIRECTV COMMERCIAL SERVICE CALL

ONE – DIRECTV service call \$ 199.00

TAX \$ N/A

TOAL DUE \$ 199.00

PLEASE REMIT PAYMENT TO:

DK CONNECTIONS
206 N. WALNUT STREET
MASSAPEQUA. NY 11758

PAYMENT DUE UPON RECEIPT OF INVOICE

THANK YOU

DK Connections

206 N. Walnut Street, Massapequa, N.Y. 11758
Phone (516) 541-5700 Fax (516) 541-2632

March 26, 2014

WILLIAM J. CLINTON FOUNDATION
55 WEST 125TH STREET
NEW YORK, NY 10027
PH 212 348 8882

Attention: Ms. Helen Robinson

RE: DIRECTV EQUIPMENT AND INSTALLATION

One- 60- inch Samsung Smart LED TV.	\$ 1,199.00
Shipping of TV.	\$ 63.50
One- Articulating wall mount- extends out two feet turns/ left or right.	\$ 499.00
One new coaxial line from existing switch to new TV.	\$ 249.00
Installation and labor- estimate 3-1/2 -hours at \$ 199.00 per hr.	\$ 696.50

Sub-total	\$ 2,707.50
Tax	\$ N/A
Total	\$ 2,707.50

X _____
APPROVED

PO# _____

Very truly yours,

Jim Hess

DK-Connections

206 N. Walnut Street, Massapequa, N.Y. 11758
Phone (516) 541-5700 Fax (516) 541

May 22, 2014
PH #348-6982 Helen
PH #646-775-9126 A/P mahalia
hrobinson@clintonfoundation.org

FORMER PRESIDENT CLINTON'S OFFICE
55 WEST 125TH STREET
NEW YORK, NY 10027

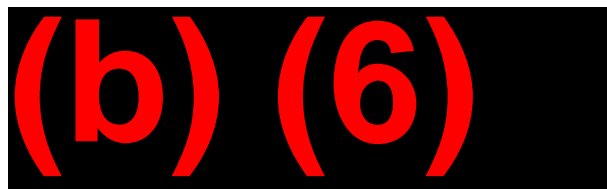
INVOICE #052214

ATT: ACCOUNTS PAYABLE
HELEN

RE: DIRECTV COMMERCIAL SERVICE CALL

ONE – DIRECTV S/D receiver	\$ 119.00
Installation and labor 1.5 hrs @ \$199.00	\$ 298.50
	TAX \$ <u>N/A</u>
TOAL DUE	\$ 417.50

PLEASE REMIT PAYMENT TO:
DK CONNECTIONS
206 N. WALNUT STREET
MASSAPEQUA, NY 11758



PAYMENT DUE UPON RECEIPT OF INVOICE

THANK YOU

DK Connections

206 N. Walnut Street, Massapequa, N.Y. 11758
Phone (516) 541-5700 Fax (516) 541-2632

MAY 21, 2014

FORMER PRESIDENT CLINTON'S OFFICE
55 WEST 125TH STREET
NEW YORK, NY 10027
PH 212 348 8882

Attention: Ms. Helen Robinson

RE: DIRECTV EQUIPMENT AND INSTALLATION

One- 60- inch Samsung Smart LED TV.	\$ 2,499.00
Shipping of TV.	\$ 75.00
One- Articulating wall mount- extends out two feet turns/ left or right.	\$ 499.00
One new coaxial line from existing switch to new TV.	\$ 249.00
Installation and labor- estimate 3-1/2 -hours at \$ 199.00 per hr.	\$ 696.50

X **(b) (6)**
APPROVED ✓

Sub-total	\$ 4,018.50
Tax	\$ N/A
Total	\$ 4,018.50

PO# _____

Very truly yours,

Jim Hess

DK Connections

206 N. Walnut Street, Massapequa, N.Y. 11758
Phone (516) 541-5700 Fax (516) 541-2632

MAY 21, 2014

FORMER PRESIDENT CLINTON'S OFFICE
55 WEST 125TH STREET
NEW YORK, NY 10027
PH 212 348 8882

Attention: Ms. Helen Robinson

RE: DIRECTV EQUIPMENT AND INSTALLATION

One- 60- inch Samsung Smart LED TV.	\$ 2,499.00
Shipping of TV.	\$ 75.00
One- Articulating wall mount- extends out two feet turns/ left or right.	\$ 499.00
One new coaxial line from existing switch to new TV.	\$ 249.00
Installation and labor- estimate 3-1/2 -hours at \$ 199.00 per hr.	\$ 696.50

Sub-total	\$ 4,018.50
Tax	\$ N/A
Total	\$ 4,018.50

X _____
APPROVED

PO# _____

Very truly yours,

Jim Hess

DK Connections

206 N. Walnut Street, Massapequa, N.Y. 11758
Phone (516) 541-5700 Fax (516) 541-2632

July 7, 2014

FORMER PRESIDENT CLINTON'S OFFICE
55 WEST 125TH STREET
NEW YORK, NY 10027
PH 212 348 8882

Attention: Ms. Helen Robinson

RE: DIRECTV NON PENETRATING ROOF MOUNT WITH EXTENSION OF
CABLE LINES.

One- Non- penetrating roof mount with pad & blocks.	\$ 249.00
Installation and labor @ \$ 199.00 per hour- Est 2 ½ hours.	\$ 497.50

Sub-total	\$ 746.50
Tax	\$ N/A
Total	\$ 746.50

X _____
APPROVED

PO# _____

Very truly yours,

Jim Hess

Sherry Lane Place
 5956 Sherry Lane
 Dallas, TX 75225

STATEMENT OF ACCOUNT

DATE	OCCUPANT NUMBER
4/1/2010	CO00000167667

U. S. Government
 Dusty Griffith
 819 Taylor Street, Room 5C09
 Fort Worth, TX 76102

MAKE CHECKS PAYABLE TO:
 PNC Bank -Sherry Realty Holdings
 P.O. BOX 643907
 PITTSBURGH, PA 152643907

Charge Date	Code	Category	Description	\$ Charges	\$ Payments	\$ Amount Due
3/15/2010	PTX	Parking Tax	Sales tax	2.97	0.00	2.97
3/17/2010	SRU	Utilities bld to tenant	2/10 Elec Submeter	20.33	0.00	20.33
3/17/2010	SRU	Utilities bld to tenant	2/10 Elec Submeter	140.40	0.00	140.40
3/18/2010	SSI	Sundry Service Income	Access card - Sheeler	20.00	0.00	20.00
4/1/2010	BRO	Base Rent - Office	Recurring Charge	50,872.71	0.00	50,872.71

Please enclose this portion with payment. Do not fold or staple.

Date: 4/1/2010
 Building ID: 02065B
 Occupant ID: CO0000016766

Total Due **\$103,664.21**

U. S. Government
 Dusty Griffith
 819 Taylor Street, Room 5C09
 Fort Worth, TX 76102

Current	51,172.44
30	51,046.58
60	180.69
90	56.79
120	1,207.71
Balance Due	\$103,664.21

Amount Enclosed

PNC Bank -Sherry Realty Holdings
 P.O. BOX 643907
 PITTSBURGH, PA 152643907

PAYMENT COUPON
 RETURN WITH CHECK

Sherry Lane Place
 5956 Sherry Lane
 Dallas, TX 75225

STATEMENT OF ACCOUNT

DATE	OCCUPANT NUMBER
4/1/2010	CO00000167667

U. S. Government
 Dusty Griffith
 819 Taylor Street, Room 5C09
 Fort Worth, TX 76102

MAKE CHECKS PAYABLE TO:
 PNC Bank -Sherry Realty Holdings
 P.O. BOX 643907
 PITTSBURGH, PA 152643907

Charge Date	Code	Category	Description	\$ Charges	\$ Payments	\$ Amount Due
11/15/2009	PKG	Parking Expense	9/30-10/30/09 parking	8.78	0.00	8.78
11/15/2009	PTX	Parking Tax	Sales tax	0.72	0.00	0.72
11/18/2009	SRU	Utilities bld to tenant	Oct Submeter Elec	24.04	0.00	24.04
11/18/2009	SRU	Utilities bld to tenant	Oct Submeter Elec	141.17	0.00	141.17
12/15/2009	PKG	Parking Expense	10/30-11/30 Parking	10.62	0.00	10.62
12/15/2009	PTX	Parking Tax	Sales Tax	0.88	0.00	0.88
12/16/2009	SRU	Utilities bld to tenant	11/09 Submeter Elec	10.41	0.00	10.41
12/16/2009	SRU	Utilities bld to tenant	11/09 Submeter Elec	34.88	0.00	34.88
1/11/2010	PKG	Parking Expense	11/30-12/30/09 Parking	8.77	0.00	8.77
1/11/2010	PTX	Parking Tax	Sales Tax	0.72	0.00	0.72
1/18/2010	SRU	Utilities bld to tenant	12/09 Elec Submeter	20.69	0.00	20.69
1/18/2010	SRU	Utilities bld to tenant	12/09 Elec Submeter	150.51	0.00	150.51
2/12/2010	PKG	Parking Expense	12/29/09-1/29/10 parking	39.72	0.00	39.72
2/12/2010	PTX	Parking Tax	Sales tax	3.28	0.00	3.28
2/19/2010	SRU	Utilities bld to tenant	1/10 Elec Submeter	16.23	0.00	16.23
2/19/2010	SRU	Utilities bld to tenant	1/10 Elec Submeter	114.64	0.00	114.64
3/1/2010	BRO	Base Rent - Office	Recurring Charge	50,872.71	0.00	50,872.71
3/12/2010	SSI	Sundry Service Income	Access card - Botnowski	20.00	0.00	20.00
3/12/2010	SSI	Sundry Service Income	Access card - Angle	20.00	0.00	20.00
3/12/2010	SSI	Sundry Service Income	Access card - Erhart	20.00	0.00	20.00
3/13/2010	SSI	Sundry Service Income	Access card - Heydenreich	20.00	0.00	20.00
3/15/2010	PKG	Parking Expense	Parking 1/29-2/26	36.03	0.00	36.03

Sherry Lane Place
 5956 Sherry Lane
 Dallas, TX 75225

STATEMENT OF ACCOUNT

DATE	OCCUPANT NUMBER
4/1/2010	CO00000167667

U. S. Government
 Dusty Griffith
 819 Taylor Street, Room 5C09
 Fort Worth, TX 76102

MAKE CHECKS PAYABLE TO:
 PNC Bank -Sherry Realty Holdings
 P.O. BOX 643907
 PITTSBURGH, PA 152643907

Charge Date	Code	Category	Description	\$ Charges	\$ Payments	\$ Amount Due
7/17/2009	TER	TI Reimbursements	SLA-4	628,902.25	628,864.25	38.00
8/14/2009	MCS	Miscellaneous Reimb.	Access card - Barnett	20.00	0.00	20.00
8/14/2009	MCS	Miscellaneous Reimb.	Access card - Lambert	20.00	0.00	20.00
8/14/2009	MCS	Miscellaneous Reimb.	Access card - Sell	20.00	0.00	20.00
8/14/2009	MCS	Miscellaneous Reimb.	Access card - Magliolo	20.00	0.00	20.00
8/14/2009	MCS	Miscellaneous Reimb.	Access card - Martin	20.00	0.00	20.00
8/14/2009	MCS	Miscellaneous Reimb.	Access card - Morris	20.00	0.00	20.00
8/14/2009	MCS	Miscellaneous Reimb.	Access card - Reeves	20.00	0.00	20.00
8/14/2009	MCS	Miscellaneous Reimb.	Access card - Harper	20.00	0.00	20.00
8/14/2009	MCS	Miscellaneous Reimb.	Access card - Sheeder	20.00	0.00	20.00
8/14/2009	MCS	Miscellaneous Reimb.	Access card - Hynes	20.00	0.00	20.00
8/14/2009	TEN	Tenant Services	Niscayah	284.16	0.00	284.16
8/14/2009	TEN	Tenant Services	City Wide	216.50	0.00	216.50
8/15/2009	MCS	Miscellaneous Reimb.	Access card - Hickey	20.00	0.00	20.00
8/15/2009	MCS	Miscellaneous Reimb.	Access card - Wood	20.00	0.00	20.00
8/15/2009	MCS	Miscellaneous Reimb.	Access card - Enriquez	20.00	0.00	20.00
8/15/2009	MCS	Miscellaneous Reimb.	Access card - Hoak	20.00	0.00	20.00
9/15/2009	TEN	Tenant Services	Parking stamp	30.85	0.00	30.85
9/18/2009	SRU	Utilities bld to tenant	8/09 Electric	56.40	0.00	56.40
9/18/2009	SRU	Utilities bld to tenant	8/09 Electric	5.23	0.00	5.23
10/21/2009	SRU	Utilities bld to tenant	9/09 Submeter	15.36	0.00	15.36
10/21/2009	SRU	Utilities bld to tenant	9/09 Submeter	106.50	0.00	106.50

EQUITY OFFICE

5956 Sherry Lane
Dallas, Texas 75225

Property Name:

Sherry Lane Place

Date: 3/15/10

Property Number/Project #:

4 0 5/02065B

Prepared by: **(b) (6)**
Approved By: **(b) (6)**

Business Unit #:

59470

Jacqueline Johnston, Property Manager

Variable Charge Worksheet

For Tenant Billing Statement, Month of: April

	LEASE ID	MASTER OCCUPANT ID	Tenant Name	Suite	Chart of Account	Description	Amount CHARGES/CREDITS	Charge Code
1	02065B	CO00000167667	GSA	1400	40901-01	Access card- Shredder	20.00	SSI
2	02065B							
3	02065B							
4	02065B							
5	02065B							
6	02065B							
7	02065B							
8	02065B							
9	02065B							
10	02065B							
11	02065B							
12	02065B							
13	02065B							
14	02065B							
15	02065B							
16	02065B							
17	02065B							
18	02065B							
19	02065B							
20	02065B							
Tenant Approval of charges: <u>Officer</u>							\$ 20.00 -	

EQUITY OFFICE
5956 Sherry Lane
Dallas, Texas 75225

Property Name:
Property Number/Project #:
Business Unit #:

Sherry Lane Place
4 0 5/02065B
59470

Date: 2/24/10

Prepared by: (b) (6)
Approved By: (b) (6)

Jacqueline Johnson, Property Manager

Variable Charge Worksheet

For Tenant Billing Statement, Month of: April

	LEASE ID	MASTER OCCUPANT ID	Tenant Name	Suite	Chart of Account	Description	Amount CHARGES/CREDITS	Charge Code
1	02065B	CO00000167667	GSA	1400	40201-01	Access card - Heydenreich	20.00	
2	02065B							
3	02065B							
4	02065B							
5	02065B							
6	02065B							
7	02065B							
8	02065B							
9	02065B							
10	02065B							
11	02065B							
12	02065B							
13	02065B							
14	02065B							
15	02065B							
16	02065B							
17	02065B							
18	02065B							
19	02065B							
20	02065B							
Tenant Approval of charges: (b) (6)							\$ 20.00	

EQUITY OFFICE

5956 Sherry Lane
Dallas, Texas 75225

Property Name:

Property Number/Project #:

Business Unit #:

Sherry Lane Place

4 0 5/02065B

59470

Date:

3/10/10

Prepared by:

Approved By:

(b) (6)

Jacqueline Johnston, Property Manager

Variable Charge Worksheet

For Tenant Billing Statement, Month of:

April

LEASE ID	MASTER OCCUPANT ID	Tenant Name	Suite	Chart of Account	Description	Amount CHARGES/CREDITS	Charge Code	
1	02065B	CO00000167667	GSA	1400	40901-11	1/29-2/28	36.03	PKG
2	02065B				20402-01	SALES TAX	2.97	PTX
3	02065B							
4	02065B							
5	02065B							
6	02065B							
7	02065B							
8	02065B							
9	02065B							
10	02065B							
11	02065B							
12	02065B							
13	02065B	Daily Account Report	02/26/10 17:31					
14	02065B	Shift Start Date	01/29/10 17:26					
15	02065B	Lane# 1	SHERRY LANE					
16	02065B							
17	02065B	Descript	Vouch	Count	Txns	Amount		
18	02065B	002 06WB				Validation		
19	02065B	Full						
20	02065B	Applied	12	12	\$	39.00		
		Unused	0	0	\$	0.00		
		Total 002	0	12	\$	39.00		
Tenant Approval o							\$39.00	

EQUITY OFFICE

5956 Sherry Lane
Dallas, Texas 75225

Property Name:

Sherry Lane Place

Date:

2/22/10

Property Number/Project #:

4 0 5/02065B

Prepared by:

(b) (6)

Business Unit #:

59470

Approved By:

Jacqueline Johnston, Property Manager

Variable Charge Worksheet

For Tenant Billing Statement, Month of:

April

	LEASE ID	MASTER OCCUPANT ID	Tenant Name	Suite	Chart of Account	Description	Amount CHARGES/CREDITS	Charge Code
1	02065B	CO00000167667	GSA	1400	40801-01	Access card - bornowski	20.00	SSI
2	02065B				40801-01	Access card - Angle	20.00	SSI
3	02065B				40801-01	Access card - erhart	20.00	SSI
4	02065B							
5	02065B							
6	02065B							
7	02065B							
8	02065B							
9	02065B							
10	02065B							
11	02065B							
12	02065B							
13	02065B							
14	02065B							
15	02065B							
16	02065B							
17	02065B							
18	02065B							
19	02065B							
20	02065B							
Tenant Approval of charges:								\$ 60.00-

(b) (6)

SUBMETER ELECTRICITY
February READINGS
April
STATEMENTS

Tenant: GSA - I Suite 1400

Address: 5659 Sherry Lane, Suite 1400

Dallas, TX 75225

Prepared By: Jennifer Holsan

Date: 3/15/2010

Submeter Information:

Submeter #: 9070788

Current Meter Reading: 1,147

Previous Meter Reading: 935

Total KWH Used: 212

Multiplier: 1

Date: 3/5/2010

Date: 2/2/2010

Total Property Cost for Electricity: 70,661.22

Divided by Total Property KWH: 737,066
----- = \$ 0.0959 /KWH

Total KWH Used: 212 x 0.0959 /KWH = \$ 20.33

SPV - 52301-14

SUBMETER ELECTRICITY
February READINGS
April
STATEMENTS

Tenant: GSA II - Suite 1450

Address: 5659 Sherry Lane, Suite 1450

Dallas, TX 75225

Prepared By: Jennifer Holsan

Date: 3/15/2010

Submeter Information:

Submeter #: 9051279

Current Meter Reading: 1,906

Previous Meter Reading: 1,540

Total KWH Used: 366

Multiplier: 4

Date: 3/5/2010

Date: 2/2/2010

Total Property Cost for Electricity:	70,661.22		

Divided by Total Property KWH:	737,066	= \$	0.0959 /KWH
	-----		-----
Total KWH Used:	1,464	x	0.0959 /KWH
	-----		= \$ 140.40
			=====
GRAND TOTAL OF ELECTRICITY USED:	160.73		
	=====		

SPU-52301-14



OFFICE OF FORMER
PRESIDENT CLINTON

GSA EXPENDITURE REQUEST FORM

Name: Steven Rinehart

Date: 07/10/12
mm / dd / yy

Department: Correspondence: Administration: IT:

Type of Request: Expenditure (attach quote): Invoice (attach invoice):

Form of Payment: Purchase Card: Check:

Total: \$ 200

Please describe the reason for this expenditure:

Photos of WJC's head shot; 400.8" x 10" full color lithographs.

These photographs are sent in response to requests from the general public. Children often contact the Office of Former President Clinton to request photos to include in their school projects about their favorite former president.

To be purchased from the Copy Room in Manhattan

* All invoices/quotes must be addressed to the "Office of Former President Clinton."

Signature of Supervisor:

(b) (6)

Comptroller Signature:

By signing this form you hereby agree to follow all policies and procedures of the Office of Former President Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Laura Graham Approval: _____

Date: _____

55 Fee LLC

INVOICE

55 Fee LLC
CRG MGMT A/A/F 55 Fee LLC
Box 510922
Philadelphia, PA 19175

DATE: July 2, 2012
INVOICE # 14105

Bill To:
GSA - Office of W J Clinton
Room 16-100
26 Federal Plaza
New York, NY 10278
Lease # GS -02B -23137

DESCRIPTION	AMOUNT
Freight # 14105	975.00
TOTAL	\$ 975.00

Make all checks payable to : 55 Fee LLC
Send to : P.O. Box 510922 , Philadelphia, PA 19175

THANK YOU FOR YOUR BUSINESS!

CRG MANAGEMENT LLC.

55 WEST 125TH STREET

INVOICE / WORKORDER # 14105

JOB TYPE FREIGHT ELEVATOR
ASSIGN TO
PRIORITY 2
TENANT OFFICE OF W J CLINTON
ORDER BY HELEN ROBINSON
PHONE (212)348-8882

ORDER ENTRY DATE 08/22/12 TIME 9:22 AM
TARGET DATE
WORK START DATE 08/28/12 TIME 5:00 PM
COMPLETE DATE 08/28/12 TIME 10:00 PM

PROPERTY ID 55 WEST
FLOOR 14

ITEM ID
ITEM NAME

DESCRIPTION

FREIGHT ELEVATOR SERVICE AND OT ELEVATOR OPERATOR SERVICE ON JUNE 28TH 2012 FROM 5:00PM TO 10:00PM.

ACTION TAKEN:

COMPLETION DATE 08/28/12 TIME 10:00 PM TECHNICIAN

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
Freight Elevator	8/28/2012	5	\$115.00	\$575.00
OT Elevator Operator	8/28/2012	5	\$80.00	\$400.00

Subtotal **\$975.00**

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
-----------	---------	-----	-------	---------	-----------

Subtotal

Total Order Cost estimate actual **\$975.00**

APPROVED BY:

(b) (6)

PLEASE SEND PAYMENTS TO : 215 FEE LLC - C/O CRG MANAGEMENT LLC , ATTN: ACCOUNTING DEPT.
OR
55 FEE LLC, C/O CRG MANAGEMENT LLC, ATTN: ACCOUNTING DEPT.



Terry White - BR <terry.white@gsa.gov>

X-ISS invoices 6797 and 6813

1 message

Mary Sage <msage@flfw.com>

Thu, Feb 4, 2016 at 5:57 PM

To: "Terry White (terry.white@gsa.gov)" <terry.white@gsa.gov>

Cc: "Anitra Collins (anitra.collins@gsa.gov)" <anitra.collins@gsa.gov>

Terry,

I've attached two X-ISS Invoices for payment as follows:

1. X6797 dated 1 11 16 in the amount of \$2,352.00 for the February monthly billing.
2. X6813 dated 1 31 16 in the amount of \$227.60 for January service

We have received these services.

Please let me know if you have a question.

Best regards,

Mary Sage

Office of George Bush

[713-686-1188](tel:713-686-1188)

[713-569-2488](tel:713-569-2488)-cell

-----Original Message-----

From: [Jamie.qualls@gsa.gov](mailto:jamie.qualls@gsa.gov) [mailto:jamie.qualls@gsa.gov]

Sent: Thursday, November 18, 2010 8:47 PM

To: Sage, Mary


Subject: X-ISS


Mary,

Spoke with Joan this afternoon, we're setting them up as a vendor in our system and will be able to pay them EFT so no fees will be charged to them from the credit card company and they won't have to pass on the fees to your office.

Thanks. Jamie

2 attachments

 01 11 16 Invoice X6797 for February 2016.pdf
9K

 01 31 16 Invoice X6813 for January services.pdf
11K



Vicki Gilbert - 7PRP <vicki.gilbert@gsa.gov>

Re: Utility Invoices for Office of Former Presidents GW Bush and GHW Bush

Ernie Briones - 7PSC <ernie.briones@gsa.gov> Thu, Feb 4, 2016 at 8:49 AM
To: Vicki Gilbert - 7PRP <vicki.gilbert@gsa.gov>, Terry White - BR
<terry.white@gsa.gov>

Vicki,


The main utilities are paid for through the lease. We are only responsible for the electricity used to power air conditioning services (HVAC) for the server rooms. These charges are billed by and paid to the lessor. Attached is an example of such charges which averaged \$16 from May 2015 through December 2015. We've been paying these charges since the lease was established in 2009 and have records of the charges via the rent statements (attached).

The other side of the floor is occupied by the secret service who pay for their sub-metered HVAC services through an RWA, its also paid to the lessor.

[Quoted text hidden]

--

Ernie Briones
Property Manager, GSA
1100 Commerce St, # 720, Dallas, TX 75242
o.214-767-8160 c.214-316-2269

 Sherry Ln Feb 2016 Rent Invoice.pdf
206K



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 04/02/15

Form of Payment: Credit Card

Total: \$699.50

Vendor (if applicable): Precise Continental

Description

2,500 grey envelopes with franked signature to use for military retirement and birthday letters, and other correspondence related to President Clinton's role as a former president.
To be purchased from Jim Donnelly at Precise Continental

Precise Continental
One Cape May Street, Harrison, NJ 07029
T. 973-474-3350 F. 973-350-0211
jim.donnelly@precisecorp.com

Envelopes: \$624.50 Shipping: \$75

Chief of Staff Approval

COS Approval Date: 4/6/2015

(b) (6)



Service Quotation

Date	Quote #
11/13/2014	Q5598

TSB Plumbing Services, Inc.
 25003 Pitkin Rd., Suite D-300

Name / Address
Levering & Company 10000 Memorial, Suite 250 Houston, TX 77024 Attn: Janice Levering King

Description	Total						
We propose to supply all labor and materials for plumbing @ 10000 Memorial s-900, President George Bush Sr. office. 1) Disconnect and remove existing copper tubing serving the refrigerator ice maker. 2) Furnish and install new copper tubing serving the refrigerator ice maker. 3) Furnish and install new in-line filter on the new copper tubing serving the refrigerator ice maker. 4) Test and run water thru the refrigerator. 5) Clean up work area. All work is priced to be performed @ regular hours.	325.00						
Subtotal \$325.00							
<table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Phone #</td> <td style="width: 25%;">Fax #</td> <td style="width: 50%;">E-mail</td> </tr> <tr> <td>281-367-4872</td> <td>281-367-3610</td> <td>terry@tsbplumbing.com</td> </tr> </table>	Phone #	Fax #	E-mail	281-367-4872	281-367-3610	terry@tsbplumbing.com	Sales Tax (8.25%) \$0.00
Phone #	Fax #	E-mail					
281-367-4872	281-367-3610	terry@tsbplumbing.com					
Total \$325.00							

Accepted by: _____

Name/Title: _____

Date: _____

Thank you,

 Terry W. Bevil
 TSB Plumbing Services, Inc.
 M-36074



Service Quotation

Date	Quote #
11/13/2014	Q5598

TSB Plumbing Services, Inc.
 25003 Pitkin Rd., Suite D-300

Name / Address
Levering & Company 10000 Memorial, Suite 250 Houston, TX 77024 Attn: Janice Levering King

Description	Total						
We propose to supply all labor and materials for plumbing @ 10000 Memorial s-900, President George Bush Sr. office. 1) Disconnect and remove existing copper tubing serving the refrigerator ice maker. 2) Furnish and install new copper tubing serving the refrigerator ice maker. 3) Furnish and install new in-line filter on the new copper tubing serving the refrigerator ice maker. 4) Test and run water thru the refrigerator. 5) Clean up work area. All work is priced to be performed @ regular hours.	325.00						
Subtotal \$325.00							
<table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Phone #</td> <td style="width: 25%;">Fax #</td> <td style="width: 50%;">E-mail</td> </tr> <tr> <td>281-367-4872</td> <td>281-367-3610</td> <td>terry@tsbplumbing.com</td> </tr> </table>	Phone #	Fax #	E-mail	281-367-4872	281-367-3610	terry@tsbplumbing.com	Sales Tax (8.25%) \$0.00
Phone #	Fax #	E-mail					
281-367-4872	281-367-3610	terry@tsbplumbing.com					
Total \$325.00							

Accepted by: _____

Name/Title: _____

Date: _____

Thank you,

 Terry W. Bevil
 TSB Plumbing Services, Inc.
 M-36074



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name: Steve Rinehart

Date: 06/28/13

Form of Payment: Invoice

Total: \$845 + Shipping

Vendor (if applicable): Horton Brothers

Description

2,500 Eagle Scout cards, and 1,000 Girl Scout cards with congratulatory messages from Former President Clinton.

To be purchased from Scott Horton at Horton Brothers Printing

Horton Brothers Printing
300 West 5th Street
North Little Rock, AR 72119
Ph 501.375.7227
scott@hortonbrothersprinting.com

Chief of Staff Approval

(b) (6)

COS Approval Date: 6/28/13



Terry White - BR2B <terry.white@gsa.gov>

FairPoint invoices

2 messages

Mary Sage <msage@flfw.com>

Fri, Mar 4, 2016 at 4:37 PM

To: "Terry White (terry.white@gsa.gov)" <terry.white@gsa.gov>

Cc: "Anitra Collins (anitra.collins@gsa.gov)" <anitra.collins@gsa.gov>

Terry,

I've attached copies of two FairPoint invoices dated 2 12 16 in the amount of \$468.93 and \$46.80 to be paid in March for our phones.

We have received this service.

Anitra, please call [866-529-1302](tel:866-529-1302) to charge these invoices to a credit card.

Let me know if you have a question.

Best regards,

Mary Sage

Office of George Bush

[713-569-2488](tel:713-569-2488)-cell

2 attachments

FairPoint invoice 207 967 5436 628 @ 02 12 16.pdf
40K

FairPoint invoice 207 967 0255 071 @02 12 16.pdf
37K

Terry White - BR2B <terry.white@gsa.gov>
To: "Anitra Collins (anitra.collins@gsa.gov)" <anitra.collins@gsa.gov>
Cc: Mary Sage <msage@flfw.com>

Anitra,


The attached FairPoint invoice dated 2/12/16 in the amount of \$46.80 for OFP GHW Bush phone service is approved for payment.

I will need to pay the FairPoint invoice in the amount of \$464.32 via a public voucher and a D7 doc in Pegasys instead of via Credit Card.

Thanks for handling.

Terry White
BA60/BA61 Budget Analyst
PBS Building Operations Division, OCFO
Regional Financial Services
Zone 2--Regions 4,6 and 7 (BR2B)

(Voice) [817-978-8557](tel:817-978-8557)
Google Voice # 817.405.9GSA (9472)
terry.white@gsa.gov
[Quoted text hidden]

 FairPoint invoice 207 967 0255 071 @02 12 16.pdf
37K



Terry White - BR <terry.white@gsa.gov>

FairPoint invoices

2 messages

Mary Sage <msage@flfw.com>

Thu, Feb 4, 2016 at 5:42 PM

To: "Terry White (terry.white@gsa.gov)" <terry.white@gsa.gov>

Cc: "Anitra Collins (anitra.collins@gsa.gov)" <anitra.collins@gsa.gov>

Terry,

I've attached copies of two FairPoint invoices dated 1 12 16 in the amount of \$464.32 and \$46.56 to be paid in January for our phones.

We have received this service.

Anitra, please call [866-529-1302](tel:866-529-1302) to charge these invoices to a credit card.

Let me know if you have a question.

Best regards,

Mary Sage

Office of George Bush

[713-569-2488](tel:713-569-2488)-cell

2 attachments

FairPoint invoice 207 967 5436 628 @ 01 12 16.pdf
37K

FairPoint invoice 207 967 0255 071 @01 12 16.pdf
37K

Terry White - BR <terry.white@gsa.gov>
To: "Anitra Collins (anitra.collins@gsa.gov)" <anitra.collins@gsa.gov>
Cc: Mary Sage <msage@flfw.com>

Anitra,

The attached FairPoint invoice dated 1/12/16 in the amount of \$46.56 for OFP GHW Bush our phone service is approved for payment.

I will need to pay the FairPoint invoice in the amount of \$464.32 another way instead of via Credit Card. Thanks for handling.

Terry White

BA60/BA61 Budget Analyst
PBS Building Operations Division, OCFO
Regional Financial Services
Zone 2--Regions 4,6 and 7 (BR2B)

(Voice) [817-978-8557](tel:817-978-8557)

Google Voice # 817.405.9GSA (9472)

terry.white@gsa.gov

[Quoted text hidden]



FairPoint invoice 207 967 0255 071.pdf
37K



OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$46.80
Past Due Charge*	\$46.80
New Charges	
FairPoint Communications	\$46.80
Total New Charges Due Apr 11, 2016	\$46.80
Total Due (Past Due and New)	\$93.60

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?

See page 2 for FairPoint contact information.

Change of Address?

Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.

Account: (b) (4)
New Charges Due: Apr 11, 2016
Total Due: \$93.60



Amount Paid: \$ 46.80

476769 024 01 000962 04 YNNYNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472





OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

<u>Previous Charges</u>	<u>\$36.95</u>
<u>Payment Received as of Apr 07 Thank You.</u>	<u>(\$36.95)</u>
<u>Past Due Charge*</u>	<u>\$0.00</u>
<u>New Charges</u>	
<u>FairPoint Communications</u>	<u>\$36.94</u>
<u>Total New Charges Due May 10, 2011</u>	<u>\$36.94</u>
Total Due (Past Due and New)	\$36.94

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?
See page 2 for FairPoint contact information.

Change of Address?
Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account (b) (4)
New Charges Due: May 10, 2011
Total Due: \$36.94



04/14/11

Amount Paid: \$ 3 6 . 9 4

58439 1 MB 0.362 800967 4 NNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON TX 77024-3412

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472





OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$93.60
Payment Received as of Mar 14 Thank You.	(\$46.80)
Past Due Charge*	\$46.80
New Charges	
FairPoint Communications	\$46.80
Total New Charges Due May 10, 2016	\$46.80
Total Due (Past Due and New)	\$93.60

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?
 See page 2 for FairPoint contact information.

Change of Address?
 Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account (b) (4)
New Charges Due: May 10, 2016
Total Due: \$93.60

Amount Paid:
 \$

FairPoint Communications
 PO Box 11021
 Lewiston, ME 04243-9472

478736 024 01 004838 03 YNNNNY
 OFFICE OF GEORGE BUSH
 ATTN MARY SAGE
 10000 MEMORIAL DR STE 900
 HOUSTON, TX 77024-3412





OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$36.92
Payment Received as of Jun 03 Thank You.	(\$36.92)
Past Due Charge*	\$0.00
New Charges	
FairPoint Communications	\$36.92
Total New Charges Due Jul 11, 2011	\$36.92
Total Due (Past Due and New)	\$36.92

*Please disregard the Past Due Charge if payment has been submitted.



Questions about your Bill?
See page 2 for FairPoint contact information.

Change of Address?
Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account: (b) (4)
New Charges Due: Jul 11, 2011
Total Due: \$36.92

Amount Paid: \$
36.92

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472



401057 024 01 000885 03 NNNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412





BR: 274645366

Billing Date: Aug 12, 2011
Account No: (b) (4)
Phone Number: 207-967-0200
How to Reach Us: See page 2



OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$36.78
Payment Received as of Aug 04 Thank You.	(\$36.78)
Past Due Charge*	\$0.00
New Charges	
FairPoint Communications	\$36.75
Total New Charges Due Sep 09, 2011	\$36.75
Total Due (Past Due and New)	\$36.75

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?

See page 2 for FairPoint contact information.

Change of Address?

Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account: (b) (4)

New Charges Due: Sep 09, 2011

Total Due: \$36.75

Amount Paid:

\$

36.75

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472



401997 024 01 002842 03 NNNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412



02000000000207967025507130108141100000000000000036751



OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$42.77
Past Due Charge*	\$42.77
New Charges	
FairPoint Communications	\$43.24
Total New Charges Due Nov 12, 2013	\$43.24
Total Due (Past Due and New)	\$86.01

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?
See page 2 for FairPoint contact information.

Change of Address?
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---------------------------------------	---------------------------------------	---

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• 9 email boxes with 2 GB of storage • Business-class security suite

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Detach & return payment slip with your check, payable to FairPoint Communications



Account: 207 967 0255 071

New Charges Due: Nov 12, 2013

Total Due: \$86.01

Amount Paid: \$

			4	3	.	2	4
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FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472



424854 024 01 038162 03 NNNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412



OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$45.96
Payment Received as of Oct 08 Thank You.	(\$45.96)
Past Due Charge*	\$0.00
New Charges	
FairPoint Communications	\$45.99
Total New Charges Due Nov 10, 2014	\$45.99
Total Due (Past Due and New)	\$45.99

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?

See page 2 for FairPoint contact information.

Change of Address?

Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account: (b) (4)

New Charges Due: Nov 10, 2014

Total Due: \$45.99

Amount Paid:

\$

45.99

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472



442440 024 01 025469 03 NNNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412





OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$392.58
Payment Received as of Apr 07 Thank You.	(\$392.58)
Past Due Charge*	\$0.00
New Charges	
FairPoint Communications	\$392.40
Total New Charges Due May 10, 2011	\$392.40
Total Due (Past Due and New)	\$392.40

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?
See page 2 for FairPoint contact information.

Change of Address?
Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account: (b) (4)
New Charges Due: May 10, 2011
Total Due: \$392.40



04/14/11

Amount Paid: \$ 3 9 2 . 4 0

58434 1 MB 0-362 800967 4 NNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON TX 77024-3412

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472





OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges \$937.86

Past Due Charge* \$937.86

New Charges

FairPoint Communications \$468.84

Total New Charges Due May 10, 2016 \$468.84

Total Due (Past Due and New) \$1,406.70

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?

See page 2 for FairPoint contact information.

Change of Address?

Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.

Account: (b) (4)
New Charges Due: May 10, 2016

Total Due: \$1,406.70

Amount Paid: \$ 4 6 8 8 4



478736 024 01 005319 03 NYNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412



FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472





OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$392.13
Payment Received as of Jun 03 Thank You.	(\$392.13)
Past Due Charge*	\$0.00
New Charges	
FairPoint Communications	\$392.04
Total New Charges Due Jul 11, 2011	\$392.04
Total Due (Past Due and New)	\$392.04

*Please disregard the Past Due Charge if payment has been submitted.



Questions about your Bill?

See page 2 for FairPoint contact information.

Change of Address?

Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account: (b) (4)

New Charges Due: Jul 11, 2011

Total Due: \$392.04

Amount Paid: \$

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472



401057 024 01 004895 03 NNNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412



OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$393.53
Payment Received as of Aug 04 Thank You.	(\$393.53)
Past Due Charge*	\$0.00
New Charges	
FairPoint Communications	\$390.07
Total New Charges Due Sep 09, 2011	\$390.07
Total Due (Past Due and New)	\$390.07

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?
See page 2 for FairPoint contact information.

Change of Address?
Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account (b) (4)
New Charges Due: Sep 09, 2011
Total Due: \$390.07

Amount Paid: \$ 3 9 0 . 0 7

401997 024 01 003921 03 NNNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472





OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$424.34
Past Due Charge*	\$424.34
New Charges	
FairPoint Communications	\$428.48
Total New Charges Due Nov 12, 2013	\$428.48
Total Due (Past Due and New)	\$852.82

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?
See page 2 for FairPoint contact information.

Change of Address?
Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account: (b) (4)
New Charges Due: Nov 12, 2013
Total Due: \$852.82

Amount Paid: \$ 4 2 8 . 4 8

424854 024 01 009968 02 NNNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472





OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$455.91
Payment Received as of Oct 08 Thank You.	(\$455.91)
Past Due Charge*	\$0.00
New Charges	
FairPoint Communications	\$456.18
Total New Charges Due Nov 10, 2014	\$456.18
Total Due (Past Due and New)	\$456.18

*Please disregard the Past Due Charge if payment has been submitted.

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MyFairPoint.com**

Questions about your Bill?
See page 2 for FairPoint contact information.

Change of Address?
Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account: (b) (4)

New Charges Due: Nov 10, 2014

Total Due: \$456.18

Amount Paid: \$

442440 024 01 044493 03 NNNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472





OFFICE OF GEORGE BUSH ATTN MARY SAGE

Account Summary

Previous Charges	\$925.58
Payment Received as of Dec 21 Thank You.	(\$462.79)
Past Due Charge*	\$462.79
New Charges	
FairPoint Communications	\$464.32
Total New Charges Due Feb 09, 2016	\$464.32
Total Due (Past Due and New)	\$927.11

*Please disregard the Past Due Charge if payment has been submitted.

Questions about your Bill?
See page 2 for FairPoint contact information.

Change of Address?
Go to www.fairpoint.com or see page 2.

Detach & return payment slip with your check, payable to FairPoint Communications.



Account: (b) (4)
New Charges Due: Feb 09, 2016
Total Due: \$927.11

Amount Paid: \$ 4 6 4 3 2

472925 024 01 003376 03 YNNNNY
OFFICE OF GEORGE BUSH
ATTN MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412

FairPoint Communications
PO Box 11021
Lewiston, ME 04243-9472





SALES ORDER

ORDER NO.	ACCOUNT NO.	DATE
FHZW152	1982549	5/30/2014

BILL TO:
OFFICE OF GEORGE BUSH
10000 MEMORIAL DR STE 900

SHIP TO:
OFFICE OF GEORGE BUSH
Attention To: MARY SAGE
10000 MEMORIAL DR STE 900

Accounts Payable
HOUSTON , TX 77024-3412

HOUSTON , TX 77024-3412
Contact: MARY SAGE 713.686.1188

Customer Phone #

Customer P.O. # CISCO ASA LICENSES

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
LAUREN KUNKEL 877.645.0686		ELECTRONIC DISTRIBUTION	Master Card / VISA	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1754372	CISCO ASA 5500 SSL VPN LIC Mfg#: L-ASA-SSL-10= Electronic distribution - NO MEDIA	775.99	775.99
1	1761242	CISCO ASA 5505 SEC PLUS LIC W/ HA DM Mfg#: L-ASA5505-SEC-PL= Electronic distribution - NO MEDIA	527.09	527.09
			SUBTOTAL	1,303.08
			FREIGHT	0.00
			TAX	0.00
				US Currency
TOTAL				1,303.08

CDW Direct
200 North Milwaukee Ave.
Vernon Hills, IL 60061
Phone: 847.465.6000

Fax: 312.752.3962

Please remit payment to:
CDW Direct
P.O. Box 75723
Chicago, IL 60675-5723

ADVANCE OF FUNDS APPLICATION AND ACCOUNT	1. TYPE OF ADVANCE	2. TYPE OF TRAVEL	Ford, Frederick	4. ACCOUNT NO.
	<input type="checkbox"/> CASH	<input checked="" type="checkbox"/> TEMPORARY	3. NAME (Last, first, middle initial)	
	<input checked="" type="checkbox"/> CHECK	<input type="checkbox"/> PERMANENT	5. TELEPHONE NUMBER(S)	6. SOCIAL SECURITY ACCOUNT NO.
			214-692-4300	404-37-4170

In compliance with Privacy Act of 1974 the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chapter 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, and E.O. 9397 of November 22, 1943. The primary purpose of the information is to facilitate the review, approval, accounting and advancement of funds for travel and certain relocation allowance expenses to be incurred under appropriate administrative authorization. The requested information will be used by officers and employees of this agency who have a need for such information in the performance of their official duties. The information will be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil, criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, security clearances, or other investigations of the performance of official duty while in Government service. Your Social Security Number (SSN) is solicited for use as an employee identification number. Disclosure of the requested information is voluntary; however, failure to provide the information required may result in delay or suspension of your advance of funds request.

7. DEPARTMENT OR ESTABLISHMENT GSA	8. BUREAU, DIVISION OR OFFICE Office of Former President George W. Bush
---------------------------------------	--

9. APPLICATION -- (For completion by applicant)			
An advance of funds is hereby requested for travel and other expenses to be incurred by me.		e. BALANCE DUE U.S. FROM PREVIOUS	\$
a. UNDER AUTHORIZATION NUMBER	b. DATE OF AUTHORIZATION	f. AMOUNT HEREIN APPLIED FOR	\$ 1,562.24
c. TRAVEL PERIOD From To		g. TOTAL	\$ 1,562.24

d. MAIL CHECK TO: <input checked="" type="checkbox"/> OFFICE <input type="checkbox"/> RESIDENCE (Give address -- number, street, city, State and ZIP code)	Note: Outstanding advances not fully recovered by deductions from reimbursement vouchers must be promptly repaid. When travel is canceled or indefinitely postponed, the full amount of any outstanding advance shall be repaid immediately.
Post Office Box 259000 Dallas, Texas 75225-9000	

APPLICANT SIGN HERE	(b) (6)	DATE	04/05/2016
---------------------	---------	------	------------

10. APPROVAL	(b) (6)	OFFICIAL	DATE APPROVED	11. APPROPRIATION TO BE CHARGED
			04/05/2016	

12. REMARKS	13. CASH PAYMENT RECEIVED	DATE
Logistical support for former President George W. Bush.		

STANDARD FORM 1038 (REV. 10-77)
Prescribed by GSA, FPMR (41 CFR) 101-7

13. RECORD OF ACCOUNT	NAME	ACCOUNT NO.
-----------------------	------	-------------

TRANSACTION DATE	TRAVEL PERIOD		REFERENCE (Schedule or voucher number)	(Optional) MEMO OF APPROVED EXPENSE VOUCHER		ADVANCE ACCOUNT		
	FROM	TO		VOUCHER TOTAL	AMOUNT PAID EMPLOYEE	ADVANCED	REPAID	BALANCE DUE

REMARKS

STANDARD FORM 1038 BACK (REV. 10-77)

Cossiboom, Brian

From: Ford, Freddy
Sent: Tuesday, April 5, 2016 3:13 PM
To: Cossiboom, Brian; Horowitz, Harrison
Subject: FW: The Lodge on the Cove confirmation,confirmation number:RMML2Q42T

Brian, here is my hotel receipt for the June Kennebunkport trip. Look at that rate!!! Harrison, will you please let us know what the car reservation will cost for the Travel Authorization?

Brian, notice that the hotel charged me in full (\$1562.23) up front for the sale rate (which is refundable up to 14 days out less a \$25 admin fee) — think it is possible to have the full lodging amount advanced?

Thanks a lot.

From: The Lodge on the Cove <ResEmailSender@windsurfercrs.com>
Reply-To: <info@lodgeonthecove.com>
Date: Friday, April 1, 2016 at 5:04 PM
To: Frederick Ford <freddy.ford@gmail.com>
Subject: The Lodge on the Cove confirmation,confirmation number:RMML2Q42T

Dear FREDDY FORD

The Lodge on the Cove in Kennebunkport, ME is holding a reservation for you. Please review the following information and let us know if you need to make any changes to the reservation.

The Lodge on the Cove
29 S Main St
Phone: 1-207-967-3993
TOLL FREE: 1-800-879-5778
<http://www.lodgeonthecove.com>

Reservation Information

Confirmation Number: RMML2Q42T

Reservation Name: FREDDY FORD

Arrival Date: 06/03/2016 (MM/dd/yyyy)

Departure Date: 06/12/2016

Rate Code Name: JOKE

Rate Code Description: April Fool's Day Sale 25% discount off standard daily rate
Fine Print: June 24-September 2: three night minimum on standard rooms; four nights for suites Should dates: two night minimum on standard rooms; three nights for suites blackout dates apply

Room Type: Bayberry Queen Queen pool & cove view

Method of payment: Credit Card

Room Rates:	Starting	\$ 149.25
	06/03/2016:	
	06/04/2016:	\$ 149.25
	06/05/2016:	\$ 134.25
	06/06/2016:	\$ 134.25
	06/07/2016:	\$ 134.25
	06/08/2016:	\$ 134.25
	06/09/2016:	\$ 134.25
	06/10/2016:	\$ 164.25
	06/11/2016:	\$ 164.25
	Subtotal:	\$
		1298.25
	Total Tax:	\$ 263.99
	Total:	\$
		1562.24

AddOn Detail

	Name	Time	Note
--	-------------	-------------	-------------

Policies

Guarantee / Deposits : 100% deposit due at the time of booking. Deposit is non-refundable if cancelled and the reservation is non-modifiable.

Cancellation: If, for any reason, you must cancel your reservation, we will gladly refund your deposit with at least 14 days' notice, less a \$25 administrative fee. Within 14 days of your arrival, your reservation is non-cancellable and non-refundable. Please note, if you booked a discounted/promotional/special rate, your reservation will be non-refundable and requires payment in full at time of booking. **Please note that if you have purchased a AAA rate or Advance purchase rate these are NON REFUNDABLE reservations.

Check-In/ Out Times: Check In 3:00 PM Check out 11:00 AM

Must cancel via booking method. Please follow the property's cancellation policy. If you need to make any changes to this reservation, please feel free to visit us on-line.

Thank you for allowing us to service your lodging needs. We appreciate your business and are looking forward to your visit!

The Lodge on the Cove
Reservation Services

More Property Information

Location

The Lodge on the Cove offers a modern and light-hearted approach to the quintessential relaxed Maine experience.

Area Dining

Attractions

(Directions are from item to the property)

Name	Distance	Direction
Logan International	84.00 (M)	N
Manchester	75.00 (M)	N
Intl Jetport	28.00 (M)	N
Sanford	14.00 (M)	N
Kennebunkport	0.00 (M)	N

Corporate Locations

(Directions are from item to the property)

Name	Distance	Direction
-------------	-----------------	------------------

OFFICIAL TDY TRAVEL AUTHORIZATION
(Note: See Privacy Act Statement on reverse)

1. AUTHORIZATION NO.
FORD060316

2. TRAVELER (first name, middle initial, last name) Ford, Frederick		3. TITLE Staff		4. SOCIAL SECURITY NO. 404-37-4170	
5. ADDRESS TO WHICH REIMBURSEMENT CHECK WILL BE MAILED: Post Office Box 259000 Dallas, Texas 75225-9000		6A. OFFICE/SERVICE AND DIVISION Office of Former President George W. Bush		6B. CORR. SYMBOL	
		7. OFFICIAL DUTY STATION Dallas, Texas		8. OFFICE PHONE NO. 214-692-4300	
9. TYPE <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMENDMENT		10. CATEGORY <input checked="" type="checkbox"/> SINGLE TRIP <input type="checkbox"/> LOA (<input type="checkbox"/> COST <input type="checkbox"/> NO COST)			
11. TRAVEL PURPOSE (Check one) <input type="checkbox"/> SITE VISIT <input type="checkbox"/> INFORMATION MEETING <input type="checkbox"/> TRAINING ATTENDANCE <input type="checkbox"/> SPEECH OR PRESENTATION <input type="checkbox"/> CONFERENCE ATTENDANCE <input type="checkbox"/> ENTITLEMENT <input checked="" type="checkbox"/> SPECIAL MISSION <input type="checkbox"/> OTHER (Specify)					
12. SPECIFIC TRAVEL PURPOSE Logistical support for former President George W. Bush					

13. AUTHORIZED OFFICIAL ITINERARY

NOTE: DO NOT include any personal sidetrips or modes of transportation that are for personal convenience and/or preference.

DATE (a)	WEEK-DAY (b)	ITINERARY POINT (c)		PER DIEM RATE			ACTUAL EXPENSE RATE (g)	MODE OF TRANS. BETWEEN ITINERARY POINTS (h)	MODE OF LOCAL TRANSPORTATION (i)
		CITY	STATE	M&IE RATE (d)	MAXIMUM LODGING (e)	TOTAL MAXIMUM (f)			
		FROM: Dallas	TX						
06/03/2016		TO: Kennebunkport	ME	59.00	96.00	155		*	Rental Car
06/12/2016		TO: Dallas	TX						
		TO:							

14. IS THE EMPLOYEE MAKING ANY DEVIATIONS FROM THE AUTHORIZED ITINERARY FOR PERSONAL CONVENIENCE, TAKING ANY ANNUAL LEAVE OR USING A DIFFERENT MODE OF TRANSPORTATION FOR PERSONAL CONVENIENCE? (If "Yes", explain in Item 22, "REMARKS") (Note: any deviations from the authorized itinerary requires a comparative cost statement on the SF 1012, Travel Voucher.)
 YES NO

15. IF AIR TRANSPORTATION IS THE AUTHORIZED MODE OF TRAVEL BETWEEN ITINERARY POINTS, IS THE LOWEST PRICED CONTRACT CARRIER BEING USED BETWEEN ALL ITINERARY POINTS? (If "NO", justify in Item 22)
 YES NO

16. IS EXTRA FARE AIR (first class, business class, etc.) OR RAIL (Metroclub, pullman, etc.) AUTHORIZED? (If "YES", justify in Item 22.)
 YES NO

17A. WILL POV BE USED FOR ANY TRAVEL BETWEEN ITINERARY POINTS? (If "YES", check one box below and complete Item 17B)
 USE OF POV IS ADVANTAGEOUS TO THE GOVERNMENT
 USE OF POV IS NOT ADVANTAGEOUS TO THE GOVERNMENT. USE OF POV HAS BEEN DETERMINED TO BE FOR PERSONAL CONVENIENCE AND REIMBURSEMENT LIMITED TO CONSTRUCTIVE COST OF COMMON CARRIER.

17B. MILEAGE RATE AUTHORIZED PER MILE

18. IS ACTUAL EXPENSE UNUSUAL CIRCUMSTANCES AUTHORIZED? (If "YES", justify in Item 22)
 YES NO
 IF ACTUAL EXPENSE IS AUTHORIZED, THE FOLLOWING APPLY:
 (1) EXPENSES MUST BE ITEMIZED EACH DAY
 (2) RECEIPTS ARE REQUIRED FOR LODGING AND EACH MEAL OVER \$25.00
 (3) REIMBURSEMENT FOR MEALS AND MISCELLANEOUS SUBSISTENCE EXPENSE MAY NOT EXCEED 150% OF THE AMOUNT IN ITEM

19. TRAVELER IS (Check one) <input type="checkbox"/> a. GOVT CHARGE CARD HOLDER <input type="checkbox"/> b. GOVT CHARGE CARD DECLINEE <input checked="" type="checkbox"/> c. INFREQUENT TRAVELER		20. METHOD OF OBTAINING COMMON CARRIER TICKETS (Check one) (NOTE: If Item 19a was checked and you check 20b or c, explain in Item 22) <input type="checkbox"/> a. INDIVIDUAL GOVERNMENT CHARGE CARD <input type="checkbox"/> b. BLANKET GOVERNMENT CHARGE CARD <input type="checkbox"/> c. GOVERNMENT TRANSPORTATION REQUEST <input type="checkbox"/> d. OTHER (explain in Item 22)		21. FUNDS OBLIGATED		A. INITIALS	
22. REMARKS * Air transportation will not be provided by GSA. +Total hotel stay is estimated to be \$1,562.24 +Total 8-day car rental is estimated to be \$650.00.				23. EST. COST TO GOVERNMENT		B. DATE	
				A. TOTAL COMMON CARRIER COST		\$ 0.00	
				B. TOTAL PER DIEM AND OTHER		\$ 2,743.24	
				C. TOTAL ESTIMATED COST		\$ 2,743.24	
24. TRAVEL ADVANCE WILL BE OBTAINED BY (Check one) <input type="checkbox"/> GOVERNMENT ISSUED CHARGE CARD <input type="checkbox"/> SF 1038, ADVANCE OF FUNDS APPLICATION AND ACCOUNT				25. ADVANCE AUTHORIZED		\$ 1,562.24	

IMPORTANT: SAFETY BELT USE IS MANDATORY. DRIVE SAFELY
A SF 1012, TRAVEL VOUCHER MUST BE SUBMITTED TO THE VOUCHER APPROVING OFFICIAL WITHIN 5 WORKING DAYS OF COMPLETION OF TRIP

28. NEAR ACCOUNT CLASS.	FUND	ORGANIZATION	BUDGET ACTIVITY	OBJECT CLASS	FUNCTION	COST ELEMENT	PROJECT/ PROSPECTUS	COST CENTER A	WORK ITEM	COST CENTER B
	106A	S07F0190	MA90	21	MAH40	D01				

27A. NAME AND TITLE OF AUTHORIZING OFFICIAL Brian S. Cossiboom, Director of Operations GENERAL SERVICES ADMINISTRATION		27B. SIGNATURE (PRESS FIRMLY, USE BALL POINT PEN) (b) (6)		27C. DATE 04/05/2016	
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Former Presidents: Pensions, Office Allowances, and Other Federal Benefits

Wendy Ginsberg

Analyst in American National Government

April 9, 2014

Congressional Research Service

7-5700

www.crs.gov

RL34631

Summary

The Former Presidents Act (FPA; 3 U.S.C. §102 note) charges the General Services Administration (GSA) with providing former Presidents a pension, support staff, office support, travel funds, and mailing privileges. The FPA was enacted to “maintain the dignity” of the Office of the President. The act provides the former President—and his or her spouse—certain benefits to help him respond to post-presidency mail and speaking requests, among other informal public duties often required of a former President. Prior to enactment of the FPA in 1958, former Presidents leaving office received no pension or other federal assistance.

Former Presidents currently receive a pension that is equal to pay for Cabinet Secretaries (Executive Level I), which was \$199,700 in calendar year 2013. Executive Level I pay is set at \$201,700 for calendar year 2014. In addition to benefits provided pursuant to the FPA, former Presidents are also provided Secret Service protection and financial “transition” benefits to assist their transition to post-presidential life. Pursuant to the FPA, former Presidents are eligible for benefits unless they hold “an appointive or elective office or position in or under the Federal Government or the government of the District of Columbia to which is attached a rate of pay other than a nominal rate.”

For FY2014, Congress appropriated \$3,550,000 for expenditures for former Presidents (P.L. 113-74), \$113,000 (3.1%) less than the \$3,663,000 appropriated for FY2013 (P.L. 113-6). For FY2015, President Obama requested \$3,344,000 for expenditures for former Presidents.

On January 10, 2013, President Barack Obama signed the Former Presidents Protection Act of 2012 (P.L. 112-257), which extended lifetime Secret Service protection to former Presidents and their children. Prior to the bill’s enactment, President George W. Bush would have been the first former President to have his post-presidency Secret Service protection limited to 10 years.

Some critics of the Former Presidents Act say it subsidizes Presidents who are not struggling financially. Others argue that although a former President is not in a formal public position, he remains a public figure and should be provided a pension and benefits that permit him to perform duties that emerge as a result of his public status.

GSA data on payments to former Presidents show that the value of benefits provided to each of the living former Presidents—when adjusted for inflation—have generally declined from FY1998 through FY2014. The nominal appropriation levels for former Presidents’ benefits, however, increased through FY2011 and then declined from FY2011 through FY2014.

This report provides a legislative and cultural history of the Former Presidents Act. It details the benefits provided to former Presidents and their costs. Congress has the authority to reduce, increase, or maintain the pension and benefits provided to former Presidents of the United States. This report considers the potential effects of maintaining the FPA or amending the FPA in ways that might reduce or otherwise modify a former President’s benefits.

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Introduction

Prior to 1958, U.S. Presidents who left office received no federal pension or other financial assistance. Some former Presidents—like Herbert Hoover and Andrew Jackson—returned to wealthy post-presidential lives. Other former Presidents—including Ulysses S. Grant and Harry S. Truman—struggled financially. Still others—including Andrew Johnson, John Quincy Adams, and William Howard Taft—served formally in the federal government after their presidencies.¹

In 1958, prompted largely by former President Truman’s financial difficulties, Congress enacted the Former Presidents Act (FPA; 3 U.S.C. §102 note). The FPA was designed to “maintain the dignity” of the office of the President by providing former Presidents—and their spouses—a pension and other benefits to help them respond to post-presidency mail and speaking requests, among other informal public duties often required of a former President and his spouse.² As administered by the General Services Administration (GSA), the act, as amended, provides former Presidents with a pension, funds for travel, office space, support staff, and mailing privileges. According to the FPA, upon leaving office, former Presidents are to receive a pension that is equal to the pay for the head of an executive department (Executive Level I), which was \$199,700 in calendar year 2013. Executive Level I pay increased to \$201,700 in calendar year 2014.³ The widow of a former President is authorized to receive an annual pension of \$20,000.

The FPA is not the only authority that provides benefits to a former President. For example, pursuant to the Presidential Transition Act (3 U.S.C. §102 note), an outgoing President is entitled to receive seven months of “transition” services and facilities to assist his transition to post-presidential life.⁴ Federal law also provides former Presidents and their spouses lifetime Secret Service protection.⁵ In 1994, the law was amended to limit U.S. Secret Service coverage to 10 years for any President who entered office after January 1, 1997.⁶ President George W. Bush and his wife Laura Bush would have been the first former President and first lady who faced this statutory limit.⁷ The Former Presidents Protection Act of 2012 (P.L. 112-257), however, reinstated Secret Service protection for former Presidents and their spouses until their deaths.⁸

¹ President Andrew Johnson served as a Senator after his presidency. President Taft served as Chief Justice of the U.S. Supreme Court after his presidency. John Quincy Adams served nine terms in the House after his presidency. President Grover Cleveland can also be said to have won federal elected office after leaving the Presidency. He is the only President to serve non-consecutive terms. President Cleveland was first elected to the Presidency in 1884 and was inaugurated on March 4, 1885. After losing the 1888 election to Benjamin Harrison, President Cleveland won the 1892 election and was again inaugurated as President on March 4, 1893.

² This report uses masculine pronouns to refer to former Presidents because they have all been men.

³ Appropriations for the Former Presidents Act are made for the fiscal year (October 1 through September 30 for each year). Pay increases for federal employees, in contrast, follow the calendar year. Former Presidents Act appropriations, therefore, must anticipate a potential pay increase that may begin three months into the fiscal year.

⁴ This report provides some additional information on the transition benefits provided to the former President. For analysis of the Presidential Transition Act, see CRS Report RS22979, *Presidential Transition Act: Provisions and Funding*, by Henry B. Hogue.

⁵ 18 U.S.C. §3056.

⁶ P.L. 103-329, §530(a).

⁷ On September 26, 2008, legislation (P.L. 110-326; 122 Stat. 3560) that extends U.S. Secret Service protection to a Vice President, his or her spouse, and his or her children who are under 16 years old for up to six months after leaving office was enacted. Previous to the bill’s enactment, Secret Service protection for a Vice President and his or her family was provided on an ad hoc basis.

⁸ Former first ladies maintain Secret Service protection until their deaths or divorce from the former President. If a (continued...)

The bill also reinstated Secret Service protection to the children of former Presidents until they are 16 years old. The bill was signed into law by President Barack H. Obama on January 10, 2013.

For FY2014, Congress appropriated \$3,550,000 for expenditures for former Presidents (P.L. 113-74), \$113,000 (3.1%) less than the \$3,663,000 appropriated for FY2013 (P.L. 113-6). For FY2015, President Obama requested 3,344,000 for expenditures for former Presidents.⁹

Legislation in the 113th Congress

On January 15, 2013, Representative Jason Chaffetz introduced the Presidential Allowance Modernization Act (H.R. 248). The bill, among other changes, seeks to cap a former President's pension at \$200,000—removing the current pay link to that of Cabinet Secretaries. H.R. 248 would provide a former President an additional \$200,000 annual allowance to be used as he determined. H.R. 248 would remove other benefits, including those currently provided for travel, staff, and office expenses. Additionally, for every dollar a former President earned in each fiscal year that was in excess of \$400,000, his federal government-provided annual allowance would be reduced by \$1. Further, if a former President held an elected position in the federal or District of Columbia governments, he would have to forfeit his rights to a pension until he left office. H.R. 248 also seeks to raise the pension available to the widow of a former President, from \$20,000 to \$100,000. The bill was referred to the House Committee on Oversight and Government Reform. No further action has been taken on H.R. 248.

Representative Chaffetz introduced a bill identical to H.R. 248 in the 112th Congress (H.R. 4093, Presidential Allowance Modernization Act). On February 28, 2012, H.R. 4093 was referred to the House Committee on Oversight and Government Reform. No further action was taken on the bill.

Varied Post-Presidency Circumstances

Some critics of the Former Presidents Act say it subsidizes Presidents who are not struggling financially.¹⁰ Representative Chaffetz, when introducing H.R. 4093 (112th Congress), noted that while he did not want former presidents “living the remainder of their lives destitute,” that “none of our former presidents are poor.”¹¹ Others may argue that while a former President may not hold a formal public position, he remains a public figure even after he leaves office. When former President Harry S. Truman returned to Independence, MO following his presidential tenure, for example, he reportedly said it cost him \$30,000 a year to reply to mail and requests for

(...continued)

former first lady outlives her husband, she either maintains Secret Services protection until her death or until she remarries.

⁹ U.S. Office of Management and Budget, *The Budget for Fiscal Year 2015: Appendix*, pg. 1202, at <http://www.whitehouse.gov/sites/default/files/omb/budget/fy2015/assets/gsa.pdf>.

¹⁰ See, for example, Representative Jason Chaffetz, “Reps. Chaffetz, Altmire, and Gowdy Introduce Cost-saving Presidential Allowance Modernization Act,” press release, February 28, 2012, at <http://chaffetz.house.gov/press-release/rep-chaffetz-altmire-and-gowdy-introduce-cost-saving-presidential-allowance>.

¹¹ Ibid.

speeches.¹² Some may argue that to cover such costs, a former President should be provided a pension and benefits that permit him to perform duties that emerge as a result of his unofficial public status.

Former U.S. Presidents have returned to varied financial circumstances after leaving office. Some former Presidents created or returned to wealthy lives after the presidency. Others struggled financially. Contemporary former Presidents—like William J. Clinton and George W. Bush—write memoirs, head foundations, and give public speeches. No current former President has claimed publically to have significant financial concerns.

International Comparisons

The United States is not the only country that pays a pension and other benefits to its former head of government. For example, since 1937, Britain's former prime ministers have received a pension equal to half of their ministerial salary. They have also received an office, secretarial support, and a car and driver.¹³ In November 2012, the Canadian Parliament enacted the Pension Reform Act, which substantially reduced the pension provided to a former prime minister.¹⁴ The new law decreased the pension benefits associated directly with his or her service as prime minister to 3% of his or her salary multiplied by his or her years of service.¹⁵ Pursuant to the legislation, a former prime minister appears to remain eligible for pension benefits as a former member of Parliament.¹⁶

Benefits Available to Former Presidents

GSA is authorized by the FPA to provide limited funding for an office staff and “suitable office space, appropriately furnished and equipped,”¹⁷ at a location within the United States designated by a former President, for the rest of his lifetime. In addition, each former President is authorized to receive a lifetime federal pension, travel funds, and franked mail privileges. Separate statutes provide U.S. Secret Service protection to former Presidents.¹⁸ In 1961, the Comptroller General of the United States determined that the FPA also applies to office supplies, such as stationery and local and long distance telephone service. **Table 1** shows the FY2014 GSA appropriation provided for former Presidents, disaggregated by category of expenditure.

¹² See, Dom Bonafede, “Life After the Oval Office: Caring For Ex-Presidents Can Cost a Bundle,” *The National Journal*, August 31, 1985, p. 1945.

¹³ Djuna Thurley, House of Commons Library “Pensions of ministers and senior office holders,” October 18, 2012, pp. 13-15.

¹⁴ Pension Reform Act, R.S.C., 2012, c. 22, at <http://www.parl.gc.ca/HousePublications/Publication.aspx?Language=E&Mode=1&DocId=5811436&File=4>. Previously, a prime minister was eligible to receive the same pension as a former member of Parliament and roughly two-thirds of his or her prime minister salary. (Members of Parliament Retiring Allowances Act, R.S.C. 1992, c. 46, s. 81). Under current Canadian law, members of Parliament must serve at least six years to be eligible for pension benefits. A prime minister must serve at least four years or be at least 65 years old to be eligible for pension benefits.

¹⁵ Bill C-46. The prime minister's pension is furthermore capped at two-thirds of the PM's salary.

¹⁶ In the parliamentary political system, the prime minister is also a member of Parliament.

¹⁷ 3 U.S.C. §102 note, “Former Presidents”; 72 Stat. 838.

¹⁸ 10 U.S.C. §3056.

The data in **Table 1** show that in FY2014, the more recently a former President left office, the higher the cost of his federal benefits. For example, in FY2014, George W. Bush, the former President who left office most recently (January 2009), had the highest annual pension and benefit costs among the four living former Presidents (\$1,287,000). Former President Jimmy Carter, the living former President with the longest tenure out of office (he left office in January 1981), drew the smallest pension and benefits (\$470,000). Also in FY2014, former President George W. Bush received a larger appropriation to pay for personnel benefits (\$88,000) than former Presidents Jimmy Carter, George H.W. Bush, or William J. Clinton received (\$0 for Carter, \$66,000 for George H.W. Bush, and \$61,000 for Clinton). The pension and benefits paid to former Presidents George W. Bush and Clinton in FY2014, when added together, comprise 63.0% of all benefits paid to the four living former Presidents and the widows of the former Presidents.

In FY2014, office space rental payments were the highest category of cost for former Presidents Clinton and George W. Bush. As shown in **Table 1**, former President Clinton received the highest FY2014 appropriation for office space (\$450,000).¹⁹ Former President George W. Bush’s office space costs (\$440,000) were \$10,000 less than former President Clinton’s costs. According to GSA, the appropriations provided for office space are estimates “based on prior year actual obligations and anticipated changes” to those obligations for the next fiscal year. As shown in **Table 3**, the actual office space costs for the former Presidents are lower than the appropriations displayed in **Table 1**. According to GSA, excess office space funds can be reallocated to other costs for former Presidents that were underestimated or unanticipated. If excess funding is not needed during the fiscal year, it is returned to the Department of Treasury.

Historically, pension and office space are the categories of cost that receive the largest federal appropriation. In FY2014, for example, former President Carter’s highest cost was for his pensions. That same fiscal year, office space rental expenses were the highest costs incurred by former President George H.W. Bush, former President Clinton, and former President George W. Bush. FY2013 was the first year for which former President George H.W. Bush’s highest cost was for office space. In previous years, George H.W. Bush’s highest cost had been for his pension.

Table 1. Annual GSA Allowance for Former Presidents
FY2014 Appropriation, in Thousands

Allowance Type	Jimmy Carter	George H.W. Bush	William Jefferson Clinton	George W. Bush	Widow Nancy Reagan ^a	Totals
Personnel Compensation	\$0 ^b	\$96	\$96	\$96	\$0	\$288
Personnel Benefits	\$0	\$66	\$61	\$88	\$0	\$215
Pension	\$201	\$201	\$201	\$201	\$0	\$804
Health Benefits ^c	\$0	\$0	\$8	\$12	\$0	\$20
Travel	\$0	\$73	\$0	\$36	\$0	\$109
Office Space ^d	\$115	\$185	\$450	\$440	\$0	\$1,190

¹⁹ Greater detail on the office space and costs provided to each former President are provided in **Table 3** later in this report. Information provided electronically to CRS by GSA on February 4, 2014.

Telephone	\$17	\$58	\$9	\$102	\$0	\$186
Postage ^e	\$0	\$0	\$0	\$0	\$7	\$7
Printing	\$6	\$1	\$2	\$27	\$0	\$36
Other Services ^f	\$129 ^g	\$117	\$123	\$150	\$0	\$519
Supplies and Materials ^h	\$2	\$25	\$0	\$95	\$0	\$122
Equipment ⁱ	\$0	\$15	\$0	\$40	\$0	\$55
Totals	\$470	\$837	\$950	\$1,287	\$7	\$3,551

Source: Data provided to CRS by the Office of the Budget, General Services Administration, January 2014.

Notes: Data do not include costs for U.S. Secret Service protection, which are not made public.

- a. Mrs. Nancy Reagan waived the widow’s pension pursuant to P.L. 85-745, as amended. Mrs. Reagan, however, received franking privileges.
- b. FY2013 was the first year that former President Jimmy Carter was not paid personnel funds through this particular account. According to GSA, however, former President Carter received personnel benefits of equal value “under a separate account ... outside of the GSA payroll system.” Funding for former President Carter’s personnel is included in his “Other Services” account. Information provided electronically to CRS by GSA on February 4, 2014.
- c. Former Presidents Jimmy Carter and George H.W. Bush do not receive federal health benefits through FPA appropriations. According to a GSA legal opinion, former President Carter does not qualify for health benefits because he served only one term, which is less than the five-year period required for most former federal employees to receive health benefits. Although George H.W. Bush only served one term, his tenure in other federal positions permits him to receive health benefits through FPA. He has chosen not to accept those benefits.
- d. According to GSA, the appropriations provided for office space are estimates “based on prior year actual obligations and anticipated changes” to those obligations for the next fiscal year. As shown in **Table 3**, the actual office space costs for the former Presidents are much lower than the values provided in this table. According to GSA, these excess office space funds can be reallocated to other costs for former Presidents that were underestimated or unanticipated. If this excess funding is not needed during the fiscal year, it is returned to the Department of Treasury. Information provided electronically to CRS by GSA on February 4, 2014.
- e. FY2013 is the first year that GSA data showed no costs for postage in the former Presidents account. According to GSA, the former Presidents are using postage “increasingly less” and that the reduction in postage costs are “offset to a small extent through the use of other technologies. It is difficult, however, to say with certainty whether increases in costs in these other technologies are directly attributable to forgoing mailing services.” Information provided electronically to CRS by GSA on February 4, 2014.
- f. “Other Services” include cable television, HVAC services, and consulting services—among other items. Information provided electronically to CRS by GSA on August 14, 2012.
- g. As noted in **note b** above, personnel costs for former President Carter are included in this account for FY2014.
- h. “Supplies and Materials” include office supplies, newspapers, and periodicals—among other items. Information provided electronically to CRS by GSA on August 14, 2012.
- i. “Equipment” includes furniture or information technology hardware or software—among other items. Information provided electronically to CRS by GSA on August 14, 2012.

Table 2 shows the costs of pension and benefits provided to former Presidents for the past 15 fiscal years.

Table 2. Total Appropriation of Pensions and Benefits Provided to Former Presidents, Adjusted to FY2013 Dollars

In Thousands, FY2000 to FY2014

Fiscal Year	Gerald Ford	Jimmy Carter	Ronald Reagan	George H.W. Bush	William J. Clinton	George W. Bush	Widow Ladybird Johnson	Widow Betty Ford	Widow Nancy Reagan	Totals
2000	\$637	\$682	\$932	\$751			\$30			\$3,032
2001	\$625	\$668	\$897	\$748	\$335		\$29			\$3,303
2002	\$644	\$658	\$717	\$807	\$1,285		\$28			\$4,139
2003	\$660	\$643	\$671	\$853	\$1,372		\$28			\$4,227
2004	\$656	\$623	\$663	\$844	\$1,347		\$27			\$4,160
2005	\$645	\$599	\$237	\$850	\$1,314		\$26		\$2	\$3,675
2006	\$625	\$581		\$840	\$1,298		\$25		\$7	\$3,376
2007	\$608	\$565		\$817	\$1,262		\$25		\$7	\$3,283
2008		\$560		\$850	\$1,257		\$0	\$6	\$6	\$2,681
2009		\$562		\$895	\$1,316	\$397	\$0	\$8	\$8	\$3,186
2010		\$553		\$887	\$1,162	\$1,395	\$0	\$7	\$7	\$4,013
2011		\$521		\$844	\$1,116	\$1,431	\$0	\$7	\$7	\$3,927
2012		\$526		\$854	\$992	\$1,338	\$0	\$0	\$14	\$3,725
2013 ^e		\$501		\$810	\$937	\$1,258	\$0	\$0	\$7	\$3,513
2014		\$466		\$830	\$944	\$1,277	0	\$0	\$7	\$3,524
Totals	\$6,380	\$10,110	\$6,075	\$14,070	\$15,938	\$7,097	\$281	\$29	\$73	\$60,053

Source: FY2014 data provided to CRS by GSA on March 25, 2014. Previous fiscal year data has been provided to CRS annually over time. CRS calculated the adjusted dollar values using the data provided.

Notes: Adjusted costs are calculated using Bureau of Labor Statistics Consumer Price Index (CPI) annual averages. To calculate the inflation adjustment values, CRS divided the FY2013 CPI by the appropriate year's CPI rate (for example, the CPI rate for 2007 when calculating the adjusted dollar costs for 2007). CRS then multiplied that dividend by the nominal dollar amount provided to a former President in pension and benefits for each year. CRS used the CPI rate for 2013 because it is the most recent year with a full measure of monthly CPIs. Values may not add up to the totals due to rounding.

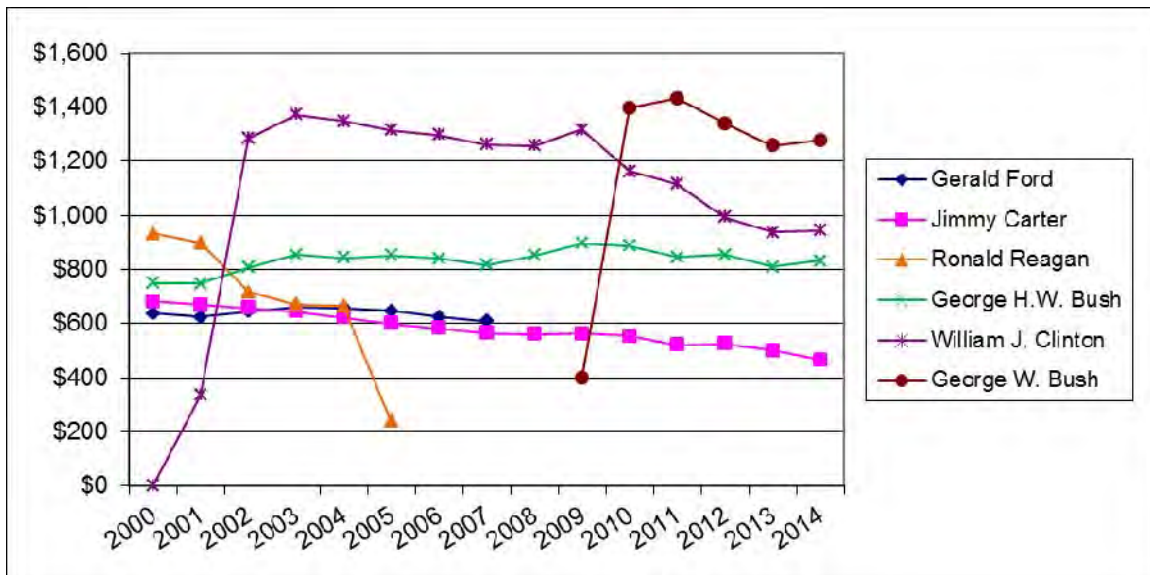
- a. Former President Reagan died on June 5, 2004. The FY2005 allowance reflects costs associated with closing his office. Mrs. Nancy Reagan waived the widow's pension pursuant to P.L. 85-745, as amended. Mrs. Reagan, however, continues to receive franking privileges.
- b. Former President Ford died on December 26, 2006. The FY2007 allowance was used to fund the costs associated with closing Former President Ford's office. Mrs. Betty Ford waived the widow's pension pursuant to P.L. 85-745, as amended.
- c. Mrs. Ladybird Johnson died on July 11, 2007. Her allowance was fully funded in FY2007 and was paid out on a pro-rated basis until her death.
- d. Mrs. Ford died on July 8, 2011. Her allowance was fully funded in FY2011 and was paid out on a pro-rated basis until her death.
- e. According to GSA, FY2013 costs were lower than the three previous years because offices of the former Presidents "have chosen to reduce and limit their expenses" because of "sequestration" and "overall budget restrictions." Information provided electronically to the author on February 4, 2014. Additionally, costs for the former Presidents were lower in FY2013 because former President George W. Bush was no longer eligible for additional personnel compensation provided for by P.L. 95-138 (91 Stat. 1170). The law provides a former President additional personnel funding for the 30-month period that begins July 20 of the first year the former President left office. See U.S. General Accounting Office, GAO Report GAO-01-983, *Former Presidents: Office and Security Costs and Other Information*, September 2001, p. 16. The former President can hire as many employees as he would like, provided their aggregated pay does not exceed the \$150,000 cap.

The data indicate several trends. First, the aggregated adjusted value of pension and benefits provided to the former Presidents stayed relatively consistent from FY2000 through FY2001. From FY2001 to FY2002, the aggregated adjusted pension value increased 25.3% (from \$3,303,000 to \$4,139,000). The adjusted pensions remained above \$4,000,000 until FY2005, when they declined to an aggregated total of \$3,675,000. The total pensions continued to decline until they reached their lowest adjusted aggregated value in FY2008 (\$2,681,000). The aggregated pensions grew from FY2008 through FY2010, and then they declined from FY2011 to FY2013. These pension benefits then raised slightly from FY2013 (\$3,513,000) to FY2014 (\$3,524,000). When adjusted for inflation, FY2003 had the highest costs for pension and benefits (\$4,227,000). FY2008 had the lowest costs for the pension and benefits (\$2,681,000).

Second, as shown in **Figure 1**, despite the general trend toward overall increasing costs associated with providing pensions and benefits to former Presidents, the value of each individual former President’s pension and benefits—when adjusted for inflation—has either declined or remained stable. George H.W. Bush is one exception to that trend. Between FY2000 and FY2014, George H.W. Bush’s adjusted pension and benefits increased from \$776,000 in FY1999 to \$830,000 in FY2014.²⁰

Figure 1. The Costs of Pensions and Benefits Provided to Former Presidents in FY2013 Dollars

FY2000 to FY2014 (values in hundreds)



Source: FY2014 data provided to CRS by GSA on March 25, 2014. Previous fiscal year data have been provided to CRS annually over time. CRS calculated the adjusted 2013 dollar values using the data provided.

Notes: Adjusted costs are calculated using Bureau of Labor Statistics Consumer Price Index (CPI) annual averages. To calculate the inflation adjustment values, CRS divided the FY2013 CPI by the appropriate year’s CPI rate (for example, the CPI rate for 2007 when calculating the adjusted dollar costs for 2007). CRS then multiplied that dividend by the nominal dollar amount provided to a former President in pension and benefits for each year.

²⁰ According to data from GSA, President George H.W. Bush’s pension (Executive Level I pay), office space, and other costs have increased over the past 20 years.

Transition Expenses

The Presidential Transition Act,²¹ as amended, authorizes the Administrator of GSA to provide services and facilities to each outgoing President and Vice President, “for use in connection with winding up the affairs of his office,” for a period “not to exceed seven months from 30 days before the date of the expiration of his term of office.”²² In the event that the outgoing Vice President is becoming President, the PTA limits the authorized expenditures in this area.²³ The Presidential Transition Act also authorizes appropriations for specified activities related to beginning a new presidency, including appropriation to assist the incoming President and Vice President.

The act authorizes “not more than \$3.5 million...for the purposes of providing services and facilities to the President-elect and Vice President-elect” and “not more than \$1.5 million...for the purposes of providing services and facilities to the former President and former Vice President.”²⁴ The law also requires that the authorized amounts be adjusted for inflation “based on increases in the cost of transition services and expenses which have occurred in the years following the most recent Presidential transition.”²⁵

President George W. Bush’s FY2009 budget requested \$8,520,000 for presidential transition expenses.²⁶ This funding was to support transition costs for the President- and Vice President-elect, as well as the outgoing President and Vice President. The Consolidated Security, Disaster Assistance, and Continuing Appropriations Act, 2009 (P.L. 110-329) allocated the President’s requested amount, including the funds designated for briefing the incoming administration.

President Obama’s FY2013 budget requested \$8.9 million for possible transition expenses.²⁷ This request was endorsed by Congress and included in the Continuing Appropriations Resolution of September 28, 2012.²⁸

Pensions

The FPA, as amended, requires the federal government to provide for each former President a taxable pension that is equal to the annual rate of basic pay for the head of an executive

²¹ 3 U.S.C. §102 note; PTA, §4. For more information, see CRS Report RS22979, *Presidential Transition Act: Provisions and Funding*, by Henry B. Hogue.

²² 3 U.S.C. §102 note; PTA, §6(b).

²³ 3 U.S.C. §102 note; PTA, §6(a)(2).

²⁴ *Ibid.*, PTA §6(a). According to General Accounting Office (now the Government Accountability Office) audits of Presidential Transition Act spending, the transition funds have been used to provide suitable office space, staff compensation, communications services, and printing and postage associated with the transition. See, for example, U.S. General Accounting Office, *Audit of Reagan Presidential Transition Expenditures*, GGD-81-50, March 2, 1981, p. 3, at <http://gao.gov/assets/140/134036.pdf>; and U.S. General Accounting Office, *Audit of Ford-Carter Presidential Transition Expenses*, GGD-78-36, December 23, 1977, pp. 2-3, at <http://gao.gov/assets/130/122685.pdf>.

²⁵ *Ibid.*

²⁶ U.S. Office of Management and Budget, *Budget of the United States Government, Fiscal Year 2009*, Appendix (Washington, DC: GPO, 2008), p. 1075.

²⁷ U.S. Office of Management and Budget, *Budget of the United States Government, Fiscal Year 2013*, Appendix, pp. 1228-1229, at <http://www.whitehouse.gov/sites/default/files/omb/budget/fy2013/assets/appendix.pdf>.

²⁸ P.L. 112-175; 126 Stat. 1313. The text of the provision referenced, §130, may be found at 126 Stat. 1319.

department (Executive Level I), which was \$199,700 in 2013.²⁹ Executive Level I pay increased to \$201,700 on January 1, 2014.³⁰ The pension begins immediately upon a President’s departure from office at noon on Inauguration Day, January 20. The Secretary of the Treasury disburses the monthly pensions.

The FPA does not address whether a President who resigns from office is eligible to receive pension benefits and other allowances. Following a 1974 precedent set by the Department of Justice concerning President Richard Nixon’s resignation from office, however, a President who resigns before his official term of office expires would be entitled to the same lifetime pension and benefits that are authorized for a President who completes his term. Former President Nixon did receive a pension and other benefits. There is no precedent pertaining to whether a President who is removed from office following impeachment by the House and conviction in the Senate is entitled to his pension and related benefits.³¹

Office Space and Staffing Allowances

GSA is authorized to provide “suitable office space, appropriately furnished and equipped” at any location within the United States selected by a former President.³² The funding for this provision becomes effective six months after the expiration of a President’s term of office. The FPA does not provide specifications or limitations pertaining to the size or location of a former President’s office space. Since a former President’s pension is comparable to the salary of the head of an executive branch agency, GSA has historically applied “the cabinet-level office standard” for the quality of a former President’s office space, equipment, and supplies.³³ Office space costs for the living former Presidents are shown in **Table 3**.

Table 3. Annual Office Space Costs for Former Presidents, FY2014

Former President	Location	Square Feet	Cost
Jimmy Carter	Atlanta, GA	7,070	\$109,439
George H.W. Bush	Houston, TX	5,379	\$179,691
William J. Clinton	New York, NY	8,300	\$414,380
George W. Bush	Dallas, TX	8,237	\$420,506

²⁹ Former President George W. Bush’s pension for FY2009 was pro-rated from January 21, 2009, his first full day out of office. The remaining former Presidents could have paid themselves up to the \$196,700 FY2009 pay cap using appropriations intended for staff salaries, staff benefits, or other expenses. Information provided electronically to CRS by GSA on April 6, 2009.

³⁰ As noted earlier in this report, appropriations for the Former Presidents Act are made for the fiscal year (October 1 through September 30 for each year). Pay increases for federal employees, in contrast, follow the calendar year. Former Presidents Act appropriations, therefore, must anticipate a potential pay increase that would begin three months into the fiscal year.

³¹ U.S. Department of Justice, Office of Assistant Attorney General, letter to the Administrator of the General Services Administration from Mary C. Lawton, Acting Assistant Attorney General, Office of Legal Counsel, Washington, DC, August 15, 1974.

³² 3 U.S.C. §102 note. See also U.S. General Accounting Office, GAO Report GAO-01-983, *Former Presidents: Office and Security Costs and Other Information*, September 2001, p. 9 at <http://www.gao.gov/new.items/d01983.pdf>.

³³ U.S. General Accounting Office, *Costs Associated with Former Presidents and Their Dependents*, GAO/GGD-85-68, September 26, 1985, p. 6, at <http://www.gao.gov/assets/150/143450.pdf>.

Source: Data provided to CRS by GSA on January 1, 2014.

Note: These data are actual office space costs, and may not be equal to the appropriated costs for the office space provided in **Table I**.

Six months after a President leaves office, provisions of the FPA, as amended, authorize the GSA Administrator to fund an office staff.³⁴ During the first 30-month period when a former President is entitled to assistance under the FPA, the total annual basic compensation for his “staff assistance” cannot exceed \$150,000.³⁵ Thereafter, the aggregate rates of staff compensation for a former President cannot exceed \$96,000 annually.³⁶ The maximum annual rate of compensation for any one staff member cannot exceed the pay provided at Level II of the Executive Schedule, which is \$181,500 in FY2014.³⁷ Despite these limits, a former President is permitted to supplement staff compensation or to hire additional staff using private funds.³⁸

According to a GSA legal opinion written on December 15, 1972, the office of a former President may continue to operate after the former President’s death for a “reasonable period of time.” The GSA Administrator has historically provided office staff up to six months from the date of the former President’s death to complete unfinished business and to close the office. The office’s closure date must be approved by the GSA Administrator.³⁹

Travel Expenses

In 1968, legislation amended the FPA to authorize GSA to make funds available to a former President, and no more than two members of his staff, for official travel and related expenses. The FPA caps appropriations at \$1 million for “security and travel related expenses” of a former President.⁴⁰ The security and travel expenses of a former First Lady are authorized up to \$500,000 per year, pursuant to the law. GSA makes the final determination on appropriate costs for travel expenses.⁴¹

³⁴ The Presidential Transition Act, as amended (3 U.S.C. §102 note, PTA) provides office benefits for the first six months after a former President leaves office. FPA office and staff benefits, therefore, begin six months after the former President has left office—when the transition benefits cease.

³⁵ Ibid. The separate \$150,000 compensation level for the initial 30-month period was established in 1977 (P.L. 95-138; 91 Stat. 1170). The 30-month period begins July 20th of the first year the former President leaves office. See U.S. General Accounting Office, GAO Report GAO-01-983, *Former Presidents: Office and Security Costs and Other Information*, September 2001, p. 16. The former President can hire as many employees as he would like, provided their aggregated pay does not exceed the \$150,000 cap.

³⁶ In 1964, the FPA was amended to increase the aggregate rates of staff compensation from \$50,000 to \$65,000 (P.L. 88-426; 78 Stat. 412); to \$80,000 in 1967 (P.L. 90-206; 81 Stat. 642); and to \$96,000 in 1970 (84 Stat. 198).

³⁷ 3 U.S.C. §102 note, “Former Presidents” (b). According to a GAO report, staff members of a former President “can receive federal compensation, [but] they are not considered federal employees. They are, however, eligible for certain federal benefits such as retirement and health insurance.” See U.S. General Accounting Office, GAO Report GAO-01-983, *Former Presidents: Office and Security Costs and Other Information*, September 2001, p. 16. The 2014 Executive Schedule is available at U.S. Office of Personnel Management, “Salary Table No.2014-EX,” at <http://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2014/EX.pdf>.

³⁸ A former President must use personal or private foundation funds to pay staff if the cost is greater than the \$96,000 statutory cap.

³⁹ Information provided electronically to CRS from GSA on August 8, 2008.

⁴⁰ 3 U.S.C. §102 note, “Former Presidents” (g).

⁴¹ FY1969 Supplemental Appropriations Act (P.L. 90-608; 82 Stat. 1192).

Secret Service Protection⁴²

The Secret Service provides lifetime protection to former Presidents.⁴³ Former Presidents' spouses also receive protection until one of two events occurs: divorce from the former President or death of the former President followed by remarriage.⁴⁴ Protection for a former President's children is available until the age of 16.⁴⁵ Legislation enacted in 1984 allows former Presidents or their dependents to decline Secret Service protection.⁴⁶ Former Vice Presidents, their spouses, and children under the age of 16 are authorized to receive Secret Service Protection for six months after they leave office.⁴⁷

The FY1995 Treasury, Postal Service, and General Government Appropriations Act⁴⁸ amended 18 U.S.C. §3056 to limit protection to 10 years for former Presidents who began serving after January 1, 1997, and their spouses.⁴⁹ Former President George W. Bush and his wife Laura Bush would have been the first former President and First Lady affected by this statutory limit. On January 10, 2013, however, President Obama signed into law the Former Presidents Protection Act of 2012 (P.L. 112-257), which reinstated lifetime Secret Service protection for all former Presidents and their spouses. The Secretary of Homeland Security is authorized to direct the Secret Service to provide temporary protection to a former President or his spouse at any time.⁵⁰

Currently, former First Lady Nancy Reagan and former Presidents Jimmy Carter, George H. W. Bush, William J. Clinton, and George W. Bush, and their wives receive Secret Service protection.⁵¹ The Secret Service does not publicly disclose protection costs or details for security reasons.⁵²

⁴² For more information on the Secret Service and their protection of former Presidents and other officials, see CRS Report RL34603, *The U.S. Secret Service: History and Missions*, by Shawn Reese.

⁴³ 18 U.S.C. §3056. The original statute (P.L. 87-829; 76 Stat. 956) limited Secret Service protection to "a reasonable period after he leaves office." The following year, 1963, a new statute (P.L. 88-195; 77 Stat. 348) authorized the Secret Service to protect Jacqueline Kennedy, the widow of President John F. Kennedy, and their two children for "not in excess of two years."

⁴⁴ If a President dies while in office, a spouse may receive Secret Service protection for one year. 18 U.S.C. §3056(3)(B).

⁴⁵ In 1965, the FPA was amended (P.L. 89-186; 79 Stat. 791) to provide "protection of the person of a former President and his wife during his lifetime and the person of a widow and minor children of a former President for a period of four years after he leaves or dies in office."

⁴⁶ P.L. 98-587; 98 Stat. 3110.

⁴⁷ P.L. 110-326; 122 Stat. 3560.

⁴⁸ P.L. 103-329; 108 Stat. 2413.

⁴⁹ The 10-year limit on Secret Service protection applied to former Presidents' spouses unless Secret Service protection was terminated earlier because the spouse divorced the former President or the spouse remarried following the death of the former President.

⁵⁰ 18 U.S.C. §3056. Pursuant to 18 U.S.C. §879, a person who makes threats against a former President or his immediate family member can be fined or imprisoned for up to five years.

⁵¹ Former President Richard Nixon discontinued Secret Service protection for himself and his wife, Pat, more than 10 years after his resignation from office. See Philip H. Melanson, *The Secret Service: The Hidden History of an Enigmatic Agency* (New York, NY: Carroll & Graff, 2005), p. 163.

⁵² Information provided via telephone from the Secret Service to the author on February 11, 2013. Total Secret Service appropriations for protection of "persons and facilities" is available in CRS Report RL34603, *The U.S. Secret Service: History and Missions*, by Shawn Reese, p. 4.

Health Benefits

No statutes explicitly govern the payment of health benefits for former Presidents. Generally, however, former federal employees must be enrolled in the Federal Employees Health Benefits program for five years to qualify for health benefits (5 U.S.C. §8905(a)). GSA, historically, has interpreted similar service requirements for a former President to qualify as a federal annuitant (defined in 5 U.S.C. §8901(3)).

Presidential terms are four years. Jimmy Carter served a single presidential term, and, therefore, does not qualify for federally funded health benefits. Although George H.W. Bush served only one term as President, he is entitled to federal health benefits because of his extensive federal service in other positions, including Director of Central Intelligence and Ambassador to the United Nations, and Vice President. While former President George H.W. Bush is eligible for federal health benefits, he opts not to receive them.⁵³ Since former President Clinton served two presidential terms and receives a monthly pension, GSA's position is that he qualifies for federal health benefits. George W. Bush is eligible for and receives federal health benefits.⁵⁴

Funerals

The incumbent President is charged with officially announcing the death of a former President by presidential proclamation and ordering the U.S. flags on all federal buildings to be flown at half-staff for 30 days (4 U.S.C. §7(m)). Former Presidents are entitled to an official state funeral, including traditions and requirements determined by the armed forces.⁵⁵

According to state funeral policy, the incumbent President must notify Congress that the former President had requested a state funeral, and then set a date for the ceremony. The Secretary of Defense is then designated as the representative of the incumbent President for the purpose of making all state funeral arrangements in Washington, DC. The Secretary of Defense may designate the Secretary of the Army as his personal representative, who may then delegate to the commanding general of the U.S. Military District of Washington (MDW) the overall authority for planning and implementing the funeral arrangements within Washington, DC and elsewhere.⁵⁶

The former President's funeral plans are to be collected by those making the arrangements, and an aide is to be assigned to assist the former President's next of kin. Certain military honors and traditions may be extended by the military, based on the wishes and requests made by the former President's surviving family members.⁵⁷ A guard of honor, which is composed of members from each of the armed forces, attends to the former President's remains. If a former President dies outside of Washington, DC, arrangements are made to return his remains to the District.

⁵³ Former President George H.W. Bush is eligible and may elect to receive health benefits that are appropriated pursuant to an authority other than the Former Presidents Act.

⁵⁴ Information on former Presidents and health benefits was provided electronically to CRS from GSA on February 11, 2013.

⁵⁵ U.S. Headquarters of the Departments of the Army, the Navy, the Air Force, and the Treasury, "State, Official, and Special Military Funerals," Army Pamphlet 1-1, December 1965.

⁵⁶ *Ibid.*, p. 1.

⁵⁷ The military has rendered military honors to former Presidents since the burial of George Washington on December 18, 1799, at Mount Vernon, VA.

The former President's remains are to lie in repose for one day,⁵⁸ and then be moved to the Capitol Rotunda to lie in state for an additional 24 hours.⁵⁹ A ceremony is then traditionally held at the Capitol, which includes the playing of a hymn and a cannon salute. A former President, as former Commander-in-Chief, is also entitled to burial and ceremony in the Arlington National Cemetery.⁶⁰ If the former President is to be buried outside of Washington, DC, however, honors will be rendered at the train station, terminal, or airport that serves as the point of departure for the remains. Traditionally, a flag is draped over the former President's casket. At the state funeral service, certain additional honors may be rendered, including musical honors and gun salutes.⁶¹ In addition, the U.S. Air Force may coordinate a flyover or the armed forces may stage a cannon salute.⁶²

Some Potential Policy Options for Congress

Congress has the authority to reduce, increase, or maintain the pension and benefits provided to former Presidents of the United States. This section considers the potential effects of maintaining the FPA, modifying the FPA in ways similar to H.R. 248 (the Presidential Allowance Modernization Act), and other policy options for consideration.

The Informal Public Role of a Former President

Currently, former Presidents are provided \$96,000 for personnel compensation, a \$201,700 pension, and as much as an additional \$990,000 in various benefits.⁶³ Former Presidents no longer

⁵⁸ For more information on the ceremony at the place of repose, see U.S. Headquarters of the Departments of the Army, the Navy, the Air Force, and the Treasury, "State, Official, and Special Military Funerals," pp. 12 and 14.

⁵⁹ State funerals require that the former President's remains lie in state in the Capitol Rotunda. In addition, Congress may adopt a resolution or otherwise authorize a deceased President to lie in state in the Capitol Rotunda for a state funeral ceremony, followed by public, closed-casket viewing.

⁶⁰ Arlington National Cemetery, "A Guide to Burial at Arlington National Cemetery," at http://www.arlingtoncemetery.org/funeral_information/guide.interment.html. Two former Presidents are buried in the National Cemetery: William Howard Taft and John F. Kennedy.

⁶¹ Musical honors include the playing of "Ruffles and Flourishes," in which drums play the ruffles and bugles play the flourishes. Presidents receive four flourishes, the highest honor. "Hail to the Chief" is then played. One day after the death of a former President—unless that day is a Sunday or holiday—an order is rendered that one gun be fired every half hour from reveille to retreat. If the day after the former President's death is a Sunday or holiday, the salute is scheduled for the following day. On the day of the former President's burial, a 21-minute gun salute begins at noon at all military installations. The guns fire at one-minute intervals. Also on the day of the former President's burial, all military installations traditionally fire a 50-gun salute—one round per state—after the American flag is lowered. For more information see U.S. Headquarters of the Departments of the Army, the Navy, the Air Force, and the Treasury, "State, Official, and Special Military Funerals," pp. 57-58; and U.S. Department of Defense, American Forces Press Service, "Military Tradition to Be Evident in Ford Funeral Events," December 28, 2006.

⁶² For example, following former President Gerald R. Ford's death on December 26, 2006, President George W. Bush announced by proclamation that U.S. flags on all federal facilities be flown at half-staff. Two days later, President Bush issued E.O. 13421, which proclaimed January 2, 2007, a day of respect and remembrance for the former President and ordered the closing of federal offices and agencies. A funeral took place in the Capitol Rotunda on December 30, 2006, where former President Ford lay in state, with subsequent services on January 2, 2007, at Washington National Cathedral. Funeral services for the former President were conducted on January 3, 2007, in Grand Rapids, MI, with interment at the Gerald R. Ford Presidential Library and Museum.

⁶³ In FY2013, George W. Bush was obligated \$874,000, in health benefits, travel costs, office space, telephone costs, postage, printing costs, other services, supplies and materials, and equipment. Information provided by GSA.

serve a formal role in the federal government, but arguably continue to perform certain informal public roles. Some have argued that Presidents should continue to be provided access to pension benefits because of these informal roles, such as responding to mail and interview requests.⁶⁴ Moreover, other public servants qualify for a pension—including executive, legislative, and judicial branch employees as well as Members of Congress.⁶⁵

Expectations, Limitations, and Opportunities of a Former President

The FPA was enacted so former Presidents would not be forced “to write and lecture to gain a livelihood in their final days.”⁶⁶ Yet every living former President has already published an autobiography or presidential memoir.⁶⁷ Pursuant to the FPA, there is only one occupation that would result in the temporary removal of FPA pension and benefits: “an appointive or elective office or position in or under the Federal Government or the government of the District of Columbia to which is attached a rate of pay other than a nominal rate.”⁶⁸ No living former President has publicly claimed to suffer financial difficulties as a result of continued public responsibilities or otherwise. To the contrary, the living former Presidents all earned money writing autobiographies and memoirs that focused on their presidential tenures. Some former Presidents also reportedly earn millions of dollars each year from paid speaking engagements.⁶⁹

Some argue that the expectations placed on former Presidents have changed, and so too should the pension and benefits they are provided. H.R. 248, for example, would cap a President’s pension benefit at \$200,000, and significantly limited the other benefits provided. Moreover, H.R.

⁶⁴ For example, in 1958, Representative Tom Murray provided the following remarks on the House floor:

Today the President of the United States is virtually the only officer of the Federal Government who is not covered by some kind of retirement program. He occupies the greatest office in the world. His duties are most trying and exacting. A former President is considered a dedicated statesman, available whenever desired for service to our country. The interest of the American people in the President does not cease when his term of office has ended, nor does his responsibility end when he retires. The public demands for speeches, conferences, and correspondence continue after his term of office ends.

Representative Tom Murray, “Retirement, Clerical Assistants, and Free Mailing Privileges for Former Presidents of the United States,” remarks in the House, *Congressional Record*, vol. 105, part 15 (August 21, 1958), p. 18941. Pursuant to federal law, federal employees and Members of Congress must complete five years of federal service to qualify for pension benefits. Presidents serve four-year terms, and may serve for two terms. Pursuant to the FPA, a President who serves one term (four years) qualifies for the pension and certain benefits (excluding health care) provided to a former President.

⁶⁵ For more information on the pension and benefits provided to federal employees or Members of Congress, see CRS Report 98-810, *Federal Employees’ Retirement System: Benefits and Financing*, by Katelin P. Isaacs and CRS Report RL30631, *Retirement Benefits for Members of Congress*, by Katelin P. Isaacs.

⁶⁶ Representative Joseph William Martin, Jr., “Retirement, Clerical Assistants, and Free Mailing Privileges for Former Presidents of the United States,” remarks in the House, *Congressional Record*, vol. 104, part 15 (August 21, 1958), p. 18942.

⁶⁷ See Jimmy Carter, *Keeping Faith: Memoirs of a President* (Fayetteville, AR: University of Arkansas Press, 1995); George H.W. Bush, *All the Best, George Bush: My Life in Letters and Other Writings* (New York: Scribner, 2000); Bill Clinton, *My Life* (New York: Vintage, 2005); and George W. Bush, *Decision Points* (New York: Broadway, 2011).

⁶⁸ 3 U.S.C. §102 note, “Former Presidents” (a).

⁶⁹ See, for example, Robert Yoon, “Clinton Surpasses \$75 Million in Speech Income After Lucrative 2010,” *CNN: Political Ticker*, July 11, 2001, at <http://politicalticker.blogs.cnn.com/2011/07/11/clinton-surpasses-75-million-in-speech-income-after-lucrative-2010/>; and Jennifer Epstein, “George W. Bush Made \$15M on Speaking Circuit,” *Politico*, May 21, 2011, at <http://www.politico.com/news/stories/0511/55372.html>.

248 would remove \$1 in federal benefits for every \$1 a former President earned in excess of \$400,000.

While the bill arguably would continue to allow current or future former Presidents from less affluent backgrounds to live comfortably after leaving office, some may argue that reducing the benefits provided to more affluent former Presidents could appear punitive or demonstrate that the federal service of a President from an affluent background was less worthy than the service of a President from less affluent means. Moreover, the bill may prompt privacy concerns for former Presidents. Details of a former President's earnings may not be made public, but the public would know—from a former President's qualification for or disqualification from the receipt of benefits—whether he earned more than \$400,000 per year.

Pensions of the Widows of Former Presidents

While H.R. 248 seeks to reduce costs associated with former Presidents, the bill includes language that would increase the pension provided to the widow of a former President from \$20,000 to \$100,000 per year. The widows of other federal employees and officials may be eligible to receive survivor benefits, and, in some cases, may receive a pension valued greater than the \$20,000 provided annually to that of the widow of a former President.⁷⁰ The widow of a former President must decline other available pensions to be eligible for the \$20,000. As noted above, Nancy Reagan, the only surviving widow of a former President, has declined the \$20,000. Congress may choose to maintain the \$20,000 pension benefit authority for the widows of former Presidents. On the other hand, Congress may determine that \$20,000 annually is not the appropriate amount for the pension of a widow of a former President. Congress has the authority to set the pension of the widow of a former President at any value or to eliminate it.

Placing Limits on Certain Benefits

Some Members of Congress have argued that the FPA is unclear or overly permissive.⁷¹ Given past congressional debates on the extent of financial assistance to former Presidents, Congress

⁷⁰ For more information on the survivor benefits provided to federal employees, see CRS Report RS21029, *Survivor Benefits for Families of Civilian Federal Employees and Retirees*, by Katelin P. Isaacs.

⁷¹ In the 96th Congress (1979-1980), two pieces of legislation related to presidential retirement benefits were introduced: a concurrent resolution (H.Con.Res. 149) requesting that former President Richard Nixon pay the federal government \$66,614.03 for non-security repairs made on his San Clemente estate paid for by the federal government, and a house bill (H.R. 7144) that would have prevented pensions to former Presidents from "exceeding 50 times the poverty level income for one urban family of four." Neither bill was reported from committee. In the 98th Congress (1983-1984), Senator Lawton Chiles introduced legislation that would have prohibited former Presidents from using their federal pension "for partisan political activities or income generating activities." The bill's report noted that the increases in the staff and office allowances for former Presidents had greatly exceeded Congress's "original expectations" for the FPA. The "original intent" of the FPA was to ensure former Presidents "dignified retired lives free from the need to 'commercialize' and demean their status as elder statesmen." See U.S. Congress, Senate Committee on Governmental Affairs, *Former Presidents Facilities and Services Reform Act of 1983*, report to accompany S. 563, 98th Cong., 2nd sess., (Washington, DC: GPO, 1983), p. 3. The bill was reported by the Senate Committee on Governmental Affairs, but no further Senate action was taken. Similar bills were introduced in the 97th (S. 1325), 98th (S. 563) and 99th (S. 1047) Congresses, but none of the bills were reported from committee. In 1988, Senator Chiles introduced another similar bill to limit presidential allowances (S. 1647). It would have limited former Presidents in how they could spend their pension, and would have required them to report annually to Congress on how their pension was used. Additionally, the bill would have limited Secret Service protection to five years from the day a President left office. The bill was not reported from committee. In addition, the Treasury, Postal Service, and General (continued...)

may choose to consider legislation to clarify current laws governing certain allowances provided for in the act—for example, by limiting office space allocations. Because existing laws are unclear on whether GSA can reject a former President’s choice in office size or location, rental payments in FY2012 ranged from \$109,000 per year for former President Carter’s office to \$444,000 for former President Clinton’s. Among the options that might be considered are placing a spending cap on office space for a former President, mandating that a former President’s office be located in owned or leased federal office buildings, placing a cap on the square footage of a former President’s office space, or leaving current provisions as they are.

(...continued)

Government Appropriations Act, 1994 (P.L. 103-123) contained a provision that amended the FPA by limiting office allowances for former Presidents to a five-year period, beginning in 1998 (legislation enacted in 1997 repealed this provision, and restored lifetime staff and office allowances to former Presidents). The Treasury, Postal Service, and General Government Appropriations Act, 1995 (P.L. 103-329), included a provision that prohibited FPA funds from being used “for partisan political purposes”). That language, however, applied only to appropriated funding for that year.

Appendix A. Legislative History of the Former Presidents Act

Prior to 1958, chief executives leaving office entered retirement without federal assistance. By the end of the 19th century, public sentiment reportedly dictated that it was not appropriate for former Presidents to engage actively in business affairs. Suitable post-presidency occupations included practicing law, obtaining a university professorship, or writing for a newspaper or magazine.⁷² Some former Presidents, like Rutherford B. Hayes, became successful entrepreneurs. Others, like Ulysses S. Grant, suffered financial losses and had personal possessions taken by creditors.

Andrew Carnegie's Offer

In 1912, discussions began in Congress about providing former Presidents and their spouses with annual pensions. That year, industrialist and philanthropist Andrew Carnegie reportedly offered to fund \$25,000 annual pensions for all future former Presidents and their widows until they were provided for by the federal government.⁷³ The pensions were to be funded by the Carnegie Foundation of New York, which was founded just a year earlier.⁷⁴ The *New York Times* reported that many Members of Congress deemed it inappropriate for a private corporation to provide pensions to former Presidents. Former President William Howard Taft publicly declined to become the first beneficiary of Carnegie's former President's pension fund when he left office in 1913.⁷⁵

At the time, some Members of Congress and the public believed that Carnegie's proposal was intended to bring attention to the financial difficulties that some former Presidents faced after leaving federal office.⁷⁶ On that count, Carnegie's gambit was a success. In December 1912, two bills were introduced in Congress to provide pensions for former Presidents and their widows. The proposed House legislation (H.R. 26464) would have provided a \$2,000 per month pension for former Presidents, a \$1,000 per month pension for widows, and a \$200 per month pension for minor children under age 21, if both parents were deceased.⁷⁷ The bill was referred to the House Committee on Pensions and was not reported. Legislation introduced in the Senate (S. 7519) would have provided a \$10,000 annual retirement pension for the President as Commander-in-Chief of the Army. It would also have provided an annual pension of \$5,000 for the unmarried

⁷² Marie B. Hecht, *Beyond the Presidency* (New York: Macmillan Publishing Co, Inc., 1976), p. 214. According to Hecht, the practice of law was meant to be "limited to important cases and restricted court appearances." In 1912, the *New York Times* reported that former President Rutherford B. Hayes saved money from his presidential salary and returned to his home state of Ohio where he successfully raised chickens. Ulysses S. Grant, however, retired to New York City and lost his money in a brokerage firm he ran with his son. Some of Grant's possessions were confiscated because of his financial turmoil. See "Carnegie Pension to Ex-presidents; Bars Roosevelt," *New York Times*, November 22, 1912, pp. 1, 4.

⁷³ "Carnegie Pension to Ex-Presidents; Bars Roosevelt," *New York Times*, November 22, 1912, p. 1.

⁷⁴ *Ibid.*

⁷⁵ "Taft Would Refuse a Carnegie Pension," *New York Times*, November 23, 1912, p. 1. As former President, Mr. Taft taught law courses at Yale University, and later served as Chief Justice of the United States Supreme Court.

⁷⁶ "Carnegie Pension to Ex-Presidents; Bars Roosevelt," *New York Times*, November 22, 1912, pp. 1, 4.

⁷⁷ "President's Pension Bill In," *New York Times*, December 3, 1912, p. 3; and U.S. Congress, House, *Journal of the House of Representatives of the United States*, 62nd Cong., 3rd sess. (Washington, DC: GPO, 1913), p. 6.

widows of former Presidents.⁷⁸ The bill was referred to the Senate Committee on Pensions, but it was not reported.

Truman's Finances

The idea to provide pensions to former Presidents was largely forgotten until President Harry S. Truman left office in 1953. In view of former President Truman's financial limitations in hiring an office staff to handle his mail and requests for speeches once he left the White House, the Senate considered legislation in 1955 to provide retirement benefits to former Presidents. The legislation aimed "to maintain the dignity of that great office" and to prevent an ex-President from engaging "in business or [an] occupation which would demean the office he has held or capitalize upon it in any way deemed improper."⁷⁹ The proposal passed the Senate, but was never acted on by the House Committee on Post Office and Civil Service.

President Truman's financial difficulties were disclosed in a 1957 letter to House Speaker Sam Rayburn that stated if such legislation were not enacted, former President Truman would be forced to "go ahead with some contracts to keep ahead of the hounds."⁸⁰ Having rejected several business proposals that were offered to him when he left the presidency in 1953, former President Truman acknowledged his income was largely based on the sale of his father's farm and the proceeds from publication of his memoirs. In 1958, Mr. Truman became the first former President to grant a televised interview for "a substantial fee" when he appeared in 1958 on Edward R. Murrow's "See it Now."⁸¹

On January 14, 1957, Senator A.S. Mike Monroney introduced S. 607 (85th Congress) to provide an annual pension of \$25,000, clerical assistants, and free mailing privileges for former Presidents.⁸² A companion bill (H.R. 4401; 85th Congress) was introduced by Representative John McCormack, majority leader of the House, on February 5, 1957.⁸³ Both bills were strongly supported by Senator Lyndon B. Johnson, the Democratic leader in the Senate.⁸⁴

Passing the Former Presidents Act

Congressional debate in favor of the proposed pension legislation emphasized that the expenditures necessary to implement a \$25,000 annual pension and office expenses for former Presidents were modest, "in consideration of the assurance it provides that former Presidents ...

⁷⁸ "For \$10,000 Presidential Pension," *New York Times*, December 4, 1912, p. 5; and U.S. Congress, Senate, *Journal of the Senate of the United States of America*, 62nd Cong., 3rd sess. (Washington, DC: GPO, 1912), p. 12.

⁷⁹ U.S. Congress, Senate Committee on the Post Office and Civil Service, *Allowances for Former Presidents and Their Widows*, report to accompany S. 1516, 84th Cong., 1st sess., April 20, 1955, S.Rept. 205 (Washington, DC: GPO, 1955), pp. 1-2. For similar remarks, see Senator John O. Pastore, "Retirement, Clerical Assistance, and Free Mailing Privileges for Former Presidents of the United States," remarks in the Senate, *Congressional Record*, vol. 101, part 5 (May 5, 1955), p. 5731.

⁸⁰ Marie B. Hecht, *Beyond the Presidency*, p. 187.

⁸¹ John W. Chambers, "Presidents Emeritus," *American Heritage*, vol. 30, June-July 1979, at <http://www.americanheritage.com/content/presidents-emeritus?page=5>. According to Chambers, the public was largely unaware that Truman received payment to appear on the program.

⁸² "Bills and Joint Resolutions Introduced," *Congressional Record*, vol. 103, part 1 (January 14, 1957), p. 480.

⁸³ "Bills and Joint Resolutions Introduced," *Congressional Record*, vol. 103, part 2 (February 15, 1957), p. 1573.

⁸⁴ Marie B. Hecht, *Beyond the Presidency*, pp. 187-188.

will not want either for a matter of subsistence or for the necessary clerical employees to answer the letters of the public.”⁸⁵ The House Committee on Post Office and Civil Service reported the bill, saying it would “avoid the possibility of indignities and of deterioration in public and world regard for the office of the President of the United States.”⁸⁶ The amount of the proposed pension for former Presidents was based on comparable pensions accorded five-star generals.⁸⁷ Majority Leader John McCormack stated that the proposed retirement allowances provided recognition and gratitude for a former President’s service to his country, which did not end with his term of office. He and others urged favorable consideration of S. 607 to authorize retirement benefits for an outgoing President. Congressman Chester “Chet” Holifield advocated for the bill by stressing the “burden” of duties placed on an ex-President who can receive “100 to 400 letters a day” and “300 to 400 invitations a month to speak.” Holifield added that passing the bill was “something that we, the greatest Republic in the world, can do to show that we have respect for the office of President and that we recognize the duties and responsibilities that he has to carry on after he leaves that office.”⁸⁸

S. 607, as introduced, provided that the compensation for an administrative assistant, secretary, and other clerical assistants for each former President should not exceed the aggregate amount authorized for the staff of the Senators from the least populous state, which at the time was \$100,000.⁸⁹ During House debate on S. 607, however, it was argued that the staffing provision of the proposed legislation could involve salaries totaling as much as \$120,000 for each former President’s office, depending on the individual salary paid to each staff person. House and Senate conferees believed that even \$100,000 was excessive, and imposed a \$50,000 limitation on the total compensation authorized for a former President’s office staff.⁹⁰ The bill also originally authorized the GSA administrator to furnish suitable office space for each former President in a federal building “at such place within the United States as the former President shall specify.” The conference committee deleted the reference to “federal building,” allowing GSA to furnish suitable office space for a former President in non-federal office space.⁹¹

Despite strong support by the leadership of both the House and the Senate, opposition to the concept of providing benefits to former Presidents persisted. In an effort to bring their dissenting views “to the attention of the Members of the House of Representatives and of the American public,” seven members of the House Committee on Post Office and Civil Service prepared a

⁸⁵ U.S. Congress, House Committee on Post Office and Civil Service, *Retirement, Staff Assistants, and Mailing Privileges for Former Presidents and Annuities for Widows of Former Presidents*, report to accompany S. 607, 85th Cong., 2nd sess., H.Rept. 2200 (Washington, DC: GPO, 1958), p. 4. See also Senate Hearing Before the Committees on Appropriations and Governmental Affairs, *Cost of Former President to U.S. Taxpayers, Fiscal Year 1980*, 96th Cong., 1st sess., (Washington, DC: GPO, 1980), p. 236.

⁸⁶ U.S. Congress, House Committee on Post Office and Civil Service, *Former Presidents—Retirement, Clerical Assistants, and Free Mailing Privileges*, report to accompany S. 607, 85th Cong., 2nd sess., H.Rept. 2200. Also available in the U.S. Congress, Senate Hearing Before the Committees on Appropriations and Governmental Affairs, *Cost of Former President to U.S. Taxpayers, Fiscal Year 1980*, 96th Cong., 1st sess., (Washington, DC: GPO, 1980), p. 235.

⁸⁷ “Retirement for Former Presidents,” remarks in the House, *Congressional Record*, vol. 104, part 12 (July 30, 1958), p. 15624. See also Senate Hearing Before the Committees on Appropriations and Governmental Affairs, *Cost of Former Presidents to U.S. Taxpayers, Fiscal Year 1980*, 96th Cong., 1st sess., (Washington, DC: GPO, 1980), p. 247.

⁸⁸ “Retirement for Former Presidents,” remarks in the House, *Congressional Record*, vol. 104, part 12 (July 30, 1958), p. 15632, and in *Cost of Former Presidents to U.S. Taxpayers*, p. 255.

⁸⁹ “Retirement, Clerical Assistants, and Free Mailing Privileges for Former Presidents,” House debate, *Congressional Record*, vol. 104, part 15 (August 21, 1958), pp. 18940-18941.

⁹⁰ *Ibid.*, p. 18941.

⁹¹ *Ibid.*

formal report on why they opposed authorizing presidential retirement benefits.⁹² They argued that no adequate need or justification to provide such benefits existed, and that enactment of S. 607 would create a “separate entity” for former Presidents, with “an aura of official standing” and a “wholly undefined relationship to the constitutional functions of the [f]ederal [g]overnment.”⁹³

Equally problematic for the seven dissenting Members was the “unprecedented vagueness” of the proposed legislation’s provisions for staff and office allowances, which created “wide and dangerous loopholes.”⁹⁴ The Members were also concerned about the provision to provide each former President with suitable furnishings in an office space that could be located anywhere within the United States. Such a broad provision, the dissenting Members argued, took into account only the proposed costs for providing allowances to the two surviving former Presidents—Herbert Hoover and Truman—and overlooked potential future costs that could be incurred as subsequent Presidents began receiving pension benefits after leaving office.⁹⁵

S. 607, as amended, was approved by the Senate on August 16, 1958; passed by the House on August 21, 1958; and signed into law by President Dwight D. Eisenhower on August 25, 1958.⁹⁶ As enacted, the Former Presidents Act (FPA) provided each former President an annual taxable allowance of \$25,000, payable monthly by the Secretary of the Treasury. The GSA administrator was authorized by the FPA to provide and fund an office staff and suitable office space, “appropriately furnished and equipped,” at a location within the United States designated by a former President. The former President’s staff would not be considered federal employees, but would be entitled to health care and benefits of federal employees. The FPA also authorized free mailing privileges for former Presidents. Pursuant to the act, the widow of a former President also was provided an annual pension of \$10,000, if she waived the right to any annuity or pension authorized under any other legislation.⁹⁷

⁹² U.S. Congress, House Committee on Post Office and Civil Service, *Retirement, Staff Assistants, and Mailing Privileges for Former Presidents and Annuities for Widows of Former Presidents*, report to accompany S. 607, 85th Cong., 2nd sess., H.Rept. 2200, Part 2 (Washington, DC: GPO, 1958), p. 1.

⁹³ *Ibid.*, pp. 1-2.

⁹⁴ *Ibid.*, p. 4.

⁹⁵ *Ibid.*, pp. 2-3.

⁹⁶ 72 Stat. 838.

⁹⁷ In 1971, the FPA was amended (84 Stat. 1963) to provide the widow of a former President a \$20,000 taxable annual pension, to be paid monthly by the Secretary of the Treasury. The widow’s pension begins on the day after the former President’s death, and would end with death or remarriage before reaching 60 years of age. The FPA prohibits pension benefits to a former President’s widow while he or she holds an appointive or elective office or position in the federal government or District of Columbia and receives a rate of pay other than a “nominal rate.” To be eligible for the FPA pension, a former President’s widow must waive the right to any annuity or pension available pursuant to other legislation. Nancy Reagan, Barbara Bush, and Laura Bush, according to GSA, did not waive their rights to other statutorily available annuities or pensions, and therefore do not receive the annual pension.

Appendix B. Post-Presidential Lifespans

Table B-1 shows the post-presidential retirement periods for the 30 Presidents who survived the presidency and who subsequently died.⁹⁸ Former President Jimmy Carter is the former President with the longest post-presidential lifespan (nearly 33 years). The shortest presidential retirement period was James K. Polk's 103 days. On average, former Presidents who have subsequently died have lived about 13 years (4,720 days) after leaving office.

Table B-1. Retirement Period of Former Presidents After Leaving Office

President	Date Left Office	Date of Death	Retirement Period	
			Days	Years
George Washington	March 4, 1797	December 14, 1799	1,015	2.78
John Adams	March 4, 1801	July 4, 1826	9,253	25.33
Thomas Jefferson	March 4, 1809	July 4, 1826	6,331	17.33
James Madison	March 4, 1817	June 28, 1836	7,056	19.32
James Monroe	March 4, 1825	July 4, 1831	2,313	6.33
John Quincy Adams	March 4, 1829	February 23, 1848	6,930	18.97
Andrew Jackson	March 4, 1837	June 8, 1845	3,018	8.26
Martin Van Buren	March 4, 1841	July 24, 1862	7,812	21.39
John Tyler	March 4, 1845	January 18, 1862	6,164	16.89
James K. Polk	March 4, 1849	June 15, 1849	103	0.28
Millard Fillmore	March 4, 1853	March 8, 1874	7,643	20.94
Franklin Pierce	March 4, 1857	October 8, 1869	4,601	12.60
James Buchanan	March 4, 1861	June 1, 1868	2,646	7.24
Andrew Johnson	March 4, 1869	July 31, 1875	2,340	6.41
Ulysses S. Grant	March 4, 1877	July 23, 1885	3,063	8.39
Rutherford B. Hayes	March 4, 1881	January 17, 1893	4,337	11.87
Chester A. Arthur	March 4, 1885	November 18, 1886	624	1.71
Grover Cleveland ^a	March 4, 1889	June 24, 1908	—	—
Benjamin Harrison	March 4, 1893	March 13, 1901	2,930	8.02
Grover Cleveland	March 4, 1897	June 24, 1908	4,129	11.30 ^b
Theodore Roosevelt	March 4, 1909	January 6, 1919	3,595	9.84
William Howard Taft	March 4, 1913	March 8, 1930	6,213	17.01
Woodrow Wilson	March 4, 1921	February 3, 1924	1,066	2.92

⁹⁸ Grover Cleveland served two non-consecutive terms, and is, therefore, included twice in the table. Eight Presidents died while in office—William Henry Harrison, Zachary Taylor, Abraham Lincoln, James A. Garfield, William McKinley, Warren G. Harding, Franklin Delano Roosevelt, and John F. Kennedy—and are, therefore, not included in this table.

President	Date Left Office	Date of Death	Retirement Period	
			Days	Years
Calvin Coolidge	March 4, 1929	January 5, 1933	1,403	3.84
Herbert Hoover	March 4, 1933	October 20, 1964	11,553	31.63
Harry S. Truman	January 20, 1953	December 26, 1972	7,280	19.93
Dwight D. Eisenhower	January 20, 1961	March 28, 1969	2,989	8.18
Lyndon B. Johnson	January 20, 1969	January 22, 1973	1,463	4.01
Richard Nixon	August 9, 1974	April 22, 1994	7,196	19.70
Gerald Ford	January 20, 1977	December 26, 2006	10,932	29.93
Jimmy Carter	January 20, 1981	—		
Ronald Reagan	January 20, 1989	June 4, 2004	5,614	15.37
George H.W. Bush	January 20, 1993	—		
Bill Clinton	January 20, 2001	—		
George W. Bush	January 20, 2009	—		
Average retirement period after leaving office for deceased presidents:			4,720.4	12.924

Source: Dates are available from The White House, “Presidents of the United States,” at <http://www.whitehouse.gov/history/presidents/>. For former Presidents who died prior to 1900, the length of life after leaving office was calculated using Duke University’s Date Calculator page, which is available at <http://cgi.cs.duke.edu/~des/datecalc/datecalc.cgi>. For former Presidents whose deaths occurred after 1900, CRS used Excel to calculate length of life after leaving office. Excel cannot calculate the number of days between dates prior to January 1, 1900. According to Excel’s operating documents, “Excel stores dates as sequential serial numbers so that they can be used in calculations. By default, January 1, 1900 is serial number 1, and January 1, 2008 is serial number 39448 because it is 39,448 days after January 1, 1900.” Years in the post-presidency are calculated by dividing the days by 365. Leap years, therefore, are not included in this calculation.

- a. Grover Cleveland was elected to the presidency two different times, not in succession. He lived 11 years, 112 days after the end of his second term.
- b. This figure excludes the four years between President Cleveland’s first and second terms.

Author Contact Information

Wendy Ginsberg
 Analyst in American National Government
 wginsberg@crs.loc.gov, 7-3933

Acknowledgments

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Former Presidents Act of August 25, 1958, as amended (3 U.S.C. 102 note)

This Act authorizes the following:

1. For each former President a pension that is equal to the annual rate of basic pay for the head of an executive department. This annual rate is currently \$175,700. The pension begins immediately upon leaving office at noon on January 20. The amount of the annual pension is included in an appropriation for "Allowances and Office Staff for Former Presidents".

All other provisions of the Act pertaining to former Presidents become effective six months after the expiration of the former President's term of office, i.e., July 21.

2. Effective six months after the expiration of the former President's term of office, the Administrator of General Services provides an office staff for each former President. The maximum annual rate of compensation for any member of the staff is the lesser of the pay provided for Level II of the Executive Schedule, now \$158,100 or the applicable total annual limitation on compensation for the office staff. Total basic compensation for the office staff is \$150,000 a year for the first thirty-month period during which a former President is entitled to assistance under this Act. Thereafter, the limitation is \$96,000 per annum.

3. Effective six months after the expiration of the former President's term of office, the Administrator of General Services provides for each former President, office space, furnishings, and equipment, at such place in the United States as the former President designates. The Comptroller General has also ruled that "appropriately furnished and equipped" includes, besides the obvious items such as desks, chairs, office equipment, etc., necessary office supplies such as stationery, pens, carbon paper, paper clips, etc., and other services such as telephone service (both local and long distance), and telegraph and cablegram services (CG Decision B-114073 of March 8, 1961).

4. For each widow of a former President, a pension (currently \$20,000 per year) payable monthly by the Secretary of the Treasury, provided the widow waives the right to any annuity or pension under any other Act of Congress.

The Supplemental Appropriations Act, 1969, Public Law 90-608, approved October 21, 1968, provided that funds appropriated under the heading "Allowances and Office Staff for Former Presidents" shall be available thereafter for travel and related expenses of former Presidents and not to exceed two members of their staffs."

Title 39 U.S.C. 3214 authorizes a former President and the surviving spouse of a former President to send nonpolitical mail within the United States and its territories and possessions as franked mail. Since this provision of law is not a part of the Former Presidents Act, it becomes effective immediately upon expiration of the term of office.

For the first six months after the expiration of the term of office, therefore, a former President may use penalty mail under the authority of the Transition Act, and franked mail under the authority of Title 39. Funds available under the Transition Act may be used to reimburse the Postal Service for both types of mailings provided they are used for the purpose of winding up the affairs of office. Beginning six months after the expiration of the term of office, funds available under the Former Presidents Act may be used to reimburse the Postal Service for franked mail.

After a former President has selected suitable office space for occupancy, a space rental cost is included in the budget request for "Allowances and Office Staff for Former Presidents" pursuant to Public Law 92-313. This Act requires agencies to reimburse the General Services Administration (GSA) at rates approximating commercial rates for such space and services unless GSA waives such charges as infeasible or impractical.

The following amendment to the Former Presidents Act was enacted by P.L. 103-123, October 28, 1993 and repealed by P.L. 105-61, October 10, 1997. The Former Presidents Act was amended to limit the term in which former Presidents would receive office staff, office space, and mailing privileges to 5 years after the effective date of P.L. 103-123 for existing former Presidents. All former Presidents after the enactment of P.L. 103-123 were to receive office staff, office space and mailing privileges for 4 years and 6 months, commencing at the end of the Transition period.

Secret Service Protection, U.S. Secret Service, Treasury Department:

Secret Service Protection 18 U.S.C. 3056: "Subject to the direction of the Secretary of the Treasury, the United States Secret Service, Treasury Department, is authorized to protect the person of the President of the United States, the members of the immediate family, the President-elect, the Vice President or other officer next in the order of succession to the Office of President, and the Vice President-elect; protect the person of a former President and his wife during his lifetime, the person of the widow of a former President until her death or remarriage, and minor children of a former President until they reach sixteen years of age, unless such protection is declined;"

Public Law 103-329 limits protection provided by the U.S. Secret Service to 10 years from the date a former President leaves office, provided the former President did not serve as President prior to January 1, 1997. Public Law 103-329 also authorizes appropriations to the Administrator of General Services for security and travel related expenses of each former President (\$1 million per fiscal year) and the spouse of each former President (\$500,000) per fiscal year). However, these funds and services are only available if:

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Provide reasonable office space in a Presidential archival depository for the personal use of a former President.

03/04/03

Former Presidents Act of August 25, 1958, as amended (3 U.S.C. 102 note)

This Act authorizes the following:

1. For each former President a pension that is equal to the annual rate of basic pay for the head of an executive department. This annual rate is currently \$175,700. The pension begins immediately upon leaving office at noon on January 20. The amount of the annual pension is included in an appropriation for "Allowances and Office Staff for Former Presidents".

All other provisions of the Act pertaining to former Presidents become effective six months after the expiration of the former President's term of office, i.e., July 21.

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4

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Provide reasonable office space in a Presidential archival depository for the personal use of a former President.

03/04/03

55 Fee LLC

INVOICE

55 Fee LLC
CRG MGMT A/A/F 55 Fee LLC
Box 510922
Philadelphia, PA 19175

DATE: July 2, 2012
INVOICE # 14105

Bill To:
GSA - Office of W J Clinton
Room 16-100
26 Federal Plaza
New York, NY 10278
Lease # GS -02B -23137

DESCRIPTION	AMOUNT
Freight # 14105	975.00
TOTAL	\$ 975.00

Make all checks payable to : 55 Fee LLC
Send to : P.O. Box 510922 , Philadelphia, PA 19175

THANK YOU FOR YOUR BUSINESS!

CRG MANAGEMENT LLC.

55 WEST 125TH STREET

INVOICE / WORKORDER # 14105

JOB TYPE FREIGHT ELEVATOR
ASSIGN TO
PRIORITY 2

TENANT OFFICE OF W J CLINTON
ORDER BY HELEN ROBINSON
PHONE (212)348-8882

ITEM ID
ITEM NAME

ORDER ENTRY DATE 08/22/12 TIME 9:22 AM
TARGET DATE
WORK START DATE 08/28/12 TIME 5:00 PM
COMPLETE DATE 08/28/12 TIME 10:00 PM

PROPERTY ID 55 WEST
FLOOR 14

DESCRIPTION

FREIGHT ELEVATOR SERVICE AND OT ELEVATOR OPERATOR SERVICE ON JUNE 28TH 2012 FROM 5:00PM TO 10:00PM.

ACTION TAKEN:

COMPLETION DATE 08/28/12 TIME 10:00 PM TECHNICIAN

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
Freight Elevator	8/28/2012	5	\$115.00	\$575.00
OT Elevator Operator	8/28/2012	5	\$80.00	\$400.00

Subtotal **\$975.00**

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
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Subtotal

Total Order Cost estimate actual **\$975.00**

APPROVED BY:

(b) (6)

PLEASE SEND PAYMENTS TO : 215 FEE LLC - C/O CRG MANAGEMENT LLC , ATTN: ACCOUNTING DEPT.
OR
55 FEE LLC, C/O CRG MANAGEMENT LLC, ATTN: ACCOUNTING DEPT.



**FY 2009 Presidential Transition
Guidance (Incoming)**

Financial Services and Procedures

Prepared by

Office of the Chief Financial Officer

September 16, 2008

Chief Financial Officer's Note

The Office of the Chief Financial Officer (OCFO) has provided guidance for Financial Services and Procedures for the FY2009 Presidential Transition Incoming – referred to as the Office of the President-elect (OPE).

The purpose of this document is to communicate and uniformly conduct the financial procedural actions of the GSA Transition Team for the Office of the President-elect. The Vice-President-elect is considered a member of the OPE. These instructions are meant to structure activities for the President-elect, Vice President-elect, as well as government and non-government employees on the Transition Team.

This guidance on financial services and procedures include the following Appendices:

- Appendix I GSA Order for Presidential Transition, signed August 8, 2007**
- Appendix II Roles and Responsibilities**
- Appendix III Incoming Transition Team Checklist**
- Appendix IV Timetable**
- Appendix V Historical Budget by Object Class**
- Appendix VI Obligation History**
- Appendix VII Sample MOU President-elect**

I encourage you to work closely with and through the GSA Incoming Presidential Transition Team, Tim Horne (Incoming Lead) 303-941-6825 and Sharon Pugh (Incoming Financial Lead) 816-926-5203.

Sincerely,

**Kathleen Turco
Chief Financial Officer
General Services Administration**

**FY 2009 President-Elect Transition Guidebook
(Incoming Transition)**

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Introduction

1. **Purpose.** The purpose of this document is to provide guidance and information to Members of the President-elect's transition staff, members of the Presidential Transition Support Team (PTST), and GSA employees responsible for providing support to the Office of the President-elect during the transition period which exists from the day after the election, November 5th, 2008, through 30 days after Inauguration Day, January 20th, 2009.
2. **Presidential Transition Act.** The Presidential Transition Act of 1963, P.L. 88-277, (3 U.S.C. §102 note), as amended, authorized the appropriation of up to \$5,300,000 to the Administrator of General Services Administration for:
 - a. Suitable office space, appropriately equipped with furniture, furnishings, office machines and equipment, and office supplies;
 - b. Compensation for members of the Transition office staffs;
 - c. Payment of expenses for procurement of experts or consultants and communication services;
 - d. Travel and subsistence allowances, including rental of Government or hired motor vehicles;
 - e. Payment of necessary expenses such as those for printing and postage;
 - f. Payment of expenses for the development and delivery of orientation activities;
 - g. Development of a Transition Directory.
3. **Designation of Authorized Representative.** The President-elect designates to Administrator of General Services an assistant authorized to make on their behalf such designation or findings of necessity as may be required in connection with the services and facilities to be provided under the Transition Act. Since the Act only authorizes the Administrator to provide services and facilities upon request, GSA has no authority to initiate support activities unless they have been requested by the President-elect or their duly designated representatives.
4. **Availability of Funds.** Funds are available for expenses of the President-elect from the day after Election Day until 30 days after Inauguration Day, November 5, 2008 – February 19, 2009.

The exception for obligations and expenses outside of these dates is for the development and delivery of orientation activities for key prospective presidential appointments and to consult with the Archivist of the United States to develop a Transition Directory.

CHAPTER 1. EMPLOYMENT

- 1. Scope.** The Administrator of General Services Administration is authorized by the Presidential Transition Act of 1963, as amended, to provide payment of compensation to members of the office staffs designated by the President-elect or the Vice President-elect. Members of office staffs receiving compensation under this Act, other than those detailed from Agencies, are not held or considered to be employees of the Federal Government.
- 2. Salary.** Salaries should be fixed at rates that coincide with the general schedule and in accordance with 5 USC 5376, cannot exceed the rate of pay provided for Executive Level IV (currently \$149,000 per annum).
- 3. Staff Appointments.** To appoint an individual to the Office of the President-elect (OPE) staff, an original and one copy of Standard Form 52, Request for Personnel Action and the appropriate tax form (reference paragraph 5 below), and the Direct Deposit/EFT Enrollment and Change Form should be submitted to the Presidential Transition Support Team, (PTST) human capital, point of contact (POC). The Form 52 must be approved by an individual authorized to represent the OPE in the approval of personnel actions. In cases where the approving official is someone other than the assistant authorized to represent the OPE, the authorized representative shall notify GSA of such designation by submission of a memorandum or letter to approve employment appointments.

Processing Appointment Documents. The original SF 52 (Request for Personnel Action) plus one copy is forwarded to the PTST Office of the Chief Human Capital Officer. The PTST POC will enter the information to GSA's CHRIS (Comprehensive Human Resources Integrated System) and forward the copy to the GSA National Payroll Branch at 1500 E, Bannister Road RM 1118 (BCEC), Kansas City, MO 64131 to identify benefit eligibility. The duplicate copy is to be maintained by the approval designee.

Certification of Employment. The CHRIS system will produce a Standard Form 50 (Notification of Personnel Action) which will be issued to the employee, to formally certify their employment.

- 4. Benefits.** Individuals appointed to a position on the Transition Office staff of a former President or a former Vice President under section 4 of the Presidential Transition Act of 1963, as amended, including those appointed from current federal positions, are not considered Federal employees and do not earn annual or sick leave. An individual so appointed who immediately before the date of such appointment was a Federal employee is covered under a, b, c, d and e below; while, an individual who was not a Federal employee immediately before the date of appointment to the Transition office staff is only covered under a, and b as follows:

- a. Federal Insurance Contribution Act (FICA) – deduction for FICA is a percentage of gross salary or the new base established for FICA deductions. This is matched by the employer's contribution of the same percentage which is a charge to Transition Act appropriation.
- b. Federal Employees' Compensation Act (Worker's Compensation) – Each employee is entitled to the benefits of the Federal Employees' Compensation Act. No deductions are made from the employee's salary for this purpose. No charge will be made to Transition Act funds due to the fact that by the time these charges are received from the Department of Labor the appropriation would no longer be available for obligation.
- c. Federal retirement – Which is a charge to the Transition Act appropriation.
- d. Life insurance – Which is a charge to the Transition Act appropriation.
- e. Health benefits – Which is a charge to the Transition Act appropriation.

5. Federal and Local Taxes. Each member of the OPE compensated at an Amount greater than \$1.00, and each expert and consultant of the OPE must complete the applicable federal and local tax forms. All signed tax forms should be given to the PTST Point of Contact who will forward to the GSA National Payroll Branch, 1500 E. Bannister Rd. Rm 1118 (BCEC), Kansas City, MO 64131. The applicable forms are:

- a. All employees – Form W-4 (Federal Tax);
- b. Maryland Residents – Form MW-507 (Maryland tax);
- c. Virginia Residents – Form VA-4 (Virginia tax);
- d. District of Columbia Residents – Form D-4 (District of Columbia tax); if residing in the District of Columbia.
- e. Residents of other States working in the District of Columbia – Form D-4-A (Non-residence in D.C.); if not a resident of the District of Columbia and not having Maryland or Virginia tax withheld.
- f. Form from another State or locality, as appropriate, if the employee is not working in the Washington metropolitan area.
- g. A Wage and Tax Statement (W-2) will be prepared for calendar years 2008 and 2009. Since the forms will be mailed, it is important that the Payroll Branch be notified in writing of any change in address that occurs after the Employees are separated.

6. Experts and Consultants. The employment of experts and consultants for the transition is authorized. The rate of pay, based on the level of difficulty and importance of the assignment for which the individual is hired, is determined by the OPE but the daily rate of pay cannot exceed the amount allowed by law. Experts

and consultants appointed under 5 U.S.C. 3109 may not be paid more than the daily rate for GS-15, Step 10, excluding locality pay, unless a higher rate is specifically authorized by statute. Experts and consultants may not be employed by use of personal service contracts. This limitation is applied only to individuals and is not applicable to contracts with other than individuals.

- 7. Detail of Federal Employees.** Any employee of any agency or branch of the Federal Government may be detailed but only on a reimbursable basis with the consent of the head of the agency. The detailed employee will continue to receive compensation at his/her regular employment pay rate and will retain all rights and privileges of such employment without interruption. To detail an employee a letter must be submitted to the head of the employing agency by the OPE. The request should state that the detail is on a reimbursable basis, the salary, and the period of time for the detail. (See sample letter on page **PT-12**.)

SAMPLE LETTER --- REQUEST FOR DETAIL OF AN EMPLOYEE

Dear (Agency Head)

Pursuant to the provisions of Public Law 88-277, the Presidential Transition Act of 1963, I hereby request that _____ (Legal Name) _____ be officially detailed to the Office of the President-elect _____ (Name) _____. The detailee will serve at their current grade and salary (GS ___ / ___, \$ _____) for the period of _____ to _____.

Sincerely,

Office of the President-elect _____ (Name) _____
Transition Office

Concur: _____ Date: _____
(Title and Agency)

cc: General Services Administration
Office of Finance – BCEB
1500 E. Bannister Road Room 1012
Washington, DC 20405

Please concur on the line above and return the original to this office. Also, attach the Standard Reimbursable Agreement – Financial Addendum (see attachment page **PT-13**) to this letter and send to this office to receive reimbursement. This will allow your agency to IPAC GSA for the billings associated with the detail. Please complete the form in its entirety.

**General Services Administration
 Presidential Transition Team
 Office of the Chief Financial Officer
 Reimbursable Agreement – Financial Addendum**

Interagency Agreement for Detailed Employees:

Financial Addendum					
1. GSA PTT Point of Contact: Tim Horne GSA Presidential Transition Team 1800 F St NW Washington, DC 20405 Phone: 202-501-2717 Email: angela.smith@gsa.gov	2. Detailee Agency Point of Contact Name: Organization: Address: Phone: Email:				
3. GSA Financial/Billing POC <u>Financial Management Services</u> Kim Frey GSA Operations & Disbursement Branch 1500 E Bannister Road, Room 1012 Kansas City, MO 64131 Phone: 816-823-4284 Email: kim.frey@gsa.gov <u>Payroll Services</u> Michael Melloy GSA National Payroll Branch 1500 E Bannister Road, Room 1118 Kansas City, MO 64131 Phone: 816-926-5037 E-mail: michael.melloy@gsa.gov	4. Detailee Financial/Billing POC Name: Organization: Address: Phone: Email:				
5. GSA Billing Information Agency Location Code: 47000016 Treasury Account Symbol: 47X4540.1 BETC Code: COLL BPN Number: 964253686	6. Detailee Billing Information Agency Location Code: Treasury Account Symbol: BETC Code: BPN Number:				
7. Detailee Agency Certifying Official <table style="width: 100%; border: none;"> <tr> <td style="border: none;">Name: _____</td> <td style="border: none;">Date _____</td> </tr> <tr> <td colspan="2" style="border: none;">Title: _____</td> </tr> </table>		Name: _____	Date _____	Title: _____	
Name: _____	Date _____				
Title: _____					
<p>By signing the funding document GSA has verified that the funds are legally available for the purpose of the activities/services to be performed by the Detailee in support of the Presidential Transition Teams. GSA has been advised of all unique funding requirements, including statutory or regulatory requirements applicable to the funding. Each agency will ensure that this Addendum is signed by an official who is authorized to certify funds. If there is a decrease in funds, GSA will ensure the proper deobligation of this amount from their general ledgers.</p>					
8. Purchase Order Number:	9. Type of Funding (One Year, Multi-year, No Year): Annual				
10: Dollars Obligated:	11: Date of Expiration of Funding Source: February 19, 2009				
12. . Identify any unique funding requirements, including statutory or regulatory requirements, applicable to these funds: Limited time available for obligation					

CHAPTER 2. ADMINISTRATIVE SERVICES

- 1. Scope.** The General Services Administration will provide administrative services for the Office of the President-elect as required in connection with the services and the facilities to be provided under the Transition Act. The following are the primary services available. The services below are all charged to the Presidential Transition appropriation.
- 2. Supplies, Services and Equipment.** The GSA Form 49 (Requisition/Procurement Request for Equipment, Supplies or Services) is the Document used to request supplies and services provided by GSA. GSA will establish and supply activity address codes for the OPE to maintain control and accountability. The Activity Code must be on the form.

Standard office supplies will be available from the GSA Transition Support Team on-site supply store and will be charged to the Transition Act Funds. The catalogue is available on-line at www.gsaglobalsupply.gsa.gov.

- 3. Office Space.** GSA has secured 100,000 square feet of usable space and 150 parking spaces at Liberty Square, 450 5th Street, NW, Washington, D.C. 20001. The cost of office space is chargeable to the Presidential Transition appropriation unless exempted by the Administrator of the General Services in accordance with 40 U.S.C. 586(b)(3). GSA will show the transition space location to candidates and provide floor plans to candidate for planning purposes. GSA will also finalize arrangements for space, including layouts, after consultation with the campaigns. If the President-elect desires any other space in lieu of or in addition to such space, the cost of the other space is chargeable to the Presidential Transition appropriation. If space alterations or after hours utilities are requested by the Office of the President-elect this also will be charged to the Presidential Transition appropriation.
- 4. Office Furniture and Equipment.** To the maximum extent possible, GSA Will make available for use by the Office of the President-elect, furniture and office Equipment from stock inventory. The charge to the Presidential Transition appropriation will be the cost associated with the delivery of furniture/equipment from the GSA Personal Property Center, on-site labor support to move furniture and equipment into offices, and for the removal and return of the furniture/equipment, at the end of the transition period, to the Personal Property Center.

Furniture and office equipment requested and not available from the GSA stock inventory will be obtained upon request of the Office of the President-elect, and charged to the Presidential Transition appropriation.

- 5. Telecommunications and Information Technology Services and Equipment.** Telecommunications services and IT equipment, including Technical assistance, planning, initial installation, preparing floor plans and issuing change orders, are obtainable on request from the GSA Presidential Transition Support Team (PTST). A GSA Form 49 must be submitted to the POC on the Support Team. The Office of the President-elect (OPE) should use the Federal Telecommunications System only for official business of the OPE. The Office of the President-elect will be billed for all telecommunications, IT services, and equipment. These services will be billed through GSA's Centralized Charges.
- 6. Mail Services.** The Presidential Transition Support Team will provide mail screening and delivery of mail including daily newspaper subscription services to the Office of the President-elect. They will also consult with the District of Columbia Postmaster and Secret Service to find a suitable location for delivery and screening of mail to the Office of the President-elect and assign a zip code for the Office of the President-elect.
- 7. Printing.** All printing and binding services are available from the Government Printing Office (GPO). The services include assistance in design and preparation of copy, graphics, art work, duplication and distribution of materials. Photographic services are also provided. Printing services can be requested on GSA Form 50, Requisition for Reproduction Services.
- 8. Records Management.** GSA will also provide assistance relating to forms, records and correspondence management. A comprehensive listing of the most frequently used forms may be accessed from GSA's homepage, www.gsa.gov – FORMS LIBRARY.
- 9. Delivery Service.** Contact the GSA Presidential Transition Support Team to Arrange for a contract with a messenger service. Overnight air delivery service may be arranged by GSA with the GSA schedule contractor who will provide for pickup and delivery on site. GSA will arrange for these services to be provided through current contractual services established with Federal Express.
- 10. Hire of Motor Vehicles.** The Office of the President-elect employees on official travel status away from their duty stations may rent commercial vehicles and must be specifically authorized to do so. Information on rental cars is in the Official Airline Guide, under the DOD-Surface Deployment and Distribution Command (SDDC) rental car agreements. When using the Government Rental Car agreements do not purchase the insurance offered by the car rental company, the Government is a self-insurer. Also, the cost of insurance is not reimbursable and must be declined when you pick up the car. Adventure Travel can make your rental car reservations for you by contacting 1-877-472-6718.

11. Security. Physical security of the President-elect and the Vice President-elect is the sole responsibility of the U.S. Secret Service. The Public Buildings Service of GSA is responsible for making whatever building alterations that are required by the Secret Service to accommodate the security needs of the OPE. Public Law 90-331, approved June 6, 1968, Section 2: "Hereafter, when requested by the Director of the United States Secret Service, Federal Departments and Agencies, unless such authority is revoked by the President, shall assist the Secret Service in the performance of its protective duties under Section 3056 of Title 18 of the United States Code and the first joint resolution."

CHAPTER 3. PAYROLL SERVICES

1. **Scope.** GSA will maintain payroll and retirement records and furnish the Department of the Treasury Disbursing Office with required documentation for the preparation and issuance of employee salary payments and savings bonds. Payroll accounts are maintained by group according to the agency code (Y1) assigned by GSA and by numerical sequence of employees' social security numbers. Therefore, it is essential that all payroll forms, documents, letters, inquiries, etc., which are forwarded to the PTST (Finance) always show the employee's social security number prefixed by "OPE" Office of the President-elect.
2. **Time and Attendance Reporting.**
 - a. The Office of the President-elect (OPE) shall designate one or more employees as the designee to report time and attendance information to the GSA National Payroll Branch (NPB). The NPB serves as the official Timekeeper and Certifying Official established in the GSA Electronic Time and Attendance Management System (ETAMS).
 - b. Since employees of the OPE do not earn annual or sick leave and are not subject to any leave regulations, time and attendance reporting requirements have been simplified. An email certifying the total hours (or days if experts or consultants paid at a daily rate) for the pay period shall be sent to Linda Sims at Linda.Sims@gsa.gov and Kim.Holcomb@gsa.gov at the General Services Administration, National Payroll Branch on the last Friday of each pay period. Kim Holcomb will serve as the Timekeeper and Linda Sims as the Certifying Official in ETAMS for staff of the Office of the President-elect (OPE). They will input and certify the biweekly time and attendance information into ETAMS. This will be biweekly based on the written email certification from the Office of the President-elect's designee. (see sample on **PT-21**). OPE staff will be paid biweekly via Electronic Funds Transfer (EFT) to their designated account. Staff members must submit a completed EFT form to initiate payment.
 - c. GSA Form 873, Annual Attendance Record, may be used for daily attendance reporting. The biweekly totals can then be transferred to the format described in "b" above.
3. **Delivery of Salary and Savings Bonds.**
 - a. The salary for all staff will be made via EFT and deposited to the Team members designated account.
 - b. Savings bonds will be mailed to the address of record in the payroll system.
 - c. There is an approximate five workday lag in the issuance of EFT payments between the end of the pay period and the Friday EFT Pay Date, depending on the date the individual's bank posts the deposit to their account.

4. Remittance of Payroll Deductions.

- a. Payroll deductions will be made for FICA (social security and Medicare) and Federal and State tax withholding. Deductions will also be made for savings bond purchases.
- b. GSA will maintain records and prepare the required payroll deduction reports. GSA will also remit the amounts of withholding to the appropriate Federal and State taxing authorities and other authorized recipients of employee's payroll Deductions.

5. Employee Clearances. GSA Form 1655, Employee Clearance Checklist, Must be prepared for each employee prior to separation. The National Payroll Branch will not release an employee's final paycheck until this form is received. It is mandatory that Items 1, 2, 6, 7 and 8 be completed, other items are optional. The completed forms should be forwarded to the General Services Administration, National Payroll Branch (BCEC), Room 1118, 1500 East Bannister Road, Kansas City, Missouri 64131, via an overnight delivery service.

Sample – Time and Attendance Reporting

To: General Service Administration
National Payroll Branch (BCEC)
1500 East Bannister Road (Room 1118)
Kansas City, Missouri 64131

From: **The Office of the President-elect.**
Agency Code (Y1).

Attendance Report for Pay Period # _____

Dates: Beginning _____ Ending _____

<u>Employee Name</u>	<u>Last 4 digits of SSN</u>	<u>Regular Hours</u>	<u>OT Hours</u>	<u>Expert or Consultant</u>
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I certify that the above attendance records are correct and that the employees are to be paid accordingly.

(CERTIFYING OFFICIAL)

(DATE)

CHAPTER 4. FINANCIAL SERVICES

1. **Scope.** Financial Services required by the Office of the President-elect (OPE) will be provided by the GSA Presidential Support Team (PTST). Assistance is also available from the on-site Presidential Transition Support Team on travel documentation, obligation and accrual procedures, report interpretation and control of funds.
2. **Control of Obligations.**
Legislative Guidelines. Section 3679 of the Revised Statutes (31 U.S.C. § 1341) provides that obligations or expenditures shall not be incurred in excess of amounts available under an appropriation or fund, apportionment or allotment. Any such violation must be reported to the President through the Office of Management and Budget (OMB Circular A-11). Penalties are imposed for willful violation of this provision (31 U.S.C. § 1350 and 1519; 18 U.S.C. § 3359 (a) (1) (e)).
3. **Appropriation Obligations.** Section 1501 of Title 31 U.S.C. directs that no amount shall be recorded as an obligation unless it is supported by documentary evidence of a binding agreement in writing between the parties hereto, including Government agencies; or any other legal liability of the United States against an Appropriation or fund legally available, therefore:

All documents representing valid obligations should be forwarded to the PTST Finance Point of Contact (POC).

Examples of obligating documents are:

- 1) GSA Form 300, Order for Supplies and Services
- 2) Contracts
- 3) Interagency agreements
- 4) GSA Form 2957, Reimbursable Work Authorization
- 5) GSA Form 50, Requisition for Reproduction Services
- 6) GSA Form 87, Official TDY Travel Authorization

The documents listed above must contain the following information:

- 1) Accounting classification (coding) string
- 2) Dollar amount
- 3) 8 digit "Title" tracking number – assigned by the PTST Finance
- 4) Signature of authorizing official
- 5) Date of purchase or service
- 6) Date of receipt of goods or services
- 7) Taxpayer Identification Number (TIN) – provided by vendor
- 8) Disbursement Information – i.e. banking information, address of vendor.

4. Delegation of Authority and Separation of Duties.

- a. The name and signatures of the Presidential Transition Team authorized to approve purchases, travel authorizations, travel advances and vouchers and micro purchases (under \$3,000.00) should be forwarded to the PTST Finance POC using GSA Form 20, (Office of Finance Signature Form).
- b. The person signing the Receiving Report for goods or services cannot be the same individual who signed the Purchase Order.

5. Accounting Classification Coding. All documents will cite an accounting classification comprised of six parts. Using this formatting allows GSA to report transition obligations to OMB.

Office of the President-elect coding string:

1089 S00T0100 GT10 GT000 -- ----

Described as follows:

1089	- Fund
S00T0100	- Organization (Org) Code
GT10	- Budget Activity (BA) Code
GT000	- Function (Func) Code
--	- Object Class (two numeric digits-variable, assigned by OMB)
----	- Cost Element (three numeric digits - cost identifiers, variable)

A complete list of the Object Class & Cost Elements is available from the PTST.

6. Commercial Invoices. The only advance payments authorized for commercial services are for subscriptions. All other commercially provided services and products must be provided in accordance with contract requirements prior to invoicing. In order to comply with Prompt Pay Act, the timely processing of these invoices is critical to prevent possible interest payments. All invoices received should initially be reviewed to ensure they are proper (contain the information provided below) and then certified (signature and date) by the ordering official or their designee. All invoices received from commercial sources must contain the following minimum information in order to be processed for payment.

- a) Vendor Name
- b) Vendor Address
- c) Invoice Number
- d) Invoice Date
- e) Contract Number or other ordering authorization number
- f) Description, price, quantity of goods and/or services rendered
- g) Total Dollar amount
- h) Shipping and payment terms

- i) Tax identification number (TIN)
- j) Contact information (include name where practical)
- k) Other substantiating documentation or information required by contract.

After review by the PTST these invoices should then be forwarded to the GSA Financial and Payroll Services Division, Financial Operations and Disbursement Branch (BCEB) for processing.

GSA BCEB
1500 East Bannister Road, Room 1011
Kansas City, MO 64131

Payment inquiries should be directed to the Customer Service Help Desk at 816-926-7287.

- 7. Government Invoices.** The invoices received from other government agencies are known as Interagency bills. These business transactions only occur when an Interagency Agreement is prepared prior to the actual delivery of services. The Interagency Agreement document includes a description of the work to be performed, the time period, authority for entering the agreement, cessation of services, pricing, invoicing, and payment instructions. Invoices processed through the Interagency Payment and Collection (IPAC) system with Treasury should be directed to GSA's Agency Location Code (ALC) of 47000016. Other types of invoices submitted by another agency should be forwarded to the GSA, PTST Finance POC, who after identifying the charge, will send it to the Financial Operations and Disbursement Branch (BCEB) for processing.

Payment inquiries should be directed to the Customer Service Help Desk at **816-926-7287**.

- 8. Miscellaneous Reimbursements.** The OPE transition staff may request reimbursement for local transportation and small miscellaneous items purchased for official business which are not obtainable from GSA. Standard Form 1164, Claim for Reimbursement for Expenditures on Official Business, will be used to request reimbursement for these small items and local travel. These forms should be sent to the PTST for entry into GSA's financial system. OPE staff will receive their reimbursement in their bank accounts within three working days after processing. Other options such as METRO cards, for local travel will be discussed at the initial introduction training.

The following are examples of expenditures reimbursable to the employee's account by Electronic Funds Transfer. Each expenditure must be less than \$500.00.

- a. Local Travel (official business)*
 - Taxi fares (receipt required for fares of \$75.00 or more)
 - Tips (Not to exceed 15% of the cost of service)
 - Metro fare cards
 - Use of privately owned vehicle (Effective 8/1/08 the rate is \$0.585 cents per mile – contact the PTST for assistance in identifying the most current reimbursable rate)
 - Parking fees (except meters)
- b. Postage
- c. Books and periodicals
- d. Minor Repairs of equipment
- e. Delivery charges (not to exceed \$100.00)
- f. Office Supplies, printing, duplicating and photographic services (not obtained through GSA)

* These expenditures are not covered if incurred as commuting expenses at the employee's official duty station.

INSTRUCTIONS
Claim for Reimbursements for Expenditures on Official Business
Standard Form (SF) 1164

The SF 1164, Claim for Expenditures on Official Business, is a payment mechanism used for reimbursement of official expenses incurred.

When completing the SF 1164, please note the following instructions:

1. The original SF 1164 form is required. Copies and faxes will be returned.
2. Receipts for reimbursements over \$75.00 are required and should be submitted with the request for reimbursement.
3. Block 1 – Complete name and address of the Office of the President-elect.
4. Block 4 – The claimant must provide full legal name, social security number, complete home mailing address, and office phone number.
5. Block 6 – The dates of service, detailed description, and amount of expenditures must be clearly documented in the appropriate columns.
6. Block 7 – Enter the total reimbursement amount.
7. Blocks 8 & 10 – Both the PTT approving official and claimant must provide signatures and dates in appropriate boxes.
8. Accounting Classification Block at the bottom of the form – The approved SF 1164 must include valid accounting coding. The GSA Presidential Transition Support Team – Finance – will verify the accounting information.

Reimbursement

1. Complete SF 1164 Claim for Expenditures on Official Business
2. Complete the EFT Enrollment Form if you have not previously done so.
3. Take or forward the form to the GSA Presidential Transition Support Team Finance.

SF 1164 reimbursement requests will be processed for payment within 48 hours of Receipt by the PTST.

9. Financial Reports. The following financial reports will be furnished by the on-site PTST Finance POC to the Transition staff as required.

- a. Organization Status Report – daily, and monthly report showing cumulative obligations and unobligated balances by object class and cost element.
- b. Aged Report for Obligations – monthly report listing undelivered orders and accruals.
- c. Outstanding Travel Advance Report – listing advances which have not been cleared by submitting a voucher or a check.

10. Travel.

- a. Reference. All travel through GSA is performed under the guidelines established by the GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1. Information on Temporary Duty Travel, will be given to members of the Presidential Transition Team (PTT). The Presidential Transition Support Team (PTST) Finance will aid the members to prepare the required forms. A list of current per diem rates is available online at www.gsa.gov – per diem rates.
- b. Travel Authorizations. A GSA Form 87, Official TDY Travel Authorization, must be prepared to authorize employees to travel on official business. Each GSA Form 87 must be authorized by the OPE designee whom such authority has been delegated in writing. Each authorization will cover one employee for a specific trip, itinerary, dates of travel, and estimated cost. Travelers should request an EFT sign up form before they travel if they have not already done so. Travel reimbursements will be paid via electronic funds transfer (EFT). The signed travel authorization should be delivered to the PTST for obligating the estimated amount before each trip commences.
- c. Travel Reservations. Travelers should contact the GSA's Travel Management Center at 1-877-472-6718 for reservations. All airfare will be billed to a GSA Corporate account specifically set up for the Presidential Transition Team.
- d. Travel Advances. Travelers requiring an advance of funds must prepare and submit a Standard Form 1038, Advance of Funds Application and Account, along with the copy (travel advance copy) of the GSA Form 87. Each SF 1038 must be authorized by the OPE designee. Travel advances will be paid via electronic funds transfer (EFT). The travel advance will be limited to 80 percent of the traveler's estimated out-of-pocket expenses (i.e. hotels, meals and incidental expense allowance, tolls, parking, taxis) rounded up to the next \$50.00 increment with a minimum of \$100.00.
- e. Travel Vouchers. Upon completion of the trip, a Standard Form 1012, Travel Voucher, must be prepared within five workdays, and signed by the traveler, Approved by an authorized official and forwarded to the Presidential Transition Support Team (PTST) Finance. The PTST will coordinate with the Financial Operations and Disbursement Branch (BCEB) of the Financial and Payroll Services Division (BCE). Travel Vouchers will be paid via EFT.

APPENDICES I - VII

Appendix I

GSA Order

GENERAL SERVICES ADMINISTRATION
Washington, DC 20405

ADM 1080.1C
August 8, 2007

GSA ORDER

SUBJECT: Presidential Transition

1. Purpose. This order provides an outline of roles, responsibilities and checklists to assist GSA in carrying out the various events that occur during a Presidential transition period.

2. Cancellation. ADM 1080.1B dated November 1, 2004, is canceled.

3. Background.

a. The Presidential Transition Act of 1963, as amended, 3 U.S.C. 102 note, authorizes the Administrator to provide, upon request, to each President-elect and each Vice-President-elect services and facilities for use in preparing to assume their official duties as President and Vice-President. Those services and facilities include –

(1) Suitable office space appropriately equipped with furniture, furnishings, office and IT equipment, office supplies, parking, fleet vehicles, and mail management;

(2) Payment of compensation for office staffs;

(3) Payment of expenses for the procurement of experts or consultants and communications services;

(4) Payment of travel, subsistence, printing, postal and other expenses as necessary and appropriate.

The Act contains a similar provision with regard to the services and facilities provided to the outgoing President and Vice-President.

b. The Presidential Transitions Effectiveness Act of 1988, Public Law 100-398, codified at 3 U.S.C. 102, note, raised the amounts available to the President-elect and to the outgoing President and extended the length of time these funds are available. Except as discussed in paragraph 3c, the transition appropriation for the incoming administration can be obligated only for the period between the day following the election and 30 days following the inauguration. The transition appropriation for the outgoing administration can be obligated only for the seven months beginning 30 days before the inauguration.

c. The Presidential Transition Act of 2000, Public Law 106-293, codified at 3 U.S.C. 102, note, authorized the Administrator of General Services to coordinate the development and delivery of orientation activities for key prospective presidential appointees and consult with the Archivist of the United States to develop a transition directory. It also authorized the

Administrator of General Services to consult with presidential candidates prior to the general election to develop a systems architecture plan for computer and communication systems.

Language in this Act authorized the expenditure of transition funds for these three specific activities prior to the election and removes the restriction against expenditure after 30 days post-inauguration.

d. The Federal Property and Administrative Services Act of 1949, 40 U.S.C. Sec. 581(e) authorizes GSA to render direct assistance to and perform special services for the Presidential Inaugural Committee during the inaugural period.

4. GSA roles. GSA is responsible for a wide range of activities to support the changing of a Presidential Administration. The Senior Career Executive in GSA, as specifically named by the Administrator, is responsible for overseeing the total program to support this transition. Transitions require the support of almost every major organization within GSA to carry out these responsibilities. Below, the Lead Office has been identified to support the Senior Career Executive in carrying out this role. It is expected that all GSA Offices will respond to requests by any of these lead offices to assist them in carrying out their assigned responsibilities.

a. Support to the President-Elect and Vice-President-Elect -- Lead: Senior Career Executive. Responsibility: To ensure that the full suite of services is provided to the President-Elect and Vice-President Elect in accordance with the Presidential Transition Act, as amended. Services and facilities include space, communication systems, IT support, financial management, human resources management, telephones, parking, furniture, vehicles, office equipment, mail management and administrative support services, such as payroll and financial services, contracting and other appropriate services. A Director of the Presidential Transition Support Team is usually named and is delegated full authority to carry out the responsibilities of this section under the leadership, direction and guidance of the Senior Career Executive. See Appendix A for a more detailed list of the actions and responsibilities of GSA during the transition to an incoming administration.

b. Support to the Outgoing President and Vice-President during a Presidential Transition -- Lead: Senior Career Executive. Responsibility: To ensure that the full suite of services is provided to the outgoing President and former Vice-President (if he or she is not the President-elect) in accordance with the Presidential Transition Act, as amended. Services and facilities include space, communication systems, IT support, financial management, human resources management, telephones, parking, furniture, vehicles, office equipment, mail management and administrative support services, such as payroll and financial services, contracting, and other appropriate services. A Director of the Presidential Transition Support Team-Outgoing may be named and delegated full authority to carry out the responsibilities of this section under the leadership, direction and guidance of the Senior Career Executive. See Appendix B for a more detailed list of the actions and responsibilities of GSA during the transition of an outgoing administration.

c. Presidential Inaugural -- Lead: National Capital Region. Responsibility: The National Capital Region provides support to the Presidential Inaugural Committee.

d. Office of the Former President and Vice-President -- Lead: Region as directed by the Senior Career Executive. Responsibility: The Senior Career Executive identifies the region based on information provided by the outgoing President. GSA provides support to

the outgoing President in establishing an office once he or she becomes a "former President".

e. Presidential Libraries -- Lead: Public Buildings Service. Responsibility: The Public Buildings Service works with the National Archives and Records Administration, as necessary, to provide support to the former Presidents in the establishment and maintenance of their libraries.

f. Appointee Orientation and Directory -- Lead: Office of the Chief Human Capital Officer. Responsibility: The Office of the Chief Human Capital Officer works with the Office of the President Elect/Office of Presidential Personnel for Employee Orientation and the National Archives and Records Administration for the Directory in accordance with the Presidential Transition Act of 2000.

g. Internal Transition -- Lead: Office of the Chief Human Capital Officer. Responsibility: GSA must ensure that it has appropriate departure and arrival procedures and policies in place to ensure smooth transition of GSA's internal leadership. Focus is on coordination of efforts to support outgoing team; coordination of support to incoming team, as needed.

h. Financial Management -- Lead: Office of the Chief Financial Officer. Responsibility: GSA is given the responsibility to manage funds associated with Presidential Transition, Appointee Orientation, the Directory, the Office of the Former President and Presidential Inaugural. Those funds are managed within the Office of the CFO in conjunction with the Lead GSA organization for the respective function.

i. Legal Support -- Lead: Office of General Counsel. Responsibility: The Office of General Counsel provides legal support to GSA employees involved in Presidential Transition and related activities.

LURITA DOAN
Administrator

Appendix A. Presidential Transition Act Timetable and Checklist -
Incoming Administration

1. Three fiscal years before the election/inauguration. The National Capital Region, Public Buildings Service (NCR-PBS) will strategize on providing 100,000 usable square feet of space and 150 parking spaces. Federally owned space is the preferred option. The Office of General Counsel (OGC) will review the Presidential Transition Act and make recommendations on changes to the Act. OGC will work with the Office of Congressional and Intergovernmental Affairs (OCIA) to coordinate proposed changes to Congress.

2. Two fiscal years before election/inauguration. NCR-PBS will continue to strategize on providing 100,000 usable square feet of space and 150 parking spaces and will determine if a prospectus needs to be developed and submitted for new leased space. The Office of the Chief Financial Officer (CFO) will work with the Department of Homeland Security (DHS) to request Presidential Transition (PT) and Presidential Inaugural Committee (PIC) funds for the next two fiscal years. The Federal Acquisition Service (FAS) will develop a strategy to start collecting owned furniture or plan to lease furniture for both PT and PIC. NCR-PBS will provide additional storage space for the staging of excess furniture for the PTT/PIC. NCR-FAS, with support from OCIO, will further start to develop an IT/Telecom strategy for the transition. NCR begins leasing process, if required.

3. Fiscal year before election/inauguration.

a. Funding. The Office of the Chief Financial Officer (CFO) shall include the amount authorized by Section 6(a)-(b) of the Presidential Transition Act in the budget request for the fiscal year of the general election to cover expenditures authorized for transition purposes for the President-elect. This amount does not cover the Department of Homeland Security (DHS), Federal Protective Service (FPS) and other agencies' presidential transition expenditures. The CFO reminds DHS to request PT and PIC funds for the next two fiscal years and coordinates the development of a Memorandum of Agreement with DHS to provide all security, including staff and equipment, for both the PT and the PIC.

b. Office space. NCR-PBS will make one final look at space alternatives to include availability of existing space in the inventory, including modernizations about to be completed and will confirm the availability of 100,000 usable square feet of space and 150 parking spaces. NCR-PBS will monitor the prospectus approval, if necessary, and continue the leasing process, if appropriate, on a schedule that will deliver the space in time for the space to be ready for occupancy, with the exception of alterations to be identified by the apparent President-elect, a minimum of one month prior to the election.

c. Office equipment and computers. FAS shall complete inventory of excess office equipment suitable to be used in transition offices and a list of sources of office equipment and computers.

d. Telecommunications. Presidential Transition Support Team (PTST)/FAS shall contact potential providers of telecommunications services after potential transition office space is located to plan for such services.

e. Information technology services. PTST/FAS shall contact potential providers to develop a plan to provide IT services after potential transition office space is located.

f. Security. The PTST shall finalize agreement with DHS for security for the transition. The agreement shall cover such things as location surveys, security equipment, and personnel needed for adequate security. In addition, it is essential that that an agreement exists between DHS and the Office of the President-elect.

g. Executive Steering Committee. The Administrator, or designee, will reconvene the Executive Steering Committee.

4. Election year (January – Election Day).

a. January.

(1) Senior Career Executive. The Administrator shall designate the Senior Career Executive in GSA who is responsible for overseeing the total program to support the transition.

(2) Presidential Transition Support Team (PTST). A senior official shall be appointed as head of the PTST, and the team leaders shall be identified. The head of the PTST will ensure that the Senior Career Executive, Office of the Administrator (A), Office of Congressional and Intergovernmental Affairs (OCIA), and Office of Citizen Services and Communications (OCSC) are kept informed of high visibility and/or significant actions of the PTST and the Office of the President-Elect. The PTST will typically include representatives from the Office of the Chief Financial Officer (CFO), Office of the Chief Human Capital Officer (CHCO), Office of Citizen Services and Communications (OCSC), Office of General Counsel (OGC), the Federal Acquisition Service (FAS), the Public Buildings Service (PBS), and the National Capital Region (NCR). The PTST will exist only for the purpose of supporting the incoming administration (and outgoing administration if the Senior Career Executive does not set up a separate team for support of the outgoing administration) during a Presidential transition. It is not an organizational entity of GSA, and employees who are members of the PTST will remain employees of the service, staff office, or region to which they are assigned throughout the transition period. The PTST will have its first meeting in January of the election year.

b. February-March.

(1) PT Support Director and Deputy Director. The Senior Career Executive, in coordination with the PTST, will designate the PT Support Director and Deputy Directory.

(2) Transition directory. The CHCO shall update the compilation of Federal publications and materials that provide information on the officers, organization, and statutory and administrative authorities, functions, duties, responsibilities, and mission of each department and agency.

(3) Security. The PTST/PBS shall contact DHS to coordinate an agreement between DHS and the President-elect for providing security for transition offices.

(4) Web Access/Phones. The OCIO will secure websites and FAS will identify toll free telephone numbers for use by the PTST.

c. April - July. The PTST/CFO/OGC shall begin review and update as necessary the transition handbook and transition memorandum of agreement (MOA) between GSA and President-elect for revisions in law, regulations, or other areas.

d. July.

(1) Transition MOA. PTST shall complete the MOA and handbook for transition use, including incorporating comments for all the offices shown in this order. (This review should include an examination of statutes and regulations pertaining to transition personnel recruitment, benefits, etc.)

(2) Space. NCR shall complete the location of the transition office site, complete negotiations, and award lease contract in time for phased occupancy by Presidential Transition Team to begin immediately following the election.

(3) Parking. NCR shall finalize the location of parking facilities and requirements concurrent with transition office space and arrange tentative leases for up to 150 parking spaces.

(4) Furniture. NCR-FAS shall complete inventory of excess furniture suitable to be used in transition offices and wrap up acquisition of all needed furniture to allow phased delivery to begin immediately following the election.

(5) Office equipment and computers. NCR-FAS shall complete inventory of excess office equipment suitable to be used in transition offices and a list of sources of office equipment and computers.

(6) Financial services. The CFO shall develop a plan to provide financial services to the Office of the President-elect, including such things as payroll, travel reimbursement, financial management, accounts payable, and the development of associated training.

(7) GSA delegations. The PTST may prepare a letter for the Senior Career Executive's signature delegating authority within GSA to the PTST leader to take actions and make findings necessary to support the transition.

(8) Mail. The PTST shall consult with the District of Columbia Postmaster and Secret Service to find suitable location for delivery and screening of mail to the Office of the President-elect and assign a zip code for the Office of the President-elect.

(9) Staffing. The PTST shall post job openings for temporary staff from within GSA and seek details from other agencies to support the transition office.

e. August September(following the Major Party Conventions).

(1) The PTST shall coordinate with the Administrator to advise the incumbent President's office of GSA's intent to notify qualified candidates of the Presidential Transition Act and the availability of GSA services to assist in planning for transition.

(2) The PTST shall prepare a letter(s) for the Administrator's signature to major party Presidential candidates and other Presidential candidates who, based on current polls, appear to have a realistic chance of winning the Presidency to do the following:

(a) Make candidate aware of basic provisions of Presidential Transition Act (PTA),

(b) Identify a contact person within GSA to whom inquiries about the PTA should be addressed,

(c) Request candidate advise GSA of a contact person to represent the candidate on any matters or inquiries involving the PTA,

(d) Suggest that candidate (or contact person) meet with GSA contact person to obtain a preliminary briefing or information to assist candidate in planning transition and using transition resources immediately following election, and

(e) Coordinate commencement of consultations to develop a systems architecture plan for the computer and communications systems of the candidate to coordinate a transition to Federal systems if the candidate is elected.

f. September-October.

(1) Space. The PTST/NCR shall show transition space location to candidates. GSA will provide floor plans to candidates for planning purposes.

(2) Supplies. The PTST/FAS shall confirm and ensure availability of adequate office supplies for transition purposes, and identify a space with the PTT location to create a "supply store" stocked with administrative supplies.

(3) Furniture. The PTST/FAS shall brief candidate representatives on furniture, etc.

(4) Office equipment. The PTST/FAS shall consult with candidate representatives on equipment needs and have in place blanket purchase/lease agreements to ensure adequate supply and prompt delivery of office equipment needed for transition office.

(5) Telecommunications. The PTST/NCR-FAS shall consult with candidate representatives on telecommunications needs and complete the telecommunications service plan including the design of a media briefing room.

(6) Vehicles. The PTST/FAS shall consult with candidate representatives on vehicle needs and make plans for vehicle rental agreements, including adequate insurance coverage.

g. October.

(1) Space. The PTST/NCR shall finalize arrangements for space, including layouts, after consultation with the campaign(s), and appoint a buildings manager/onsite coordinator for all GSA transition services relating to space and furnishings.

(2) Parking. The PTST/NCR shall finalize arrangements for parking space made concurrent with the decision on office space.

(3) Vehicles. The PTST/FAS shall complete the plan for vehicles.

(4) Furniture. The PTST/FAS shall finalize arrangements for delivery of furniture, staging, accountability, and final disposition of furniture after the transition. Additionally, contract should be negotiated for delivery of furniture, and on-site contract labor to facilitate office/equipment moves throughout the transition.

(5) Equipment. The PTST/FAS shall finalize arrangements for delivery of equipment, to include refrigerators and microwaves, and establish maintenance contracts for fax machines and copiers – 24 hour service.

(6) Personnel. The PTST/CHCO, in coordination with the Heads of Services, Staff Offices and Regional Administrators, shall ensure that all identified and designated support staff are readily available to support the transition function.

(7) Transition MOA. The PTST/OGC shall finalize the MOA with representatives of the campaign(s).

(8) GSA delegations. If delegations are not already in place, the PTST shall prepare a letter for the Senior Career Executive's signature delegating authority within GSA to the PTST leader to take actions and make findings necessary to support the transition.

(9) Transition Directory. The CHCO shall finalize the Transition Directory.

(10) COOP training. OERR will ensure that the PTST has completed COOP training at least three weeks prior to the election.

(11) Security. PTST will ensure that DHS has all security in place a minimum of one week prior to the election. This includes security badge equipment, NCIC checks, X-ray, magnetometers, and security process.

h. November--the day after the election.

(1) Apparent successful candidates. PTST prepares a letter for the Administrator's/Senior Career Executive's signature that:

(a) Notes apparent winners of the general election and names of the President-elect and Vice-President-elect who become eligible upon request for services and resources authorized by the PTA;

(b) Delegates authority within GSA to obligate and expend funds provided by the PTA for the transition, upon request of the President-elect or his or her representative; and

(c) Appoints GSA Transition Team Leader to act as principal contact on behalf of GSA in all Presidential transition matters.

(d) Encloses a letter for the signature of the President-elect {see (2), below}.

(2) Letter from President-elect. The President-elect sends a letter to the Administrator that:

(a) Appoints a representative to act on his/her behalf in carrying out

the PTA. (Authority may be further delegated in a separate letter from the President-elect's appointed representative to the Administrator of GSA.)

(b) Makes PTA resources available for use.

(3) Financial services. Meet with finance representatives of the President-elect to establish a working relationship on financial services and reporting, and set up a financial reporting system.

5. Transition period – November-January.

a. Supplies.

(1) The PTST/FAS shall deliver office supplies to transition headquarters (and other transition offices that the President-elect has designated as necessary).

(2) The PTST/FAS shall establish small supply store at transition headquarters (and other transition offices that the President-elect has designated as necessary).

b. Furniture. PTST/FAS shall procure and deliver furniture to transition offices.

c. Office equipment. PTST/NCR-FAS shall procure and deliver office equipment, as requested by the Office of the President-elect.

d. Mail. PTST (onsite coordinator) shall implement the mail distribution system to include daily newspaper subscription services.

e. Personnel. PTST/CHCO shall meet with the President-elect transition representatives to process persons hired for transition. Procedures, space, etc. for the personnel function must follow the agreement negotiated with transition staff representatives.

f. Appointee orientation. The PTST/CHCO shall coordinate with the Office of the President-elect to begin planning for appointee orientation.

6. Inaugural year – January-February.

a. Pre-inauguration.

(1) "Wind down." PTST shall meet with the President-elect transition staff to assist and advise in winding down transition office activities, such as terminating lease agreements, transferring licenses, and moving staff off the payroll.

(2) Personnel services. PTST/CHCO shall ensure that all transition staff

personnel are terminated no later than February 19.

b. Post-inauguration.

(1) PTST shall terminate leases for office equipment.

(2) PTST/FAS shall arrange for and supervise the removal of all furniture and equipment.

(3) PTST shall arrange for and supervise the return of all laptops, cell phones, hand-held devices and other equipment issued to the Office of President-elect staff.

(4) PTST shall arrange for the transfer of all incoming mail addressed to the Office of the President-elect/Transition Office to the White House.

(5) PTST/NCR shall terminate office spaces and occupancy by the Office of the President-elect by February 19.

(6) PTST/OGC shall ensure that the President-elect has made disclosure of financing and personnel required by Section 5 of the PTA.

(7) PTST shall prepare reports containing a summary of activities of GSA transition personnel and recommendations to improve future transitions. Submit reports to Administrator's designee.

Appendix II

Roles and Responsibilities

Below is an outline of the GSA Roles and Responsibilities sectioned between the Office of Budget and the GSA Outgoing Transition Team. Processes and procedures are defined in greater detail within the FY 2009 Presidential Transition Guide (Outgoing Manual). **Please use this outline as a reference for all GSA Presidential Transition deliverables.**

Office of Budget (BB)

1. Submit the FY 2009 Apportionment for Presidential Transition Fund 108
 - a. Ensure that funds are available for expenses of the President-elect and Vice President-elect from the day after Election Day until 30 days after Inauguration Day, November 5, 2008 until February 19, 2009
 - b. Ensure that funds are available for expenses of the Former President and Former Vice President from December 20, 2008 until July 20, 2009.
2. Establish budget set-up coding and load the FY 2009 budget for Fund 108 to the A3 level in Pegasys
3. Coordinate all Freedom of Information Act (FOIA) requests and outside agency inquires regarding the Presidential Transition
4. Provide guidance in accordance with the Presidential Transition Act of 1963, P.L. 88-277, (3 U.S.C. § 102 note) as amended to the GSA Presidential Transition Team regarding use of funding for Fund 108
5. Coordinate with Department of Treasury pension payments for Outgoing Presidential Administration to begin on January 21, 2009. Initiate MOU to be signed between GSA and Treasury regarding pension payments
6. Monitor use of funds and spending limits to ensure total obligations do not exceed Presidential Transition Enacted Appropriation
7. Oversee ending dates for use of Presidential Transition funds and ensure that funding resources are terminated by the applicable dates
 - a. Incoming Administration – November 5, 2008 until February 19, 2009
 - b. Outgoing Administration – December 20, 2008 until July 20, 2009
 - c. Political Appointee's Orientation – November 5, 2008 until September 30, 2009

GSA Presidential Transition Support Team – Incoming (PTST)

1. Coordinate and lead the appointment of the Designation of Authorization Representative to the GSA Administrator for the President-elect and Vice President-elect.
 - a. Initiate contact with the Incoming Administration on who will be appointed as the designee.
 - b. Ensure that a letter identifying the designee is received by GSA and signed by the President-elect.
2. Develop and Coordinate the Memorandum of Understanding between the President-elect and GSA regarding the agreed upon services GSA will provide during the Transition period.
3. Initiate contact with the President-elect regarding budgetary needs. These estimates should be broken down by object class, which includes:
 - a. Personnel Compensation & Benefits
 - b. Rent Costs
 - c. Travel
 - d. Communications Services
 - e. Expert consultants and contract support
 - f. Supplies, printing and equipment
4. Monitor use of funds, coding and spending limits to ensure total obligations do not exceed Presidential Transition Enacted Appropriation.
5. Oversee and adhere to the beginning and ending dates for obligation of Presidential Transition funds. For the Incoming Administration the dates are; November 5, 2008 until February 19, 2009.
6. Coordinate and/or provide GSA administrative and financial services to the Incoming Administration Transition Teams, which includes (but not limited to) processing obligation documents for:
 - a. Contract support
 - b. Supplies, services & equipment requests
 - c. Office Space
 - d. Furniture & Office Equipment
 - e. Telephone Services
 - f. Travel Arrangements & Reimbursements
 - g. Printing needs
 - h. Delivery Services
 - i. Use of Fleet Vehicles
 - j. Security

7. Coordinate all invoice payments through Kansas City, Region 6

Address:

General Services Administration
Financial Operations and Disbursement Branch (BCEB)
1500 East Bannister Road, Room 1011
Kansas City, MO 64131

8. Maintain a data file of the Presidential Transition Team compensated employees. This file of employees should consist, at a minimum, of the following information:
 - a. Employee's DOB
 - b. Social Security Number
 - c. Salary
 - d. Effective dates of employment
 - e. Employment details
 - f. Hiring Status
9. Coordinate and/or provide Payroll Services to members of the Office of the President-elect staff. Services include:
 - a. Time and attendance reporting
 - b. Employee Salaries
 - c. Disbursement of payroll payments through Electronic Fund Transfer (EFT)
 - d. Issuing W-2's for 2008 and 2009.
10. Coordinate and/or provide all Human Resources services to the Office of the President-elect, which includes:
 - a. Remittance of payroll deductions
 - b. Remittance of all required Federal and State signed tax forms
 - c. Employee clearances
 - d. Removal from the GSA Payroll system
11. Provide required Financial Services to the Office of the President-elect, which includes the following:
 - a. Financial control of obligations
 - b. Financial Reporting
 - c. Ensuring the support of Office of the President-elect's obligations by one of the following documents:
 - i. Purchase Order
 - ii. Binding Contracts
 - iii. Requisition for Reproduction Services
 - iv. Travel Authorization
 - v. Micro Purchase backup
 - vi. Interagency agreement

- d. Maintain a list of the Transition Teams officials certified to approve contracts, small purchases, travel, etc...
- e. Prepare and support travel authorizations, advances, and vouchers for the Office of the President elect.
- f. Prepare and support miscellaneous reimbursements of the Office of the Presidential Transition.

Appendix III

Incoming Transition Team Checklist (Financial Lead)

President-elect designates a Head of Transition

Draft a Memorandum of Understanding between GSA and the Office of the President-elect.

The President-elect or designee determines whether GSA or a contractor will perform Payroll Services. Determine the role of the PTST in either option.

Provide guidance in the form of a Guidebook on how the GSA Presidential Transition Support Team (Finance) will operate to support the President-elect Transition Team.

Reiterate that GSA does not pay, record, or track private donations used by the Office of the President-elect. Although the Transition team is required to report private donations at a future date, this is not a GSA function.

Determine the financial reporting needs of the Office of the President –elect and create reports and reporting frequencies.

Determine the Travel processes for the Office of the President-elect and create workflows.

Determine Miscellaneous Reimbursement processes for the Office of the President-elect and create workflows.

Determine Human Resources team processes and determine how they will impact finance workflows

Create a list of Forms that the Office of the President-elect should use.

Have pertinent forms available for the Transition Office.

Stock supplies for PTST (Finance) from FAS store on Finance credit card.

Order bulk postage stamps and/or penalty mail.

Set up Federal Express account for postage.

Purchase (in bulk) SmartTrip metro cards with Transition credit card for non-government Transition employees.

Work with other PTST members and determine their needs for the Finance Team.

Determine which systems will be needed to accomplish the financial needs of the Presidential Transition Team as well as the Presidential Transition Support Team and coordinate with system owners.

Appendix IV

Timetable

Relationship between Presidential Transition Fund and Former Presidents

November 5, 2008 - December 19, 2008	December 20, 2008 - January 20, 2009	January 21, 2009 - February 19, 2009	February 20, 2009 - July 20, 2009	July 21, 2009 - September 30, 2009
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Outgoing Administration:

<i>Outgoing Administration: Office and Staff Support</i>		Presidential Transition Appropriation	Former Presidents Appropriation
<i>Former President: Pension Payments</i>		Former Presidents Appropriation	

Incoming Administration:

<i>Incoming Administration: Transition Office and Staff Support</i>	Presidential Transition Appropriation		
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Political Appointees' Orientation:

<i>Incoming Administration: Orientation</i>	Presidential Transition Appropriation
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Appendix V

Historical Budget by Object Class

Presidential Transitions Incoming			
Object Classifications	Presidential Transitions		
	Clinton/Gore	Bush/Quayle	Reagan/Bush
11 Staff Compensation & Benefits	69.74%	60.17%	72.25%
21 Travel and Transportation of Persons	0.19%	1.77%	8.26%
22 Transportation of Things			1.43%
23 Rental Payments	5.07%	1.85%	4.14%
23.3 Communications, Utilities and Misc.	9.15%	10.52%	7.09%
24 Printing and Reproduction	0.38%	1.71%	2.63%
25 Other Services	13.82%	21.34%	2.61%
26 Supplies and Materials	1.65%	2.06%	1.59%
31 Equipment	0	0.58%	0
Total Appropriated	100.00%	100.00%	100.00%

Appendix VI

Obligation History

Presidential Transition FY 1977 - FY 2005 OBLIGATION HISTORY

Fiscal Year	Incoming Administration	Outgoing Administration	Agency Briefings	Total
1977				
<i>Budget:</i>	2,000,000	1,000,000	N/A	3,000,000
<i>Obligations:</i>	1,618,107	738,410	N/A	2,356,517
<i>Difference:</i>	381,893	261,590	-	643,483
1981				
<i>Budget:</i>	2,000,000	1,000,000	N/A	3,000,000
<i>Obligations:</i>	1,746,544	861,526	N/A	2,608,070
<i>Difference:</i>	253,456	138,474	-	391,930
1989				
<i>Budget:</i>	2,750,000	1,000,000	N/A	3,750,000
<i>Obligations:</i>	2,300,224	697,034	N/A	2,997,258
<i>Difference:</i>	449,776	302,966	-	752,742
1993				
<i>Budget:</i>	3,500,000	1,500,000	N/A	5,000,000
<i>Obligations:</i>	3,479,236	1,152,131	N/A	4,631,367
<i>Difference:</i>	20,764	347,869	-	368,633
2001				
<i>Budget:</i>	4,300,000	1,800,000	1,000,000	7,100,000
<i>Obligations:</i>	4,000,836	1,788,623	983,507	6,772,966
<i>Difference:</i>	299,164	11,377	16,493	327,034
2009 (Request)				
<i>Budget:</i>	5,300,000	2,220,000	1,000,000	8,520,000
<i>Obligations:</i>	-	-	-	-
<i>Difference:</i>	5,300,000	2,220,000	1,000,000	8,520,000

Source for allocations are found in the CRS Report for Congress on Presidential Transition (Order Code RL30736), dated December 27, 2007.

Appendix VII

Sample MOU President-elect - 2004



MEMORANDUM OF UNDERSTANDING BETWEEN THE GENERAL SERVICES ADMINISTRATION AND THE OFFICE OF THE PRESIDENT-ELECT

Introduction

This Memorandum of Understanding (MOU) establishes guidelines for obtaining services and facilities made available by the General Services Administration (GSA) to the President-elect and the Vice President-elect and paid out of funds appropriated by the Congress in accordance with the Presidential Transition Act of 1963, as amended, 3 U.S.C. 102 note (Transition Act).

Upon request, the Administrator of the General Services Administration is authorized to provide the President-elect and Vice President-elect for use in connection with their preparations for the assumption of official duties as President or Vice President, necessary services and facilities including: suitable office space, appropriately equipped with furniture, furnishings, office machines, equipment and supplies; payment of the compensation of members of office staffs designated by the President-elect or Vice President-elect; payment of expenses for the procurement of services of experts or consultants; payment of travel expenses and subsistence allowances, including lease of motor vehicles; communications services; payment of expenses for printing and binding; and reimbursement to the postal service in the amount equivalent to the postage that would otherwise be payable on mail matter.

The Transition Act authorizes funds not to exceed \$4,722,000 to be appropriated to the Administrator for the use of the Office of the President-elect and Office of the Vice President-elect (referred to collectively herein as the Office of the President-elect). Transition Act funds may not be expended for obligations incurred by the President-elect or Vice President-elect before November 3, 2004, or after February 19, 2005, Presidential Transition Act § 3(b)(1).

As provided in the Transition Act, the President-elect and Vice President-elect have designated Ms. Alexis Herman and Mr. James Johnson as assistants authorized to make on their behalf such designations as may be required in connection with the

services and facilities to be provided under the Transition Act. This authority may be redelegated by either of the forenamed in writing, delivered to the GSA Transition Support Team.

In order that all needs be expeditiously provided for and necessary financial and other controls maintained, the following procedures for obtaining services made available by the GSA are effective immediately. The procedures outlined below do not attempt to be exhaustive and questions may arise from time to time with regard to specific situations. In those instances, the Office of the President-elect should consult with the GSA Transition Support Team.

Control of Funds

_____, _____, or persons designated by either of them in writing to the GSA Transition Support Team are designated as the "Fund Manager(s)" for the Office of the President-elect. Only these individuals shall be authorized to execute and deliver documents for the expenditure or obligation of appropriated Transition Act funds. These individuals shall ensure that all transactions are documented and processed in accordance with Federal law, GSA procedures and this MOU, and will serve as the contact for GSA on financial matters.

GSA will not pay any person with Transition Act funds of behalf of the Office of the President-elect, nor reimburse the Office of the President-elect for expenses incurred by it, without the prior submission and approval of obligating documents from the Office of the President-elect, executed by a person authorized under the preceding paragraph.

Upon execution of this MOU, GSA accounts will be reimbursed with Transition Act funds for expenditures made by the GSA prior to November 3, 2004. This reimbursement is solely for installation of telecommunications, IT services and equipment and for movement of furniture into the office. Amounts incurred prior to November 3, 2004, to be reimbursed are estimated in Attachments A and B to this MOU.

Accounting Services

Accounting records will be established and maintained by GSA to show the financial transactions of the Office of the President-elect with regard to the obligation and expenditure of Transition Act funds. In addition, GSA will prepare any reports required by the Office of the President-elect, the Office of Management and Budget, the Department of the Treasury or the Congress, excluding the reports described in Section 5 of the Transition Act, which are the responsibility of the Office of the President-elect.

Personnel Services

The Administrator of the General Services Administration is authorized, upon request, to pay the compensation of members for the office staffs designated by the President-elect or Vice President-elect, or their designees from the Transition Act funds. Payments shall be at rates determined by the Office of the president-elect, but not to exceed the rate provided for by 5 U.S.C. § 5376, for the Executive Level IV (\$136,900). Persons receiving compensation, as members of the office staffs under the Transition Act, other than those detailed from Federal agencies are not held or considered to be employees of the Federal Government. These individuals are ineligible for the Federal Employees' Retirement System (FERS), Civil Service Retirement System (CSRS), Federal Employee's Health Benefits (FEHB) and Federal Employees' Group Life Insurance (FGLI).

Employment of Experts and Consultants

The Administrator of the General Services Administration is authorized to pay "expenses for the procurement of services of experts, consultants or organizations thereof for the President-elect or Vice President-elect, as authorized for the head of any department by section 15 of the Administrative Act of 1946, as amended (5 U.S.C. §3109)," at rates not to exceed \$436.00 per day for individuals.

Detail of Federal Employees

Any employee of any agency of any branch of the Federal Government may be detailed to the Office of the President-elect on a reimbursable basis with the consent of the head of the agency. A detailed employee shall continue to receive compensation for his or her regular employment and retain the rights and privileges of such employment without interruption. A letter from the Office of the President-elect requesting the detail must be submitted to the head of the agency, with a copy to the GSA Transition Support Team.

Payroll Services

The employees of the Office of the president-elect will be paid through Electronic Funds Transfer (EFT) to the Financial Institution of their choice. GSA will enter all payroll data and maintain all payroll records. The employees of the Office of the President-elect will be paid bi-weekly, based on the written certification of the designee. Payroll deductions will be made for FICA and Federal and State tax withholding (except for those employees paid \$1.00 or less). The Office of the President-elect will notify the GSA Transition Support Team immediately if any employees terminate employment with the Office for any reason, including beginning employment with the Federal Government, so that these employees can be removed from the Transition payroll.

Office Space, Furniture, Equipment, and Supplies

GSA will provide office space and related services at the request of the Office of the President-elect. The cost of office space is chargeable to Transition Act funds unless exempted by the Administrator of the General Services Administration, in accordance with 40 U.S.C. 586(b)(3). Any additional cost for space alterations or after hour utilities requested by the Office of the President-elect will be charged to Transition Act funds. GSA in coordination with the Department of Homeland Security, Federal Protective Service shall control access to the site and shall secure the site.

GSA will make furniture and office equipment available for use by the Office of the President-elect from stock inventory. The only charge to Transition Act funds will be for the cost of moving the furniture and equipment into the offices and for returning it at the end of the transition period. Appendix B is an estimate of these moving costs. Furniture and office equipment not available from stock inventory will be obtained upon request of the Office of the President-elect, and charge to the Transition Act Funds. Office supplies are available from the GSA Transition Support Team on a reimbursable basis.

Travel

The Transition Act permits the payment of travel expenses to individual travelers at the official invitation of the Office of the President-elect and to the Office of the President-elect employees at their duty stations if those duty stations are different than their principal places of business or residence. Transition Act funds are not available for movement of household goods or for the transportation of family members. All official travel by Office of the President-elect employees and other persons invited to travel at the Office's expense, which is arranged through the GSA or Adventure Travel under contract to GSA, shall be in accordance with GSA Internal Regulations and Control of Official Travel, PFM P 4290.1.

Telecommunications and IT Services

Telecommunications and IT services and equipment, including technical assistance, planning, configuration, initial installation, issuing necessary initial orders and change orders, and de-installation, may be obtained on request from the GSA Transition Support Team. Contracts for these services/equipment will be executed between private vendors and the GSA Transition Support Team or directly between private vendors and the Office of the President-elect. The GSA Transition Support Team will assist in coordinating these services/equipment and will also coordinate telecommunications services required from the Local Exchange Carrier.

All charges for use of GSA provided telecommunications and IT services and equipment shall be fully reimbursed.

The Office of the president-elect may use FTS 2001, the federal government's long distance service to place long distance calls only for official business. Any other use

of the system is prohibited. The Office of the President-elect will be billed either by GSA or directly by the vendor for all telecommunications and IT services and equipment.

Mail

The GSA Transition Support Team will obtain reimbursable support for mail services. Support includes training on official government mail procedures for the Office of the President-elect, and collection and delivery of official mail to the assigned zip code.

In addition, the service will provide offsite scanning of incoming USPS mail and that of alternate carriers, such as UPS, FedEx, DHL, etc. This includes irradiation for biological contamination, Q scan for bomb residue, and x-ray for contraband. In case of suspicious incoming mail item, the article will be isolated and the Department of Defense will be contacted for appropriate handling. Scanned mail will be delivered in a secure vehicle to the President-elect's mailroom at 111 Massachusetts Avenue, NW, Washington, DC. Outgoing mail will be picked up for bar coding, postage metering and entered into the postal mail systems. The service can provide for special pickups upon requests.

Reports

As required by Section 5 of the Transition Act, the President-elect and Vice President-elect shall disclose to the Administrator:

- (1) the date of contribution, source, amount, and expenditure thereof of all monetary contributions, other than Federal funds, received either before or after November 3, 2004, for use in their preparations for assumption of office; and
- (2) all information concerning such contributions as the Administrator may require for purposes of auditing both the public and private funding used in connection with preparations for assumption of office.

Disclosures made under paragraph (1) above shall be in the form of a report to the Administrator by February 19, 2005 and shall be made available to the public by the Administrator upon receipt.

The President-elect and the Vice President-elect, as a condition for receiving services and funds authorized by the Transition Act, shall not accept more than \$5,000 from any person, organization, or other entity for purposes of preparations for their assumption of office as the President and Vice President.

They shall also, as a condition for receiving services and funds authorized by the Transition Act, make available to the public the names and most recent employment of all transition personnel (full-time or part-time, public or private or volunteer) who are members of the President-elect or Vice President-elect's Federal department or

agency transition teams, and information regarding the sources of funding which support the transition activities of each transition team member. Such disclosures shall be made public before the initial transition team contact with a Federal department or agency and shall be updated as necessary as required under Section 5(b) of the Act.

Effective Dates

This MOU becomes effective upon signature by both parties and upon the Administrator's ascertainment of the apparent successful candidates for President and Vice-President, but no sooner than November 3, 2004, and terminates on February 19, 2005.

Amendments

Any terms and conditions of this Memorandum of Understanding, other than those reflecting existing laws or regulations, may be amended at any time by the mutual agreement of the parties in writing.

Authorization

The terms and conditions of the MOU are agreed to and approved by:

Office of the President-elect

General Services Administration

By: _____

By: _____

Date: _____

Date: _____

**ATTACHMENT A
TO THE
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE GENERAL SERVICES ADMINISTRATION
AND
THE OFFICE OF THE PRESIDENT-ELECT**

The following are approximate pre-election expenses that have been incurred by GSA, which shall be reimbursed to the appropriate GSA accounts from Funds appropriated for the Presidential Transition immediately upon the availability of those funds. These expenditures were necessary in advance of the election in order to adequately prepare for the Presidential transition.

- \$798,000 IT and Telecommunication Systems

**ATTACHMENT B
TO THE
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE GENERAL SERVICES ADMINISTRATION
AND
THE OFFICE OF THE PRESIDENT-ELECT**

The following are approximate pre-election expenses that have been incurred by GSA, which shall be reimbursed to the appropriate GSA accounts from funds appropriated for the Presidential Transition immediately upon the availability of those funds:

DELIVERY OF FURNITURE:

The furniture being used is currently considered "excess" and as such can be provided at no charge. It is anticipated a cost of \$30,000 will be incurred to deliver furniture from the GSA Personal Property Center, provide on-site labor support to off-load trucks, stage and set-up office space. The expenditure is necessary in advance of the election in order to adequately prepare for the Presidential transition.

It is anticipated that an additional \$30,000 will be incurred to move additional items into a building and to provide on-site labor support to continue with the relocation/setup of office furniture and vacate the space at the transition's conclusion. This is an approximation based upon furnishing several hundred employee setups. It is also based upon GSA's ability to remove a large portion of the furniture through the normal government "excess" channels.

Actual reimbursement will be based on final verification of expenditures. Upon Execution of the MOU, all future expenditures shall be at the request of the Office of the President-elect and billed directly to the Transition appropriation.

FY13 PC&B Costs for Former President Bush Sequence

07/13/13	Payroll change request sent to Kansas City to change salary for entire team from \$7,384.61 to \$8,000.00?													
08/14/13	Received email inquiry from Brian Cossiboom, asking if requested payroll changes had been processed, changing salary for entire team from \$7,384.61 to \$8,000.00?													
08/15/13	Responded that recent payroll changes have not been implemented yet. Latest payroll report dated 07/27/13 and the one before that in June do not see any payroll amount changes. This may be because the payroll changes were to be effective 07/14/13, but request was only sent to Kansas City on 07/12 or 07/13 so they would not have had enough time to make the changes right away. I would follow-up with Brad Kliethermes POC in Kansas City.													
08/26/13	<p>I sent email to Brad asking if he could confirm if payroll changes had been made. The July 14, 2013 payroll change should have adjusted the employees below from an annual salary of \$7385 each to an annual salary of \$8000 each and also removed Anne MacDonald from payroll.</p> <table border="1" data-bbox="418 961 711 1394"> <tr><td>Blossman, Robert</td></tr> <tr><td>Cossiboom, Brian S.</td></tr> <tr><td>Dodson, Leigh</td></tr> <tr><td>Dryden, Logan E.</td></tr> <tr><td>Ford, Frederick H.</td></tr> <tr><td>Harper, Katie M.</td></tr> <tr><td>Harper, Natalie</td></tr> <tr><td>Hickey, Caroline L.</td></tr> <tr><td>MacDonald, Anne D.</td></tr> <tr><td>Meece, Michael E.</td></tr> <tr><td>Nugent, Caroline F.</td></tr> <tr><td>White, Carol</td></tr> <tr><td>Young, Tobi M.E.</td></tr> </table> <p>The September 1, 2013 payroll change should have removed Katie Harper from payroll and added Audrey Akers to payroll at the same annual salary of \$8,000 as with the rest of the staff.</p> <p>Brad responded changes not made. All still at \$7384.</p>	Blossman, Robert	Cossiboom, Brian S.	Dodson, Leigh	Dryden, Logan E.	Ford, Frederick H.	Harper, Katie M.	Harper, Natalie	Hickey, Caroline L.	MacDonald, Anne D.	Meece, Michael E.	Nugent, Caroline F.	White, Carol	Young, Tobi M.E.
Blossman, Robert														
Cossiboom, Brian S.														
Dodson, Leigh														
Dryden, Logan E.														
Ford, Frederick H.														
Harper, Katie M.														
Harper, Natalie														
Hickey, Caroline L.														
MacDonald, Anne D.														
Meece, Michael E.														
Nugent, Caroline F.														
White, Carol														
Young, Tobi M.E.														
09/03/13	I sent email to Julie Jensen asking her status of requested personnel changes.													
09/04/13	Julie Jensen tracked down FedEx submission of Personnel Salary changes. The package was sent from my office to CPC via UPS on June 28th and someone at the GSA Dock signed for them on July 1, 2013 in Kansas City, MO. The CPC claims they never received them. She scanned the documents and sent them electronically to CPC this morning. The actions have now been processed. The actions are retroactive to the proposed effective date of July 14, 2013.													

09/19/13

Reviewing monthly reports noticed that \$88,608 already spent through August with \$8055 projected for September, which would put expense over \$96K limit.

Researched to find cause. Found email from Brian Cossiboom dated 08/14/13 to Julie Jensen requesting two personnel actions –

- 1) Employee separation for Katie Harper to be effective 09/01/13
- 2) New Hire of Audrey Akers to be effective 09/01/13.
- 3)

Also, re-discovered Brian's email dated 08/27/13, which indicated Anne McDonald should have been removed effective 07/14/13.

09/23/13

Sent email to Brad Kliethermes asking if he could confirm changes for Katie Harper and Anne McDonald. We have budgeted \$96K for PC&B for 2013 for the Office of Former President Bush in Dallas. Currently we show we are exceeding this budget at \$97,974 through September for a difference of \$1,974.

We think this unexpected difference may be due to a delay in getting the requested personnel changes in history here completed timely; specifically related to changes for Katie Harper and Anne McDonald.

Katie Harper was to be removed effective 09/01/13.
Anne McDonald was to be removed as of July 14, 2013.

Both of these are still showing on the 09/07/13 PAR report

09/24/13

Brad responds that It looks like the problem is Anne MacDonald has not been processed as separated. If she should not have been paid since PPE 7/13/13 he can back out all the other pay and benefits and you would get back the 1974 that you are over.

William J. Clinton Annuity		
Payment Date	Annuity Payments	
2/24/2001	\$	13,433.33
3/24/2001	\$	13,433.33
4/21/2001	\$	13,433.33
5/19/2001	\$	13,433.33
6/30/2001	\$	13,433.33
7/28/2001	\$	13,433.33
8/25/2001	\$	13,433.33
9/22/2001	\$	13,433.23
10/20/2001	\$	13,433.33
11/17/2001	\$	13,433.33
12/15/2001	\$	13,433.33
1/26/2002	\$	13,891.67
2/9/2002	\$	13,891.67
3/9/2002	\$	13,891.66
4/6/2002	\$	13,891.67
5/4/2002	\$	13,891.67
6/1/2002	\$	13,891.66
6/29/2002	\$	13,891.67
8/10/2002	\$	13,891.67
9/7/2002	\$	13,891.66
10/5/2002	\$	13,891.67
11/2/2002	\$	13,891.67
11/30/2002	\$	13,891.66
1/11/2003	\$	14,325.00
2/8/2003	\$	14,325.00
3/8/2003	\$	14,325.00
4/5/2003	\$	14,325.00
5/3/2003	\$	14,325.00
6/14/2003	\$	14,325.00
7/12/2003	\$	14,325.00
8/9/2003	\$	14,325.00
9/6/2003	\$	14,325.00
10/4/2003	\$	14,325.00
11/1/2003	\$	14,325.00
12/13/2003	\$	14,325.00
1/10/2004	\$	14,641.67
2/7/2004	\$	14,641.67
3/6/2004	\$	14,641.67
4/3/2004	\$	14,641.67
5/1/2004	\$	14,641.67
6/12/2004	\$	14,641.67
7/10/2004	\$	14,641.67
8/7/2004	\$	14,641.67
9/4/2004	\$	14,641.67
10/2/2004	\$	14,641.67
11/13/2004	\$	14,641.67
12/11/2004	\$	14,641.63
1/22/2005	\$	15,008.33
2/5/2005	\$	15,008.33
3/5/2005	\$	15,008.34
4/2/2005	\$	15,008.33
5/14/2005	\$	15,008.33
6/11/2005	\$	15,008.34
7/9/2005	\$	15,008.33
8/6/2005	\$	15,008.33
9/3/2005	\$	15,008.34
10/1/2005	\$	15,008.33
11/12/2005	\$	15,008.33
12/10/2005	\$	15,008.34
1/7/2006	\$	15,291.66
2/4/2006	\$	15,291.66
3/4/2006	\$	15,291.68
4/1/2006	\$	15,291.66
5/13/2006	\$	15,291.66
6/10/2006	\$	15,291.68
7/8/2006	\$	15,291.66

8/5/2006	\$	15,291.66
9/2/2006	\$	15,291.68
10/14/2006	\$	15,291.66
11/11/2006	\$	15,291.66
12/9/2006	\$	15,291.68
1/20/2007	\$	15,550.00
2/3/2007	\$	15,550.00
3/3/2007	\$	15,550.00
4/14/2007	\$	15,550.00
5/12/2007	\$	15,550.00
6/9/2007	\$	15,550.00
7/7/2007	\$	15,550.00
8/4/2007	\$	15,550.00
9/15/2007	\$	15,550.00
10/13/2007	\$	15,550.00
11/10/2007	\$	15,550.00
12/8/2007	\$	15,550.00
1/19/2008	\$	15,941.67
2/2/2008	\$	15,941.67
3/15/2008	\$	15,941.66
4/12/2008	\$	15,941.67
5/10/2008	\$	15,941.67
6/7/2008	\$	15,941.66
7/5/2008	\$	15,941.67
8/2/2008	\$	15,941.67
9/13/2008	\$	15,941.66
10/11/2008	\$	15,941.67
11/8/2008	\$	15,941.67
12/6/2008	\$	15,941.66
1/3/2009	\$	16,391.66
2/14/2009	\$	16,391.66
3/14/2009	\$	16,391.66
4/11/2009	\$	16,391.66
5/9/2009	\$	16,391.66
6/6/2009	\$	16,391.66
7/4/2009	\$	16,391.66
8/1/2009	\$	16,391.66
9/12/2009	\$	16,391.66
10/10/2009	\$	16,391.66
11/7/2009	\$	16,391.66
12/5/2009	\$	16,391.74
1/2/2010	\$	16,641.67
2/13/2010	\$	16,641.67
3/13/2010	\$	16,641.67
4/10/2010	\$	16,641.67
5/8/2010	\$	16,641.67
6/5/2010	\$	16,641.67
7/17/2010	\$	16,641.67
8/14/2010	\$	16,641.67
9/11/2010	\$	16,641.67
10/9/2010	\$	16,641.67
11/6/2010	\$	16,641.63
12/4/2010	\$	16,641.67
1/15/2011	\$	16,641.67
2/12/2011	\$	16,641.67
3/12/2011	\$	16,641.67
4/9/2011	\$	16,641.67
5/7/2011	\$	16,641.67
6/4/2011	\$	16,641.67
7/16/2011	\$	16,641.67
8/13/2011	\$	16,641.67
9/10/2011	\$	16,641.63
10/8/2011	\$	16,641.67
11/5/2011	\$	16,641.67
12/3/2011	\$	16,641.67
1/14/2012	\$	16,641.67
2/11/2012	\$	16,641.67
3/10/2012	\$	16,641.67

4/7/2012	\$	16,641.67
5/5/2012	\$	16,641.67
6/16/2012	\$	16,641.67
7/14/2012	\$	16,641.67
8/11/2012	\$	16,641.67
9/8/2012	\$	16,641.67
10/20/2012	\$	16,641.67
11/3/2012	\$	16,641.67
12/1/2012	\$	16,641.63
1/12/2013	\$	16,641.67
2/9/2013	\$	16,641.67
3/9/2013	\$	16,641.67
4/6/2013	\$	16,641.67
5/4/2013	\$	16,641.67
6/1/2013	\$	16,641.67
7/13/2013	\$	16,641.67
8/10/2013	\$	16,641.67
9/7/2013	\$	16,641.67
10/5/2013	\$	16,641.63
11/2/2013	\$	16,641.67
11/30/2013	\$	16,641.67
1/11/2014	\$	16,080.37
2/8/2014	\$	16,808.33
3/8/2014	\$	16,808.33
4/5/2014	\$	16,808.33
5/3/2014	\$	16,808.33
5/31/2014	\$	16,808.33
7/12/2014	\$	16,808.33



Office of Administrative Services
Freedom of Information Act Office

February 9, 2015

Mr. Scott Parker
America Rising PAC
1555 Wilson Boulevard
Suite 307
Rosslyn, VA 22209

Dear Mr. Parker:

This is in response to your U.S. General Services Administration (GSA) Freedom of Information Act (FOIA) requests (4 letters) all under (GSA number 274547) dated August 8, 2014, requesting "records detailing any and all payments, expenditures, reimbursements, and/or stipends provided to William J. Clinton, his staff, and/or his office that were made under the authority of the Former Presidents Act (3 U.S.C. Sec 102) and/or the Presidential Transition Act (3 U.S.C Sec 102) from January 21, 2001 to August 8, 2014.

You, also requested records detailing any and all payments, expenditures, reimbursements, and/or stipends provided to former First Lady Hillary Clinton, her staff, and/or her office that were made under the authority of the Former Presidents Act from January 21, 2001 to August 8, 2014. GSA has no records responsive to your letters pertaining to the former First lady Hillary Clinton.

Enclosed are records pertaining to the Former President William J. Clinton. We withheld under exemption (b)(4) is information which relates to cost and financial data, technical expertise and techniques. Also, we are withholding signatures. This is done in accordance with the sixth exemption of FOIA, 5 U.S.C. § 552(b)(6), because the disclosure of this information would constitute a clearly unwarranted invasion of personal privacy. Further, all floor plans and descriptions of secured areas have been withheld pursuant to 5 U.S.C. § 552(b)(5) and (b)(7)(f), as this information could risk circumvention of agency regulations, policies and procedures and allow the compromise of the safety of persons and/or property.

This constitutes a partial denial under FOIA. You may appeal this decision to the U.S. General Services Administration no later than one hundred and twenty (120) days from receipt of this decision by writing to the following address:

Freedom of Information Act Office (H1C)
U.S. General Services Administration
1800 F Street, NW, Room 7308
Washington, DC 20405

Your appeal should contain a brief statement of the reasons why you believe GSA should have responsive records. Enclose a copy of your initial request and this letter. Both the appeal letter and the envelope should be marked prominently, "Freedom of Information Act Appeal."

U.S General Services Administration
1800 F. Street, Northwest
Washington, DC 20405
Telephone: (202) 501-0800
Fax: (202) 501-2727

This completes our action on this request. Should you have additional questions please contact Ms. Toni Slappy at (202)680-8209 or by email at toni.slappy@gsa.gov.

Sincerely,

Travis Lewis

FOIA Program Manager

Enclosures

GENERAL SERVICES ADMINISTRATION
PUBLIC BUILDINGS SERVICE
SUPPLEMENTAL LEASE AGREEMENT

SUPPLEMENTAL AGREEMENT
NO. 1

DATE
12/10/02

TO LEASE NO. GS-02B-23137

ADDRESS OF PREMISES:

55 West 125th Street, New York, N.Y.

THIS AGREEMENT ("Amendment" or "Agreement"), made and entered into this date by and between Judy LLC

whose address is c/o Cogswell Realty Group
1330 Avenue of the Americas, 25th Floor
New York, N.Y. 10019

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WHEREAS, Lessor and Government entered into a Lease for Real Property, dated April 17, 2001 (number GS-02B-23137; the "Lease"), for the entire fourteenth (14th) floor (the "Premises") in the building located at 55 West 125th Street, New York, New York ("Building"); and

WHEREAS, the parties hereto desire to amend the Lease to: (1) establish the final cost of the Tenant Improvements, (2) provide for the amortization of the cost of Tenant Improvement into the Rent (hereinafter defined), (3) establish the Commencement Date, (4) modify Government's termination rights, (5) permit Government to install and maintain an antenna on the roof of the Building, (6) provide Government with parking, (7) (b) (5), (b) (7)(F)

(b) (5), (b) (7)(F) s (8) modify other provisions of the Lease; and

continued ...

All other terms and conditions of the Lease shall remain in force and in effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the above date.

LESSOR Judy LLC

By: Cogswell Realty Group, LLC, Managing Member
By: Arthur R. Stern, Managing Member

BY (b) (6) (Signature)

Managing Member (Title)

IN PRESENCE OF (b) (6) (Signature)

c/o Cogswell Realty Group, LLC (Address)

UNITED STATES OF AMERICA, GENERAL SERVICES ADMINISTRATION

By: Walter J. Moldovan

BY (b) (6) (Signature)

Contracting Officer (Official Title)

(1)

WHEREAS, capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Lease.

NOW THEREFORE, these parties for the consideration hereinafter mentioned covenant and agree that the Lease shall be amended, effective July 25, 2001, as follows:

1) Supplementing Paragraph 16 of the Rider to the Lease, the Term shall be ten (10) years, with the Commencement Date being July 25, 2001 and the expiration date being July 31, 2011, subject to Government's right to terminate the Lease, as set forth in Paragraphs 22 and 23 of the Rider to Lease (as amended in Section 2 of this Amendment).

2) Paragraph 22 of the Rider to Lease shall be stricken in its entirety and replaced with the following:

Except as set forth in Paragraph 23 hereinafter, the Government may only terminate this Lease effective at the end of the sixth (6th) or eighth (8th) years of the Term (July 31, 2007 or July 31, 2009) by giving notice, in writing, to the Lessor at least one hundred eighty (180) days prior to the end of the sixth (6th) or eighth (8th) years of the Term (i.e., February 1, 2007 or February 1, 2009, respectively). Said notice shall be delivered in accordance with General Clause 1(i).

3) The Lessor and the Government hereby agree that (i) based on the Final Construction Plans, the "cost of Tenant Improvements" (as defined Paragraph 5 of the Rider to Lease), for purposes of this Amendment, shall be \$1,120,000.00 and (ii) such Tenant Improvements have been constructed in accordance with the Final Construction Plans (a list of such Final Construction Plans are attached hereto as Exhibit "A" and made part hereof). (b) (4)

Notwithstanding the foregoing, the cost of the Tenant Improvements does not include any change orders, which may be requested by Government subsequent to the execution of this Amendment and thereafter approved by Lessor ("Change Orders"). Accordingly, notwithstanding anything to the contrary contained in this Agreement or the Lease (including, without limitation, Section 33 of the General Clauses), Government shall pay for any Change Orders within the time periods and in the manner set forth in the Lease.

4) A. Amending Paragraph 12 of the Rider to Lease, Lessor shall contribute a total of \$337,060.00 towards the total cost of Tenant Improvements (hereinafter referred to as "Lessor's Total Contribution"). (b) (4)

The next \$398,570.00 of the cost of Tenant Improvements has been paid by Government prior to the execution of this Amendment) (\$350,000.00 + \$48,570.00). An additional \$15,600.53 shall then be paid by Lessor, on Government's behalf, as consideration for the agreed upon Commencement Date ("Additional Consideration"). (b) (5), (b) (7)(F)

Lessor ARS
Government (Signature)

(b) (4)
[Redacted]

B. In addition to the cost of Tenant Improvements, Government has incurred certain costs in connection with the security installation in the portion of the Premises being occupied by the Secret Service. Such additional costs, totaling \$182,304.78 has been paid by Government prior to the execution of this Amendment.

C. Also included in the cost of Tenant Improvements is the cost of an audio system and cable television wiring in the Premises (i.e, such cost of \$9,240.00 is part of the \$1,120,000.00 cost of Tenant Improvements).

5) Paragraph 24 of the Rider to Lease shall be stricken in its entirety and replaced with the following:

If the Government elects to terminate this Lease as set forth in Paragraph Nos. 22 or 23 herein, Government shall pay the Lessor the then unamortized portion of (i) Lessor's Total Contribution, Remaining TI and Additional Consideration and (ii) the brokerage commission paid by Lessor (b) (4). For the purpose of calculating the unamortized portion of Lessor's Total Contribution, Remaining TI, Additional Consideration and broker commission, all shall be amortized over the ten (10) year Term (except for the Remaining TI, which shall be amortized commencing October 1, 2002), compounded at ten percent (10%) interest, per annum.

6) Paragraph 17 of the Rider of the Lease is deleted in its entirety and the following Section is substituted in lieu thereof:

The Government shall pay the Lessor annual rental ("Rent") as follows:

- a. For the period beginning on July 25, 2001 through and including October 31, 2001, Government shall pay \$31.50 per rentable square foot, plus \$6.21 per rentable square foot (representing the amortization of Lessor's Total Contribution), plus \$2.50 per rentable square foot for tenant electric; a total of \$40.21 per rentable square foot. Including the charges for Parking (as set forth in Section 9 herein) and Antenna (as set forth in Section 11 herein), Government shall pay \$351,827.64 per annum (\$29,318.97 per month).
- b. For the period beginning on November 1, 2001 through and including September 30, 2002, Government shall pay \$31.50 per rentable square foot, plus \$6.21 per rentable square foot (representing the amortization of Lessor's Total Contribution), plus \$2.50 per rentable square foot for tenant electric; a total of \$40.21 per rentable square foot. Including the charges for AP Rent (as set forth in Section 12 herein), Parking (as set forth in Section 9 herein) and Antenna (as set forth in Section 11 herein), Government shall pay \$355,198.20 per annum (\$29,599.85 per month).
- c. For the period beginning on October 1, 2002 through and including July 31, 2004, Government shall pay \$31.50 per rentable square foot, plus \$6.21 per rentable

3

Lessor ARJ
Government [Signature]

square foot (representing the amortization of Lessor's Total Contribution, plus \$7.33 per rentable square foot (representing the amortization of the Remaining TI), plus \$2.50 per rentable square foot for tenant electric; a total of \$47.54 per rentable square foot. Including the charges for AP Rent (as set forth in Section 12 herein), Parking (as set forth in Section 9 herein) and Antenna (as set forth in Section 11 herein), Government shall pay \$418,294.92 per annum (\$34,857.91 per month).

- d. For the period beginning on August 1, 2004 through and including July 31, 2006, Government shall pay \$34.25 per rentable square foot, plus \$6.21 per rentable square foot (representing the amortization of the Lessor's Total Contribution), plus \$7.33 per rentable square foot (representing the amortization of the Remaining TI), plus \$2.50 per rentable square foot for tenant electric; a total of \$50.29 per rentable square foot. Including the charges for AP Rent (as set forth in Section 12 herein), Parking (as set forth in Section 9 herein) and Antenna (as set forth in Section 11 herein), Government shall pay \$441,966.84 per annum (\$36,830.57 per month).
- e. For the period beginning on August 1, 2006 through and including July 31, 2008, Government shall pay \$37.00 per rentable square foot, plus \$6.21 per rentable square foot (representing the amortization of the Lessor's Total Contribution), plus \$7.33 per rentable square foot (representing the amortization of the Remaining TI), plus \$2.50 per rentable square foot for tenant electric; a total of \$53.04 per rentable square foot. Including the charges for AP Rent (as set forth in Section 12 herein), Parking (as set forth in Section 9 herein) and Antenna (as set forth in Section 11 herein), Government shall pay \$465,638.88 per annum (\$38,803.24 per month).
- f. For the period commencing August 1, 2008 through and including July 31, 2011, Government shall pay \$39.75 per rentable square foot, plus \$6.21 per rentable square foot (representing the amortization of Lessor's Total Contribution), plus \$7.33 per rentable square foot (representing the amortization of the Remaining TI), plus \$2.50 per rentable square foot for tenant electric; a total of \$55.79 per rentable square foot. Including the charges for AP Rent (as set forth in Section 12 herein), Parking (as set forth in Section 9 herein) and Antenna (as set forth in Section 11 herein), Government shall pay \$489,310.92 per annum (\$40,775.91 per month).

The annual rentals set forth above are subject to annual operating cost escalations as provided for in paragraph 35 of Attachment 1, Supplemental Lease Requirements.

Rent and any other additional charges payable under the Lease shall be paid to:

(b) (4)

All Rent shall be paid in equal monthly installments in arrears. Upon written notice by Lessor to Government of a mere change in the mailing address or wiring instructions for which Rent is to be sent or wired (without changing the payee), Government shall thereafter forward all rent to such new address (except to the extent that Section 24 of Attachment No. 1, Supplemental Lease Requirements or Paragraph No. 25 of the General Clauses are applicable).

(4)

Lessor AR3
Government [Signature]

7) Government acknowledges that the Premises have been delivered to Government for occupancy prior to the Required Substantial Completion Date or Substantial Completion of the Premises. In consideration of Lessor's agreement to (a) deliver possession of the Premises to Government prior to the Required Substantial Completion Date and Substantial Completion of the Premises and (b) pay the Additional Consideration, Government hereby waives any and all rights it may have under the Lease for Lessor's failure to deliver the Premises Substantially Complete by the Required Substantial Completion Date. Accordingly, (i) Paragraph 9 of the Rider to Lease shall be amended to reflect that, upon Substantial Completion of the Premises, Government shall have five (5) business days to inspect the Premises and issue a Final Punchlist and (ii) Paragraph 10 of the Rider to Lease shall be stricken in its entirety as being moot. In addition, as a result of the Commencement Date being set forth in this Agreement, Government and Lessor mutually agree that a supplemental lease agreement to confirm the Substantial Completion Date shall be unnecessary and no longer required.

8) Except as modified in this Agreement, all terms and conditions of the Lease shall remain in full force and effect, and in the event that any of the terms and conditions of this Agreement conflict with any of the terms and conditions of the Lease, the terms and conditions of this Agreement shall control and govern.

9) (b) (5), (b) (7)(F)

10) Intentionally Deleted.

11) (b) (5), (b) (7)(F)

5

Lessor APS
Government [Signature]

(b) (5), (b) (7)(F)

12)

(b) (5), (b) (7)(F)

- a) The term of the Lease for the Additional Premises shall commence on November 1, 2001 (the "Additional Premises Commencement Date") and terminate on July 31, 2011, subject to Government's right to terminate the Lease, as set forth in Paragraphs 22 and 23 of the Rider to Lease (as amended by Section 2 of this Amendment);
- b) Government shall pay, as part of and included in the Rent set forth in Section 5 herein, as annual rent for the Additional Premises ("AP Rent"), \$ 31.50 per rentable square foot (\$3,370.56 per annum; \$280.88 per month);
- c) Lessor shall supply the Government with electricity for the Additional Premises in accordance with the terms and conditions of Paragraph 19 of the Lease, except that the electric charge for the Additional Premises only shall be \$1.00 per square foot (which has been included in the AP Rent set forth in [b] above);
- d) The parties hereto acknowledge that CRG Real Estate Services, LLC, represented the Lessor in the leasing transaction for the Additional Premises;
- e) Government agrees to accept possession of the Additional Premises in an "as is" condition, except that Lessor shall deliver the Additional Premises to Government vacant and in broom clean condition; and
- f) Government intends, upon the Additional Premises Commencement Date, to occupy the Premises and Additional Premises as a single unit. Unless otherwise specifically referred to in this Amendment as the "Additional Premises", the Premises (as referred to in this Amendment and the Lease) shall be deemed to include the Additional Premises.

(6)

Lessor ARJ
Government (6)

- 13) As of November 1, 2001, (a) the Premises shall consist of approximately 8,715 rentable square feet, occupied as follows: the office of the Former President William Jefferson Clinton to occupy approximately 8,300 rentable square feet and the United States Secret Service to occupy approximately 415 rentable square feet and (b) the Government's percentage of occupancy, as set forth in paragraph 34(E) of the Supplemental Lease Requirements of the Lease shall be 4.05%.

7

Lessor ARI

Government (signature)

Drawing List

Architectural

- A-0 Cover Sheet
- A-00 Abbreviations List and Symbols
- A-000 General Notes
- A0000 Partition Schedule
- A-1 Demolition plan
- A-2 Ceiling Demolition
- A-3 14th Floor Partition Plan
- A-4 14th Floor Reflected Ceiling plan
- A-5 14th Floor Lighting Control Plan
- A-6 14th Floor Finish plan
- A-7 14th Floor Furniture Floor Plan
- A-8 14th Floor Power & Signal plan
- A-9 Executive Office Conference Room Elevations
- A-10 Pantry Plans & Elevations
- A-11 Executive Bathroom / ADA Toilet Part Plans & Elevations
- A-12 Bath Room Plans & Elevations
- A-13 Elevator Lobby / Corridor Elevations
- A-14 Door Schedule and Details
- A-15 Millwork Details

Electrical

- E-100 Electrical Legend
- E-101 Electrical Specifications
- E-102 Electrical Schedules
- E-314F Lighting Plan
- E-314L Partition Schedule

E-600 Details

Fire Protection/Plumbing

- F-100 Fire Protection Symbols, Abbreviations & Riser Diagram
- F-314 Fire Protection Plan
- F-700 Fire Protection Specifications

HVAC

- M-100 HVAC Symbols, Abbreviations
- M-101 HVAC Specifications
- M-314 HVAC Plan
- M-500 HVAC Schedule Sheet
- M-600 HVAC Details
- M-601 HVAC Details

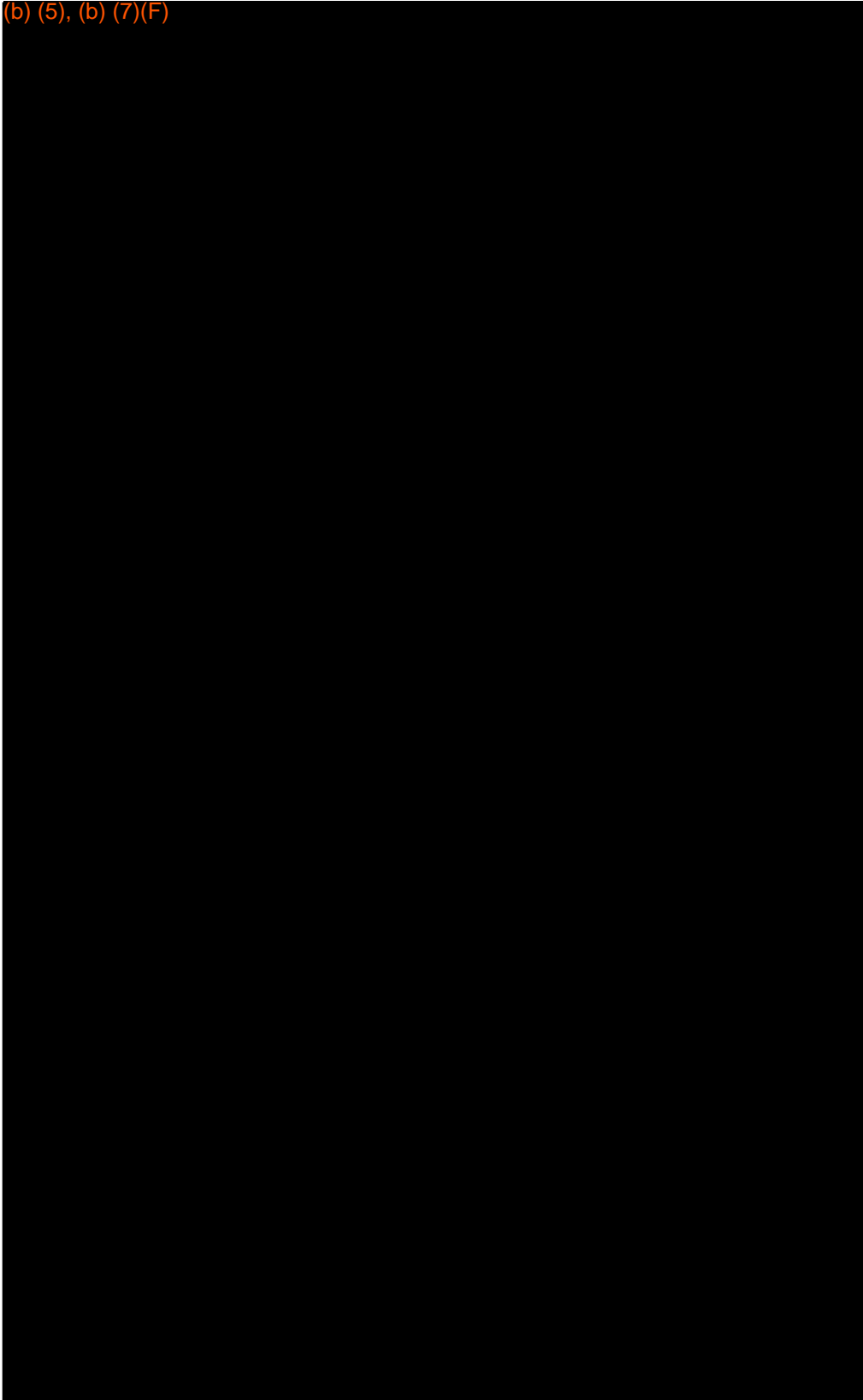
Exhibit "A"

Lessor ART

Government ED

8

(b) (5), (b) (7)(F)



- ADDITIONAL PREMISES

EXHIBIT "B"

9

Lessor ARJ

Government [Signature]

(b) (5), (b) (7)(F)

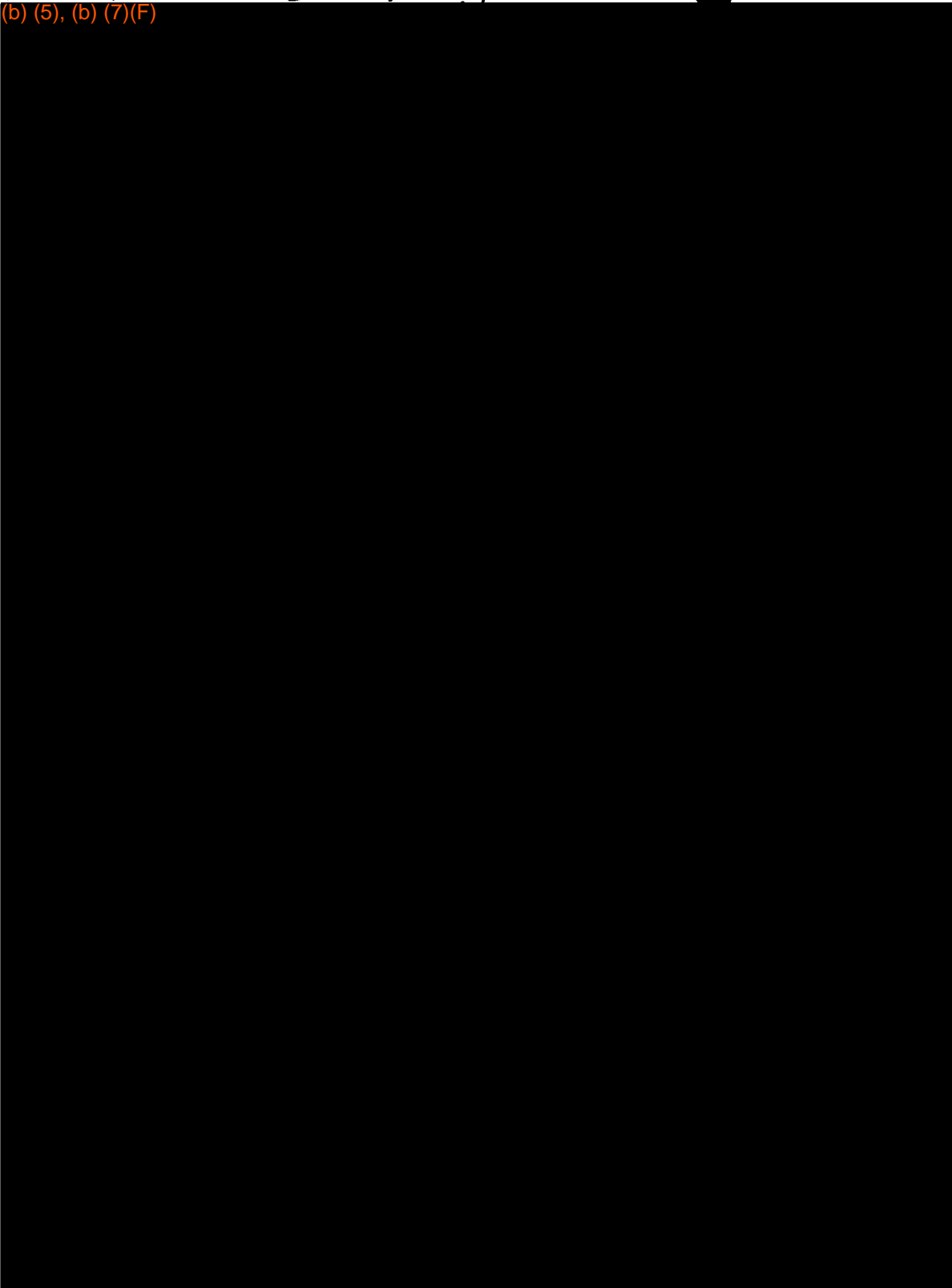


Exhibit C

10

Lessor APIS
Government 9

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE SUPPLEMENTAL LEASE AGREEMENT	SUPPLEMENTAL AGREEMENT NO. 4	DATE 5-25-10
	TO LEASE NO. GS-02B-23137	

ADDRESS OF PREMISES:
55 West 125th Street, New York, N.Y.

THIS AGREEMENT ("Agreement"), made and entered into this date by and between 55 Fee LLC,

whose address is c/o CRG Management, LLC
 1350 Avenue of the Americas, 17th Floor
 New York, NY 10019,

hereinafter called the "Lessor", and the **UNITED STATES OF AMERICA**, hereinafter called the "Government":

WHEREAS, Lessor and Government entered into a Lease for Real Property, dated April 17, 2001 (number GS-02B-23137; the "Original Lease"), as amended by Supplemental Agreements Nos. 1-3 (collectively, along with the Original Lease, the "Lease"), for approximately 8,715 rentable square feet (RSF) of office and office-related type space consisting of 8,608 RSF comprising the entire rentable portion of the fourteenth (14th) floor ("14th Floor Space") and approximately 107 rentable square feet on the

(b) (5), (b) (7)(F)

WHEREAS, capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Lease;

WHEREAS, the parties hereto desire to further amend the Lease to extend the term of the Lease and modify other provisions of the Lease.

NOW THEREFORE, these parties for the consideration hereinafter mentioned covenant and agree that the said Lease is hereby amended as follows:

***AS SET FORTH IN SECTION 1-16 OF THIS AGREEMENT, ANNEXED HERETO
AND MADE PART HEREOF.***

IN WITNESS WHEREOF, the parties subscribed their names as of the above date.

LESSOR 55 Fee LLC

By: 55 Mezz LLC, Manager
 By: Judy-Jane 125th Investors, LLC, Manager
 By: Ross Jacobs, Assistant Vice President

(b) (6)

BY

(Signature)

(Title)

IN PRESENCE OF

(b) (6)

(Signature)

c/o CRG Management, LLC
 1350 Avenue of the Americas, 17th Fl.
 NY, NY 10019

(Address)

UNITED STATES OF AMERICA, GENERAL SERVICES ADMINISTRATION

By: Walter J. Moldovan

(b) (6)

BY

(Signature)

Contracting Officer
 (Official Title)

①


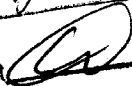
Lessor A
 Government Q

- 1) The term of the Lease is hereby extended for a ten (10) year period commencing on August 1, 2011 through and including July 31, 2021 (the "Extended Term"), subject to the Government's right to terminate the Lease pursuant to Section 6 herein.
- 2) During the Extended Term, the Government shall pay the Lessor annual rental ("Rent"), in equal monthly installments, in arrears, as follows:
 - a. For the period beginning on August 1, 2011 through and including July 31, 2016, Government shall pay (i) \$42.00 per rentable square foot, plus \$3.00 per rentable square foot for Government electric, for the 14th Floor Space; (ii) \$32.00 per rentable square foot, plus \$1.00 per rentable square foot for Government electric, for the (b) (5), (b) (7)(F)
 - b. For the period beginning on August 1, 2016 through and including July 31, 2021, Government shall pay (i) \$51.20 per rentable square foot, plus \$3.66 per rentable square foot for Government electric, for the 14th Floor Space; (ii) \$39.00 per rentable square foot, plus \$1.22 per rentable square foot for Government electric, for the (b) (5), (b) (7)(F)

Rent for a lesser period shall be prorated, based on the actual number of months and the actual number of days of any partial month.

- 3) As of the commencement of the Extended Term, Government shall pay:
 - a. Tax adjustments, pursuant to paragraph 15 herein, provided that (i) the Tax Base Year shall be the real estate taxes for the fiscal year July 1, 2010 through June 30, 2011 and (ii) Government's Percentage of Occupancy shall be 4.05%; and
 - b. Operating cost adjustments, pursuant to Section 35 of Attachment 1, Supplemental Lease Requirements to the Original Lease, except that (i) in determining the percentage change in the Cost of Living Index, the index published for July 2011 shall be compared with the index published for each July thereafter and (ii) the Base Operating Cost shall be (b) (4)
 - c. An operating cost adjustment to the Rent shall be performed commencing with the second year of the Extended Term and shall be performed for each year thereafter, including year 6 where there is an increase in Rent (pursuant to Paragraph 2b herein).

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Lessor 
Government 

- 4) As of the date hereof, Rent and any other additional charges payable under this Agreement and the Lease shall be paid to:

(b) (4)

Upon written notice by Lessor to Government of a mere change in the mailing address or wiring instructions for which Rent is to be sent or wired (without changing the payee), Government shall thereafter forward all rent to such new address (except to the extent that Section 24 of Attachment No. 1, Supplemental Lease Requirements to the Original Lease or Paragraph No. 25 of the General Clauses attached to the Original Lease are applicable).

- 5) Lessor agrees to provide the Government with a work contribution (the "Work Contribution") in the amount of \$81,000.00, which the Government intends to use, in part, towards the installation of a full-floor supplemental HVAC unit for the 14th Floor Space. The Work Contribution may be used prior to the commencement of the Extended Term and shall be applied to any and all costs incurred or expended in connection with the installation of such HVAC (and any additional work for which the Work Contribution is to be used toward). (b) (4)

(b) (4)

At the Government's request, Lessor shall provide a minimum of three (3) qualified bids for the proposed HVAC installation work and shall be responsible for hiring a reputable contractor and/or contractors to perform the installation and work. Bid proposals shall be provided by Lessor to the Government no later than sixty (60) days following the full execution and delivery to Lessor of this Agreement for Government review and approval purposes. If the total cost and expense of the HVAC work (and/or any additional work) shall exceed the Work Contribution, the Government shall be entirely responsible for such excess costs (a separate supplemental lease agreement will be prepared in connection with such reimbursement to the Lessor for any costs and expenses that are in excess of the Work Contribution). Lessor and Lessor's contractor(s) shall schedule and complete the HVAC project within ninety (90) calendar days after approval to proceed is received from the Government's Contracting Officer (the work schedule is subject to the Government reasonable approval) and the delivery of the equipment, subject to delays caused by the Government or events of force majeure. Any other work requested by the Government shall be completed within a period to be mutually agreed to between the parties.

3

Lessor

Government

- 6) The Government may terminate this Lease effective at the end of the third (3rd), sixth (6th) or eighth (8th) years of the Extended Term (i.e., July 31, 2014, July 31, 2017 and July 31, 2019, respectively) by giving notice, in writing, to the Lessor at least one hundred eighty (180) days prior to the end of the third (3rd), sixth (6th) or eighth (8th) years of the Extended Term (i.e., by February 1, 2014, February 1, 2017 and February 1, 2019, respectively). (b) (4)

(b) (4)

All termination notices shall be delivered in accordance with Section 14 herein. The term "incapacity", as used herein, shall mean any permanent injury or illness that would render former President Clinton unable to perform basic tasks and functions due to a lack of intellectual or physical power and requiring permanent hospitalization, hospice or home care.

If the Government elects to terminate this Lease as set forth in this Section 6, the Government shall pay the Lessor the then unamortized portion of the (i) Work Contribution, as described in Section 5 herein and (ii) brokerage commission paid by the Lessor in connection with this Agreement. For the purpose of calculating the unamortized portion of the Work Contribution and broker commissions, the total amount of Work Contribution and brokerage commission paid, amortized over ten (10) years, compounded at 6.5% interest per annum, shall be used.

- 7) As of the date hereof, Section 37 of the Rider to the Original Lease shall be stricken in its entirety and replaced as follows:

- A. Government and Lessor hereby acknowledge that each party has entered into this Agreement with the expectation that either party may qualify for (or has qualified) and receive (or has received), as applicable and as the case may be, certain benefits in connection with the following programs: (collectively, the "Incentive Programs"): (i) Title 4 of Article 4 of the New York Real Property Tax Law (herein called the "Commercial Revitalization Program"); (ii) the Industrial and Commercial Incentive Program or Industrial and Commercial Abatement Program (collectively, the "ICIP"); (iii) the Lower Manhattan Energy Program ("LMEP"); and (iv) any other similar or dissimilar programs for which either Lessor or Government or all or any portion of the Building may qualify (or has qualified) at any time or times during the Term or Extended Term. Lessor and Government hereby agree to provide each other with such cooperation as may reasonably be requested by the other party (collectively, "Incentive Cooperation") to assist said party in obtaining and/or retaining any incentives, abatements, exemptions, subsidies, energy discounts, refunds or payments that may be available to said party in connection with the Incentive Programs with respect to the Building or any portion thereof, including, without limitation, the Premises (collectively, "Incentives" or "Incentive").
- B. Government acknowledges that Lessor has made no warranty or representation as to the extent, if any, that Lessor or Government qualifies or benefits or will benefit from any of the Incentive Programs. In the event that either: (x) Lessor or Government fails to qualify (in whole or in part) for any of such Incentive Programs, (y) Lessor or Government is subsequently disqualified in whole or in part for any of such Incentive Programs and/or (z) the amount of benefits

Lessor

Government

(4)

available to Lessor or Government under such Incentive Programs becomes reduced, unfounded or otherwise unavailable to Lessor or Government, then, in any case, Lessor shall have no liability to Government and Government's obligations under this Lease shall not be reduced, excused or otherwise affected.

C. In accordance with the Commercial Revitalization Program, Lessor hereby informs Government that:

- (i) Government's percentage of occupancy shall mean and be 4.05%;
- (ii) An application for abatement of real property taxes pursuant to Title 4 of Article 4 of the New York Real Property Tax Law will be made for the Premises;
- (iii) To qualify for the Commercial Revitalization Plan, at least \$5, \$10 or \$35 per square foot must be spent on improvements to the Premises and the common areas, the amount being dependant on the length of this Lease and the number of Government employees; and
- (iv) All abatements granted will be revoked if, during the benefit period, real estate taxes, water or sewer charges or other lienable charges are unpaid for more than one year, unless such delinquent amounts are paid, as provided for in the relevant law.

D. Notwithstanding anything herein to the contrary, it is understood and agreed that, although the real estate taxes for the Building may be subject to certain refunds, credits, abatements, deferrals or exemptions under any applicable Incentive Programs, Government shall pay throughout the Term and Extended Term its percentage of any increase in real estate taxes as provided for in the Lease and this Agreement, without taking any such refunds, credits, abatements, deferrals or exemptions for either the base tax year or subsequent years into consideration (except with respect to a tax appeal by Lessor, as may be provided for in this Lease). Notwithstanding the foregoing, Landlord will (i) separately credit to Tenant any benefit Tenant is specifically entitled to pursuant to the Real Property Tax Abatement under the Commercial Revitalization Program and (ii) include the ICIP benefit received by the Building as part of the Real Estate Taxes in the Tax Base Year and in the calculation of the Tax Adjustment in each subsequent year, to the extent received. For example purposes only; if prior NYC fiscal year 2008/09 was to be used as the new base real estate tax year for the term covered under this SLA No. 4 to the Lease, and if NYC fiscal tax year 2009/10 was considered to be the first year of the lease for the purposes of paying a real estate tax adjustment, then the base real estate taxes and the real estate taxes for the first year of the lease would have been calculated as follows:

Tax Before Exemptions and Abatements:	\$1,123,540.00
Plus Bid Tax:	\$ 16,710.26
Plus Bid Tax:	<u>\$ 16,710.26</u>
Total NYC FY 2008/09 RE Tax:	\$1,156,960.52
Less ICIP:	\$ 707,397.00
Less Lease Abatements: *	<u>\$ 758.00</u>
2008/2009 RE Taxes inc. ICIP and Abatements:	\$ 448,805.52

Tax Before Exemptions and Abatements:	\$1,303,684.00
Plus Bid Tax:	\$ 17,307.02
Plus Bid Tax:	<u>\$ 17,307.02</u>
Total NYC FY 2009/10 RE Tax:	\$1,338,298.04

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Lessor 

Government 

Less ICIP:	\$ 872,466.00
Less Lease Abatements:*	\$ 758.00
2009/2010 RE Taxes inc. ICIP and Abatements:	\$ 465,074.04
2009/2010 RE Taxes inc. ICIP and Abatements:	\$ 465,832.04
2008/2009 RE Taxes inc. ICIP and Abatements:	\$ 448,805.52
FY 2009/10 Less Base Year FY 2008/09:	\$ 17,026.52
4.05% Government Share of Taxes:	.0405
Government's Share of Current RE Tax Increase:	\$ 689.57

** assumes this is an amount for which Government would be entitled to, if any, pursuant to the Real Property Tax Abatement under the Commercial Revitalization Program. Accordingly, only to the extent that the Government is entitled to receive these lease abatements under the Commercial Revitalization Program shall such amounts be included as part of the calculation of real estate taxes in the base tax year and any applicable subsequent years for which those benefits are received.*

- E. Lessor agrees to pass to Government any benefit that Lessor may receive under the LMEP to Government if the Premises being leased hereunder is commercial office space in the Building.
- 8) If Lessor has not already done so, the Lessor agrees to register with the Central Contractor Registration System (CCR) centrally located searchable database which assists in the development, maintenance, and provision of sources for future procurements. The Lessor shall register via the Internet at <http://www.ccr.gov>. To remain active, the Lessor is required to update or renew its registration annually.
- 9) Paragraph No. 21 of the Rider to the Original Lease is hereby stricken in its entirety and replaced as follows, as of the date hereof: If the Government requires heating or air-conditioning beyond the normal hours of Building operations as set forth in Attachment 1, Supplemental Lease Requirements of the Original Lease, then, at the request of the Government, to be delivered to the Lessor before 10:00 a.m. on the date which is at least one (1) business day preceding such use, it shall be provided by the Lessor at an hourly rate of \$300.00. The Government's request for overtime heating or cooling services will be ordered orally or in writing by the Contracting Officer or the GSA Building Manager to the Lessor's Building Manager's office (presently Wayne Gordon [or other such Lessor designee]) at (212) 987-2315.
- 10) The Lessor shall be required to maintain and repair all items furnished and installed as part of this Agreement, as may be applicable, in accordance with the provisions of the Lease and as if such items were installed as part of the initial space alterations to the Premises.
- 11) Government hereby accepts the Premises in its "as is" condition (excluding all building systems servicing the Government's Premises as well as any service, maintenance, replacement of warranty-type items covered under the Lease), and further, except that Lessor shall, at its own cost and expense, (i) furnish and install electric vertical blinds to the interior conference room windows, and (ii) to the extent not already completed as of the date hereof, refurbish/refinish existing office woodwork, including the main reception desk, the wood paneling behind the main reception desk, two (2) cabinets and one (1) credenza in the private entrance area, the wood radiator covers, all woodwork in President Clinton's executive office area and all woodwork in the conference room, including the wood door, the wood paneling and the wood conference table..



Lessor

Government

12) The parties hereto acknowledge that CRG Management, LLC, represented the Lessor in this leasing transaction and that Government was not represented by any broker in connection with this Agreement.

13) Except as otherwise modified in this Agreement, all other terms and conditions of the Lease shall remain in force and in effect and in the event that any terms and conditions of this Agreement conflict with any of the terms and conditions of the Lease, the terms and conditions of this Agreement shall control and govern.

14) As of the date hereof and notwithstanding anything to the contrary contained in the Lease:

(i) Any notice by Government to Lessor shall be in writing and shall be mailed by certified mail or by overnight mail by a reputable overnight courier, addressed to Lessor at:

55 FEE LLC
c/o CRG Management, LLC
1350 Avenue of the Americas, 17th Floor
New York, New York 10019
Attention: Ross Jacobs

And at:

Cogswell Realty, LLC
1350 Avenue of the Americas, 17th Floor
New York, New York 10019
Attention: Eric J. Sarner

(ii) Any notice by Lessor to Government shall be in writing and shall be mailed by certified mail or by overnight mail by a reputable overnight courier and sent to:

Carol McNamara
Contracting Officer
GSA, Real Estate Acquisition Division
26 Federal Plaza, Room 16-100
New York, New York 10278

(iii) All notices properly addressed shall be deemed given one (1) day following mailing of such notice if by overnight courier and, in the case of notice by certified or registered mail, three (3) days after the date of mailing.

15) The following TAX ADJUSTMENT (AUG 2008) shall be inserted into the Lease to replace Paragraph 34 of Attachment 1 – Supplemental Lease Requirements in its entirety:

A. Purpose:

This paragraph provides for adjustment in the rent ("Tax Adjustment") to account for increases or decreases in Real Estate Taxes for the Property after the establishment of the Real Estate Tax Base, as those terms are defined herein. Tax Adjustments shall be calculated in accordance with this Clause.



Lessor RT

Government [Signature]

B. Definitions:

The following definitions apply to the use of capitalized terms within this paragraph:

1. "Property" is the land, buildings and other improvements of which the premises (as fully described in the U.S. Government Lease for Real Property, SF2) form all or a part.

2. "Real Estate Taxes" are those taxes that are levied upon the owners of real property by a Taxing Authority (as hereinafter defined) of a State or local Government on an ad valorem basis to raise general revenue for funding the provision of government services. The term excludes, without limitation, special assessments for specific purposes (except that assessments for business improvement districts are included), and/or community development assessments.

3. "Taxing Authority" is a State, Commonwealth, Territory, County, City, Parish, or political subdivision thereof, authorized by law to levy, assess, and collect Real Estate Taxes.

4. "Tax Year" refers to the 12-month period adopted by a Taxing Authority as its fiscal year for the purpose of assessing Real Estate Taxes on an annual basis.

5. "Tax Abatement" is an authorized reduction in the Lessor's liability for Real Estate Taxes below that determined by applying the generally applicable Real Estate Tax rate to the Fully Assessed (as hereinafter defined) valuation of the Property.

6. "Unadjusted Real Estate Taxes" are the full amount of Real Estate Taxes that would be assessed for the Property for one full Tax Year without regard to the Lessor's entitlement to any Tax Abatements (except if such Tax Abatement came into effect after the date of award of the Lease), and not including any late charges, interest or penalties. If a Tax Abatement comes into effect after the date of award of the Lease, "Unadjusted Real Estate Taxes" are the full amount of Real Estate Taxes assessed for the Property for one full Tax Year, less the amount of such Tax Abatement, and not including any late charges, interest or penalties.

7. "Real Estate Tax Base" is the Unadjusted Real Estate Taxes for the first full Tax Year following the commencement of the Lease term. If the Real Estate Taxes for that Tax Year are not based upon a Full Assessment of the Property, then the Real Estate Tax Base shall be the Unadjusted Real Estate Taxes for the Property for the first full Tax Year for which the Real Estate Taxes are based upon a Full Assessment. Such first full Tax Year may be hereinafter referred to as the "Tax Base Year." Alternatively, the Real Estate Tax Base may be an amount negotiated by the parties that reflects an agreed upon base for a Fully Assessed value of the property. The Tax Base Year is set forth in Section 3(a) herein.

8. The Property is deemed to be "Fully Assessed" (and Real Estate Taxes are deemed to be based on a "Full Assessment") only when a Taxing Authority has, for the purpose of determining the Lessor's liability for Real Estate Taxes, determined a value for the Property taking into account the value of all improvements contemplated for the Property pursuant to the Lease, and issued to

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Lessor

Government

the Lessor a tax bill or other notice of levy wherein the Real Estate Taxes for the full Tax Year are based upon such Full Assessment. At no time prior to the issuance of such a bill or notice shall the Property be deemed Fully Assessed.

9. "Percentage of Occupancy" refers to that portion of the Property exclusively occupied or used by the Government pursuant to the Lease. For buildings, the Percentage of Occupancy is determined by calculating the ratio of the rentable square feet occupied by the Government pursuant to the Lease to the total rentable square feet in the building or buildings so occupied, and shall not take into account the Government's ancillary rights including, but not limited to, parking or roof space for antennas (unless facilities for such ancillary rights are separately assessed). This percentage shall be subject to adjustment to take into account increases or decreases in the amount of space leased by the Government or in the amount of rentable space on the Property. The Percentage of Occupancy is set forth in Section 3(a) herein.

C. Adjustment for Changes in Real Estate Taxes:

1. After the Property is Fully Assessed, the Government shall pay its share of any increases and shall receive its share of any decreases in the Real Estate Taxes for the Property, such share of increases or decreases to be referred to herein as "Tax Adjustment." The amount of the Tax Adjustment shall be determined by multiplying the Government's Percentage of Occupancy by the difference between the current year Unadjusted Real Estate Taxes and the Real Estate Tax Base, less the portion of such difference not paid due to a Tax Abatement (except if a Tax Abatement comes into effect after the date of award of the Lease). If a Tax Abatement comes into effect after the date of award of the Lease, the amount of the Tax Adjustment shall be determined by multiplying the Government's Percentage of Occupancy by the difference between the current year Unadjusted Real Estate Taxes and the Real Estate Tax Base. The Government shall pay the Tax Adjustment in a single annual lump sum payment to the Lessor. In the event that this Tax Adjustment results in a credit owed to the Government, the Government may elect to receive payment in the form of a rental credit or lump sum payment.

2. If the Property contains more than one separately assessed parcel, then more than one Tax Adjustment shall be determined based upon the Percentage of Occupancy, Real Estate Tax Base, and Real Estate Taxes for each respective parcel.

3. After commencement of the Lease term, the Lessor shall provide to the Contracting Officer copies of all Real Estate Tax bills for the Property, all documentation of Tax Abatements, credits, or refunds, if any, and all notices which may affect the assessed valuation of the Property, for the Tax Year prior to the commencement of the Lease Term, and all such documentation for every year following. Lessor acknowledges that the Contracting Officer shall rely on the completeness and accuracy of these submissions in order to establish the Real Estate Tax Base and to determine Tax Adjustments. The Contracting Officer may memorialize the establishment of the Real Estate Tax Base by issuing a unilateral administrative Supplemental Lease Agreement indicating the Base Year, the amount of the Real Estate Tax Base, and the Government's Percentage of Occupancy.

9

Lessor AT
Government [Signature]

THE PROPER INVOICE AND EVIDENCE OF PAYMENT WITHIN SUCH TIME FRAME SHALL CONSTITUTE A WAIVER OF THE LESSOR'S RIGHT TO RECEIVE A TAX ADJUSTMENT PURSUANT TO THIS CLAUSE FOR THE TAX YEAR AFFECTED.

D. Tax Appeals:

If the Government occupies more than 50% of the Building by virtue of this and any other Government lease(s), the Government may, upon reasonable notice, direct the Lessor to initiate a tax appeal, or the Government may elect to contest the assessed valuation on its own behalf or jointly on behalf of Government and the Lessor. If the Government elects to contest the assessed valuation on its own behalf or on behalf of the Government and the Lessor, the Lessor shall cooperate fully with this effort, including, without limitation, furnishing to the Government information necessary to contest the assessed valuation in accordance with the filing requirements of the Taxing Authority, executing documents, providing documentary and testimonial evidence, and verifying the accuracy and completeness of records. If the Lessor initiates an appeal at the direction of the Government, the Government shall have the right to approve the selection of counsel who shall represent the Lessor with regard to such appeal, which approval shall not be unreasonably withheld, conditioned or delayed, and the Lessor shall be entitled to a credit in the amount of its reasonable expenses in pursuing the appeal.

- 16) The General Clauses contained in Attachment "A" to this SLA No. 4 represent either new or updated General Clauses to supplement or replace those already included as part of the original Lease. In the event of any discrepancies between the General Clauses contained in the original Lease and those contained in Attachment "A" to this SLA No. 4, the new or updated General Clauses contained in this SLA No. 4 shall govern. However, all General Clauses from the original Lease shall remain in full force and effect during the lease extension term covered under this SLA No. 4 unless they have been superseded by any updated General Clauses contained in Attachment "A" to this SLA No. 4.

(11)

Lessor AT
Government AT

Attachment
"A"

~~2. 552.270-5 SUBLETTING AND ASSIGNMENT (SEP 1999)~~

The Government may sublet any part of the premises but shall not be relieved from any obligations under this lease by reason of any such subletting. The Government may at any time assign this lease, and be relieved from all obligations to Lessor under this lease excepting only unpaid rent and other liabilities, if any, that have accrued to the date of said assignment. Any assignment shall be subject to prior written consent of Lessor, which shall not be unreasonably withheld.

3. 552.270-11 SUCCESSORS BOUND (SEP 1999)

This lease shall bind, and inure to the benefit of, the parties and their respective heirs, executors, administrators, successors, and assigns.

4. 552.270-23 SUBORDINATION, NONDISTURBANCE AND ATTORNMNT (SEP 1999)

(a) Lessor warrants that it holds such title to or other interest in the premises and other property as is necessary to the Government's access to the premises and full use and enjoyment thereof in accordance with the provisions of this lease. Government agrees, in consideration of the warranties and conditions set forth in this clause, that this lease is subject and subordinate to any and all recorded mortgages, deeds of trust, and other liens now or hereafter existing or imposed upon the premises, and to any renewal, modification or extension thereof. It is the intention of the parties that this provision shall be self-operative and that no further instrument shall be required to effect the present or subsequent subordination of this lease. Government agrees, however, within twenty (20) business days next following the Contracting Officer's receipt of a written demand, to execute such instruments as Lessor may reasonably request to evidence further the subordination of this lease to any existing or future mortgage, deed of trust or other security interest pertaining to the premises, and to any water, sewer or access easement necessary or desirable to serve the premises or adjoining property owned in whole or in part by Lessor if such easement does not interfere with the full enjoyment of any right granted the Government under this lease.

(b) No such subordination, to either existing or future mortgages, deeds of trust or other lien or security instrument shall operate to affect adversely any right of the Government under this lease so long as the Government is not in default under this lease. Lessor will include in any future mortgage, deed of trust or other security instrument to which this lease becomes subordinate, or in a separate non-disturbance agreement, a provision to the foregoing effect. Lessor warrants that the holders of all notes or other obligations secured by existing mortgages, deeds of trust or other security instruments have consented to the provisions of this clause, and agrees to provide true copies of all such consents to the Contracting Officer promptly upon demand.

(c) In the event of any sale of the premises or any portion thereof by foreclosure of the lien of any such mortgage, deed of trust or other security instrument, or the giving of a deed in lieu of foreclosure, the Government will be deemed to have attorned to any purchaser, purchasers, transferee or transferees of the premises or any portion thereof and its or their successors and assigns, and any such purchasers and transferees will be deemed to have assumed all obligations of the Lessor under this lease, so as to establish direct privity of estate and contract between Government and such purchasers or transferees, with the same force, effect and relative priority in time and right as if the lease had initially been entered into between such purchasers or transferees and the Government; provided, further, that the Contracting Officer and such purchasers or transferees shall, with reasonable promptness following any such sale or deed delivery in lieu of foreclosure, execute all such revisions to this lease, or other writings, as shall be necessary to document the foregoing relationship.

(d) None of the foregoing provisions may be deemed or construed to imply a waiver of the Government's rights as a sovereign.

5. 552.270-24 STATEMENT OF LEASE (SEP 1999)

(a) The Contracting Officer will, within thirty (30) days next following the Contracting Officer's receipt of a joint written request from Lessor and a prospective lender or purchaser of the building, execute and deliver to Lessor a letter stating that the same is issued subject to the conditions stated in this clause and, if such is the case, that (1) the lease is in full force and effect; (2) the date to which the rent and other charges have been paid in advance, if any; and (3) whether any notice of default has been issued.

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award, during performance, and through final payment of any contract resulting from this solicitation.

- (2) The Offeror shall enter in the appropriate block, on the GSA Form 3518, entitled Representations and Certifications, the legal entity's name and address, followed by the DUNS or DUNS +4 number that identifies the Offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the Offeror is registered in the CCR database.
- (c) If the Offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.
- (1) An Offeror may obtain a DUNS number—
 - (i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://www.dnb.com>; or
 - (ii) If located outside the United States, by contacting the local Dun and Bradstreet office.
 - (2) The Offeror should be prepared to provide the following information:
 - (i) Company legal business.
 - (ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.
 - (iii) Company Physical Street Address, City, State, and ZIP Code.
 - (iv) Company Mailing Address, City, State and ZIP Code (if separate from physical).
 - (v) Company Telephone Number.
 - (vi) Date the company was started.
 - (vii) Number of employees at your location.
 - (viii) Chief executive officer/key manager.
 - (ix) Line of business (industry).
 - (x) Company Headquarters name and address (reporting relationship within your entity).
- (d) If the Offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.
- (e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.
- (f) The Contractor is responsible for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.
- (g) (1) (i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, the Contractor shall comply with the requirements of Subpart 42.12 of the Federal Acquisition Regulations (FAR) and provide the responsible Contracting Officer a fully revised and initialed/signed GSA Form 3518, entitled Representations and Certifications, along with written notification of its intention to (A) change the name in the CCR database; and (B) provide the Contracting Officer with sufficient documentation to verify and confirm the legally changed name or change in ownership.
- (ii) If the Contractor fails to comply with the requirements of paragraph (g)(1)(i) of this clause, or fails to perform the agreement at paragraph (g)(1)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

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- (2) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims. Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information.
- (h) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at <http://www.ccr.gov> or by calling 1-888-227-2423, or 269-961-5757.

~~29. 552.232-75 PROMPT PAYMENT (SEP 1999)~~

The Government will make payments under the terms and conditions specified in this clause. Payment shall be considered as being made on the day a check is dated or an electronic funds transfer is made. All days referred to in this clause are calendar days, unless otherwise specified.

(a) *Payment due date.*

- (1) *Rental payments.* Rent shall be paid monthly in arrears and will be due on the first workday of each month, and only as provided for by the lease.
 - (i) When the date for commencement of rent falls on the 15th day of the month or earlier, the initial monthly rental payment under this contract shall become due on the first workday of the month following the month in which the commencement of the rent is effective.
 - (ii) When the date for commencement of rent falls after the 15th day of the month, the initial monthly rental payment under this contract shall become due on the first workday of the second month following the month in which the commencement of the rent is effective.
- (2) *Other payments.* The due date for making payments other than rent shall be the later of the following two events:
 - (i) The 30th day after the designated billing office has received a proper invoice from the Contractor.
 - (ii) The 30th day after Government acceptance of the work or service. However, if the designated billing office fails to annotate the invoice with the actual date of receipt, the invoice payment due date shall be deemed to be the 30th day after the Contractor's invoice is dated, provided a proper invoice is received and there is no disagreement over quantity, quality, or Contractor compliance with contract requirements.

(b) *Invoice and inspection requirements for payments other than rent.*

- (1) The Contractor shall prepare and submit an invoice to the designated billing office after completion of the work. A proper invoice shall include the following items:
 - (i) Name and address of the Contractor.
 - (ii) Invoice date.
 - (iii) Lease number.
 - (iv) Government's order number or other authorization.
 - (v) Description, price, and quantity of work or services delivered.
 - (vi) Name and address of Contractor official to whom payment is to be sent (must be the same as that in the remittance address in the lease or the order).
 - (vii) Name (where practicable), title, phone number, and mailing address of person to be notified in the event of a defective invoice.
- (2) The Government will inspect and determine the acceptability of the work performed or services delivered within 7 days after the receipt of a proper invoice or notification of completion of the work or services unless a different period is specified at the time the order is placed. If actual acceptance occurs later, for the purpose of determining the payment due date and calculation of interest, acceptance will be deemed to occur on the last day of the 7-day inspection period. If the work or service is rejected for failure to conform to the technical requirements of the contract, the 7 days will be counted beginning with receipt of a new invoice or notification. In either case, the Contractor is not entitled to any payment or interest unless actual acceptance by the Government occurs.

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~~(c) Interest Penalty.~~

- ~~(1) An interest penalty shall be paid automatically by the Government, without request from the Contractor, if payment is not made by the due date.~~
- ~~(2) The interest penalty shall be at the rate established by the Secretary of the Treasury under Section 12 of the Contract Disputes Act of 1978 (41 U.S.C. 611) that is in effect on the day after the due date. This rate is referred to as the "Renegotiation Board Interest Rate," and it is published in the *Federal Register* semiannually on or about January 1 and July 1. The interest penalty shall accrue daily on the payment amount approved by the Government and be compounded in 30-day increments inclusive from the first day after the due date through the payment date.~~
- ~~(3) Interest penalties will not continue to accrue after the filing of a claim for such penalties under the clause at 52.233-1, Disputes, or for more than 1 year. Interest penalties of less than \$1.00 need not be paid.~~
- ~~(4) Interest penalties are not required on payment delays due to disagreement between the Government and Contractor over the payment amount or other issues involving contract compliance or on amounts temporarily withheld or retained in accordance with the terms of the contract. Claims involving disputes, and any interest that may be payable, will be resolved in accordance with the clause at 52.233-1, Disputes.~~

24. 552.232-76 ELECTRONIC FUNDS TRANSFER PAYMENT (MAR 2000) (VARIATION)

- (a) The Government will make payments under this lease by electronic funds transfer (EFT). The Lessor must, no later than 30 days before the first payment:
 - (1) Designate a financial institution for receipt of EFT payments.
 - (2) Submit this designation to the Contracting Officer or other Government official, as directed.
- (b) The Lessor must provide the following information:
 - (1) The American Bankers Association 9-digit identifying number for Automated Clearing House (ACH) transfers of the financing institution receiving payment if the institution has access to the Federal Reserve Communications System.
 - (2) Number of account to which funds are to be deposited.
 - (3) Type of depositor account ("C" for checking, "S" for savings).
 - (4) If the Lessor is a new enrollee to the EFT system, the Lessor must complete and submit Form SF 3881, ACH Vendor/Miscellaneous Payment Enrollment Form, before payment can be processed.
- (c) If the Lessor, during the performance of this contract, elects to designate a different financial institution for the receipt of any payment, the appropriate Government official must receive notice of such change and the required information specified above no later than 30 days before the date such change is to become effective.
- (d) The documents furnishing the information required in this clause must be dated and contain the:
 - (1) Signature, title, and telephone number of the Lessor or the Lessor's authorized representative.
 - (2) Lessor's name.
 - (3) Lease number.
- (e) Lessor's failure to properly designate a financial institution or to provide appropriate payee bank account information may delay payments of amounts otherwise properly due.

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~~25. 552.232-70 INVOICE REQUIREMENTS (SEP 1989) (VARIATION)~~

(This clause is applicable to payments other than rent.)

- (a) Invoices shall be submitted in an original only, unless otherwise specified, to the designated billing office specified in this contract or order.
- (b) Invoices must include the Accounting Control Transaction (ACT) number provided below or on the order.
ACT Number (to be supplied on individual orders)
- (c) If information or documentation in addition to that required by the Prompt Payment clause of this contract is required in connection with an invoice for a particular order, the order will indicate what information or documentation must be submitted.

26. 52.232-23 ASSIGNMENT OF CLAIMS (JAN 1988)

(Applicable to leases over \$2,500.)

- (a) The Contractor, under the Assignment of Claims Act, as amended, 31 U.S.C. 3727, 41 U.S.C. 15 (hereafter referred to as "the Act"), may assign its rights to be paid amounts due or to become due as a result of the performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency. The assignee under such an assignment may thereafter further assign or reassign its right under the original assignment to any type of financing institution described in the preceding sentence.
- (b) Any assignment or reassignment authorized under the Act and this clause shall cover all unpaid amounts payable under this contract, and shall not be made to more than one party, except that an assignment or reassignment may be made to one party as agent or trustee for two or more parties participating in the financing of this contract.
- (c) The Contractor shall not furnish or disclose to any assignee under this contract any classified document (including this contract) or information related to work under this contract until the Contracting Officer authorizes such action in writing.

~~27. 552.270-20 PAYMENT (SEP 1988) (VARIATION)~~

(a) When space is offered and accepted, the ANSI/BOMA Office Area square footage delivered will be confirmed by:

- (1) the Government's measurement of plans submitted by the successful Offeror as approved by the Government, and an inspection of the space to verify that the delivered space is in conformance with such plans or
- (2) a mutual on-site measurement of the space, if the Contracting Officer determines that it is necessary.

(b) Payment will not be made for space which is in excess of the amount of ANSI/BOMA Office Area square footage stated in the lease.

(c) If it is determined that the amount of ANSI/BOMA Office Area square footage actually delivered is less than the amount agreed to in the lease, the lease will be modified to reflect the amount of Usable space delivered and the annual rental will be adjusted as follows:

Usable square feet not delivered multiplied by the ANSI/BOMA Office Area square foot (USF) rate equals the reduction in annual rent. The rate per USF is determined by dividing the total annual rental by the Usable square footage set forth in the lease.

~~USF Not Delivered X Rate per USF = Reduction in Annual Rent.~~

~~28. 552.203-5 GOVERNANT AGAINST CONTINGENT FEES (FEB 1990)~~

(Applicable to leases over \$100,000.)

(a) The Contractor warrants that no person or agency has been employed or retained to solicit or obtain this contract upon an agreement or understanding for a contingent fee, except a bona fide employee or agency. For breach or violation of this warranty, the Government shall have the right to annul this contract without liability or, in its discretion, to deduct from

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- (2) Establish an ongoing drug-free awareness program to inform such employees about—
 - (i) The dangers of drug abuse in the workplace;
 - (ii) The Contractor's policy of maintaining a drug-free workplace;
 - (iii) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (iv) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (3) Provide all employees engaged in performance of the contract with a copy of the statement required by paragraph (b)(1) of this clause;
 - (4) Notify such employees in writing in the statement required by paragraph (b)(1) of this clause that, as a condition of continued employment on this contract, the employee will—
 - (i) Abide by the terms of the statement; and
 - (ii) Notify the employer in writing of the employee's conviction under a criminal drug statute for a violation occurring in the workplace no later than 5 days after such conviction;
 - (5) Notify the Contracting Officer in writing within 10 days after receiving notice under subdivision (b)(4)(ii) of this clause, from an employee or otherwise receiving actual notice of such conviction. The notice shall include the position title of the employee;
 - (6) Within 30 days after receiving notice under subdivision (b)(4)(ii) of this clause of a conviction, take one of the following actions with respect to any employee who is convicted of a drug abuse violation occurring in the workplace:
 - (i) Taking appropriate personnel action against such employee, up to and including termination; or
 - (ii) Require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
 - (7) Make a good faith effort to maintain a drug-free workplace through implementation of paragraphs (b)(1) through (b)(6) of this clause.
- (c) The Contractor, if an individual, agrees by award of the contract or acceptance of a purchase order, not to engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance while performing this contract.
 - (d) In addition to other remedies available to the Government, the Contractor's failure to comply with the requirements of paragraph (b) or (c) of this clause may, pursuant to FAR 23.506, render the Contractor subject to suspension of contract payments, termination of the contract or default, and suspension or debarment.

~~24. 552.203-70 PRICE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVITY (SEP 1999)~~

~~(Applicable to leases over \$100,000.)~~

- (a) If the head of the contracting activity (HCA) or his or her designee determines that there was a violation of subsection 27(a) of the Office of Federal Procurement Policy Act, as amended (41 U.S.C. 423), as implemented in the Federal Acquisition Regulation, the Government, at its election, may—
 - (1) Reduce the monthly rental under this lease by 5 percent of the amount of the rental for each month of the remaining term of the lease, including any option periods, and recover 5 percent of the rental already paid;
 - (2) Reduce payments for alterations not included in monthly rental payments by 5 percent of the amount of the alterations agreement; or
 - (3) Reduce the payments for violations by a Lessor's subcontractor by an amount not to exceed the amount of profit or fee reflected in the subcontract at the time the subcontract was placed.
- (b) Prior to making a determination as set forth above, the HCA or designee shall provide to the Lessor a written notice of the action being considered and the basis therefor. The Lessor shall have a period determined by the agency head or designee, but not less than

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~~(4) Performance of the contract, subcontract or modification.~~

(d) *Comptroller General.*

- (1) The Comptroller General of the United States, or an authorized representative, shall have access to and the right to examine any of the Contractor's directly pertinent records involving transactions related to this contract or a subcontract hereunder.
- (2) This paragraph may not be construed to require the Contractor or subcontractor to create or maintain any record that the Contractor or subcontractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) *Reports.* If the Contractor is required to furnish cost, funding, or performance reports, the Contracting Officer or an authorized representative of the Contracting Officer shall have the right to examine and audit the supporting records and materials, for the purpose of evaluating—

- (1) The effectiveness of the Contractor's policies and procedures to produce data compatible with the objectives of these reports; and
- (2) The data reported.

(f) *Availability.* The Contractor shall make available at its office at all reasonable times the records, materials, and other evidence described in paragraphs (a), (b), (c), (d), and (e) of this clause, for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in Subpart 4.7, Contractor Records Retention, of the Federal Acquisition Regulation (FAR), or for any longer period required by statute or by other clauses of this contract. In addition—

- (1) If this contract is completely or partially terminated, the Contractor shall make available the records relating to the work terminated until 3 years after any resulting final termination settlement; and
- (2) The Contractor shall make available records relating to appeals under the Disputes clause or to litigation or the settlement of claims arising under or relating to this contract until such appeals, litigation, or claims are finally resolved.

(g) The Contractor shall insert a clause containing all the terms of this clause, including this paragraph (g), in all subcontracts under this contract that exceed the simplified acquisition threshold, and—

- (1) That are cost-reimbursement, incentive, time-and-materials, labor-hour, or price-redeterminable type or any combination of these;
- (2) For which cost or pricing data are required; or
- (3) That require the subcontractor to furnish reports as discussed in paragraph (e) of this clause.

The clause may be altered only as necessary to identify properly the contracting parties and the Contracting Officer under the Government prime contract.

37. 52.233-1 DISPUTES (JUL 2002)

- (a) This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613).
- (b) Except as provided in the Act, all disputes arising under or relating to this contract shall be resolved under this clause.
- (c) "Claim," as used in this clause, means a written demand or written assertion by one of the contracting parties seeking, as a matter of right, the payment of money in a sum certain, the adjustment or interpretation of contract terms, or other relief arising under or relating to this contract. However, a written demand or written assertion by the Contractor seeking the payment of money exceeding \$100,000 is not a claim under the Act until certified. A voucher, invoice, or other routine request for payment that is not in dispute when submitted

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is not a claim under the Act. The submission may be converted to a claim under the Act, by complying with the submission and certification requirements of this clause, if it is disputed either as to liability or amount or is not acted upon in a reasonable time.

- (d) (1) A claim by the Contractor shall be made in writing and, unless otherwise stated in this contract, submitted within 6 years after accrual of the claim to the Contracting Officer for a written decision. A claim by the Government against the Contractor shall be subject to a written decision by the Contracting Officer.
- (2) (i) The Contractor shall provide the certification specified in paragraph (d)(2)(iii) of this clause when submitting any claim exceeding \$100,000.
- (ii) The certification requirement does not apply to issues in controversy that have not been submitted as all or part of a claim.
- (iii) The certification shall state as follows: "I certify that the claim is made in good faith; that the supporting data are accurate and complete to the best of my knowledge and belief; that the amount requested accurately reflects the contract adjustment for which the Contractor believes the Government is liable; and that I am duly authorized to certify the claim on behalf of the Contractor."
- (3) The certification may be executed by any person duly authorized to bind the Contractor with respect to the claim.
- (e) For Contractor claims of \$100,000 or less, the Contracting Officer must, if requested in writing by the Contractor, render a decision within 60 days of the request. For Contractor-certified claims over \$100,000, the Contracting Officer must, within 60 days, decide the claim or notify the Contractor of the date by which the decision will be made.
- (f) The Contracting Officer's decision shall be final unless the Contractor appeals or files a suit as provided in the Act.
- (g) If the claim by the Contractor is submitted to the Contracting Officer or a claim by the Government is presented to the Contractor, the parties, by mutual consent, may agree to use alternative dispute resolution (ADR). If the Contractor refuses an offer for ADR, the Contractor shall inform the Contracting Officer, in writing, of the Contractor's specific reasons for rejecting the offer.
- (h) The Government shall pay interest on the amount found due and unpaid from (1) the date that the Contracting Officer receives the claim (certified, if required); or (2) the date that payment otherwise would be due, if that date is later, until the date of payment. With regard to claims having defective certifications, as defined in FAR 33.201, interest shall be paid from the date that the Contracting Officer initially receives the claim. Simple interest on claims shall be paid at the rate, fixed by the Secretary of the Treasury as provided in the Act, which is applicable to the period during which the Contracting Officer receives the claim and then at the rate applicable for each 6-month period as fixed by the Treasury Secretary during the pendency of the claim.
- (i) The Contractor shall proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under the contract, and comply with any decision of the Contracting Officer.

38. 52.222-26 EQUAL OPPORTUNITY (APR 2002)

(Applicable to leases over \$10,000.)

- (a) *Definition.* "United States," as used in this clause, means the 50 States, the District of Columbia, Puerto Rico, the Northern Mariana Islands, American Samoa, Guam, the U.S. Virgin Islands, and Wake Island.
- (b) If, during any 12-month period (including the 12 months preceding the award of this contract), the Contractor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of \$10,000, the Contractor shall comply with paragraphs (b)(1) through (b)(11) of this clause, except for work performed outside the United States by employees who were not recruited within the United States. Upon request, the Contractor shall provide information necessary to determine the applicability of this clause.
 - (1) The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. However, it shall

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not be a violation of this clause for the Contractor to extend a publicly announced preference in employment to Indians living on or near an Indian reservation, in connection with employment opportunities on or near an Indian reservation, as permitted by 41 CFR 60-1.5.

- (2) The Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to—
 - (i) Employment;
 - (ii) Upgrading;
 - (iii) Demotion;
 - (iv) Transfer;
 - (v) Recruitment or recruitment advertising;
 - (vi) Layoff or termination;
 - (vii) Rates of pay or other forms of compensation; and
 - (viii) Selection for training, including apprenticeship.
- (3) The Contractor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.
- (4) The Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- (5) The Contractor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Contractor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.
- (6) The Contractor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.
- (7) The Contractor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. The Contractor shall also file Standard Form 100, (EEO-1), or any successor form, as prescribed in 41 CFR part 60-1. Unless the Contractor has filed within the 12 months preceding the date of contract award, the Contractor shall, within 30 days after contract award, apply to either the regional Office of Federal Contract Compliance Programs (OFCCP) or the local office of the Equal Employment Opportunity Commission for the necessary forms.
- (8) The Contractor shall permit access to its premises, during normal business hours, by the contracting agency or the OFCCP for the purpose of conducting on-site compliance evaluations and complaint investigations. The Contractor shall permit the Government to inspect and copy any books, accounts, records (including computerized records), and other material that may be relevant to the matter under investigation and pertinent to compliance with Executive Order 11246, as amended, and rules and regulations that implement the Executive Order.
- (9) If the OFCCP determines that the Contractor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Contractor as provided in Executive Order 11246, as amended; in the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.
- (10) The Contractor shall include the terms and conditions of paragraphs (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive Order 11246, as amended, so that these terms and conditions will be binding upon each subcontractor or vendor.
- (11) The Contractor shall take such action with respect to any subcontract or purchase

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order as the Contracting Officer may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance, provided, that if the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

- (c) Notwithstanding any other clause in this contract, disputes relative to this clause will be governed by the procedures in 41 CFR 60-1.1.

39. 52.222-24 PREAMWARD ON-SITE EQUAL OPPORTUNITY COMPLIANCE EVALUATION (FEB 1999)

(Applicable to leases over \$10,000,000.)

If a contract in the amount of \$10 million or more will result from this solicitation, the prospective Contractor and its known first-tier subcontractors with anticipated subcontracts of \$10 million or more shall be subject to a preaward compliance evaluation by the Office of Federal Contract Compliance Programs (OFCCP), unless, within the preceding 24 months, OFCCP has conducted an evaluation and found the prospective Contractor and subcontractors to be in compliance with Executive Order 11246.

~~40. 52.222-21 PROHIBITION OF SEGREGATED FACILITIES (FEB 1999)~~

~~(Applicable to leases over \$10,000.)~~

- ~~(a) "Segregated facilities," as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, sex, or national origin because of written or oral policies or employee custom. The term does not include separate or single-user rest rooms or necessary dressing or sleeping areas provided to assure privacy between the sexes.~~
- ~~(b) The Contractor agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The Contractor agrees that a breach of this clause is a violation of the Equal Opportunity clause in this contract.~~
- ~~(c) The Contractor shall include this clause in every subcontract and purchase order that is subject to the Equal Opportunity clause of this contract.~~

41. 52.222-35 EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (DEC 2001)

(Applicable to leases over \$25,000.)

- (a) *Definitions.* As used in this clause—

"All employment openings" means all positions except executive and top management, those positions that will be filled from within the Contractor's organization, and positions lasting 3 days or less. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment.

"Executive and top management" means any employee—

- (1) Whose primary duty consists of the management of the enterprise in which the individual is employed or of a customarily recognized department or subdivision thereof;
- (2) Who customarily and regularly directs the work of two or more other employees;
- (3) Who has the authority to hire or fire other employees or whose suggestions and recommendations as to the hiring or firing and as to the advancement and promotion or any other change of status of other employees will be given particular weight;
- (4) Who customarily and regularly exercises discretionary powers; and

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- (5) Who does not devote more than 20 percent or, in the case of an employee of a retail or service establishment, who does not devote more than 40 percent of total hours of work in the work week to activities that are not directly and closely related to the performance of the work described in paragraphs (1) through (4) of this definition. This paragraph (5) does not apply in the case of an employee who is in sole charge of an establishment or a physically separated branch establishment, or who owns at least a 20 percent interest in the enterprise in which the individual is employed.

"Other eligible veteran" means any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

"Positions that will be filled from within the Contractor's organization" means employment openings for which the Contractor will give no consideration to persons outside the Contractor's organization (including any affiliates, subsidiaries, and parent companies) and includes any openings the Contractor proposes to fill from regularly established "recall" lists. The exception does not apply to a particular opening once an employer decides to consider applicants outside of its organization.

"Qualified special disabled veteran" means a special disabled veteran who satisfies the requisite skill, experience, education, and other job-related requirements of the employment position such veteran holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position.

"Special disabled veteran" means—

- (1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability—
 (i) Rated at 30 percent or more; or
 (ii) Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap (i.e., a significant impairment of the veteran's ability to prepare for, obtain, or retain employment consistent with the veteran's abilities, aptitudes, and interests); or
 (2) A person who was discharged or released from active duty because of a service-connected disability.

"Veteran of the Vietnam era" means a person who—

- (1) Served on active duty for a period of more than 180 days and was discharged or released from active duty with other than a dishonorable discharge, if any part of such active duty occurred—
 (i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or
 (ii) Between August 5, 1964, and May 7, 1975, in all other cases;
 (2) Was discharged or released from active duty for a service-connected disability if any part of the active duty was performed—
 (i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or
 (ii) Between August 5, 1964, and May 7, 1975, in all other cases.

(b) *General.*

- (1) The Contractor shall not discriminate against the individual because the individual is a special disabled veteran, a veteran of the Vietnam era, or other eligible veteran, regarding any position for which the employee or applicant for employment is qualified. The Contractor shall take affirmative action to employ, advance in employment, and otherwise treat qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans without discrimination based upon their disability or veterans' status in all employment practices such as—
 (i) Recruitment, advertising, and job application procedures;
 (ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;
 (iii) Rate of pay or any other form of compensation and changes in compensation;
 (iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
 (v) Leaves of absence, sick leave, or any other leave;
 (vi) Fringe benefits available by virtue of employment, whether or not administered by the Contractor;
 (vii) Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and

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- other related activities, and selection for leaves of absence to pursue training;
- (viii) Activities sponsored by the Contractor including social or recreational programs; and
- (ix) Any other term, condition, or privilege of employment.

(2) The Contractor shall comply with the rules, regulations, and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended (38 U.S.C. 4211 and 4212).

(c) *Listing openings.*

(1) The Contractor shall immediately list all employment openings that exist at the time of the execution of this contract and those which occur during the performance of this contract, including those not generated by this contract, and including those occurring at an establishment of the Contractor other than the one where the contract is being performed, but excluding those of independently operated corporate affiliates; at an appropriate local public employment service office of the State wherein the opening occurs. Listing employment openings with the U.S. Department of Labor's America's Job Bank shall satisfy the requirement to list jobs with the local employment service office.

(2) The Contractor shall make the listing of employment openings with the local employment service office at least concurrently with using any other recruitment source or effort and shall involve the normal obligations of placing a bona fide job order, including accepting referrals of veterans and nonveterans. This listing of employment openings does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Contractor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.

(3) Whenever the Contractor becomes contractually bound to the listing terms of this clause, it shall advise the State public employment agency in each State where it has establishments of the name and location of each hiring location in the State. As long as the Contractor is contractually bound to these terms and has so advised the State agency, it need not advise the State agency of subsequent contracts. The Contractor may advise the State agency when it is no longer bound by this contract clause.

(d) *Applicability.* This clause does not apply to the listing of employment openings that occur and are filled outside the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, the Virgin Islands of the United States, and Wake Island.

(e) *Postings.*

(1) The Contractor shall post employment notices in conspicuous places that are available to employees and applicants for employment.

(2) The employment notices shall—

(i) State the rights of applicants and employees as well as the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants who are special disabled veterans, veterans of the Vietnam era, and other eligible veterans; and

(ii) Be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, Department of Labor (Deputy Assistant Secretary of Labor), and provided by or through the Contracting Officer.

(3) The Contractor shall ensure that applicants or employees who are special disabled veterans are informed of the contents of the notice (e.g., the Contractor may have the notice read to a visually disabled veteran, or may lower the posted notice so that it can be read by a person in a wheelchair).

(4) The Contractor shall notify each labor union or representative of workers with which it has a collective bargaining agreement, or other contract understanding, that the Contractor is bound by the terms of the Act and is committed to take affirmative action to employ, and advance in employment, qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans.

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(f) *Noncompliance.* If the Contractor does not comply with the requirements of this clause, the Government may take appropriate actions under the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

(g) *Subcontracts.* The Contractor shall insert the terms of this clause in all subcontracts or purchase orders of \$25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor. The Contractor shall act as specified by the Deputy Assistant Secretary of Labor to enforce the terms, including action for noncompliance.

~~42. 52.222-36 AFFIRMATIVE ACTION FOR WORKERS WITH DISABILITIES (JUN 1998)~~

(Applicable to leases over \$10,000.)

(a) *General.*

(1) Regarding any position for which the employee or applicant for employment is qualified, the Contractor shall not discriminate against any employee or applicant because of physical or mental disability. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified individuals with disabilities without discrimination based upon their physical or mental disability in all employment practices such as—

- (i) Recruitment, advertising, and job application procedures;
- (ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff, and rehiring;
- (iii) Rates of pay or any other form of compensation and changes in compensation;
- (iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
- (v) Leaves of absence, sick leave, or any other leave;
- (vi) Fringe benefits available by virtue of employment, whether or not administered by the Contractor;
- (vii) Selection and financial support for training, including apprenticeships, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;
- (viii) Activities sponsored by the Contractor, including social or recreational programs; and
- (ix) Any other term, condition, or privilege of employment.

(2) The Contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor (Secretary) issued under the Rehabilitation Act of 1973 (29 U.S.C. 793) (the Act), as amended.

(b) *Postings.*

(1) The Contractor agrees to post employment notices stating—
(i) the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified individuals with disabilities and
(ii) the rights of applicants and employees.

(2) These notices shall be posted in conspicuous places that are available to employees and applicants for employment. The Contractor shall ensure that applicants and employees with disabilities are informed of the contents of the notice (e.g., the Contractor may have the notice read to a visually disabled individual, or may lower the posted notice so that it might be read by a person in a wheelchair). The notices shall be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance of the U.S. Department of Labor (Deputy Assistant Secretary) and shall be provided by or through the Contracting Officer.

(3) The Contractor shall notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Section 503 of the Act and is committed to take affirmative action to employ, and advance in employment, qualified individuals with physical or mental disabilities.

(c) *Noncompliance.* If the Contractor does not comply with the requirements of this clause, appropriate actions may be taken under the rules, regulations, and relevant orders of the Secretary issued pursuant to the Act.

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~~(d) Subcontracts: The Contractor shall include the terms of this clause in all subcontracts or purchase order in excess of \$10,000 unless exempted by rules, regulations, or orders of the Secretary. The Contractor shall act as specified by the Deputy Assistant Secretary to enforce the terms, including action for noncompliance.~~

43. 52.222-37 EMPLOYMENT REPORTS ON SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (DEC 2001)

(Applicable to leases over \$25,000.)

- (a) Unless the Contractor is a State or local government agency, the Contractor shall report at least annually, as required by the Secretary of Labor, on—
- (1) The number of special disabled veterans, the number of veterans of the Vietnam era, and other eligible veterans in the workforce of the Contractor by job category and hiring location; and
 - (2) The total number of new employees hired during the period covered by the report, and of the total, the number of special disabled veterans, the number of veterans of the Vietnam era, and the number of other eligible veterans; and
 - (3) The maximum number and the minimum number of employees of the Contractor during the period covered by the report.
- (b) The Contractor shall report the above items by completing the Form VETS-100, entitled "Federal Contractor Veterans' Employment Report (VETS-100 Report)."
- (c) The Contractor shall submit VETS-100 Reports no later than September 30 of each year beginning September 30, 1988.
- (d) The employment activity report required by paragraph (a)(2) of this clause shall reflect total hires during the most recent 12-month period as of the ending date selected for the employment profile report required by paragraph (a)(1) of this clause. Contractors may select an ending date—
- (1) As of the end of any pay period between July 1 and August 31 of the year the report is due; or
 - (2) As of December 31, if the Contractor has prior written approval from the Equal Employment Opportunity Commission to do so for purposes of submitting the Employer Information Report EEO-1 (Standard Form 100).
- (e) The Contractor shall base the count of veterans reported according to paragraph (a) of this clause on voluntary disclosure. Each Contractor subject to the reporting requirements at 38 U.S.C. 4212 shall invite all special disabled veterans, veterans of the Vietnam era, and other eligible veterans who wish to benefit under the affirmative action program at 38 U.S.C. 4212 to identify themselves to the Contractor. The invitation shall state that—
- (1) The information is voluntarily provided;
 - (2) The information will be kept confidential;
 - (3) Disclosure or refusal to provide the information will not subject the applicant or employee to any adverse treatment; and
 - (4) The information will be used only in accordance with the regulations promulgated under 38 U.S.C. 4212.
- (f) The Contractor shall insert the terms of this clause in all subcontracts or purchase orders of \$25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor.

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44. 52.209-6 PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT (JAN 2005)

(Applicable to leases over \$25,000.)

- (a) The Government suspends or debar Contractors to protect the Government's interests. The Contractor shall not enter into any subcontract in excess of \$25,000 with a Contractor that is debarred, suspended, or proposed for debarment unless there is a compelling reason to do so.
- (b) The Contractor shall require each proposed first-tier subcontractor, whose subcontract will exceed \$25,000, to disclose to the Contractor, in writing, whether as of the time of award of the subcontract, the subcontractor, or its principals, is or is not debarred, suspended, or proposed for debarment by the Federal Government
- (c) A corporate officer or a designee of the Contractor shall notify the Contracting Officer, in writing, before entering into a subcontract with a party that is debarred, suspended, or proposed for debarment (see FAR 9.404 for information on the Excluded Parties List System). The notice must include the following:
 - (1) The name of the subcontractor.
 - (2) The Contractor's knowledge of the reasons for the subcontractor being in the Excluded Parties List System.
 - (3) The compelling reason(s) for doing business with the subcontractor notwithstanding its inclusion in the Excluded Parties List System.
 - (4) The systems and procedures the Contractor has established to ensure that it is fully protecting the Government's interests when dealing with such subcontractor in view of the specific basis for the party's debarment, suspension, or proposed debarment.

~~45. 52.215-12 SUBCONTRACTOR COST OR PRICING DATA (OCT 1997)~~

~~(Applicable when the clause at FAR 52.215-10 is applicable.)~~

- ~~(a) Before awarding any subcontract expected to exceed the threshold for submission of cost or pricing data at FAR 15.403-4, on the date of agreement on price or the date of award, whichever is later, or before pricing any subcontract modification involving a pricing adjustment expected to exceed the threshold for submission of cost or pricing data at FAR 15.403-4, the Contractor shall require the subcontractor to submit cost or pricing data (actually or by specific identification in writing), unless an exception under FAR 15.403-1 applies.~~
- ~~(b) The Contractor shall require the subcontractor to certify in substantially the form prescribed in FAR 15.406-2 that, to the best of its knowledge and belief, the data submitted under paragraph (a) of this clause were accurate, complete, and current as of the date of agreement on the negotiated price of the subcontract or subcontract modification.~~
- ~~(c) In each subcontract that exceeds the threshold for submission of cost or pricing data at FAR 15.403-4, when entered into, the Contractor shall insert either—
 - ~~(1) The substance of this clause, including this paragraph (c), if paragraph (a) of this clause requires submission of cost or pricing data for the subcontract; or~~
 - ~~(2) The substance of the clause at FAR 52.215-13, Subcontractor Cost or Pricing Data—Modifications.~~~~

46. 52.219-8 UTILIZATION OF SMALL BUSINESS CONCERNS (MAY 2004)

(Applicable to leases over \$100,000 average net annual rental, including option periods.)

- (a) It is the policy of the United States that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small disadvantaged business concerns, and women-owned small business concerns shall have the maximum practicable opportunity to participate in performing contracts let by any Federal agency, including contracts and subcontracts for subsystems, assemblies, components, and related services for major systems. It is further

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the policy of the United States that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small disadvantaged business concerns, and women-owned small business concerns.

- (b) The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the United States Small Business Administration or the awarding agency of the United States as may be necessary to determine the extent of the Contractor's compliance with this clause.
- (c) *Definitions. As used in this contract—*

"HUBZone small business concern" means a small business concern that appears on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration.

"Service-disabled veteran-owned small business concern"—

- (1) Means a small business concern—
- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
 - (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a small business as defined pursuant to Section 3 of the Small Business Act and relevant regulations promulgated pursuant thereto.

"Small disadvantaged business concern" means a small business concern that represents, as part of its offer that—

- (1) It has received certification as a small disadvantaged business concern consistent with 13 CFR part 124, Subpart B;
- (2) No material change in disadvantaged ownership and control has occurred since its certification;
- (3) Where the concern is owned by one or more individuals, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and
- (4) It is identified, on the date of its representation, as a certified small disadvantaged business in the database maintained by the Small Business Administration (PRO-Net).

"Veteran-owned small business concern" means a small business concern—

- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.


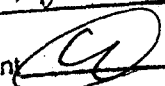
"Women-owned small business concern" means a small business concern—

- (1) That is at least 51 percent owned by one or more women, or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

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small business concerns, small disadvantaged business concerns, women-owned small business concerns, and Historically Black Colleges and Universities and Minority Institutions. Reporting shall be in accordance with the instructions on the forms or as provided in agency regulations.

- (iv) Ensure that its subcontractors agree to submit SF 294 and SF 295.
- (11) A description of the types of records that will be maintained concerning procedures that have been adopted to comply with the requirements and goals in the plan, including establishing source lists; and a description of the Offeror's efforts to locate small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns and award subcontracts to them. The records shall include at least the following (on a plant-wide or company-wide basis, unless otherwise indicated):
- (i) Source lists (e.g., PRO-Net), guides, and other data that identify small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns.
 - (ii) Organizations contacted in an attempt to locate sources that are small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, or women-owned small business concerns.
 - (iii) Records on each subcontract solicitation resulting in an award of more than \$100,000, indicating—
 - (A) Whether small business concerns were solicited and, if not, why not;
 - (B) Whether veteran-owned small business concerns were solicited and, if not, why not;
 - (C) Whether service-disabled veteran-owned small business concerns were solicited and, if not, why not;
 - (D) Whether HUBZone small business concerns were solicited and, if not, why not;
 - (E) Whether small disadvantaged business concerns were solicited and, if not, why not;
 - (F) Whether women-owned small business concerns were solicited and, if not, why not; and
 - (G) If applicable, the reason award was not made to a small business concern.
 - (iv) Records of any outreach efforts to contact—
 - (A) Trade associations;
 - (B) Business development organizations;
 - (C) Conferences and trade fairs to locate small, HUBZone small, small disadvantaged, and women-owned small business sources; and
 - (D) Veterans service organizations.
 - (v) Records of internal guidance and encouragement provided to buyers through—
 - (A) Workshops, seminars, training, etc.; and
 - (B) Monitoring performance to evaluate compliance with the program's requirements.
 - (vi) On a contract-by-contract basis, records to support award data submitted by the Offeror to the Government, including the name, address, and business size of each subcontractor. Contractors having commercial plans need not comply with this requirement.
- (e) In order to effectively implement this plan to the extent consistent with efficient contract performance, the Contractor shall perform the following functions:
- (1) Assist small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns by arranging solicitations, time for the preparation of bids, quantities, specifications, and delivery schedules so as to facilitate the participation by such concerns. Where the Contractor's lists of potential small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business subcontractors are excessively long, reasonable effort shall be made to give all such small business concerns an opportunity to compete over a period of time.
 - (2) Provide adequate and timely consideration of the potentialities of small business, veteran-owned small business, service-disabled veteran-owned small business,

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HUBZone small business, small disadvantaged business, and women-owned small business concerns in all "make-or-buy" decisions.

- (3) Counsel and discuss subcontracting opportunities with representatives of small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business firms.
 - (4) Confirm that a subcontractor representing itself as a HUBZone small business concern is identified as a certified HUBZone small business concern by accessing the Central Contractor Registration (CCR) database or by contacting SBA.
 - (5) Provide notice to subcontractors concerning penalties and remedies for misrepresentations of business status as small, veteran-owned small business, HUBZone small, small disadvantaged, or women-owned small business for the purpose of obtaining a subcontract that is to be included as part or all of a goal contained in the Contractor's subcontracting plan.
- (f) A master plan on a plant or division-wide basis that contains all the elements required by paragraph (d) of this clause, except goals, may be incorporated by reference as a part of the subcontracting plan required of the Offeror by this clause; provided—
- (1) The master plan has been approved;
 - (2) The Offeror ensures that the master plan is updated as necessary and provides copies of the approved master plan, including evidence of its approval, to the Contracting Officer; and
 - (3) Goals and any deviations from the master plan deemed necessary by the Contracting Officer to satisfy the requirements of this contract are set forth in the individual subcontracting plan.
- (g) A commercial plan is the preferred type of subcontracting plan for contractors furnishing commercial items. The commercial plan shall relate to the Offeror's planned subcontracting generally, for both commercial and Government business, rather than solely to the Government contract. Commercial plans are also preferred for subcontractors that provide commercial items under a prime contract, whether or not the prime contractor is supplying a commercial item.
- (h) Prior compliance of the Offeror with other such subcontracting plans under previous contracts will be considered by the Contracting Officer in determining the responsibility of the Offeror for award of the contract.
- (i) The failure of the Contractor or subcontractor to comply in good faith with—
- (1) The clause of this contract entitled "Utilization Of Small Business Concerns"; or
 - (2) An approved plan required by this clause, shall be a material breach of the contract.
- (j) The Contractor shall submit the following reports:
- (1) *Standard Form 294, Subcontracting Report for Individual Contracts*. This report shall be submitted to the Contracting Officer semiannually and at contract completion. The report covers subcontract award data related to this contract. This report is not required for commercial plans.
 - (2) *Standard Form 295, Summary Subcontract Report*. This report encompasses all of the contracts with the awarding agency. It must be submitted semi-annually for contracts with the Department of Defense and annually for contracts with civilian agencies. If the reporting activity is covered by a commercial plan, the reporting activity must report annually all subcontract awards under that plan. All reports submitted at the close of each fiscal year (both individual and commercial plans) shall include a breakout, in the Contractor's format, of subcontract awards, in whole dollars, to small disadvantaged business concerns by North American Industry Classification System (NAICS) Industry Subsector. For a commercial plan, the Contractor may obtain from each of its subcontractors a predominant NAICS Industry Subsector and report all awards to that subcontractor under its predominant NAICS Industry Subsector.

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REPRESENTATIONS AND CERTIFICATIONS (Acquisition of Leasehold Interests in Real Property)	Solicitation Number	Dated
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Complete appropriate boxes, sign the form, and attach to offer.

The Offeror makes the following Representations and Certifications. NOTE: The "Offeror," as used on this form, is the owner of the property offered, not an individual or agent representing the owner.

1. 52.219-1 - SMALL BUSINESS PROGRAM REPRESENTATIONS (MAY 2004)

ATTACHMENT
"B"

- (a) (1) The North American Industry Classification System (NAICS) code for this acquisition is 531190.
- (2) The small business size standard is \$19.0 Million in annual average gross revenue of the concern for the last 3 fiscal years.
- (3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations.

- (1) The Offeror represents as part of its offer that it is, is not a small business concern.
- (2) [Complete only if the Offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The Offeror represents, for general statistical purposes, that it is, is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.
- (3) [Complete only if the Offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The Offeror represents as part of its offer that it is, is not a women-owned small business concern.
- (4) [Complete only if the Offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The Offeror represents as part of its offer that it is, is not a veteran-owned small business concern.
- (5) [Complete only if the Offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.] The Offeror represents as part of its offer that it is, is not a service-disabled veteran-owned small business concern.
- (6) [Complete only if the Offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The Offeror represents, as part of its offer, that—
- (i) It is, is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and
- (ii) It is, is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. [The Offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.] Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

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(c) *Definitions.* As used in this provision—

"Service-disabled veteran-owned small business concern"—

- (1) Means a small business concern—
 - (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
 - (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR part 121 and the size standard in paragraph (a) of this provision.

"Veteran-owned small business concern" means a small business concern—

- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern" means a small business concern—

- (1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.

(d) *Notice.*

- (1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.
- (2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall—
 - (i) Be punished by imposition of fine, imprisonment, or both;
 - (ii) Be subject to administrative remedies, including suspension and debarment; and
 - (iii) Be ineligible for participation in programs conducted under the authority of the Act.

2. 52.204-5 - WOMEN-OWNED BUSINESS (OTHER THAN SMALL BUSINESS) (MAY 1999)

- (a) *Definition.* "Women-owned business concern," as used in this provision, means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.
- (b) *Representation.* [Complete only if the Offeror is a women-owned business concern and has not represented itself as a small business concern in paragraph (b)(1) of FAR 52.219-1, Small Business Program Representations, of this solicitation.] The Offeror represents that it [] is a women-owned business concern.

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3. 52.222-22 - PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

(Applicable to leases over \$10,000.)

The Offeror represents that—

- (a) It has, [] has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;
- (b) It has, [] has not filed all required compliance reports; and
- (c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards. (Approved by OMB under Control Number 1215-0072.)

4. 52.222-25 - AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

(Applicable to leases over \$10,000 and which include the clause at FAR 52.222-26, Equal Opportunity.)

The Offeror represents that—

- (a) It has developed and has on file, [] has not developed and does not have on file, at each establishment affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2), or
- (b) It [] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor. (Approved by OMB under Control Number 1215-0072.)

5. 52.203-02 - CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (APR 1985)

(Applicable to leases over \$100,000 average net annual rental, including option periods.)

(a) The Offeror certifies that—

- (1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Offeror or competitor relating to (i) those prices, (ii) the intention to submit an offer, or (iii) the methods or factors used to calculate the prices offered;
- (2) The prices in this offer have not been and will not be knowingly disclosed by the Offeror, directly or indirectly, to any other Offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and
- (3) No attempt has been made or will be made by the Offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory—

- (1) Is the person in the Offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or

- (2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above
(Insert full name of person(s) in the Offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the Offeror's organization];

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LESSOR GOVERNMENT

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- (ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and
 - (iii) As an agent, has not personally participated, and will not participate, in action contrary to subparagraphs (a)(1) through (a)(3) above.
- (c) If the Offeror deletes or modifies subparagraph (a)(2) above, the Offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

6. 52.203-11 - CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (SEP 2005)

(Applicable to leases over \$100,000.)

- (a) The definitions and prohibitions contained in the clause, at FAR 52.203-12, Limitation on Payments to Influence Certain Federal Transactions, included in this solicitation, are hereby incorporated by reference in paragraph (b) of this certification.
- (b) The Offeror, by signing its offer, hereby certifies to the best of his or her knowledge and belief that on or after December 23, 1989, —
- (1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of a contract;
 - (2) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the Offeror shall complete and submit, with its offer, OMB standard form LLL, Disclosure of Lobbying Activities, to the Contracting Officer; and
 - (3) He or she will include the language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of \$100,000 shall certify and disclose accordingly.
- (c) Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

7. 52.209-5 - CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS (DEC 2001)

(Applicable to leases over \$100,000 average net annual rental, including option periods.)

- (a) (1) The Offeror certifies, to the best of its knowledge and belief, that—
- (i) The Offeror and/or any of its Principals—
 - (A) Are are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;
 - (B) Have have not within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

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- (C) Are are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision.
- (ii) The Offeror has has not , within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.
- (2) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

- (b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.
- (d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

8. 52.204-3 - TAXPAYER IDENTIFICATION (OCT 1998)

(a) *Definitions.*

"Common parent," as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the Offeror is a member.

"Taxpayer Identification Number (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the Offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

- (b) All Offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the Offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.
- (c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the Offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the Offeror's TIN.

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LESSOR GOVERNMENT

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(d) Taxpayer Identification Number (TIN).

- TIN: (b) (4)
- TIN has been applied for.
- TIN is not required because:
- Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
- Offeror is an agency or instrumentality of a foreign government;
- Offeror is an agency or instrumentality of the Federal government;

(e) Type of organization.

- Sole proprietorship; Government entity (Federal, State, or local);
- Partnership; Foreign government;
- Corporate entity (not tax-exempt); International organization per 26 CFR 1.6049-
- 4; Corporate entity (tax-exempt); Other limited liability company

(f) Common Parent.

- Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.
- Name and TIN of common parent:
- Name Judy - Jane 125TH Investors, LLC
- TIN (b) (4)

9. 52.204-6 -- Data Universal Numbering System (DUNS) Number (OCT 2003)

- (a) The Offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS+4" followed by the DUNS number or "DUNS+4" that identifies the Offeror's name and address exactly as stated in the offer. The DUNS number is a nine-digit number assigned by Dun and Bradstreet, Inc. The DUNS+4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the Offeror to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see Subpart 32.11) for the same parent concern.
- (b) If the Offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.
- (1) An Offeror may obtain a DUNS number—
- (i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://www.dnb.com>; or
 - (ii) If located outside the United States, by contacting the local Dun and Bradstreet office.
- (2) The Offeror should be prepared to provide the following information:
- (i) Company legal business name.
 - (ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.
 - (iii) Company physical street address, city, state and zip code.
 - (iv) Company mailing address, city, state and zip code (if separate from physical).
 - (v) Company telephone number.
 - (vi) Date the company was started.
 - (vii) Number of employees at your location.
 - (viii) Chief executive officer/key manager.
 - (ix) Line of business (industry).
 - (x) Company Headquarters name and address (reporting relationship within your entity).

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Government [Signature]

10. DUNS NUMBER (JUN 2004)

Notwithstanding the above instructions, in addition to inserting the DUNS Number on the offer cover page, the Offeror shall also provide its DUNS Number as part of this submission:

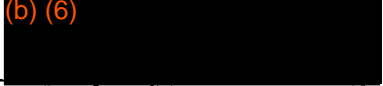
DUNS # 784349149

11. CENTRAL CONTRACTOR REGISTRATION (JAN 2007)

The Central Contractor Registration (CCR) System is a centrally located, searchable database which assists in the development, maintenance, and provision of sources for future procurements. The Offeror must be registered in the CCR prior to lease award. The Offeror shall register via the Internet at <http://www.ccr.gov>. To remain active, the Offeror/Lessor is required to update or renew its registration annually.

Registration Active and Copy Attached

Will Activate Registration and Submit Copy to the Government Prior to Award

OFFEROR OR AUTHORIZED REPRESENTATIVE	NAME, ADDRESS (INCLUDING ZIP CODE)	TELEPHONE NUMBER
	NAME <u>JS Fee LLC</u> STREET <u>c/o CRG Management, LLC</u> <u>1350 Ave of Americas, 17TH Fl.</u> CITY, STATE, ZIP <u>NY, NY 10019</u>	<u>212-582-6688</u>
	(b) (6) 	<u>2/16/10</u> Date
	Signature <u>Ross Jacobs</u> <u>Authorized Signatory</u>	

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FY 2009 Presidential Transition Guidance (Outgoing)

Financial Services and Procedures

Prepared by

**Office of the Chief Financial Officer
Office of Budget**

July 30, 2008

Chief Financial Officer's Note

The Office of the Chief Financial Officer (OCFO) has provided guidance for Financial Services and Procedures for the FY2009 Presidential Transition (Outgoing).

The purpose of this document is to communicate and uniformly conduct the financial procedural actions of the GSA Transition Team for government and non-government employees in their support of the Outgoing President and Vice President.

This guidance is on financial services and procedures include the following Appendices:

Appendix I GSA Order for Presidential Transition, signed August 8, 2007

Appendix II Roles and Responsibilities

Appendix III Outgoing Team Checklist

Appendix IV Timetable

Appendix V Historical Budget by Object Class

Appendix V Obligation History

Appendix VII Frequently Asked Questions

Appendix VIII Sample MOU-Former President

Appendix IX Sample MOU-Former Vice-President.

I encourage you to work closely with and through the GSA Outgoing Presidential Transition Team, George Prochaska (Outgoing Lead) 817-978-4235 and Debbie Galindo (Outgoing Financial Lead) 817-978-4113.

Sincerely,

Kathleen Turco

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INTRODUCTION

1. The purpose of this manual is to provide a source of initial guidance to members of an outgoing President and Vice President's transition staff and those Central Office and regional GSA employees who are responsible for providing administrative support to the Office of the Former President and the Office of the Former Vice President during the transition period. For purposes of this guidance the Office of the Former Vice President is entitled to the same services and subject to the same procedures as the Office of the Former President during the transition period, 21 December to 20 July of the year following a general election.
2. The Presidential Transition Act of 1963, P.L. 88-277, (3 U.S.C. § 102 note), as amended, authorized the appropriation of up to \$1,500,000 (adjusted for inflation) to the Administrator of General Services Administration for:
 - (a) Suitable office space, appropriately equipped with furniture, furnishings, office machines and equipment, and office supplies;
 - (b) Compensation for members of office staffs;
 - (c) Expenses for procurement of services from experts and consultants;
 - (d) Allowances for travel and subsistence, including rental of Government or hired motor vehicles;
 - (e) Communications services; and
 - (f) Payment of expenses for necessary printing and binding, and for postage (reimbursement to the Postal Service for the cost of penalty mail used by the former President and the cost of franked mail used by the former Vice President).

For Fiscal Year 2009 the amount requested in the President's budget for the outgoing transition is \$2.2 million.

3. Each former President and former Vice President (unless he is the President-elect) may designate to the Administrator an assistant authorized to make on his behalf such designation or findings of necessity as may be required in connection with the services and facilities to be provided under the Transition Act. Since the Act only authorizes the Administrator to provide services and facilities upon request, GSA has no authority to initiate support activities unless they have been requested by the former President or former Vice President or their duly designated representatives. It follows therefore that the designation of the authorized assistant referred to above is

the first step in the provision of support services by GSA. It is recommended that the appropriate designations be made as soon as practical to ensure that GSA has the opportunity to provide the required services in an orderly and cost effective manner.

4. Funds are available for expenses of the outgoing President and Vice President from 30 days before, until 6 months after their terms of office expire. The appropriation enacted is available for new obligation only during this period. The Transition Act did not make a division of amounts between the outgoing President and outgoing Vice President. The partition of funds between the President and Vice-President is a decision made by the President. Further, if an incumbent President is reelected, there is no transition of power, and the appropriation is returned unspent to the Treasury. If an incumbent Vice President is elected President the amount appropriated for the outgoing transition is reduced by 16.67% and the excess shall be returned to the general fund of the Treasury.

5. The Former Presidents Act of 1958, P.L. 85-745, (3 U.S.C. 102 § note), as amended authorizes the Administrator of General Services Administration to pay, or provide for the payment of, the following entitlements:
 - (a) A pension for each former President, paid monthly, by Treasury, at an annual rate equal to the highest annual rate of pay for the head of an executive department (Executive Level 1). The allowance is not paid for any period during which the former President holds an elective or appointive office in the Federal Government or the government of the District of Columbia.
 - (b) An annual allowance of \$20,000 for each surviving spouse of a deceased former President, starting the day after the former President dies, and ending the last day of the month before the spouse either dies (allowances are paid at the end of the month, and would not be paid for the month in which the spouse died), or remarries before having reached 60 years of age. The allowance is not paid for any period that the spouse holds any elective or appointive office in the Federal Government or the government of the District of Columbia.
 - (c) Suitable office space for each former President, appropriately furnished and equipped, at a place within the United States specified by the former President.
 - (d) An office staff, to be selected by and responsible only to the former President. The total cost of salaries may not exceed \$96,000 per year, except for the first 30-month period after expiration of office, when the annual limit is \$150,000. Under the Former Presidents Act the annual salary for an individual staff member may not exceed the highest annual rate of basic pay provided by law for Executive Level II; however, the Transition Act provides that during the transition period the annual rate of pay may not exceed that authorized for Level IV of the Executive Schedule.

6. A former President or surviving spouse may send nonpolitical mail within the United States, its territories, and possessions as franked mail. Reimbursement to the U.S.

Postal Service for the cost of franked mail is authorized by 39 U.S.C. § 3214. Title 39 U.S.C. § 3214 authorizes a former President to send all his mail within the United States and its territories and possessions as franked mail. Since this provision of law is not a part of the Former Presidents Act, it becomes effective immediately upon expiration of the term of office. For the first six months after the expiration of the term of office, therefore, a former President may use penalty mail under the authority of the Transition Act, and franked mail under the authority of Title 39. Funds available under the Transition Act may be used to reimburse the Postal Service for both types of mailings provided they are used for the purpose of winding up the affairs of office. Beginning six months after the expiration of the term of office, funds available under the Former Presidents Act may be used to reimburse the Postal Service for franked mail.

7. Travel and related expenses of former Presidents and no more than two members of their staffs is permanently authorized in the Supplemental Appropriation Act, 1969, P.L. 90-608.
8. Since the Allowances and Office Staff for Former Presidents appropriation finances many of the same type of expenses as the Expenses, Presidential Transition appropriation, the Presidential Transition Act provides that, except for pensions, entitlements under the Former Presidents Act do not become effective until 6 months after the Presidential term expires.

CHAPTER 1. EMPLOYMENT

- 1. Scope.** The Administrator of General Services Administration is authorized by the Presidential Transition Act of 1963, as amended, to provide payment of compensation and certain benefits to members of the office staffs designated by the Former President. Members of office staffs receiving compensation under this Act, other than those detailed from Agencies, are not held or considered to be employees of the Federal Government.
- 2. Salary.** The staff may be paid at any rate determined by the Former President, not to exceed the rate provided for by 5 USC 5376, Executive Level IV currently \$149,000.
- 3. Appointment Documents.** To appoint an individual to the office staff two copies of Standard Form 52, Request for Personnel Action and the appropriate tax form (reference paragraph 5 below), and the Direct Deposit/EFT Enrollment and Change Form needs to be submitted. The Form 52 must be approved by an individual authorized to represent the former President in the approval of personnel actions. In cases where the approving official is someone other than the assistant authorized to represent the former President or former Vice President the authorized representative shall notify GSA of such designation by submission of a memorandum or letter to approve employment appointments. To expedite the appointment process the Request for Personnel Action will be precoded to the maximum extent possible. Only the following data must be completed:

(REQUEST FOR PERSONNEL ACTION, STANDARD FORM 52)

PART A

1. Actions Requested (Appointment - [Full Time, Part Time, Experts and Consultants, Appointment Not to Exceed (NTE) date, as appropriate], Change of Pay, Termination).
2. Action Authorized, approved by the designee in paragraph 3 above (Signature and Date)

PART B

1. Name (Last, First, Middle)
2. SSN (Social Security Number)
3. Date of Birth
4. Effective Date
5. Grade or Level
6. Step or Rate
7. Salary

8. Appropriation Code

- Processing Appointment Documents. The original Request for Personnel Action is forwarded to the GSA, Office of the Chief Human Capital Officer, Washington, D.C. The duplicate copy is to be maintained by the approval designee. Employee information is then entered into the Comprehensive Human Resources Integrated System (CHRIS).
- Certification of Employment. A Notification of Personnel Action (Standard Form 50) will be issued to the employee, to formally certify their employment.

4. Benefits. Individuals appointed to a position on the Transition office staff of a former President or a former Vice President under section 4 of the Presidential Transition Act of 1963, as amended, including those appointed from current Federal positions, are not considered Federal employees and do not earn annual or sick leave. An individual so appointed who immediately before the date of such appointment was a Federal employee is covered under a, b, c, d and e below; while an individual who was not a Federal employee immediately before the date of appointment to the Transition office staff is only covered under a, and b as follows:

- a. Federal Insurance Contribution Act (FICA) - The deduction for FICA is percent of gross salary or the new base established for FICA deductions. This is matched by the employer's contribution of the same percentage which is a charge to Transition Act funds.
- b. Federal Employees' Compensation Act (Worker's Compensation) - Each employee is entitled to the benefits of the Federal Employees' Compensation Act. No deductions are made from the employee's salary for this purpose. No charge will be made to Transition Act funds due to the fact that by the time these charges are received from the Department of Labor Transition Act funds would no longer be available for obligation.
- c. Federal retirement which is a charge to Transition Act funds.
- d. Life insurance which is a charge to Transition Act funds.
- e. Health benefits which is a charge to Transition Act funds.

5. Federal and Local Taxes. Each member of the Office of the Former President and each expert and consultant of the Former President must complete the applicable Federal and local tax forms. All signed tax forms must be sent to the GSA National Payroll Branch, 1500 E. Bannister Rd. Rm 1118 (BCEC), Kansas City, MO 64131

- a. Form W-4 (Federal tax); all employees
- b. Form MW-507 (Maryland tax); if residing in Maryland
- c. Form VA-4 (Virginia tax); if residing in Virginia
- d. Form D-4 (District of Columbia tax); if residing in the District of Columbia.

- e. Form D-4-A (Nonresidence in D.C.); residents of other states working in the District of Columbia, if not a resident of the District of Columbia, and not having Maryland or Virginia tax withheld.
- f. Form from another state or locality, as appropriate, if the employee is not working in the Washington metropolitan area.
- g. A Wage and Tax Statement (W-2) will be prepared by GSA. Since the forms will be mailed, it is important that GSA be notified in writing of any change in address that occurs after the employees are separated.

6. *Experts and Consultants.* The employment of experts and consultants for the transition is authorized. The rate of pay, based on the level of difficulty and importance of the assignment for which the individual is hired, is determined by the Former President but the daily rate of pay cannot exceed the amount allowed by law. Experts and consultants appointed under 5 U.S.C. 3109 may not be paid more than the daily rate for GS-15, Step 10, excluding locality pay, unless a higher rate is specifically authorized by statute. Experts and consultants may not be employed by use of personal service contracts. This limitation is not applicable to contracts with other than individuals.

7. *Detail of Federal Employees.* Any employee of any agency or branch of the Federal Government may be detailed but only on a reimbursable basis with the consent of the head of the agency. The detailed employee will continue to receive compensation at his/her regular employment pay rate and will retain all rights and privileges of such employment without interruption. To detail an employee a letter must be submitted to the head of the employing agency. The request should state that the detail is on a reimbursable basis, the salary, and the period of time for the detail. (See sample letter on page **PT- 12.**)

SAMPLE LETTER --- REQUEST FOR DETAIL OF AN EMPLOYEE

Dear (Agency Head)

Pursuant to the provisions of the Presidential Transition Act of 1963, as amended, I hereby request that (Name) be officially detailed to the Office of Former President (Name) at their current grade and salary (GS / , \$) for the period of _____ to _____.

Please concur on the line below and return the original to this office. Send a Standard Form 1081, Voucher and Schedule of Withdrawals and Credits to this office to receive reimbursement. Please include the name and telephone number of a contact in your agency for questions regarding the reimbursement.

Sincerely,

Office of Former President (Name)
Transition Office

Concur: _____ Date: _____
(Title and agency)

cc: General Services Administration
Office of Financial Policy and Operations (BC)
Room 1419
1800 F Streets, NW
Washington, DC 20405

CHAPTER 2. ADMINISTRATIVE SERVICES

- 1. Scope.** The General Services Administration will provide administrative services for the Office of the Former President and Office of the Former Vice President during the transition period; however, before this administrative support can begin the Former President or Former Vice President needs to designate to the Administrator of GSA an assistant authorized to make on behalf of the Former President or Former Vice President such designations or findings of necessity as may be required in connection with the services and facilities to be provided under the Transition Act. The following are the primary services that are available.
- 2. Ordering Supplies, Services and Equipment.** GSA Form 49, (Requisition/Procurement Request for Equipment, Supplies or Services), is the document to request supplies and services provided by GSA. Supply purchases can also be done directly through the GSA Advantage website, www.gsaadvantage.gov. GSA will establish and provide supply activity address codes for the Office of the former President to maintain control and accountability with contracting/procurement personnel. Other purchases will be processed via the issuance of purchase orders through Pegasys. Pegasys support and user guides can be found at Pegasys.gsa.gov.
- 3. Office Space.** The former President must designate a location specific to an area of a city. All space charges are based on GSA Public Buildings Service (PBS) Rent rates. This includes space charges for leased space which are based on the Rent rates rather than the actual cost paid for the leased location.

Space charges may be exempted under 40 U.S.C. 490(j) and Public Buildings Service Order 4210.1, December 20, 1991 when existing vacant space is available at no additional cost to the Government and the use of the space will be of a short duration, such as during the transition period. However, if new space must be acquired to accommodate a Presidential transition team or a former President, Rent will be charged.

GSA will provide any required space planning and layout services, repairs and alterations. Arrangements may also be made for Secret Service space requirements to be funded by the Secret Service.

- 4. Furniture and Office Equipment.** GSA will make available for use by the Office of the former President, furniture and office equipment available in stock from the GSA General Supply and Services, Personal Property inventory. The only charge to transition funds will be for the cost of moving the furniture and equipment into transition offices and for returning it at the end of the transition period.

Furniture and office equipment deemed necessary and not available from GSA inventory will be rented or procured commercially and charged to transition funds.

- 5. Office Supplies.** Standard Office supplies such as pencils, papers, file folders and similar common use items are available from the GSA Global Supply Center. The catalog is available on-line at www.gsaglobalsupply.gsa.gov . Office supplies will be charged to the Presidential Transition Fund.
- 6. Telephone Services.** Telephone services include technical assistance and planning. Orders and change orders are obtainable on request by submitting a GSA Form 49. The Office of the former President may use the Federal Telecommunications System only for official business. Any other use of the system is prohibited. Transition funds will be billed for all telephone services and equipment. Billing for telecom services will be billed through GSA's Centralized Charges.
- 7. Travel.** The Transition Act permits the payment of travel expenses and subsistence allowances, including rental of Government or hired motor vehicles, for up to six months following the date of the Presidential Inaugural. Payment of travel expenses may be authorized for individuals on business of the Office of the Former President away from their homes or regular place of business. No allowances are available for movement of household goods or for the transportation of family members. When employees of the Office of the Former President utilize a Government vehicle they shall obtain such automobile liability, collision, personal injury and personal property damage insurance as may be required by the local jurisdiction where the vehicle is either stored (garaged) or utilized.

All travel funded by the Transition appropriation by transition employees of the Office of the Former President and persons not on the payroll but invited to travel at the expense of the Transition appropriation shall be in accordance with GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1. Prior to the performance of official travel, a GSA Form 87, Official TDY Travel Authorization, must be prepared and authorized by the former President or his designee.
- 8. Information Technology.** GSA will assist in obtaining and providing information technology (i.e. computers, software, etc.) Use GSA Form 49 to request hardware and software.
- 9. Printing.** All printing and binding services are available from Government Printing Office (GPO). The services include assistance in design and preparation of copy, graphics, art work, duplication and distribution of materials. Photographic services are also provided. Printing services can be requested on GSA Form 50, Requisition for Reproduction Services. Photographic services can be requested on GSA Form 135, Requisition for Photographic Services.

10. Presidential Records. The National Archives and Records Administration is responsible for handling records disposition for the former President at the close of his term of office. It is also responsible for managing the Presidential Libraries system.

11. Mail Service. For incoming mail, a post office box or a separate zip code may be established for the Office of the former President. All mail should be delivered to and security screened at a remote delivery site, before delivery to the transition offices.

For outgoing mail GSA recommends the use of a postage meter. Although former Presidents are authorized to use franked mail (i.e. mail with their signature in lieu of postage) or penalty mail (i.e. mail sent in envelopes without a stamp and bearing a notice of the penalty for private use) the law requires that the Postal Service be reimbursed for the equivalent amount of postage. The use of a postage meter that is designed to record postage costs provides for the tracking of these costs in a more reliable and efficient manner than manual counts. These services will be provided by GSA and billed through Centralized Charges.

Former Vice Presidents may use penalty mail. They are authorized to use franked mail, but are also encouraged to use a postage meter.

12. Records Management. GSA will also provide assistance relating to forms, records and correspondence management. A comprehensive listing of the most frequently used forms may be accessed from GSA's homepage, www.gsa.gov – FORMS LIBRARY.

13. Delivery Service. GSA can arrange for a contract with a messenger service. Overnight air delivery service may be arranged by GSA with the GSA schedule contractor who will provide for pickup and delivery on site. GSA will arrange for these services to be provided through current contractual.

14. Hire of Motor Vehicles. The Office of the Former President Transition federal employees on official travel status away from their duty stations may rent commercial vehicles and must be specifically authorized to do so. The DOD-Surface Deployment and Distribution Command (SDDC) negotiates rental car agreements for the Government. When using the Government Rental Car agreements do not purchase the insurance offered by the car rental company, the government is a self-insurer. Also, the cost is not reimbursable and must be declined when you pick up the car. Rental care reservations can be made through GSA's Travel Management Center (TMC) by calling 1-877-472-6718.

15. Security. Physical security of the former President and the former Vice President is the sole responsibility of the U.S. Secret Service. The Public Buildings Service of GSA

is responsible for making whatever building alterations that are required by the Secret Service to accommodate the security needs of the Office of the Former President.

18 U.S.C. Section 3056. Powers, authorities, and duties of United States Secret Service: "Under the direction of the Secretary of Homeland Security, the United States Secret Service is authorized to protect the following persons: (1) The President, the Vice President (or other officer next in the order of succession to the Office of President) the President-elect, and the Vice President-elect. (2) The immediate families of those individuals listed in paragraph (1). (3) Former Presidents and their spouses for their lifetimes, except that protection of a spouse shall terminate in the event of remarriage unless the former President did not serve as President prior to January 1, 1997, in which case, former Presidents and their spouses for a period of not more than ten years from the date a former President leaves office, except that--(A) protection of a spouse shall terminate in the event of remarriage or the divorce from, or death of a former President; and (B) should the death of a President occur while in office or within one year after leaving office, the spouse shall receive protection for one year from the time of such death;..."

Presidential Protection Assistance Act of 1976, Pub.L. 94-524, Oct. 17, 1976, 90 Stat. 2475, as amended: "Sec. 6. Executive departments and Executive agencies shall assist the Secret Service in the performance of its duties by providing services, equipment, and facilities on a temporary and reimbursable basis when requested by the Director and on a permanent and reimbursable basis upon advance written request of the Director...."

CHAPTER 3. PAYROLL SERVICES

1. Scope. GSA will maintain payroll and retirement records and furnish the Department of the Treasury Disbursing Office with required documentation for the preparation and issuance of employee salary checks and savings bonds. Payroll accounts are maintained by group according to the agency code assigned by GSA and by numerical sequence of employees' social security numbers. Therefore, it is essential that all payroll forms, documents, letters, inquiries, etc. which are forwarded to GSA always show the employee's social security number prefixed by the Office of the Former President agency code (X1).

2. Time and Attendance Reporting.

- a. The Office of the Former President shall designate one or more employees as the designee to report time and attendance information to the GSA National Payroll Branch (NPB). The NPB serves as the official Timekeeper and Certifying Official established in the GSA Electronic Time and Attendance Management System (ETAMS).
- b. Since employees of the Office of the Former President do not earn annual or sick leave and are not subject to any leave regulations, time and attendance reporting requirements have been simplified. An email certifying the total hours (or days if experts or consultants paid at a daily rate) for the pay period shall be sent to Linda Sims at Linda.Sims@gsa.gov and Kim Holcomb at Kim.Holcomb@gsa.gov at the General Services Administration, National Payroll Branch on the last Friday of each pay period. Kim Holcomb will serve as the Timekeeper and Linda Sims as the Certifying Official in ETAMS for employees of the Office of the Former President. They will input and certify the biweekly time and attendance information into ETAMS biweekly based on the written email certification from the former President's designee. (See sample on page **PT-19**.) Employees of the Office of the Former President will be paid biweekly via Electronic Funds Transfer (EFT) to their designated account. Employees must submit a completed EFT form to initiate payment.
- c. Form 873, Annual Attendance Record, may be used for daily attendance reporting. The biweekly totals can then be transferred to the format described in "b" above.

3. Delivery of Paychecks and Saving Bonds.

- a. The paychecks for all employees will be made via EFT and deposited to the employee's designated account.
- b. Savings bonds will be mailed to the employee's home.
- c. There is an approximate five workday lag in the issuance of EFT payments between the end of the pay period and the Friday EFT Pay Date, depending on the date the employee's bank posts the deposit to their account.

4. Remittance of Payroll Deductions.

- a. Payroll deductions will be made for FICA and Federal and State tax withholding. Deductions will also be made for savings bond purchases and the Thrift Saving Plan when authorized by employees.
- b. GSA will maintain records and prepare the required payroll deduction reports. GSA will also remit the amounts of withholding to the appropriate Federal and State taxing authorities and other authorized recipients of employee's payroll deductions.

5. Employee Clearances. GSA Form 1655, Employee Clearance Record, must be prepared for each employee prior to separation. The National Payroll Branch will not release an employee's final paycheck until this form is received. It is mandatory that Items 1, 2, 6, 7, and 8 be completed, other items are optional. The completed forms should be forwarded to the General Services Administration, National Payroll Branch (6BEC), Room 1118, 1500 East Bannister Road, Kansas City, Missouri 64131, via an overnight delivery service.

6. Former President's Pension. The Former Presidents Act of August 25, 1958, (3 U.S.C. 102 note), as amended authorizes a pension for each former President that is equal to the annual rate of basic pay for the head of an executive department, Executive Level I. The pension begins immediately upon leaving office at noon on January 20, 2009. The amount of the annual pension is included in an appropriation for "Allowances and Office Staff for Former Presidents". Funds are transferred to the Secretary of Treasury who is responsible for making monthly pension payments, for former Presidents J. Carter and G.H.W. Bush, on the last business day of the month. General Services Administration is responsible for making monthly pension payments for Former President W. Clinton and all subsequent former Presidents thereafter in accordance to the Memorandum of Understanding between GSA and Department of Treasury signed on February 22, 2001.

General Services Administration
Office of the Chief Financial Officer
Office of Financial Policy and Operations
National Payroll Branch (6BEC)
1500 East Bannister Road (Room 1118)
Kansas City, Missouri 64131

POC: Vickie L. Jones
Phone: 816 926-7548
Email: vickie.jones@gsa.gov

Department of Treasury
Financial Management Service, PGMCI
Credit Accounting Branch, Room 622D
3700 East West Highway
Hyattsville, MD 20782

POC: Jacqueline Rich
Phone: 202-874-9145
Fax: 202-874-7900
Email: Jacqueline.rich@fms.treas.gov

SAMPLE --- TIME AND ATTENDANCE REPORTING

PAGE _____ of _____

To: General Services Administration
National Payroll Branch (6BEC)
1500 East Bannister Road (Room 1118)
Kansas City, Missouri 64131

From: The Transition Office of Former President _____.
Agency Code (OXD).

Attendance Report for Pay Period _____ through _____

		Days Worked		
		Regular	Overtime	Experts and
<u>Employee Name</u>	<u>Number</u>	<u>Hours</u>	<u>Hours</u>	<u>Consultants</u>

I certify that the above attendance records are correct and that the employees are to be paid accordingly.

(CERTIFYING OFFICIAL)

CHAPTER 4. ACCOUNTING SERVICES

1. Scope. GSA will provide all accounting services required by the Office of the Former President and the former Vice President. Assistance is available from the GSA Regional Office on travel documentation, obligating and accrual procedures, report interpretation and control of funds.

2. Control of Obligations.

- a. Legislative Guidelines. Section 3679 of the Revised Statutes (31 U.S.C. § 1341) provides that obligations or expenditures shall not be incurred in excess of amounts available under an appropriation or fund, apportionment or allotment. Any such violation must be reported to the President through the Office of Management and Budget (OMB Circular A-34). Penalties are imposed for willful violation of this provision (31 U.S.C. § 1350 and 1519; 18 U.S.C. § 3359 (a) (1)(e)).
- b. Policy. No obligation shall be authorized or created unless an allotment or equivalent authority has been issued and;
 - a. the allottee has ascertained the availability of funds, or;
 - b. appropriate official documentation has been processed to GSA for obligation.

3. Appropriation Obligations. Section 1501 of Title 31 U.S.C. directs that no amount shall be recorded as an obligation unless it is supported by documentary evidence of a binding agreement in writing between the parties thereto, including Government agencies; or any other legal liability of the United States against an appropriation or fund legally available therefore.

All documents representing valid obligations should be forwarded to the regional Budget Division.

Examples of obligating documents are:

- 1) GSA Form 300, Order for Supplies and Services
- 2) Contracts
- 3) GSA Form 50, Requisition for Reproduction Services
- 4) GSA Form 87, Official TDY Travel Authorization
- 5) SF 182, Authorization, Agreement and Certification of Training

The documents listed above must contain the following:

- 1) Accounting classification
- 2) Amount
- 3) 8 digit Title tracking number

- 4) Original signature of authorizing official.
- 5) Date of purchase or service
- 6) Taxpayer Identification Number (TIN)
- 7) Disbursement Information

4. Delegation of Authority and Separation of Duties.

- a. The name and signatures of individuals authorized to perform the following duties will be set forth on GSA Form 20, Office of Finance Signature Form. The GSA Form 20 should be given to the GSA Regional Budget Division.
 - a. approve requisitions to GSA Regional Administrative Services Division
 - b. approve official travel authorizations, travel advances and travel vouchers
 - c. approve certified invoices
 - d. approve SF 1164, Claim for Reimbursement for Expenditures on Official Business.

- b. If GSA prepares a Purchase Order in response to a requisition from the Office of the Former President, the person signing the Receiving Report cannot be the same individual who signed the Purchase Order.

5. Accounting Classification Coding. All documents will cite an accounting classification comprised of six parts.

Former President Accounting Line: 1089 S07U0100 GT10 GT000 -- ---
 Former Vice-President Accounting Line: 1089 S07U0200 GT10 GT000 -- ---

Described as follows:

1089 -Fund (4 numeric digits starting with 108)
 S07 U0100 -Organization (org) Code (represents receiving region)
 GT10 -Budget Activity (BA) Code (four alpha/numeric digits)
 GT000 -Function (func) Code (five alpha/numeric digits-budget identifiers)
 -- -Object Class (two numeric digits-budget identifiers-variable)
 --- -Cost Element (three numeric digits-cost identifiers, variable)

6. Commercial Invoices. The only advance payments authorized for commercial services are for subscriptions. All other commercially provided services and products must be provided in accordance with contract requirements prior to invoicing. In order to comply with the Prompt Pay Act, the timely processing of these invoices is critical to prevent possible interest payments. All invoices received should initially be reviewed to ensure they are proper (contain the information provided below) and then certified (signature and date) by the ordering official or

their designee. All invoices received from commercial sources must contain the following minimum information in order to be processed for payment.

- (a) Vendor Name
- (b) Invoice date
- (c) Contract Number or other ordering authorization number
- (d) Vendor's invoice number
- (e) Description, price, quantity of goods and services rendered
- (f) Shipping and payment terms
- (g) Tax identification number (TIN)
- (h) Banking information
- (i) Contact information (include name where practical)
- (j) Other substantiating documentation or information required by contract

These invoices should then be forwarded to the GSA Financial and Payroll Services Division (BCE), Financial Operations and Disbursement Branch (BCEB) for processing.

GSA BCEB

1500 East Bannister Road, Room 1001

Kansas City, MO 64131

Payment inquiries can be directed to the BCEB Customer Service Help Desk at 816-926-7287.

7. Government Invoices. The invoices received from other government agencies are known as Interagency bills. These business transactions only occur when and Interagency Agreement is prepared prior to the actual delivery of services. The Interagency Agreement document includes a description of the work to be performed, the time period, authority for entering the agreement, cessation of services agreement, pricing, invoicing and payment instructions. Invoices processed through the Interagency Payment and Collection (IPAC) system with Treasury should be directed to GSA's Agency Location Code (ALC) of 47000016. Any manual paper invoices that may be submitted should be forwarded to GSA, BCE, BCEB address noted in item 6 for processing.

Payment inquiries can be directed to the BCEB Customer Service Help Desk at 816-926-7287.

8. Miscellaneous Reimbursements. The transition staff may request reimbursement for local transportation and small miscellaneous items purchased for official business which are not obtainable from GSA. Standard Form 1164, Claim for Reimbursement for Expenditures on Official Business will be used to request reimbursement (See instruction on page **PT-23**.)

INSTRUCTIONS

Claim for Expenditures on Official Business Standard Form (SF) 1164

The SF 1164, Claim for Expenditures on Official Business, is a payment mechanism used for reimbursement of official expenses incurred.

When completing the SF 1164, please note the following instructions:

1. The original SF 1164 form is required. Copies and faxes will be returned.
2. All receipts for reimbursements over \$75.00 are required and should be submitted with the request for reimbursement.
3. Block 1 – Complete name and address of the office handling the SF 1164 for the claimant.
4. Block 4 – The claimant must provide full legal name, social security number, complete home mailing address, and office phone number.
5. Block 6 – The dates of service, detailed description, and amount of expenditures must be clearly documented in the appropriate columns.
6. Block 7 – Enter the total reimbursement amount.
7. Block 8 & 10 – Both the approving official and claimant must provide signatures and dates in appropriate boxes.
8. Accounting Classification Block at the bottom of the form – The approved SF 1164 must include valid accounting coding, including the appropriate Pegasys template. The Government Financial Lead will verify.

Reimbursement

1. Complete SF 1164 Claim for Expenditures on Official Business
2. Complete the EFT Enrollment Form
3. Mail the approved original SF 1164, EFT Enrollment Form, and supporting documents to:
General Services Administration
Attn: Charlene Thatch (BCEB)
1500 East Bannister Road, Room 1011
Kansas City, MO 64131

SF 1164 reimbursement requests will be processed for payment within 5 work days of receipt in BCEB. Failure to provide required information will result in reimbursement delays and possible returned forms.

9. Travel.

- a. Reference. All travel through GSA is performed under the guidelines established by the GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1. Information on Temporary Duty Travel, will be given to members of the Transition Office.
- b. Travel Authorizations. A GSA Form 87, Official TDY Travel Authorization, must be prepared to authorize employees to travel on official business. Each GSA Form 87 must be authorized by the head of the Office of the Former President or by an official, to whom such authority has been delegated in writing, covering one employee for a specific trip, itinerary, dates of travel, and estimated cost. A copy of the signed travel authorization should be delivered to the Financial and Payroll Services Division (BCE), for obligating the estimated amount before each trip commences.
- c. Travel Advances. Travelers requiring an advance of funds must prepare and submit an original and one copy of Standard Form 1038, Application and Account for Advance of Funds, along with the a copy (travel advance copy) of the GSA Form 87. Each SF 1038 must be authorized by the head of the Office of the Former President or by an official to whom such authority has been delegated in writing. Travel advances will be paid via electronic funds transfer (EFT). Travelers should send a message to KC-Travel.Finance@gsa.gov requesting an EFT sign up form prior to requesting a travel advance.

The travel advance will be limited to 80 percent of the traveler's estimated out-of-pocket expenses (i.e. hotels, meals and incidental expense allowance, tolls, parking, taxis).
- d. Travel Reservations. Travelers should contact the GSA's Travel Management Center at 1-877-472-6718 for reservations. All airfare will be billed to a GSA corporate account specifically set up for the Presidential Transition Team.
- e. Travel Vouchers. Upon completion of the trip, a Standard Form 1012, Travel Voucher, must be prepared within five workdays, signed by the traveler, approved by an authorized official and forwarded to the Financial and Payroll Services Division (BCE). Travel Vouchers will be paid via EFT.

10. Financial Reports. The following financial reports will be furnished to the Office of the Former President as required.

- a. Organization Status Report - daily, and monthly showing cumulative obligations and unobligated balance by object class and cost element.
- b. Aged Report for Obligations - monthly, listing undelivered orders accrual and commitments.

APPENDICES I - IX

Appendix I

GSA Order

GENERAL SERVICES ADMINISTRATION
Washington, DC 20405

ADM 1080.1C
August 8, 2007

GSA ORDER

SUBJECT: Presidential Transition

1. Purpose. This order provides an outline of roles, responsibilities and checklists to assist GSA in carrying out the various events that occur during a Presidential transition period.

2. Cancellation. ADM 1080.1B dated November 1, 2004, is canceled.

3. Background.

a. The Presidential Transition Act of 1963, as amended, 3 U.S.C. 102 note, authorizes the Administrator to provide, upon request, to each President-elect and each Vice-President-elect services and facilities for use in preparing to assume their official duties as President and Vice-President. Those services and facilities include –

(1) Suitable office space appropriately equipped with furniture, furnishings, office and IT equipment, office supplies, parking, fleet vehicles, and mail management;

(2) Payment of compensation for office staffs;

(3) Payment of expenses for the procurement of experts or consultants and communications services;

(4) Payment of travel, subsistence, printing, postal and other expenses as necessary and appropriate.

The Act contains a similar provision with regard to the services and facilities provided to the outgoing President and Vice-President.

b. The Presidential Transitions Effectiveness Act of 1988, Public Law 100-398, codified at 3 U.S.C. 102, note, raised the amounts available to the President-elect and to the outgoing President and extended the length of time these funds are available. Except as discussed in paragraph 3c, the transition appropriation for the incoming administration can be obligated only for the period between the day following the election and 30 days following the inauguration. The transition appropriation for the outgoing administration can be obligated only for the seven months beginning 30 days before the inauguration.

c. The Presidential Transition Act of 2000, Public Law 106-293, codified at 3 U.S.C. 102, note, authorized the Administrator of General Services to coordinate the development and delivery of orientation activities for key prospective presidential appointees and consult with the Archivist of the United States to develop a transition directory. It also authorized the Administrator of General Services to consult with presidential candidates prior to the general election to develop a systems architecture plan for computer and communication systems. Language in this Act authorized the expenditure of transition funds for these three specific activities prior to the election and removes the restriction against expenditure after 30 days post-inauguration.

d. The Federal Property and Administrative Services Act of 1949, 40 U.S.C. Sec. 581(e) authorizes GSA to render direct assistance to and perform special services for the Presidential Inaugural Committee during the inaugural period.

4. GSA roles. GSA is responsible for a wide range of activities to support the changing of a Presidential Administration. The Senior Career Executive in GSA, as specifically named by the Administrator, is responsible for overseeing the total program to support this transition. Transitions require the support of almost every major organization within GSA to carry out these responsibilities. Below, the Lead Office has been identified to support the Senior Career Executive in carrying out this role. It is expected that all GSA Offices will respond to requests by any of these lead offices to assist them in carrying out their assigned responsibilities.

a. Support to the President-Elect and Vice-President-Elect -- Lead: Senior Career Executive. Responsibility: To ensure that the full suite of services are provided to the President-Elect and Vice-President Elect in accordance with the Presidential Transition Act, as amended. Services and facilities include space, communication systems, IT support, financial management, human resources management, telephones, parking, furniture, vehicles, office equipment, mail management and administrative support services, such as payroll and financial services, contracting and other appropriate services. A Director of the Presidential Transition Support Team is usually named and is delegated full authority to carry out the responsibilities of this section under the leadership, direction and guidance of the Senior Career Executive. See Appendix A for

a more detailed list of the actions and responsibilities of GSA during the transition to an incoming administration.

b. Support to the Outgoing President and Vice-President during a Presidential Transition -- Lead: Senior Career Executive. Responsibility: To ensure that the full suite of services is provided to the outgoing President and former Vice-President (if he or she is not the President-elect) in accordance with the Presidential Transition Act, as amended. Services and facilities include space, communication systems, IT support, financial management, human resources management, telephones, parking, furniture, vehicles, office equipment, mail management and administrative support services, such as payroll and financial services, contracting, and other appropriate services. A Director of the Presidential Transition Support Team-Outgoing may be named and delegated full authority to carry out the responsibilities of this section under the leadership, direction and guidance of the Senior Career Executive. See Appendix B for a more detailed list of the actions and responsibilities of GSA during the transition of an outgoing administration.

c. Presidential Inaugural -- Lead: National Capital Region. Responsibility: The National Capital Region provides support to the Presidential Inaugural Committee.

d. Office of the Former President and Vice-President -- Lead: Region as directed by the Senior Career Executive. Responsibility: The Senior Career Executive identifies the region based on information provided by the outgoing President. GSA provides support to the outgoing President in establishing an office once he or she becomes a "former President".

e. Presidential Libraries -- Lead: Public Buildings Service. Responsibility: The Public Buildings Service works with the National Archives and Records Administration, as necessary, to provide support to the former Presidents in the establishment and maintenance of their libraries.

f. Appointee Orientation and Directory -- Lead: Office of the Chief Human Capital Officer. Responsibility: The Office of the Chief Human Capital Officer works with the Office of the President Elect/Office of Presidential Personnel for Employee Orientation and the National Archives and Records Administration for the Directory in accordance with the Presidential Transition Act of 2000.

g. Internal Transition -- Lead: Office of the Chief Human Capital Officer. Responsibility: GSA must ensure that it has appropriate departure and arrival procedures and policies in place to ensure smooth transition of GSA's internal leadership. Focus is on coordination of efforts to support outgoing team; coordination of support to incoming team, as needed.

h. Financial Management -- Lead: Office of the Chief Financial Officer.

Responsibility: GSA is given the responsibility to manage funds associated with Presidential Transition, Appointee Orientation, the Directory, the Office of the Former President and Presidential Inaugural. Those funds are managed within the Office of the CFO in conjunction with the Lead GSA organization for the respective function.

i. Legal Support -- Lead: Office of General Counsel. Responsibility: The Office of General Counsel provides legal support to GSA employees involved in Presidential Transition and related activities.

LURITA DOAN
Administrator

Appendix A. Presidential Transition Act Timetable and Checklist - Incoming Administration

1. Three fiscal years before the election/inauguration. The National Capital Region, Public Buildings Service (NCR-PBS) will strategize on providing 100,000 usable square feet of space and 150 parking spaces. Federally owned space is the preferred option. The Office of General Counsel (OGC) will review the Presidential Transition Act and make recommendations on changes to the Act. OGC will work with the Office of Congressional and Intergovernmental Affairs (OCIA) to coordinate proposed changes to Congress.

2. Two fiscal years before election/inauguration. NCR-PBS will continue to strategize on providing 100,000 usable square feet of space and 150 parking spaces and will determine if a prospectus needs to be developed and submitted for new leased space. The Office of the Chief Financial Officer (CFO) will work with the Department of Homeland Security (DHS) to request Presidential Transition (PT) and Presidential Inaugural Committee (PIC) funds for the next two fiscal years. The Federal Acquisition Service (FAS) will develop a strategy to start collecting owned furniture or plan to lease furniture for both PT and PIC. NCR-PBS will provide additional storage space for the staging of excess furniture for the PTT/PIC. NCR-FAS, with support from OCIO, will further start to develop an IT/Telecom strategy for the transition. NCR begins leasing process, if required.

3. Fiscal year before election/inauguration.

a. Funding. The Office of the Chief Financial Officer (CFO) shall include the amount authorized by Section 6(a)-(b) of the Presidential Transition Act in the budget request for the fiscal year of the general election to cover expenditures authorized for transition purposes for the President-elect. This amount does not cover the Department of Homeland Security (DHS), Federal Protective Service (FPS) and other agencies' presidential transition expenditures. The CFO reminds DHS to request PT and PIC funds for the next two fiscal years and coordinates the development of a Memorandum of Agreement with DHS to provide all security, including staff and equipment, for both the PT and the PIC.

b. Office space. NCR-PBS will make one final look at space alternatives to include availability of existing space in the inventory, including modernizations about to be completed and will confirm the availability of 100,000 usable square feet of space and 150 parking spaces. NCR-PBS will monitor the prospectus approval, if necessary, and continue the leasing process, if appropriate, on a schedule that will deliver the space in time for the space to be ready for occupancy, with the exception of alterations to be

identified by the apparent President-elect, a minimum of one month prior to the election.

c. Office equipment and computers. FAS shall complete inventory of excess office equipment suitable to be used in transition offices and a list of sources of office equipment and computers.

d. Telecommunications. Presidential Transition Support Team (PTST)/FAS shall contact potential providers of telecommunications services after potential transition office space is located to plan for such services.

e. Information technology services. PTST/FAS shall contact potential providers to develop a plan to provide IT services after potential transition office space is located.

f. Security. The PTST shall finalize agreement with DHS for security for the transition. The agreement shall cover such things as location surveys, security equipment, and personnel needed for adequate security. In addition, it is essential that that an agreement exists between DHS and the Office of the President-elect.

g. Executive Steering Committee. The Administrator, or designee, will reconvene the Executive Steering Committee.

4. Election year (January – Election Day).

a. January.

(1) Senior Career Executive. The Administrator shall designate the Senior Career Executive in GSA who is responsible for overseeing the total program to support the transition.

(2) Presidential Transition Support Team (PTST). A senior official shall be appointed as head of the PTST, and the team leaders shall be identified. The head of the PTST will ensure that the Senior Career Executive, Office of the Administrator (A), Office of Congressional and Intergovernmental Affairs (OCIA), and Office of Citizen Services and Communications (OCSC) are kept informed of high visibility and/or significant actions of the PTST and the Office of the President-Elect. The PTST will typically include representatives from the Office of the Chief Financial Officer (CFO), Office of the Chief Human Capital Officer (CHCO), Office of Citizen Services and Communications (OCSC), Office of General Counsel (OGC), the Federal Acquisition Service (FAS), the Public Buildings Service (PBS), and the National Capital Region (NCR). The PTST will exist only for the purpose of supporting the incoming administration (and outgoing administration if the Senior Career Executive does not set up a separate team for support of the outgoing administration) during a Presidential transition. It is not an organizational entity of GSA, and employees who are members of the PTST will remain employees of the service, staff office, or region to which they are assigned throughout the transition period. The PTST will have its first meeting in

January of the election year.

b. February-March.

(1) PT Support Director and Deputy Director. The Senior Career Executive, in coordination with the PTST, will designate the PT Support Director and Deputy Directory.

(2) Transition directory. The CHCO shall update the compilation of Federal publications and materials that provide information on the officers, organization, and statutory and administrative authorities, functions, duties, responsibilities, and mission of each department and agency.

(3) Security. The PTST/PBS shall contact DHS to coordinate an agreement between DHS and the President-elect for providing security for transition offices.

(4) Web Access/Phones. The OCIO will secure websites and FAS will identify toll free telephone numbers for use by the PTST.

c. April - July. The PTST/CFO/OGC shall begin review and update as necessary the transition handbook and transition memorandum of agreement (MOA) between GSA and President-elect for revisions in law, regulations, or other areas.

d. July.

(1) Transition MOA. PTST shall complete the MOA and handbook for transition use, including incorporating comments for all the offices shown in this order. (This review should include an examination of statutes and regulations pertaining to transition personnel recruitment, benefits, etc.)

(2) Space. NCR shall complete the location of the transition office site, complete negotiations, and award lease contract in time for phased occupancy by Presidential Transition Team to begin immediately following the election.

(3) Parking. NCR shall finalize the location of parking facilities and requirements concurrent with transition office space and arrange tentative leases for up to 150 parking spaces.

(4) Furniture. NCR-FAS shall complete inventory of excess furniture suitable to be used in transition offices and wrap up acquisition of all needed furniture to allow phased delivery to begin immediately following the election.

(5) Office equipment and computers. NCR-FAS shall complete inventory of excess office equipment suitable to be used in transition offices and a list of sources of

office equipment and computers.

(6) Financial services. The CFO shall develop a plan to provide financial services to the Office of the President-elect, including such things as payroll, travel reimbursement, financial management, accounts payable, and the development of associated training.

(7) GSA delegations. The PTST may prepare a letter for the Senior Career Executive's signature delegating authority within GSA to the PTST leader to take actions and make findings necessary to support the transition.

(8) Mail. The PTST shall consult with the District of Columbia Postmaster and Secret Service to find suitable location for delivery and screening of mail to the Office of the President-elect and assign a zip code for the Office of the President-elect.

(9) Staffing. The PTST shall post job openings for temporary staff from within GSA and seek details from other agencies to support the transition office.

e. August (following the Major Party Conventions).

(1) The PTST shall coordinate with the Administrator to advise the incumbent President's office of GSA's intent to notify qualified candidates of the Presidential Transition Act and the availability of GSA services to assist in planning for transition.

(2) The PTST shall prepare a letter(s) for the Administrator's signature to major party Presidential candidates and other Presidential candidates who, based on current polls, appear to have a realistic chance of winning the Presidency to do the following:

(a) Make candidate aware of basic provisions of Presidential Transition Act (PTA),

(b) Identify a contact person within GSA to whom inquiries about the PTA should be addressed,

(c) Request candidate advise GSA of a contact person to represent the candidate on any matters or inquiries involving the PTA,

(d) Suggest that candidate (or contact person) meet with GSA contact person to obtain a preliminary briefing or information to assist candidate in planning transition and using transition resources immediately following election, and

(e) Coordinate commencement of consultations to develop a systems architecture plan for the computer and communications systems of the candidate to

coordinate a transition to Federal systems if the candidate is elected.

f. September-October.

(1) Space. The PTST/NCR shall show transition space location to candidates. GSA will provide floor plans to candidates for planning purposes.

(2) Supplies. The PTST/FAS shall confirm and ensure availability of adequate office supplies for transition purposes, and identify a space with the PTT location to create a “supply store” stocked with administrative supplies.

(3) Furniture. The PTST/FAS shall brief candidate representatives on furniture, etc.

(4) Office equipment. The PTST/FAS shall consult with candidate representatives on equipment needs and have in place blanket purchase/lease agreements to ensure adequate supply and prompt delivery of office equipment needed for transition office.

(5) Telecommunications. The PTST/NCR-FAS shall consult with candidate representatives on telecommunications needs and complete the telecommunications service plan including the design of a media briefing room.

(6) Vehicles. The PTST/FAS shall consult with candidate representatives on vehicle needs and make plans for vehicle rental agreements, including adequate insurance coverage.

g. October.

(1) Space. The PTST/NCR shall finalize arrangements for space, including layouts, after consultation with the campaign(s), and appoint a buildings manager/onsite coordinator for all GSA transition services relating to space and furnishings.

(2) Parking. The PTST/NCR shall finalize arrangements for parking space made concurrent with the decision on office space.

(3) Vehicles. The PTST/FAS shall complete the plan for vehicles.

(4) Furniture. The PTST/FAS shall finalize arrangements for delivery of furniture, staging, accountability, and final disposition of furniture after the transition. Additionally, contract should be negotiated for delivery of furniture, and on-site contract labor to facilitate office/equipment moves throughout the transition.

(5) Equipment. The PTST/FAS shall finalize arrangements for delivery of

equipment, to include refrigerators and microwaves, and establish maintenance contracts for fax machines and copiers – 24 hour service.

(6) Personnel. The PTST/CHCO, in coordination with the Heads of Services, Staff Offices and Regional Administrators, shall ensure that all identified and designated support staff are readily available to support the transition function.

(7) Transition MOA. The PTST/OGC shall finalize the MOA with representatives of the campaign(s).

(8) GSA delegations. If delegations are not already in place, the PTST shall prepare a letter for the Senior Career Executive's signature delegating authority within GSA to the PTST leader to take actions and make findings necessary to support the transition.

(9) Transition Directory. The CHCO shall finalize the Transition Directory.

(10) COOP training. OERR will ensure that the PTST has completed COOP training at least three weeks prior to the election.

(11) Security. PTST will ensure that DHS has all security in place a minimum of one week prior to the election. This includes security badge equipment, NCIC checks, X-ray, magnetometers, and security process.

h. November--the day after the election.

(1) Apparent successful candidates. PTST prepares a letter for the Administrator's/Senior Career Executive's signature that:

(a) Notes apparent winners of the general election and names of the President-elect and Vice-President-elect who become eligible upon request for services and resources authorized by the PTA;

(b) Delegates authority within GSA to obligate and expend funds provided by the PTA for the transition, upon request of the President-elect or his or her representative; and

(c) Appoints GSA Transition Team Leader to act as principal contact on behalf of GSA in all Presidential transition matters.

(d) Encloses a letter for the signature of the President-elect {see (2), below}.

(2) Letter from President-elect. The President-elect sends a letter to the Administrator that:

(a) Appoints a representative to act on his/her behalf in carrying out the PTA. (Authority may be further delegated in a separate letter from the President-elect's appointed representative to the Administrator of GSA.)

(b) Makes PTA resources available for use.

(3) Financial services. Meet with finance representatives of the President-elect to establish a working relationship on financial services and reporting, and set up a financial reporting system.

5. Transition period – November-January.

a. Supplies.

(1) The PTST/FAS shall deliver office supplies to transition headquarters (and other transition offices that the President-elect has designated as necessary).

(2) The PTST/FAS shall establish small supply store at transition headquarters (and other transition offices that the President-elect has designated as necessary).

b. Furniture. PTST/FAS shall procure and deliver furniture to transition offices.

c. Office equipment. PTST/NCR-FAS shall procure and deliver office equipment, as requested by the Office of the President-elect.

d. Mail. PTST (onsite coordinator) shall implement the mail distribution system to include daily newspaper subscription services.

e. Personnel. PTST/CHCO shall meet with the President-elect transition representatives to process persons hired for transition. Procedures, space, etc. for the personnel function must follow the agreement negotiated with transition staff representatives.

f. Appointee orientation. The PTST/CHCO shall coordinate with the Office of the President-elect to begin planning for appointee orientation.

6. Inaugural year – January-February.

a. Pre-inauguration.

(1) "Wind down." PTST shall meet with the President-elect transition staff to assist and advise in winding down transition office activities, such as terminating lease agreements, transferring licenses, and moving staff off the payroll.

(2) Personnel services. PTST/CHCO shall ensure that all transition staff personnel are terminated no later than February 19.

b. Post-inauguration.

(1) PTST shall terminate leases for office equipment.

(2) PTST/FAS shall arrange for and supervise the removal of all furniture and equipment.

(3) PTST shall arrange for and supervise the return of all laptops, cell phones, hand-held devices and other equipment issued to the Office of President-elect staff.

(4) PTST shall arrange for the transfer of all incoming mail addressed to the Office of the President-elect/Transition Office to the White House.

(5) PTST/NCR shall terminate office spaces and occupancy by the Office of the President-elect by February 19.

(6) PTST/OGC shall ensure that the President-elect has made disclosure of financing and personnel required by Section 5 of the PTA.

(7) PTST shall prepare reports containing a summary of activities of GSA transition personnel and recommendations to improve future transitions. Submit reports to Administrator's designee.

Appendix B. Presidential Transition Act Timetable and Checklist - Outgoing Administration

1. Fiscal year before election. The Office of the Chief Financial Officer (CFO) shall include the amount authorized by Section 6(a)-(b) of the Presidential Transition Act of 1963 in the budget request for the fiscal year of the general election to cover expenditures authorized for transition purposes for the former President to be available 30 days before end of the term. In the case of a two-term President, the CIO shall also include an amount in the Former President's account to cover the period from July 20 until the end of the fiscal year. These amounts do not cover DHS and other agencies' Presidential transition expenditures.

2. Election year (calendar year).

a. March-Election Day.

(1) Presidential Transition Support Team – Outgoing. A senior official shall be appointed as head of the Presidential Transition Support Team – Outgoing (PTST-O), and key team members shall be identified. The head of the PTST-O may be, but is not required to be, the same person who is heading the PTST, and the team members may but are not required to be a subgroup of the PTST. The head of the PTST-O will ensure that the Senior Career Executive, Office of the Administrator (A), Office of Congressional and Intergovernmental Affairs (OCIA), and Office of Citizen Services and Communications (OCSC) are kept informed of high visibility and/or significant actions of the PTST-O. The PTST-O is not an organizational entity of GSA, and associates who are members of the PTST-O will remain employees of the service, staff office or region to which they are assigned throughout the transition period.

(2) GSA delegations. The PTST-O prepares a letter for the Senior Career Executive's signature delegating authority within GSA to the PTST-O leader to take actions and make findings necessary to supporting the transition.

(3) Transition MOA. PTST-O/OGC shall review existing GSA transition agreements and update them to comply with current statutes and regulations.

(4) Coordination. PTST-O shall, in the case of a two-term President, send a letter to Chief of Staff or other senior official at the White House advising of the availability of funds and services authorized by the PTA that may be obtained upon request naming the key contact person in GSA.

(5) Space. Upon request of the President and Vice-President, PTST-O/PBS shall begin looking for suitable transition office space and a permanent office for the

outgoing President. It will be necessary to coordinate with the Secret Service.

b. November-- coordination the day after the election. If not already done, the PTST-O shall send a letter to the Chief of Staff or other senior official at the White House advising of the availability of funds and services authorized by the PTA that may be obtained upon request and naming the key contact person in GSA.

c. November-January 20.

(1) Transition MOA. The PTST-O/OGC shall finalize the MOA with representatives of the outgoing President and outgoing Vice-President (if he or she is not President-elect).

(2) Financial services. The PTST-O/CFO shall arrange for financial support to be provided through the GSA Central Office or a region when the location of the outgoing President's and outgoing Vice-President's transition office(s) are determined.

(3) Personnel services.

(a) The PTST-O/CHCO shall contact the White House Director of Personnel to make plans for transferring Presidential or Vice-Presidential staff of the outgoing administration to transition payroll after January 20.

(b) The PTST-O/CHCO shall work with the White House to identify staff being put on transition payroll and process paperwork for transition employees.

(4) Space. The PTST-O/PBS shall, upon request, find suitable transition office space for the outgoing President and outgoing Vice-President (if he or she is not President-elect). (GSA may waive rent consistent with 40 U.S.C. 586(b) as implemented in 41 C.F.R. 102-85.130.) It will be necessary to coordinate with the Secret Service. Note that offices may be in the Washington, DC area and/or other locations.

3. Inaugural year.

a. January 20-July 20.

(1) Financial services. PTST-O/CFO shall process purchase orders, travel vouchers, bills for payment, etc., and provide agreed upon financial reports to the outgoing President's and outgoing Vice-President's office(s).

(2) Personnel services. PTST-O/CHCO shall process hires, pay changes, separations, and related personnel actions for transition staff personnel. If the outgoing

President's and/or outgoing Vice-President's transition office(s) are established outside the Washington, DC, area, personnel functions will be transferred to the appropriate GSA regional office.

(3) Equipment, furniture, telephones. PTST-O shall provide transition office equipment, office furniture, and telecommunications and IT service, as needed and requested. Costs to be paid from transition funds.

(4) Vehicles. The PTST/FAS – Fleet Management shall consult with the outgoing President's and outgoing Vice-President's representatives on vehicle needs and make plans for vehicle rental agreements including adequate insurance coverage.

b. June. PTST-O shall meet with the outgoing President's and outgoing Vice-President's transition staff to assist and advise in winding down transition office activities, such as terminating lease agreements, transferring licenses, and moving staff off the payroll.

c. July.

(1) PTST-O/PBS/NCR shall terminate leases for office equipment effective July 20.

(2) PTST-O/FAS shall arrange for and supervise the removal of all furniture and equipment.

(3) PTST-O shall ensure that all laptops, cell phones, hand-held devices and other equipment issued to outgoing President are returned or properly transferred to the permanent Office of the Outgoing President. The PTST-O shall arrange for and supervise the return of all laptops, cell phones, hand-held devices and other equipment issued to outgoing Vice-President.

(4) PTST-O shall arrange for the transfer of all incoming mail addressed to the outgoing President and outgoing Vice-President to the permanent office.

(5) PTST-O/PBS/NCR shall terminate office spaces and occupancy by July 20, except for the permanent Office of the Former President.

Appendix II

Roles and Responsibilities

Below is an outline of the GSA Roles and Responsibilities sectioned between the Office of Budget and the GSA Outgoing Transition Team. Processes and procedures are defined in greater detail within the FY 2009 Presidential Transition Guide (Outgoing Manual). **Please use this outline as a reference for all GSA Presidential Transition deliverables.**

Office of Budget (BB)

1. Submit the FY 2009 Apportionment for Presidential Transition Fund 108
 - a. Ensure that funds are available for expenses of the President-elect and Vice President-elect from the day after Election Day until 30 days after Inauguration Day, November 4, 2008
 - b. Ensure that funds are available for expenses of the Former President and Former Vice President from December 20, 2008 until July 20, 2009.
2. Establish budget set-up coding and load the FY 2009 budget for Fund 108 to the A3 level in Pegasys
3. Coordinate all Freedom of Information Act (FOIA) requests and outside agency inquires regarding the Presidential Transition
4. Provide guidance in accordance with the Presidential Transition Act of 1963, P.L. 88-277, (3 U.S.C. § 102 note) as amended to the GSA Presidential Transition Team regarding use of funding for Fund 108
5. Coordinate with Department of Treasury (DOT) pension payments for Outgoing Presidential Administration to begin on January 21, 2009. Initiate MOU to be signed between GSA and DOT regarding pension payments
6. Monitor use of funds and spending limits to ensure total obligations do not exceed Presidential Transition Enacted Appropriation
7. Oversee ending dates for use of Presidential Transition funds and ensure that funding resources are terminated by the applicable dates
 - a. Incoming Administration – November 5, 2008 until February 19, 2009
 - b. Outgoing Administration – December 20, 2008 until July 20, 2009
 - c. Political Appointee's Orientation – November 5, 2008 until September 30, 2009

GSA Presidential Transition Team – Outgoing

1. Coordinate and lead the appointment of the **Designation of Authorization Representative** to the GSA Administrator for the Former President and Former Vice President
 - a. Initiate contact with the Outgoing Administration on who will be appointed
 - b. Ensure that a letter stating the designee is received by GSA and signed by the former President and Vice President.
2. Develop and Coordinate the Memorandum of Understanding between the Former President and Vice President and GSA regarding all agreed upon services GSA will provide during the Transition period as well as contracted services.
3. Assist the Former President Transition Team in deciding the approved funding amount for the Former Vice President Transition Team by providing historical information on previous Former Vice President Transition amounts.
4. Initiate all contact with the Former President and Former Vice President Authorized Designees regarding budgetary needs by object class within the **\$2.2 million** requested amount, which includes:
 - a. Personnel Compensation & Benefits
 - b. Rent Costs
 - c. Travel
 - d. Communications Services
 - e. Expert consultants and contract support
 - f. Supplies, printing and equipment
5. Coordinate and/or provide all GSA administrative and financial execution services to the Outgoing Administration Transition Teams, which includes processing obligating documents for:
 - a. Contract support
 - b. Supplies, services & equipment requests
 - c. Office Space
 - d. Furniture & Office Equipment
 - e. Telephone Services
 - f. Travel Arrangements & Reimbursements
 - g. Travel Credit Cards
 - h. Printing needs
 - i. Delivery Services
 - j. Use of Fleet Vehicles
 - k. Security

6. Coordinate with the Former President's Designated Representative the form of health insurance coverage desired by the President upon expiration of his Presidential term
 - a. Ensure that Designated Representative contacts the Office of Personnel Management (OPM) with selection
 - b. Notify the Office of Budget (BB) whether the Former President elects to have his health benefits provided as a former Federal employee

7. Coordinate all invoice payments through Kansas City, Region 6

Attn: Charlene Thatch (BCEB)
1500 East Bannister Road, Room 1011
Kansas City, MO 64131

8. Ensure that the Outgoing Administration Transition Teams provides the GSA Transition Team with a list of compensated Outgoing Administration employees with the following information:
 - a. Employee's DOB
 - b. Social Security Number
 - c. Salary
 - d. Effective dates of employment
 - e. List of Federal Employee Details

9. Coordinate and/or provide all Payroll Services to members of the Outgoing Administrations Transition staff, which includes:
 - a. Time and attendance reporting
 - b. Employee Salaries
 - c. Disbursement of payroll payments through Electronic Fund Transfer (EFT)

10. Coordinate and/or provide all Human Resources services to the Outgoing Administration Transition staff, which includes:
 - a. Remittance of payroll deductions
 - b. Remittance of all required Federal and State signed tax forms
 - c. Employee clearances
 - d. Removal from the GSA Payroll system

11. Coordinate and/or provide required Accounting Services to the Outgoing Administration Transition Teams, which includes the following:
 - a. Financial control of obligations
 - b. Financial Reporting
 - c. Ensuring obligations are supported by the following documentation
 - i. Purchase Order
 - ii. Binding Contracts
 - iii. Requisition for Reproduction Services

- iv. Correct Accounting Classification
 - v. Correct and Approved dollar amount
 - vi. Electronic Funds Transfer banking information (commercial procurements)
 - vii. Tax Identification Number (TIN) of the contractor
 - viii. Billed Office Address Code
- d. Ensure that the Outgoing Administration Transition Teams provide GSA with a list of all officials delegated contracting authority and/or authorized to make purchase requests
12. The National Archives and Records Administration (NARA) is responsible for handling records disposition for the Former President at the close of his term of office. GSA may be requested to locate storage space. All the records disposition and space requirements are funded by NARA.
13. Coordinate with Secret Service on the requirements and location of transition office space.

Appendix III

Outgoing Team Checklist (Financial Lead)

- Office of the Former President to designate a Head of Transition
- GSA Transition Lead draft a Memorandum of Understanding between GSA and the Office of the Former President
- GSA Transition Lead draft a Memorandum of Understanding between GSA and the Office of the Former Vice President
- The Former President selects transition office space for Former President
- The Former President selects transition office space for Former Vice President
- GSA Transition Lead coordinate with GSA Public Building Service necessary
- The Former President, Vice President or their designees determine if Outgoing payroll services will be contracted out (if so, what/if anything does GSA need to do)
- Determine if private donations are available and/or going to be used
- GSA Procurement to verify/validate GSA Form 49 Requisition/Procurement Request for Equipment Supplies or Services prior to Outgoing Transition Financial Lead loading data into Pegasys
- GSA have Forms Available: 1164 Claim for Reimbursement for Expenditures on Official Business, Electronic Funds Transfer (EFT) Enrollment Fund, W-2, etc.
- GSA Transition Team purchase office supplies from FAS store on credit card
- GSA Transition Team order bulk postage stamps and/or penalty mail
- Set up Federal Express account for postage (or postage meter which is not the preferred method)
- Establish a Taxi Log spreadsheet to account for taxi reimbursement
- Purchase (in bulk) with/credit card ~XX SmartTrip metro cards for non-government Transition employees

- Office of the Former President and Former Vice President determine if GSA Fleet will be used (if so, how many cars); if not, what commercial rental car company will be used and what role, if any, does GSA play in facilitating that with the Outgoing team

Appendix IV

Timetable

Relationship between Presidential Transition Fund and Former Presidents

November 5, 2008 - December 19, 2008	December 20, 2008 - January 20, 2009	January 21, 2009 - February 19, 2009	February 20, 2009 - July 20, 2009	July 21, 2009 - September 30, 2009
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Outgoing Administration:

<i>Outgoing Administration: Office and Staff Support</i>		Presidential Transition Appropriation	Former Presidents Appropriation
<i>Former President: Pension Payments</i>			Former Presidents Appropriation

Incoming Administration:

<i>Incoming Administration: Transition Office and Staff Support</i>	Presidential Transition Appropriation		
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Political Appointees' Orientation:

<i>Incoming Administration: Orientation</i>	Presidential Transition Appropriation
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Appendix V

Historical Budget by Object Class

Presidential Transition <i>Outgoing</i> Historical Data by Object Class		
Object Classifications	Former President Clinton	Former Vice President Gore
11 Staff Compensation	32.0%	51.3%
12 Civilian Personnel Benefits	7.7%	12.1%
21 Travel and Transportation of persons	2.1%	0.0%
22 Transportation of things	0.5%	0.6%
23 Rental Payments	2.5%	27.1%
23.3 Communications, utilities and misc	33.0%	4.6%
24 Printing and reproduction	1.4%	1.1%
25 Other Services	9.4%	3.1%
26 Supplies and materials	1.1%	0.2%
31 Equipment	10.4%	0.0%
43 Interest and dividends		
71 Travel and transportation (Revolving fund)		
	100.0%	100.0%

NOTES:

---Former President Clinton received **84%** of the Presidential Transition appropriated funds and spent them as stated above

---Former Vice President Gore received **16%** of the Presidential Transition appropriated funds and spent them as stated above

Presidential Transition <i>Outgoing</i> Historical Data by Object Class Data as of September 30, 1993		
Object Classifications	Former President Bush	Former Vice President Quayle
11 Staff Compensation	43.3%	71.7%
12 Civilian Personnel Benefits	9.0%	18.9%
21 Travel and Transportation of persons	1.9%	0.0%
22 Transportation of things	0.2%	1.2%
23 Rental Payments	6.6%	0.0%
23.3 Communications, utilities and misc	3.4%	3.3%
24 Printing and reproduction	3.3%	1.3%
25 Other Services	15.1%	1.6%
26 Supplies and materials	1.4%	0.4%
31 Equipment	15.8%	1.6%
43 Interest and dividends		
71 Travel and transportation (Revolving fund)		
	100.0%	100.0%

NOTES:

---Former President Bush received **79%** of the Presidential Transition appropriated funds and spent them as stated above

---Former Vice President Quayle received **21%** of the Presidential Transition appropriated funds and spent them as stated above

Appendix VI

Obligation History

Presidential Transition FY 1977 - FY 2005 OBLIGATION HISTORY

Fiscal Year	Incoming Administration	Outgoing Administration	Agency Briefings	Total
1977				
<i>Budget:</i>	2,000,000	1,000,000	N/A	3,000,000
<i>Obligations:</i>	1,618,107	738,410	N/A	2,356,517
<i>Difference:</i>	381,893	261,590	-	643,483
1981				
<i>Budget:</i>	2,000,000	1,000,000	N/A	3,000,000
<i>Obligations:</i>	1,746,544	861,526	N/A	2,608,070
<i>Difference:</i>	253,456	138,474	-	391,930
1989				
<i>Budget:</i>	2,750,000	1,000,000	N/A	3,750,000
<i>Obligations:</i>	2,300,224	697,034	N/A	2,997,258
<i>Difference:</i>	449,776	302,966	-	752,742
1993				
<i>Budget:</i>	3,500,000	1,500,000	N/A	5,000,000
<i>Obligations:</i>	3,479,236	1,152,131	N/A	4,631,367
<i>Difference:</i>	20,764	347,869	-	368,633
2001				
<i>Budget:</i>	4,300,000	1,800,000	1,000,000	7,100,000
<i>Obligations:</i>	4,000,836	1,788,623	983,507	6,772,966
<i>Difference:</i>	299,164	11,377	16,493	327,034
2009 (Request)				
<i>Budget:</i>	5,300,000	2,220,000	1,000,000	8,520,000
<i>Obligations:</i>	-	-	-	-
<i>Difference:</i>	5,300,000	2,220,000	1,000,000	8,520,000

Source for allocations are found in the CRS Report for Congress on Presidential Transition (Order Code RL30736), dated December 27, 2007.

Appendix VII

Frequently Asked Questions

Moving

Question: What are the parameters on the moving of things (what is allowed to be moved, are there costs for moving materials, and who does the moving?)

Answer: During transition, the former President is entitled to, on request to the GSA Administrator, "suitable office space appropriately equipped with furniture, furnishings, office machines and equipment, and office supplies". That would include moving such materials into the space. The move can be paid for with transition funds. GSA can contract for the move.

Travel

Question: How many can go on travel and be reimbursed? Are there any differences in the number allowed to travel during and after transition?

Answer: There is no limit on the number of transition staff that can be on travel and be reimbursed by the government. Travel costs of transition team members traveling at government expense are subject to the limits in the Federal Travel Regulation. Once transition is over, only two members of the staff of the Office of Former president may be on reimbursable travel at government expense at any one time.

Furniture/Equipment

Question: If transition space is desired in the DC area, can excess furniture and IT equipment be utilized, are there any charges for this?

Answer: Certainly excess furniture and IT equipment could be used if available. The cost for the use of excess furniture and equipment can vary, but often the only cost to the Office of the Former President is the cost of moving the furniture and equipment.

Staffing

Question: What is the amount of staffing allowed during and after the transition?

Answer: There is no limit on the number of staff allowed during or after the transition period. Also, during the transition there is no limit on the total amount that can be spent on staff other than the overall limit imposed by the Transition appropriation. The Presidential Transition Act provides that individual staff members during transition are limited to salary no greater than that of a GS-18. This grade no longer exists; the current level would be no greater than that provided for Executive Level IV or \$149,000 annually.

After transition, for the first thirty months, the Former President's office may have a staff with an aggregate salary no greater than \$150,000. After that thirty month period, the Former President's staff can have an aggregate salary no greater than \$96,000. In both cases, the highest level of compensation for any individual staff member is a rate equivalent to Executive Level II (\$172,200). **Note:** There is no restriction on supplementing a staff member's salary with funds from other, nonfederal sources.

Question: How are details from other agencies funded, and are there any parameters on the details?

Answer: Details may be made with the consent of the head of the agency of the employee detailed and are fully reimbursable. The transition funds would be used to pay the reimbursement.

Consultants

Question: If consultants are needed, what is the maximum they can be paid?

Answer: Consultants can be paid at a rate equivalent of the rate paid to employees at GS-15, Step 10 -- \$59.42/hr or \$475.36/day.

Real Estate

Question: How can GSA assist in developing the real estate requirements?

Answer: We will meet with the outgoing President's transition team and conduct a needs interview. This could serve as the basis of our preliminary planning and formally initiate our engagement in the acquisition of the space. We will discuss the acquisition approach to make sure we have all the bases covered; our suggestion would be to do a market survey first and see what is available. The authority allows the Former President to select any location he desires within the United States.

Question: If the permanent office of the former president was connected to the library, how would the rent be allocated?

Answer: Typically, on a square-footage basis through an agreement with the library.

Office Allowances

Question: After interior space is completed, GSA furnishes a former President's office with furniture, computers, telephone systems, and other office equipment and supplies. Depending on date of purchase, either Presidential Transition Act funds or Former President's Act funds are used for these expenses. How are choices provided to former President's office for selection of furniture, equipment and furnishings? Do the items have to be selected from government approved catalogs or can the items be selected

from any catalog/vendor/store? If the amount exceeds the balance of the Presidential Transition Act or Former President's Act funds, can private or foundation funds be used to supplement?

Answer: If the transition team or GSA uses government funds to purchase office furniture, equipment, and/or supplies, then such purchases will be treated as a normal government procurement, and will follow the Federal Acquisition Regulation. The Office of the Former President is authorized to use GSA schedules, but is not required to do so. Items purchased with government funds would be government property, and returned to GSA as surplus property at the end of the transition period (unless they were to be used permanently by the Office of the Former President). It is not permissible to commingle government funds with private funds for a single purchase. However, private funds could be used to purchase items to supplement those items supplied by the government. For example, government funds and private funds could not be commingled to purchase a computer and telephone, but government funds could be used to purchase the telecommunications services and private funds could be used to purchase the IT equipment.

President Transition Fund Breakdown

Question: What are the breakdown amounts (within the \$8.5 million) and how long are these funds available?

Answers:

Incoming President: Presidential transition funds become available to the incoming President administration beginning the day following the day of the general election. The funds will be available until 30 days following the inauguration (February 19, 2009).

Outgoing President: Funds are available for expenses of the outgoing President and Vice President from 30 days before the term ends (December 21, 2008), until 7 months after their terms of office expire (July 20, 2009).

Funds Breakdown: The requested level of \$8.5M provides \$5.27M for the incoming administration and \$2.22 million for the outgoing administration.

In addition, \$1M is requested for costs related to providing for briefings, workshops, training and orientation for key prospective Presidential appointees.

Outgoing Expenses

Question: The Former President's Act authorizes, for six months after a President leaves office, suitable office space, office staff, appropriately furnished and equipped, at a location designated by the former President for the rest of his/her lifetime. Does this mean these funds are not available until July 20, 2009? Thus, the implication is the \$2,220,000 should cover the first 6 months of expenses at the permanent office?

Answers: During the transition period, the outgoing President can use the transition funds for any office space he feels is appropriate, including multiple offices, so long as the transition fund has sufficient money to pay for it. Therefore, if the outgoing President sets up what will be his permanent former President's office during the transition period then transition funds could be used to pay for that office during the transition period. A transition office could theoretically be up and running on December 21st, however, no transition funds can be spent prior to December 20th. In the past, the transition team has worked out of space in the White House from December 20th through January 20th.

Question: Are the transition expenses authorized by Presidential Transition Act (PTA) that is available for seven months beginning December 21, 2008 through July 20, 2009, meant to cover expenses for the temporary transition office or both the temporary and permanent transition offices. In other words, if permanent space is identified and ready to be occupied January 20, 2009, does the \$2,220,000 (less the Vice President's allocation) cover rent, salaries, and other expenses for the temporary office AND the permanent office or just the temporary office? Can the temporary transition office be operational on December 21st if necessary?

Answer: The funds provided under the former President's Act are not available until the transition period is completed. If the outgoing President establishes a permanent office during the six month time frame between January 20th and July 20th, the expenses of that office would have to be paid for with transition funds. Private funds could also be used pay for some of the expenses of the outgoing President's office during this time frame, provided government funds and private funds are not commingled.

Budget/Space

Question: Is there a cap on the amount that can be spent on the Former President's permanent office?

Answer: There is no limit on the lease space; however in the past public opinion has been a consideration.

Funds Accessed/Date

Question: Can the transition move be started prior to December 21?

Answer: Transition funds cannot be accessed before December 21, 2008. Private funds could be accessed prior to the transition period.

VP Funding

Question: We have been asked if the Presidential Transition Account would be available for moving the Vice President from the Naval Observatory to his private residence. If so, how much would be available? If an amount can be used from the

Presidential Transition Account, is the amount allocated for the VP move at the discretion of the President?

Answer: The Transition account is available to move office equipment and furnishings. The outgoing Vice President may use transition funds allocated to him by the outgoing President to move items to be used in his office. The Transition account is not available for moving personal household items.

VP Allocation

Question: Does the Transition Act provide guidance as to how much should be allocated to the outgoing Vice President?

Answer: No. The Transition Act does provide that if the outgoing Vice President is the President-elect, the amount provided for the outgoing administration shall be reduced by 16.67%. Our records of previous outgoing transitions do not show the allocations, but give the actual obligations.

The Congressional Resource Service Report - December 2007 update shows:

2001 Clinton (16.67% for Gore)

1993 G.H.W. Bush (16.67% for Quayle)

1989 Reagan (20% was provided for outgoing VP G.H.W. Bush; but he did not use it because he was President-elect)

1981 Carter (no record of the allocation for Mondale)

1977 Ford (9.50% for Rockefeller)

Transition & Private Funds

Question: What are the guidelines with regard to supplementing transition office costs and activities with private funds?

Answer: GSA will provide support for any transition expenses that are related to supporting the Outgoing President's Office up to the total \$2.22M requested in the FY 2009 budget for the outgoing transition. The expenses that can be paid for with these funds are described in the Transition Act, and generally include all the normal expenses inherent to running an office, including providing office space, office equipment, communications systems, paying office staff, and paying for travel for office staff.

If the Outgoing President's Office wishes to incur office expenses in excess of available government funds, or for activities not covered by the Transition Act, they would have to seek private funding. These private funds **may not** be commingled with the government funds. Other than the requirement that private and government funds may not be commingled, there is no restriction on what private funds may be used for.

Note that commingling does not prevent a single individual from working with items purchased separately from each source. For example, if the Transition Office purchases

a desk with government funds, but a desk chair with private funds, there is no restriction on using them together, so long as the Office records clearly show which item was purchased using which funds. Similarly, an individual working in the Transition Office whose salary is paid with government funds may use the office chair purchased with private funds. Such an individual could, as their assigned task, make purchases using private funds, and keep records of those private expenditures.

Past Transitions

Question: What are the locations and square footage of transition offices for the past two outgoing transitions?

Answer: The office location and square footage for the transition offices follows:

Office of President George H.W. Bush
The Park Laureate Building
10000 Memorial Drive
Houston, TX 77024

Lease GS-07B-13940. This office consists of 8,691 usf (9,995 rsf), 5 reserved and 25 non- reserved parking spaces.

Office of President Bill Clinton
55 West 125th Street
New York, NY 10027

Lease GS-02B-23137. This office consists of 7,222 usf (8,308 rsf), and 3 reserved parking spaces.

In addition to the leases for office space, leases for storage space, approximately 50,000 sf, were executed for both of the previous administrations.

We have documentation stating that Former President George H.W. Bush utilized his office located in Houston, Texas as his transition office. In addition, we have documents stating that both Former President Ford and Reagan went directly to their respective post White House offices and did not have a transition office in Washington DC.

Appendix VIII

Sample MOU – Former President

(SAMPLE)

MEMORANDUM OF UNDERSTANDING BETWEEN THE GENERAL SERVICES ADMINISTRATION AND THE OFFICE OF THE FORMER PRESIDENT

Introduction

This Memorandum of Understanding (MOU) establishes guidelines for obtaining services made available by the General Services Administration (GSA) from December 21, 2008, through July 19, 2009, to the Former President and paid out of funds appropriated by the Congress in accordance with the Presidential Transition Act of 1963 (Public Law 88-277, March 7, 1964, as amended, 3 U.S.C. § 102 note).

Upon request, the Administrator of General Services is authorized to provide to the Former President for use in connection with concluding the affairs of his office, necessary services and facilities including: suitable office space, appropriately equipped with furniture, furnishings, office machines, equipment and supplies; payment of the compensation of members of office staff designated by the Former President; payment of expenses for the procurement of services of experts or consultants; payment of travel expenses and subsistence allowances, including lease of motor vehicles; communications services; payment of expenses for printing and binding; and reimbursement to the postal service in the amount equivalent to the postage that would otherwise be payable on mail matter.

The Transition Act authorizes funds not to exceed \$2,220,000 to be appropriated to the Administrator for the use of the Former President and Former Vice President. Transition Act funds are available for a period beginning no sooner than December 21, 2008 and ending no later than July 19, 2009, Presidential Transition Act § 4.

As provided in the Transition Act, President Bush has designated **XXX XXXX** or his designee as an assistant authorized to make on his behalf such designations as may be required in connection with the services and facilities to be provided under the Act. This authority may be redelegated by either of the aforementioned in writing and delivered to the GSA Transition Support Staff. After the GSA Transition Support Staff disbands on February 19, 2009, the GSA point of contact will be **XXX XXXX**, Office of the Chief Financial Officer.

In order that all needs can be expeditiously provided for and necessary financial and other controls maintained, the following procedure for obtaining services made available by the GSA is effective immediately. The procedure outlined below does not attempt to be exhaustive and questions may arise from time to time with regard to

specific situations. In those instances, the Office of the Former President representatives should consult with the GSA Transition Support Staff or **XXX XXX**.

As used in this MOU, unless the context clearly requires otherwise, the "Office of the Former President" means the Former President, his designee and staff.

Control of Funds

XXX XXXX or persons designated by him in writing delivered to the GSA Transition Support Staff are designated as the "Fund Manager(s)" for the Office of the Former President. These individuals shall be authorized to execute and deliver obligating documents, ensure that all transactions are documented and processed in accordance with Federal law, GSA procedures, and this MOU, and will serve as the contact for GSA on financial matters.

GSA will not pay any person with Transition Act funds on behalf of the Office of the Former President, nor reimburse the Office of Former President for expenses incurred by it, without the prior submission and approval from the Office of the Former President, executed by a person authorized under the preceding paragraphs.

Accounting Services

Accounting records will be established and maintained by GSA to show the financial transactions of the Office of the Former President with regard to the obligation and expenditure of Transition Act funds. GSA will provide to the Office of the Former President such accounting reports in such frequency as requested by the Office of the Former President. In addition, GSA will prepare any reports required by the Office of Management and Budget, the Department of the Treasury or the Congress.

Personnel Services

Upon request, the Administrator of General Services is authorized to pay the compensation of members of the office staff designated by the Former President. Payment shall be at rates determined by the Office of the Former President, but not to exceed the rate provided for by 5 U.S.C. § 5376, for Executive Level IV (\$149,000 per annum). Persons receiving compensation as members of the office staff under the Transition Act, other than those detailed from Federal agencies are not held or considered to be employees of the Federal Government. These individuals are eligible for the Federal Employees' Retirement System (FERS), Civil Service Retirement Systems (CSRS), Federal Employees' Health Benefits (FEHB) and Federal Employees' Group Life Insurance (FEGLI) only if immediately prior to the commencement of their employment in the Office of the Former President they were eligible for such benefits as employees of the Federal Government, and not otherwise.

Employment of Experts and Consultants

The Administrator of General Services is authorized to pay "expenses for the procurement of services of experts, consultants or organizations thereof for the Office of the Former President, as authorized for the head of any department by Section 15 of the Administrative Expenses Act of 1946, as amended (5 U.S.C. § 3109)," at rates not to exceed \$475.36 per day for individuals.

Detail of Federal Employees

Any employee of any agency of any branch of the Federal Government may be detailed to the Office of the Former President on a reimbursable basis with the consent of the head of the agency. Detailed employees shall continue to receive compensation for their regular employment and retain the rights and privileges of such employment without interruption. A letter from the Office of the Former President requesting the detail must be submitted to the head of the agency, with a copy to the GSA Transition Support Staff.

Payroll Services

The employees of the Office of the Former President will be paid through Electronic Funds Transfer (EFT) to the Financial Institution of their choice. GSA will enter all payroll data and maintain all records. The employees of the Office of the Former President will be paid bi-weekly, based on written certification of the designee. Payroll deductions will be made for FICA, and Federal and State tax withholding (except for those employees making \$1 or less). The Office of the Former President will notify the GSA immediately if any employees terminate employment with the Office for any reason, including to begin new employment, so that these employees can be removed from the Office of the Former President payroll.

Office Space, Furniture, Equipment and Supplies

GSA will provide office space and related services at the request of the Office of the Former President. The cost of office space is chargeable to Transition Act funds unless exempted by the Administrator of General Services, in accordance with 40 U.S.C. 490(j) and GSA Order PBS 4210.1, December 20, 1991. Any additional cost of space alterations and after hours utilities requested by the Office of the Former President will be charged to Transition Act funds.

GSA will make furniture and office equipment available for use by the Office of the Former President from stock inventory. The only charge to Transition Act funds will be for the cost of moving the furniture and equipment into the offices and for returning it (if applicable) at the end of the transition period. Furniture and office equipment not available from stock inventory will be obtained upon request of the Office of the Former President, and charged to Transition Act funds. Office supplies are available from the GSA on a reimbursable basis.

Travel

All official travel by the Office of the Former President and persons not on the payroll but invited to travel at the Office's expense which is arranged through GSA or Adventure Travel, under contract to GSA, shall be in accordance with GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1. The Transition Act also permits the payment of travel expenses to staff members at their duty station if it is different than their principal place of business or residence. No allowances are available for movement of household goods or for the transportation of family members.

Telecommunications and IT Services

Telecommunications and IT services and equipment may be obtained on request from GSA. This includes (but is not limited to) technical assistance, planning, configuration, initial acquisition, installation, change orders, maintenance and deinstallation. Contracts for these services/equipment may be executed between private vendors and GSA. The GSA Transition Support Team will assist in coordinating these services/equipment. The Office of the Former President shall reimburse GSA for all charges relating to the use of GSA-provided telecommunications and IT services and equipment.

The Office of the Former Vice President may use GSA's long distance service for official transition business only. Any other use of the service is prohibited.

Effective Dates

This MOU becomes effective upon signature by both parties, but no sooner than December 21, 2008 and terminates on July 19, 2009.

Amendments

Any of the terms and conditions of this Memorandum of Understanding, other than those reflecting existing laws or regulations, may be amended at any time by the mutual agreement of the parties in writing.

Authorization

The terms and conditions of this MOU are agreed to and approved by:

The Office of the Former President General Services Administration

By: _____

By: _____

Dated: _____

Dated: _____

Appendix IX

Sample MOU – Former Vice-President

(SAMPLE)

MEMORANDUM OF UNDERSTANDING BETWEEN THE GENERAL SERVICES ADMINISTRATION AND THE OFFICE OF THE FORMER VICE PRESIDENT

Introduction

This Memorandum of Understanding (MOU) establishes guidelines for obtaining services made available by the General Services Administration (GSA) from December 21, 2008, through July 19, 2009, to the Former Vice President and paid out of funds appropriated by the Congress in accordance with the Presidential Transition Act of 1963 (Public Law 88-277, March 7, 1964, as amended, 3 U.S.C. § 102 note).

Upon request, the Administrator of General Services is authorized to provide to the Former Vice President for use in connection with concluding the affairs of his office, necessary services and facilities including: suitable office space, appropriately equipped with furniture, furnishings, office machines, equipment and supplies; payment of the compensation of members of office staff designated by the Former Vice President; payment of expenses for the procurement of services of experts or consultants; payment of travel expenses and subsistence allowances, including lease of motor vehicles; communications services; payment of expenses for printing and binding; and reimbursement to the postal service in the amount equivalent to the postage that would otherwise be payable on mail matter.

President Bush has determined that \$**XXX,XXX** of the funds appropriated for services and facilities under section 4 of the Transition Act will be allocated for the use of Vice President Cheney at his sole discretion for the purpose of concluding the affairs of his office. Transition Act funds are available for a period beginning no sooner than December 21, 2008 and ending no later than July 19, 2009, Presidential Transition Act § 4.

As provided in the Transition Act, Vice President Cheney has designated **XXXX XXXX**, or his designee as an assistant authorized to make on his behalf such designations as may be required in connection with the services and facilities to be provided under the Act. This authority may be redelegated by either of the aforementioned in writing and delivered to the GSA Transition Support Staff. After the GSA Transition Support Staff disbands on February 19, 2009, the GSA point of contact will be **XXX XXXX**, Office of the Chief Financial Officer.

In order that all needs can be expeditiously provided for and necessary financial and other controls maintained, the following procedure for obtaining services made available by the GSA is effective immediately. The procedure outlined below does not attempt to be exhaustive and questions may arise from time to time with regard to specific situations. In those instances, the Office of the Former Vice President representatives should consult with the GSA Transition Support Staff or **XX XXXXX**.

As used in this MOU, unless the context clearly requires otherwise, the "Office of the Former Vice President" means the Former Vice President, his designee and staff.

Control of Funds

XXX XXXXXX, or persons designated by him in writing delivered to the GSA Transition Support Staff are designated as the "Fund Manager(s)" for the Office of the Former Vice President. These individuals shall be authorized to execute and deliver obligating documents, ensure that all transactions are documented and processed in accordance with Federal law, GSA procedures, and this MOU, and will serve as the contact for GSA on financial matters.

GSA will not pay any person with Transition Act funds on behalf of the Office of the Former Vice President, nor reimburse the Office of Former Vice President for expenses incurred by it, without the prior submission and approval from the Office of the Former Vice President, executed by a person authorized under the preceding paragraphs.

Accounting Services

Accounting records will be established and maintained by GSA to show the financial transactions of the Office of the Former Vice President with regard to the obligation and expenditure of Transition Act funds. GSA will provide to the Office of the Former Vice President such accounting reports in such frequency as requested by the Office of the Former Vice President. In addition, GSA will prepare any reports required by the Office of Management and Budget, the Department of the Treasury, or the Congress.

Personnel Services

Upon request, the Administrator of General Services is authorized to pay the compensation of members of the office staff designated by the Former Vice President. Payment shall be at rates determined by the Office of the Former Vice President, but not to exceed the rate provided for by 5 U.S.C. § 5376, for Executive Level IV (\$149,000 per annum). Persons receiving compensation as members of the office staff under the Transition Act, other than those detailed from Federal agencies are not held or considered to be employees of the Federal Government. These individuals are eligible for the Federal Employees' Retirement System (FERS), Civil Service Retirement Systems (CSRS), Federal Employees' Health Benefits (FEHB) and Federal Employees' Group Life Insurance (FEGLI) only if immediately prior to the commencement of their employment in the Office of the Former Vice President they were eligible for such benefits as employees of the Federal Government, and not otherwise.

Employment of Experts and Consultants

The Administrator of General Services is authorized to pay "expenses for the procurement of services of experts, consultants or organizations thereof for the Office of the Former Vice President, as authorized for the head of any department by Section 15 of the Administrative Expenses Act of 1946, as amended (5 U.S.C. § 3109)," at rates not to exceed \$475.36 per day for individuals.

Detail of Federal Employees

Any employee of any agency of any branch of the Federal Government may be detailed to the Office of the Former Vice President on a reimbursable basis with the consent of the head of the agency. Detailed employees shall continue to receive compensation for their regular employment and retain the rights and privileges of such employment without interruption. A letter from the Office of the Former Vice President requesting the detail must be submitted to the head of the agency, with a copy to the GSA Transition Support Staff.

Payroll Services

The employees of the Office of the Former Vice President will be paid through Electronic Funds Transfer (EFT) to the Financial Institution of their choice. GSA will enter all payroll data and maintain all records. The employees of the Office of the Former Vice President will be paid bi-weekly, based on written certification of the designee. Payroll deductions will be made for FICA, and Federal and State tax withholding (except for those employees making \$1 or less). The Office of the Former Vice President will notify the GSA immediately if any employees terminate employment with the Office for any reason, including to begin new employment, so that these employees can be removed from the Office of the Former Vice President payroll.

Office Space, Furniture, Equipment and Supplies

GSA will provide office space and related services at the request of the Office of the Former Vice President. The cost of office space is chargeable to Transition Act funds unless exempted by the Administrator of General Services, in accordance with 40 U.S.C. 490(j) and GSA Order PBS 4210.1, December 20, 1991. Any additional cost of space alterations and after hours utilities requested by the Office of the Former Vice President will be charged to Transition Act funds.

GSA will make furniture and office equipment available for use by the Office of the Former Vice President from stock inventory. The only charge to Transition Act funds will be for the cost of moving the furniture and equipment into the offices and for returning it (if applicable) at the end of the transition period. Furniture and office equipment not available from stock inventory will be obtained upon request of the Office of the Former Vice President, and charged to Transition Act funds. Office supplies are available from the GSA on a reimbursable basis.

Travel

All official travel by the Office of the Former Vice President and persons not on the payroll but invited to travel at the Office's expense which is arranged through GSA or Adventure Travel, under contract to GSA, shall be in accordance with GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1. The Transition Act also permits the payment of travel expenses to staff members at their duty station if it is different than their principal place of business or residence. No allowances are available for movement of household goods or for the transportation of family members.

Telecommunications and IT Services

Telecommunications and IT services and equipment may be obtained on request from GSA. This includes (but is not limited to) technical assistance, planning, configuration, initial acquisition, installation, change orders, maintenance and deinstallation. Contracts for these services/equipment may be executed between private vendors and GSA. The GSA Transition Support Team will assist in coordinating these services/equipment. The Office of the Former Vice President shall reimburse GSA for all charges relating to the use of GSA-provided telecommunications and IT services and equipment.

The Office of the Former Vice President may use GSA's long distance service for official transition business only. Any other use of the service is prohibited.

Effective Dates

This MOU becomes effective upon signature by both parties, but no sooner than December 21, 2008 and terminates on July 19, 2009.

Amendments

Any of the terms and conditions of this Memorandum of Understanding, other than those reflecting existing laws or regulations, may be amended at any time by the mutual agreement of the parties in writing.

Authorization

The terms and conditions of this MOU are agreed to and approved by:

The Office of the Former Vice President

General Services Administration

By: _____

By: _____

Dated: _____

Dated: _____



FY 2009 Presidential Transition Guidance (Outgoing)

Financial Services and Procedures

Prepared by

**Office of the Chief Financial Officer
Office of Budget**

July 30, 2008

Chief Financial Officer's Note

The Office of the Chief Financial Officer (OCFO) has provided guidance for Financial Services and Procedures for the FY2009 Presidential Transition (Outgoing).

The purpose of this document is to communicate and uniformly conduct the financial procedural actions of the GSA Transition Team for government and non-government employees in their support of the Outgoing President and Vice President.

This guidance is on financial services and procedures include the following Appendices:

Appendix I GSA Order for Presidential Transition, signed August 8, 2007

Appendix II Roles and Responsibilities

Appendix III Outgoing Team Checklist

Appendix IV Timetable

Appendix V Historical Budget by Object Class

Appendix V Obligation History

Appendix VII Frequently Asked Questions

Appendix VIII Sample MOU-Former President

Appendix IX Sample MOU-Former Vice-President.

I encourage you to work closely with and through the GSA Outgoing Presidential Transition Team, George Prochaska (Outgoing Lead) 817-978-4235 and Debbie Galindo (Outgoing Financial Lead) 817-978-4113.

Sincerely,

Kathleen Turco

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INTRODUCTION

1. The purpose of this manual is to provide a source of initial guidance to members of an outgoing President and Vice President's transition staff and those Central Office and regional GSA employees who are responsible for providing administrative support to the Office of the Former President and the Office of the Former Vice President during the transition period. For purposes of this guidance the Office of the Former Vice President is entitled to the same services and subject to the same procedures as the Office of the Former President during the transition period, 21 December to 20 July of the year following a general election.
2. The Presidential Transition Act of 1963, P.L. 88-277, (3 U.S.C. § 102 note), as amended, authorized the appropriation of up to \$1,500,000 (adjusted for inflation) to the Administrator of General Services Administration for:
 - (a) Suitable office space, appropriately equipped with furniture, furnishings, office machines and equipment, and office supplies;
 - (b) Compensation for members of office staffs;
 - (c) Expenses for procurement of services from experts and consultants;
 - (d) Allowances for travel and subsistence, including rental of Government or hired motor vehicles;
 - (e) Communications services; and
 - (f) Payment of expenses for necessary printing and binding, and for postage (reimbursement to the Postal Service for the cost of penalty mail used by the former President and the cost of franked mail used by the former Vice President).

For Fiscal Year 2009 the amount requested in the President's budget for the outgoing transition is \$2.2 million.

3. Each former President and former Vice President (unless he is the President-elect) may designate to the Administrator an assistant authorized to make on his behalf such designation or findings of necessity as may be required in connection with the services and facilities to be provided under the Transition Act. Since the Act only authorizes the Administrator to provide services and facilities upon request, GSA has no authority to initiate support activities unless they have been requested by the former President or former Vice President or their duly designated representatives. It follows therefore that the designation of the authorized assistant referred to above is

the first step in the provision of support services by GSA. It is recommended that the appropriate designations be made as soon as practical to ensure that GSA has the opportunity to provide the required services in an orderly and cost effective manner.

4. Funds are available for expenses of the outgoing President and Vice President from 30 days before, until 6 months after their terms of office expire. The appropriation enacted is available for new obligation only during this period. The Transition Act did not make a division of amounts between the outgoing President and outgoing Vice President. The partition of funds between the President and Vice-President is a decision made by the President. Further, if an incumbent President is reelected, there is no transition of power, and the appropriation is returned unspent to the Treasury. If an incumbent Vice President is elected President the amount appropriated for the outgoing transition is reduced by 16.67% and the excess shall be returned to the general fund of the Treasury.

5. The Former Presidents Act of 1958, P.L. 85-745, (3 U.S.C. 102 § note), as amended authorizes the Administrator of General Services Administration to pay, or provide for the payment of, the following entitlements:
 - (a) A pension for each former President, paid monthly, by Treasury, at an annual rate equal to the highest annual rate of pay for the head of an executive department (Executive Level 1). The allowance is not paid for any period during which the former President holds an elective or appointive office in the Federal Government or the government of the District of Columbia.
 - (b) An annual allowance of \$20,000 for each surviving spouse of a deceased former President, starting the day after the former President dies, and ending the last day of the month before the spouse either dies (allowances are paid at the end of the month, and would not be paid for the month in which the spouse died), or remarries before having reached 60 years of age. The allowance is not paid for any period that the spouse holds any elective or appointive office in the Federal Government or the government of the District of Columbia.
 - (c) Suitable office space for each former President, appropriately furnished and equipped, at a place within the United States specified by the former President.
 - (d) An office staff, to be selected by and responsible only to the former President. The total cost of salaries may not exceed \$96,000 per year, except for the first 30-month period after expiration of office, when the annual limit is \$150,000. Under the Former Presidents Act the annual salary for an individual staff member may not exceed the highest annual rate of basic pay provided by law for Executive Level II; however, the Transition Act provides that during the transition period the annual rate of pay may not exceed that authorized for Level IV of the Executive Schedule.

6. A former President or surviving spouse may send nonpolitical mail within the United States, its territories, and possessions as franked mail. Reimbursement to the U.S.

Postal Service for the cost of franked mail is authorized by 39 U.S.C. § 3214. Title 39 U.S.C. § 3214 authorizes a former President to send all his mail within the United States and its territories and possessions as franked mail. Since this provision of law is not a part of the Former Presidents Act, it becomes effective immediately upon expiration of the term of office. For the first six months after the expiration of the term of office, therefore, a former President may use penalty mail under the authority of the Transition Act, and franked mail under the authority of Title 39. Funds available under the Transition Act may be used to reimburse the Postal Service for both types of mailings provided they are used for the purpose of winding up the affairs of office. Beginning six months after the expiration of the term of office, funds available under the Former Presidents Act may be used to reimburse the Postal Service for franked mail.

7. Travel and related expenses of former Presidents and no more than two members of their staffs is permanently authorized in the Supplemental Appropriation Act, 1969, P.L. 90-608.
8. Since the Allowances and Office Staff for Former Presidents appropriation finances many of the same type of expenses as the Expenses, Presidential Transition appropriation, the Presidential Transition Act provides that, except for pensions, entitlements under the Former Presidents Act do not become effective until 6 months after the Presidential term expires.

CHAPTER 1. EMPLOYMENT

1. **Scope.** The Administrator of General Services Administration is authorized by the Presidential Transition Act of 1963, as amended, to provide payment of compensation and certain benefits to members of the office staffs designated by the Former President. Members of office staffs receiving compensation under this Act, other than those detailed from Agencies, are not held or considered to be employees of the Federal Government.
2. **Salary.** The staff may be paid at any rate determined by the Former President, not to exceed the rate provided for by 5 USC 5376, Executive Level IV currently \$149,000.
3. **Appointment Documents.** To appoint an individual to the office staff two copies of Standard Form 52, Request for Personnel Action and the appropriate tax form (reference paragraph 5 below), and the Direct Deposit/EFT Enrollment and Change Form needs to be submitted. The Form 52 must be approved by an individual authorized to represent the former President in the approval of personnel actions. In cases where the approving official is someone other than the assistant authorized to represent the former President or former Vice President the authorized representative shall notify GSA of such designation by submission of a memorandum or letter to approve employment appointments. To expedite the appointment process the Request for Personnel Action will be precoded to the maximum extent possible. Only the following data must be completed:

(REQUEST FOR PERSONNEL ACTION, STANDARD FORM 52)

PART A

1. Actions Requested (Appointment - [Full Time, Part Time, Experts and Consultants, Appointment Not to Exceed (NTE) date, as appropriate], Change of Pay, Termination).
2. Action Authorized, approved by the designee in paragraph 3 above (Signature and Date)

PART B

1. Name (Last, First, Middle)
2. SSN (Social Security Number)
3. Date of Birth
4. Effective Date
5. Grade or Level
6. Step or Rate
7. Salary

8. Appropriation Code

- Processing Appointment Documents. The original Request for Personnel Action is forwarded to the GSA, Office of the Chief Human Capital Officer, Washington, D.C. The duplicate copy is to be maintained by the approval designee. Employee information is then entered into the Comprehensive Human Resources Integrated System (CHRIS).
- Certification of Employment. A Notification of Personnel Action (Standard Form 50) will be issued to the employee, to formally certify their employment.

4. Benefits. Individuals appointed to a position on the Transition office staff of a former President or a former Vice President under section 4 of the Presidential Transition Act of 1963, as amended, including those appointed from current Federal positions, are not considered Federal employees and do not earn annual or sick leave. An individual so appointed who immediately before the date of such appointment was a Federal employee is covered under a, b, c, d and e below; while an individual who was not a Federal employee immediately before the date of appointment to the Transition office staff is only covered under a, and b as follows:

- a. Federal Insurance Contribution Act (FICA) - The deduction for FICA is percent of gross salary or the new base established for FICA deductions. This is matched by the employer's contribution of the same percentage which is a charge to Transition Act funds.
- b. Federal Employees' Compensation Act (Worker's Compensation) - Each employee is entitled to the benefits of the Federal Employees' Compensation Act. No deductions are made from the employee's salary for this purpose. No charge will be made to Transition Act funds due to the fact that by the time these charges are received from the Department of Labor Transition Act funds would no longer be available for obligation.
- c. Federal retirement which is a charge to Transition Act funds.
- d. Life insurance which is a charge to Transition Act funds.
- e. Health benefits which is a charge to Transition Act funds.

5. Federal and Local Taxes. Each member of the Office of the Former President and each expert and consultant of the Former President must complete the applicable Federal and local tax forms. All signed tax forms must be sent to the GSA National Payroll Branch, 1500 E. Bannister Rd. Rm 1118 (BCEC), Kansas City, MO 64131

- a. Form W-4 (Federal tax); all employees
- b. Form MW-507 (Maryland tax); if residing in Maryland
- c. Form VA-4 (Virginia tax); if residing in Virginia
- d. Form D-4 (District of Columbia tax); if residing in the District of Columbia.

- e. Form D-4-A (Nonresidence in D.C.); residents of other states working in the District of Columbia, if not a resident of the District of Columbia, and not having Maryland or Virginia tax withheld.
- f. Form from another state or locality, as appropriate, if the employee is not working in the Washington metropolitan area.
- g. A Wage and Tax Statement (W-2) will be prepared by GSA. Since the forms will be mailed, it is important that GSA be notified in writing of any change in address that occurs after the employees are separated.

6. *Experts and Consultants.* The employment of experts and consultants for the transition is authorized. The rate of pay, based on the level of difficulty and importance of the assignment for which the individual is hired, is determined by the Former President but the daily rate of pay cannot exceed the amount allowed by law. Experts and consultants appointed under 5 U.S.C. 3109 may not be paid more than the daily rate for GS-15, Step 10, excluding locality pay, unless a higher rate is specifically authorized by statute. Experts and consultants may not be employed by use of personal service contracts. This limitation is not applicable to contracts with other than individuals.

7. *Detail of Federal Employees.* Any employee of any agency or branch of the Federal Government may be detailed but only on a reimbursable basis with the consent of the head of the agency. The detailed employee will continue to receive compensation at his/her regular employment pay rate and will retain all rights and privileges of such employment without interruption. To detail an employee a letter must be submitted to the head of the employing agency. The request should state that the detail is on a reimbursable basis, the salary, and the period of time for the detail. (See sample letter on page **PT- 12.**)

CHAPTER 2. ADMINISTRATIVE SERVICES

- 1. Scope.** The General Services Administration will provide administrative services for the Office of the Former President and Office of the Former Vice President during the transition period; however, before this administrative support can begin the Former President or Former Vice President needs to designate to the Administrator of GSA an assistant authorized to make on behalf of the Former President or Former Vice President such designations or findings of necessity as may be required in connection with the services and facilities to be provided under the Transition Act. The following are the primary services that are available.
- 2. Ordering Supplies, Services and Equipment.** GSA Form 49, (Requisition/Procurement Request for Equipment, Supplies or Services), is the document to request supplies and services provided by GSA. Supply purchases can also be done directly through the GSA Advantage website, www.gsaadvantage.gov. GSA will establish and provide supply activity address codes for the Office of the former President to maintain control and accountability with contracting/procurement personnel. Other purchases will be processed via the issuance of purchase orders through Pegasys. Pegasys support and user guides can be found at Pegasys.gsa.gov.
- 3. Office Space.** The former President must designate a location specific to an area of a city. All space charges are based on GSA Public Buildings Service (PBS) Rent rates. This includes space charges for leased space which are based on the Rent rates rather than the actual cost paid for the leased location.

Space charges may be exempted under 40 U.S.C. 490(j) and Public Buildings Service Order 4210.1, December 20, 1991 when existing vacant space is available at no additional cost to the Government and the use of the space will be of a short duration, such as during the transition period. However, if new space must be acquired to accommodate a Presidential transition team or a former President, Rent will be charged.

GSA will provide any required space planning and layout services, repairs and alterations. Arrangements may also be made for Secret Service space requirements to be funded by the Secret Service.

- 4. Furniture and Office Equipment.** GSA will make available for use by the Office of the former President, furniture and office equipment available in stock from the GSA General Supply and Services, Personal Property inventory. The only charge to transition funds will be for the cost of moving the furniture and equipment into transition offices and for returning it at the end of the transition period.

Furniture and office equipment deemed necessary and not available from GSA inventory will be rented or procured commercially and charged to transition funds.

- 5. Office Supplies.** Standard Office supplies such as pencils, papers, file folders and similar common use items are available from the GSA Global Supply Center. The catalog is available on-line at www.gsaglobalsupply.gsa.gov . Office supplies will be charged to the Presidential Transition Fund.
- 6. Telephone Services.** Telephone services include technical assistance and planning. Orders and change orders are obtainable on request by submitting a GSA Form 49. The Office of the former President may use the Federal Telecommunications System only for official business. Any other use of the system is prohibited. Transition funds will be billed for all telephone services and equipment. Billing for telecom services will be billed through GSA's Centralized Charges.
- 7. Travel.** The Transition Act permits the payment of travel expenses and subsistence allowances, including rental of Government or hired motor vehicles, for up to six months following the date of the Presidential Inaugural. Payment of travel expenses may be authorized for individuals on business of the Office of the Former President away from their homes or regular place of business. No allowances are available for movement of household goods or for the transportation of family members. When employees of the Office of the Former President utilize a Government vehicle they shall obtain such automobile liability, collision, personal injury and personal property damage insurance as may be required by the local jurisdiction where the vehicle is either stored (garaged) or utilized.

All travel funded by the Transition appropriation by transition employees of the Office of the Former President and persons not on the payroll but invited to travel at the expense of the Transition appropriation shall be in accordance with GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1. Prior to the performance of official travel, a GSA Form 87, Official TDY Travel Authorization, must be prepared and authorized by the former President or his designee.
- 8. Information Technology.** GSA will assist in obtaining and providing information technology (i.e. computers, software, etc.) Use GSA Form 49 to request hardware and software.
- 9. Printing.** All printing and binding services are available from Government Printing Office (GPO). The services include assistance in design and preparation of copy, graphics, art work, duplication and distribution of materials. Photographic services are also provided. Printing services can be requested on GSA Form 50, Requisition for Reproduction Services. Photographic services can be requested on GSA Form 135, Requisition for Photographic Services.

10. Presidential Records. The National Archives and Records Administration is responsible for handling records disposition for the former President at the close of his term of office. It is also responsible for managing the Presidential Libraries system.

11. Mail Service. For incoming mail, a post office box or a separate zip code may be established for the Office of the former President. All mail should be delivered to and security screened at a remote delivery site, before delivery to the transition offices.

For outgoing mail GSA recommends the use of a postage meter. Although former Presidents are authorized to use franked mail (i.e. mail with their signature in lieu of postage) or penalty mail (i.e. mail sent in envelopes without a stamp and bearing a notice of the penalty for private use) the law requires that the Postal Service be reimbursed for the equivalent amount of postage. The use of a postage meter that is designed to record postage costs provides for the tracking of these costs in a more reliable and efficient manner than manual counts. These services will be provided by GSA and billed through Centralized Charges.

Former Vice Presidents may use penalty mail. They are authorized to use franked mail, but are also encouraged to use a postage meter.

12. Records Management. GSA will also provide assistance relating to forms, records and correspondence management. A comprehensive listing of the most frequently used forms may be accessed from GSA's homepage, www.gsa.gov – FORMS LIBRARY.

13. Delivery Service. GSA can arrange for a contract with a messenger service. Overnight air delivery service may be arranged by GSA with the GSA schedule contractor who will provide for pickup and delivery on site. GSA will arrange for these services to be provided through current contractual.

14. Hire of Motor Vehicles. The Office of the Former President Transition federal employees on official travel status away from their duty stations may rent commercial vehicles and must be specifically authorized to do so. The DOD-Surface Deployment and Distribution Command (SDDC) negotiates rental car agreements for the Government. When using the Government Rental Car agreements do not purchase the insurance offered by the car rental company, the government is a self-insurer. Also, the cost is not reimbursable and must be declined when you pick up the car. Rental care reservations can be made through GSA's Travel Management Center (TMC) by calling 1-877-472-6718.

15. Security. Physical security of the former President and the former Vice President is the sole responsibility of the U.S. Secret Service. The Public Buildings Service of GSA

is responsible for making whatever building alterations that are required by the Secret Service to accommodate the security needs of the Office of the Former President.

18 U.S.C. Section 3056. Powers, authorities, and duties of United States Secret Service: "Under the direction of the Secretary of Homeland Security, the United States Secret Service is authorized to protect the following persons: (1) The President, the Vice President (or other officer next in the order of succession to the Office of President) the President-elect, and the Vice President-elect. (2) The immediate families of those individuals listed in paragraph (1). (3) Former Presidents and their spouses for their lifetimes, except that protection of a spouse shall terminate in the event of remarriage unless the former President did not serve as President prior to January 1, 1997, in which case, former Presidents and their spouses for a period of not more than ten years from the date a former President leaves office, except that--(A) protection of a spouse shall terminate in the event of remarriage or the divorce from, or death of a former President; and (B) should the death of a President occur while in office or within one year after leaving office, the spouse shall receive protection for one year from the time of such death;..."

Presidential Protection Assistance Act of 1976, Pub.L. 94-524, Oct. 17, 1976, 90 Stat. 2475, as amended: "Sec. 6. Executive departments and Executive agencies shall assist the Secret Service in the performance of its duties by providing services, equipment, and facilities on a temporary and reimbursable basis when requested by the Director and on a permanent and reimbursable basis upon advance written request of the Director...."

CHAPTER 3. PAYROLL SERVICES

1. Scope. GSA will maintain payroll and retirement records and furnish the Department of the Treasury Disbursing Office with required documentation for the preparation and issuance of employee salary checks and savings bonds. Payroll accounts are maintained by group according to the agency code assigned by GSA and by numerical sequence of employees' social security numbers. Therefore, it is essential that all payroll forms, documents, letters, inquiries, etc. which are forwarded to GSA always show the employee's social security number prefixed by the Office of the Former President agency code (X1).

2. Time and Attendance Reporting.

- a. The Office of the Former President shall designate one or more employees as the designee to report time and attendance information to the GSA National Payroll Branch (NPB). The NPB serves as the official Timekeeper and Certifying Official established in the GSA Electronic Time and Attendance Management System (ETAMS).
- b. Since employees of the Office of the Former President do not earn annual or sick leave and are not subject to any leave regulations, time and attendance reporting requirements have been simplified. An email certifying the total hours (or days if experts or consultants paid at a daily rate) for the pay period shall be sent to Linda Sims at Linda.Sims@gsa.gov and Kim Holcomb at Kim.Holcomb@gsa.gov at the General Services Administration, National Payroll Branch on the last Friday of each pay period. Kim Holcomb will serve as the Timekeeper and Linda Sims as the Certifying Official in ETAMS for employees of the Office of the Former President. They will input and certify the biweekly time and attendance information into ETAMS biweekly based on the written email certification from the former President's designee. (See sample on page **PT-19**.) Employees of the Office of the Former President will be paid biweekly via Electronic Funds Transfer (EFT) to their designated account. Employees must submit a completed EFT form to initiate payment.
- c. Form 873, Annual Attendance Record, may be used for daily attendance reporting. The biweekly totals can then be transferred to the format described in "b" above.

3. Delivery of Paychecks and Saving Bonds.

- a. The paychecks for all employees will be made via EFT and deposited to the employee's designated account.
- b. Savings bonds will be mailed to the employee's home.
- c. There is an approximate five workday lag in the issuance of EFT payments between the end of the pay period and the Friday EFT Pay Date, depending on the date the employee's bank posts the deposit to their account.

4. Remittance of Payroll Deductions.

- a. Payroll deductions will be made for FICA and Federal and State tax withholding. Deductions will also be made for savings bond purchases and the Thrift Saving Plan when authorized by employees.
- b. GSA will maintain records and prepare the required payroll deduction reports. GSA will also remit the amounts of withholding to the appropriate Federal and State taxing authorities and other authorized recipients of employee's payroll deductions.

5. Employee Clearances. GSA Form 1655, Employee Clearance Record, must be prepared for each employee prior to separation. The National Payroll Branch will not release an employee's final paycheck until this form is received. It is mandatory that Items 1, 2, 6, 7, and 8 be completed, other items are optional. The completed forms should be forwarded to the General Services Administration, National Payroll Branch (6BEC), Room 1118, 1500 East Bannister Road, Kansas City, Missouri 64131, via an overnight delivery service.

6. Former President's Pension. The Former Presidents Act of August 25, 1958, (3 U.S.C. 102 note), as amended authorizes a pension for each former President that is equal to the annual rate of basic pay for the head of an executive department, Executive Level I. The pension begins immediately upon leaving office at noon on January 20, 2009. The amount of the annual pension is included in an appropriation for "Allowances and Office Staff for Former Presidents". Funds are transferred to the Secretary of Treasury who is responsible for making monthly pension payments, for former Presidents J. Carter and G.H.W. Bush, on the last business day of the month. General Services Administration is responsible for making monthly pension payments for Former President W. Clinton and all subsequent former Presidents thereafter in accordance to the Memorandum of Understanding between GSA and Department of Treasury signed on February 22, 2001.

General Services Administration
Office of the Chief Financial Officer
Office of Financial Policy and Operations
National Payroll Branch (6BEC)
1500 East Bannister Road (Room 1118)
Kansas City, Missouri 64131

POC: Vickie L. Jones
Phone: 816 926-7548
Email: vickie.jones@gsa.gov

Department of Treasury
Financial Management Service, PGMCI
Credit Accounting Branch, Room 622D
3700 East West Highway
Hyattsville, MD 20782

POC: Jacqueline Rich
Phone: 202-874-9145
Fax: 202-874-7900
Email: Jacqueline.rich@fms.treas.gov

SAMPLE --- TIME AND ATTENDANCE REPORTING

PAGE _____ of _____

To: General Services Administration
National Payroll Branch (6BEC)
1500 East Bannister Road (Room 1118)
Kansas City, Missouri 64131

From: The Transition Office of Former President _____.
Agency Code (OXD).

Attendance Report for Pay Period _____ through _____

		Days Worked		
		Regular	Overtime	Experts and
<u>Employee Name</u>	<u>Number</u>	<u>Hours</u>	<u>Hours</u>	<u>Consultants</u>

I certify that the above attendance records are correct and that the employees are to be paid accordingly.

(CERTIFYING OFFICIAL)

CHAPTER 4. ACCOUNTING SERVICES

1. Scope. GSA will provide all accounting services required by the Office of the Former President and the former Vice President. Assistance is available from the GSA Regional Office on travel documentation, obligating and accrual procedures, report interpretation and control of funds.

2. Control of Obligations.

- a. Legislative Guidelines. Section 3679 of the Revised Statutes (31 U.S.C. § 1341) provides that obligations or expenditures shall not be incurred in excess of amounts available under an appropriation or fund, apportionment or allotment. Any such violation must be reported to the President through the Office of Management and Budget (OMB Circular A-34). Penalties are imposed for willful violation of this provision (31 U.S.C. § 1350 and 1519; 18 U.S.C. § 3359 (a) (1)(e)).
- b. Policy. No obligation shall be authorized or created unless an allotment or equivalent authority has been issued and;
 - a. the allottee has ascertained the availability of funds, or;
 - b. appropriate official documentation has been processed to GSA for obligation.

3. Appropriation Obligations. Section 1501 of Title 31 U.S.C. directs that no amount shall be recorded as an obligation unless it is supported by documentary evidence of a binding agreement in writing between the parties thereto, including Government agencies; or any other legal liability of the United States against an appropriation or fund legally available therefore.

All documents representing valid obligations should be forwarded to the regional Budget Division.

Examples of obligating documents are:

- 1) GSA Form 300, Order for Supplies and Services
- 2) Contracts
- 3) GSA Form 50, Requisition for Reproduction Services
- 4) GSA Form 87, Official TDY Travel Authorization
- 5) SF 182, Authorization, Agreement and Certification of Training

The documents listed above must contain the following:

- 1) Accounting classification
- 2) Amount
- 3) 8 digit Title tracking number

- 4) Original signature of authorizing official.
- 5) Date of purchase or service
- 6) Taxpayer Identification Number (TIN)
- 7) Disbursement Information

4. Delegation of Authority and Separation of Duties.

- a. The name and signatures of individuals authorized to perform the following duties will be set forth on GSA Form 20, Office of Finance Signature Form. The GSA Form 20 should be given to the GSA Regional Budget Division.
 - a. approve requisitions to GSA Regional Administrative Services Division
 - b. approve official travel authorizations, travel advances and travel vouchers
 - c. approve certified invoices
 - d. approve SF 1164, Claim for Reimbursement for Expenditures on Official Business.

- b. If GSA prepares a Purchase Order in response to a requisition from the Office of the Former President, the person signing the Receiving Report cannot be the same individual who signed the Purchase Order.

5. Accounting Classification Coding. All documents will cite an accounting classification comprised of six parts.

Former President Accounting Line: 1089 S07U0100 GT10 GT000 -- ---
 Former Vice-President Accounting Line: 1089 S07U0200 GT10 GT000 -- ---

Described as follows:

- 1089 -Fund (4 numeric digits starting with 108)
- S07 U0100 -Organization (org) Code (represents receiving region)
- GT10 -Budget Activity (BA) Code (four alpha/numeric digits)
- GT000 -Function (func) Code (five alpha/numeric digits-budget identifiers)
- -Object Class (two numeric digits-budget identifiers-variable)
- -Cost Element (three numeric digits-cost identifiers, variable)

6. Commercial Invoices. The only advance payments authorized for commercial services are for subscriptions. All other commercially provided services and products must be provided in accordance with contract requirements prior to invoicing. In order to comply with the Prompt Pay Act, the timely processing of these invoices is critical to prevent possible interest payments. All invoices received should initially be reviewed to ensure they are proper (contain the information provided below) and then certified (signature and date) by the ordering official or

their designee. All invoices received from commercial sources must contain the following minimum information in order to be processed for payment.

- (a) Vendor Name
- (b) Invoice date
- (c) Contract Number or other ordering authorization number
- (d) Vendor's invoice number
- (e) Description, price, quantity of goods and services rendered
- (f) Shipping and payment terms
- (g) Tax identification number (TIN)
- (h) Banking information
- (i) Contact information (include name where practical)
- (j) Other substantiating documentation or information required by contract

These invoices should then be forwarded to the GSA Financial and Payroll Services Division (BCE), Financial Operations and Disbursement Branch (BCEB) for processing.

GSA BCEB

1500 East Bannister Road, Room 1001

Kansas City, MO 64131

Payment inquiries can be directed to the BCEB Customer Service Help Desk at 816-926-7287.

7. Government Invoices. The invoices received from other government agencies are known as Interagency bills. These business transactions only occur when and Interagency Agreement is prepared prior to the actual delivery of services. The Interagency Agreement document includes a description of the work to be performed, the time period, authority for entering the agreement, cessation of services agreement, pricing, invoicing and payment instructions. Invoices processed through the Interagency Payment and Collection (IPAC) system with Treasury should be directed to GSA's Agency Location Code (ALC) of 47000016. Any manual paper invoices that may be submitted should be forwarded to GSA, BCE, BCEB address noted in item 6 for processing.

Payment inquiries can be directed to the BCEB Customer Service Help Desk at 816-926-7287.

8. Miscellaneous Reimbursements. The transition staff may request reimbursement for local transportation and small miscellaneous items purchased for official business which are not obtainable from GSA. Standard Form 1164, Claim for Reimbursement for Expenditures on Official Business will be used to request reimbursement (See instruction on page **PT-23**.)

INSTRUCTIONS

Claim for Expenditures on Official Business Standard Form (SF) 1164

The SF 1164, Claim for Expenditures on Official Business, is a payment mechanism used for reimbursement of official expenses incurred.

When completing the SF 1164, please note the following instructions:

1. The original SF 1164 form is required. Copies and faxes will be returned.
2. All receipts for reimbursements over \$75.00 are required and should be submitted with the request for reimbursement.
3. Block 1 – Complete name and address of the office handling the SF 1164 for the claimant.
4. Block 4 – The claimant must provide full legal name, social security number, complete home mailing address, and office phone number.
5. Block 6 – The dates of service, detailed description, and amount of expenditures must be clearly documented in the appropriate columns.
6. Block 7 – Enter the total reimbursement amount.
7. Block 8 & 10 – Both the approving official and claimant must provide signatures and dates in appropriate boxes.
8. Accounting Classification Block at the bottom of the form – The approved SF 1164 must include valid accounting coding, including the appropriate Pegasys template. The Government Financial Lead will verify.

Reimbursement

1. Complete SF 1164 Claim for Expenditures on Official Business
2. Complete the EFT Enrollment Form
3. Mail the approved original SF 1164, EFT Enrollment Form, and supporting documents to:
General Services Administration
Attn: Charlene Thatch (BCEB)
1500 East Bannister Road, Room 1011
Kansas City, MO 64131

SF 1164 reimbursement requests will be processed for payment within 5 work days of receipt in BCEB. Failure to provide required information will result in reimbursement delays and possible returned forms.

9. Travel.

- a. Reference. All travel through GSA is performed under the guidelines established by the GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1. Information on Temporary Duty Travel, will be given to members of the Transition Office.
- b. Travel Authorizations. A GSA Form 87, Official TDY Travel Authorization, must be prepared to authorize employees to travel on official business. Each GSA Form 87 must be authorized by the head of the Office of the Former President or by an official, to whom such authority has been delegated in writing, covering one employee for a specific trip, itinerary, dates of travel, and estimated cost. A copy of the signed travel authorization should be delivered to the Financial and Payroll Services Division (BCE), for obligating the estimated amount before each trip commences.
- c. Travel Advances. Travelers requiring an advance of funds must prepare and submit an original and one copy of Standard Form 1038, Application and Account for Advance of Funds, along with the a copy (travel advance copy) of the GSA Form 87. Each SF 1038 must be authorized by the head of the Office of the Former President or by an official to whom such authority has been delegated in writing. Travel advances will be paid via electronic funds transfer (EFT). Travelers should send a message to KC-Travel.Finance@gsa.gov requesting an EFT sign up form prior to requesting a travel advance.

The travel advance will be limited to 80 percent of the traveler's estimated out-of-pocket expenses (i.e. hotels, meals and incidental expense allowance, tolls, parking, taxis).
- d. Travel Reservations. Travelers should contact the GSA's Travel Management Center at 1-877-472-6718 for reservations. All airfare will be billed to a GSA corporate account specifically set up for the Presidential Transition Team.
- e. Travel Vouchers. Upon completion of the trip, a Standard Form 1012, Travel Voucher, must be prepared within five workdays, signed by the traveler, approved by an authorized official and forwarded to the Financial and Payroll Services Division (BCE). Travel Vouchers will be paid via EFT.

10. Financial Reports. The following financial reports will be furnished to the Office of the Former President as required.

- a. Organization Status Report - daily, and monthly showing cumulative obligations and unobligated balance by object class and cost element.
- b. Aged Report for Obligations - monthly, listing undelivered orders accrual and commitments.

APPENDICES I - IX

Appendix I

GSA Order

GENERAL SERVICES ADMINISTRATION
Washington, DC 20405

ADM 1080.1C
August 8, 2007

GSA ORDER

SUBJECT: Presidential Transition

1. Purpose. This order provides an outline of roles, responsibilities and checklists to assist GSA in carrying out the various events that occur during a Presidential transition period.

2. Cancellation. ADM 1080.1B dated November 1, 2004, is canceled.

3. Background.

a. The Presidential Transition Act of 1963, as amended, 3 U.S.C. 102 note, authorizes the Administrator to provide, upon request, to each President-elect and each Vice-President-elect services and facilities for use in preparing to assume their official duties as President and Vice-President. Those services and facilities include –

(1) Suitable office space appropriately equipped with furniture, furnishings, office and IT equipment, office supplies, parking, fleet vehicles, and mail management;

(2) Payment of compensation for office staffs;

(3) Payment of expenses for the procurement of experts or consultants and communications services;

(4) Payment of travel, subsistence, printing, postal and other expenses as necessary and appropriate.

The Act contains a similar provision with regard to the services and facilities provided to the outgoing President and Vice-President.

b. The Presidential Transitions Effectiveness Act of 1988, Public Law 100-398, codified at 3 U.S.C. 102, note, raised the amounts available to the President-elect and to the outgoing President and extended the length of time these funds are available. Except as discussed in paragraph 3c, the transition appropriation for the incoming administration can be obligated only for the period between the day following the election and 30 days following the inauguration. The transition appropriation for the outgoing administration can be obligated only for the seven months beginning 30 days before the inauguration.

c. The Presidential Transition Act of 2000, Public Law 106-293, codified at 3 U.S.C. 102, note, authorized the Administrator of General Services to coordinate the development and delivery of orientation activities for key prospective presidential appointees and consult with the Archivist of the United States to develop a transition directory. It also authorized the Administrator of General Services to consult with presidential candidates prior to the general election to develop a systems architecture plan for computer and communication systems. Language in this Act authorized the expenditure of transition funds for these three specific activities prior to the election and removes the restriction against expenditure after 30 days post-inauguration.

d. The Federal Property and Administrative Services Act of 1949, 40 U.S.C. Sec. 581(e) authorizes GSA to render direct assistance to and perform special services for the Presidential Inaugural Committee during the inaugural period.

4. GSA roles. GSA is responsible for a wide range of activities to support the changing of a Presidential Administration. The Senior Career Executive in GSA, as specifically named by the Administrator, is responsible for overseeing the total program to support this transition. Transitions require the support of almost every major organization within GSA to carry out these responsibilities. Below, the Lead Office has been identified to support the Senior Career Executive in carrying out this role. It is expected that all GSA Offices will respond to requests by any of these lead offices to assist them in carrying out their assigned responsibilities.

a. Support to the President-Elect and Vice-President-Elect -- Lead: Senior Career Executive. Responsibility: To ensure that the full suite of services are provided to the President-Elect and Vice-President Elect in accordance with the Presidential Transition Act, as amended. Services and facilities include space, communication systems, IT support, financial management, human resources management, telephones, parking, furniture, vehicles, office equipment, mail management and administrative support services, such as payroll and financial services, contracting and other appropriate services. A Director of the Presidential Transition Support Team is usually named and is delegated full authority to carry out the responsibilities of this section under the leadership, direction and guidance of the Senior Career Executive. See Appendix A for

a more detailed list of the actions and responsibilities of GSA during the transition to an incoming administration.

b. Support to the Outgoing President and Vice-President during a Presidential Transition -- Lead: Senior Career Executive. Responsibility: To ensure that the full suite of services is provided to the outgoing President and former Vice-President (if he or she is not the President-elect) in accordance with the Presidential Transition Act, as amended. Services and facilities include space, communication systems, IT support, financial management, human resources management, telephones, parking, furniture, vehicles, office equipment, mail management and administrative support services, such as payroll and financial services, contracting, and other appropriate services. A Director of the Presidential Transition Support Team-Outgoing may be named and delegated full authority to carry out the responsibilities of this section under the leadership, direction and guidance of the Senior Career Executive. See Appendix B for a more detailed list of the actions and responsibilities of GSA during the transition of an outgoing administration.

c. Presidential Inaugural -- Lead: National Capital Region. Responsibility: The National Capital Region provides support to the Presidential Inaugural Committee.

d. Office of the Former President and Vice-President -- Lead: Region as directed by the Senior Career Executive. Responsibility: The Senior Career Executive identifies the region based on information provided by the outgoing President. GSA provides support to the outgoing President in establishing an office once he or she becomes a "former President".

e. Presidential Libraries -- Lead: Public Buildings Service. Responsibility: The Public Buildings Service works with the National Archives and Records Administration, as necessary, to provide support to the former Presidents in the establishment and maintenance of their libraries.

f. Appointee Orientation and Directory -- Lead: Office of the Chief Human Capital Officer. Responsibility: The Office of the Chief Human Capital Officer works with the Office of the President Elect/Office of Presidential Personnel for Employee Orientation and the National Archives and Records Administration for the Directory in accordance with the Presidential Transition Act of 2000.

g. Internal Transition -- Lead: Office of the Chief Human Capital Officer. Responsibility: GSA must ensure that it has appropriate departure and arrival procedures and policies in place to ensure smooth transition of GSA's internal leadership. Focus is on coordination of efforts to support outgoing team; coordination of support to incoming team, as needed.

h. Financial Management -- Lead: Office of the Chief Financial Officer.

Responsibility: GSA is given the responsibility to manage funds associated with Presidential Transition, Appointee Orientation, the Directory, the Office of the Former President and Presidential Inaugural. Those funds are managed within the Office of the CFO in conjunction with the Lead GSA organization for the respective function.

i. Legal Support -- Lead: Office of General Counsel. Responsibility: The Office of General Counsel provides legal support to GSA employees involved in Presidential Transition and related activities.

LURITA DOAN
Administrator

Appendix A. Presidential Transition Act Timetable and Checklist - Incoming Administration

1. Three fiscal years before the election/inauguration. The National Capital Region, Public Buildings Service (NCR-PBS) will strategize on providing 100,000 usable square feet of space and 150 parking spaces. Federally owned space is the preferred option. The Office of General Counsel (OGC) will review the Presidential Transition Act and make recommendations on changes to the Act. OGC will work with the Office of Congressional and Intergovernmental Affairs (OCIA) to coordinate proposed changes to Congress.

2. Two fiscal years before election/inauguration. NCR-PBS will continue to strategize on providing 100,000 usable square feet of space and 150 parking spaces and will determine if a prospectus needs to be developed and submitted for new leased space. The Office of the Chief Financial Officer (CFO) will work with the Department of Homeland Security (DHS) to request Presidential Transition (PT) and Presidential Inaugural Committee (PIC) funds for the next two fiscal years. The Federal Acquisition Service (FAS) will develop a strategy to start collecting owned furniture or plan to lease furniture for both PT and PIC. NCR-PBS will provide additional storage space for the staging of excess furniture for the PTT/PIC. NCR-FAS, with support from OCIO, will further start to develop an IT/Telecom strategy for the transition. NCR begins leasing process, if required.

3. Fiscal year before election/inauguration.

a. Funding. The Office of the Chief Financial Officer (CFO) shall include the amount authorized by Section 6(a)-(b) of the Presidential Transition Act in the budget request for the fiscal year of the general election to cover expenditures authorized for transition purposes for the President-elect. This amount does not cover the Department of Homeland Security (DHS), Federal Protective Service (FPS) and other agencies' presidential transition expenditures. The CFO reminds DHS to request PT and PIC funds for the next two fiscal years and coordinates the development of a Memorandum of Agreement with DHS to provide all security, including staff and equipment, for both the PT and the PIC.

b. Office space. NCR-PBS will make one final look at space alternatives to include availability of existing space in the inventory, including modernizations about to be completed and will confirm the availability of 100,000 usable square feet of space and 150 parking spaces. NCR-PBS will monitor the prospectus approval, if necessary, and continue the leasing process, if appropriate, on a schedule that will deliver the space in time for the space to be ready for occupancy, with the exception of alterations to be

identified by the apparent President-elect, a minimum of one month prior to the election.

c. Office equipment and computers. FAS shall complete inventory of excess office equipment suitable to be used in transition offices and a list of sources of office equipment and computers.

d. Telecommunications. Presidential Transition Support Team (PTST)/FAS shall contact potential providers of telecommunications services after potential transition office space is located to plan for such services.

e. Information technology services. PTST/FAS shall contact potential providers to develop a plan to provide IT services after potential transition office space is located.

f. Security. The PTST shall finalize agreement with DHS for security for the transition. The agreement shall cover such things as location surveys, security equipment, and personnel needed for adequate security. In addition, it is essential that that an agreement exists between DHS and the Office of the President-elect.

g. Executive Steering Committee. The Administrator, or designee, will reconvene the Executive Steering Committee.

4. Election year (January – Election Day).

a. January.

(1) Senior Career Executive. The Administrator shall designate the Senior Career Executive in GSA who is responsible for overseeing the total program to support the transition.

(2) Presidential Transition Support Team (PTST). A senior official shall be appointed as head of the PTST, and the team leaders shall be identified. The head of the PTST will ensure that the Senior Career Executive, Office of the Administrator (A), Office of Congressional and Intergovernmental Affairs (OCIA), and Office of Citizen Services and Communications (OCSC) are kept informed of high visibility and/or significant actions of the PTST and the Office of the President-Elect. The PTST will typically include representatives from the Office of the Chief Financial Officer (CFO), Office of the Chief Human Capital Officer (CHCO), Office of Citizen Services and Communications (OCSC), Office of General Counsel (OGC), the Federal Acquisition Service (FAS), the Public Buildings Service (PBS), and the National Capital Region (NCR). The PTST will exist only for the purpose of supporting the incoming administration (and outgoing administration if the Senior Career Executive does not set up a separate team for support of the outgoing administration) during a Presidential transition. It is not an organizational entity of GSA, and employees who are members of the PTST will remain employees of the service, staff office, or region to which they are assigned throughout the transition period. The PTST will have its first meeting in

January of the election year.

b. February-March.

(1) PT Support Director and Deputy Director. The Senior Career Executive, in coordination with the PTST, will designate the PT Support Director and Deputy Directory.

(2) Transition directory. The CHCO shall update the compilation of Federal publications and materials that provide information on the officers, organization, and statutory and administrative authorities, functions, duties, responsibilities, and mission of each department and agency.

(3) Security. The PTST/PBS shall contact DHS to coordinate an agreement between DHS and the President-elect for providing security for transition offices.

(4) Web Access/Phones. The OCIO will secure websites and FAS will identify toll free telephone numbers for use by the PTST.

c. April - July. The PTST/CFO/OGC shall begin review and update as necessary the transition handbook and transition memorandum of agreement (MOA) between GSA and President-elect for revisions in law, regulations, or other areas.

d. July.

(1) Transition MOA. PTST shall complete the MOA and handbook for transition use, including incorporating comments for all the offices shown in this order. (This review should include an examination of statutes and regulations pertaining to transition personnel recruitment, benefits, etc.)

(2) Space. NCR shall complete the location of the transition office site, complete negotiations, and award lease contract in time for phased occupancy by Presidential Transition Team to begin immediately following the election.

(3) Parking. NCR shall finalize the location of parking facilities and requirements concurrent with transition office space and arrange tentative leases for up to 150 parking spaces.

(4) Furniture. NCR-FAS shall complete inventory of excess furniture suitable to be used in transition offices and wrap up acquisition of all needed furniture to allow phased delivery to begin immediately following the election.

(5) Office equipment and computers. NCR-FAS shall complete inventory of excess office equipment suitable to be used in transition offices and a list of sources of

office equipment and computers.

(6) Financial services. The CFO shall develop a plan to provide financial services to the Office of the President-elect, including such things as payroll, travel reimbursement, financial management, accounts payable, and the development of associated training.

(7) GSA delegations. The PTST may prepare a letter for the Senior Career Executive's signature delegating authority within GSA to the PTST leader to take actions and make findings necessary to support the transition.

(8) Mail. The PTST shall consult with the District of Columbia Postmaster and Secret Service to find suitable location for delivery and screening of mail to the Office of the President-elect and assign a zip code for the Office of the President-elect.

(9) Staffing. The PTST shall post job openings for temporary staff from within GSA and seek details from other agencies to support the transition office.

e. August (following the Major Party Conventions).

(1) The PTST shall coordinate with the Administrator to advise the incumbent President's office of GSA's intent to notify qualified candidates of the Presidential Transition Act and the availability of GSA services to assist in planning for transition.

(2) The PTST shall prepare a letter(s) for the Administrator's signature to major party Presidential candidates and other Presidential candidates who, based on current polls, appear to have a realistic chance of winning the Presidency to do the following:

(a) Make candidate aware of basic provisions of Presidential Transition Act (PTA),

(b) Identify a contact person within GSA to whom inquiries about the PTA should be addressed,

(c) Request candidate advise GSA of a contact person to represent the candidate on any matters or inquiries involving the PTA,

(d) Suggest that candidate (or contact person) meet with GSA contact person to obtain a preliminary briefing or information to assist candidate in planning transition and using transition resources immediately following election, and

(e) Coordinate commencement of consultations to develop a systems architecture plan for the computer and communications systems of the candidate to

coordinate a transition to Federal systems if the candidate is elected.

f. September-October.

(1) Space. The PTST/NCR shall show transition space location to candidates. GSA will provide floor plans to candidates for planning purposes.

(2) Supplies. The PTST/FAS shall confirm and ensure availability of adequate office supplies for transition purposes, and identify a space with the PTT location to create a “supply store” stocked with administrative supplies.

(3) Furniture. The PTST/FAS shall brief candidate representatives on furniture, etc.

(4) Office equipment. The PTST/FAS shall consult with candidate representatives on equipment needs and have in place blanket purchase/lease agreements to ensure adequate supply and prompt delivery of office equipment needed for transition office.

(5) Telecommunications. The PTST/NCR-FAS shall consult with candidate representatives on telecommunications needs and complete the telecommunications service plan including the design of a media briefing room.

(6) Vehicles. The PTST/FAS shall consult with candidate representatives on vehicle needs and make plans for vehicle rental agreements, including adequate insurance coverage.

g. October.

(1) Space. The PTST/NCR shall finalize arrangements for space, including layouts, after consultation with the campaign(s), and appoint a buildings manager/onsite coordinator for all GSA transition services relating to space and furnishings.

(2) Parking. The PTST/NCR shall finalize arrangements for parking space made concurrent with the decision on office space.

(3) Vehicles. The PTST/FAS shall complete the plan for vehicles.

(4) Furniture. The PTST/FAS shall finalize arrangements for delivery of furniture, staging, accountability, and final disposition of furniture after the transition. Additionally, contract should be negotiated for delivery of furniture, and on-site contract labor to facilitate office/equipment moves throughout the transition.

(5) Equipment. The PTST/FAS shall finalize arrangements for delivery of

equipment, to include refrigerators and microwaves, and establish maintenance contracts for fax machines and copiers – 24 hour service.

(6) Personnel. The PTST/CHCO, in coordination with the Heads of Services, Staff Offices and Regional Administrators, shall ensure that all identified and designated support staff are readily available to support the transition function.

(7) Transition MOA. The PTST/OGC shall finalize the MOA with representatives of the campaign(s).

(8) GSA delegations. If delegations are not already in place, the PTST shall prepare a letter for the Senior Career Executive's signature delegating authority within GSA to the PTST leader to take actions and make findings necessary to support the transition.

(9) Transition Directory. The CHCO shall finalize the Transition Directory.

(10) COOP training. OERR will ensure that the PTST has completed COOP training at least three weeks prior to the election.

(11) Security. PTST will ensure that DHS has all security in place a minimum of one week prior to the election. This includes security badge equipment, NCIC checks, X-ray, magnetometers, and security process.

h. November--the day after the election.

(1) Apparent successful candidates. PTST prepares a letter for the Administrator's/Senior Career Executive's signature that:

(a) Notes apparent winners of the general election and names of the President-elect and Vice-President-elect who become eligible upon request for services and resources authorized by the PTA;

(b) Delegates authority within GSA to obligate and expend funds provided by the PTA for the transition, upon request of the President-elect or his or her representative; and

(c) Appoints GSA Transition Team Leader to act as principal contact on behalf of GSA in all Presidential transition matters.

(d) Encloses a letter for the signature of the President-elect {see (2), below}.

(2) Letter from President-elect. The President-elect sends a letter to the Administrator that:

(a) Appoints a representative to act on his/her behalf in carrying out the PTA. (Authority may be further delegated in a separate letter from the President-elect's appointed representative to the Administrator of GSA.)

(b) Makes PTA resources available for use.

(3) Financial services. Meet with finance representatives of the President-elect to establish a working relationship on financial services and reporting, and set up a financial reporting system.

5. Transition period – November-January.

a. Supplies.

(1) The PTST/FAS shall deliver office supplies to transition headquarters (and other transition offices that the President-elect has designated as necessary).

(2) The PTST/FAS shall establish small supply store at transition headquarters (and other transition offices that the President-elect has designated as necessary).

b. Furniture. PTST/FAS shall procure and deliver furniture to transition offices.

c. Office equipment. PTST/NCR-FAS shall procure and deliver office equipment, as requested by the Office of the President-elect.

d. Mail. PTST (onsite coordinator) shall implement the mail distribution system to include daily newspaper subscription services.

e. Personnel. PTST/CHCO shall meet with the President-elect transition representatives to process persons hired for transition. Procedures, space, etc. for the personnel function must follow the agreement negotiated with transition staff representatives.

f. Appointee orientation. The PTST/CHCO shall coordinate with the Office of the President-elect to begin planning for appointee orientation.

6. Inaugural year – January-February.

a. Pre-inauguration.

(1) "Wind down." PTST shall meet with the President-elect transition staff to assist and advise in winding down transition office activities, such as terminating lease agreements, transferring licenses, and moving staff off the payroll.

(2) Personnel services. PTST/CHCO shall ensure that all transition staff personnel are terminated no later than February 19.

b. Post-inauguration.

(1) PTST shall terminate leases for office equipment.

(2) PTST/FAS shall arrange for and supervise the removal of all furniture and equipment.

(3) PTST shall arrange for and supervise the return of all laptops, cell phones, hand-held devices and other equipment issued to the Office of President-elect staff.

(4) PTST shall arrange for the transfer of all incoming mail addressed to the Office of the President-elect/Transition Office to the White House.

(5) PTST/NCR shall terminate office spaces and occupancy by the Office of the President-elect by February 19.

(6) PTST/OGC shall ensure that the President-elect has made disclosure of financing and personnel required by Section 5 of the PTA.

(7) PTST shall prepare reports containing a summary of activities of GSA transition personnel and recommendations to improve future transitions. Submit reports to Administrator's designee.

Appendix B. Presidential Transition Act Timetable and Checklist - Outgoing Administration

1. Fiscal year before election. The Office of the Chief Financial Officer (CFO) shall include the amount authorized by Section 6(a)-(b) of the Presidential Transition Act of 1963 in the budget request for the fiscal year of the general election to cover expenditures authorized for transition purposes for the former President to be available 30 days before end of the term. In the case of a two-term President, the CIO shall also include an amount in the Former President's account to cover the period from July 20 until the end of the fiscal year. These amounts do not cover DHS and other agencies' Presidential transition expenditures.

2. Election year (calendar year).

a. March-Election Day.

(1) Presidential Transition Support Team – Outgoing. A senior official shall be appointed as head of the Presidential Transition Support Team – Outgoing (PTST-O), and key team members shall be identified. The head of the PTST-O may be, but is not required to be, the same person who is heading the PTST, and the team members may but are not required to be a subgroup of the PTST. The head of the PTST-O will ensure that the Senior Career Executive, Office of the Administrator (A), Office of Congressional and Intergovernmental Affairs (OCIA), and Office of Citizen Services and Communications (OCSC) are kept informed of high visibility and/or significant actions of the PTST-O. The PTST-O is not an organizational entity of GSA, and associates who are members of the PTST-O will remain employees of the service, staff office or region to which they are assigned throughout the transition period.

(2) GSA delegations. The PTST-O prepares a letter for the Senior Career Executive's signature delegating authority within GSA to the PTST-O leader to take actions and make findings necessary to supporting the transition.

(3) Transition MOA. PTST-O/OGC shall review existing GSA transition agreements and update them to comply with current statutes and regulations.

(4) Coordination. PTST-O shall, in the case of a two-term President, send a letter to Chief of Staff or other senior official at the White House advising of the availability of funds and services authorized by the PTA that may be obtained upon request naming the key contact person in GSA.

(5) Space. Upon request of the President and Vice-President, PTST-O/PBS shall begin looking for suitable transition office space and a permanent office for the

outgoing President. It will be necessary to coordinate with the Secret Service.

b. November-- coordination the day after the election. If not already done, the PTST-O shall send a letter to the Chief of Staff or other senior official at the White House advising of the availability of funds and services authorized by the PTA that may be obtained upon request and naming the key contact person in GSA.

c. November-January 20.

(1) Transition MOA. The PTST-O/OGC shall finalize the MOA with representatives of the outgoing President and outgoing Vice-President (if he or she is not President-elect).

(2) Financial services. The PTST-O/CFO shall arrange for financial support to be provided through the GSA Central Office or a region when the location of the outgoing President's and outgoing Vice-President's transition office(s) are determined.

(3) Personnel services.

(a) The PTST-O/CHCO shall contact the White House Director of Personnel to make plans for transferring Presidential or Vice-Presidential staff of the outgoing administration to transition payroll after January 20.

(b) The PTST-O/CHCO shall work with the White House to identify staff being put on transition payroll and process paperwork for transition employees.

(4) Space. The PTST-O/PBS shall, upon request, find suitable transition office space for the outgoing President and outgoing Vice-President (if he or she is not President-elect). (GSA may waive rent consistent with 40 U.S.C. 586(b) as implemented in 41 C.F.R. 102-85.130.) It will be necessary to coordinate with the Secret Service. Note that offices may be in the Washington, DC area and/or other locations.

3. Inaugural year.

a. January 20-July 20.

(1) Financial services. PTST-O/CFO shall process purchase orders, travel vouchers, bills for payment, etc., and provide agreed upon financial reports to the outgoing President's and outgoing Vice-President's office(s).

(2) Personnel services. PTST-O/CHCO shall process hires, pay changes, separations, and related personnel actions for transition staff personnel. If the outgoing

President's and/or outgoing Vice-President's transition office(s) are established outside the Washington, DC, area, personnel functions will be transferred to the appropriate GSA regional office.

(3) Equipment, furniture, telephones. PTST-O shall provide transition office equipment, office furniture, and telecommunications and IT service, as needed and requested. Costs to be paid from transition funds.

(4) Vehicles. The PTST/FAS – Fleet Management shall consult with the outgoing President's and outgoing Vice-President's representatives on vehicle needs and make plans for vehicle rental agreements including adequate insurance coverage.

b. June. PTST-O shall meet with the outgoing President's and outgoing Vice-President's transition staff to assist and advise in winding down transition office activities, such as terminating lease agreements, transferring licenses, and moving staff off the payroll.

c. July.

(1) PTST-O/PBS/NCR shall terminate leases for office equipment effective July 20.

(2) PTST-O/FAS shall arrange for and supervise the removal of all furniture and equipment.

(3) PTST-O shall ensure that all laptops, cell phones, hand-held devices and other equipment issued to outgoing President are returned or properly transferred to the permanent Office of the Outgoing President. The PTST-O shall arrange for and supervise the return of all laptops, cell phones, hand-held devices and other equipment issued to outgoing Vice-President.

(4) PTST-O shall arrange for the transfer of all incoming mail addressed to the outgoing President and outgoing Vice-President to the permanent office.

(5) PTST-O/PBS/NCR shall terminate office spaces and occupancy by July 20, except for the permanent Office of the Former President.

Appendix II

Roles and Responsibilities

Below is an outline of the GSA Roles and Responsibilities sectioned between the Office of Budget and the GSA Outgoing Transition Team. Processes and procedures are defined in greater detail within the FY 2009 Presidential Transition Guide (Outgoing Manual). **Please use this outline as a reference for all GSA Presidential Transition deliverables.**

Office of Budget (BB)

1. Submit the FY 2009 Apportionment for Presidential Transition Fund 108
 - a. Ensure that funds are available for expenses of the President-elect and Vice President-elect from the day after Election Day until 30 days after Inauguration Day, November 4, 2008
 - b. Ensure that funds are available for expenses of the Former President and Former Vice President from December 20, 2008 until July 20, 2009.
2. Establish budget set-up coding and load the FY 2009 budget for Fund 108 to the A3 level in Pegasys
3. Coordinate all Freedom of Information Act (FOIA) requests and outside agency inquires regarding the Presidential Transition
4. Provide guidance in accordance with the Presidential Transition Act of 1963, P.L. 88-277, (3 U.S.C. § 102 note) as amended to the GSA Presidential Transition Team regarding use of funding for Fund 108
5. Coordinate with Department of Treasury (DOT) pension payments for Outgoing Presidential Administration to begin on January 21, 2009. Initiate MOU to be signed between GSA and DOT regarding pension payments
6. Monitor use of funds and spending limits to ensure total obligations do not exceed Presidential Transition Enacted Appropriation
7. Oversee ending dates for use of Presidential Transition funds and ensure that funding resources are terminated by the applicable dates
 - a. Incoming Administration – November 5, 2008 until February 19, 2009
 - b. Outgoing Administration – December 20, 2008 until July 20, 2009
 - c. Political Appointee's Orientation – November 5, 2008 until September 30, 2009

GSA Presidential Transition Team – Outgoing

1. Coordinate and lead the appointment of the **Designation of Authorization Representative** to the GSA Administrator for the Former President and Former Vice President
 - a. Initiate contact with the Outgoing Administration on who will be appointed
 - b. Ensure that a letter stating the designee is received by GSA and signed by the former President and Vice President.
2. Develop and Coordinate the Memorandum of Understanding between the Former President and Vice President and GSA regarding all agreed upon services GSA will provide during the Transition period as well as contracted services.
3. Assist the Former President Transition Team in deciding the approved funding amount for the Former Vice President Transition Team by providing historical information on previous Former Vice President Transition amounts.
4. Initiate all contact with the Former President and Former Vice President Authorized Designees regarding budgetary needs by object class within the **\$2.2 million** requested amount, which includes:
 - a. Personnel Compensation & Benefits
 - b. Rent Costs
 - c. Travel
 - d. Communications Services
 - e. Expert consultants and contract support
 - f. Supplies, printing and equipment
5. Coordinate and/or provide all GSA administrative and financial execution services to the Outgoing Administration Transition Teams, which includes processing obligating documents for:
 - a. Contract support
 - b. Supplies, services & equipment requests
 - c. Office Space
 - d. Furniture & Office Equipment
 - e. Telephone Services
 - f. Travel Arrangements & Reimbursements
 - g. Travel Credit Cards
 - h. Printing needs
 - i. Delivery Services
 - j. Use of Fleet Vehicles
 - k. Security

6. Coordinate with the Former President's Designated Representative the form of health insurance coverage desired by the President upon expiration of his Presidential term
 - a. Ensure that Designated Representative contacts the Office of Personnel Management (OPM) with selection
 - b. Notify the Office of Budget (BB) whether the Former President elects to have his health benefits provided as a former Federal employee

7. Coordinate all invoice payments through Kansas City, Region 6

Attn: Charlene Thatch (BCEB)
1500 East Bannister Road, Room 1011
Kansas City, MO 64131

8. Ensure that the Outgoing Administration Transition Teams provides the GSA Transition Team with a list of compensated Outgoing Administration employees with the following information:
 - a. Employee's DOB
 - b. Social Security Number
 - c. Salary
 - d. Effective dates of employment
 - e. List of Federal Employee Details

9. Coordinate and/or provide all Payroll Services to members of the Outgoing Administrations Transition staff, which includes:
 - a. Time and attendance reporting
 - b. Employee Salaries
 - c. Disbursement of payroll payments through Electronic Fund Transfer (EFT)

10. Coordinate and/or provide all Human Resources services to the Outgoing Administration Transition staff, which includes:
 - a. Remittance of payroll deductions
 - b. Remittance of all required Federal and State signed tax forms
 - c. Employee clearances
 - d. Removal from the GSA Payroll system

11. Coordinate and/or provide required Accounting Services to the Outgoing Administration Transition Teams, which includes the following:
 - a. Financial control of obligations
 - b. Financial Reporting
 - c. Ensuring obligations are supported by the following documentation
 - i. Purchase Order
 - ii. Binding Contracts
 - iii. Requisition for Reproduction Services

- iv. Correct Accounting Classification
 - v. Correct and Approved dollar amount
 - vi. Electronic Funds Transfer banking information (commercial procurements)
 - vii. Tax Identification Number (TIN) of the contractor
 - viii. Billed Office Address Code
- d. Ensure that the Outgoing Administration Transition Teams provide GSA with a list of all officials delegated contracting authority and/or authorized to make purchase requests
12. The National Archives and Records Administration (NARA) is responsible for handling records disposition for the Former President at the close of his term of office. GSA may be requested to locate storage space. All the records disposition and space requirements are funded by NARA.
13. Coordinate with Secret Service on the requirements and location of transition office space.

Appendix III

Outgoing Team Checklist (Financial Lead)

- Office of the Former President to designate a Head of Transition
- GSA Transition Lead draft a Memorandum of Understanding between GSA and the Office of the Former President
- GSA Transition Lead draft a Memorandum of Understanding between GSA and the Office of the Former Vice President
- The Former President selects transition office space for Former President
- The Former President selects transition office space for Former Vice President
- GSA Transition Lead coordinate with GSA Public Building Service necessary
- The Former President, Vice President or their designees determine if Outgoing payroll services will be contracted out (if so, what/if anything does GSA need to do)
- Determine if private donations are available and/or going to be used
- GSA Procurement to verify/validate GSA Form 49 Requisition/Procurement Request for Equipment Supplies or Services prior to Outgoing Transition Financial Lead loading data into Pegasys
- GSA have Forms Available: 1164 Claim for Reimbursement for Expenditures on Official Business, Electronic Funds Transfer (EFT) Enrollment Fund, W-2, etc.
- GSA Transition Team purchase office supplies from FAS store on credit card
- GSA Transition Team order bulk postage stamps and/or penalty mail
- Set up Federal Express account for postage (or postage meter which is not the preferred method)
- Establish a Taxi Log spreadsheet to account for taxi reimbursement
- Purchase (in bulk) with/credit card ~XX SmartTrip metro cards for non-government Transition employees

- Office of the Former President and Former Vice President determine if GSA Fleet will be used (if so, how many cars); if not, what commercial rental car company will be used and what role, if any, does GSA play in facilitating that with the Outgoing team

Appendix IV

Timetable

Relationship between Presidential Transition Fund and Former Presidents

November 5, 2008 - December 19, 2008	December 20, 2008 - January 20, 2009	January 21, 2009 - February 19, 2009	February 20, 2009 - July 20, 2009	July 21, 2009 - September 30, 2009
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Outgoing Administration:

<i>Outgoing Administration: Office and Staff Support</i>		Presidential Transition Appropriation	Former Presidents Appropriation
<i>Former President: Pension Payments</i>			Former Presidents Appropriation

Incoming Administration:

<i>Incoming Administration: Transition Office and Staff Support</i>	Presidential Transition Appropriation		
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Political Appointees' Orientation:

<i>Incoming Administration: Orientation</i>	Presidential Transition Appropriation
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Appendix V

Historical Budget by Object Class

Presidential Transition <i>Outgoing</i> Historical Data by Object Class		
Object Classifications	Former President Clinton	Former Vice President Gore
11 Staff Compensation	32.0%	51.3%
12 Civilian Personnel Benefits	7.7%	12.1%
21 Travel and Transportation of persons	2.1%	0.0%
22 Transportation of things	0.5%	0.6%
23 Rental Payments	2.5%	27.1%
23.3 Communications, utilities and misc	33.0%	4.6%
24 Printing and reproduction	1.4%	1.1%
25 Other Services	9.4%	3.1%
26 Supplies and materials	1.1%	0.2%
31 Equipment	10.4%	0.0%
43 Interest and dividends		
71 Travel and transportation (Revolving fund)		
	100.0%	100.0%

NOTES:

---Former President Clinton received **84%** of the Presidential Transition appropriated funds and spent them as stated above

---Former Vice President Gore received **16%** of the Presidential Transition appropriated funds and spent them as stated above

Presidential Transition <i>Outgoing</i> Historical Data by Object Class Data as of September 30, 1993		
Object Classifications	Former President Bush	Former Vice President Quayle
11 Staff Compensation	43.3%	71.7%
12 Civilian Personnel Benefits	9.0%	18.9%
21 Travel and Transportation of persons	1.9%	0.0%
22 Transportation of things	0.2%	1.2%
23 Rental Payments	6.6%	0.0%
23.3 Communications, utilities and misc	3.4%	3.3%
24 Printing and reproduction	3.3%	1.3%
25 Other Services	15.1%	1.6%
26 Supplies and materials	1.4%	0.4%
31 Equipment	15.8%	1.6%
43 Interest and dividends		
71 Travel and transportation (Revolving fund)		
	100.0%	100.0%

NOTES:

---Former President Bush received **79%** of the Presidential Transition appropriated funds and spent them as stated above

---Former Vice President Quayle received **21%** of the Presidential Transition appropriated funds and spent them as stated above

Appendix VI

Obligation History

Presidential Transition FY 1977 - FY 2005 OBLIGATION HISTORY

Fiscal Year	Incoming Administration	Outgoing Administration	Agency Briefings	Total
1977				
<i>Budget:</i>	2,000,000	1,000,000	N/A	3,000,000
<i>Obligations:</i>	1,618,107	738,410	N/A	2,356,517
<i>Difference:</i>	381,893	261,590	-	643,483
1981				
<i>Budget:</i>	2,000,000	1,000,000	N/A	3,000,000
<i>Obligations:</i>	1,746,544	861,526	N/A	2,608,070
<i>Difference:</i>	253,456	138,474	-	391,930
1989				
<i>Budget:</i>	2,750,000	1,000,000	N/A	3,750,000
<i>Obligations:</i>	2,300,224	697,034	N/A	2,997,258
<i>Difference:</i>	449,776	302,966	-	752,742
1993				
<i>Budget:</i>	3,500,000	1,500,000	N/A	5,000,000
<i>Obligations:</i>	3,479,236	1,152,131	N/A	4,631,367
<i>Difference:</i>	20,764	347,869	-	368,633
2001				
<i>Budget:</i>	4,300,000	1,800,000	1,000,000	7,100,000
<i>Obligations:</i>	4,000,836	1,788,623	983,507	6,772,966
<i>Difference:</i>	299,164	11,377	16,493	327,034
2009 (Request)				
<i>Budget:</i>	5,300,000	2,220,000	1,000,000	8,520,000
<i>Obligations:</i>	-	-	-	-
<i>Difference:</i>	5,300,000	2,220,000	1,000,000	8,520,000

Source for allocations are found in the CRS Report for Congress on Presidential Transition (Order Code RL30736), dated December 27, 2007.

Appendix VII

Frequently Asked Questions

Moving

Question: What are the parameters on the moving of things (what is allowed to be moved, are there costs for moving materials, and who does the moving?)

Answer: During transition, the former President is entitled to, on request to the GSA Administrator, "suitable office space appropriately equipped with furniture, furnishings, office machines and equipment, and office supplies". That would include moving such materials into the space. The move can be paid for with transition funds. GSA can contract for the move.

Travel

Question: How many can go on travel and be reimbursed? Are there any differences in the number allowed to travel during and after transition?

Answer: There is no limit on the number of transition staff that can be on travel and be reimbursed by the government. Travel costs of transition team members traveling at government expense are subject to the limits in the Federal Travel Regulation. Once transition is over, only two members of the staff of the Office of Former president may be on reimbursable travel at government expense at any one time.

Furniture/Equipment

Question: If transition space is desired in the DC area, can excess furniture and IT equipment be utilized, are there any charges for this?

Answer: Certainly excess furniture and IT equipment could be used if available. The cost for the use of excess furniture and equipment can vary, but often the only cost to the Office of the Former President is the cost of moving the furniture and equipment.

Staffing

Question: What is the amount of staffing allowed during and after the transition?

Answer: There is no limit on the number of staff allowed during or after the transition period. Also, during the transition there is no limit on the total amount that can be spent on staff other than the overall limit imposed by the Transition appropriation. The Presidential Transition Act provides that individual staff members during transition are limited to salary no greater than that of a GS-18. This grade no longer exists; the current level would be no greater than that provided for Executive Level IV or \$149,000 annually.

After transition, for the first thirty months, the Former President's office may have a staff with an aggregate salary no greater than \$150,000. After that thirty month period, the Former President's staff can have an aggregate salary no greater than \$96,000. In both cases, the highest level of compensation for any individual staff member is a rate equivalent to Executive Level II (\$172,200). **Note:** There is no restriction on supplementing a staff member's salary with funds from other, nonfederal sources.

Question: How are details from other agencies funded, and are there any parameters on the details?

Answer: Details may be made with the consent of the head of the agency of the employee detailed and are fully reimbursable. The transition funds would be used to pay the reimbursement.

Consultants

Question: If consultants are needed, what is the maximum they can be paid?

Answer: Consultants can be paid at a rate equivalent of the rate paid to employees at GS-15, Step 10 -- \$59.42/hr or \$475.36/day.

Real Estate

Question: How can GSA assist in developing the real estate requirements?

Answer: We will meet with the outgoing President's transition team and conduct a needs interview. This could serve as the basis of our preliminary planning and formally initiate our engagement in the acquisition of the space. We will discuss the acquisition approach to make sure we have all the bases covered; our suggestion would be to do a market survey first and see what is available. The authority allows the Former President to select any location he desires within the United States.

Question: If the permanent office of the former president was connected to the library, how would the rent be allocated?

Answer: Typically, on a square-footage basis through an agreement with the library.

Office Allowances

Question: After interior space is completed, GSA furnishes a former President's office with furniture, computers, telephone systems, and other office equipment and supplies. Depending on date of purchase, either Presidential Transition Act funds or Former President's Act funds are used for these expenses. How are choices provided to former President's office for selection of furniture, equipment and furnishings? Do the items have to be selected from government approved catalogs or can the items be selected

from any catalog/vendor/store? If the amount exceeds the balance of the Presidential Transition Act or Former President's Act funds, can private or foundation funds be used to supplement?

Answer: If the transition team or GSA uses government funds to purchase office furniture, equipment, and/or supplies, then such purchases will be treated as a normal government procurement, and will follow the Federal Acquisition Regulation. The Office of the Former President is authorized to use GSA schedules, but is not required to do so. Items purchased with government funds would be government property, and returned to GSA as surplus property at the end of the transition period (unless they were to be used permanently by the Office of the Former President). It is not permissible to commingle government funds with private funds for a single purchase. However, private funds could be used to purchase items to supplement those items supplied by the government. For example, government funds and private funds could not be commingled to purchase a computer and telephone, but government funds could be used to purchase the telecommunications services and private funds could be used to purchase the IT equipment.

President Transition Fund Breakdown

Question: What are the breakdown amounts (within the \$8.5 million) and how long are these funds available?

Answers:

Incoming President: Presidential transition funds become available to the incoming President administration beginning the day following the day of the general election. The funds will be available until 30 days following the inauguration (February 19, 2009).

Outgoing President: Funds are available for expenses of the outgoing President and Vice President from 30 days before the term ends (December 21, 2008), until 7 months after their terms of office expire (July 20, 2009).

Funds Breakdown: The requested level of \$8.5M provides \$5.27M for the incoming administration and \$2.22 million for the outgoing administration.

In addition, \$1M is requested for costs related to providing for briefings, workshops, training and orientation for key prospective Presidential appointees.

Outgoing Expenses

Question: The Former President's Act authorizes, for six months after a President leaves office, suitable office space, office staff, appropriately furnished and equipped, at a location designated by the former President for the rest of his/her lifetime. Does this mean these funds are not available until July 20, 2009? Thus, the implication is the \$2,220,000 should cover the first 6 months of expenses at the permanent office?

Answers: During the transition period, the outgoing President can use the transition funds for any office space he feels is appropriate, including multiple offices, so long as the transition fund has sufficient money to pay for it. Therefore, if the outgoing President sets up what will be his permanent former President's office during the transition period then transition funds could be used to pay for that office during the transition period. A transition office could theoretically be up and running on December 21st, however, no transition funds can be spent prior to December 20th. In the past, the transition team has worked out of space in the White House from December 20th through January 20th.

Question: Are the transition expenses authorized by Presidential Transition Act (PTA) that is available for seven months beginning December 21, 2008 through July 20, 2009, meant to cover expenses for the temporary transition office or both the temporary and permanent transition offices. In other words, if permanent space is identified and ready to be occupied January 20, 2009, does the \$2,220,000 (less the Vice President's allocation) cover rent, salaries, and other expenses for the temporary office AND the permanent office or just the temporary office? Can the temporary transition office be operational on December 21st if necessary?

Answer: The funds provided under the former President's Act are not available until the transition period is completed. If the outgoing President establishes a permanent office during the six month time frame between January 20th and July 20th, the expenses of that office would have to be paid for with transition funds. Private funds could also be used pay for some of the expenses of the outgoing President's office during this time frame, provided government funds and private funds are not commingled.

Budget/Space

Question: Is there a cap on the amount that can be spent on the Former President's permanent office?

Answer: There is no limit on the lease space; however in the past public opinion has been a consideration.

Funds Accessed/Date

Question: Can the transition move be started prior to December 21?

Answer: Transition funds cannot be accessed before December 21, 2008. Private funds could be accessed prior to the transition period.

VP Funding

Question: We have been asked if the Presidential Transition Account would be available for moving the Vice President from the Naval Observatory to his private residence. If so, how much would be available? If an amount can be used from the

Presidential Transition Account, is the amount allocated for the VP move at the discretion of the President?

Answer: The Transition account is available to move office equipment and furnishings. The outgoing Vice President may use transition funds allocated to him by the outgoing President to move items to be used in his office. The Transition account is not available for moving personal household items.

VP Allocation

Question: Does the Transition Act provide guidance as to how much should be allocated to the outgoing Vice President?

Answer: No. The Transition Act does provide that if the outgoing Vice President is the President-elect, the amount provided for the outgoing administration shall be reduced by 16.67%. Our records of previous outgoing transitions do not show the allocations, but give the actual obligations.

The Congressional Resource Service Report - December 2007 update shows:

2001 Clinton (16.67% for Gore)

1993 G.H.W. Bush (16.67% for Quayle)

1989 Reagan (20% was provided for outgoing VP G.H.W. Bush; but he did not use it because he was President-elect)

1981 Carter (no record of the allocation for Mondale)

1977 Ford (9.50% for Rockefeller)

Transition & Private Funds

Question: What are the guidelines with regard to supplementing transition office costs and activities with private funds?

Answer: GSA will provide support for any transition expenses that are related to supporting the Outgoing President's Office up to the total \$2.22M requested in the FY 2009 budget for the outgoing transition. The expenses that can be paid for with these funds are described in the Transition Act, and generally include all the normal expenses inherent to running an office, including providing office space, office equipment, communications systems, paying office staff, and paying for travel for office staff.

If the Outgoing President's Office wishes to incur office expenses in excess of available government funds, or for activities not covered by the Transition Act, they would have to seek private funding. These private funds **may not** be commingled with the government funds. Other than the requirement that private and government funds may not be commingled, there is no restriction on what private funds may be used for.

Note that commingling does not prevent a single individual from working with items purchased separately from each source. For example, if the Transition Office purchases

a desk with government funds, but a desk chair with private funds, there is no restriction on using them together, so long as the Office records clearly show which item was purchased using which funds. Similarly, an individual working in the Transition Office whose salary is paid with government funds may use the office chair purchased with private funds. Such an individual could, as their assigned task, make purchases using private funds, and keep records of those private expenditures.

Past Transitions

Question: What are the locations and square footage of transition offices for the past two outgoing transitions?

Answer: The office location and square footage for the transition offices follows:

Office of President George H.W. Bush
The Park Laureate Building
10000 Memorial Drive
Houston, TX 77024

Lease GS-07B-13940. This office consists of 8,691 usf (9,995 rsf), 5 reserved and 25 non- reserved parking spaces.

Office of President Bill Clinton
55 West 125th Street
New York, NY 10027

Lease GS-02B-23137. This office consists of 7,222 usf (8,308 rsf), and 3 reserved parking spaces.

In addition to the leases for office space, leases for storage space, approximately 50,000 sf, were executed for both of the previous administrations.

We have documentation stating that Former President George H.W. Bush utilized his office located in Houston, Texas as his transition office. In addition, we have documents stating that both Former President Ford and Reagan went directly to their respective post White House offices and did not have a transition office in Washington DC.

Appendix VIII

Sample MOU – Former President

(SAMPLE)

MEMORANDUM OF UNDERSTANDING BETWEEN THE GENERAL SERVICES ADMINISTRATION AND THE OFFICE OF THE FORMER PRESIDENT

Introduction

This Memorandum of Understanding (MOU) establishes guidelines for obtaining services made available by the General Services Administration (GSA) from December 21, 2008, through July 19, 2009, to the Former President and paid out of funds appropriated by the Congress in accordance with the Presidential Transition Act of 1963 (Public Law 88-277, March 7, 1964, as amended, 3 U.S.C. § 102 note).

Upon request, the Administrator of General Services is authorized to provide to the Former President for use in connection with concluding the affairs of his office, necessary services and facilities including: suitable office space, appropriately equipped with furniture, furnishings, office machines, equipment and supplies; payment of the compensation of members of office staff designated by the Former President; payment of expenses for the procurement of services of experts or consultants; payment of travel expenses and subsistence allowances, including lease of motor vehicles; communications services; payment of expenses for printing and binding; and reimbursement to the postal service in the amount equivalent to the postage that would otherwise be payable on mail matter.

The Transition Act authorizes funds not to exceed \$2,220,000 to be appropriated to the Administrator for the use of the Former President and Former Vice President. Transition Act funds are available for a period beginning no sooner than December 21, 2008 and ending no later than July 19, 2009, Presidential Transition Act § 4.

As provided in the Transition Act, President Bush has designated **XXX XXXX** or his designee as an assistant authorized to make on his behalf such designations as may be required in connection with the services and facilities to be provided under the Act. This authority may be redelegated by either of the aforementioned in writing and delivered to the GSA Transition Support Staff. After the GSA Transition Support Staff disbands on February 19, 2009, the GSA point of contact will be **XXX XXXX**, Office of the Chief Financial Officer.

In order that all needs can be expeditiously provided for and necessary financial and other controls maintained, the following procedure for obtaining services made available by the GSA is effective immediately. The procedure outlined below does not attempt to be exhaustive and questions may arise from time to time with regard to

specific situations. In those instances, the Office of the Former President representatives should consult with the GSA Transition Support Staff or **XXX XXX**.

As used in this MOU, unless the context clearly requires otherwise, the "Office of the Former President" means the Former President, his designee and staff.

Control of Funds

XXX XXXX or persons designated by him in writing delivered to the GSA Transition Support Staff are designated as the "Fund Manager(s)" for the Office of the Former President. These individuals shall be authorized to execute and deliver obligating documents, ensure that all transactions are documented and processed in accordance with Federal law, GSA procedures, and this MOU, and will serve as the contact for GSA on financial matters.

GSA will not pay any person with Transition Act funds on behalf of the Office of the Former President, nor reimburse the Office of Former President for expenses incurred by it, without the prior submission and approval from the Office of the Former President, executed by a person authorized under the preceding paragraphs.

Accounting Services

Accounting records will be established and maintained by GSA to show the financial transactions of the Office of the Former President with regard to the obligation and expenditure of Transition Act funds. GSA will provide to the Office of the Former President such accounting reports in such frequency as requested by the Office of the Former President. In addition, GSA will prepare any reports required by the Office of Management and Budget, the Department of the Treasury or the Congress.

Personnel Services

Upon request, the Administrator of General Services is authorized to pay the compensation of members of the office staff designated by the Former President. Payment shall be at rates determined by the Office of the Former President, but not to exceed the rate provided for by 5 U.S.C. § 5376, for Executive Level IV (\$149,000 per annum). Persons receiving compensation as members of the office staff under the Transition Act, other than those detailed from Federal agencies are not held or considered to be employees of the Federal Government. These individuals are eligible for the Federal Employees' Retirement System (FERS), Civil Service Retirement Systems (CSRS), Federal Employees' Health Benefits (FEHB) and Federal Employees' Group Life Insurance (FEGLI) only if immediately prior to the commencement of their employment in the Office of the Former President they were eligible for such benefits as employees of the Federal Government, and not otherwise.

Employment of Experts and Consultants

The Administrator of General Services is authorized to pay "expenses for the procurement of services of experts, consultants or organizations thereof for the Office of the Former President, as authorized for the head of any department by Section 15 of the Administrative Expenses Act of 1946, as amended (5 U.S.C. § 3109)," at rates not to exceed \$475.36 per day for individuals.

Detail of Federal Employees

Any employee of any agency of any branch of the Federal Government may be detailed to the Office of the Former President on a reimbursable basis with the consent of the head of the agency. Detailed employees shall continue to receive compensation for their regular employment and retain the rights and privileges of such employment without interruption. A letter from the Office of the Former President requesting the detail must be submitted to the head of the agency, with a copy to the GSA Transition Support Staff.

Payroll Services

The employees of the Office of the Former President will be paid through Electronic Funds Transfer (EFT) to the Financial Institution of their choice. GSA will enter all payroll data and maintain all records. The employees of the Office of the Former President will be paid bi-weekly, based on written certification of the designee. Payroll deductions will be made for FICA, and Federal and State tax withholding (except for those employees making \$1 or less). The Office of the Former President will notify the GSA immediately if any employees terminate employment with the Office for any reason, including to begin new employment, so that these employees can be removed from the Office of the Former President payroll.

Office Space, Furniture, Equipment and Supplies

GSA will provide office space and related services at the request of the Office of the Former President. The cost of office space is chargeable to Transition Act funds unless exempted by the Administrator of General Services, in accordance with 40 U.S.C. 490(j) and GSA Order PBS 4210.1, December 20, 1991. Any additional cost of space alterations and after hours utilities requested by the Office of the Former President will be charged to Transition Act funds.

GSA will make furniture and office equipment available for use by the Office of the Former President from stock inventory. The only charge to Transition Act funds will be for the cost of moving the furniture and equipment into the offices and for returning it (if applicable) at the end of the transition period. Furniture and office equipment not available from stock inventory will be obtained upon request of the Office of the Former President, and charged to Transition Act funds. Office supplies are available from the GSA on a reimbursable basis.

Travel

All official travel by the Office of the Former President and persons not on the payroll but invited to travel at the Office's expense which is arranged through GSA or Adventure Travel, under contract to GSA, shall be in accordance with GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1. The Transition Act also permits the payment of travel expenses to staff members at their duty station if it is different than their principal place of business or residence. No allowances are available for movement of household goods or for the transportation of family members.

Telecommunications and IT Services

Telecommunications and IT services and equipment may be obtained on request from GSA. This includes (but is not limited to) technical assistance, planning, configuration, initial acquisition, installation, change orders, maintenance and deinstallation. Contracts for these services/equipment may be executed between private vendors and GSA. The GSA Transition Support Team will assist in coordinating these services/equipment. The Office of the Former President shall reimburse GSA for all charges relating to the use of GSA-provided telecommunications and IT services and equipment.

The Office of the Former Vice President may use GSA's long distance service for official transition business only. Any other use of the service is prohibited.

Effective Dates

This MOU becomes effective upon signature by both parties, but no sooner than December 21, 2008 and terminates on July 19, 2009.

Amendments

Any of the terms and conditions of this Memorandum of Understanding, other than those reflecting existing laws or regulations, may be amended at any time by the mutual agreement of the parties in writing.

Authorization

The terms and conditions of this MOU are agreed to and approved by:

The Office of the Former President General Services Administration

By: _____

By: _____

Dated: _____

Dated: _____

Appendix IX

Sample MOU – Former Vice-President

(SAMPLE)

MEMORANDUM OF UNDERSTANDING BETWEEN THE GENERAL SERVICES ADMINISTRATION AND THE OFFICE OF THE FORMER VICE PRESIDENT

Introduction

This Memorandum of Understanding (MOU) establishes guidelines for obtaining services made available by the General Services Administration (GSA) from December 21, 2008, through July 19, 2009, to the Former Vice President and paid out of funds appropriated by the Congress in accordance with the Presidential Transition Act of 1963 (Public Law 88-277, March 7, 1964, as amended, 3 U.S.C. § 102 note).

Upon request, the Administrator of General Services is authorized to provide to the Former Vice President for use in connection with concluding the affairs of his office, necessary services and facilities including: suitable office space, appropriately equipped with furniture, furnishings, office machines, equipment and supplies; payment of the compensation of members of office staff designated by the Former Vice President; payment of expenses for the procurement of services of experts or consultants; payment of travel expenses and subsistence allowances, including lease of motor vehicles; communications services; payment of expenses for printing and binding; and reimbursement to the postal service in the amount equivalent to the postage that would otherwise be payable on mail matter.

President Bush has determined that \$**XXX,XXX** of the funds appropriated for services and facilities under section 4 of the Transition Act will be allocated for the use of Vice President Cheney at his sole discretion for the purpose of concluding the affairs of his office. Transition Act funds are available for a period beginning no sooner than December 21, 2008 and ending no later than July 19, 2009, Presidential Transition Act § 4.

As provided in the Transition Act, Vice President Cheney has designated **XXXX XXXX**, or his designee as an assistant authorized to make on his behalf such designations as may be required in connection with the services and facilities to be provided under the Act. This authority may be redelegated by either of the aforementioned in writing and delivered to the GSA Transition Support Staff. After the GSA Transition Support Staff disbands on February 19, 2009, the GSA point of contact will be **XXX XXXX**, Office of the Chief Financial Officer.

In order that all needs can be expeditiously provided for and necessary financial and other controls maintained, the following procedure for obtaining services made available by the GSA is effective immediately. The procedure outlined below does not attempt to be exhaustive and questions may arise from time to time with regard to specific situations. In those instances, the Office of the Former Vice President representatives should consult with the GSA Transition Support Staff or **XX XXXXX**.

As used in this MOU, unless the context clearly requires otherwise, the "Office of the Former Vice President" means the Former Vice President, his designee and staff.

Control of Funds

XXX XXXXXX, or persons designated by him in writing delivered to the GSA Transition Support Staff are designated as the "Fund Manager(s)" for the Office of the Former Vice President. These individuals shall be authorized to execute and deliver obligating documents, ensure that all transactions are documented and processed in accordance with Federal law, GSA procedures, and this MOU, and will serve as the contact for GSA on financial matters.

GSA will not pay any person with Transition Act funds on behalf of the Office of the Former Vice President, nor reimburse the Office of Former Vice President for expenses incurred by it, without the prior submission and approval from the Office of the Former Vice President, executed by a person authorized under the preceding paragraphs.

Accounting Services

Accounting records will be established and maintained by GSA to show the financial transactions of the Office of the Former Vice President with regard to the obligation and expenditure of Transition Act funds. GSA will provide to the Office of the Former Vice President such accounting reports in such frequency as requested by the Office of the Former Vice President. In addition, GSA will prepare any reports required by the Office of Management and Budget, the Department of the Treasury, or the Congress.

Personnel Services

Upon request, the Administrator of General Services is authorized to pay the compensation of members of the office staff designated by the Former Vice President. Payment shall be at rates determined by the Office of the Former Vice President, but not to exceed the rate provided for by 5 U.S.C. § 5376, for Executive Level IV (\$149,000 per annum). Persons receiving compensation as members of the office staff under the Transition Act, other than those detailed from Federal agencies are not held or considered to be employees of the Federal Government. These individuals are eligible for the Federal Employees' Retirement System (FERS), Civil Service Retirement Systems (CSRS), Federal Employees' Health Benefits (FEHB) and Federal Employees' Group Life Insurance (FEGLI) only if immediately prior to the commencement of their employment in the Office of the Former Vice President they were eligible for such benefits as employees of the Federal Government, and not otherwise.

Employment of Experts and Consultants

The Administrator of General Services is authorized to pay "expenses for the procurement of services of experts, consultants or organizations thereof for the Office of the Former Vice President, as authorized for the head of any department by Section 15 of the Administrative Expenses Act of 1946, as amended (5 U.S.C. § 3109)," at rates not to exceed \$475.36 per day for individuals.

Detail of Federal Employees

Any employee of any agency of any branch of the Federal Government may be detailed to the Office of the Former Vice President on a reimbursable basis with the consent of the head of the agency. Detailed employees shall continue to receive compensation for their regular employment and retain the rights and privileges of such employment without interruption. A letter from the Office of the Former Vice President requesting the detail must be submitted to the head of the agency, with a copy to the GSA Transition Support Staff.

Payroll Services

The employees of the Office of the Former Vice President will be paid through Electronic Funds Transfer (EFT) to the Financial Institution of their choice. GSA will enter all payroll data and maintain all records. The employees of the Office of the Former Vice President will be paid bi-weekly, based on written certification of the designee. Payroll deductions will be made for FICA, and Federal and State tax withholding (except for those employees making \$1 or less). The Office of the Former Vice President will notify the GSA immediately if any employees terminate employment with the Office for any reason, including to begin new employment, so that these employees can be removed from the Office of the Former Vice President payroll.

Office Space, Furniture, Equipment and Supplies

GSA will provide office space and related services at the request of the Office of the Former Vice President. The cost of office space is chargeable to Transition Act funds unless exempted by the Administrator of General Services, in accordance with 40 U.S.C. 490(j) and GSA Order PBS 4210.1, December 20, 1991. Any additional cost of space alterations and after hours utilities requested by the Office of the Former Vice President will be charged to Transition Act funds.

GSA will make furniture and office equipment available for use by the Office of the Former Vice President from stock inventory. The only charge to Transition Act funds will be for the cost of moving the furniture and equipment into the offices and for returning it (if applicable) at the end of the transition period. Furniture and office equipment not available from stock inventory will be obtained upon request of the Office of the Former Vice President, and charged to Transition Act funds. Office supplies are available from the GSA on a reimbursable basis.

Travel

All official travel by the Office of the Former Vice President and persons not on the payroll but invited to travel at the Office's expense which is arranged through GSA or Adventure Travel, under contract to GSA, shall be in accordance with GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1. The Transition Act also permits the payment of travel expenses to staff members at their duty station if it is different than their principal place of business or residence. No allowances are available for movement of household goods or for the transportation of family members.

Telecommunications and IT Services

Telecommunications and IT services and equipment may be obtained on request from GSA. This includes (but is not limited to) technical assistance, planning, configuration, initial acquisition, installation, change orders, maintenance and deinstallation. Contracts for these services/equipment may be executed between private vendors and GSA. The GSA Transition Support Team will assist in coordinating these services/equipment. The Office of the Former Vice President shall reimburse GSA for all charges relating to the use of GSA-provided telecommunications and IT services and equipment.

The Office of the Former Vice President may use GSA's long distance service for official transition business only. Any other use of the service is prohibited.

Effective Dates

This MOU becomes effective upon signature by both parties, but no sooner than December 21, 2008 and terminates on July 19, 2009.

Amendments

Any of the terms and conditions of this Memorandum of Understanding, other than those reflecting existing laws or regulations, may be amended at any time by the mutual agreement of the parties in writing.

Authorization

The terms and conditions of this MOU are agreed to and approved by:

The Office of the Former Vice President

General Services Administration

By: _____

By: _____

Dated: _____

Dated: _____

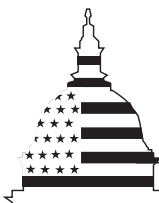
GAO

Report to the Chairman, Subcommittee
on Treasury, Postal Service, and
General Government, Committee on
Appropriations, House of
Representatives

September 2001

**FORMER
PRESIDENTS**

**Office and Security
Costs and Other
Information**



G A O

Accountability * Integrity * Reliability

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G A O

Accountability * Integrity * Reliability

United States General Accounting Office
Washington, DC 20548

September 28, 2001

The Honorable Ernest J. Istook, Jr.
Chairman, Subcommittee on Treasury,
Postal Service, and General Government
Committee on Appropriations
House of Representatives

Dear Mr. Chairman:

This report responds to your request of March 20, 2001, that we update and expand on the work we reported on in 1988, concerning costs borne by the federal government associated with former presidents and their dependents.¹ In addition to updating the information contained in that report, you also asked for additional information concerning the offices of former presidents. As agreed with your office our six objectives, therefore, are as follows:

- How much has the federal government spent to support former presidents and their dependents since fiscal year 1977?
- What are the sizes and types of office space utilized by each former president? What guidance exists regarding the appropriate size of a former president's office?
- What is the rental cost of each of the former presidents' offices, and does any person or entity other than the General Services Administration (GSA) pay for any of the former presidents' office space? Is the rental cost GSA pays for each former president's office in accord with prevailing rental rates for similar properties near the former presidents' offices? Is there any other space near the offices of former presidents that is used for activities associated with former presidents?
- Are there any special amenities or interior space features within each former president's office that could affect rental cost?
- How many staff occupy each former president's office? Does the staff receive compensation from nonfederal sources? Are the staffs involved with political fund-raising activities?

¹*Former Presidents: Support Costs and Other Information* (GAO/GGD-88-57FS, Mar. 13, 1988).

-
- Is there any involvement between entities such as presidential foundations and the former presidents' offices?

To respond to your request, we researched applicable laws, reviewed GSA files, toured each of the former presidents' offices and interviewed GSA and U.S. Secret Service officials and staff from each of the former presidents' offices. In addition, to provide context for the information we are reporting, we reviewed and discussed with GSA and Secret Service officials, applicable laws authorizing benefits for former presidents and GSA's correspondence to one former president relating to the use of appropriated funds. This report provides information on private funding that was provided by the offices of the former presidents. GSA is not required to collect or verify this information, nor are the offices of former presidents required to report it.

During the period in which we conducted our review former President Reagan's office was in the process of relocating to a smaller office complex. This relocation was expected to be completed during September 2001. Much of the information contained in this report about former President Reagan's office is based upon the location of his office as of June 1, 2001. Where possible, we have also provided information concerning his future office. At the time we last visited former President Clinton's office, it had not been completed. Where possible, we have included information about his office based on information provided by GSA officials responsible for establishing the office. Some of this information was still preliminary at the time we completed our work and is subject to change.

Results in Brief

For fiscal years 1977 through 2000, the federal government paid about \$370 million to support former presidents and their families. The cost for fiscal year 2000 was about \$26 million. Each former president by law is entitled to a pension, a furnished office, salaries for office staff, office-operating expenses, travel funds, free mail, and Secret Service protection. In addition, a former president's surviving widow is entitled to a pension. The former president's surviving spouse is entitled to free mail costs, and Secret Service protection. The tables in appendix I provide cost information on a yearly basis for fiscal years 1977 through 2000 and identify those persons receiving protection during these fiscal years. Tables 8 through 12 provide detailed information on cost, by category, for each former president for fiscal years 1996 through 2000.

As of June 1, 2001, the offices of the five living former presidents ranged in size from 3,306 to 5,912 square feet. Under the Former Presidents Act,² GSA is authorized to provide for each former president suitable office space appropriately furnished and equipped as determined by the GSA Administrator at a location specified by the former president. The law does not, however, provide any information or guidance on the appropriate amount of space that is to be provided. According to a GSA official who was involved with establishing former President Bush's office, the former president used the size of existing former presidents' offices as a guide in determining the size of his future office. Likewise, the Chief of Staff for former President Clinton said historical space data and advice from GSA officials were used in estimating the size of former President Clinton's office. Table 1 provides information on the types and amount of space, such as the former president's personal office, general offices, and conference area for each of the former presidents' offices.

For fiscal year 2000, GSA's rental charge to former President Bush was \$144,000, former President Carter \$89,283, former President Ford \$105,099, and former President Reagan \$256,671. Former President Clinton's office was not finished until late August 2001. His estimated annual rent payment to GSA for fiscal year 2002 is estimated to be about \$354,000. According to a GSA official, the fiscal year 2003 rental rate will be adjusted to reflect any amortization of interior construction costs not accounted for in the fiscal year 2002 rental charge. According to GSA officials, the federal government is paying the entire lease cost for all of the former presidents' offices. The rental rates GSA has paid are generally within the range of comparable rents paid for similar properties in the areas in which the former presidents' offices are located. Table 2 provides information on the fiscal year 2000 rental cost of the former presidents' offices and current comparable rental cost for other properties located near each of the former presidents' offices. No outside organizations paid any portion of the rent. However, the Carter Presidential Center,³ where the office of former President Carter is located, has provided additional space for former President Carter's use at no cost to the government. This includes a conference room and some office space. The Secret Service maintains

²3 U.S.C. § 102 note.

³Former President Carter and his wife Rosalynn Carter founded the Carter Presidential Center, a nonprofit organization in 1982. The Jimmy Carter Library and Museum are operated by a separate organization.

space close to each of the former presidents' offices. The Secret Service pays rent to GSA for that space.

No special amenities or interior features appear to exist at the former Presidents' offices. All five offices provide good exterior views. Three of the offices—those of former Presidents Bush, Reagan,⁴ and Clinton—are located on the top floor of their respective high-rise buildings and provided panoramic views. Former President Ford's office is a one-story house with a view overlooking a golf course and former President Carter's office is located on the second floor—also the top floor—of the Carter Center and provides a view of some of the Carter Center grounds. According to GSA officials, office space permitting good outside views should command higher rental rates. However, because so many other factors also affect the negotiation of rental rates, they could not provide a precise amount for that feature.

The office staffs of former presidents' ranged from 6 to 19 persons and included full-time and part-time paid members along with volunteers and interns. In addition to receiving federal compensation, most paid staff members also receive compensation from other sources. These sources include the former presidents and his or his spouses' foundations. Table 3 provides information on the type and number of staff that are currently employed by each former president and the total federal and nonfederal compensation they receive. According to representatives of each former president, the staff is not involved with political fund-raising activities. Former President Carter's staff is involved with fund-raising for the former president's foundation.

To varying degrees, foundations associated with each former president are involved with the office operations. While the foundations themselves do not pay any portion of the office rental cost, they do assist office operations by supplying some furniture and equipment. At former President Carter's office, which is leased from the Carter Presidential Center—a nonprofit foundation—two staff members of the Center use office space paid for by GSA. Simultaneously, however, GSA does not pay for other Center space that is used exclusively by former President Carter or his staff. Only one of the former presidents' spouse maintains an office within his office complex. Former President Carter provides his spouse an

⁴Former President Reagan's office is relocating to another building. The size of the office is also being reduced from about 5,912 to about 2,450 usable square feet of space.

office. GSA pays for that space. According to a former President Carter office representative, Mrs. Carter is significantly involved with the former president's activities and thus was provided an office by the former president.

We provided copies of a draft of this report to the Administrator, General Services Administration, the Secretary of the Treasury, and former Presidents Bush, Carter, Clinton, Ford, and Reagan for their comment. We received either written or oral comments from GSA, the Secret Service, a Treasury bureau, former President Carter and representatives of former Presidents Bush, Clinton, Ford, and Reagan. GSA's Chief Financial Officer and former President Clinton's Chief of Staff provided technical clarifications to our draft report. These clarifications have been included where appropriate. The Deputy Assistant Director of the Secret Service stated that the Secret Service had no comment. Former President Carter and the Chiefs of Staff of former Presidents Bush, Ford and Reagan all said that the information pertaining to their offices was accurate.

Background

The Presidential Transition Act,⁵ the Former Presidents Act, presidential protection legislation,⁶ and other legislation authorize federal government benefits for former presidents, their spouses, and children. The Presidential Transition Act and the Former Presidents Act authorize office space and office operating costs to a former president. The Former Presidents Act authorizes pensions for a former president and his surviving widow. The protection legislation authorizes the Secret Service to provide protection for former presidents, their spouses, and children and specifies the length of time each is entitled to receive protection.

Presidential Transition Act

The act authorizes GSA to provide former presidents the following support:

- suitable office space, appropriately furnished and equipped as determined by the GSA Administrator at a place within the United States specified by the former president;
- compensation for members of their office staff, not to exceed for any one person the amount provided for an Executive Level IV position (currently that amount is \$125,700);

⁵3 U.S.C. § 102 note.

⁶18 U.S.C. § 3056.

-
- an allowance for travel expenses and subsistence;
 - communications services; and
 - printing, binding, and postage expenses.

Under the Transition Act, funds are available for expenses incurred to establish an office for an outgoing president beginning 30 days before his presidential term expires, (December 21) until 6 months after the end of the term of office (July 20).⁷ The act also provides that, except for pensions, entitlements under the Former Presidents Act do not become effective until 6 months after the presidential term expires (July 20).

Former Presidents Act

This act authorizes GSA to provide the following support for a former president, some of which are similar to that provided by the Transition Act:

- a pension at an annual rate equal to the rate of pay for a head of an executive department, currently \$161,200. Upon the death of a former president, a surviving widow is entitled to receive an annual pension of \$20,000.
- an office staff selected by the former president and responsible only to him in the performance of their duties. For the first 30 months the total annual allowance for the entire staff is limited to \$150,000. Thereafter, the annual allowance is limited to \$96,000. No individual may be paid more than the highest annual rate provided for an Executive Level II position, currently \$145,100. While not considered to be federal employees, staff working for the former president are eligible for certain federal benefits, such as federal retirement and life and health insurance.⁸
- office space appropriately furnished and equipped, as determined by the GSA Administrator, located wherever the former president specifies in the United States. Upon the death of a former president, GSA has determined that to give the staff ample time to bring its operations to a conclusion, the office should be allowed, as a general rule, to operate up to 6 additional months.⁹ GSA has decided that 6 months is sufficient time to complete any

⁷GSA has concluded that July 20th is the last day that Presidential Transition Act funds are legally available to be obligated by a former president.

⁸Retirement – 5 U.S.C. § 8331(1)(I) and 5 U.S.C. § 8401 (11)(A), health insurance- 5 U.S.C. § 8901(1)(H), and life insurance – 5 U.S.C. § 8701(a)(9).

⁹The Former Presidents Act does not provide any information or guidance on how long a former president's office should be given to wind up affairs after a former president's death.

unfinished business and transfer appropriate documents and other items to the presidential library. The surviving spouse is not entitled to any staff or office allowance.

Originally provided for in the Former Presidents Act, former presidents were authorized to send nonpolitical mail within the United States, its territories, and possessions as franked mail (i.e., mail with their signature in lieu of postage). Subsequently, this provision was moved to 39 U.S.C. § 3214 and revised to include mail sent internationally and to grant surviving spouses the same mailing privileges.¹⁰ The former presidents may also use penalty mail (mail sent in envelopes without a stamp and bearing a notice of penalty for private use) for 6 months after leaving office under the authority of the Presidential Transition Act. GSA is also authorized to pay for travel and related expenses of former presidents and no more than two members of their staffs.¹¹

GSA, in consultation with officials representing the former presidents, prepares yearly operating budgets. Funds are appropriated by Congress and included as part of GSA's annual appropriation act. In addition to assisting the former presidents' offices with budget preparation, GSA also provides administrative support for the offices of former presidents, assisting on requests for equipment, supplies, and other office expenditures.

Presidential Protection

Beginning in 1962, the Secret Service was authorized to protect a former president, at his request, for a reasonable period of time after he leaves office.¹² In 1965, protection was expanded to a former president and his wife during his lifetime and the widow and minor children of a former president for a period of 4 years after he leaves office or his death occurs while still in office, unless such protection is declined.¹³ In 1968, protection was once again expanded to protect a former president and his wife during his lifetime, the widow of a former president until her death or remarriage, and minor children of a former president until they reach 16

¹⁰The Former Presidents Act appropriation reimburses the Postal Service for expenses under 39 U.S.C. § 3214.

¹¹Public Law 90-608, 82 Stat. 1190, 1192 (1968).

¹²Public Law 87-829, 76 Stat. 956 (1962).

¹³Public Law 89-186, 79 Stat. 791 (1965).

years of age, unless such protection is declined.¹⁴ In 1994, the law was amended to rescind lifetime protection for former presidents and their spouses if the president's term of office began after January 1, 1997.¹⁵ The 1994 amendment provided that for presidents who begin their term of office after January 1, 1997, protection is provided for them and their spouses for a period of not more than 10 years from the date the former president leaves office except, as follows:

- The protection of a spouse is terminated in the event of remarriage or divorce from, or the death of a former president.
- If the death of a president occurs while in office or within 1 year after leaving office, the spouse shall receive protection for 1 year from the time of death.
- The child of a former president under the age of 16 receives protection for a period of time not exceeding 10 years or upon the child becoming age 16, whichever comes first.

After the statutory period of protection has terminated, the Secretary of the Treasury has the authority to provide temporary protection if the Secretary determines that conditions warrant further protection.

President George W. Bush is the first President covered by the revised protection legislation.

In fiscal year 1994, the Former Presidents Act was amended to authorize an appropriation for GSA to make available for each former president up to \$1 million annually and his or her spouse up to \$500,000 annually for security and travel-related expenses if,

- the former president and/or spouse was not receiving lifetime protection under the lifetime provision (18 U.S.C. § 3056), or
- protection provided by the Secret Service had expired at the end of the 10-year period, or
- protection was declined prior to end of the 10-year period.

¹⁴Public Law 90-608, 82 Stat. 1190, 1198 (1968).

¹⁵18 U.S.C. § 3056.

Total Federal Cost of Former Presidents From Fiscal Years 1977 Through 2000 Was About \$370 Million

Each former president by law is entitled to a pension, franked mail, a furnished office, office staff salaries, office operating expenses, travel funds, and Secret Service protection. In addition, a former president's surviving widow is also entitled to a pension. The former president's surviving spouse is entitled to free mail and Secret Service protection. For fiscal year 2000, the cost to the federal government for those benefits was about \$26 million. For fiscal years 1977 through 2000, the total cost was about \$370 million. The tables in appendix I provide information on costs on a yearly basis for fiscal years 1977 through 2000 and identify recipients of protection during these fiscal years. Tables 8 through 12 provide detailed information on cost, by category, for each former president for fiscal years 1996 through 2000.

Historical Space Data Provide Guidance for Amount of Office Space; Office Sizes Vary

Under the Former Presidents Act, GSA is authorized to furnish each former president suitable office space appropriately furnished and equipped, as determined by the GSA Administrator, at a location of the former presidents choosing in the U.S. According to GSA officials, this provision allows former presidents to select the city, building, floor, and even location on a floor for their offices. GSA's role is to negotiate with the building owners the best lease, which would include rental cost. GSA officials told us that GSA has no authority to reject a former president's location request and has not issued any guidance on this subject. The law does not provide any information or guidance for GSA concerning the amount of office space requested by a former president. According to a GSA official who was involved with establishing former President Bush's office, the former president used the size of existing former presidents' offices as a guide in determining the size of his future office. Likewise, the Chief of Staff for former President Clinton said historical space data and advice from GSA officials were used in estimating the size of former President Clinton's office.

As of June 1, 2001, the size of former presidents' offices ranged from 3,306 to 5,912 square feet. Table 1 provides information on the amount of space utilized by former Presidents', Bush, Carter, Clinton, Ford, and Reagan. Table 1 also provides information on the amount of various types of space, such as the former president's personal office, general offices, and conference space in each of the former presidents' offices. A lease has been signed for the Clinton office space. Although former President Clinton moved into his office during July 2001, as of August 7, 2001, construction of the interior and furnishing of this space had not been completed.

Table 1: Former Presidents Office Space^a

Space usage	Former presidents				
	Ford	Carter	Reagan ^b	Bush	Clinton
President's office	610	1,018	555	698	1,106
Spouse office	0	496	0	0	0
General office	1,560	2197	3,607	3,223	3,880
Conference	401	0 ^c	0 ^d	336	442
Kitchen/pantry	0 ^f	164	60	198	49
Other	735	348	1,690 ^g	119	112
Total	3,306	4,223	5,912	4,574	5,589

^aActual measurement of space, in usable square feet, made by GSA at our request.

^bFormer President Reagan's office is relocating, with an expected reduction in space to about 2,450 square feet.

^cThe Carter Center provides a conference room at no cost to GSA.

^dThe office has some space that was previously used as conference space but is presently designated as reception/office space and is included in the office category.

^eKitchen/pantry located in the Secret Service space.

^fIncludes a mailroom of about 140 square feet.

^gIncludes a secure corridor, hallway, and elevator lobby.

Source: GSA.

The office of former President Reagan was in the process of relocating. The current location has been used since he left office in 1989. According to his Chief of Staff, this move is being done because the former president no longer requires as much space as is currently occupied. Because of the former president's medical condition, the new office will not contain an office for the former president's personal use. The new office will be reduced in size from about 5,900 to about 2,450 usable square feet. GSA signed a lease for the space on July 3, 2001, and relocation is expected to take place during September 2001. In addition to his current office, about 1,700 additional square feet of space was used for a short period of time during 1989 and 1990 as a mailroom. The space was located in another building and was required because of the large amount of mail that was being received.

Former Presidents Ford and Bush have had only one primary office since their terms of office ended. The office size for former President Ford has not changed. Former President Bush's office eliminated about 1,300 square feet of unneeded office space in 1994, about 1 year after he first occupied

his office. About 119 square feet of storage space was added during 1999. The storage space is located on another floor in the building.

Both former Presidents Ford and Bush maintain summer offices in other locations. Former President Ford's primary office is located in Rancho Mirage, CA., and his summer office is in Vail, CO. Former President Bush's primary office is located in Houston, TX, and his summer office in Kennebunkport, ME. GSA does not pay any rental costs for the two summer offices; the former presidents pay the costs for the space. Their primary offices remain open and operational throughout the year. GSA's primary costs for the two summer offices are the per diem and travel cost of staff who relocate for the summer months to staff those offices. Only two staff members are allowed to be on travel at government expense at the same time. The per diem and travel costs for the Ford and Bush summer offices for fiscal year 2000 were \$36,247 and \$35,607, respectively.

Former President Carter's office is located at the Carter Presidential Center, in Atlanta GA. According to GSA and Carter Center officials, former President Carter's office has resided at the Center since the Center opened in 1986. Prior to that time, the office was located in the Russell Federal Building, which is also located in Atlanta. According to information provided by GSA, the square footage of the Carter Center office is about 18 percent smaller than that of the Russell building location.

GSA Generally Pays All Costs for Office Space

According to GSA officials, except for the office of former President Carter, all the space occupied by each of the offices of former presidents is paid for by GSA.¹⁶ As shown in Table 8, for fiscal year 2000, GSA's rental charge to former President Bush was \$144,000, former President Carter \$89,283, former President Ford \$105,099, and former President Reagan \$256,671. As of August 7, 2001, former President Clinton's office was not finished. His estimated annual rent payment to GSA for fiscal year 2002, is expected to be about \$354,000. According to a GSA official, the fiscal year 2003 rental rate will be adjusted to reflect any amortization of interior construction costs not accounted for in the fiscal year 2002 rental charge. All the former presidents' offices are located in leased space, including

¹⁶The rent payments for the former presidents' offices are paid from Former Presidents Act appropriations and transferred into the Federal Buildings Fund to reimburse GSA for the lease costs and administrative and security fees.

former President Clinton's office. GSA is the lessee for all office space used by the former presidents, and the former presidents are, in essence, tenants. Former President Carter, who maintains his office at the Carter Presidential Center, utilizes some additional office space that is provided by the center at no cost to the government. For example, a conference room and some office space are available for his use. The Center also provides an apartment that is located next to his personal office. In addition to the former president's office space, the Secret Service maintains offices near each former president's office. GSA negotiates space for the Secret Service, as part of the lease for each former president's office. The Secret Service pays rental costs for its space to GSA.

Office Rental Costs Generally Similar to Comparable Properties

Based upon the information provided by GSA officials, rental rates paid by GSA for former presidents' offices generally are similar to rental rates charged for comparable office space located near the former presidents' offices. The cost per square foot of space for former presidents Bush and Carter was within the range, and the rate for former President Reagan's office was slightly below. Although, the rental rate for former President Ford, was about 6 percent higher than the highest comparable rental rate, the firm that provided the rental information at the request of GSA stated that suitable space for use by a former president might not exist. In its report, the firm stated that the space for which they provided information was applicable for typical agencies but not necessarily a former President. Former President Clinton's space is about 4 percent more costly than other federally leased space in the same building but located on a lower floor. According to a GSA official, the higher floor location was the most significant factor for the higher cost.

The amount of rent that GSA charges each of the offices of former presidents is determined in the same way GSA determines rent it charges federal agencies in space it controls. The former presidents' office rent is based upon GSA's lease costs (what it pays the building owner), plus amounts to cover GSA administrative and security costs. GSA charges rent monthly. The rental cost are paid from GSA's Former Presidents Act appropriation and deposited into the Federal Buildings Fund. GSA uses the Federal Buildings Fund, subject to congressional limitations, to pay lease costs, building operating costs and capital expenses.

Table 2 provides information on the rental cost of each of the former president's offices for fiscal year 2000 and what GSA officials believe

would be the current cost of comparable space at other locations near each of the former presidents offices.

Table 2: Fiscal Year 2000 Rental Cost for Offices of Former Presidents and GSA's Current Estimated Cost of Comparable Space

Former president and location of office	Fiscal year 2000 rental cost ^a	Usable square feet ^b	Cost per usable square foot	GSA's estimated comparable cost ^c
Bush Houston, TX	\$144,000	4,574	\$31.48	\$34.91 to \$37.93
Carter Atlanta, GA	89,283	4,223	21.14	\$18.14 to \$33.05
Ford Rancho Mirage, CA	105,099	3,306	31.79	\$22.81 to \$29.94 ^d
Reagan ^e Los Angeles, CA	256,671	5,912	43.42	\$44.84 to \$64.93

^aRent paid by former presidents to GSA includes the lease cost GSA pays to the building owners plus GSA administrative and security costs.

^bActual measurement of space made by GSA at GAO's request.

^cThe comparable rental cost provided by GSA officials has been increased by GSA's 8 percent administrative fee and 13 cents per-square foot security fee.

^dGSA hired a private firm to conduct a market survey of available properties. That firm provided rental rate information on seven properties. However, in its report it stated that there is very little existing space that is of the quality or is suitable for the use of a former president's office. The report also stated that while the properties included in its report would be "...valid for a typical agency office lease, ... we are not comfortable that a suitable quality office building exists for the proposed use."

^eOn July 2, 2001, GSA signed a lease for space to house former President Reagan's new office. A total of about 2,450 square feet will be used for the former president's office. The estimated annual rental payment to GSA by the former president will be about \$139,000, or about \$56.73 per square foot.

Source: GSA.

Former President Clinton's office is not included in table 2 because his New York City office was not opened until July of 2001. Although the office was opened in July, interior construction was not completed until August 2001. GSA's rental payment to the building owner, per usable square foot, is expected to be about \$59.71. Former President Clinton's annual rental cost for fiscal year 2002 is currently estimated to be about \$354,000. This amount includes GSA's lease cost and its administrative and security costs. According to a GSA official, the fiscal year 2003 rental rate will be adjusted to reflect any amortization of interior construction costs not accounted for in the fiscal year 2002 rental charge. Also according to the official, the current square foot rental rate that GSA is paying the building owner is similar to the rate negotiated for the Social Security

Administration on another lease in the building and awarded the same day as the former president's office lease (April 17, 2001). The rental rate per square foot for the Social Security office, which is located on a lower floor, is about \$57.18. The Clinton rental rate is about 4 percent higher. According to a GSA official, the higher floor location was the most significant factor for the higher cost. Also, according to the official, no other comparable properties exist in the area.

Transition Act Funds Are Authorized for Former Presidents Use for Initial Interior Space Construction and Furnishing of Space

Once GSA has negotiated a lease for space, an office's layout must be developed, constructed, and furnished with desks, telephones, computers, and other equipment. The amount of interior construction depends upon the condition of the leased space and the planned layout: it might already be configured so that only minor modifications are necessary, or the space could require extensive work. If interior construction is necessary, GSA tries, as part of its negotiation with the building owner, to persuade the owner to pay for some of the construction costs. For example, as part of the lease cost, the owner may provide an allowance of \$5 per square foot. According to GSA officials, the condition of the commercial leasing market at the time GSA negotiates with the owner determines, to some extent, what the rent and build-out allowance will be. If quality space is in short supply, GSA officials said that rental rates go up and allowances offered or provided by building owners go down.

If the costs of the construction exceed the allowance provided by the owner, GSA and the former president, as the tenant, are responsible for the additional costs. Such costs can be charged against the former president's account in one lump-sum, or GSA can amortize the cost as part of the rent over some period of time. We found that at least two of the former presidents' offices, using Transition Act funds, chose the lump-sum payment to pay for part of their office interior construction costs. We could not determine if similar payments were made for the other three former presidents' offices, because records were not readily available. However, based upon discussions we had with GSA officials, we believe it is likely that this method was chosen as well. Using the funds on a lump-sum basis keeps the rent costs lower than if those costs were amortized and collected as part of the monthly rent. In the GSA lease files for former Presidents Bush and Clinton, we found documentation stating that the former presidents authorized the use of their transition funds for this purpose. According to a GSA budget official, this is an allowable expenditure of Transition Act funds because they can be used for office space. According to the budget official, it was his experience that this was the preferred method. Former President Bush authorized \$134,500 and

former President Clinton authorized \$415,000 of their Transition Act funds for the construction of their offices interior space. Former President Clinton's total transition budget was \$1,525,000, of which about \$878,000 was obligated as of June 30, 2001.

Once the interior construction is finished, the office needs to be furnished with desks, chairs, computers, telephone systems, and so forth. According to a GSA budget official, either Transition or Former President Act funds can be used for this purpose because both acts allow for those types of expenditures. Subsequent purchases of furniture or equipment may be paid for from either Transition or Former Presidents Act funds, depending on the timing of the acquisition.

Former Presidents' Office Space Has No Special Amenities or Build-Out Features but Provides Good Exterior Views

During our examination of former Presidents' Bush, Carter, Ford, and Reagan offices, we did not identify any special amenities or build-out features that we believe would not be found in similar commercial office space. Construction of former President Clinton's office was only partially complete at the time of our visit to his office on August 7, 2001. We inspected each former president's office complex and did not see anything that might be considered in excess of what would be found in quality office space elsewhere. Walls were generally painted, no wallpaper, and the furniture was generally government issue. According to GSA officials, a former president is allowed interior space that is comparable to the quality of space provided to an executive department head. Since the former president's pension is based upon the salary of a cabinet official, it is reasonable to expect that the office quality would be comparable. We visited two cabinet officer offices as part of this assignment, and on previous occasions we have visited offices such as an U.S. Attorney's office and judicial chambers. Based upon our observations, we do not believe that the former presidents' offices exceed the GSA standard. While former President Clinton's office was not yet completed when we visited, the completed work was not expected to include anything that appeared to exceed GSA's standard or what we observed in the offices we visited for comparative purposes. GSA's New York Region Director of Property Acquisition and Realty Services said the quality of former President Clinton's planned office would be equivalent to a federal official such as a U.S. Attorney or federal judge.

Each former president's office had what we considered to be a good outside view. Three of the offices, former Presidents Bush, Reagan, and Clinton, are located on the top floor of their respective buildings. In our opinion, each provides good panoramic views. Former President Ford's

office is a one-story house and former President Carter's is located on the second floor of the Carter Center. Each of those two offices, we believe, also has good exterior views. Former President Ford's view is of a golf course, and former President Carter's view consists of part of the Carter Center grounds.

We asked GSA officials if a higher floor location or a good exterior view could command a higher rental rate. They said that while everything regarding real estate is negotiable, it would be reasonable to assume that a high-floor office with a good view or an office with a good view in general could be expected to command a higher rental rate. Because so many factors influence what the final rental rate would be, such as the supply and demand for office space, GSA officials could not provide a definitive incremental rental amount generally associated with a higher floor location or an office with a good view. However, according to a GSA official involved with the lease for former President Clinton's office space, a higher elevation could command as high as a 10 percent premium.

Former Presidents Staff Generally Receive Compensation From Federal and Nonfederal Sources and Are Reportedly Not Engaged in Political Fund-raising

Each former president receives federal funding for an office staff. Former presidents' office staff ranged from 6 to 19 persons, including full- and part-time paid members and volunteers and interns. Although staffs can receive federal compensation, they are not considered federal employees. They are, however, eligible for certain federal benefits such as retirement and health insurance. In addition to receiving federal compensation, most staff members also receive additional compensation from the former presidents, their foundations, and/or their spouses' foundations. According to representatives of the former presidents', no staff members conducted political fund-raising.

Staff Allowance

The Former Presidents Act allows each former president to select a staff that is only responsible to him in the performance of their duties. An annual allowance of \$150,000 is provided for the first 30 months beginning July 20th of the year in which the term of office of the former president expired and \$96,000 annually thereafter. According to officials from GSA's Office of General Counsel, while the staff receives federal compensation, they are not classified as federal employees. However, the staff may participate in several federal employee benefits programs, such as retirement and health insurance. Table 3 provides information on the number of staff within the offices of former Presidents Bush, Carter, Clinton, Ford, and Reagan.

**Staffs Receive Compensation
From Nonfederal Sources**

In addition to receiving federal compensation, most of the former presidents' staffs reportedly receive compensation from nonfederal sources according to representatives of the former presidents. This additional compensation came directly from the former presidents and/or from one of their or their spouses' foundations. In return, the staff perform their normal former presidents' office duties, assist the former president with personal matters, or assist the foundation with former presidential activities or a combination of the three. For example, the head of one former president's office receives compensation from the federal government, the former president, and his foundation. That person's duties include managing the office, dealing with issues such as preventing the commercialization of the former president's image, assisting the foundation with setting up meetings and conferences dealing with issues that took place during his presidency, and serving as the library's freedom of information representative. Table 3 provides information on the total amount of compensation received by the office staff of former Presidents Bush, Carter, Ford, and Reagan and the sources of that compensation. Table 3 also provides limited information on former President Clinton's staffing plans.

Table 3: Former President’s Office Staff and Compensation Paid With Funds From the Former Presidents Act^a

Types of staff	Former President				
	Ford	Carter	Reagan	Bush	Clinton ^b
Full-time paid	4	9	4	6	12
Part-time paid	1	0	1	3	0
Volunteers ^c	1	2	1	3	6
Interns ^c	0	1	2	2	1
Total	6	12	8	14	19
Total amount of federal salaries	\$95,732	\$93,864	\$94,316	\$95,644	\$0
Total amount of nonfederal salaries	\$87,550	\$314,837	\$150,000	\$363,000	\$0 ^d
Total compensation	\$183,282	\$408,701	\$244,316	\$458,644	\$0

^aStaff numbers are current as of June 1, 2001, and compensation reflects total for fiscal year 2000. As of June 1, 2001, former President Clinton’s staff was being paid by Transition Act funds. Former President Act funds became available to pay his staff salaries on July 20, 2001. As of June 30, 2001, former President Clinton has obligated about \$562,000 for personnel salaries and benefit costs.

^bBased upon an estimate provided by the Chief of Staff of former President Clinton. The permanent office was not fully established at the time of our review.

^cBased upon a daily average. Former President Clinton’s office is expected to utilize volunteers and interns, but the exact number of these individuals has not yet been determined.

^dAccording to the Chief of Staff of former President Clinton, some staff compensation will be paid by the former president and his presidential foundation.

Source: Offices of former Presidents and GSA.

GSA officials informed us that there is no legal prohibition that would preclude the former president’s staff from receiving compensation from other sources or doing personal work for the former presidents. We are unaware of any legal prohibition that would preclude these activities. With regard to the former president’s staff doing personal work for him, the Former Presidents Act provides that staffs are only responsible to the former president in the performance of their duties.

According to all of the chiefs of staff or other representatives of the former presidents, none of the offices have been involved with political fund-raising activities. This is consistent with GSA’s advice to the former presidents that their staff should not use appropriated funds for partisan political activities. In response to a request from former President Bush for GSA’s opinion on matters relating to the operation of his office, the GSA Administrator stated in a 1993 letter that “neither appropriated funds nor

federally funded office staff time may be used in support of partisan political activities.” At the time GSA sent former President Bush this letter, there was a specific prohibition in GSA’s appropriations act against using funds appropriated for former presidents’ allowances and office staff for partisan political activities.¹⁷ While this prohibition is no longer included in GSA’s appropriations act, GSA officials informed us that as a matter of policy it has always, even prior to the 1993 provision, advised former presidents against using federal funds or federally funded office staff time for partisan political activities. GSA has not issued any overall instructions about the propriety of political fund-raising by the staff of former presidents.

Former President Carter’s staff is, however, involved with fund-raising for the former president’s foundation. GSA officials informed us that there is no legal prohibition against former president’s staff participating in fund-raising activities for the former president’s foundations. We are unaware of any legal prohibition that would preclude former president’s staff from engaging in this type of activity.

Presidential Foundations Involved With the Offices of Former Presidents

To varying degrees, foundations associated with the former presidents or their spouses are involved with the use of former president’s office space and staff. In addition to staff compensation discussed above, former presidents’ foundations share office in the former presidents’ offices and provide office equipment and furnishings. GSA officials informed us that there is no legal prohibition against the practices of sharing office space and providing furniture and equipment that have developed between former presidents and their foundations. We are unaware of any legal prohibitions that would preclude this. The following is a description of the relationship between those organizations and the current former presidents who already have permanent offices.

Former President Ford

According to the Chief of Staff for former President Ford, one staff member receives compensation from the Gerald R. Ford Library and Museum and another staff member receives compensation from the Betty Ford Center. The latter staff member conducts normal duties for the former President and also assists Mrs. Ford with her Center’s activities. According to the Chief of Staff, the staff member’s computer was supplied by the Center and Mrs. Ford pays for all office supplies required as a result

¹⁷Public Law 103-123, 107 Stat. 1226, 1266 (1993).

of her Center's activities. Neither Mrs. Ford, the Library, nor the Center maintains offices at the former president's office.

Former President Carter

Former President Carter's office is located at the Carter Presidential Center and space is rented from the Center. According to the Carter Center's Director of Administrative Services, all of the office staff that work on former President Carter's activities are employed and paid by the Carter Center. However, under a contract between GSA and the Center, GSA pays \$80,000 to the Center to provide administrative support for the office of the former president. Those funds are then used to cover a portion of some employee's salaries. The Director also stated that all of the other staff only receive Carter Center funds. During fiscal year 2000, one employee who was located in Plains, GA, worked for the office and received compensation from both the government and the Carter Center. That employee retired last year. Employee titles are also different. Where as other former presidents have chiefs of staff, former President Carter's personal assistant's title is the Executive Assistant to the Chairman. Former President Carter is the Carter Center's chairman.

Some of the space utilized by the Carter Center's Executive Director and his assistant is paid for by GSA. According to the Director, he is actively involved with the office of former President Carter by traveling with the former president, accepting awards on his behalf, handling some of the former president's correspondence, and working with the former president's staff. Mrs. Carter is assigned an office in the office of former President Carter. The Director of Administrative Services stated that the former president decided to provide an office for his wife in his former president's office because they both work jointly on most activities involving the former president. GSA officials informed us that there is no legal prohibition against this, and we are unaware of any such prohibition. The Director also stated that GSA does not pay for some space that is used exclusively by the former president, such as a conference room and some office space. The Carter Center also provides an apartment for the former president. The apartment is located next to the former president's personal office in the Carter Center. According to the Director, the Carter Center provided most of the equipment and furniture used by the former president's staff.

Former President Reagan

GSA subleases space for former President Reagan's office from the Ronald Reagan Presidential Foundation. The foundation once had staff located on the same floor but in separate office space. The foundation staff has since relocated to the Reagan Library, but according to former President Reagan's Chief of Staff, the foundation did utilize the conference room for

its quarterly meetings. According to the Chief of Staff, one staff person receives compensation from the foundation; this individual assists the foundation in setting up conferences, such as on the Cold War, that are associated with the former president. The foundation provided some furniture. The Chief of Staff also stated that Mrs. Reagan supplied a computer used by one of the staff who assists her, and she purchases her own office supplies. Mrs. Reagan does not have an office in the office of former President Reagan. The Chief of Staff also stated that three staff members receive compensation from former President Reagan.

Former President Bush

According to the Chief of Staff for former President Bush, two staff members receive compensation from the George Bush Presidential Center Foundation. The foundation also provided two computers and some furniture, but it has no office space at the former president's office. From August 2000 through March 2001, one of its staff members was located at the former president's office. That staff person transcribed the personal diaries of the former president that he dictated while he was president. One staff member assists Mrs. Bush. According to the Chief of Staff, Mrs. Bush purchases all office supplies necessary for her activities. Mrs. Bush does not have her own office at former President Bush's office. The Chief of Staff also stated that seven staff members receive compensation from former President Bush.

Former President Clinton

Former President Clinton has established the William Jefferson Clinton Presidential Foundation. The foundation is located in Little Rock, Arkansas. As previously stated, the foundation will assist with the payment of office staff salaries. According to former President Clinton's Chief of Staff, no other assistance from the foundation is being considered.

Agency Comments and Our Evaluation

We received either written or oral comments from GSA, the Secret Service, former President Carter and representatives of former Presidents Bush, Clinton, Ford, and Reagan. GSA's Chief Financial Officer and former President Clinton's Chief of Staff provided technical clarifications to our draft report. These clarifications have been included where appropriate. The Deputy Assistant Director of the Secret Service stated that the Secret Service had no comment. Former President Carter and the Chiefs of Staff of former Presidents Bush, Ford and Reagan all said that the information pertaining to their offices was accurate.

As agreed with your office, unless you publicly announce the contents of this report earlier, we plan no further distribution until 30 days from its issue date. At that time, we will send copies of this report to the Chairman

and Ranking Minority Members of the congressional committees with jurisdiction over GSA and the Secret Service. We are also sending copies of this report to the Administrator of GSA; the Secretary of the Treasury; the Director of the Secret Service; and former Presidents Bush, Carter, Clinton, Ford, and Reagan. We will also send copies to interested congressional committees and make copies available to others on request.

Major contributors to this report were Ronald King, John Parulis, and Susan Michal-Smith. If you or your staff have any questions, please contact me on (202) 512-8387 or at ungarb@gao.gov.

Sincerely yours,

(b) (6)

Bernard L. Ungar
Director, Physical Infrastructure Issues

Appendix I: Total Expenditures Associated With Former Presidents, Fiscal Years 1977 to 2000

Table 4: Total Expenditures Associated With Former Presidents, Fiscal Years 1977-2000

Fiscal year	Former Presidents Act	Secret service protection	Total
1977	\$378,749	\$5,576,349	\$5,955,098
1978	651,965	7,936,728	8,588,693
1979	720,697	9,072,373	9,793,070
1980	739,795	7,563,432	8,303,227
1981	718,325	9,741,663	10,459,988
1982	1,024,405	11,750,238	12,774,643
1983	1,028,820	10,941,419	11,970,239
1984	1,075,176	10,547,659	11,622,835
1985	1,103,933	11,416,329	12,520,262
1986	1,036,729	8,359,615	9,396,344
1987	1,055,273	9,265,491	10,320,764
1988	1,058,305	8,331,803	9,390,108
1989	1,247,848	13,472,939	14,720,787
1990	1,710,716	12,785,902	14,496,618
1991	1,815,394	12,897,617	14,713,011
1992	1,976,800	13,481,078	15,457,878
1993	2,247,506	18,945,296	21,192,802
1994	2,495,498	18,797,425	21,292,923
1995	2,072,824	20,942,654	23,015,478
1996	1,992,168	21,139,287	23,131,455
1997	2,002,882	22,746,170	24,749,052
1998	2,036,002	22,580,904	24,616,906
1999	2,023,888	23,186,699	25,210,587
2000	2,083,331	23,743,561	25,826,892
Total	\$34,297,029^a	\$335,222,631	\$369,519,660

^aFor fiscal years 1985 through 1987, the amount shown includes Former President Act funds used to pay the rental charge for a townhouse owned by the federal government in Washington D.C. that was used exclusively by former presidents when they visited the capital. Starting with fiscal year 1988, Congress eliminated the rental payments because the property was seldom used. The charge to the Former Presidents Act account for those 3 years was \$62,913, \$63,627, and \$53,821 respectively.

Source: GSA and Secret Service officials.

**Appendix I: Total Expenditures Associated
With Former Presidents, Fiscal Years 1977 to
2000**

Table 5: Expenditures Under the Former Presidents Act, Fiscal Years 1977-2000

Fiscal year	Former presidents	Widows	Total
1977	\$316,168	\$62,581	\$378,749
1978	590,002	61,963	651,965
1979	660,697	60,000	720,697
1980	693,394	46,401	739,795
1981	676,125	42,200	718,325
1982	979,405	45,000	1,024,405
1983	1,006,420	22,400	1,028,820
1984	1,052,276	22,900	1,075,176
1985	1,080,933	23,000	1,103,933
1986	1,012,604	24,125	1,036,729
1987	1,034,273	21,000	1,055,273
1988	1,037,329	20,976	1,058,305
1989	1,226,884	20,964	1,247,848
1990	1,688,611	22,105	1,710,716
1991	1,794,670	20,724	1,815,394
1992	1,956,300	20,500	1,976,800
1993	2,226,106	21,400	2,247,506
1994	2,474,298	21,200	2,495,498
1995	2,050,324	22,500	2,072,824
1996	1,970,972	21,196	1,992,168
1997	1,981,582	21,300	2,002,882
1998	2,014,595	21,407	2,036,002
1999	2,002,374	21,514	2,023,888
2000	2,061,731	21,600	2,083,331
Total	\$33,588,073	\$708,956	\$34,297,029

Source: GSA officials.

**Appendix I: Total Expenditures Associated
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2000**

Table 6: Expenditures Under the Former Presidents Act, by Former President, Fiscal Years 1977-2000^a

Fiscal year	Nixon	Ford	Carter	Reagan	Bush	Total
1977	\$215,923	\$100,245	\$0	\$0	\$0	\$316,168
1978	229,323	360,679	0	0	0	590,002
1979	282,990	377,707	0	0	0	660,697
1980	318,213	375,181	0	0	0	693,394
1981	300,418	323,390	52,317	0	0	676,125
1982	311,313	296,188	371,904	0	0	979,405
1983	291,868	331,184	383,368	0	0	1,006,420
1984	317,525	350,366	353,063	0	0	1,020,954
1985	317,469	360,995	339,556	0	0	1,018,020
1986	307,679	328,267	313,031	0	0	948,977
1987	360,990	343,182	276,280	0	0	980,452
1988	403,601	351,161	282,567	0	0	1,037,329
1989	390,557	359,441	324,027	152,859	0	1,226,884
1990	407,202	336,785	352,200	592,424	0	1,688,611
1991	420,611	409,956	367,899	596,204	0	1,794,670
1992	436,739	411,840	407,934	699,787	0	1,956,300
1993	448,603	454,145	388,256	746,058	189,044	2,226,106
1994	396,901	433,539	406,673	665,973	571,212	2,474,298
1995	0	453,235	411,214	619,954	565,921	2,050,324
1996	0	430,088	394,825	605,607	540,452	1,970,972
1997	0	432,121	408,277	608,886	532,298	1,981,582
1998	0	437,639	398,937	614,028	563,991	2,014,595
1999	0	437,328	399,765	611,236	554,045	2,002,374
2000	0	510,357	397,635	599,649	554,090	2,061,731
Total	\$6,157,925	\$9,005,019	\$7,029,728	\$7,112,665	\$4,071,053	\$33,376,390

^aDoes not included cost associated with D.C. townhouse. (See table 4 note) Cost was charged to overall account and not to individual former presidents.

Source: GSA officials.

**Appendix I: Total Expenditures Associated
With Former Presidents, Fiscal Years 1977 to
2000**

Table 7: Expenditures Under the Former Presidents Act, by Former Presidents' Widows, Fiscal Years 1977-2000

Fiscal year	Mrs. Johnson	Mrs. Truman	Mrs. Eisenhower	Widows postage	Total
1977	\$20,000	\$20,000	\$20,000	\$2,581	\$62,581
1978	20,000	20,000	20,000	1,963	61,963
1979	20,000	20,000	20,000	0	60,000
1980	20,000	20,000	2,000	4,401	46,401
1981	20,000	20,000	0	2,200	42,200
1982	20,000	20,000	0	5,000	45,000
1983	20,000	0	0	2,400	22,400
1984	20,000	0	0	2,900	22,900
1985	20,000	0	0	3,000	23,000
1986	20,000	0	0	4,125	24,125
1987	20,000	0	0	1,000	21,000
1988	20,000	0	0	976	20,976
1989	20,000	0	0	964	20,964
1990	20,000	0	0	2,105	22,105
1991	20,000	0	0	724	20,724
1992	20,000	0	0	500	20,500
1993	20,000	0	0	1,400	21,400
1994	20,000	0	0	1,200	21,200
1995	20,000	0	0	2,500	22,500
1996	20,000	0	0	1,196	21,196
1997	20,000	0	0	1,300	21,300
1998	20,000	0	0	1,407	21,407
1999	20,000	0	0	1,514	21,514
2000	20,000	0	0	1,600	21,600
Total	\$480,000	\$120,000	\$62,000	\$46,956	\$708,956

Source: GSA officials.

**Appendix I: Total Expenditures Associated
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2000**

Table 8: Expenditures Under the Former Presidents Act, by Cost Category, by Former President and Widows, Fiscal Year 2000

Cost Category	Ford	Carter	Reagan	Bush	Widows	Total
Pensions						
Benefits for former presidents pensions	\$155,700	\$155,700	\$155,700	\$155,700	\$20,000	\$642,800
Office Staff						
Personnel benefits	\$22,182	\$5,903	\$23,652	\$34,348	\$0	\$86,085
Personnel compensation	95,732	93,864	94,316	95,644	0	379,556
Subtotal	\$117,914	\$99,767	\$117,968	\$129,992	\$0	\$465,641
Office						
Equipment	\$24,528	\$0	\$0	\$12,978	\$0	\$37,506
Equipment rental	0	0	0	0	0	0
Other services	6,225	15,374	14,306	18,199	0	54,104
Postage	16,116	15,114	10,267	14,007	1,600	57,104
Printing	50	865	8,075	12,057	0	21,047
Rental payments to GSA	105,099	89,283	256,671	144,000	0	595,053
Supplies and materials	20,865	1,120	22,780	10,226	0	54,991
Telephone	20,992	20,412	13,882	9,307	0	64,593
Transportation of things	1,622	0	0	0	0	1,622
Travel	41,246	0	0	47,624	0	88,870
Subtotal	\$236,743	\$142,168	\$325,981	\$268,398	\$1,600	\$974,890
Total	\$510,357	\$397,635	\$599,649	\$554,090	\$21,600	\$2,083,331

Source: GSA officials.

**Appendix I: Total Expenditures Associated
With Former Presidents, Fiscal Years 1977 to
2000**

Table 9: Expenditures Under the Former Presidents Act, by Cost Category, by Former President and Widows, Fiscal Year 1999

Cost Category	Ford	Carter	Reagan	Bush	Widows	Total
Pensions						
Benefits for former presidents pensions	\$151,800	\$151,800	\$151,800	\$151,800	\$20,000	\$627,200
Office Staff						
Personnel benefits	\$23,131	\$5,479	\$22,749	\$34,178	\$0	\$85,537
Personnel compensation	95,801	93,864	91,529	94,773	0	375,967
Subtotal	\$118,932	\$99,343	\$114,278	\$128,951	\$0	\$461,504
Office						
Equipment	\$2,319	\$0	\$0	\$26,813	\$0	\$29,132
Equipment rental	0	0	0	0	0	0
Other services	4,276	11,425	8,846	8,545	0	33,092
Postage	7,805	17,414	9,106	13,879	1,514	49,718
Printing	0	1,480	14,484	18,027	0	33,991
Rental payments to GSA	76,938	92,388	274,361	139,279	0	582,966
Supplies and materials	20,266	5,589	22,173	12,173	0	60,201
Telephone	21,178	20,326	15,135	9,907	0	66,546
Transportation of things	0	0	1,053	34	0	1,087
Travel	33,814	0	0	44,637	0	78,451
Subtotal	\$166,596	\$148,622	\$345,158	\$273,294	\$1,514	\$935,184
Total	\$437,328	\$399,765	\$611,236	\$554,045	\$21,514	\$2,023,888

Source: GSA officials.

**Appendix I: Total Expenditures Associated
With Former Presidents, Fiscal Years 1977 to
2000**

Table 10: Expenditures Under the Former Presidents Act, by Cost Category, by Former President and Widows, Fiscal Year 1998

Cost Category	Ford	Carter	Reagan	Bush	Widows	Total
Pensions						
Benefits for former presidents pensions	\$150,950	\$150,950	\$150,950	\$150,950	\$20,000	\$623,800
Office staff						
Personnel benefits	\$23,227	\$5,152	\$23,083	\$35,048	\$0	\$86,510
Personnel compensation	95,795	93,864	95,391	95,491	0	380,541
Subtotal	\$119,022	\$99,016	\$118,474	\$130,539	\$0	\$467,051
Office						
Equipment	\$15,211	\$0	\$12,812	\$28,800	\$0	\$56,823
Equipment rental	0	0	0	0	0	0
Other services	5,677	12,680	18,565	10,986	0	47,908
Postage	7,148	15,869	10,003	13,386	1,407	47,813
Printing	1,192	6,904	14,173	19,896	0	42,165
Rental payments to GSA	74,846	89,251	258,782	134,372	0	557,251
Supplies and materials	8,667	2,603	17,162	11,821	0	40,253
Telephone	16,575	21,664	11,509	16,054	0	65,802
Transportation of things	0	0	406	0	0	406
Travel	38,351	0	1,192	47,187	0	86,730
Subtotal	\$167,667	\$148,971	\$344,604	\$282,502	\$1,407	\$945,151
Total	\$437,639	\$398,937	\$614,028	\$563,991	\$21,407	\$2,036,002

Source: GSA officials.

**Appendix I: Total Expenditures Associated
With Former Presidents, Fiscal Years 1977 to
2000**

Table 11: Expenditures Under the Former Presidents Act, by Cost Category, by Former President and Widows, Fiscal Year 1997

Cost Category	Ford	Carter	Reagan	Bush	Widows	Total
Pensions						
Benefits for former presidents pensions	\$148,400	\$148,400	\$148,400	\$148,400	\$20,000	\$613,600
Office staff						
Personnel benefits	\$20,880	\$4,788	\$22,817	\$34,867	\$0	\$83,352
Personnel compensation	95,136	93,961	95,645	93,051	0	377,793
Subtotal	\$116,016	\$98,749	\$118,462	\$127,918	\$0	\$461,145
Office						
Equipment	\$10,037	\$14,819	\$16,446	\$14,689	\$0	\$55,991
Equipment rental	1,229	0	0	0	0	1,229
Other services	3,430	12,151	15,366	13,916	0	44,863
Postage	6,711	17,305	11,401	12,956	1,300	49,673
Printing	2,336	4,433	10,103	1,319	0	18,191
Rental payments to GSA	74,949	89,373	269,243	134,557	0	568,122
Supplies and materials	10,661	4,880	14,086	7,981	0	37,608
Telephone	18,563	18,167	5,137	17,122	0	58,989
Transportation of things	0	0	0	97	0	97
Travel	39,789	0	242	53,343	0	93,374
Subtotal	\$167,705	\$161,128	\$342,024	\$255,980	\$1,300	\$928,137
Total	\$432,121	\$408,277	\$608,886	\$532,298	\$21,300	\$2,002,882

Source: GSA officials.

**Appendix I: Total Expenditures Associated
With Former Presidents, Fiscal Years 1977 to
2000**

Table 12: Expenditures Under the Former Presidents Act, by Cost Category, by Former President and Widows, Fiscal Year 1996

Cost Category	Ford	Carter	Reagan	Bush	Widows	Total
Pensions						
Benefits for former presidents pensions	\$148,400	\$148,400	\$148,400	\$148,400	\$20,000	\$613,600
Office Staff						
Personnel benefits	\$23,087	\$4,747	\$23,308	\$36,652	\$0	\$87,794
Personnel compensation	96,000	92,942	91,217	112,019	0	392,178
Subtotal	\$119,087	\$97,689	\$114,525	\$148,671	\$0	\$479,972
Office						
Equipment	\$4,536	\$1,304	\$0	\$7,198	\$0	\$13,038
Equipment rental	960	0	0	0	0	960
Other services	6,708	5,314	11,206	4,926	0	28,154
Postage	6,189	25,213	15,149	18,351	1,196	66,098
Printing	511	1,440	17,419	9,868	0	29,238
Rental payments to GSA	74,949	89,373	269,242	134,557	0	568,121
Supplies and Materials	6,768	6,504	18,740	8,851	0	40,863
Telephone	17,474	19,588	10,090	13,160	0	60,312
Transportation of things	0	0	836	605	0	1,441
Travel	44,506	0	0	45,865	0	90,371
Subtotal	\$162,601	\$148,736	\$342,682	\$243,381	\$1,196	\$898,596
Total	\$430,088	\$394,825	\$605,607	\$540,452	\$21,196	\$1,992,168

Source: GSA officials.

**Appendix I: Total Expenditures Associated
With Former Presidents, Fiscal Years 1977 to
2000**

Table 13: Former Presidents, Wives, Widows, and Minor Children Protected by the Secret Service, Fiscal Years 1977-2000

FY 1977	FY 1978	FY 1979
Mrs. Truman	Mrs. Truman	Mrs. Truman
Mrs. Eisenhower	Mrs. Eisenhower	Mrs. Eisenhower
John Kennedy, Jr.	Mrs. Johnson	Mrs. Johnson
Mrs. Johnson	Former President Nixon	Former President Nixon
Former President Nixon	Mrs. Nixon	Mrs. Nixon
Mrs. Nixon	Former President Ford	Former President Ford
Former President Ford	Mrs. Ford	Mrs. Ford
Mrs. Ford		
Susan Ford		
FY 1980	FY 1981	FY 1982
Mrs. Truman	Mrs. Truman	Mrs. Truman
Mrs. Eisenhower	Mrs. Johnson	Mrs. Johnson
Mrs. Johnson	Former President Nixon	Former President Nixon
Former President Nixon	Mrs. Nixon	Mrs. Nixon
Mrs. Nixon	Former President Ford	Former President Ford
Former President Ford	Mrs. Ford	Mrs. Ford
Mrs. Ford	Former President Carter	Former President Carter
	Mrs. Carter	Mrs. Carter
	Amy Carter	Amy Carter
FY 1983	FY 1984	FY 1985
Mrs. Truman	Mrs. Johnson	Mrs. Johnson
Mrs. Johnson	Former President Nixon	Former President Nixon ^a
Former President Nixon	Mrs. Nixon	Mrs. Nixon ^a
Mrs. Nixon	Former President Ford	Former President Ford
Former President Ford	Mrs. Ford	Mrs. Ford
Mrs. Ford	Former President Carter	Former President Carter
Former President Carter	Mrs. Carter	Mrs. Carter
Mrs. Carter		
Amy Carter		
FY 1986	FY 1987	FY 1988
Mrs. Johnson	Mrs. Johnson	Mrs. Johnson
Former President Ford	Former President Ford	Former President Ford
Mrs. Ford	Mrs. Ford	Mrs. Ford
Former President Carter	Former President Carter	Former President Carter
Mrs. Carter	Mrs. Carter	Mrs. Carter
		Former President Reagan
		Mrs. Reagan

**Appendix I: Total Expenditures Associated
With Former Presidents, Fiscal Years 1977 to
2000**

FY 1989	FY 1990	FY 1991
Mrs. Johnson	Mrs. Johnson	Mrs. Johnson
Former President Ford	Former President Ford	Former President Ford
Mrs. Ford	Mrs. Ford	Mrs. Ford
Former President Carter	Former President Carter	Former President Carter
Mrs. Carter	Mrs. Carter	Mrs. Carter
Former President Reagan	Former President Reagan	Former President Reagan
Mrs. Reagan	Mrs. Reagan	Mrs. Reagan
FY 1992	FY 1993	FY 1994
Mrs. Johnson	Mrs. Johnson	Mrs. Johnson
Former President Ford	Former President Ford	Former President Ford
Mrs. Ford	Mrs. Ford	Mrs. Ford
Former President Carter	Former President Carter	Former President Carter
Mrs. Carter	Mrs. Carter	Mrs. Carter
Former President Reagan	Former President Reagan	Former President Reagan
Mrs. Reagan	Mrs. Reagan	Mrs. Reagan
	Former President Bush	Former President Bush
	Mrs. Bush	Mrs. Bush
FY 1995	FY 1996	FY 1997
Mrs. Johnson	Mrs. Johnson	Mrs. Johnson
Former President Ford	Former President Ford	Former President Ford
Mrs. Ford	Mrs. Ford	Mrs. Ford
Former President Carter	Former President Carter	Former President Carter
Mrs. Carter	Mrs. Carter	Mrs. Carter
Former President Reagan	Former President Reagan	Former President Reagan
Mrs. Reagan	Mrs. Reagan	Mrs. Reagan
Former President Bush	Former President Bush	Former President Bush
Mrs. Bush	Mrs. Bush	Mrs. Bush
FY 1998	FY 1999	FY 2000
Mrs. Johnson	Mrs. Johnson	Mrs. Johnson
Former President Ford	Former President Ford	Former President Ford
Mrs. Ford	Mrs. Ford	Mrs. Ford
Former President Carter	Former President Carter	Former President Carter
Mrs. Carter	Mrs. Carter	Mrs. Carter
Former President Reagan	Former President Reagan	Former President Reagan
Mrs. Reagan	Mrs. Reagan	Mrs. Reagan
Former President Bush	Former President Bush	Former President Bush
Mrs. Bush	Mrs. Bush	Mrs. Bush

^aProtection ended on July 31, 1985, at the request of former President Nixon.

Source: Secret Service officials.

Appendix II: Scope and Methodology

To answer the first objective, which updates the cost information contained in our 1988 report, we obtained from GSA and Secret Service data on the expenditures for former presidents for fiscal years 1977 through 2000. We did not independently verify the information they provided.

To determine the size of each office and how the space is used, such as a presidential suite, general office space, or other uses, we reviewed GSA files, toured each of the former presidents' offices, and interviewed GSA officials and officials representing each former president. GSA provided us with information regarding the amount of space utilized for specific purposes, such as the size of each former president's personal office. As you requested, all space measurements are reported in usable square feet. GSA defines usable square feet as the area where a tenant normally houses personnel and/or furniture. It does not include any share of a building's support or common-use areas, such as elevator lobbies, building corridors, or mechanical rooms. We did not independently verify the space measurements. To determine if there was other federal space associated with the former presidents' offices, we asked GSA officials for information about whether other federal space was associated with the former president's office.

To determine if the offices contain any special amenities that could affect rental cost, we toured each of the former presidents' offices and interviewed GSA leasing officials about factors that could affect rental costs. Our conclusions about whether or not the offices contained any unusual build-out items or special amenities not generally found in commercial office space are based upon visits we made to the offices of the Secretaries of Labor and Transportation and our audit experience dealing with GSA space issues. GSA leasing officials provided information on the rental cost of comparable properties. We did not independently verify that information. We gathered information on how GSA determines its rental charges. To determine if the former presidents' office rental rates were in line with prevailing rental rates, we asked GSA to provide rental rates for comparable properties located near each former president's office. We did not independently verify the information provided by GSA. However, we did review the market survey GSA had contracted for in regard to locating comparable office space for former President Ford's office and any information provided by GSA officials regarding comparable office space for the other former presidents.

To determine the number of staff utilized by each office, and from which entities the staff received compensation, we reviewed GSA files dealing

with federal compensation for these staffs, interviewed staff members from each former president's office, and obtained compensation data on all staff from a representative at each office. We did not obtain the source documents or independently verify that data. To determine if the staff was involved with political fund-raising, we asked each former president's chief of staff or other representative whether their staffs were involved with political fund-raising. We did not independently verify their response.

To determine what involvement, if any, other persons or entities have had with each of the former presidents' offices, we interviewed staff of each of the former presidents' offices.

In addition to reviewing GSA records, we also researched applicable laws dealing with former presidents and discussed these laws with GSA and Secret Service officials.

We requested comments on a draft of this report from Administrator of GSA, the Secretary of the Treasury, and former Presidents Bush, Carter, Clinton, Ford, and Reagan. We received written comments from GSA, the Secret Service, a Treasury bureau, former President Carter and former President Clinton's Chief of Staff. We also received oral comments from the Chiefs of Staff for former Presidents Bush, Ford, and Reagan. Their comments have been incorporated, as appropriate, in this report.

We conducted our review at the following locations:

- GSA offices in Washington, D.C.; Atlanta, GA; Houston, and Ft. Worth, TX; New York City, NY, and San Francisco, CA;
- Secret Services office in Washington, D.C., and
- Former President Bush's office in Houston, TX; former President Carter's office in Atlanta, GA; former President Clinton's temporary office in Washington, D.C., and the space leased by GSA for his office in New York City, NY, former President Ford's office in Rancho Mirage, CA; and former President Reagan's office in Los Angeles, CA.

We conducted our work between March and August 2001 in accordance with generally accepted government auditing standards.

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1,500	Thermo A-6 Envelopes- Face/Flap <i>With Peel & Seal</i>		\$657.00

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Freight	\$10.20
Tax Value	\$0.00
Handling	\$0.00
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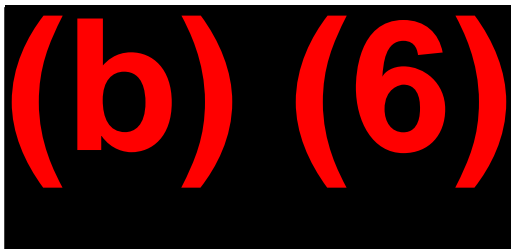
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	Engraved Personalized Note Cards		
500	Note Cards - Engraved 3/0 - Gold /Burnish & Black		\$555.00
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Quantity	Item	Description	Unit Price	Amount
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1.00	FREIGHT	SHIPPING	179.85	179.85
1.00		1000 GIRL SCOUT NOTE CARDS & ENVEL	831.00	831.00
1.00	FREIGHT	SHIPPING	34.97	34.97
Subtotal				3,587.82
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TOTAL				3,587.82

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	7520-01-349-8776	BANKER STORAGE/FILING BOX	GSA	In Stock 2-7 days CONUS	2	\$24.00 DZ	\$48.00	
	7530-01-335-2623	30% POSTCONSUMER PAPER	GSA	In Stock 2-7 days CONUS	1	\$37.88 BX	\$37.88	
	7490-01-459-8264	SHREDDER OIL	GSA	In Stock 2-7 days CONUS	1	\$6.41 BT	\$6.41	
	C11CB92201	WORKFORCE 845 CLR INKJET P/S/C/F FB/AUTO	IAMNER	Direct Delivery 10 days delivered ARO	1	\$172.17 EA <u>reduce price</u>	\$172.17	<input type="checkbox"/>
	7530-00-223-7939	** NIB753002237939 STEN	METRO OFFICE PRODUCTS	Direct Delivery 3-4 days delivered ARO	3	\$17.17 PK <u>reduce price</u>	\$51.51	<input type="checkbox"/>
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Shopping Cart Notes

Removing Items

- Enter "0" in the Qty box for the items you want to remove and click "Update Cart".

Changing the Unit Price

- Customers are encouraged to negotiate a lower price with MAS contractors (if the volume warrants). To reduce the unit price, click [reduce price]. You will be asked to provide an authorization.

Payment Methods

- GSA Advantage accepts Government Purchase Card or AAC/DoDAAC. Restrictions may apply. For state and local organizations, GSA accepts state or local issued credit cards (VISA, MC, AMEX only).

Shipping

- Shipping is included on all prices except when "FOB Origin".
- Orders may be shipped to any valid US post office address. Orders may also be shipped to any APO/FPO or overseas address (excludes state or local government orders). Additional instructions will follow at Checkout.

Saving your Shopping Cart

- If you would like to save your cart for later or forward your cart to someone, click the "Park Cart" button.
- Please note that prices are subject to change, and may be different when retrieved.



OFFICE OF FORMER
PRESIDENT CLINTON

GSA EXPENDITURE REQUEST FORM

Name: David Beale

Date: 06/25/12
mm / dd / yy

Department: Correspondence: Administration: IT:

Type of Request: Expenditure (attach quote): Invoice (attach invoice):

Form of Payment: Purchase Card: Check:

Total: \$ 384.00

Please describe the reason for this expenditure:

Reconfiguration of a bullpen work area for six people is needed to accommodate eight interns in the same work space. The work will be done by a carpenter.

* All invoices/quotes must be addressed to the "Office of Former President Clinton."

Signature of Supervisor:

Comptroller Signature:

By signing this form you hereby agree to follow all policies and procedures of the Office of Former President Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Laura Graham Approval: _____

Date: _____

(b) (6)



GSA EXPENDITURE REQUEST FORM

Name: Ana Coronel

Date: 8/15/12
mm/dd/yy

Department: Correspondence: Administration: IT:

Type of Request: Expenditure (attach quote): Invoice (attach invoice):

Form of Payment: Purchase Card: Check:

Total: \$ 1,303.20

Please describe the reason for this expenditure:

Eagle Scout Note Cards

* All invoices/quotes must be addressed to the "Office of Former President Clinton."

Signature of Supervisor:

Comptroller Signature:

By signing this form you hereby agree to follow all policies and procedures of the Office of Former President Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Laura Graham Approval: (b) (6)

Date: 8/15/12

Horton Brothers Printing Co.

301 W. 4th
P.O. Box 5668
No Little Rock, AR 72119

INVOICE

Invoice Number: 42494
Invoice Date: Aug 13, 2012
Page: 1

Duplicate

Voice: (501) 375-7227
Fax: (501) 374-9511

Bill To:
CLINTON EXECUTIVE SERVICES 55 WEST 125TH ST, 14TH FLOOR NEW YORK, NY 10027

Ship to:
THE OFFIC OF FORMER PRESIDENT CLINTON 55 WEST 125TH ST, 14TH FLOOR NEW YORK, NY 10027

Customer ID	Customer PO	Payment Terms	
CLINTON GEN SERV ADM		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		9/12/12

Quantity	Item	Description	Unit Price	Amount
1.00		2500 EAGLE SCOUT NOTE CARDS	530.00	530.00
1.00		3500 A-6 ENVELOPES	668.00	668.00
1.00	FREIGHT	SHIPPING	105.20	105.20

Subtotal	1,303.20
Sales Tax	
Total Invoice Amount	1,303.20
Payment/Credit Applied	
TOTAL	1,303.20

Check/Credit Memo No:



MNJ Technologies Direct, Inc.
 1025 Busch Pkwy
 Buffalo Grove, IL 60089-4504
 (847) 634-0700

BILL TO: (00-6005096)
 Office of Former Pres. Clinton
 55 WEST 125TH STREET
 Colleen Pappas
 New York, NY 10027

ATTN:

QUOTE

DATE
 06/10/2010

QUOTE NO
 0000475824

Page: 1

P.O.:

SALESPERSON: BOB KERR

PRINTED: Jun 10, 2010 10:08 am

ORDERED BY:

SHIP TO: (9999)

Office of Former Pres. Clinton
 55 WEST 125TH STREET
 Colleen Pappas
 New York, NY 10027

ATTN: COLLEEN PAPPAS

LN	PRODUCT	QTY ORD	DESCRIPTION	PRICE (\$)	AMOUNT (\$)
1	MNJ8186255	1	LENOVO TOPSELLER NOTEBOOK-TP X201 CI5/2.53 12.1 2GB 250GB WLS FPR 6C W7P-XPP	1,142.18	1,142.18
2	MNJ523749	1	Lenovo ThinkPad X200 UltraBase - Docking station	185.00	185.00
3	MNJ516728	1	Lenovo ThinkPad DVD Burner Ultrabay Slim Drive - Disk drive - Ultrabay Slim - DVD±RW (±R DL) / DVD-RAM - 8x/8x/5x - Serial ATA - plug-in module - 5.25"	143.47	143.47
4	MNJ7983853	1	Lenovo USB Portable DVD Burner - Disk dr	89.77	89.77

Net Order: \$1,560.42
 Sales Tax: \$0.00
 Shipping Charges: \$15.00
 Total: \$1,575.42
 Less Deposit: \$0.00
 Order Balance: \$1,575.42

Thanks for the opportunity. We appreciate all your business

SHIP VIA

FOB

TERMS

FEDEX GROUND

Net 30 Days



MNJ Technologies Direct, Inc.
 1025 Busch Pkwy
 Buffalo Grove, IL 60089-4504
 (847) 634-0700

BILL TO: (00-6005096)
 Office of Former Pres. Clinton
 55 WEST 125TH STREET
 Colleen Pappas
 New York, NY 10027

ATTN:

QUOTE

DATE
 06/04/2010

QUOTE NO
 0000474768

P.O.:

Page: 1

SALESPERSON: BOB KERR
 PRINTED: Jun 4, 2010

2:32 pm

SHIP TO: (9999)
 Office of Former Pres. Clinton
 55 WEST 125TH STREET
 Colleen Pappas
 New York, NY 10027

ATTN: COLLEEN PAPPAS

LN	PRODUCT	QTY ORD	DESCRIPTION	PRICE (\$)	AMOUNT (\$)	
1	MNJ7847447	7	Xerox WorkCentre 3220 - Multifunction (fax / copier / printer / scanner) - B/W - laser - copying (up to): 30 ppm - printing (up to): 30 ppm - 250 sheets - 33.6 Kbps - USB, 10/100 Base-TX, USB host	459.57	3,216.99	
					Net Order:	\$3,216.99
					Sales Tax:	\$0.00
					Shipping Charges:	\$70.00
					Total:	\$3,286.99
					Less Deposit:	\$0.00
					Order Balance:	\$3,286.99
Thanks for the opportunity. We appreciate all your business						
SHIP VIA		FOB		TERMS		
FEDEX GROUND				Net 30 Days		



QUOTE

DATE
06/04/2010

QUOTE NO
0000474791

Page: 1

MNJ Technologies Direct, Inc.
1025 Busch Pkwy
Buffalo Grove, IL 60089-4504
(847) 634-0700

P.O.:

SALESPERSON: BOB KERR

PRINTED: Jun 10, 2010

9:46 am

ORDERED BY:

BILL TO: (00-6005096)
Office of Former Pres. Clinton
55 WEST 125TH STREET
Colleen Pappas
New York, NY 10027

SHIP TO: (9999)
Office of Former Pres. Clinton
55 WEST 125TH STREET
Colleen Pappas
New York, NY 10027

ATTN:

ATTN: COLLEEN PAPPAS

LN	PRODUCT	QTY ORD	DESCRIPTION	PRICE (\$)	AMOUNT (\$)
1	MNJ390332	1	HP LaserJet M3035xs MFP - Multifunction (fax / copier / printer / scanner) - B/W - laser - copying (up to): 35 ppm - printing (up to): 35 ppm - 1100 sheets - 33.6 Kbps - USB, 10/100 Base-TX	1,860.70	1,860.70
2	MNJ3320	1	Belkin PRO Series - USB cable - 4 pin USB Type A (M) - 4 pin USB Type B (M) - 6 ft (USB / Hi-Speed USB)	4.53	4.53

Net Order: \$1,865.23
Sales Tax: \$0.00
Shipping Charges: \$70.00
Total: \$1,935.23
Less Deposit: \$0.00
Order Balance: \$1,935.23

Thanks for the opportunity. We appreciate all your business

SHIP VIA

FOB

TERMS

FEDEX GROUND

Net 30 Days



MNJ Technologies Direct, Inc.
 1025 Busch Pkwy
 Buffalo Grove, IL 60089-4504
 (847) 634-0700

BILL TO: (00-6005096)
 Office of Former Pres. Clinton
 55 WEST 125TH STREET
 Colleen Pappas
 New York, NY 10027

ATTN:

QUOTE

DATE
 06/04/2010

QUOTE NO
 0000474766

P.O.:

Page: 1

SALESPERSON: BOB KERR
 PRINTED: Jun 4, 2010

2:26 pm

SHIP TO: (9999)
 Office of Former Pres. Clinton
 55 WEST 125TH STREET
 Colleen Pappas
 New York, NY 10027

ATTN: COLLEEN PAPPAS

LN	PRODUCT	QTY ORD	DESCRIPTION	PRICE (\$)	AMOUNT (\$)
1	MNJ8109691	1	LENOVO TOPSELLER TP-TOPSELLER X201 I5-540M 2.53G	1,418.91	1,418.91

Net Order:	\$1,418.91
Sales Tax:	\$0.00
Shipping Charges:	\$10.00
Total:	\$1,428.91
Less Deposit:	\$0.00
Order Balance:	\$1,428.91

Thanks for the opportunity. We appreciate all your business

SHIP VIA	FOB	TERMS
FEDEX GROUND		Net 30 Days



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name:

Date:

Form of Payment:

Total:

Vendor (if applicable):

Description

Chief of Staff Approval

COS Approval Date:



EXPENDITURE REQUEST FORM

Name: Neil Cavalho

Date: 9/1/11
mm / dd / yy

Department: IT

Form of Payment:

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 6096.33

Please describe the reason for this expenditure:

Dell-PE R710 with Chassis for 55 West 125th street, 14th floor

Signature Of Supervisor:

Comptroller Signature *:

(b) (6)

9/1/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.
By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/
Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility
related to this request.

COO Approval: (b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____



MNJ Technologies Direct, Inc.
 1025 Busch Pkwy
 Buffalo Grove, IL 60089-4504
 (847) 634-0700

BILL TO: (00-6005096)
 Office of Former Pres. Clinton
 55 WEST 125TH STREET
 Colleen Pappas
 New York, NY 10027

ATTN:

QUOTE

DATE: 09/16/2011
 QUOTE NO: 0000567309

Page: 1

P.O.:
 PRINTED: Sep 16, 2011 5:06 pm
 ORDERED BY: COLLEEN PAPPAS

SALESPERSON: Bob Kerr
 EMAIL: bob@mnjtech.com
 PHONE NO: (847) 876-8808 EXT:

SHIP TO: (clin)
 The Clinton Foundation
 77 WATER ST 18TH FLOOR
 Neil Carvalho
 New York, NY 10005

ATTN:
 Phn: 2122648252
 Email: colleen.pappas@gsa.gov

LN	PRODUCT	QTY ORD	DESCRIPTION	PRICE (\$)	AMOUNT (\$)
1	MNJ8900066	1	Dell-PE R710 w/Chassis	7,707.98	7,707.98
<div style="float: right; text-align: right;"> <p>Net Order: \$7,707.98 Sales Tax: \$0.00 Shipping Charges: \$30.00 Total: \$7,737.98 Less Deposit: \$0.00 Order Balance: \$7,737.98</p> </div> <p>Thanks for the opportunity. We appreciate all your business</p>					
SHIP VIA		FOB	TERMS		
FEDEX GROUND			Net 30 Days		



EXPENDITURE REQUEST FORM

Name: Neil Cavalho

Date: 9/1/11
mm / dd / yy

Department: IT

Form of Payment:

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 1511.47

Please describe the reason for this expenditure:

Apple server, protection plan & hi-speed external USB

Signature Of Supervisor:

Comptroller Signature *

(b) (6)

9/1/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/ Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO Approval: (b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____



MNJ Technologies Direct, Inc.
 1025 Busch Pkwy
 Buffalo Grove, IL 60089-4504
 (847) 634-0700

QUOTE

DATE: 08/02/2011
 QUOTE NO: 0000557773

Page: 1

P.O.:
 PRINTED: Aug 2, 2011 3:46 pm
 ORDERED BY: COLLEEN PAPPAS

SALESPERSON: Bob Kerr
 EMAIL: bob@mnjtech.com
 PHONE NO: (847) 876-8808 EXT:

BILL TO: (00-6005096)
 Office of Former Pres. Clinton
 55 WEST 125TH STREET
 Colleen Pappas
 New York, NY 10027

SHIP TO: (clin)
 The Clinton Foundation
 77 WATER ST 18TH FLOOR
 Neil Carvalho
 New York, NY 10005

ATTN:

ATTN: COLLEEN PAPPAS
 Phn: 2122648252
 Email: colleen.pappas@gsa.gov

LN	PRODUCT	QTY ORD	DESCRIPTION	PRICE (\$)	AMOUNT (\$)
1	MNJ8867572	1	Apple-Mac mini with Lion Server 8GB	1,284.95	1,284.95
2	MNJ8637180	1	AppleCare Protection Plan - Extended service agreement - parts and labor - 3 years (from original purchase date) - on-site	121.14	121.14
3	MNJ8527346	1	Apple MacBook Air SuperDrive - Disk drive - DVD±RW (±R DL) - 8x/8x - Hi-Speed USB - external	80.38	80.38

Net Order: \$1,486.47
 Sales Tax: \$0.00
 Shipping Charges: \$25.00
 Total: \$1,511.47
 Less Deposit: \$0.00
 Order Balance: \$1,511.47

Thanks for the opportunity. We appreciate all your business

SHIP VIA: FEDEX GROUND FOB: TERMS: Net 30 Days

GSA EXPENDITURE REQUEST FORM

Name: Steve Rinehart

Date: 07/24/12
mm / dd / yy

Department: Correspondence: Administration: IT:

Type of Request: Expenditure (attach quote): Invoice (attach invoice):

Form of Payment: Purchase Card: Check:

Total: \$ 690

Please describe the reason for this expenditure:

Purchase 1,500 small envelopes to be used for President Clinton's personal correspondence. Printed by Precise Continental of Harrison, NJ.

* All invoices/quotes must be addressed to the "Office of Former President Clinton."

(b) (6)

Comptroller Signature:

By signing this form you hereby agree to follow all policies and procedures of the Office of Former President Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Laura Graham Approval: _____

Date: _____

GSA GUIDE

TO

FINANCIAL SERVICES
AND
PROCEDURES

OFFICE OF THE
FORMER PRESIDENT

TRANSITION PERIOD
&
BEYOND

OFFICE OF THE CHIEF FINANCIAL OFFICER

OFFICE OF BUDGET

DECEMBER 2000



GSA GUIDE TO FINANCIAL SERVICES AND PROCEDURES FOR THE
OFFICE OF THE FORMER PRESIDENT
TRANSITION PERIOD AND BEYOND

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CHAPTER 2	EMPLOYMENT OF OFFICE STAFF
CHAPTER 3	ADMINISTRATIVE SERVICES
CHAPTER 4	PAYROLL SERVICES
CHAPTER 5	ACCOUNTING SERVICES
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CHAPTER 1. INTRODUCTION

1. Purpose. The purpose of this guide is to provide guidance to members of the Office of the Former President's staff and to those General Services Administration (GSA) employees who are responsible for providing administrative support to the Office of the Former President or Office of the Former Vice President (referred to collectively herein as the Office of the Former President) during the Transition period and thereafter.

2. The Presidential Transition Act. The Presidential Transition Act of 1963, P.L. 88-277, as amended, (3 U.S.C. 102 note) authorized and P.L. 106-426 appropriated \$1,830,000 to the Administrator of General Services (the Administrator) for:

- (a) office space, appropriately furnished and equipped, at a place within the United States specified by the former President;
- (b) compensation for members of office staffs; (The Transition Act provides that during the Transition period the annual rate of pay may not exceed that authorized for a GS 18 (Executive Level IV))
- (c) expenses for procurement of services for experts and consultants;
- (d) allowance for travel and subsistence, including rental of Government or leased motor vehicles;
- (e) communications services; and
- (f) payment of expenses for necessary printing and binding, and for postage (reimbursement to the Postal Service for the cost of penalty and franked mail used by the former President and the cost of penalty mail used by the former Vice President).

The Presidential Transition Fact Sheet (Attachment 1) summarizes the entitlements of the Presidential Transition Act of 1963 in greater detail than the information provided in this paragraph.

3. Designation of Authorized Representative. Each former President and former Vice President may designate to the Administrator of General Services an assistant authorized to make on his behalf such designations or findings of necessity as may be required in connection with the services and facilities to be provided under the Transition Act. Since the Act only authorizes the Administrator to provide services and facilities upon request, GSA has no authority to initiate support activities unless they have been requested by the former President or former Vice President or their duly designated representatives. It follows therefore that the designation of the authorized assistant referred to above is the

first step in the provision of support services by GSA. It is recommended that the appropriate designations be made as soon as practical to ensure that GSA has the opportunity to provide the required services in an orderly and cost effective manner.

4. Authorization of Funds. The Transition Act further provides that the amount authorized to be appropriated shall be increased by an inflation adjusted amount, based on increases in the cost of Transition services and expenses which have occurred in the years following the most recent Presidential Transition, and that this amount shall be included in the proposed appropriation transmitted to the Congress by the President. The amounts reflected in this guide have been adjusted for inflation through FY 2001.

5. Availability of Funds. Funds are available for expenses of the Office of the Former President from 30 days before the Presidential term expires, i.e., December 21, 2000, to six months after the end of their term of office, i.e., July 19, 2001. The Transition Act did not make a division of amounts between the outgoing President and outgoing Vice President. If an incumbent President is re-elected, there is no transition of power, and the appropriation is returned unspent to the Department of the Treasury. If an incumbent Vice President is elected President, any amount appropriated in excess of \$1,525,000 shall be returned to the general fund of the Department of the Treasury, i.e., \$305,000.

In the event that an incumbent President is reelected, but there is a change in the Vice Presidency, House Report 94-1442, August 27, 1976, accompanying P.L. 94-499, October 14, 1976, which amended the Presidential Transition Act of 1963, P.L. 88-277 (3 U.S.C. 102 note), clearly shows Congressional intent that the Administrator of General Services use his best judgement in determining the allocation that the Vice President-elect and the former Vice President should receive during their Transition periods.

6. The Former Presidents Act of 1958. The Former Presidents Act of 1958, P.L. 85-745, (3 U.S.C. 102 note), as amended, authorizes the Administrator of General Services to pay, or provide for the payment of, the following entitlements.

- (a) A pension for each former President, paid monthly, by Treasury, at an annual rate equal to the highest annual rate of pay for the head of an executive department (Executive Level I). The allowance is not paid for any period during which the former President holds an elective or appointive office in the Federal Government or the government of the District of Columbia to which is attached a rate of pay other than a nominal rate.
- (b) The Allowances and Office Staff for Former Presidents appropriation finances many of the same types of expenses as the Expenses, Presidential Transition appropriation. The Presidential Transition Act provides that, except for pensions, entitlements under the Former Presidents Act do not

become effective until 6 months after the Presidential term expires, i.e., July 20, 2001.

- (c) An annual allowance of \$20,000 for each surviving spouse of a deceased former President, provided that the widow waives the right to any annuity or pension under any other Act of Congress. Payments start the day after the former President dies, and end the last day of the month before the spouse either dies (allowances are paid at the end of the month, and would not be paid for the month in which the spouse died), or remarries before having reached 60 years of age. The allowance is not paid for any period that the spouse holds any elective or appointive office in the Federal Government or the government of the District of Columbia.
- (d) Effective six months after the expiration of the former President's term of office, the Administrator of General Services provides an office staff, to be selected by and responsible only to the former President. The total cost of salaries may not exceed \$96,000 per year, except for the first 30-month period during which a former President is entitled to assistance under this Act, when the annual limit is \$150,000. Under the Former Presidents Act the annual salary for an individual staff member may not exceed the highest annual rate of basic pay provided by law for Executive Level II.

The Former Presidents Act Fact Sheet (Attachment 2) summarizes additional entitlements, including those described above.

7. Postage. A former President may send nonpolitical mail within the United States, its territories, and possessions. Both franked mail (i.e. mail with their signature in lieu of postage) and penalty mail (mail sent in envelopes without a stamp and bearing a notice of the penalty for private use) are authorized under the Presidential Transition Act, i.e., before July 20, however, only franked mail is authorized under the Former Presidents Act, i.e., after July 19. The surviving spouse may send nonpolitical mail within the United States, its territories, and possessions as franked mail. Funds available under the Presidential Transition Act may be used to reimburse the Postal Service for both penalty and franked mail provided they are used for the purpose of winding up the affairs of office. For additional information regarding mail service see chapter 3, paragraph 11.

8. Travel. Travel and related expenses of former Presidents and no more than two members of their staffs is permanently authorized in the Supplemental Appropriations Act, 1969, P.L. 90-608.

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CHAPTER 2. EMPLOYMENT OF OFFICE STAFF

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Appointment to the Staff	3
Benefits	4
Federal and Local Taxes	5
Experts and Consultants	6
Detail of Federal Employees	7

CHAPTER 2. EMPLOYMENT OF OFFICE STAFF

1. Scope. The Administrator of General Services is authorized by the Presidential Transition Act of 1963 and by the Former Presidents Act, to provide payment of compensation to members of the office staffs designated by the Office of the Former President. Members of office staffs receiving compensation under these Acts, other than those detailed from Federal Agencies, are not held or considered to be employees of the Federal Government.

2. Salary. During the Transition period, the staff may be paid at any rate determined by the Former President not to exceed the rate provided for by 5 USC 5376, Executive Level IV (\$122,400). (See Attachment 3)

3. Appointment to the Staff. To appoint an individual to the office staff two copies of a Request for Personnel Action (Standard Form 52) and the appropriate tax form need to be submitted. The Form 52 must be approved by an individual authorized to represent the former President in the approval of personnel actions. To expedite the appointment process the Request for Personnel Action will be precoded to the maximum extent possible. Only the following data must be completed:

(REQUEST FOR PERSONNEL ACTION, STANDARD FORM 52)

PART A

1. Actions Requested (Appointment - [Full Time, Part Time, Experts and Consultants], Change of Pay, Termination)
6. Action Authorized, approved by the designee in paragraph 3 above (Signature and Date)

PART B

1. Name (Last, First, Middle)
 2. SSN (Social Security Number)
 3. Date of Birth
 4. Effective Date
 18. Grade or Level
 19. Step or Rate
 20. Salary
- Processing Appointment Documents. The original Request for Personnel Action is forwarded to GSA. The duplicate copy is to be maintained by the approval designee.
 - Certification of Employment. A Notification of Personnel Action (Standard Form 50) will be issued to the employee, to formally certify their employment.

4. Benefits. During the Transition period through July 19, individuals appointed to the staff of the Office of the Former President, except Federal employees on detail, including those appointed from current Federal positions, are not considered Federal employees and are only covered under the Federal Insurance Contribution Act (FICA) and the Federal Employees' Compensation Act. Individuals who immediately before the date of appointment were Federal employees are covered under all of the benefits listed below. Beginning July 20, all employees of the Office of the Former President are covered under all of the benefits listed below.

- (a) Federal Insurance Contribution Act (FICA). The deduction for FICA is 7.65% of gross salary. This is matched by the employer's contribution of 7.65%.
- (b) Federal Employees' Compensation Act (Worker's Compensation). Each employee is entitled to the benefits of the Federal Employees' Compensation Act. No deductions are made from the employee's salary for this purpose. No charge will be made to the Transition Act funds due to the fact that by the time these charges are received from the Department of Labor Transition Act funds would no longer be available for obligation.
- (c) Federal retirement is charged to the Transition/Former Presidents Act funds.
- (d) Life insurance is charged to the Transition/Former Presidents Act funds.
- (e) Health benefits are charged to the Transition/Former Presidents Act funds.

5. Federal and Local Taxes. Each member of the Office of the Former President compensated at an amount greater than \$1.00, and each expert and consultant of the Office of the Former President must complete the applicable Federal and local tax forms. GSA will help obtain tax forms as required.

GSA will prepare Wage and Tax Statements (W-2). Since the forms will be mailed, it is important that GSA be notified in writing of any change in address that occurs after the employees are separated.

6. Experts and Consultants. The employment of experts and consultants for the Transition is authorized by the Presidential Transition Act. The Office of the Former President determines the rate of pay, based on the level of difficulty and importance of the assignment for which the individual is hired. By law the rate cannot exceed the maximum base rate (exclusive of locality pay or any other additional pay) for a GS-15, step 10, i.e., \$387.00 per person, per day. Experts and consultants must be appointed in accordance with 5 U.S.C. 3109. Experts and consultants are not considered independent contractors. Experts and consultants may not be employed by use of personal service contracts. This limitation is not applicable to contracts with other than individuals. Where appropriate, the Office of the Former President can obtain specific tasks or services via a contract with an independent contractor.

7. Detail of Federal Employees. Any employee of any agency or branch of the Federal Government may be detailed on a reimbursable basis with the consent of the head of the agency. The detailed employees will continue to receive compensation at their regular employment pay rate and will retain all rights and privileges of their Federal employment without interruption.

To request the detail of an employee, the Office of the Former President must submit a letter to the head of the employing agency. The request should state that the detail is on a reimbursable basis, as well as the salary, the period of time for the detail and the billing address. (See Attachment 4)

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CHAPTER 3. ADMINISTRATIVE SERVICES

Paragraph Titles	Paragraph Numbers
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Printing and Photographic Services	8
Library Services and Presidential Records.....	9
Security.....	10
Mail	11
Delivery Service.....	12

CHAPTER 3. ADMINISTRATIVE SERVICES

1. Scope. GSA will provide administrative services for the Office of the Former President. All requests for facilities, equipment, supplies and services should be made to GSA to ensure that funds are authorized through the GSA financial system. The former President, former Vice President, or their duly designated representatives must approve all requisitions before goods or services are ordered. The following are the primary services available.

2. Office Space. A location needs to be designated by the former President specific to an area of a city. GSA prefers to use an existing Federal Building for the former President's office but a competitive leased location may be provided.

Space charges may be exempted under 40 U.S.C. 490(j) and Public Buildings Service Order 4210.1, December 20, 1991, when existing vacant space is available at no additional cost to the Government and the use of the space will be of a short duration. However, if new space must be acquired to accommodate a Presidential Transition team or a former President, Rent will be charged. **The appropriate committees of the Congress shall be notified whenever GSA grants a Rent exemption request to a Presidential Transition team.**

GSA will provide on a reimbursable basis any required space planning and layout services, repairs and alterations.

3. Office Furniture and Equipment. To the maximum extent possible, GSA will make available for use by the Office of the Former President, furniture and office equipment from stock inventory. The costs associated with the delivery of furniture/equipment from the GSA Personal Property Center; on-site labor support to move furniture and equipment into offices; and the removal and return of the furniture/equipment, at the end of the Transition period, to the GSA Personal Property Center will be charged to Transition Act funds before July 20 or Allowances and Office Staff for Former Presidents funds after July 19.

Furniture Rental: Furniture and office equipment not available from GSA stock inventory will be obtained upon request of the Office of the Former President, and charged to the Transition Act funds before July 20 or Allowances and Office Staff for Former Presidents funds after July 19.

4. Office Supplies. Standard forms, GSA forms, pencils, paper, calendar pads, and similar common-use items are available from the GSA Customer Supply Center. All office supplies for the Transition Office procured through GSA or commercially will be charged to Transition funds before July 20 or Allowances and Office Staff for Former Presidents funds after July 19.

5. Telecommunication and Information Technology (IT) Services and Equipment. Telecommunications and IT services and equipment may be obtained on request from GSA. This includes (but is not limited to) technical assistance, planning, configuration, initial acquisition, installation, change orders, maintenance and de-installation. Contracts for services/equipment are executed between private vendors and GSA. The Office of the Former President shall reimburse GSA for all charges relating to the use of GSA-provided telecommunications (i.e. FTS 2001) and IT services and equipment.

All charges for the use of GSA-provided telecommunications and IT services and equipment shall be fully reimbursed. The Office of the former President may use the Federal Telecommunications System (FTS 2001) only for official business. Any other use of the system is prohibited. Transition/Former Presidents funds will be billed for all telephone services and equipment.

6. Travel Services. The Transition Act permits the payment of travel expenses and subsistence allowances, including rental of Government or hired motor vehicles, for up to six months following the expiration of his term of office as President. Payment of travel expenses may be authorized for individuals on business of the Office of the Former President away from their homes or regular place of business.

Employees of the Office of the Former President are not eligible to receive the transit pass benefit, since they are Federal employees only for limited, specified purposes. Also, no allowances are available for movement of household goods or for the transportation of family members.

Office of Former President employees are not Federal employees and, therefore, are not protected by Federal statutes and regulations pertaining to Federal employee personal liability for activities while on duty. **Therefore, when employees of the Office of the Former President utilize a Government vehicle they shall obtain such automobile liability, collision, personal injury and personal property damage insurance as may be required by the local jurisdiction where the vehicle is either stored (garaged) or utilized.**

All travel funded by the Transition appropriation by Transition employees of the Office of the Former President and persons not on the payroll but invited to travel at the expense of the Transition appropriation shall be in accordance with GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1.] ①

The Supplemental Appropriations Act, 1969, Public Law 90-608, approved October 21, 1968, provided that funds appropriated under the heading "Allowances and Office Staff for Former Presidents" shall be available thereafter for travel and related expenses of former Presidents and not to exceed two members of their staffs."]

11 ① Consultants
② travel or their own
for official business

Prior to the performance of official travel, a GSA Form 87, Official TDY Travel Authorization, must be prepared and authorized by the former President or his designee.

Travel services are provided for official business through GSA by Adventure Travel. The services include planning of routes and schedules, making reservations and obtaining tickets. Requests for reservations and tickets should be made as far in advance as possible. Adventure Travel will provide service 7 days a week, 24-hours per day through its centralized travel center in Birmingham, Alabama. The toll-free phone number and e-mail address for Adventure Travel are (877) 472-6718, gsares@adtrav.com. A list of current lodging and per diem rates is available on the web at www.policyworks.gov. Refer to Chapter 5, Accounting Services, for information on travel authorizations and travel vouchers. Attachment 7 provides detailed instructions regarding travel procedures.

7. Leased Vehicles. Office of the Former President employees on official travel status may lease commercial vehicles if they are authorized to do so on their travel authorizations. Office of Former President employees are not Federal employees and, therefore, are not protected by Federal statutes and regulations pertaining to Federal employee personal liability for activities while on duty. Therefore, commercial rental vehicles under contract by GSA are the first source of supply in lieu of GSA fleet management cars because their rates include various insurance coverages. Travelers will be reimbursed for collision damage waiver, personal accident insurance, or any other necessary insurance obtained when renting vehicles. Costs for the leased vehicles will be charged to the Transition Act funds before July 20 or Former Presidents Act funds after July 19.

8. Printing and Photographic Services. All printing and binding services are available through GSA. The services include assistance in design and preparation of copy, graphics, artwork, duplication and distribution of materials. Photographic services are also available. Printing services can be requested on GSA Form 50, Requisition for Reproduction Services, and photographic services can be requested on GSA Form 135, Requisition for Photographic Services. All charges for use of printing and photographic services shall be fully reimbursed.

9. Library Services and Presidential Records. The National Archives and Records Administration is responsible for handling records disposition for the former President at the close of his term of office. It is also responsible for managing the Presidential Libraries system.

The GSA Central Office Library provides reference, on-line research and bibliographical services as well as loan privileges.

10. Security. Physical security of the former President and the former Vice President is the sole responsibility of the U.S. Secret Service. The Public Buildings Service of GSA

is responsible for making whatever building alterations that are required by the Secret Service to accommodate the security needs of the Office of the Former President.

Secret Service Protection 18 U.S.C. 3056: Subject to the direction of the Secretary of Treasury, the United States Secret Service, Treasury Department, is authorized to protect the person of a former President and his wife, the person of the widow of a former President until her death or remarriage, and minor children of a former President until they reach sixteen years of age, unless such protection is declined.

Public Law 103-329, approved September 30, 1994, limits protection provided by the U.S. Secret Service to 10 years from the date a former President leaves office, provided the former President did not serve as President prior to January 1, 1997. It also authorizes appropriations to the Administrator of General Services for security and travel related expenses of each former President (\$1 million per fiscal year) and the spouse of each former President (\$500,000) per fiscal year). However, these funds and services are only available if:

- (a) The former President and/or his spouse was not receiving protection for a lifetime provided by the Secret Service;
- (b) The protection provided by the Secret Service expired at its designated time;
or
- (c) The protection provided by the Secret Service was declined.

Public Law 90-331, approved June 6, 1968, section 2 provides that: "Hereafter, when requested by the Director of the United States Secret Service, Federal Departments and agencies, unless such authority is revoked by the President, shall assist the Secret Service in the performance of its protective duties under section 3056 of Title 18 of the United States Code and the first joint resolution."

11. Mail. For incoming mail, a post office box or separate zip code may be established for the Office of the Former President. All mail should be delivered to and security screened at a remote delivery site, before delivery to the Transition offices.

For outgoing mail, GSA recommends the use of a postage meter. Both franked mail (i.e. mail with their signature in lieu of postage) and penalty mail (mail sent in envelopes without a stamp and bearing a notice of the penalty for private use) are authorized under the Presidential Transition Act, i.e., before July 20, however, only franked mail is authorized under the Former Presidents Act, i.e., after July 19. The law requires that the Postal Service be reimbursed for the equivalent amount of postage. The use of a postage meter that is designed to record postage costs can provide for the tracking of these costs in a more reliable and efficient manner than manual counts.

Former Vice Presidents may use penalty mail. They are not authorized to use franked mail.

12. Delivery Service. Contact GSA to arrange for a contract with a messenger service. Overnight air delivery service may be arranged by GSA with the GSA schedule contractor who will provide for pickup and delivery on site.

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CHAPTER 4. PAYROLL SERVICES

1. Scope. GSA will maintain payroll records and furnish the Department of the Treasury with the required documentation for the preparation and issuance of Office of Former President employees' salaries through Electronic Funds Transfer (EFT) to the Financial Institution of the employee's choice.

2. Payroll Agency Code. The payroll agency code for the Office of the Former President is OXD. Payroll accounts are maintained by agency code and by numerical sequence of employees' social security numbers. It is essential that all payroll forms, documents, letters, inquiries, etc. which are forwarded to GSA show the employee's social security number prefixed by the agency code OXD.

3. Time and Attendance Reporting.

(a) The former President, former Vice President or their duly designated representatives must designate one or more employees to certify the time and attendance of the Office of the Former President employees. The name and official signature of person(s) designated to certify time and attendance must be provided to GSA.

(b) The GSA Fed Desk System will be used by the Former President's Office to report time and attendance. GSA will make arrangements with the General Services Administration, National Payroll Center (6BCY) for the Office of Former President to report time and attendance through the Fed Desk System.

4. Employee Salaries. All Office of the Former President employees will be paid by Electronic Fund Transfer (EFT) through the GSA payroll system. Each employee must provide GSA with a completed SF-1199A, Direct Deposit Sign-Up Form identifying his/her Financial Institution of choice, and the account to which the EFT payment will be sent. The Direct Deposit Sign-Up Form may be obtained from the employee's Financial Institution of choice. There is an eight workday lag in the issuance and distribution of paychecks between the end of the pay period and the payday on every other Wednesday.

5. Pay Periods. The pay periods during the Presidential Transition are listed below.

12/17 – 12/30/2000	04/08 – 04/21/2001
12/31 – 01/13/2001	04/22 – 05/05/2001
01/14 – 01/27/2001	05/06 – 05/19/2001
01/28 – 02/10/2001	05/20 – 06/02/2001
02/11 – 02/24/2001	06/03 – 06/16/2001
02/25 – 03/10/2001	06/17 – 06/30/2001
03/11 – 03/24/2001	07/01 – 07/14/2001
03/25 – 04/07/2001	07/15 – 07/28/2001

6. Remittance of Payroll Deductions. For employees compensated an amount greater than \$1, payroll deductions will be made for FICA and Federal and State tax withholding. GSA will maintain records and prepare the required payroll deduction reports. GSA will also remit the amount of withholdings to the appropriate Federal and State taxing authorities and other authorized recipients of employee's payroll deductions (i.e., Thrift Savings Plan, savings bonds, etc.).

7. Employee Clearance Records. GSA will prepare a GSA Form 1655, Employee Clearance Checklist at the end of the Transition (July 19, 2001), or upon the employee's termination from the Office of the Former President. The employee's final pay will not be released until clearance is completed. The following items must be returned to GSA: Parking permits, Government Telephone Card, Government Smart Card (ID), unused and unopened administrative equipment or supplies, and his/her completed GSA Form 1655, Employee Clearance Checklist.

8. Removal from Payroll. If an employee of the Office of the Former President terminates employment with the Office for any reason, including to begin service as an employee of the Federal Government, GSA must be notified immediately. The employee will be removed from the payroll of the Office of the Former President.

9. Former President's Pension. The Former President's Act of August 25, 1958, (3 U.S.C. 102 note), as amended, authorizes a pension for each former President that is equal to the annual rate of basic pay for the head of an executive department, Executive Level I (\$157,000). The pension begins immediately upon leaving office at noon on January 20. The amount of the annual pension is included in an appropriation for "Allowances and Office Staff for Former Presidents" and is transferred to the Secretary of the Treasury who is responsible for making monthly pension payments in arrears. The former President's pension is administered within the Department of Treasury by the Manager, Credit Accounting Branch, Financial Management Service, PGMC2 Building, 3700 East-West Highway, Hyattsville, MD 20782, 202-874-8740. Questions concerning direct deposit, withholding, etc. should be directed to that office.

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CHAPTER 5. ACCOUNTING SERVICES

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CHAPTER 5. ACCOUNTING SERVICES

1. Scope. GSA will provide all accounting services required by the Office of the Former President. Assistance is available from GSA on travel documentation, payroll, purchases, obligation and accrual procedures, report interpretation and control of funds.

2. Control of Obligations. Federal law provides that obligations or expenditures shall not be incurred in advance of or in excess of amounts available under an appropriation or apportionment of funds. Such violation must be reported to the President through the Office of Management and Budget. Civil and Criminal Penalties may be imposed for violation of this provision, 31 U.S.C. 1341, 31 U.S.C. 1512.

No obligation shall be authorized or created unless an allotment or equivalent authority has been issued and (1) the allottee has ascertained the availability of funds, or (2) appropriate official documentation has been processed to GSA for obligation.

3. Obligations. Obligations must be supported by documentary evidence of a binding agreement in writing between the parties thereto, including Government agencies; or other legal liability of the United States against an appropriation or fund legally available therefore.

(a) The GSA Pegasys System will be used by the Former President's Office to process obligating documents and receiving reports. GSA will provide training in use of the Pegasys System. Obligating documents and receiving reports will be handled through a manual paper process until training has been accomplished.

(b) All documents representing valid obligation against Transition/Former President Acts funds must be given to GSA. Examples of obligating documents are:

(1) GSA Form 300, Order for Supplies and Services

(2) Contracts

(3) GSA Form 2957, Reimbursable Work Authorization

(4) GSA Form 50, Requisition for Reproduction Services

(c) All obligating documents should contain the following information:

(1) Accounting classification Amount

- (2) Document control number assigned by GSA's official accounting system, or Accounting Control Transaction (ACT) number
- (3) Original signature of authorizing officer
- (4) Electronic Funds Transfer (EFT) banking information (commercial procurements)
- (5) Agency Location Code (ALC) (intergovernmental procurements)
- (6) Tax Identification Number (TIN) of the contractor
- (7) Billed Office Address Code (BOAC)

4. Delegation of Authority and Separation of Duties.

(a) The former President, former Vice President, or their designated representatives must provide GSA with a list of all officials delegated contracting authority and/or authorized to approve the following:

- (1) Official travel authorization and travel vouchers
- (2) inter/intra agency agreements
- (3) local/long distance telephone bills
- (4) printing/photographic requisitions
- (5) overnight delivery service bills
- (6) Claim for Reimbursement for Expenditures on Official Business

(b) The person signing the Receiving Report for the Office of the Former President can not be the same individual who authorized the Purchase Order.

5. Accounting Coding. All documents will cite an accounting classification comprised of six parts. (See Attachment 5 & 6)

6. Commercial Payments.

(a) Purchase Card. The Purchase Card is the Government VISA card. The

Former President's Office will be authorized to make purchases up to \$2,500 for micro purchases. GSA will be authorized to make purchases on behalf of the Former President's Office up to \$100,000 for other procurements.

(b) Documentation. The following documents are needed to support the payment of non-Government invoices:

(1) Purchase under \$2,500. Training will be provided by GSA for the Former President's Office. However, until training has been accomplished an authorized person may send an e-mail request to GSA.

(2) Purchase over \$2,500.

a. GSA Form 300, Order for Supplies and Services (paying office copy), or contract or procurement document

b. GSA Form 3025, NEAR Receiving Report, or electronic mail message from recipient, or copy 6 of the GSA Form 300, Order for Supplies and Services

c. Original invoice from vendor

(c) Blanket Purchase Orders. Blanket Purchase Orders may be written covering services for the Transition period. Individual orders cannot exceed \$100,000.

7. Travel. All travel paid with Transition Act and Former Presidents Act funds is performed under the guidelines established by the GSA Internal Travel Regulations and Control of Official Travel, PFM P 4290.1. The information on Attachment 7 must be provided to GSA in order to properly process travel authorizations and travel vouchers.

(a) The GSA Fed Desk System will be used by the Former President's Office to process Travel Authorizations and Travel Vouchers. GSA will provide training in use of the Fed Desk System. Travel actions will be handled through a manual paper process until training has been accomplished.

(b) Travel Authorizations. A request for official Office of Former President business travel (See Attachment 8) must be prepared to authorize employees to charge travel costs to Transition/Former Presidents Act funds. The request must be authorized by a properly designated official to whom such authority has been delegated in writing. A separate request must be provided for each employee and for each specific trip, itinerary, dates of travel, and estimated cost. A copy of the signed request must be given to GSA in order to obligate the estimated cost prior to travelling.

A list of current lodging and per diem rates is available on the web at www.policyworks.gov. (Attachment 9)

- (c) Travel Vouchers. Upon completion of the trip, a Standard Form 1012, Travel Voucher, must be prepared within 5 working days, signed by the traveler, approved by an authorized official, and forwarded to GSA to be processed through GSA's financial system.

8. Financial Reports. The following financial reports for Transition Act funds and Former Presidents Act funds will be given to the Office of the Former President:

- (a) Allowance Status Report – showing cumulative obligations and unobligated balance by object class and cost element.
- (b) Accounting History – listing all transactions that affect obligations.
- (c) Open Items Report – listing of undelivered orders and accruals by ACT number.

9. Miscellaneous Transaction Policy. The GSA Fed Desk Travel and Miscellaneous Reimbursement System (TMR) will be used to handle expenditure reimbursements to employees of the Office of the Former President for taxi fares and small miscellaneous items purchased for official business which were not obtained from GSA. A properly designated official to whom such authority has been delegated in writing must authorize this request. Miscellaneous Transaction Policy will be given to members of the Office of the Former President to assist them in determining reimbursable expenditures. (See Attachment 10)

SELF-IDENTIFICATION OF DISABILITY

(see instructions and Privacy Act information on reverse)

Last Name, First Name, and MI	Date of Birth (mm/yy)	Social Security Number	ENTER CODE HERE → <input type="text"/> <input type="text"/>
<p>Definition: An individual with a disability: A person who (1) has a physical impairment or mental impairment (psychiatric disability) that substantially limits one or more of such person's major life activities; (2) has a record of such impairment; or (3) is regarded as having such an impairment. This definition is provided by the Rehabilitation Act of 1973, 29 U.S.C. 701 et. seq., as amended.</p>		<p>Purpose: Self-identification of disability status is essential for effective data collection and analysis. The information you provide will be used for statistical purposes only and will not in any way affect you individually. While self-identification is voluntary, your cooperation in providing accurate information is critical.</p>	
<p>Part I. Targeted/Severe Disabilities</p> <p>Hearing 18 - Total deafness in both ears (with or without understandable speech)</p> <p>Vision 21 - Blind (inability to read ordinary size print, not correctable by glasses, or no usable vision, beyond light perception)</p> <p>Missing Extremities 30 - Missing extremities (missing one arm or leg, both hands or arms, both feet or legs, one hand or arm and one foot or leg, one hand or arm and both feet or legs, both hands or arms and one foot or leg, or both hands or arms and both feet or legs)</p> <p>Partial Paralysis 69 - Partial paralysis (because of a brain, nerve or muscle impairment, including palsy and cerebral palsy, there is some loss of ability to move or use a part of the body, including both hands; any part of both arms or legs; one side of the body, including one arm and one leg; and/or three or more major body parts)</p> <p>Complete Paralysis 79 - Because of a brain, nerve or muscle impairment, including palsy and cerebral palsy, there is a complete loss of ability to move or use a part of the body, including both hands; one or both arms or legs; the lower half of the body; one side of the body, including one arm and one leg; and/or three or more major body parts</p> <p>Other Impairments 82 - Epilepsy 90 - Severe intellectual disability 91 - Psychiatric disability 92 - Dwarfism</p>		<p>Part II. Other Disabilities</p> <p>Hearing Conditions 15 - Hearing impairment/hard of hearing</p> <p>Vision Conditions 22 - Visual impairments (e.g., tunnel or monocular vision or blind in one eye)</p> <p>Physical Conditions 26 - Missing extremities (one hand or one foot) 40 - Mobility impairment (e.g., cerebral palsy, multiple sclerosis, muscular dystrophy, congenital hip defects, etc.) 41 - Spinal abnormalities (e.g., spina bifida, scoliosis) 44 - Non-paralytic orthopedic impairments: chronic pain, stiffness, weakness in bones or joints, some loss of ability to use part or parts of the body 51 - HIV Positive/AIDS 52 - Morbid obesity 61 - Partial paralysis of one hand, arm, foot, leg, or any part thereof 70 - Complete paralysis of one hand 80 - Cardiovascular/heart disease with or without restriction or limitation on activity; a history of heart problems w/complete recovery 83 - Blood diseases (e.g., sickle cell anemia, hemophilia) 84 - Diabetes 86 - Pulmonary or respiratory conditions (e.g., tuberculosis, asthma, emphysema, etc.) 87 - Kidney dysfunction (e.g., required dialysis) 88 - Cancer (present or past history) 93 - Disfigurement of face, hands, or feet (such as those caused by burns or gunshot wounds) and noticeable gross facial birthmarks 95 - Gastrointestinal disorders (e.g., Crohn's Disease, irritable bowel syndrome, colitis, celiac disease, dysphagia, etc.) 98 - History of alcoholism</p> <p>Speech/Language/Learning Conditions 13 - Speech impairment - includes impairments of articulation (unclear language sounds), fluency (stuttering), voice (with normal hearing), dysphasia, or history of laryngectomy 94 - Learning disability - a disorder in one or more of the processes involved in understanding, perceiving, or using language or concepts (spoken or written) (e.g., dyslexia, ADD/ADHD)</p> <p>Other Options 01 - I do not wish to identify my disability status. (Please read the notes on the next page.) (Note: Your personnel officer may use this code if, in his or her judgment, you used an incorrect code.) 05 - I do not have a disability. 06 - I have a disability, but it is not listed on this form.</p>	

The Rehabilitation Act of 1973

The Rehabilitation Act of 1973 (P.L. 93-112) requires each agency in the executive branch of the Federal Government to establish programs that will facilitate the hiring, placement, and advancement of individuals with disabilities. The best means of determining agency progress in this respect is through the production of reports at certain intervals showing such things as the number of employees with disabilities who are hired, promoted, trained, or reassigned over a given time period; the percentage of employees with disabilities in the workforce and in various grades and occupations; etc. Such reports bring to the attention of agency top management, the U.S. Office of Personnel Management (OPM), and the Congress deficiencies within specific agencies or the Federal Government as a whole in the hiring, placement, and advancement of individuals with disabilities and, therefore, are the essential first step in improving these conditions and consequently meeting the requirements of the Rehabilitation Act.

The disability data collected on employees will be used only in the production of reports such as those previously mentioned and not for any purpose that will affect them individually. The only exception to this rule is that the records may be used for selective placement purposes and selecting special populations for mailing of voluntary personnel research surveys. In addition, every precaution will be taken to ensure that the information provided by each employee is kept to the strictest confidence and is known only to those individuals in the agency Personnel Office who obtain and record the information for entry into the agency's and OPM's personnel systems. You should also be aware that participation in the disability reporting system is entirely voluntary, **with the exception of employees appointed under Schedule A, SECTION 213.3102(u) (Severely Physically Handicapped); and Schedule B, section 213.3202(k) (Mentally Recovered)**. These employees will be requested to identify their disability status and if they decline to do so, their correct disability code will be obtained from medical documentation used to support their appointment. No other employees will be required to identify their disability status if they feel for any reason it is not in their best interest to have this information officially recorded outside of medical records. We request only that anyone wishing to have this information entered in the agency's and OPM's personnel systems indicate this to their personnel office, rather than intentionally miscoding themselves, since false responses will seriously damage the statistical value of the reporting system.

In those instances where the employee is or was hired under Schedule A, section 213.3102(t) (Mental Retardation), the Personnel Director or his/her designee (a Vocational Rehabilitation Counselor may also be helpful) **will assist the individual in completing this form and ensure that the employee fully understands the meaning of the form and the options available to him/her, as noted above.**

Employees will be given every opportunity to ensure that the disability code carried in their agency's and OPM's personnel systems is accurate and is kept current. They may exercise this opportunity by asking their Personnel Officer to see a printout of the code and definition from their records. The code carried on employees in the agency's system will be identical to that carried in OPM's system.

Your cooperation and assistance in establishing and maintaining an accurate and up-to-date disability report system is sincerely appreciated.

Privacy Act Statement

Collection of the requested information is authorized by the Rehabilitation Act as amended (P.L. 93-112). Solicitation of your Social Security Number (SSN) is authorized by Executive Order 9397, which permits agencies to use the SSN as the means for identifying persons with disabilities in personnel information systems. Your SSN will only be used to ensure that your correct disability code is recorded along with other employee information that your agency and OPM maintain on you. Furnishing your SSN or any other data requested for this collection effort is voluntary and failure to do so will have no effect on you. It should be noted, however, that where individuals decline to furnish their SSN, the SSN will be obtained from other records in order to ensure accurate and complete data. Employees appointed under Schedule A, section 213.3102 (t) (Severe Intellectual Disorder), Schedule A, Section 213.3102 (u) (Severely Physically Handicapped) or Schedule A, section 213.3202 (gg) (Persons with psychiatric disabilities) are requested to furnish an accurate disability code, but failure to do so will not affect them. Where employees hired under one of these appointing authorities fail to disclose their disability(ies), however, the appropriate code will be determined from the employee's existing records or medical documentation physically submitted upon appointment.



SALES ORDER

ORDER NO.	ACCOUNT NO.	DATE
HBGV615	1982549	5/3/2016

BILL TO:
 OFFICE OF GEORGE BUSH
 10000 MEMORIAL DR STE 900

SHIP TO:
 OFFICE OF GEORGE BUSH
 Attention To: MARY SAGE
 10000 MEMORIAL DR STE 900

Accounts Payable
 HOUSTON , TX 77024-3412

HOUSTON , TX 77024-3412
 Contact: MARY SAGE 713.686.1188

Customer Phone #713.686.1188

Customer P.O. # RENEWAL 5/22

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
DAVE CALLAHAN 877.846.3308		ELECTRONIC DISTRIBUTION	Master Card / VISA	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	3857130	VNB BE SVR 1SVR OP LIC 1Y Mfg#: 13811-M1-23 Electronic distribution - NO MEDIA	226.97	226.97
2	3857138	VNB BE AGT 1SVR OP LIC 1Y Mfg#: 13813-M1-23 Electronic distribution - NO MEDIA	135.79	271.58
1	3857024	VNB BE AGT APPS&DBS 1SVR OP LIC 1Y Mfg#: 12593-M1-23 Electronic distribution - NO MEDIA	226.97	226.97
SUBTOTAL				725.52
FREIGHT				0.00
TAX				0.00

US Currency

TOTAL 725.52

CDW Direct
 200 North Milwaukee Ave.
 Vernon Hills, IL 60061
 Phone: 847.465.6000

Fax: 312.705.8661

Please remit payment to:
 CDW Direct
 P.O. Box 75723
 Chicago, IL 60675-5723



13711 Rankin Circle West
Houston, Texas 77073
(281) 951-5808 & (281) 447-4158

Invoice

Date	Invoice #
1/22/2013	38093

Bill To
Office of George Bush 10000 Memorial Drive Houston, TX 77024

Ship To
Office of George Bush 10000 Memorial Drive Houston, TX 77024

Order #	P.O. No.	Terms	Due Date	Rep	Ship Via	Doc #
	MARY SAGE	Net 30	2/21/2013	JS	UPS	21715

Item	Description	Qty	Rate	Amount
E1015	ENGRAVED NOTESHEET LETTERHEAD	500	0.419	209.50

We appreciate your business!

Engraving Printing Letterpress

Total	\$209.50
Payments/Credits	\$0.00
Balance Due	\$209.50



13711 Rankin Circle West
Houston, Texas 77073
(281) 951-5808 & (281) 447-4158

PAID

Invoice

Date	Invoice #
1/22/2013	38093

Bill To
Office of George Bush 10000 Memorial Drive Houston, TX 77024

Ship To
Office of George Bush 10000 Memorial Drive Houston, TX 77024

Order #	P.O. No.	Terms	Due Date	Rep	Ship Via	Doc #
	MARY SAGE	Net 30	2/21/2013	JS	UPS	21715

Item	Description	Qty	Rate	Amount
E1015	ENGRAVED NOTESHEET LETTERHEAD	500	0.419	209.50

We appreciate your business!

Engraving Printing Letterpress

Total	\$209.50
Payments/Credits	\$-209.50
Balance Due	\$0.00



Remit To:
 P.O. Box 5407
 Kingwood, Texas 77325

Invoice

Date	Invoice #
5/4/2016	44215

Bill To
Office of George Bush 10000 Memorial Drive Houston, TX 77024

Ship To
Office of George Bush 10000 Memorial Drive Houston, TX 77024

Order #	P.O. No.	Terms	Due Date	Rep	Ship Via	Doc #
	MARY SAGE	Net 30	6/3/2016	JS	Mendoza Direct	30413

Item	Description	Qty	Rate	Amount
R1006	CATALOG ENVELOPES - POSTAGE PAID	2,500	0.184	460.00
1011	SHIPPING -	1	19.00	19.00

We appreciate your business!

500 Century Plaza, Suite 145
 Houston, Texas 77073
 281-951-5808

Remit To:
 PO Box 5407
 Kingwood, Texas 77325

Engraving Printing Letterpress

Total	\$479.00
Payments/C redits	\$0.00
Balance Due	\$479.00



13711 Rankin Circle West
 Houston, Texas 77073
 (281) 951-5808 & (281) 447-4158

Invoice

Date	Invoice #
6/24/2011	34047

Bill To
Office of George Bush 10000 Memorial Drive Houston, TX 77024

Ship To
Office of George Bush 10000 Memorial Drive Houston, TX 77024

Order #	P.O. No.	Terms	Due Date	Rep	Ship Via	Doc #
	MARY SAGE	Net 30	7/24/2011	LW&A	UPS	15727

Item	Description	Qty	Rate	Amount
1015	CORRESPONDENCE CARDS - OFFICE OF GEORGE BUSH	500	0.238	119.00

WE APPRECIATE YOUR BUSINESS!

Total	\$119.00
Payments/Credits	\$0.00
Balance Due	\$119.00



885 Third Avenue LL2
New York, NY 10022

T 212.371.8600
F 212.980.3852
E acctsrec@copyroom.com
www.copyroom.com

STATEMENT

PAGE 1
DATE 1/7/2013
ACCOUNT NO PBS/GSA

ATTN : STEPHEN A. RONAGHAN
PBS/GSA
26 FEDERAL PLAZA
ROOM 16-100
NEW YORK, NY 10278

AMOUNT DUE 251.60

TERMS NET 30 DAYS

INVC DATE	INVOICE NO	CUST PO NUM	TYPE	CHECK NO	CHARGES	CREDITS	BALANCE
10/8/2012	831460		Inv		154.60	0.00	154.60
10/12/2012	831523		Inv		97.00	0.00	97.00

AVOID CREDIT HOLD REMIT AT ONCE!

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS	AMOUNT DUE
0.00	0.00	97.00	154.60	251.60

ARENSON

I N V O I C E

369219

NY Headquarters
1115 Broadway
New York, NY 10010
212.633.2400

NJ Office
90 Woodbridge Center Drive
Woodbridge, NJ 07095
732.283.9395

CT Office
300 First Stamford Place
Stamford, CT 06902
203.348.2900

Logistics Warehouse
66-35 Otto Road
Glendale, NY 11385
718.628.6103

Prop Center
396 Tenth Avenue
New York, NY 10001
212.564.8383

Sold to:

U.S. GENERAL SERVICES ADMINISTRATION
201 VARICK STREET
NEW YORK, NY 10014
MELINDA JOHNSON

Ship to:

OFFICE OF FORMER PRESIDENT
WILLIAM JEFFERSON CLINTON
55 WEST 125TH STREET, 14TH FLOOR
NEW YORK, NY 10027
HELEN ROBINSON 212-348-6982
PROJECT...:131-76 128151

CLIENT.....: 017848

<u>DATE</u>	<u>TERMS</u>	<u>PURCHASE ORDER</u>	<u>SALESPERSON</u>
03/29/13	50/40/10	Email Approval	131 Daniel La Croix

<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXT. PRICE</u>
1	Labor	During Regular Daytime Business Hours Union labor to reconfigure existing Knoll Dividends workstations. Work completed on 3/27/3013. Line Number: 1	1,200.00	1,200.00

INVOICE TOTAL.....: 1,200.00

<u>SUBTOTAL PRODUCT</u>	<u>INSTALL</u>	<u>SALES TAX</u>	<u>OTHER</u>	<u>DELIVERY</u>	<u>FINAL TOTAL</u>
0.00	1,200.00				1,200.00



PRECISE
Continental

Printing for Creative Minds
Engraving, Offset & Specialty Processes

Invoice

One Cape May St Harrison NJ 07029 P. 973.350.0330
www.precisecontinental.com F. 973.350.0211

Please return one copy with your remittance

Bill To: **Office of Former President Clinton
EUGENIE BISULCO
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

INVOICE # 128531

Invoice Date **3/13/2012**

Job Number **144082**

Account Code: **GENSE**

Shipping Method: **Miguel**

Sales Rep **JIM DONNELLY**

Terms **Due Upon Receipt**

Ship To: **THE OFFICE OF WILLIAM J. CLINTON
GENEVIEVE SCHANOES
77 WATER STREET
18TH FLOOR
NEW YORK, NY 10005**

Tax Exempt

<u>Quantity per Lot</u>	<u>Description</u>	<u>PO Number</u>	<u>Price</u>
	Reprint Gray Kraft Booklet Envelopes With P&S		
5,000	GRAY BOOKLET ENVELOPE PEEL AND SEAL OFFSET FACE ONLY		\$940.00

Net Value	\$940.00
Freight	\$50.00
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

BalanceDue:

\$990.00

WIRE TRANSFER ROUTING INFORMATION

JPMORGAN CHASE BANK 177 MONTAGUE STREET, BROOKLYN NY 11201
ROUTING : 021000021 ACCOUNT #028083986065 PRECISE CORPORATE PRINTING.

SWIFT CODE FOR INTRNATIONAL WIRES - CHASUS33

Please indicate invoice number on check

Precise Continental Tax ID# 22-2436334
Precise Continental is FSC Certified #SW-COC-002323



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name:

Date:

Form of Payment:

Total:

Vendor (if applicable):

Description

Request for annual warranty, labor, and software for Intranet Quorum correspondence system, FY 2014 (10/1/2013-9/30/2014.) IQ is proprietary software and Lockheed is the sole vendor to offer support services.

This Rough Order of Magnitude has two components

- 1) Annual warranty and software, to be paid to Lockheed by credit card at the earliest convenience
---\$4,299.32
- 2) Projected hourly support services, to be billed to GSA once services are rendered. GSA needs to contact Lockheed to authorize billing. We will not be charged for unused hours.
---\$8927.67

Reference Number: KR110113HL-OFPC

Chief of Staff Approval

(b) (6)

COS Approval Date:

Invoice

J.A.D. Contracting, Inc.

10-18 47TH ROAD
LONG ISLAND CITY, NY 11101

Phone: (212) 385-1069

Inv No: 37910-IN

Date : 06/28/12
W.O. Number: MISC-2146
P.O. Number: D. BEALE
Project Mgr: David Beale

BILL TO:

OFFICE OF FORMER PRES. CLINTON
55 WEST 125TH STREET
NEW YORK, NY 10027,

LOCATION:

OFFICE OF FORMER PRES. CLINTON
55 WEST 125TH STREET
NEW YORK, NY 10027,

Description of Services:	#Hours	Rate	Amount
Completed services as detailed in our proposal number 5458 dated JUNE 25, 2012 Services as per quote....			\$384.00
		Subtotal	\$384.00
		Sales Tax	\$0.00
		Materials	\$0.00
		Total	\$384.00

Terms: DUE UPON RECEIPT OF INVOICE

J.A.D. **CONTRACTING, INC.** *Office Furniture Installations*

June 25, 2012

David Beale
Office of Former President Bill Clinton
55 West 125th Street
New York, NY10027

Re: Office of Former President Bill Clinton
55 West 125th Street, 14th floor
Proposal # 5458

Dear David:

Based upon information received with reference to the above captioned project we are prepared to offer the following services:

1. Reconfigure a six-person bullpen area into an eight-person.

The cost for the above outlined services is \$384.00.

Sincerely,

(b) (6)

Paul M. Burton
Vice President



K & N BUILDER SALES INC.

Kitchen Appliances & Cabinets
 1401 Shepherd
 Houston, Texas 77007-3456
 (713) 868-3611 / Fax (713) 868-4210
 Tax # 1-760107793-0/TICL370

INVOICE

INVOICE NO.	117216
PAGE NO.	1
DATE	11/28/14

686-1188

10000

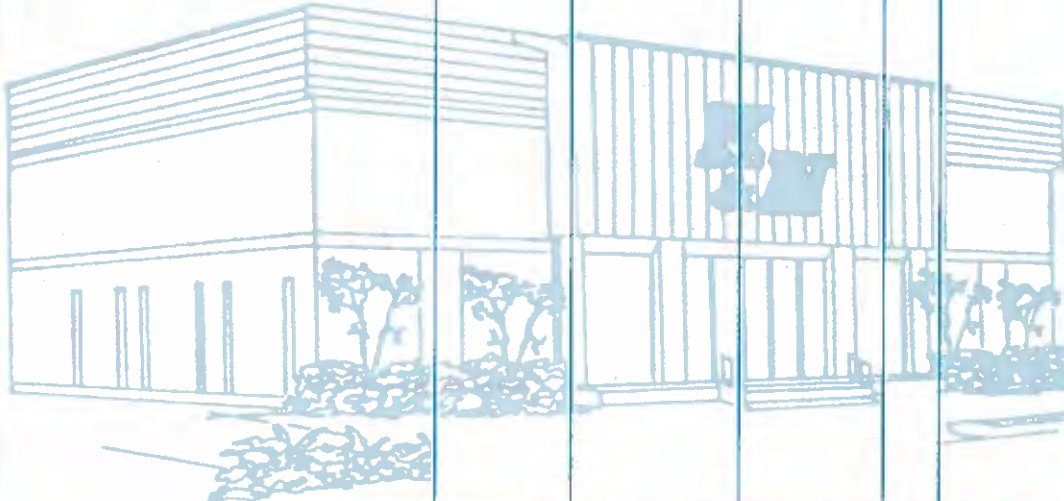
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OFFICE OF GEORGE BUSH
 10000 MEMORIAL DR., #900
 HOUSTON, TX 77024

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OFFICE OF GEORGE BUSH
 10000 MEMORIAL DR. #900
 O-713-686-1188
 HOUSTON, TX 77024

REFERENCE #	SHIPPED	SALESPERSON	TERMS	TAX CODE	DOC #	WH	FREIGHT	SHIP VIA
10000 MEMORIAL	11/28/14	HOU HOUSE ACCO	NET 10THEOM	NOTAX	096568	01	PREPAID	OT
ITEM	DESCRIPTION	ORDERED	SHIPPED	BACKORDER	UM	PRICE	UM	EXTENSION
ECKMFEZ2	WHIRLPOOL ICEMAKER	1	1	0	EA	85.00	EA	85.00
INST/REF-IM	INSTALLATION REFRIGERATOR W/ICE MAKER ADD EPA CHG \$	1	1	0	EA	75.00	EA	75.00
WRT318FZDW	INST: 11/26/14 WHIRLPOOL 18 CUFT REFRIG- TOP FREEZER Ser# VS44384683 MARY 713-569-2488	1	1	0	EA	675.00	EA	675.00
<p><i>Received and installed</i> <i>11-26-14</i></p> <div style="background-color: black; color: red; font-size: 2em; padding: 10px; display: inline-block;">(b) (6)</div>								
		760.00	75.00	.00	.00	.00	835.00	



ORIGINAL



K & N BUILDER SALES

1401 SHEPHERD
HOUSTON TX 77007
Phone: 713 868-3611

knsales@knsales.com
www.knsales.com

**QUOTE
REPRINT**

Number	137828
Date	11/20/14
Page	1

Ship To: 10000	OFFICE OF GEORGE BUSH 10000 MEMORIAL DR.#900 O-713-686-1188 HOUSTON, TX 77024	Bill To: 686-1188	OFFICE OF GEORGE BUSH 10000 MEMORIAL DR., #900 HOUSTON, TX 77024
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Reference #	Expires	Slsp	Terms	Wh	Freight	Ship Via
10000 MEMORIAL	30 DAYS	HOU	CBD	01	PREPAID	OT

Quoted By: SP	Quoted To: MARY/10000 MEMORIAL DR.
---------------	------------------------------------

Item	Description	Ordered	UM	Price	UM	Extension
WRT318FZDW	**WHIRLPOOL REFRIG.18 CU. TOP FREEZER WHITE	1	EA	675.00	EA	675.00
ECKMFEZ2	WHIRLPOOL ICEMAKER	1	EA	85.00	EA	85.00
INST/REF-IM	INSTALLATION REFRIGERATOR W/ICE MAKER ADD EPA CHG \$ 4 INST:11/26/14	1	EA	75.00	EA	75.00

QUOTE

Merchandise	Labor	Tax	Freight	Total
760.00	75.00	.00	.00	835.00

Joseph G. Musolino
General Services Administration
Public Buildings Service (Region 2)
Budget & Financial Management Division (2PF)
26 Federal Plaza
New York, NY 10278
August 1, 2012

Matt Smith
National Account Manager
Business Insight Solutions
LexisNexis
9443 Springboro Pike
Miamisburg, OH 45342

Dear Mr. Smith:

Under the Former President's Act of 1958 (as amended), "the Administrator of General Services {General Services Administration} provides for each former President, office space, furnishings, equipment and supplies and other services." As such, the General Service Administration leases office space on behalf for the Office of the Former President Clinton. The lease location is at 55 West 125th Street, 14th Fl, New York, NY 10027. This space was provided for Former President Clinton in 2001.

The General Services Administration also provides utilities and other administrative services. If you have any further questions, I can be reached at (212) 264- 3753 or joseph.musolino@gsa.gov.

Sincerely,

Joseph G. Musolino



U.S. General Services Administration

Stephen A. Ronaghan
General Services Administration
Public Buildings Service (Region 2)
Office of Client Solutions (2PA)
26 Federal Plaza
New York, NY 10278
August 1, 2012

Matt Smith
National Account Manager
Business Insight Solutions
LexisNexis
9443 Springboro Pike
Miamisburg, OH 45342

Dear Mr. Smith:

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The General Services Administration also provides other administrative services. If you have any further questions, I can be reached at (212) 264- 8252 or stephen.ronaghan@gsa.gov

Sincerely,

(b) (6)

Stephen A. Ronaghan
Congressional Services Representative

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE SUPPLEMENTAL LEASE AGREEMENT	SUPPLEMENTAL AGREEMENT NO. 4	DATE 5-25-10
	TO LEASE NO. GS-02B-23137	

ADDRESS OF PREMISES:
 55 West 125th Street, New York, N.Y.

THIS AGREEMENT ("Agreement"), made and entered into this date by and between 55 Fee LLC,
 whose address is c/o CRG Management, LLC
 1350 Avenue of the Americas, 17th Floor
 New York, NY 10019,

hereinafter called the "Lessor", and the **UNITED STATES OF AMERICA**, hereinafter called the "Government":

WHEREAS, Lessor and Government entered into a Lease for Real Property, dated April 17, 2001 (number GS-02B-23137; the "Original Lease"), as amended by Supplemental Agreements Nos. 1-3 (collectively, along with the Original Lease, the "Lease"), for approximately 8,715 rentable square feet (RSF) of office and office-related type space consisting of 8,608 RSF comprising the entire rentable portion of the fourteenth (14th) floor ("14th Floor Space") and approximately 107 rentable square feet on the ground floor ("Ground Floor Space"; collectively, the "Premises"), together with three (3) designated parking spaces (the "Parking") in the building located at 55 West 125th Street, New York, New York ("Building");

WHEREAS, capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Lease;

WHEREAS, the parties hereto desire to further amend the Lease to extend the term of the Lease and modify other provisions of the Lease.

NOW THEREFORE, these parties for the consideration hereinafter mentioned covenant and agree that the said Lease is hereby amended as follows:

*AS SET FORTH IN SECTION 1-16 OF THIS AGREEMENT, ANNEXED HERETO
AND MADE PART HEREOF.*

IN WITNESS WHEREOF, the parties subscribed their names as of the above date.

LESSOR 55 Fee LLC
 By: 55 Mezz LLC, Manager
 By: Judy-Jane 125th Investors, LLC, Manager
 By: Ross Jacobs, Assistant Vice President

BY **(b) (6)** _____
 (Signature) _____ (Title)

IN PRESENCE OF
(b) (6) _____
 (Signature)

c/o CRG Management, LLC
 1350 Avenue of the Americas, 17th Fl.
 NY, NY 10019

 (Address)

UNITED STATES OF AMERICA, GENERAL SERVICES ADMINISTRATION
 By: Walter I. Moldovan

(b) (6) _____

 Contracting Officer
 (Official Title)

①

Lessor A
 Government C

- 1) The term of the Lease is hereby extended for a ten (10) year period commencing on August 1, 2011 through and including July 31, 2021 (the "Extended Term"), subject to the Government's right to terminate the Lease pursuant to Section 6 herein.
- 2) During the Extended Term, the Government shall pay the Lessor annual rental ("Rent"), in equal monthly installments, in arrears, as follows:
 - a. For the period beginning on August 1, 2011 through and including July 31, 2016, Government shall pay (i) \$42.00 per rentable square foot, plus \$3.00 per rentable square foot for Government electric, for the 14th Floor Space; (ii) \$32.00 per rentable square foot, plus \$1.00 per rentable square foot for Government electric, for the Ground Floor Space and (iii) \$9,000.00 per annum for Parking (\$3,000.00 per parking space per annum for three [3] parking spaces), for a total annual Rent of \$399,891.00 (\$33,324.25 per month).
 - b. For the period beginning on August 1, 2016 through and including July 31, 2021, Government shall pay (i) \$51.20 per rentable square foot, plus \$3.66 per rentable square foot for Government electric, for the 14th Floor Space; (ii) \$39.00 per rentable square foot, plus \$1.22 per rentable square foot for Government electric, for the Ground Floor Space and (iii) \$10,971.00 per annum for Parking (\$3,657.00 per parking space per annum for three [3] parking spaces), for a total annual Rent of \$487,509.42 (\$40,625.79 per month).

Rent for a lesser period shall be prorated, based on the actual number of months and the actual number of days of any partial month.

- 3) As of the commencement of the Extended Term, Government shall pay:
 - a. Tax adjustments, pursuant to paragraph 15 herein, provided that (i) the Tax Base Year shall be the real estate taxes for the fiscal year July 1, 2010 through June 30, 2011 and (ii) Government's Percentage of Occupancy shall be 4.05%; and
 - b. Operating cost adjustments, pursuant to Section 35 of Attachment 1, Supplemental Lease Requirements to the Original Lease, except that (i) in determining the percentage change in the Cost of Living Index, the index published for July 2011 shall be compared with the index published for each July thereafter and (ii) the Base Operating Cost shall be \$107,630.25 (\$12.35 per rentable square foot x 8,715 RSF).
 - c. An operating cost adjustment to the Rent shall be performed commencing with the second year of the Extended Term and shall be performed for each year thereafter, including year 6 where there is an increase in Rent (pursuant to Paragraph 2b herein).

2

Lessor

Government

- 4) As of the date hereof, Rent and any other additional charges payable under this Agreement and the Lease shall be paid to:

If mailed:

HSBC Bank USA
CRG Mgmt AAF 55 Fee LLC
Box 510922
Philadelphia, PA 19175

If wired:

HSBC Bank USA
Account No. 610987747
ABA No.: 021001088
Account: 55 FEE LLC

Upon written notice by Lessor to Government of a mere change in the mailing address or wiring instructions for which Rent is to be sent or wired (without changing the payee), Government shall thereafter forward all rent to such new address (except to the extent that Section 24 of Attachment No. 1, Supplemental Lease Requirements to the Original Lease or Paragraph No. 25 of the General Clauses attached to the Original Lease are applicable).

- 5) Lessor agrees to provide the Government with a work contribution (the "Work Contribution") in the amount of \$81,000.00, which the Government intends to use, in part, towards the installation of a full-floor supplemental HVAC unit for the 14th Floor Space. The Work Contribution may be used prior to the commencement of the Extended Term and shall be applied to any and all costs incurred or expended in connection with the installation of such HVAC (and any additional work for which the Work Contribution is to be used toward), including, but not limited to, the preparation of any drawings or plans, the cost of any architectural and/or engineering services, as well as Lessor's five percent (5%) construction management fee and all filing and permit fees.

At the Government's request, Lessor shall provide a minimum of three (3) qualified bids for the proposed HVAC installation work and shall be responsible for hiring a reputable contractor and/or contractors to perform the installation and work. Bid proposals shall be provided by Lessor to the Government no later than sixty (60) days following the full execution and delivery to Lessor of this Agreement for Government review and approval purposes. If the total cost and expense of the HVAC work (and/or any additional work) shall exceed the Work Contribution, the Government shall be entirely responsible for such excess costs (a separate supplemental lease agreement will be prepared in connection with such reimbursement to the Lessor for any costs and expenses that are in excess of the Work Contribution). Lessor and Lessor's contractor(s) shall schedule and complete the HVAC project within ninety (90) calendar days after approval to proceed is received from the Government's Contracting Officer (the work schedule is subject to the Government reasonable approval) and the delivery of the equipment, subject to delays caused by the Government or events of force majeure. Any other work requested by the Government shall be completed within a period to be mutually agreed to between the parties.

③

Lessor 

Government 

- 6) The Government may terminate this Lease effective at the end of the third (3rd), sixth (6th) or eighth (8th) years of the Extended Term (i.e., July 31, 2014, July 31, 2017 and July 31, 2019, respectively) by giving notice, in writing, to the Lessor at least one hundred eighty (180) days prior to the end of the third (3rd), sixth (6th) or eighth (8th) years of the Extended Term (i.e., by February 1, 2014, February 1, 2017 and February 1, 2019, respectively). Notwithstanding anything to the contrary contained in the forgoing, in the event of former President Clinton's death or incapacity, the Government shall have the right to terminate this Lease at anytime upon 180 days notice in writing to the Lessor. All termination notices shall be delivered in accordance with Section 14 herein. The term "incapacity", as used herein, shall mean any permanent injury or illness that would render former President Clinton unable to perform basic tasks and functions due to a lack of intellectual or physical power and requiring permanent hospitalization, hospice or home care.

If the Government elects to terminate this Lease as set forth in this Section 6, the Government shall pay the Lessor the then unamortized portion of the (i) Work Contribution, as described in Section 5 herein and (ii) brokerage commission paid by the Lessor in connection with this Agreement. For the purpose of calculating the unamortized portion of the Work Contribution and broker commissions, the total amount of Work Contribution and brokerage commission paid, amortized over ten (10) years, compounded at 6.5% interest per annum, shall be used.

- 7) As of the date hereof, Section 37 of the Rider to the Original Lease shall be stricken in its entirety and replaced as follows:

A. Government and Lessor hereby acknowledge that each party has entered into this Agreement with the expectation that either party may qualify for (or has qualified) and receive (or has received), as applicable and as the case may be, certain benefits in connection with the following programs: (collectively, the "Incentive Programs"): (i) Title 4 of Article 4 of the New York Real Property Tax Law (herein called the "Commercial Revitalization Program"); (ii) the Industrial and Commercial Incentive Program or Industrial and Commercial Abatement Program (collectively, the "ICIP"); (iii) the Lower Manhattan Energy Program ("LMEP"); and (iv) any other similar or dissimilar programs for which either Lessor or Government or all or any portion of the Building may qualify (or has qualified) at any time or times during the Term or Extended Term. Lessor and Government hereby agree to provide each other with such cooperation as may reasonably be requested by the other party (collectively, "Incentive Cooperation") to assist said party in obtaining and/or retaining any incentives, abatements, exemptions, subsidies, energy discounts, refunds or payments that may be available to said party in connection with the Incentive Programs with respect to the Building or any portion thereof, including, without limitation, the Premises (collectively, "Incentives" or "Incentive").

B. Government acknowledges that Lessor has made no warranty or representation as to the extent, if any, that Lessor or Government qualifies or benefits or will benefit from any of the Incentive Programs. In the event that either: (x) Lessor or Government fails to qualify (in whole or in part) for any of such Incentive Programs, (y) Lessor or Government is subsequently disqualified in whole or in part for any of such Incentive Programs and/or (z) the amount of benefits

Lessor

Government

4

available to Lessor or Government under such Incentive Programs becomes reduced, unfounded or otherwise unavailable to Lessor or Government, then, in any case, Lessor shall have no liability to Government and Government's obligations under this Lease shall not be reduced, excused or otherwise affected.

C. In accordance with the Commercial Revitalization Program, Lessor hereby informs Government that:


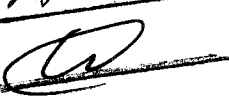
- (i) Government's percentage of occupancy shall mean and be 4.05%;
- (ii) An application for abatement of real property taxes pursuant to Title 4 of Article 4 of the New York Real Property Tax Law will be made for the Premises;
- (iii) To qualify for the Commercial Revitalization Plan, at least \$5, \$10 or \$35 per square foot must be spent on improvements to the Premises and the common areas, the amount being dependant on the length of this Lease and the number of Government employees; and
- (iv) All abatements granted will be revoked if, during the benefit period, real estate taxes, water or sewer charges or other lienable charges are unpaid for more than one year, unless such delinquent amounts are paid, as provided for in the relevant law.

D. Notwithstanding anything herein to the contrary, it is understood and agreed that, although the real estate taxes for the Building may be subject to certain refunds, credits, abatements, deferrals or exemptions under any applicable Incentive Programs, Government shall pay throughout the Term and Extended Term its percentage of any increase in real estate taxes as provided for in the Lease and this Agreement, without taking any such refunds, credits, abatements, deferrals or exemptions for either the base tax year or subsequent years into consideration (except with respect to a tax appeal by Lessor, as may be provided for in this Lease). Notwithstanding the foregoing, Landlord will (i) separately credit to Tenant any benefit Tenant is specifically entitled to pursuant to the Real Property Tax Abatement under the Commercial Revitalization Program and (ii) include the ICIP benefit received by the Building as part of the Real Estate Taxes in the Tax Base Year and in the calculation of the Tax Adjustment in each subsequent year, to the extent received. For example purposes only; if prior NYC fiscal year 2008/09 was to be used as the new base real estate tax year for the term covered under this SLA No. 4 to the Lease, and if NYC fiscal tax year 2009/10 was considered to be the first year of the lease for the purposes of paying a real estate tax adjustment, then the base real estate taxes and the real estate taxes for the first year of the lease would have been calculated as follows:

Tax Before Exemptions and Abatements:	\$1,123,540.00
Plus Bid Tax:	\$ 16,710.26
Plus Bid Tax:	<u>\$ 16,710.26</u>
Total NYC FY 2008/09 RE Tax:	\$1,156,960.52
Less ICIP:	\$ 707,397.00
Less Lease Abatements: *	<u>\$ 758.00</u>
2008/2009 RE Taxes inc. ICIP and Abatements:	\$ 448,805.52

Tax Before Exemptions and Abatements:	\$1,303,684.00
Plus Bid Tax:	\$ 17,307.02
Plus Bid Tax:	<u>\$ 17,307.02</u>
Total NYC FY 2009/10 RE Tax:	\$1,338,298.04

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
Lessor 
Government 

Less ICIP:	\$ 872,466.00
Less Lease Abatements:*	\$ 758.00
2009/2010 RE Taxes inc. ICIP and Abatements:	\$ 465,074.04
2009/2010 RE Taxes inc. ICIP and Abatements:	\$ 465,832.04
2008/2009 RE Taxes inc. ICIP and Abatements:	\$ 448,805.52
FY 2009/10 Less Base Year FY 2008/09:	\$ 17,026.52
4.05% Government Share of Taxes:	.0405
Government's Share of Current RE Tax Increase:	\$ 689.57

** assumes this is an amount for which Government would be entitled to, if any, pursuant to the Real Property Tax Abatement under the Commercial Revitalization Program. Accordingly, only to the extent that the Government is entitled to receive these lease abatements under the Commercial Revitalization Program shall such amounts be included as part of the calculation of real estate taxes in the base tax year and any applicable subsequent years for which those benefits are received.*

- E. Lessor agrees to pass to Government any benefit that Lessor may receive under the LMEP to Government if the Premises being leased hereunder is commercial office space in the Building.
- 8) If Lessor has not already done so, the Lessor agrees to register with the Central Contractor Registration System (CCR) centrally located searchable database which assists in the development, maintenance, and provision of sources for future procurements. The Lessor shall register via the Internet at <http://www.ccr.gov>. To remain active, the Lessor is required to update or renew its registration annually.
 - 9) Paragraph No. 21 of the Rider to the Original Lease is hereby stricken in its entirety and replaced as follows, as of the date hereof: If the Government requires heating or air-conditioning beyond the normal hours of Building operations as set forth in Attachment 1, Supplemental Lease Requirements of the Original Lease, then, at the request of the Government, to be delivered to the Lessor before 10:00 a.m. on the date which is at least one (1) business day preceding such use, it shall be provided by the Lessor at an hourly rate of \$300.00. The Government's request for overtime heating or cooling services will be ordered orally or in writing by the Contracting Officer or the GSA Building Manager to the Lessor's Building Manager's office (presently Wayne Gordon [or other such Lessor designee]) at (212) 987-2315.
 - 10) The Lessor shall be required to maintain and repair all items furnished and installed as part of this Agreement, as may be applicable, in accordance with the provisions of the Lease and as if such items were installed as part of the initial space alterations to the Premises.
 - 11) Government hereby accepts the Premises in its "as is" condition (excluding all building systems servicing the Government's Premises as well as any service, maintenance, replacement of warranty-type items covered under the Lease), and further, except that Lessor shall, at its own cost and expense, (i) furnish and install electric vertical blinds to the interior conference room windows, and (ii) to the extent not already completed as of the date hereof, refurbish/refinish existing office woodwork, including the main reception desk, the wood paneling behind the main reception desk, two (2) cabinets and one (1) credenza in the private entrance area, the wood radiator covers, all woodwork in President Clinton's executive office area and all woodwork in the conference room, including the wood door, the wood paneling and the wood conference table..



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- 12) The parties hereto acknowledge that CRG Management, LLC, represented the Lessor in this leasing transaction and that Government was not represented by any broker in connection with this Agreement.
- 13) Except as otherwise modified in this Agreement, all other terms and conditions of the Lease shall remain in force and in effect and in the event that any terms and conditions of this Agreement conflict with any of the terms and conditions of the Lease, the terms and conditions of this Agreement shall control and govern.
- 14) As of the date hereof and notwithstanding anything to the contrary contained in the Lease:

- (i) Any notice by Government to Lessor shall be in writing and shall be mailed by certified mail or by overnight mail by a reputable overnight courier, addressed to Lessor at:

55 FEE LLC
c/o CRG Management, LLC
1350 Avenue of the Americas, 17th Floor
New York, New York 10019
Attention: Ross Jacobs

And at:

Cogswell Realty, LLC
1350 Avenue of the Americas, 17th Floor
New York, New York 10019
Attention: Eric J. Sarner

- (ii) Any notice by Lessor to Government shall be in writing and shall be mailed by certified mail or by overnight mail by a reputable overnight courier and sent to:

Carol McNamara
Contracting Officer
GSA, Real Estate Acquisition Division
26 Federal Plaza, Room 16-100
New York, New York 10278

- (iii) All notices properly addressed shall be deemed given one (1) day following mailing of such notice if by overnight courier and, in the case of notice by certified or registered mail, three (3) days after the date of mailing.

15) The following TAX ADJUSTMENT (AUG 2008) shall be inserted into the Lease to replace Paragraph 34 of Attachment 1 – Supplemental Lease Requirements in its entirety:

A. Purpose:

This paragraph provides for adjustment in the rent ("Tax Adjustment") to account for increases or decreases in Real Estate Taxes for the Property after the establishment of the Real Estate Tax Base, as those terms are defined herein. Tax Adjustments shall be calculated in accordance with this Clause.

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B. Definitions:

The following definitions apply to the use of capitalized terms within this paragraph:

1. "Property" is the land, buildings and other improvements of which the premises (as fully described in the U.S. Government Lease for Real Property, SF2) form all or a part.

2. "Real Estate Taxes" are those taxes that are levied upon the owners of real property by a Taxing Authority (as hereinafter defined) of a State or local Government on an ad valorem basis to raise general revenue for funding the provision of government services. The term excludes, without limitation, special assessments for specific purposes (except that assessments for business improvement districts are included), and/or community development assessments.

3. "Taxing Authority" is a State, Commonwealth, Territory, County, City, Parish, or political subdivision thereof, authorized by law to levy, assess, and collect Real Estate Taxes.

4. "Tax Year" refers to the 12-month period adopted by a Taxing Authority as its fiscal year for the purpose of assessing Real Estate Taxes on an annual basis.

5. "Tax Abatement" is an authorized reduction in the Lessor's liability for Real Estate Taxes below that determined by applying the generally applicable Real Estate Tax rate to the Fully Assessed (as hereinafter defined) valuation of the Property.

6. "Unadjusted Real Estate Taxes" are the full amount of Real Estate Taxes that would be assessed for the Property for one full Tax Year without regard to the Lessor's entitlement to any Tax Abatements (except if such Tax Abatement came into effect after the date of award of the Lease), and not including any late charges, interest or penalties. If a Tax Abatement comes into effect after the date of award of the Lease, "Unadjusted Real Estate Taxes" are the full amount of Real Estate Taxes assessed for the Property for one full Tax Year, less the amount of such Tax Abatement, and not including any late charges, interest or penalties.

7. "Real Estate Tax Base" is the Unadjusted Real Estate Taxes for the first full Tax Year following the commencement of the Lease term. If the Real Estate Taxes for that Tax Year are not based upon a Full Assessment of the Property, then the Real Estate Tax Base shall be the Unadjusted Real Estate Taxes for the Property for the first full Tax Year for which the Real Estate Taxes are based upon a Full Assessment. Such first full Tax Year may be hereinafter referred to as the "Tax Base Year." Alternatively, the Real Estate Tax Base may be an amount negotiated by the parties that reflects an agreed upon base for a Fully Assessed value of the property. The Tax Base Year is set forth in Section 3(a) herein.

8. The Property is deemed to be "Fully Assessed" (and Real Estate Taxes are deemed to be based on a "Full Assessment") only when a Taxing Authority has, for the purpose of determining the Lessor's liability for Real Estate Taxes, determined a value for the Property taking into account the value of all improvements contemplated for the Property pursuant to the Lease, and issued to

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the Lessor a tax bill or other notice of levy wherein the Real Estate Taxes for the full Tax Year are based upon such Full Assessment. At no time prior to the issuance of such a bill or notice shall the Property be deemed Fully Assessed.

9. "Percentage of Occupancy" refers to that portion of the Property exclusively occupied or used by the Government pursuant to the Lease. For buildings, the Percentage of Occupancy is determined by calculating the ratio of the rentable square feet occupied by the Government pursuant to the Lease to the total rentable square feet in the building or buildings so occupied, and shall not take into account the Government's ancillary rights including, but not limited to, parking or roof space for antennas (unless facilities for such ancillary rights are separately assessed). This percentage shall be subject to adjustment to take into account increases or decreases in the amount of space leased by the Government or in the amount of rentable space on the Property. The Percentage of Occupancy is set forth in Section 3(a) herein.

C. Adjustment for Changes in Real Estate Taxes:

1. After the Property is Fully Assessed, the Government shall pay its share of any increases and shall receive its share of any decreases in the Real Estate Taxes for the Property, such share of increases or decreases to be referred to herein as "Tax Adjustment." The amount of the Tax Adjustment shall be determined by multiplying the Government's Percentage of Occupancy by the difference between the current year Unadjusted Real Estate Taxes and the Real Estate Tax Base, less the portion of such difference not paid due to a Tax Abatement (except if a Tax Abatement comes into effect after the date of award of the Lease). If a Tax Abatement comes into effect after the date of award of the Lease, the amount of the Tax Adjustment shall be determined by multiplying the Government's Percentage of Occupancy by the difference between the current year Unadjusted Real Estate Taxes and the Real Estate Tax Base. The Government shall pay the Tax Adjustment in a single annual lump sum payment to the Lessor. In the event that this Tax Adjustment results in a credit owed to the Government, the Government may elect to receive payment in the form of a rental credit or lump sum payment.

2. If the Property contains more than one separately assessed parcel, then more than one Tax Adjustment shall be determined based upon the Percentage of Occupancy, Real Estate Tax Base, and Real Estate Taxes for each respective parcel.

3. After commencement of the Lease term, the Lessor shall provide to the Contracting Officer copies of all Real Estate Tax bills for the Property, all documentation of Tax Abatements, credits, or refunds, if any, and all notices which may affect the assessed valuation of the Property, for the Tax Year prior to the commencement of the Lease Term, and all such documentation for every year following. Lessor acknowledges that the Contracting Officer shall rely on the completeness and accuracy of these submissions in order to establish the Real Estate Tax Base and to determine Tax Adjustments. The Contracting Officer may memorialize the establishment of the Real Estate Tax Base by issuing a unilateral administrative Supplemental Lease Agreement indicating the Base Year, the amount of the Real Estate Tax Base, and the Government's Percentage of Occupancy.

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4. The Real Estate Tax Base is subject to adjustment when increases or decreases to Real Estate Taxes in any Tax Year are attributable to a) improvements or renovations to the Property not required by this Lease, or b) changes in net operating income for the Property not derived from this Lease. If either condition results in a change to the Real Estate Taxes, the Contracting Officer may re-establish the Real Estate Tax Base as the Unadjusted Real Estate Taxes for the Tax Year the Property is reassessed under such condition, less the amount by which the Unadjusted Real Estate Taxes for the Tax Year prior to reassessment exceeds the prior Real Estate Tax Base.

5. If this Lease includes any options to renew the term of the Lease, or be otherwise extended, the Real Estate Tax Base for the purpose of determining Tax Adjustments during the renewal term or extension shall be the last Real Estate Tax Base established during the base term of the Lease.

6. If any Real Estate Taxes for the Property are retroactively reduced by a Taxing Authority during the term of the Lease, the Government shall be entitled to a proportional share of any tax refunds to which the Lessor is entitled, calculated in accordance with this Clause.

7. Lessor acknowledges that it has an affirmative duty to disclose to the Government any decreases in the Real Estate Taxes paid for the Property during the term of the Lease. Lessor shall annually provide to the Contracting Officer all relevant tax records for determining whether a Tax Adjustment is due, irrespective of whether it seeks an adjustment in any Tax Year.

8. If the Lease terminates before the end of a Tax Year, or if rent has been suspended, payment for the Real Estate Tax increase due as a result of this section for the Tax Year will be prorated based on the number of days that the Lease and the rent were in effect. Any credit due the Government after the expiration or earlier termination of the Lease shall be made by a lump sum payment to the Government or as a rental credit to any succeeding lease, as determined in the Contracting Officer's sole discretion. Lessor shall remit any lump sum payment to the Government within 15 calendar days of payment or credit by the Taxing Authority to Lessor or Lessor's designee. If the credit due to the Government is not paid by the due date, interest shall accrue on the late payment at the rate established by the Secretary of the Treasury under Section 12 of the Contract Disputes Act of 1978, as amended (41 USC § 611), that is in effect on the day after the due date. The interest penalty shall accrue daily on the amount of the credit and shall be compounded in 30-day increments inclusive from the first day after the due date through the payment date. The Government shall have the right to pursue the outstanding balance of any tax credit using all such collection methods as are available to the United States to collect debts. Such collection rights shall survive the expiration of this Lease.

9. In order to obtain a Tax Adjustment, the Lessor shall furnish the Contracting Officer with copies of all paid tax receipts, or other similar evidence of payment acceptable to the Contracting Officer, and a proper invoice (as described in GSA Form 3517, General Clauses, 552.232-75, Prompt Payment) for the requested Tax Adjustment, including the calculation thereof. All such documents must be received by the Contracting Officer within 90 calendar days after the last date the Real Estate Tax payment is due from the Lessor to the Taxing Authority without payment of penalty or interest. FAILURE TO SUBMIT

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THE PROPER INVOICE AND EVIDENCE OF PAYMENT WITHIN SUCH TIME FRAME SHALL CONSTITUTE A WAIVER OF THE LESSOR'S RIGHT TO RECEIVE A TAX ADJUSTMENT PURSUANT TO THIS CLAUSE FOR THE TAX YEAR AFFECTED.

D. Tax Appeals:

If the Government occupies more than 50% of the Building by virtue of this and any other Government lease(s), the Government may, upon reasonable notice, direct the Lessor to initiate a tax appeal, or the Government may elect to contest the assessed valuation on its own behalf or jointly on behalf of Government and the Lessor. If the Government elects to contest the assessed valuation on its own behalf or on behalf of the Government and the Lessor, the Lessor shall cooperate fully with this effort, including, without limitation, furnishing to the Government information necessary to contest the assessed valuation in accordance with the filing requirements of the Taxing Authority, executing documents, providing documentary and testimonial evidence, and verifying the accuracy and completeness of records. If the Lessor initiates an appeal at the direction of the Government, the Government shall have the right to approve the selection of counsel who shall represent the Lessor with regard to such appeal, which approval shall not be unreasonably withheld, conditioned or delayed, and the Lessor shall be entitled to a credit in the amount of its reasonable expenses in pursuing the appeal.

- 16) The General Clauses contained in Attachment "A" to this SLA No. 4 represent either new or updated General Clauses to supplement or replace those already included as part of the original Lease. In the event of any discrepancies between the General Clauses contained in the original Lease and those contained in Attachment "A" to this SLA No. 4, the new or updated General Clauses contained in this SLA No. 4 shall govern. However, all General Clauses from the original Lease shall remain in full force and effect during the lease extension term covered under this SLA No. 4 unless they have been superseded by any updated General Clauses contained in Attachment "A" to this SLA No. 4.

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~~2. 552.270-5 SUBLETTING AND ASSIGNMENT (SEP 1999)~~

~~The Government may sublet any part of the premises but shall not be relieved from any obligations under this lease by reason of any such subletting. The Government may at any time assign this lease, and be relieved from all obligations to Lessor under this lease excepting only unpaid rent and other liabilities, if any, that have accrued to the date of said assignment. Any assignment shall be subject to prior written consent of Lessor, which shall not be unreasonably withheld.~~

3. 552.270-11 SUCCESSORS BOUND (SEP 1999)

This lease shall bind, and inure to the benefit of, the parties and their respective heirs, executors, administrators, successors, and assigns.

4. 552.270-23 SUBORDINATION, NONDISTURBANCE AND ATTORNMNT (SEP 1999)

(a) Lessor warrants that it holds such title to or other interest in the premises and other property as is necessary to the Government's access to the premises and full use and enjoyment thereof in accordance with the provisions of this lease. Government agrees, in consideration of the warranties and conditions set forth in this clause, that this lease is subject and subordinate to any and all recorded mortgages, deeds of trust and other liens now or hereafter existing or imposed upon the premises, and to any renewal, modification or extension thereof. It is the intention of the parties that this provision shall be self-operative and that no further instrument shall be required to effect the present or subsequent subordination of this lease. Government agrees, however, within twenty (20) business days next following the Contracting Officer's receipt of a written demand, to execute such instruments as Lessor may reasonably request to evidence further the subordination of this lease to any existing or future mortgage, deed of trust or other security interest pertaining to the premises, and to any water, sewer or access easement necessary or desirable to serve the premises or adjoining property owned in whole or in part by Lessor if such easement does not interfere with the full enjoyment of any right granted the Government under this lease.

(b) No such subordination, to either existing or future mortgages, deeds of trust or other lien or security instrument shall operate to affect adversely any right of the Government under this lease so long as the Government is not in default under this lease. Lessor will include in any future mortgage, deed of trust or other security instrument to which this lease becomes subordinate, or in a separate non-disturbance agreement, a provision to the foregoing effect. Lessor warrants that the holders of all notes or other obligations secured by existing mortgages, deeds of trust or other security instruments have consented to the provisions of this clause, and agrees to provide true copies of all such consents to the Contracting Officer promptly upon demand.

(c) In the event of any sale of the premises or any portion thereof by foreclosure of the lien of any such mortgage, deed of trust or other security instrument, or the giving of a deed in lieu of foreclosure, the Government will be deemed to have attorned to any purchaser, purchasers, transferee or transferees of the premises or any portion thereof and its or their successors and assigns, and any such purchasers and transferees will be deemed to have assumed all obligations of the Lessor under this lease, so as to establish direct privity of estate and contract between Government and such purchasers or transferees, with the same force, effect and relative priority in time and right as if the lease had initially been entered into between such purchasers or transferees and the Government; provided, further, that the Contracting Officer and such purchasers or transferees shall, with reasonable promptness following any such sale or deed delivery in lieu of foreclosure, execute all such revisions to this lease, or other writings, as shall be necessary to document the foregoing relationship.

(d) None of the foregoing provisions may be deemed or construed to imply a waiver of the Government's rights as a sovereign.

5. 552.270-24 STATEMENT OF LEASE (SEP 1999)

(a) The Contracting Officer will, within thirty (30) days next following the Contracting Officer's receipt of a joint written request from Lessor and a prospective lender or purchaser of the building, execute and deliver to Lessor a letter stating that the same is issued subject to the conditions stated in this clause and, if such is the case, that (1) the lease is in full force and effect; (2) the date to which the rent and other charges have been paid in advance, if any; and (3) whether any notice of default has been issued.

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~~20. 552.270-20 ACCEPTANCE OF SPACE (SEP 1999) (VARIATION)~~

- (a) When the Lessor has completed all alterations, improvements, and repairs necessary to meet the requirements of the lease, the Lessor shall notify the Contracting Officer. The Contracting Officer or designated representative shall promptly inspect the space.
- (b) The Government will accept the space and the lease term will begin after determining that the space is substantially complete and contains the required ANSI/BOMA Office Area square footage as indicated in the paragraph of this solicitation entitled "Amount and Type of Space."

21. 552.270-9 INSPECTION—RIGHT OF ENTRY (SEP 1999)

- (a) At any time and from time to time after receipt of an offer (until the same has been duly withdrawn or rejected), after acceptance thereof and during the term, the agents, employees and contractors of the Government may, upon reasonable prior notice to Offeror or Lessor, enter upon the offered premises or the premises, and all other areas of the building access to which is necessary to accomplish the purposes of entry, to determine the potential or actual compliance by the Offeror or Lessor with the requirements of the solicitation or this lease, which purposes shall include, but not be limited to:
 - (1) inspecting, sampling and analyzing of suspected asbestos-containing materials and air monitoring for asbestos fibers;
 - (2) inspecting the heating, ventilation and air conditioning system, maintenance records, and mechanical rooms for the offered premises or the premises;
 - (3) inspecting for any leaks, spills, or other potentially hazardous conditions which may involve tenant exposure to hazardous or toxic substances; and
 - (4) inspecting for any current or past hazardous waste operations, to ensure that appropriate mitigative actions were taken to alleviate any environmentally unsound activities in accordance with Federal, State and local law.
- (b) Nothing in this clause shall be construed to create a Government duty to inspect for toxic materials or to impose a higher standard of care on the Government than on other lessees. The purpose of this clause is to promote the ease with which the Government may inspect the building. Nothing in this clause shall act to relieve the Lessor of any duty to inspect or liability which might arise as a result of Lessor's failure to inspect for or correct a hazardous condition.

22. 52.204-7 CENTRAL CONTRACTOR REGISTRATION (OCT 2003) (VARIATION)

- (a) Definitions. As used in this clause—

"Central Contractor Registration (CCR) database" means the primary Government repository for Contractor information required for the conduct of business with the Government.

"Data Universal Numbering System (DUNS) number" means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

"Data Universal Numbering System +4 (DUNS+4) number" means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts for the same parent concern.

"Offeror" means the owner of the property offered, not an individual or agent representing the owner.

"Registered in the CCR database" means that—

- (1) The Contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, into the CCR database; and
 - (2) The Government has validated all mandatory data fields and has marked the record "Active."
- (b) (1) By submission of an offer, the Offeror acknowledges the requirement that a prospective awardee must be registered with D&B and in the CCR database prior to

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award, during performance, and through final payment of any contract resulting from this solicitation.

- (2) The Offeror shall enter in the appropriate block, on the GSA Form 3518, entitled Representations and Certifications, the legal entity's name and address, followed by the DUNS or DUNS +4 number that identifies the Offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the Offeror is registered in the CCR database.
- (c) If the Offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.
- (1) An Offeror may obtain a DUNS number—
 - (i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://www.dnb.com>; or
 - (ii) If located outside the United States, by contacting the local Dun and Bradstreet office.
 - (2) The Offeror should be prepared to provide the following information:
 - (i) Company legal business.
 - (ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.
 - (iii) Company Physical Street Address, City, State, and ZIP Code.
 - (iv) Company Mailing Address, City, State and ZIP Code (if separate from physical).
 - (v) Company Telephone Number.
 - (vi) Date the company was started.
 - (vii) Number of employees at your location.
 - (viii) Chief executive officer/key manager.
 - (ix) Line of business (industry).
 - (x) Company Headquarters name and address (reporting relationship within your entity).
- (d) If the Offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.
- (e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.
- (f) The Contractor is responsible for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.
- (g) (1) (i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, the Contractor shall comply with the requirements of Subpart 42.12 of the Federal Acquisition Regulations (FAR) and provide the responsible Contracting Officer a fully revised and initialed/signed GSA Form 3518, entitled Representations and Certifications, along with written notification of its intention to (A) change the name in the CCR database; and (B) provide the Contracting Officer with sufficient documentation to verify and confirm the legally changed name or change in ownership.
- (ii) If the Contractor fails to comply with the requirements of paragraph (g)(1)(i) of this clause, or fails to perform the agreement at paragraph (g)(1)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

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- (2) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims. Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information.
- (h) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at <http://www.ccr.gov> or by calling 1-888-227-2423, or 269-961-5757.

~~29. 552.202-75 PROMPT PAYMENT (SEP 1999)~~



The Government will make payments under the terms and conditions specified in this clause. Payment shall be considered as being made on the day a check is dated or an electronic funds transfer is made. All days referred to in this clause are calendar days, unless otherwise specified.

- (a) *Payment due date.*
- (1) *Rental payments.* Rent shall be paid monthly in arrears and will be due on the first workday of each month, and only as provided for by the lease.
- (i) When the date for commencement of rent falls on the 15th day of the month or earlier, the initial monthly rental payment under this contract shall become due on the first workday of the month following the month in which the commencement of the rent is effective.
- (ii) When the date for commencement of rent falls after the 15th day of the month, the initial monthly rental payment under this contract shall become due on the first workday of the second month following the month in which the commencement of the rent is effective.
- (2) *Other payments.* The due date for making payments other than rent shall be the later of the following two events:
- (i) The 30th day after the designated billing office has received a proper invoice from the Contractor.
- (ii) The 30th day after Government acceptance of the work or service. However, if the designated billing office fails to annotate the invoice with the actual date of receipt, the invoice payment due date shall be deemed to be the 30th day after the Contractor's invoice is dated, provided a proper invoice is received and there is no disagreement over quantity, quality, or Contractor compliance with contract requirements.
- (b) *Invoice and inspection requirements for payments other than rent.*
- (1) The Contractor shall prepare and submit an invoice to the designated billing office after completion of the work. A proper invoice shall include the following items:
- (i) Name and address of the Contractor.
- (ii) Invoice date.
- (iii) Lease number.
- (iv) Government's order number or other authorization.
- (v) Description, price, and quantity of work or services delivered.
- (vi) Name and address of Contractor official to whom payment is to be sent (must be the same as that in the remittance address in the lease or the order).
- (vii) Name (where practicable), title, phone number, and mailing address of person to be notified in the event of a defective invoice.
- (2) The Government will inspect and determine the acceptability of the work performed or services delivered within 7 days after the receipt of a proper invoice or notification of completion of the work or services unless a different period is specified at the time the order is placed. If actual acceptance occurs later, for the purpose of determining the payment due date and calculation of interest, acceptance will be deemed to occur on the last day of the 7-day inspection period. If the work or service is rejected for failure to conform to the technical requirements of the contract, the 7 days will be counted beginning with receipt of a new invoice or notification. In either case, the Contractor is not entitled to any payment or interest unless actual acceptance by the Government occurs.

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~~(c) Interest Penalty~~

- ~~(1) An interest penalty shall be paid automatically by the Government, without request from the Contractor, if payment is not made by the due date.~~
- ~~(2) The interest penalty shall be at the rate established by the Secretary of the Treasury under Section 12 of the Contract Disputes Act of 1978 (41 U.S.C. 611) that is in effect on the day after the due date. This rate is referred to as the "Renegotiation Board Interest Rate," and it is published in the Federal Register semiannually on or about January 1 and July 1. The interest penalty shall accrue daily on the payment amount approved by the Government and be compounded in 30-day increments inclusive from the first day after the due date through the payment date.~~
- ~~(3) Interest penalties will not continue to accrue after the filing of a claim for such penalties under the clause at 52.233-1, Disputes, or for more than 1 year. Interest penalties of less than \$1.00 need not be paid.~~
- ~~(4) Interest penalties are not required on payment delays due to disagreement between the Government and Contractor over the payment amount or other issues involving contract compliance or on amounts temporarily withheld or retained in accordance with the terms of the contract. Claims involving disputes, and any interest that may be payable, will be resolved in accordance with the clause at 52.233-1, Disputes.~~

24. 552.232-76 ELECTRONIC FUNDS TRANSFER PAYMENT (MAR 2000) (VARIATION)

- (a) The Government will make payments under this lease by electronic funds transfer (EFT). The Lessor must, no later than 30 days before the first payment:
 - (1) Designate a financial institution for receipt of EFT payments.
 - (2) Submit this designation to the Contracting Officer or other Government official, as directed.
- (b) The Lessor must provide the following information:
 - (1) The American Bankers Association 9-digit identifying number for Automated Clearing House (ACH) transfers of the financing institution receiving payment if the institution has access to the Federal Reserve Communications System.
 - (2) Number of account to which funds are to be deposited.
 - (3) Type of depositor account ("C" for checking, "S" for savings).
 - (4) If the Lessor is a new enrollee to the EFT system, the Lessor must complete and submit Form SF 3881, ACH Vendor/Miscellaneous Payment Enrollment Form, before payment can be processed.
- (c) If the Lessor, during the performance of this contract, elects to designate a different financial institution for the receipt of any payment, the appropriate Government official must receive notice of such change and the required information specified above no later than 30 days before the date such change is to become effective.
- (d) The documents furnishing the information required in this clause must be dated and contain the:
 - (1) Signature, title, and telephone number of the Lessor or the Lessor's authorized representative.
 - (2) Lessor's name.
 - (3) Lease number.
- (e) Lessor's failure to properly designate a financial institution or to provide appropriate payee bank account information may delay payments of amounts otherwise properly due.

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~~25. 552.232-70 INVOICE REQUIREMENTS (SEP 1989) (VARIATION)~~

(This clause is applicable to payments other than rent.)

- (a) Invoices shall be submitted in an original only, unless otherwise specified, to the designated billing office specified in this contract or order.
- (b) Invoices must include the Accounting Control Transaction (ACT) number provided below or on the order.

ACT Number (to be supplied on individual orders)
- (c) If information or documentation in addition to that required by the Prompt Payment clause of this contract is required in connection with an invoice for a particular order, the order will indicate what information or documentation must be submitted.

26. 52.232-23 ASSIGNMENT OF CLAIMS (JAN 1988)

(Applicable to leases over \$2,500.)

- (a) The Contractor, under the Assignment of Claims Act, as amended, 31 U.S.C. 3727, 41 U.S.C. 15 (hereafter referred to as "the Act"), may assign its rights to be paid amounts due or to become due as a result of the performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency. The assignee under such an assignment may thereafter further assign or reassign its right under the original assignment to any type of financing institution described in the preceding sentence.
- (b) Any assignment or reassignment authorized under the Act and this clause shall cover all unpaid amounts payable under this contract, and shall not be made to more than one party, except that an assignment or reassignment may be made to one party as agent or trustee for two or more parties participating in the financing of this contract.
- (c) The Contractor shall not furnish or disclose to any assignee under this contract any classified document (including this contract) or information related to work under this contract until the Contracting Officer authorizes such action in writing.

~~27. 552.276-26 PAYMENT (SEP 1989) (VARIATION)~~

- (a) When space is offered and accepted, the ANSI/BOMA Office Area square footage delivered will be confirmed by:
 - (1) the Government's measurement of plans submitted by the successful Offeror as approved by the Government, and an inspection of the space to verify that the delivered space is in conformance with such plans or
 - (2) a mutual on-site measurement of the space, if the Contracting Officer determines that it is necessary.
- (b) Payment will not be made for space which is in excess of the amount of ANSI/BOMA Office Area square footage stated in the lease.
- (c) If it is determined that the amount of ANSI/BOMA Office Area square footage actually delivered is less than the amount agreed to in the lease, the lease will be modified to reflect the amount of Usable space delivered and the annual rental will be adjusted as follows:

Usable square feet not delivered multiplied by the ANSI/BOMA Office Area square foot (USF) rate equals the reduction in annual rent. The rate per USF is determined by dividing the total annual rental by the Usable square footage set forth in the lease.

~~USF Not Delivered X Rate per USF = Reduction in Annual Rent.~~

~~28. 562.203-5 COVENANT AGAINST CONTINGENT FEES (FEB 1990)~~

(Applicable to leases over \$100,000.)

- (a) ~~The Contractor warrants that no person or agency has been employed or retained to solicit or obtain this contract upon an agreement or understanding for a contingent fee, except a bona fide employee or agency. For breach or violation of this warranty, the Government shall have the right to annul this contract without liability or, in its discretion, to deduct from~~

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~~charged by a prime Contractor to the United States or in the contract price charged by a subcontractor to a prime Contractor or higher tier subcontractor.~~

- (c) (1) The Contractor shall have in place and follow reasonable procedures designed to prevent and detect possible violations described in paragraph (b) of this clause in its own operations and direct business relationships.
- (2) When the Contractor has reasonable grounds to believe that a violation described in paragraph (b) of this clause may have occurred, the Contractor shall promptly report in writing the possible violation. Such reports shall be made to the inspector general of the contracting agency, the head of the contracting agency if the agency does not have an inspector general, or the Department of Justice.
- (3) The Contractor shall cooperate fully with any Federal agency investigating a possible violation described in paragraph (b) of this clause.
- (4) The Contracting Officer may (i) offset the amount of the kickback against any monies owed by the United States under the prime contract and/or (ii) direct that the Prime Contractor withhold from sums owed a subcontractor under the prime contract, the amount of the kickback. The Contracting Officer may order that monies withheld under subdivision (c)(4)(ii) of this clause be paid over to the Government unless the Government has already offset those monies under subdivision (c)(4)(i) of this clause. In either case, the Prime Contractor shall notify the Contracting Officer when the monies are withheld.
- ~~(5) The Contractor agrees to incorporate the substance of this clause, including paragraph (c)(5) but excepting paragraph (c)(1), in all subcontracts under this contract which exceed \$100,000.~~

30. 52.223-6 DRUG-FREE WORKPLACE (MAY 2001)

(a) *Definitions.* As used in this clause—

"Controlled substance" means a controlled substance in schedules I through V of section 202 of the Controlled Substances Act (21 U.S.C. 812) and as further defined in regulation at 21 CFR 1308.11 - 1308.15.

"Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, possession, or use of any controlled substance.

"Drug-free workplace" means the site(s) for the performance of work done by the Contractor in connection with a specific contract where employees of the Contractor are prohibited from engaging in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance.

"Employee" means an employee of a Contractor directly engaged in the performance of work under a Government contract. "Directly engaged" is defined to include all direct cost employees and any other Contractor employee who has other than a minimal impact or involvement in contract performance.

"Individual" means an Offeror/Contractor that has no more than one employee including the Offeror/Contractor.

(b) The Contractor, if other than an individual, shall—within 30 days after award (unless a longer period is agreed to in writing for contracts of 30 days or more performance duration), or as soon as possible for contracts of less than 30 days performance duration—

- (1) Publish a statement notifying its employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition;

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~~(4) Performance of the contract, subcontract or modification.~~

(d) *Comptroller General.*

- (1) The Comptroller General of the United States, or an authorized representative, shall have access to and the right to examine any of the Contractor's directly pertinent records involving transactions related to this contract or a subcontract hereunder.
- (2) This paragraph may not be construed to require the Contractor or subcontractor to create or maintain any record that the Contractor or subcontractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) *Reports.* If the Contractor is required to furnish cost, funding, or performance reports, the Contracting Officer or an authorized representative of the Contracting Officer shall have the right to examine and audit the supporting records and materials, for the purpose of evaluating—

- (1) The effectiveness of the Contractor's policies and procedures to produce data compatible with the objectives of these reports; and
- (2) The data reported.

(f) *Availability.* The Contractor shall make available at its office at all reasonable times the records, materials, and other evidence described in paragraphs (a), (b), (c), (d), and (e) of this clause, for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in Subpart 4.7, Contractor Records Retention, of the Federal Acquisition Regulation (FAR), or for any longer period required by statute or by other clauses of this contract. In addition—

- (1) If this contract is completely or partially terminated, the Contractor shall make available the records relating to the work terminated until 3 years after any resulting final termination settlement; and
- (2) The Contractor shall make available records relating to appeals under the Disputes clause or to litigation or the settlement of claims arising under or relating to this contract until such appeals, litigation, or claims are finally resolved.

(g) The Contractor shall insert a clause containing all the terms of this clause, including this paragraph (g), in all subcontracts under this contract that exceed the simplified acquisition threshold, and—

- (1) That are cost-reimbursement, incentive, time-and-materials, labor-hour, or price-redeterminable type or any combination of these;
- (2) For which cost or pricing data are required; or
- (3) That require the subcontractor to furnish reports as discussed in paragraph (e) of this clause.

The clause may be altered only as necessary to identify properly the contracting parties and the Contracting Officer under the Government prime contract.

37. 52.233-1 DISPUTES (JUL 2002)

- (a) This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613).
- (b) Except as provided in the Act, all disputes arising under or relating to this contract shall be resolved under this clause.
- (c) "Claim," as used in this clause, means a written demand or written assertion by one of the contracting parties seeking, as a matter of right, the payment of money in a sum certain, the adjustment or interpretation of contract terms, or other relief arising under or relating to this contract. However, a written demand or written assertion by the Contractor seeking the payment of money exceeding \$100,000 is not a claim under the Act until certified. A voucher, invoice, or other routine request for payment that is not in dispute when submitted

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order as the Contracting Officer may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance, provided, that if the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

- (c) Notwithstanding any other clause in this contract, disputes relative to this clause will be governed by the procedures in 41 CFR 60-1.1.

39. 52.222-24 PREAWARD ON-SITE EQUAL OPPORTUNITY COMPLIANCE EVALUATION (FEB 1999)

(Applicable to leases over \$10,000,000.)

If a contract in the amount of \$10 million or more will result from this solicitation, the prospective Contractor and its known first-tier subcontractors with anticipated subcontracts of \$10 million or more shall be subject to a preaward compliance evaluation by the Office of Federal Contract Compliance Programs (OFCCP), unless, within the preceding 24 months, OFCCP has conducted an evaluation and found the prospective Contractor and subcontractors to be in compliance with Executive Order 11246.

~~40. 52.222-21 PROHIBITION OF SEGREGATED FACILITIES (FEB 1999)~~

~~(Applicable to leases over \$10,000.)~~

- ~~(a) "Segregated facilities," as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, sex, or national origin because of written or oral policies or employee custom. The term does not include separate or single-user rest rooms or necessary dressing or sleeping areas provided to assure privacy between the sexes.~~
- ~~(b) The Contractor agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The Contractor agrees that a breach of this clause is a violation of the Equal Opportunity clause in this contract.~~
- ~~(c) The Contractor shall include this clause in every subcontract and purchase order that is subject to the Equal Opportunity clause of this contract.~~

41. 52.222-35 EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (DEC 2001)

(Applicable to leases over \$25,000.)

- (a) *Definitions.* As used in this clause—

"All employment openings" means all positions except executive and top management, those positions that will be filled from within the Contractor's organization, and positions lasting 3 days or less. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment.

"Executive and top management" means any employee—

- (1) Whose primary duty consists of the management of the enterprise in which the individual is employed or of a customarily recognized department or subdivision thereof;
- (2) Who customarily and regularly directs the work of two or more other employees;
- (3) Who has the authority to hire or fire other employees or whose suggestions and recommendations as to the hiring or firing and as to the advancement and promotion or any other change of status of other employees will be given particular weight;
- (4) Who customarily and regularly exercises discretionary powers; and

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- (5) Who does not devote more than 20 percent or, in the case of an employee of a retail or service establishment, who does not devote more than 40 percent of total hours of work in the work week to activities that are not directly and closely related to the performance of the work described in paragraphs (1) through (4) of this definition. This paragraph (5) does not apply in the case of an employee who is in sole charge of an establishment or a physically separated branch establishment, or who owns at least a 20 percent interest in the enterprise in which the individual is employed.

"Other eligible veteran" means any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

"Positions that will be filled from within the Contractor's organization" means employment openings for which the Contractor will give no consideration to persons outside the Contractor's organization (including any affiliates, subsidiaries, and parent companies) and includes any openings the Contractor proposes to fill from regularly established "recall" lists. The exception does not apply to a particular opening once an employer decides to consider applicants outside of its organization.

"Qualified special disabled veteran" means a special disabled veteran who satisfies the requisite skill, experience, education, and other job-related requirements of the employment position such veteran holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position.

"Special disabled veteran" means—

- (1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability—
 - (i) Rated at 30 percent or more; or
 - (ii) Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap (i.e., a significant impairment of the veteran's ability to prepare for, obtain, or retain employment consistent with the veteran's abilities, aptitudes, and interests); or
- (2) A person who was discharged or released from active duty because of a service-connected disability.

"Veteran of the Vietnam era" means a person who—

- (1) Served on active duty for a period of more than 180 days and was discharged or released from active duty with other than a dishonorable discharge, if any part of such active duty occurred—
 - (i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or
 - (ii) Between August 5, 1964, and May 7, 1975, in all other cases; or
- (2) Was discharged or released from active duty for a service-connected disability if any part of the active duty was performed—
 - (i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or
 - (ii) Between August 5, 1964, and May 7, 1975, in all other cases.

(b) *General.*

- (1) The Contractor shall not discriminate against the individual because the individual is a special disabled veteran, a veteran of the Vietnam era, or other eligible veteran, regarding any position for which the employee or applicant for employment is qualified. The Contractor shall take affirmative action to employ, advance in employment, and otherwise treat qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans without discrimination based upon their disability or veterans' status in all employment practices such as—
 - (i) Recruitment, advertising, and job application procedures;
 - (ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;
 - (iii) Rate of pay or any other form of compensation and changes in compensation;
 - (iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
 - (v) Leaves of absence, sick leave, or any other leave;
 - (vi) Fringe benefits available by virtue of employment, whether or not administered by the Contractor;
 - (vii) Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and

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- (viii) other related activities, and selection for leaves of absence to pursue training; Activities sponsored by the Contractor including social or recreational programs; and
 - (ix) Any other term, condition, or privilege of employment.
- (2) The Contractor shall comply with the rules, regulations, and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended (38 U.S.C. 4211 and 4212).

(c) *Listing openings.*

- (1) The Contractor shall immediately list all employment openings that exist at the time of the execution of this contract and those which occur during the performance of this contract, including those not generated by this contract, and including those occurring at an establishment of the Contractor other than the one where the contract is being performed, but excluding those of independently operated corporate affiliates; at an appropriate local public employment service office of the State wherein the opening occurs. Listing employment openings with the U.S. Department of Labor's America's Job Bank shall satisfy the requirement to list jobs with the local employment service office.
- (2) The Contractor shall make the listing of employment openings with the local employment service office at least concurrently with using any other recruitment source or effort and shall involve the normal obligations of placing a bona fide job order, including accepting referrals of veterans and nonveterans. This listing of employment openings does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Contractor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.
- (3) Whenever the Contractor becomes contractually bound to the listing terms of this clause, it shall advise the State public employment agency in each State where it has establishments of the name and location of each hiring location in the State. As long as the Contractor is contractually bound to these terms and has so advised the State agency, it need not advise the State agency of subsequent contracts. The Contractor may advise the State agency when it is no longer bound by this contract clause.



(d) *Applicability.* This clause does not apply to the listing of employment openings that occur and are filled outside the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, the Virgin Islands of the United States, and Wake Island.

(e) *Postings.*

- (1) The Contractor shall post employment notices in conspicuous places that are available to employees and applicants for employment.
- (2) The employment notices shall—
 - (i) State the rights of applicants and employees as well as the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants who are special disabled veterans, veterans of the Vietnam era, and other eligible veterans; and
 - (ii) Be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, Department of Labor (Deputy Assistant Secretary of Labor), and provided by or through the Contracting Officer.
- (3) The Contractor shall ensure that applicants or employees who are special disabled veterans are informed of the contents of the notice (e.g., the Contractor may have the notice read to a visually disabled veteran, or may lower the posted notice so that it can be read by a person in a wheelchair).
- (4) The Contractor shall notify each labor union or representative of workers with which it has a collective bargaining agreement, or other contract understanding, that the Contractor is bound by the terms of the Act and is committed to take affirmative action to employ, and advance in employment, qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans.

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~~(d) Subcontracts. The Contractor shall include the terms of this clause in every subcontract or purchase order in excess of \$10,000 unless exempted by rules, regulations, or orders of the Secretary. The Contractor shall act as specified by the Deputy Assistant Secretary to enforce the terms, including action for noncompliance.~~

43. 52.222-37 EMPLOYMENT REPORTS ON SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (DEC 2001)

(Applicable to leases over \$25,000.)

- (a) Unless the Contractor is a State or local government agency, the Contractor shall report at least annually, as required by the Secretary of Labor, on—
- (1) The number of special disabled veterans, the number of veterans of the Vietnam era, and other eligible veterans in the workforce of the Contractor by job category and hiring location; and
 - (2) The total number of new employees hired during the period covered by the report, and of the total, the number of special disabled veterans, the number of veterans of the Vietnam era, and the number of other eligible veterans; and
 - (3) The maximum number and the minimum number of employees of the Contractor during the period covered by the report.
- (b) The Contractor shall report the above items by completing the Form VETS-100, entitled "Federal Contractor Veterans' Employment Report (VETS-100 Report)."
- (c) The Contractor shall submit VETS-100 Reports no later than September 30 of each year beginning September 30, 1988.
- (d) The employment activity report required by paragraph (a)(2) of this clause shall reflect total hires during the most recent 12-month period as of the ending date selected for the employment profile report required by paragraph (a)(1) of this clause. Contractors may select an ending date—
- (1) As of the end of any pay period between July 1 and August 31 of the year the report is due; or
 - (2) As of December 31, if the Contractor has prior written approval from the Equal Employment Opportunity Commission to do so for purposes of submitting the Employer Information Report EEO-1 (Standard Form 100).
- (e) The Contractor shall base the count of veterans reported according to paragraph (a) of this clause on voluntary disclosure. Each Contractor subject to the reporting requirements at 38 U.S.C. 4212 shall invite all special disabled veterans, veterans of the Vietnam era, and other eligible veterans who wish to benefit under the affirmative action program at 38 U.S.C. 4212 to identify themselves to the Contractor. The invitation shall state that—
- (1) The information is voluntarily provided;
 - (2) The information will be kept confidential;
 - (3) Disclosure or refusal to provide the information will not subject the applicant or employee to any adverse treatment; and
 - (4) The information will be used only in accordance with the regulations promulgated under 38 U.S.C. 4212.
- (f) The Contractor shall insert the terms of this clause in all subcontracts or purchase orders of \$25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor.

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44. 52.209-6 PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT (JAN 2005)

(Applicable to leases over \$25,000.)

- (a) The Government suspends or debar Contractors to protect the Government's interests. The Contractor shall not enter into any subcontract in excess of \$25,000 with a Contractor that is debarred, suspended, or proposed for debarment unless there is a compelling reason to do so.
- (b) The Contractor shall require each proposed first-tier subcontractor, whose subcontract will exceed \$25,000, to disclose to the Contractor, in writing, whether as of the time of award of the subcontract, the subcontractor, or its principals, is or is not debarred, suspended, or proposed for debarment by the Federal Government
- (c) A corporate officer or a designee of the Contractor shall notify the Contracting Officer, in writing, before entering into a subcontract with a party that is debarred, suspended, or proposed for debarment (see FAR 9.404 for information on the Excluded Parties List System). The notice must include the following:
 - (1) The name of the subcontractor.
 - (2) The Contractor's knowledge of the reasons for the subcontractor being in the Excluded Parties List System.
 - (3) The compelling reason(s) for doing business with the subcontractor notwithstanding its inclusion in the Excluded Parties List System.
 - (4) The systems and procedures the Contractor has established to ensure that it is fully protecting the Government's interests when dealing with such subcontractor in view of the specific basis for the party's debarment, suspension, or proposed debarment.

~~45. 52.215-12 SUBCONTRACTOR COST OR PRICING DATA (OCT 1997)~~

~~(Applicable when the clause at FAR 52.215-10 is applicable.)~~

- ~~(a) Before awarding any subcontract expected to exceed the threshold for submission of cost or pricing data at FAR 15.403-4, on the date of agreement on price or the date of award, whichever is later; or before pricing any subcontract modification involving a pricing adjustment expected to exceed the threshold for submission of cost or pricing data at FAR 15.403-4, the Contractor shall require the subcontractor to submit cost or pricing data (actually or by specific identification in writing), unless an exception under FAR 15.403-1 applies.~~
- ~~(b) The Contractor shall require the subcontractor to certify in substantially the form prescribed in FAR 15.406-2 that, to the best of its knowledge and belief, the data submitted under paragraph (a) of this clause were accurate, complete, and current as of the date of agreement on the negotiated price of the subcontract or subcontract modification.~~
- ~~(c) In each subcontract that exceeds the threshold for submission of cost or pricing data at FAR 15.403-4, when entered into, the Contractor shall insert either—
 - ~~(1) The substance of this clause, including this paragraph (c), if paragraph (a) of this clause requires submission of cost or pricing data for the subcontract; or~~
 - ~~(2) The substance of the clause at FAR 52.215-13, Subcontractor Cost or Pricing Data—Modifications.~~~~

46. 52.219-8 UTILIZATION OF SMALL BUSINESS CONCERNS (MAY 2004)

(Applicable to leases over \$100,000 average net annual rental, including option periods.)

- (a) It is the policy of the United States that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small disadvantaged business concerns, and women-owned small business concerns shall have the maximum practicable opportunity to participate in performing contracts let by any Federal agency, including contracts and subcontracts for subsystems, assemblies, components, and related services for major systems. It is further

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- small business;
 - (v) Total dollars planned to be subcontracted to HUBZone small business concerns;
 - (vi) Total dollars planned to be subcontracted to small disadvantaged business concerns; and
 - (vii) Total dollars planned to be subcontracted to women-owned small business concerns.
- (3) A description of the principal types of supplies and services to be subcontracted, and an identification of the types planned for subcontracting to—
- (i) Small business concerns;
 - (ii) Veteran-owned small business concerns;
 - (iii) Service-disabled veteran-owned small business concerns;
 - (iv) HUBZone small business concerns;
 - (v) Small disadvantaged business concerns; and
 - (vi) Women-owned small business concerns.
- (4) A description of the method used to develop the subcontracting goals in paragraph (d)(1) of this clause.
- (5) A description of the method used to identify potential sources for solicitation purposes (e.g., existing company source lists, the Procurement Marketing and Access Network (PRO-Net) of the Small Business Administration (SBA), veterans service organizations, the National Minority Purchasing Council Vendor Information Service, the Research and Information Division of the Minority Business Development Agency in the Department of Commerce, or small, HUBZone, small disadvantaged, and women-owned small business trade associations). A firm may rely on the information contained in PRO-Net as an accurate representation of a concern's size and ownership characteristics for the purposes of maintaining a small, veteran-owned small, service-disabled veteran-owned small, HUBZone small, small disadvantaged, and women-owned small business source list. Use of PRO-Net as its source list does not relieve a firm of its responsibilities (e.g., outreach, assistance, counseling, or publicizing subcontracting opportunities) in this clause.
- (6) A statement as to whether or not the Offeror included indirect costs in establishing subcontracting goals, and a description of the method used to determine the proportionate share of indirect costs to be incurred with—
- (i) Small business concerns;
 - (ii) Veteran-owned small business concerns;
 - (iii) Service-disabled veteran-owned small business concerns;
 - (iv) HUBZone small business concerns;
 - (v) Small disadvantaged business concerns; and
 - (vi) Women-owned small business concerns.
- (7) The name of the individual employed by the Offeror who will administer the Offeror's subcontracting program, and a description of the duties of the individual.
- (8) A description of the efforts the Offeror will make to assure that small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns have an equitable opportunity to compete for subcontracts.
- (9) Assurances that the Offeror will include the clause of this contract entitled "Utilization of Small Business Concerns" in all subcontracts that offer further subcontracting opportunities, and that the Offeror will require all subcontractors (except small business concerns) that receive subcontracts in excess of \$500,000 (\$1,000,000 for construction of any public facility) to adopt a subcontracting plan that complies with the requirements of this clause.
- (10) Assurances that the Offeror will—
- (i) Cooperate in any studies or surveys as may be required;
 - (ii) Submit periodic reports so that the Government can determine the extent of compliance by the Offeror with the subcontracting plan;
 - (iii) Submit Standard Form (SF) 294, Subcontracting Report for Individual Contracts, and/or SF 295, Summary Subcontract Report, in accordance with paragraph (j) of this clause. The reports shall provide information on subcontract awards to small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone

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HUBZone small business, small disadvantaged business, and women-owned small business concerns in all "make-or-buy" decisions.

- (3) Counsel and discuss subcontracting opportunities with representatives of small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business firms.
 - (4) Confirm that a subcontractor representing itself as a HUBZone small business concern is identified as a certified HUBZone small business concern by accessing the Central Contractor Registration (CCR) database or by contacting SBA.
 - (5) Provide notice to subcontractors concerning penalties and remedies for misrepresentations of business status as small, veteran-owned small business, HUBZone small, small disadvantaged, or women-owned small business for the purpose of obtaining a subcontract that is to be included as part or all of a goal contained in the Contractor's subcontracting plan.
- (f) A master plan on a plant or division-wide basis that contains all the elements required by paragraph (d) of this clause, except goals, may be incorporated by reference as a part of the subcontracting plan required of the Offeror by this clause; provided—
- (1) The master plan has been approved;
 - (2) The Offeror ensures that the master plan is updated as necessary and provides copies of the approved master plan, including evidence of its approval, to the Contracting Officer; and
 - (3) Goals and any deviations from the master plan deemed necessary by the Contracting Officer to satisfy the requirements of this contract are set forth in the individual subcontracting plan.
- (g) A commercial plan is the preferred type of subcontracting plan for contractors furnishing commercial items. The commercial plan shall relate to the Offeror's planned subcontracting generally, for both commercial and Government business, rather than solely to the Government contract. Commercial plans are also preferred for subcontractors that provide commercial items under a prime contract, whether or not the prime contractor is supplying a commercial item.
- (h) Prior compliance of the Offeror with other such subcontracting plans under previous contracts will be considered by the Contracting Officer in determining the responsibility of the Offeror for award of the contract.
- (i) The failure of the Contractor or subcontractor to comply in good faith with—
- (1) The clause of this contract entitled "Utilization Of Small Business Concerns"; or
 - (2) An approved plan required by this clause, shall be a material breach of the contract.
- (j) The Contractor shall submit the following reports:
- (1) *Standard Form 294, Subcontracting Report for Individual Contracts.* This report shall be submitted to the Contracting Officer semiannually and at contract completion. The report covers subcontract award data related to this contract. This report is not required for commercial plans.
 - (2) *Standard Form 295, Summary Subcontract Report.* This report encompasses all of the contracts with the awarding agency. It must be submitted semi-annually for contracts with the Department of Defense and annually for contracts with civilian agencies. If the reporting activity is covered by a commercial plan, the reporting activity must report annually all subcontract awards under that plan. All reports submitted at the close of each fiscal year (both individual and commercial plans) shall include a breakout, in the Contractor's format, of subcontract awards, in whole dollars, to small disadvantaged business concerns by North American Industry Classification System (NAICS) Industry Subsector. For a commercial plan, the Contractor may obtain from each of its subcontractors a predominant NAICS Industry Subsector and report all awards to that subcontractor under its predominant NAICS Industry Subsector.

INITIALS: _____ & _____
LESSOR GOVERNMENT

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(c) **Definitions.** As used in this provision—

"Service-disabled veteran-owned small business concern"—

- (1) Means a small business concern—
 - (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
 - (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR part 121 and the size standard in paragraph (a) of this provision.

"Veteran-owned small business concern" means a small business concern—

- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern" means a small business concern—

- (1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.

(d) **Notice.**

- (1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.
- (2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall—
 - (i) Be punished by imposition of fine, imprisonment, or both;
 - (ii) Be subject to administrative remedies, including suspension and debarment; and
 - (iii) Be ineligible for participation in programs conducted under the authority of the Act.

2. 52.204-5 - WOMEN-OWNED BUSINESS (OTHER THAN SMALL BUSINESS) (MAY 1999)

- (a) **Definition.** "Women-owned business concern," as used in this provision, means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.
- (b) **Representation.** [Complete only if the Offeror is a women-owned business concern and has not represented itself as a small business concern in paragraph (b)(1) of FAR 52.219-1, Small Business Program Representations, of this solicitation.] The Offeror represents that it [] is a women-owned business concern.

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Lessor

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3. 52.222-22 - PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

(Applicable to leases over \$10,000.)

The Offeror represents that—

- (a) It has, [] has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;
- (b) It has, [] has not filed all required compliance reports; and
- (c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards. (Approved by OMB under Control Number 1215-0072.)

4. 52.222-25 - AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

(Applicable to leases over \$10,000 and which include the clause at FAR 52.222-26, Equal Opportunity.)

The Offeror represents that—

- (a) It has developed and has on file, [] has not developed and does not have on file, at each establishment affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2), or
- (b) It [] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor. (Approved by OMB under Control Number 1215-0072.)

5. 52.203-02 - CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (APR 1985)

(Applicable to leases over \$100,000 average net annual rental, including option periods.)

(a) The Offeror certifies that—

- (1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Offeror or competitor relating to (i) those prices, (ii) the intention to submit an offer, or (iii) the methods or factors used to calculate the prices offered;
- (2) The prices in this offer have not been and will not be knowingly disclosed by the Offeror, directly or indirectly, to any other Offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and
- (3) No attempt has been made or will be made by the Offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory—

- (1) Is the person in the Offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
- (2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above

[Insert full name of person(s) in the Offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the Offeror's organization];

INITIALS:



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Lessor 

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- (ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and
 - (iii) As an agent, has not personally participated, and will not participate, in action contrary to subparagraphs (a)(1) through (a)(3) above.
- (c) If the Offeror deletes or modifies subparagraph (a)(2) above, the Offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

6. 52.203-11 - CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (SEP 2005)

(Applicable to leases over \$100,000.)

- (a) The definitions and prohibitions contained in the clause, at FAR 52.203-12, Limitation on Payments to Influence Certain Federal Transactions, included in this solicitation, are hereby incorporated by reference in paragraph (b) of this certification.
- (b) The Offeror, by signing its offer, hereby certifies to the best of his or her knowledge and belief that on or after December 23, 1989, —
 - (1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of a contract;
 - (2) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the Offeror shall complete and submit, with its offer, OMB standard form LLL, Disclosure of Lobbying Activities, to the Contracting Officer; and
 - (3) He or she will include the language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of \$100,000 shall certify and disclose accordingly.
- (c) Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

7. 52.209-5 - CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS (DEC 2001)

(Applicable to leases over \$100,000 average net annual rental, including option periods.)

- (a) (1) The Offeror certifies, to the best of its knowledge and belief, that—
 - (i) The Offeror and/or any of its Principals—
 - (A) Are are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;
 - (B) Have have not , within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

INITIALS: BT & _____
LESSOR & GOVERNMENT

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Lessor BT

Government [Signature]

(d) Taxpayer Identification Number (TIN)

- TIN: (b) (4)
- TIN has been applied for.
- TIN is not required because:
 - Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
 - Offeror is an agency or instrumentality of a foreign government;
 - Offeror is an agency or instrumentality of the Federal government;

(e) Type of organization.

- Sole proprietorship;
- Partnership;
- Corporate entity (not tax-exempt);
- Government entity (Federal, State, or local);
- Foreign government;
- International organization per 26 CFR 1.6049-
- Corporate entity (tax-exempt);
- Other limited liability company

4;

(f) Common Parent.

- Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.
- Name and TIN of common parent:

Name Judy - Jane 125TH Investors, LLC

TIN

(b) (4)

9. 52.204-6 – Data Universal Numbering System (DUNS) Number (OCT 2003)

- (a) The Offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS+4" followed by the DUNS number or "DUNS+4" that identifies the Offeror's name and address exactly as stated in the offer. The DUNS number is a nine-digit number assigned by Dun and Bradstreet, Inc. The DUNS+4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the Offeror to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see Subpart 32.11) for the same parent concern.
- (b) If the Offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.
 - (1) An Offeror may obtain a DUNS number—
 - (i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://www.dnb.com>; or
 - (ii) If located outside the United States, by contacting the local Dun and Bradstreet office.
 - (2) The Offeror should be prepared to provide the following information:
 - (i) Company legal business name.
 - (ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.
 - (iii) Company physical street address, city, state and zip code.
 - (iv) Company mailing address, city, state and zip code (if separate from physical).
 - (v) Company telephone number.
 - (vi) Date the company was started.
 - (vii) Number of employees at your location.
 - (viii) Chief executive officer/key manager.
 - (ix) Line of business (industry).
 - (x) Company Headquarters name and address (reporting relationship within your entity).

INITIALS: (BJ) LESSOR

& GOVERNMENT

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Lessor BJ
Government [Signature]

10. DUNS NUMBER (JUN 2004)

Notwithstanding the above instructions, in addition to inserting the DUNS Number on the offer cover page, the Offeror shall also provide its DUNS Number as part of this submission:

DUNS #

(b) (4)

11. CENTRAL CONTRACTOR REGISTRATION (JAN 2007)

The Central Contractor Registration (CCR) System is a centrally located, searchable database which assists in the development, maintenance, and provision of sources for future procurements. The Offeror must be registered in the CCR prior to lease award. The Offeror shall register via the Internet at <http://www.ccr.gov>. To remain active, the Offeror/Lessor is required to update or renew its registration annually.

Registration Active and Copy Attached

Will Activate Registration and Submit Copy to the Government Prior to Award

OFFEROR OR AUTHORIZED REPRESENTATIVE	NAME, ADDRESS (INCLUDING ZIP CODE)	TELEPHONE NUMBER
	NAME 55 Fee LLC STREET c/o CRG-Management, LLC 1350 Ave of Americas, 17TH Fl. CITY STATE ZIP	212-582-6688
	(b) (6)	2/16/10 Date
	Signature Ross Jacobs Authorized Signatory	

INITIALS: (b7) LESSOR & GOVERNMENT

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Lessor RT
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U.S. GOVERNMENT
LEASE FOR REAL PROPERTY

DATE OF LEASE

April 17, 2001

LEASE NO.

GS-02B-23137

BN NY6041ZZ

THIS LEASE, made and entered into this date by and between **Judy LLC**

whose address is **c/o Cogswell Realty Group, LLC.
1330 Avenue of the Americas
New York, N.Y. 10019**

and whose interest in the property hereinafter described is that of **owner**

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WITNESSETH: The parties hereto for the consideration hereinafter mentioned, covenant and agree as follows:

1. The Lessor hereby leases to the Government the following described premises:

Approximately eight thousand six hundred and eight (8,608) rentable square feet (RSF) of office space comprising the entire rentable portion of the 14th floor (the "Premises" or the "premises") of the building known and designated as the ~~CAV Building~~, 55 W. 125th Street, New York, N.Y. (the "Building"), in accordance with the attached floor plan labeled Exhibit "D", annexed hereto and made a part hereof. The premises will be occupied as follows: the office of former President William Jefferson Clinton to occupy approximately 8,300 RSF and the United States Secret Service to occupy approximately 308 RSF

to be used for **general, executive and administrative offices and related incidental uses (the "Permitted Uses")**.

2. **TO HAVE AND TO HOLD** the said premises with their appurtenances for the term beginning on _____ through _____, subject to termination and renewal rights as may be hereinafter set forth. **Reference Paragraph No. 16 of the Rider to the Lease.**

3. The Government shall pay the Lessor annual rent of \$ _____ at the rate of \$ _____ per _____ in arrears.

Rent for a lesser period shall be prorated. Rent checks shall be made payable to: **Reference Paragraph No. 17 of the Rider to the Lease.**

4. The Government may terminate this lease at any time by giving at least _____ days notice in writing to the Lessor and no rental shall accrue after the effective date of termination. Said notice shall be computed commencing with the day after the date of mailing. **Reference Paragraph Nos. 22 and 23 of the Rider to the Lease.**

5. This lease may be renewed at the option of the Government, for the following terms and at the following rentals:

provided notice be given in writing to the Lessor at least _____ days before the end of the original lease term or any renewal term; all other terms and conditions of this lease shall remain the same during any renewal term. Said notice shall be computed commencing with the day after the date of mailing.

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Lessor ARS
Government [Signature]

6. The Lessor shall furnish to the Government, as part of the rental consideration, the following:

See Lease Rider.

7. The following are attached and made a part hereof:

The General Provisions and Instructions (Standard Form 2 - A _____ edition).

See Lease Rider.

8. The following changes were made in this lease prior to its execution:

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date first above written.

LESSOR **Judy LLC**

By: Cogswell Realty Group, L.L.C. Managing Member

By: Arthur R. Stern, Managing Member

BY **(b) (6)** _____

(Signature)

c/o Cogswell Realty Group, L.L.C.
1330 Avenue of the Americas, 25th Floor
New York, N.Y. 10019

IN PRESENCE OF:

(b) (6) _____

(Signature) **Eric J. Sarnier, Esq.**

(Address)

UNITED STATES OF AMERICA **GENERAL SERVICES ADMINISTRATION**

(b) (6) _____

Contracting Officer

(Official title)

✓ **WALTER J. MOLDOVAN**

②

Lessor **ARS**

Government **(W)**

Rider To Lease-GS02B-23137

1. This Lease consists of the following:
 - a. Standard Form 2 (SF2);
 - b. Lease Rider containing paragraphs 1 through 39;
 - c. Attachment No. 1, Supplemental Lease Requirements, paragraphs 1 through 36;
 - d. General Clauses, GSA Form 3517B, paragraphs 1 through 47;
 - e. Representations and Certifications, GSA Form 3518, paragraphs 1 through 9;
 - f. Exhibit A, Design Intent Drawings;
 - g. Exhibit B, Lessor's Rules and Regulations;
 - h. Exhibit C, Cleaning Specifications;
 - i. Exhibit D, Floor Plan
2. The Lessor agrees to provide the Government with a preliminary cost budget for the Tenant Improvements (hereinafter defined) shown on Exhibit A (Design Intent Drawings) including an estimated breakdown of all labor, materials, overhead and profit within five (5) business days after the full execution of this Lease and delivery of same to Lessor or its attorney.
3. The Lessor shall, as part of its contribution towards Tenant Improvements as set forth in Paragraph No. 12 of this Rider, prepare a complete set of signed, sealed (stamped) construction drawings prepared by an architect or engineer duly licensed as such in the State of New York. The construction drawings shall reflect the Tenant Improvements (i) shown on Exhibit A (Design Intent Drawings), and (ii) as set forth in Attachment No. 1, Supplemental Lease Requirements, and shall comply with all applicable laws and codes and include all mechanical, electrical, plumbing, fire safety, lighting, structural, and other architectural improvements to the Premises, as required on Exhibit "A" and Attachment No. 1. The construction drawings will also be annotated with all applicable specifications. The Lessor shall provide the Government with completed construction drawings within fifteen (15) business days after the full execution of this Lease and delivery of same to Lessor or its attorney.
4. The Government shall review the construction drawings and provide the Lessor with any comments that it may have within three (3) business days of receipt of the construction drawings from the Lessor. The Lessor hereby agrees to proceed with due diligence to complete the Final Construction Plans (hereinafter defined) within five (5) business days of receipt of comments from the Government, and submit such plans to the New York City Buildings Department for required approvals.

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Lessor ARS
Government [Signature]

5. Following the completion of the Final Construction Plans and the **Bid Award** (hereinafter defined), if applicable, the Lessor hereby agrees to provide the Government with a revised final detailed cost breakdown for the Tenant Improvements including labor, materials, overhead and profit, if any (referred to as "the cost of Tenant Improvements").
6. The Government's review of the construction drawings shall in no way constitute the Government's agreement that the Final Construction Plans comply with all applicable codes and ordinances or the provisions of this Lease. The Lessor remains solely responsible for making sure that the Final Construction Plans comply with all applicable codes and ordinances then in effect.
7. For the purposes of this Lease, Final Construction Plans shall mean the final plans for the construction and alterations of the Premises and the Tenant Improvements, based on the construction drawings and approved by the Lessor and the Government. The Final Construction Plans shall be made a part of this Lease by a Supplemental Lease Agreement.
8. For the purposes of this Lease, Tenant Improvements shall mean all alterations and modifications required for the delivery of the Premises to the Government as set forth in (1) Exhibit A (Design Intent Drawings), (2) Attachment No. 1 (Supplemental Lease Requirements) as applicable, and (3) the Final Construction Plans.
9. The Lessor shall provide all labor and materials and construct the Tenant Improvements in accordance with the Final Construction Plans and all terms, conditions and specifications in this Lease and deliver the Premises as Substantially Complete (as hereinafter defined in the General Clauses) by the Required Substantial Completion Date (as defined in the General Clauses). The Lessor shall use all reasonable efforts [but without any additional cost except as otherwise agreed to by the parties in accordance with the Changes Clause to the Lease (Paragraph No. 33 of the General Clauses)] to Substantially Complete the Premises earlier than the Required Substantial Completion Date. The Lessor shall give the Government at least five (5) business days notice of the anticipated Substantial Completion of the Premises so that the Government may inspect the Premises and the Tenant Improvements to determine if they are Substantially Complete for which inspection must be performed by the Government within such five (5) business day period. The Government will accept the Premises and the Tenant Improvements after determining that they have been Substantially Completed, and issue a Final Punchlist (as defined in the General Clauses) to the Lessor. The Substantial Completion Date (as hereinafter defined) of the Premises shall be established by a Supplemental Lease Agreement.
10. In the event, subsequent to Government's inspection of the Premises, Government is not reasonably satisfied that the Premises have been Substantially Completed (with the exception of any item to be included on the Final Punchlist), Government's architect shall certify same in writing to Lessor ("Noncompletion Notice") within

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Lessor ARS
Government (Signature)

three (3) business days of the inspection. Within three (3) business days of Lessor's receipt of the Noncompletion Notice, Lessor shall either (i) commence to remedy those items specified by Government in the Noncompletion Notice or (ii) object to Government in writing, specifying the reason(s) Lessor objects to the Noncompletion Notice. If Lessor objects to the Noncompletion Notice, Lessor and Government shall meet within three (3) business days thereafter in an attempt to resolve the outstanding items within the Noncompletion Notice, and if Lessor and Tenant cannot agree on the Substantial Completion Date at such meeting, the Substantial Completion Date shall be decided by Paragraph No. 36 of the General Clauses (Disputes).

11. Subject to (a) Lessor's construction schedule and (b) prior reasonable written notice to Lessor, prior to the Substantial Completion Date, Lessor shall permit Government to (i) inspect the progress of construction of the Premises and Tenant Improvements and (ii) have its telephone equipment, computer cabling, security system and other technology related wiring installed in the Premises ("Government Work"), provided that any of the above Government Work does not interfere with Lessor's contractors performing work in the Premises. Government shall leave the Premises in the same or better condition as it was prior to the entry and in the event of any damage to the Premises, Government shall repair and restore the Premises to its condition prior to the entry.

If Substantial Completion of the Premises and/or Tenant Improvements is delayed by reason of any Government Delay (hereinafter defined) and/or Government's performance of Government Work (but excluding any Excusable Delays [as defined in General Clauses]), the Substantial Completion Date shall be accelerated by one (1) day for each day of such delay. The term "Government Delay" shall mean any delay that Lessor may encounter in the completion of (i) the Final Construction Plans or (ii) the Premises and/or Tenant Improvements by reason of any act, neglect, failure or omission of the Government, in the performance of any Government Work or adhering to any time period set forth in this Lease.

12. The Lessor agrees to contribute \$337,060.00 towards the cost of the Tenant Improvements, for which such contribution has been included as part of the rental consideration set forth in Paragraph No. 17 hereinafter. The Lessor's contribution toward the cost of Tenant Improvements will be amortized over the 10-year term of the lease compounded at an interest rate of 10% per annum (\$6.21 per rentable sq. ft. per annum). If the cost of the Tenant Improvements exceed \$337,060.00 then the Government shall have the option to either (i) pay the Lessor the difference between \$337,060.00 and the total cost of the Tenant Improvements in a one-time lump sum payment upon Substantial Completion of the Tenant Improvements and the acceptance thereof by the Government, in accordance with the terms herein, or (ii) have the right to (a) amortize up to an additional \$67,412.00 in the same manner as set forth above (over the remaining length of the Term) and (b) pay the Lessor the remaining difference between \$404,472.00 and the total cost of the Tenant Improvements in a one-time lump sum payment upon Substantial Completion of the Tenant Improvements and acceptance thereof by the Government, in accordance with

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Lessor

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the terms herein. If the cost of the Tenant Improvements exceeds \$500,000, then the Lessor is required to provide cost or pricing data in accordance with FAR 15.403. In lieu of submitting such detailed cost or pricing data, the Government, in accordance with FAR 15.403 is hereby willing to accept costs and prices based upon the results of a competitive proposal process if the following conditions are met:

- a. A minimum of three (3) general contractors shall be invited to participate in the competitive proposal process for the construction of the Premises. Each participant shall compete independently in the process.
 - b. Each proposal shall be submitted in Construction Specifications Institute (CSI) format.
 - c. The Government reserves the right to determine if the bids reasonably meet with the scope of work, that the price is reasonable, and that the bidder is reasonably qualified to perform the work.
 - d. The Government reserves the right to be represented at all negotiation sessions between the Lessor and bidders.
13. If the Lessor elects to receive competitive proposals for the construction of the Premises and Tenant Improvements in accordance with the terms and conditions set forth in Paragraph No. 12 above, then the Lessor shall have ten (10) business days from the date that the Final Construction Plans are approved by the Government in which to receive proposals and make an award (the "Bid Award"). The Government shall have the right to participate in the review of the bids, pursuant to Paragraph No. 12 above.
14. Lessor's contribution toward the Tenant Improvements shall be applied against any costs and expenses incurred or expended in connection with the preparation of construction drawings, Final Construction Plans and for construction of Tenant Improvements and shall be deemed to include payment of both Lessor's and Government's architectural and engineering fees (estimated not to exceed \$4.00 per rentable square foot), as well as Lessor's managing agent's fee of five percent (5%) and all filing and permit fees.
15. The parties hereto acknowledge that CRG Real Estate Services, LLC, represented the Lessor in this leasing transaction.
16. The term of this Lease shall commence upon the Substantial Completion of the Premises and run for a period of ten (10) years thereafter (the "Term"). The Commencement Date (as defined in the General Clauses) shall be set forth in a Supplemental Lease Agreement.
17. The Government shall pay the Lessor annual rental as follows:
- a. For years 1 through 3 of the Term at an annual base rental rate of \$31.50 per rentable sq. ft., plus \$6.21 per rentable sq. ft. for the amortization of the Lessor's contribution to the Tenant Improvements, and \$2.50 per rentable sq.

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ft. for tenant electric. A total of \$40.21 per rentable sq. ft. or \$346,127.68 per annum at the rate of \$28,843.97 per month.

- b. For years 4 and 5 of the Term at an annual base rental rate of \$34.25 per rentable sq. ft., plus \$6.21 per rentable sq. ft. for the amortization of the Lessor's contribution to the Tenant Improvements, plus \$2.50 per rentable sq. ft. for tenant electric. A total of \$42.96 per rentable sq. ft. or \$369,799.68 per annum at the rate of \$30,816.64 per month.
- c. For years 6 and 7 of the Term at an annual base rental rate of \$37 per rentable sq. ft., plus \$6.21 per rentable sq. ft. for the amortization of the Lessor's contribution to the Tenant Improvements, plus \$2.50 per rentable sq. ft. for tenant electric. A total of \$45.71 per rentable sq. ft. or \$393,471.68 per annum at the rate of \$32,789.31 per month.
- d. For years 8 through 10 of the Term at an annual base rental rate of \$39.75 per rentable sq. ft., plus \$6.21 for the amortization of the Lessor's contribution to the Tenant Improvements, plus \$2.50 per rentable sq. ft. for tenant electric. A total of \$48.46 per rentable sq. ft. or \$417,143.68 per annum at the rate of \$34,761.97 per month.

426 8-10
 369,799.68
 417,143.68

The annual rentals set forth above are subject to annual operating cost escalations as provided for in paragraphs 34 and 35 of Attachment 1, Supplemental Lease Requirements.

Annual rent and any other additional rent payable under the lease shall be paid to:

Judy LLC
 Acct # 13-252-386
 c/o Wachovia Bank, NA
 Atlanta, GA
 ABA # 061000010

All rent shall be paid in equal monthly installments in arrears. Upon written notice by Lessor to Government of a mere change in the mailing address or wiring instructions for which rent is to be sent or wired (without changing the payee), Government shall thereafter forward all rent to such new address (except to the extent that Section 24 of Attachment No. 1, Supplemental Lease Requirements or Paragraph No. 25 of the General Clauses are applicable).

- 18. As part of the rental consideration set forth in paragraph No. 17, and at no additional cost to the Government, the Lessor hereby agrees to provide all work necessary to renovate the 14th floor common areas including, but not limited to, the elevator lobby, building corridors, and the toilet facilities. These areas shall be renovated to a condition similar to other renovated common areas in the Building (such as what was provided for the Louise Wise firm in the Building). Additionally, the Lessor shall provide, as part of the rental consideration and at no additional cost to the Government, a handicapped accessible unisex toilet room within the Premises (to be set forth on the Final Construction Plans).

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19. With respect to the Government's use of electricity in the Premises, Lessor agrees that the charge for such electricity shall be \$2.50 per rentable square foot, subject to increases (as set forth in paragraph No. 35 of Attachment No. 1, Supplemental Lease Requirements), without the right to survey provided, however, that Government's use of electric current in the Premises shall not at any time exceed the capacity of any of the existing electrical conductors and equipment or other electrical facilities in or serving the Premises without the prior written consent of Lessor in each instance, which consent shall not be unreasonably withheld, conditioned or delayed. In addition, Lessor shall not be liable or responsible in any way to Government for any loss or damage or expense which Government may sustain or incur due to any failure or defect in the supply or character of electric current furnished to the Premises, unless caused by Lessor's negligence.
20. As part of the rental consideration set forth in paragraph No. 17, and at no additional cost to the Government, the Lessor hereby agrees to provide all services, maintenance and utilities, including tenant electric, necessary for the use of the Premises and during such times as outlined in Attachment 1, Supplemental Lease Requirements, and as provided for in Paragraph No. 14 (Maintenance of Building and Premises) of the General Clauses section to the Lease.
21. If the Government requires heating or air-conditioning beyond the normal hours of Building operations as set forth in Attachment 1, Supplemental Lease Requirements, then, at the request of the Government, to be delivered to the Lessor before 3:00 p.m. on the date which is at least one (1) business day preceding such use, it shall be provided by the Lessor at an hourly rate of \$200.00. The Government's request for overtime heating or cooling services will be ordered orally or in writing by the Contracting Officer or the GSA Building Manager to the Lessor's Building Manager's office (presently Igwe Harvey [or other such Lessor designee]) at (212) 987-2315.
22. Except as set forth in Paragraph No. 23 hereinafter, the Government may only terminate this Lease at the end of the third, sixth, and eighth year of the Term by giving notice in writing to the Lessor at least 180 days prior to the end of the third, sixth, and eighth years of the Term. Said notice shall be delivered in accordance with General Clause 1(i).
23. In the event of former President Clinton's death, the Government shall have the right to terminate this Lease at anytime upon 180 days notice in writing to the Lessor. Said notice shall be delivered in accordance with General Clause 1(i).
24. If the Government elects to terminate this Lease as set forth in Paragraph Nos. 22 or 23 herein the Government shall pay the Lessor the then unamortized portion of the (i) Lessor's contribution to the Tenant Improvements and (ii) brokerage commission. For the purpose of calculating the unamortized portion of the Tenant Improvements and broker commissions, the total Lessor contribution to the Tenant Improvements

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and brokerage commission paid, amortized over ten (10) years at 10% interest per annum, shall be used.

25. A. Government (which, for purposes of this Section, shall include, without limitation, Government and any governmental agency, along with their respective employees, agents, contractors and invitees, as well as President Clinton, his staff and the Secret Service) shall:

- (i) (a) confine any press conferences, ceremonies or the like (collectively, "Events") to the Premises and/or any common area on the fourteenth (14th) floor only (the "Government Areas") and (b) use its best efforts to prevent its guests and invitees from having any Event(s) in any common area inside of the Building, excluding the 14th floor, (including, entrance ways and lobbies, the "Building Areas"); and
- (ii) (a) cooperate with Lessor to ensure that all members of the press present for any Event(s) or otherwise are escorted to the Premises via an elevator designated by Lessor (which shall be designated for a period not to exceed ten [10] minutes in any thirty (30) minute period to provide the press ingress and egress to and from the fourteenth (14th) floor) and (b) use its best efforts to prevent the press from accessing any other tenant premises or common areas inside the Building; and
- (iii) not use, or permit to be used, cameras and/or sound equipment in any Building Areas; such use being limited strictly to the Government Areas; and
- (iv) have the right to request (during the hours of 8:00 a.m to 6:00 p.m, Monday through Friday) that one (1) elevator be removed from public service, for not longer than ten (10) minutes in any thirty (30) minute period, for the sole purpose of providing President Clinton ingress and egress to and from the fourteenth (14th) floor.

B. In addition, Government shall provide Lessor with written notice of such Event(s), at least thirty-six (36) hours prior to such Event(s), if Government has such advance knowledge of an Event(s). Otherwise, Government shall provide Lessor with as much advance notice as reasonably possible (which may be telephonic notice to the Building's management office, to the attention of the Building Manager [presently, Igwe Harvey (212-987-2315)] and Larry H. Haber, General Counsel [(212) 582-6688]) of such Event(s), but in no event less than three (3) hours, except in the case of an emergency (in which case Government shall provide immediate notice to Lessor of such Event[s]).

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C. In the event that the Lessor alleges that the Government is in breach of any paragraph in this Lease the Lessor may submit a claim against the Government in accordance with the Contracts Disputes Act or the Lessor may make the appropriate application or motion to the federal Courts.

26. Intentionally Omitted.

27. Wherever the words "offeror" or "successful offeror" or "Landlord" or "Owner" appear in this Lease, they shall be deemed to mean "Lessor"; wherever the word(s) "solicitation", "Solicitation for Offer", or SFO appear in this Lease, they shall be deemed to mean "this Lease"; wherever the words "space offered for lease" appear in this lease, they shall be deemed to mean "the leased premises" or "premises" or "Premises" and wherever the word "Lessee" or "Tenant" is used herein, it shall mean "Government".

28. The Lessor shall not be reimbursed for any services not provided for in this Lease including, but not limited to, repairs and alterations (except as otherwise provided herein or if requested by the Government), nor will any rent be paid for occupancy in whole or part except for the Term specified in this Lease, unless approved in advance and in writing by an authorized official of the General Services Administration.

29. In no event shall the Lessor enter into negotiations concerning the Premises with representatives of Federal agencies other than those authorized by the Contracting Officer.

30. Each employee of the Lessor and/or his contractor(s) shall be (1) a citizen of the United States of America, or, (2) an alien who has been lawfully admitted for permanent residence as evidenced by Alien Registration Receipt card, Form I-151, or; (3) an alien who presents other evidence from the Immigration and Naturalization service that employment will not affect his immigration status.

31. In the event of any conflict between the terms and conditions of this Rider and any document attached to or made a part of this Lease as outlined and identified in paragraph 1 of this Rider, the terms and conditions of this Rider shall control.

32. Without the prior written consent of Landlord, neither this Lease nor any memorandum hereof shall be recorded.

33. Landlord agrees to maintain the common areas of the Building, such as lobbies, stairs, corridors and rest rooms, in reasonably good order and condition, except for damage caused by Tenant, or its employees within the scope of their employment. Landlord shall provide basic janitorial services to and rubbish removal from the Premises in accordance with standard Building practice as specified in greater detail in Exhibit "C" of this Lease.

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34. The Government agrees to cooperate in the enforcement of rules and regulations of the Lessor which are attached hereto as Exhibit B, and such further reasonable rules and regulations as may be promulgated by the Lessor throughout the term of **this** Lease for reasons of safety, health, or preservation of property or for the safe or efficient operation of the Building, all of which rules and regulations, changes and amendments will be forwarded to the Government in writing, provided such rules and regulations do not materially interfere with the Government's efficient operation on the Premises or effective use of the Premises.

35. The Government shall not cause or permit any Hazardous Material (defined as any hazardous or toxic substance, material, or waste which is or becomes regulated by any local governmental authority or the United States Government) to be brought, kept or used in or about the Building by Government or its employees. If Government breaches the aforementioned provision, then Lessor shall have all of rights and remedies as set forth in this Lease. Notwithstanding anything to the contrary contained in this Section, if there is presently any asbestos in the Premises which is in violation of any applicable law, rule or regulation, Lessor shall remove, at its sole cost and expense, said asbestos or take such steps to make the asbestos comply with all applicable laws, rules or regulations and other requirements relating to any asbestos, which are imposed by any governmental authority as of the Commencement Date.

36. For the purposes herein, the term "Union Holidays" shall include (i) Local #94 holidays (for when HVAC service will not be provided) of New Year's Day, Independence Day, Memorial Day, Labor Day, Thanksgiving and Christmas Day ("Local #94 Holidays") and (ii) Local #32BJ holidays (for when cleaning and freight elevator services will not be provided) of Local #94 Holidays plus Presidents' Day, Columbus Day and the day following Thanksgiving.

37A. Tenant agrees that, during the Term it will use all reasonable efforts to comply with all of the terms and conditions of Title 4 of Article 4 of the New York Real Property Tax Law (the "Commercial Revitalization Plan"). For purposes of this Article 37, unless otherwise defined in this Lease, all terms used herein shall have the meanings ascribed to them in the Commercial Revitalization Plan.-For purposes of the Commercial Revitalization Plan, Tenant's percentage of occupancy shall be 4% (.0400).

B. Intentionally Deleted.

C. Tenant hereby acknowledges and agrees that notwithstanding anything to the contrary contained in this Lease, the rent reserved under this Lease represents a rental that has been reduced by the Anticipated CRP Benefits, which reduced rent Landlord is willing to accept in consideration of Tenant's agreement (i) to comply with all of its obligations under this Lease (including, without limitation, the terms of this Article 37); (ii) that, notwithstanding anything to the contrary contained herein or in the

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Lessor ARS
Government [Signature]

Commercial Revitalization Plan, all or any portion of the Anticipated CRP Benefits actually received by Landlord in connection with this Lease shall be retained by Landlord (regardless of whether or not such Anticipated CRP Benefits are larger or smaller than anticipated); and (iii) for purposes of the Commercial Revitalization Plan, Landlord shall be deemed to have reduced the rent payable by Tenant under this Lease by the full amount of any Anticipated CRP Benefits actually received by Landlord in connection with this Lease. For purposes hereof, the term "Anticipated CRP Benefits" shall mean the full aggregate amount of the real estate tax abatement that would be available under Section 499-B (1) of the Commercial Revitalization Plan.

D. In accordance with Section 499-C(5) of the Commercial Revitalization Plan, Landlord agrees and informs Tenant that:

- (a) An application for abatement of real property taxes pursuant to Title 4 of Article 4 of the New York Real Property Tax Law will be made for the Premises;
- (b) At least thirty-five (35) dollars per square foot must be spent on improvements to the Demised Premises and the common areas; and
- (c) All abatements granted with respect to the Building pursuant to Title 4 of Article 4 of the New York Real Property Law will be revoked if real estate taxes, water or sewer charges or other lienable charges are unpaid for more than one year, unless such delinquent amounts are paid as provided in subdivision four of section four hundred ninety-nine-f (499-f) of Title 4 of Article 4 of the New York Real Property Law.

E. (a) Tenant agrees to cooperate with Landlord to provided information necessary for Landlord to execute, deliver and file the Abatement Application (as hereinafter defined).

- (b) Tenant agrees to cooperate with Landlord to provide information necessary for Landlord to execute, deliver and file, within sixty (60) days after the Commencement Date, an application (the "Abatement Application") for a certificate of abatement in accordance with Section 499-D of the Commercial Revitalization Plan. Tenant further agrees to promptly provide all other information required by the Department of Finance pursuant to Section 499-D of the Commercial Revitalization Plan and to otherwise comply with the provisions of said Section 499-D, to the extent feasible and without waiving any rights as sovereign.

F. Intentionally Deleted.

G. Tenant hereby acknowledges that Landlord has entered into this Lease with the expectation that Landlord will qualify for and receive certain benefits in connection with the following programs (collectively, the "Incentive Programs"):

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(i) the Commercial Revitalization Plan; (ii) the Industrial and Commercial Incentive Program (the "ICIP") (iii) any other similar or dissimilar programs for which Landlord or all or any portion of the Building may qualify at any time or times during the Term. Tenant hereby agrees to provide Landlord with such further cooperation as may reasonably be requested by Landlord without requiring the expenditure of funds (collectively, "Tenant's Incentive Cooperation") to assist Landlord in obtaining any incentives, abatements, exemptions, subsidies, energy discounts, refunds or payments that may be available to Landlord in connection with the Incentive Programs with respect to the entire Building or any portion thereof, including, without limitation, the Premises (collectively, "Landlord's Incentives"). Tenant hereby acknowledges that, notwithstanding anything to the contrary contained herein or in any Incentive Program, all or any portion of the benefits from any of such Incentive Programs actually received by Landlord in connection with this Lease shall be retained by Landlord (except for any benefits other than those stated above, which shall be the property of Tenant), regardless of whether or not such benefits are larger or smaller than anticipated.

H. Intentionally Deleted.

I. Supplementing the terms and provisions of this Article 37 hereinabove:

(i) All terms used in this Article 37, unless otherwise defined in this Lease or as defined in the Commercial Revitalization Plan, shall have the meanings ascribed to them in Sections 11-256 through 11-267 of the Administrative Code of the City of New York, authorized by Title 2-D of Article 4 of the New York Real Property Tax Law and all rules and regulations promulgated thereunder (herein collectively called the "Industrial and Commercial Incentive Program" or the "ICIP Program") and Article 2-I of the General City Law and all rules and regulations promulgated thereunder (herein collectively called the "LMEP Program"), as same has been extended to the area the Building is located in;

(ii) Landlord hereby notifies Tenant that Landlord intends to seek the benefits and entitlements provided by (x) Section 489-bbbb, Subdivision 5 of the ICIP Program and (y) Section 25-bb(a), Subdivision I of the LMEP Program. In connection therewith, Landlord intends to comply with all applicable provisions, regulations and requirements of the ICIP Program and the LMEP Program so that the Building may receive the benefits and entitlements provided by the ICIP Program (the "ICIP Benefits") and the LMEP Program (sometimes collectively referred to as the "ICIP/LMEP Benefits"). Landlord makes no representation or warranty to Tenant that the ICIP Benefits or the LMEP Benefits will be received in whole or in part.

(iii) Intentionally Deleted.

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Lessor ARS
Government [Signature]

- (iv) At Landlord's request, to the extent required to enable Landlord to file annual certificates of continuing use as required by the ICIP Program and/or to continue to receive the ICIP/LMEP Benefits, Tenant shall (i) report to Landlord the use of the Premises, the number of workers permanently engaged in employment in the Premises, and (ii) provide access to the Premises by employees and agents of any governmental agency enforcing the ICIP Program (including, without limitation, the Department of Finance) at all reasonable times, upon reasonable notice when requested by Landlord.

38. This Paragraph 38 supplements Paragraph 19 of the General Clauses.

- A. Government shall have the right during the Term of this Lease to make alterations in accordance with Paragraph 19 of the General Clauses.
- B. Following compliance by Government with its obligations under this Section and approval of plans and Government's contractors by Lessor, Government shall commence its alterations and it shall proceed diligently with same, in order to complete same within a reasonable period of time using new first class materials and in a good and workmanlike manner.
- C. Government agrees that in the performance of its alterations (a) neither Government nor its employees shall interfere with the work being done by Lessor and its contractors, agents and employees, (b) that Government shall comply with any reasonable work schedule, rules and regulations proposed by Lessor, its agents, contractors or employees, (c) Intentionally Deleted, (d) that prior to commencing the alterations, Government shall obtain the necessary consents, authorizations and licenses from municipal or any other government authorities having jurisdiction of the Building or Premises necessary for Government's operations, improvements and alterations and that no work shall be started or equipment installed unless and until all necessary consents, authorizations and licenses shall have been obtained by Government and by Government's contractors, (f) that the alterations shall be performed in accordance with the approved plans and specifications and in compliance with the laws, orders, rules and regulations of any governmental department or bureau having jurisdiction of the Premises and Government immediately shall correct at Government's sole cost and expense any nonconforming work, (g) that Government promptly shall pay for the alterations in full, to the extent payable under any contract with respect to such work between Government and any third party hereunder, and to the extent that such payment is not the responsibility of Lessor.
- D. It is understood and agreed by and between the parties hereto that relative to any alterations or improvements, subsequent to the initial Tenant Improvements, required by the Government or agency in possession, the

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Lessor agrees to provide the Government with estimates based upon Government's plans and specifications for the work to be performed, if Government chooses not to perform such work itself, as permitted under this Section. Payment for said work, along with a construction management fee of five percent (5%) shall be made within ten (10) business days. Upon written approval by the Government, and execution of a supplemental lease agreement, Lessor shall promptly proceed with the subject alterations or improvements. Notwithstanding the foregoing, if Government does not desire to pay such construction management fee to Lessor, it shall notify Lessor, in writing, prior to the commencement of any alterations. In such event, Government acknowledges that Lessor shall not oversee any of the Government alterations (e.g., act as a construction manager, liaison, etc.) and Government shall deal directly with the contractor(s) performing such alterations.

- 39) Government agrees that all of the representations, warranties and waivers made in this Lease by Government for the benefit of Lessor shall also be deemed to inure and to be for the benefit of CRG Management, LLC, its officers, directors, employees and independent contractors.

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Attachment 1

Supplemental Lease Requirements

The following standard conditions and requirements shall apply to the Premises:

- The Lessor shall provide a valid Occupancy Permit for the Permitted Uses of the Government and shall maintain and operate the Building in conformance with all applicable current (as of the date of this Lease) codes and ordinances.
- The Building and the Premises shall be accessible to workers with disabilities in accordance with the Americans With Disabilities Act Accessibility Guidelines (36 CFR Part 1191, App. A) and the Uniform Federal Accessibility Standards (41 CFR 101-19.6, App. A). Where standards conflict, the more stringent shall apply.
- The leased space shall be free of all asbestos containing materials, except undamaged asbestos flooring in the space or undamaged boiler or pipe insulation outside the space, in which case an asbestos management program conforming to Environmental Protection Agency guidance shall be implemented. The space shall be free of other hazardous materials according to applicable Federal, State, and local environmental regulations.
- Services (except for cleaning which shall be provided in accordance with Exhibit "C), utilities, and maintenance will be provided daily, extending from 8:00 a.m. to 6:00 p.m. except Saturday, Sunday, Union Holidays (as defined in Paragraph No. 36 of the Rider to the Lease) and Federal holidays. The Government shall have access to the space 24 hours per day, 7 days per week, 365 days per year at no additional cost to the Government, including the use of electrical services, toilets, lights, elevators, and Government office machines without additional payment, except as otherwise provided for in this Lease. See also Paragraph No. 20 of the Lease Rider.

1. RENTABLE SPACE (JUN 1994)


Rentable space is the area for which a tenant is charged rent. It is determined by the building owner and may vary by city or by building within the same city. The rentable space may include a share of building support/common areas such as elevator lobbies, building corridors, and floor service areas. Floor service areas typically include restrooms, janitor rooms, telephone closets, electrical closets, and mechanical rooms. The rentable space generally does not include vertical building penetrations and their enclosing walls, such as stairs, elevator shafts and vertical ducts.

2. BOMA USABLE SQUARE FEET (JAN 1997)

- A. For the purposes of this solicitation, the Government recognizes the BOMA (Building Owners and Managers Association) International standard (ANSI/BOMA Z65.1-1996) definition for Office Area, which means "the area where a tenant normally houses personnel and/or furniture, for which a measurement is to be computed."
- B. BOMA Usable Square Feet shall be computed by measuring the area enclosed by the finished surface of the room side of corridors (corridors in place as well as those required by local codes and ordinances to provide an acceptable level of safety and/or to provide access to essential building elements) and other permanent walls, the dominant portion (see Z65.1) of building exterior walls, and the center of tenant-separating partitions. Where alcoves, recessed entrances, or similar deviation from the corridor are present, BOMA Usable Square Feet shall be computed as if the deviation were not present.

3. AS-BUILT FLOOR PLANS

Within one hundred twenty (120) calendar days after occupancy, one eighth inch as-built floor plans showing the space under lease must be provided to the Contracting Officer.

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Attachment 1
Supplemental Lease Requirements

4. EXISTING FIT-OUT, SALVAGED, OR RE-USED BUILDING MATERIAL (JUL 2000)

- (a) Items and material existing in the offered space or to be removed from the offered space during the demolition phase are eligible for reuse in the construction phase of the project. The reuse of items and materials is preferable to recycling them; however, items considered for reuse must be in refurbishable condition, and must meet the quality standards set forth by the Government in this SFO. In the absence of definitive quality standards, the Lessor is to ensure that the quality of the item(s) in question will meet or exceed accepted industry or trade standards for first quality commercial grade applications.

5. INDOOR AIR QUALITY DURING CONSTRUCTION (JUL 2000)

- (a) The Lessor shall provide to the Government Materials Safety Data Sheets (MSDS) upon reasonable request for the following products prior to their installation or use: adhesives, caulking, sealants, insulating materials, fireproofing or firestopping materials, paints, carpets, floor and wall patching or leveling materials, lubricants, clear finish for wood surfaces and janitorial cleaning products.
- (b) The Contracting Officer may eliminate from consideration products with significant quantities of toxic, flammable, corrosive or carcinogenic material and products with potential for harmful chemical emissions. Materials used often or in large quantities will receive the greatest amount of review.
- (c) All MSDSs must comply with OSHA requirements. The Lessor and its agents must comply with all recommended measures in the MSDSs to protect the health and safety of personnel.
- (d) To the greatest extent possible, Lessor shall sequence the installation of finish materials so that materials that will be high emitters of VOCs are installed and allowed to cure before installing interior finish materials, especially soft materials that are woven, fibrous, or porous in nature, that may adsorb contaminants and release them over time.
- (e) Where demolition or construction work occurs adjacent to occupied space, Lessor shall erect appropriate barriers (noise, dust, odor, etc.) and take necessary steps to minimize interference with the occupants. This includes maintaining acceptable temperature, humidity and ventilation in the occupied areas during window removal, window replacement, or similar types of work.
- (f) A final flush-out period of 48 to 72 hours should be provided before occupancy. Lessor shall ventilate with 100 percent outside air at the recommended air change rate (ASHRAE Standard 62) during installation of materials and finishes. If outside air would cause unacceptable inside temperature levels, humidity levels, and/or air quality, an alternate ventilation plan may be submitted to the Contracting Officer for approval.

6. RECYCLED CONTENT PRODUCTS (COMPREHENSIVE PROCUREMENT GUIDELINES) (JUL 2000)

- (a) The Lessor shall comply to the extent feasible with the Resource Conservation and Recovery Act (RCRA), Section 6002, 1976. The Lessor must use recycled content products as indicated in this SFO and as designated by the U.S. Environmental Protection Agency in the Comprehensive

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Attachment 1

Supplemental Lease Requirements

Procurement Guideline (CPG), 40 CFR Part 247, and its accompanying Recovered Material Advisory Notice (RMAN). The CPG lists the designated recycled content products. EPA also provides recommended levels of recycled content for these products. The list of designated products, EPA's recommendations, and lists of manufacturers and suppliers of the products can be found at www.epa.gov/cpg/products.htm.

- (b) The Offeror, if unable to comply with the CPG and RMAN list, shall submit a request for waiver for each material to the Contracting Officer with initial offers. The request for waiver shall be based on the following criteria:
- (1) The cost of the recommended product is unreasonable.
 - (2) Inadequate competition exists.
 - (3) Items are not available within a reasonable period of time.
 - (4) Items do not meet the solicitation's performance standards.

7. ADHESIVES AND SEALANTS (JUL 2000)

All adhesives employed on this project (including, but not limited to, adhesives for carpet, carpet tile, plastic laminate, wallcoverings, wood adhesive, or sealants) shall be those with the lowest possible Volatile Organic Compound (VOC) content below 20 g/L. and which meet the requirements of the manufacturer of the products adhered or involved. The Lessor shall use adhesives and sealants with no formaldehyde or heavy metals.

8. INSULATION – THERMAL, ACOUSTIC, AND HVAC (JUL 2000)

- (a) All insulation products shall contain recovered materials as required by EPA's Comprehensive Procurement Guideline and related recycled content recommendations.
- (b) No insulation installed with this project shall be material manufactured using chlorofluorocarbons (CFCs), nor shall CFCs be used in the installation of the product.
- (c) All insulation containing fibrous materials exposed to air flow must be rated for that exposure or encapsulated.
- (d) Insulating properties for all materials must meet or exceed applicable industry standards. Polystyrene products shall meet ASTM C578-91.

9. DOORS

A. EXTERIOR (DEC 1992) -

Exterior doors must be heavy duty, full flush, hollow steel construction, solid core wood, or insulated tempered glass. Wood doors shall be at least 1¾ inches thick. Exterior doors shall be weather-tight and open outward. Hinges, pivots, and pins shall be installed in a manner which prevents removal when the door is closed and locked.

B. INTERIOR (SEP 1991) -

Doors must have a minimum clear opening of 32 inches by 80 inches. Hollow core wood doors are not acceptable. They must be flush, solid-core natural wood, veneer faced or equivalent finish as approved by the Contracting Officer.

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Attachment 1
Supplemental Lease Requirements

C. DOORS: HARDWARE (DEC 1992) -

Doors shall have door handles or door pulls with heavy weight hinges. All doors shall have corresponding door stops (wall or floor mounted). All public use doors and toilet room doors shall be equipped with kick plates. All door entrances from public corridors and exterior doors shall have automatic door closers. All door entrances from public corridors, exterior doors and other doors designated by the Government shall be equipped with 5-pin, tumbler cylinder locks and strike plates. All locks shall be master keyed. The Government shall be furnished with at least two master keys for each lock.

10. WINDOWS

Office space shall have windows with building standard window coverings in each exterior bay unless waived by the Contracting Officer. Existing windows are acceptable, with the exception of water leaks and water damage, to be repaired by the Lessor. All windows shall be weathertight. Opening windows must be equipped with locks. Windows that are accessible from fire escapes, adjacent roofs and other structures that can be opened shall be fitted with a sturdy locking device.

11. CARPET: BROADLOOM (JUL 2000)

Any broadloom carpet to be newly installed must meet the following specifications:

- Pile Yarn Content: staple filament or continuous filament branded by a fiber producer (e.g., Allied, Dupont, Monsanto, BASF, Talisman Mills, woolblend), soil hiding nylon, wool nylon blends or polyethylene terephthalate (PET) resin.
- Environmental requirements: Lessors shall use carpet that meets the "Green Label" requirements of the Carpet Research Institute unless an exception is granted by the Contracting Officer.
- Carpet pile construction: level loop, textured loop, level cut pile, or level cut/uncut pile.
- Pile weight: 28 ounces per square yard is the minimum for level-loop or textured-loop construction. 32 ounces per square yard is the minimum for level-cut/uncut construction.
- Secondary back: jute or synthetic fiber for glue-down installation.
- Density: 100 percent nylon (loop and cut pile) -- minimum of 4000; other fibers, including blends and combinations -- minimum of 4500.

The Lessor is to provide at least five (5) samples for selection by the Contracting Officer.

11A. CARPET TILE (JUL 2000)

Any carpet tile to be newly installed must meet the following specifications:

- Pile Yarn Content: staple filament or continuous filament branded by a fiber producer (e.g., Allied, Dupont, Monsanto, BASF), soil hiding nylon or polyethylene terephthalate (PET) resin.

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- Environmental requirements: Lessors shall use carpet that meets the "Green Label" requirements of the Carpet Research Institute unless an exception is granted by the Contracting Officer.
- Pile Yarn Content: staple filament or continuous filament branded by a fiber producer (Allied, Dupont, Monsanto, BASF), soil-hiding nylon.
- Carpet pile construction: tufted level loop, level cut pile, or level cut/uncut pile.
- Pile weight: 28 ounces per square yard is the minimum for level loop and cut pile. 32 ounces per square yard is the minimum for plush and twist.
- Secondary back: PVC, EVA (ethylene vinyl acetate), polyurethane, polyethylene, bitumen or olefinic hardback reinforced with fiberglass.
- Total weight: minimum of 130 ounces per square yard.
- Density: 100 percent nylon (loop and cut pile) -- minimum of 4000; other fibers, including blends and combinations -- minimum of 4500.
- Pile height: minimum of 1/8 inch.
- Static buildup: maximum of 3.5 KV, when tested in accordance with AATCC-134.
- Carpet construction: minimum of 64 tufts per square inch.

The Lessor is to provide at least five (5) samples for selection by the Contracting Officer.

12. PARTITIONS:

- A. **General** – Partitions and dividers must be provided as outlined below. Partitioning requirements may be met with existing partitions if they meet the Government's standards and layout requirements.
- B. **Permanent (SEP 1991)** – Permanent partitions must be provided as necessary to surround stairs, corridors, elevator shafts, toilet rooms, janitor closets, columns, and the Government-occupied premises from other tenants on the floor.
- C. **Subdividing (JAN 1997)**
 - 1) Office subdividing partitions shall be designed to provide a Sound Transmission Class (STC) of 45. Partitioning shall be installed by the Lessor at locations to be determined by the Government. The partitioning shall extend from the finished floor to the finished ceiling. Any demolition of existing improvements which is necessary to satisfy the Government's layout shall be done at the Lessor's expense.
 - 2) Partitions may be prefinished or taped and painted. HVAC must be rebalanced and lighting repositioned, as appropriate, after installation of partitions.

13. CEILING (SEP 1991)

Except as otherwise provided for in the Final Construction Plans, ceilings must be at least 8 feet and no more than 11 feet measured from floor to the lowest obstruction. However, the Lessor shall use all reasonable efforts to achieve a 9 foot ceiling height throughout the leased

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premises (or as close to a 9 foot ceiling height as reasonably possible), on-site conditions permitting. Areas with raised flooring must maintain these ceiling height limitations above the finished raised flooring. The ceiling must have a minimum noise reduction coefficient (NRC) of 0.60 and a minimum Sound Transmission Class (STC) of 40 throughout the Government occupied space. Bulkheads and hanging or surface mounted light fixtures which impede traffic ways shall be avoided.

Ceilings must be a flat plane in each room and suspended with fluorescent recessed fixtures and finished as follows unless an alternate finish is approved by the Contracting Officer:

- Restrooms: plaster or pointed and taped gypsum board.
- Offices and Conference Rooms: mineral and acoustical tile or lay in panels with textured or patterned surface and regular edges or equivalent quality to be approved by the Contracting Officer.
- Corridors and Eating/Galley Areas: plaster or pointed and taped gypsum board or mineral acoustical tile.

14. PAINTING (JUL 2000)

- A) Prior to the Commencement Date, and as part of Tenant Improvements all surfaces designated by GSA for painting must be newly painted in colors reasonably acceptable to GSA.
- B) Where feasible, reprocessed or consolidated latex paint with low VOC should be used in accordance with EPA's Comprehensive Procurement Guideline. The type of paint shall be acceptable to the Contracting Officer. Lessor shall follow manufacturer's recommendations for the application and maintenance of all paint products.

The Lessor is to provide five (5) color samples for selection by the Contracting Officer.

15. ENERGY COST SAVINGS (JUL 2000)

- (a) All offerors are encouraged to use Energy Savings Performance Contracts (ESPC) or utility agreements to achieve, maintain and/or exceed the ENERGY STAR Benchmark Score of 75, and are encouraged to include shared savings in their offer as a result of energy upgrades where applicable. The ENERGY STAR Online Benchmark Tool can be found at www.epa.gov/energystar.
- (b) Offerors may obtain a list of energy service companies qualified under the Energy Policy Act to perform ESPCs, as well as additional information on cost effective energy efficiency, renewables, and water conservation is available at www.eren.doe.gov/femp or by calling the FEMP Help Desk at 1-800-566-2877 for the ESPC qualified list.

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16. DRINKING FOUNTAINS (JUL 2000)


- (a) The Lessor shall provide, on each floor of office space, a minimum of one chilled drinking fountain within every 150 feet of travel distance as part of the Tenant Improvements.
- (b) Solder and flux in joining potable water supply piping shall not contain more than 0.2 percent lead and domestic water pipe or pipe fittings shall not contain more than 8 percent lead. In addition, the Lessor is to meet standards set forth in EPA's "Lead in Drinking Water Standards for Schools, and Non-Residential Buildings," EPA Publication 812-B-94-002, April 1994.

17. HEATING AND AIR CONDITIONING (JUL 2000)

- (a) Temperatures shall conform to local commercial equivalent temperature levels and operating practices in order to maximize tenant satisfaction. These temperatures must be maintained throughout the leased premises and service areas, regardless of outside temperatures, during the hours of operation specified in the lease. During working hours in periods of heating and cooling, ventilation shall be provided in accordance with ASHRAE Standard 62, Ventilation for Acceptable Indoor Air Quality.
- (b) During non-working hours, heating temperatures shall be set no higher than 55°F and air conditioning will not be provided except as necessary to return space temperatures to a suitable level for the beginning of working hours. Thermostats, if shown on the Final Construction Plans, shall be secured from manual operation by key or locked cage. A key shall be provided to the GSA Field Office Manager.
- (c) Simultaneous heating and cooling are not permitted.
- (d) Areas having excessive heat gain or heat loss, or affected by solar radiation at different times of the day, shall be independently controlled.
- (e) Equipment Performance. Temperature control for office spaces shall be assured by concealed central heating and air-conditioning equipment. The equipment shall maintain space temperature control over a range of internal load fluctuations of plus 0.5 Watt/sq.ft. to minus 1.5 Watts/sq.ft. from initial design requirements of the tenant.
- (f) Intentionally Omitted
- (g) Ductwork Re-use and Cleaning. Any ductwork to be reused and/or to remain in place shall be cleaned and tested and demonstrated to be clean in accordance with the standards set forth by the National Air Duct Cleaners Association. Cleaning is to occur immediately prior to Government occupancy to avoid contamination from construction dust and other airborne particulates.
- (h) Insulation. All insulation must contain recovered materials as required by EPA's Comprehensive Procurement Guidelines and related recycled content recommendations.

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- (i) The Lessor shall conduct HVAC system balancing after any HVAC system alterations during the term of the lease and make a reasonable attempt to schedule major construction outside of office hours.

18. VENTILATION (JUL 2000)

During working hours in periods of heating and cooling, ventilation shall be provided in accordance with ASHRAE Standard 62, Ventilation for Acceptable Indoor Air Quality.

19. ACOUSTICAL REQUIREMENTS (JAN 1997)

- A. **Reverberation Control** - Ceilings in carpeted space shall have a Noise Reduction Coefficient (NRC) of not less than 0.55 In accordance with ASTM C-423. Ceilings in offices, conference rooms, and corridors having resilient flooring shall have an NRC of not less than 0.65.
- B. **Ambient Noise Control** - Ambient noise from mechanical equipment shall not exceed Noise Criteria curve (NC) 35 in accordance with the ASHRAE Handbook in offices and conference rooms; NC 40 in corridors, cafeterias, lobbies, and toilets; NC 50 in other spaces.
- C. **Noise Isolation** - Rooms separated from adjacent spaces by ceiling-high partitions (not including doors) shall not be less than the following Noise Isolation Class (NIC) Standards when tested in accordance with ASTM E-336:
conference rooms: NIC-40
offices: NIC-35
- D. **Testing** - The Contracting Officer may require at no cost to the Government test reports by a qualified acoustical consultant showing that acoustical requirements have been met.

The requirements of this Acoustical Requirements paragraph shall take precedence over any additional specifications in this solicitation if there is a conflict. *In addition, the Premises shall be free of vibrations to the extent that other tenant spaces in the Building are free of such vibrations.*

20. LIGHTING: INTERIOR (JAN 1997)

- A. Modern low brightness, parabolic type 2' x 4' or 2' x 2' fluorescent fixtures using no more than 2.0 watts/BOMA Usable square foot shall be provided. Such fixtures shall be capable of producing and maintaining a uniform lighting level of 50 foot-candles at working surface height throughout the space. A lighting level of at least 20 foot-candles at foot level should be maintained in corridors providing ingress and egress to the Government leased space. One to 10 foot-candles or minimum levels sufficient to ensure safety should be maintained in other non-working areas. When the space is not in use by the Government, interior and exterior lighting, except that essential for safety and security purposes, shall be turned off.
- B. Building entrances and parking areas must be lighted.

21. MAINTENANCE OF STRUCTURE

The Lessor shall provide the labor, material, and supervision to adequately maintain the structure, the roof, the exterior walls, windows, doors, and any other necessary building appurtenances to provide watertight integrity, structural soundness, and acceptable appearance.

22. ACCESS TO SPACE

Subject to the terms of the Lease, with respect to security procedures, the Government shall have unrestricted access to the office space, 365 days a year, 24 hours per day, at no additional cost to the Government.

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23. MODIFICATIONS

Lessor shall not construct, change, alter, remove, or add to the Premises without prior notification and approval from the General Services Administration (The Contracting Officer or his Representative), not to be unreasonably withheld, delayed or conditioned, provided such alteration does not (i) materially reduce the rentable square footage of the Premises or (ii) materially interfere with Government's normal business operations.

24. CHANGE OF INTEREST

A. If the property housing the leased premises is sold or transferred the following information is required before the Government can acknowledge the Successor in interest and change the Payee for rent or other payments:

- 1) Evidence of the transfer of title (the best evidence is a certified copy of the deed).
- 2) A letter from the Successor-Lessor (Transferee) "assuming, approving, and adopting the Lease and agreeing to be bound by its terms."
- 3) A letter from the prior Lessor (Transferor) waiving all rights under the Lease as against the United States of America, except unpaid rent through a specified date, usually the date of the ownership transfer.
- 4) The IRS Tax Identification Number for the new owner.

B. Where leased premises are transferred by death of Lessor, a copy of the letters of administration where there is no will, showing the new Lessor(s), is required. Unless an interim court order is received, rents will be accrued and paid to the new owner(s) upon final settlement of the estate.

25. ELECTRICAL, TELEPHONE, AND DATA OUTLETS

A. Electrical outlets serving workstations shall be installed on the basis of four (4) outlets per 20 amp circuit. Convenience outlets serving aisles, conference rooms, or other common areas shall be installed on the basis of eight (8) outlets per 20 amp circuit.

B. The Government reserves the right to install its own telecommunication (voice and data) service in the space to be leased. The Government may contract at its discretion with another party to have inside wiring and telephone and data equipment installed, or use wiring services provided by the Lessor, if these are available.

27. CODE VIOLATIONS (SEP 1991)


The Premises must have a valid occupancy permit issued by the local jurisdiction.

28. PORTABLE FIRE EXTINGUISHERS (SEP 1991)

Portable fire extinguishers shall be provided, inspected, and maintained by the Lessor in accordance with National Fire Protection Association (NFPA) Standard No. 10. Notwithstanding the foregoing, the installation of portable fire extinguishers shall be provided by Lessor, as part of the Tenant Improvements.

29. SPRINKLER SYSTEM

Wherever required in the building, automatic sprinklers shall conform to NFPA Standard No. 13, be maintained in accordance with NFPA Standard No. 13A, have electrically supervised control valves (NFPA Standard No. 13), and have water-flow alarm switches connected to automatically notify the

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local fire department (NFPA Standard No. 72) or approved central station (NFPA Standard NO. 71).

30. MANUAL FIRE ALARM SYSTEMS (OCT 1996)

- A. Manual fire alarm systems shall be provided in accordance with NFPA Standard 101 (current as of the date of this solicitation). Systems shall be maintained and tested by the Lessor in accordance with NFPA Standard 72.
- B. The fire alarm system wiring and equipment must be electrically supervised and automatically notify the local fire department (NFPA Standard No. 72) or approved central station. Emergency power must be provided in accordance with NFPA Standards No. 70 and 72.

31. FIRE DOORS

Fire doors shall conform with NFPA Standard No. 80.

32. INDOOR AIR QUALITY (OCT 1996)

- A. The Lessor shall control contaminants at the source and/or operate the space in such a manner that the GSA indicator levels for carbon monoxide (CO), carbon dioxide (CO₂), and formaldehyde (HCHO) are not exceeded. The indicator levels for office areas are as follows: CO - 9 parts per million (ppm) time weighted-average (TWA - 8-hour sample); CO₂ - 1000 ppm (TWA); HCHP - 0.1 ppm (TWA).
- B. The Lessor shall make a reasonable attempt to apply insecticides (except traps), paints, glues, adhesives, and heating, ventilating and air conditioning (HVAC) system cleaning compounds with highly volatile or irritating organic compounds, outside of working hours. The Lessor shall provide advance notice to the tenant before applying noxious chemicals in occupied spaces, and adequate ventilation in those spaces during working hours during and after application.
- C. The Lessor shall, at all times, supply adequate ventilation to the leased premises with air having contaminants below OSHA or EPA action levels and permissible exposure limits, and without noxious odors or dusts. The Lessor shall conduct HVAC system balancing after all HVAC system alterations; and make a reasonable attempt to schedule major construction outside of office hours.
- D. The Lessor shall promptly investigate indoor air quality (IAQ) complaints and shall implement controls including alteration of building operating procedures (e.g., adjusting air intakes, adjusting air distribution, cleaning and maintaining HVAC systems, etc.), to address such complaints.
- E. The Government reserves the right to conduct independent IAQ assessments and detailed studies in space it occupies, as well as in space serving the Government-leased space (e.g., common use areas, mechanical rooms, HVAC systems, etc.). The Lessor shall assist the Government in its assessments and detailed studies by making available information on building operations and Lessor activities, and providing access to space for assessment and testing, if required, and implement corrective measures required by the Contracting Officer.

33. OSHA REQUIREMENTS (OCT 1996)

The Lessor shall maintain buildings and space in a safe and healthful condition according to the Occupational Safety and Health Administration (OSHA) standards.

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34. TAX ADJUSTMENT (APRIL 1998)

A. Real estate taxes, as referred to in this clause, are only those taxes which are assessed against the Building and/or the land upon which the Building is located, without regard to benefit to the property, for the purpose of funding general government services. Real estate taxes shall not include, without limitation, general and/or special assessments, (except business improvement district assessments), or any other present or future taxes or governmental charges that are imposed upon Lessor or assessed against the Building and/or the land upon which the Building is located.

Real estate taxes shall also include any taxes, charges or assessments payable to any taxing authority in whole or in part in lieu of the present method of real estate taxation, provided such substitute taxes, charges and assessments are computed as if the Building were the sole property of the Lessor subject to said substitute tax, charge or assessment.

B. Lessor covenants and agrees that the Building and land have been fully assessed. Base year taxes as referred to in this clause are the real estate taxes for the Fiscal year July 1, 2000 through June 30, 2001.

C. The Lessor shall furnish the Contracting Officer with copies of all notices which may affect the valuation of said land and Building for real estate taxes thereon, as well as all notices of a tax credit, all tax bills and all paid tax receipts, or where tax receipts are not given, other similar evidence of payment reasonably acceptable to the Contracting Officer (hereinafter, evidence of payment), and a proper invoice (as described in the Prompt Payment Clause of this Lease, GSAR 552.232-71) of the tax adjustment including the calculation thereof, for each year that real estate taxes are incurred during the Lease Term or any extension thereof.

D. The Government shall make a single annual lump sum payment to the Lessor for its share of any increase in real estate taxes each year during the lease term over the amount established as the base year taxes, and, if applicable, receive a rental credit for its share of any refund in real estate taxes for which was paid in any applicable year. The amount of rental credit shall be based upon evidence of valuation and payment submitted by the Lessor to the Contracting Officer in accordance with paragraph (C).

1) In the event of an increase in taxes over the base year, the Lessor shall submit a proper invoice of the tax adjustment including the calculation thereof together with evidence of payment to the Contracting Officer. **The Government shall be responsible for payment of any tax increase over the base year taxes only if the proper invoice and evidence of payment is submitted by the Lessor within ninety (90) calendar days after the tax payment is due from the Lessor to the taxing authority.**

The due date for making payment shall be the thirtieth (30th) calendar day after receipt of evidence of payment by the Contracting Officer or the thirtieth (30th) calendar day after the anniversary date of the lease, whichever is later. If the Lease terminates before the end of a tax year, payment for the tax increase due as a result of this section for the tax year will be prorated based on the number of days the Government occupied the space. No increase will be paid, due or owing unless all evidence of valuation and payment have been previously submitted to the Contracting Officer. The Government's payment for its share of real estate taxes shall not include any late charges, interest, or penalties imposed by the taxing authority as a result of the Lessor's delinquency in paying such taxes or charges.

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2) In the event of any refund, the Lessor shall notify the Contracting Officer in accordance with paragraph (C) of this clause. The Government shall be entitled to and shall receive a credit for the prorata reduction in taxes applicable to the Premises in any year during the Lease term for which the Government paid taxes. The Government's share of the credit will be determined in accordance with paragraph (E) of this clause and shall be taken as a deduction from the rent. Any credit due the Government after expiration or earlier termination of Lease (including but not limited to credits resulting from a decrease in taxes pursuant to a tax credit due the Lessor; a reduction in the tax assessment; or a tax appeal proceeding for a year of the Lease, or portion thereof) shall be made by a lump sum payment to the Government ; such payment shall be due and the Lessor shall remit any lump sum payment to the Government within ninety (90) calendar days of payment by the taxing authority to the Lessor or Lessor's designee. If the credit due to the Government is not paid by the due date, interest shall accrue on the late payment at the rate established by the Secretary of the Treasury under Section 12 of the Contract disputes Act of 1978 (41 U.S.C. 611) that is in effect on the day after the due date. The interest penalty shall accrue daily on the amount of the credit and be compounded in thirty (30) day increments inclusive from the first day after the due date through the payment date.

E. The Government shall pay its share of tax increases or receive its share of any tax decrease bases on the ratio of the rentable square feet occupied by the Government to the total rentable square feet in the building or complex (percentage of occupancy). For the purpose of this lease, the Government's percentage of occupancy as of the date hereof is 4%. This percentage shall be subject to adjustment to take into account additions or reductions of the amount of space as may be contemplated in this Lease or amendments hereto. The block and lot/parcel or other identification numbers for the property, building(s) and parking areas(s) occupied under this lease are Section 6, Block 1723, Lot 10.

F. With respect to any tax year following the base tax year, all expenses, including reasonable legal fees, experts' and other witnesses' fees, incurred in contesting the validity or amount of any real estate taxes or in obtaining a refund of real estate taxes or in attempting to prevent an increase in real estate taxes, may be considered as part of the real estate taxes for such tax year.

Government shall not have the right to bring tax certiorari proceedings or other proceedings contesting the amount or validity of any real estate taxes.

G. Government shall not have the right to bring tax certiorari proceedings or other proceedings contesting the amount or validity of any real estate taxes.

35. OPERATING COSTS (JUN 1985)

A. Beginning with the second year of the Lease and each year after, the Government shall pay adjusted annual rent for changes in costs for all services provided to the Premises by Lessor (including, without limitation, cleaning services, supplies, materials, maintenance, trash removal, landscaping, water, sewer charges, heating, electricity) and certain administrative expenses attributable to occupancy. The Base Operating Cost is set forth in Section 36 hereinafter.

B. The amount of adjustment will be determined by multiplying the base rate by the percent of change in the Cost of Living Index. The percent change will be computed by comparing the index figure published for the month prior to the Commencement Date with the index figure published for the month which begins each successive 12-month period. For example, a lease which commences in June of 1985 would use the index published for May of 1985 and that

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figure would be compared with the index published for May of 1986, May of 1987, and so on, to determine the percent change. The Cost of Living Index will be measured by the U.S. Department of Labor revised Consumer Price Index for wage earners and clerical workers, U.S. City average, all items figure, (1982-84 = 100) published by the Bureau of Labor Statistics. Payment will be made with the monthly installment of fixed rent. Rental adjustments will be effective on each anniversary date of the lease. Payment of the adjusted rental rate will become due on the first workday of the second month following the publication of the Cost of Living Index for the month prior to the lease Commencement Date.

- C. In the event of any decreases in the Cost of Living Index occurring during the term of the occupancy under the lease, the rental amount will be reduced accordingly, but not less than the annual rent initially set forth in the lease rider. The amount of such reductions will be determined in the same manner as increases in rent provided under this clause.

36. BASE OPERATING COST

The base rate for operating cost adjustments in accordance with Paragraph 35 above is \$8.93 per rentable square foot.

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(except for the Government's furniture installation, supplemental HVAC (if any) and custom made installations (i.e., millwork), have been completed or obtained, excepting only the aforementioned installations, and such minor matters, insubstantial details of construction, mechanical adjustments or decorations as do not materially interfere with or materially diminish such access, occupancy, possession, use or enjoyment, which shall be items to be included on the final punchlist.

- (l) "Work" means all alterations, improvements, modifications, and other things required for the preparation and initial occupancy of the Premises by the Government including all Tenant Improvements as specified in this Lease.
- (m) "Substantial Completion Date" means the date that the Premises, 14th floor common areas and the Tenant Improvements are Substantially Completed. The Substantial Completion Date shall also be the Commencement Date.

2. 552.270-5 - SUBLETTING AND ASSIGNMENT (SEP 1999)

The Government may sublet any part of the Premises or assign any part of this Lease but shall not be relieved from any obligations under this Lease by reason of any such subletting or assignment. Any sublet or assignment shall be subject to the prior written consent of Lessor, which shall not be unreasonably withheld or delayed.

Notwithstanding anything to the contrary contained in this Section, Lessor's consent to an assignment or sublease shall not unreasonably withheld or delayed, provided that the following conditions shall be fulfilled and complied with:

- (1) No space shall be sublet nor this Lease assigned to another tenant, or to a related entity of any other tenant or to any other occupant of the Building, if Lessor shall then have available for rent similar space in the Building;
- (2) Any subletting shall be expressly subject to all of the obligations of Government under this Lease;
- (3) Lessor shall be furnished with a duplicate original of the sublease or assignment documents within ten (10) days after the date of their execution and, in any event, together with the request for Lessor's consent;
- (4) In the case of a subletting, Government shall not charge an annual rent over the annual rental being charged hereunder and, if Government shall charge such excess rental, Government shall pay to Landlord an amount equal to the net profit of such excess consideration paid to the Government by any subtenant;
- (5) Every subletting hereunder is subject to the express condition, and by accepting a sublease hereunder each subtenant shall be conclusively deemed to have agreed, that if this Lease should be terminated prior to the expiration of the Lease term, then at Lessor's election such subtenant shall either surrender the Premises to Lessor within thirty (30) days of Lessor's request therefor, or shall attorn to and recognize Lessor as such subtenant.
- (6) Government agrees that it and anyone holding through Government shall not sublet or assign all or any portion of the Premises to any subtenant or assignee who will use the Premises or a portion thereof for any use other than the Permitted Uses under this Lease.

Neither any assignment of this Lease nor any subletting, occupancy or use of the Premises or any part thereof by any person other than Government, nor any collection of rent by Lessor from any person other than Government, nor any application of any such rent as provided in this Section shall, under any circumstances, relieve, impair, release or discharge Government of its obligations fully to perform the terms of this Lease on Government's part to be performed.

3. 552.270-11 SUCCESSORS BOUND (SEP 1999)

This Lease shall bind, and inure to the benefit of, the parties and their respective heirs, executors, administrators, successors, and assigns.

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4. 552.270-23 - SUBORDINATION, NONDISTURBANCE AND ATTORNMENT (SEP 1999)

- (a) Lessor warrants that it holds such title to or other interest in the Premises and other property as is necessary to the Government's access to the Premises and full use and enjoyment thereof in accordance with the provisions of this Lease. Government agrees, in consideration of the warranties and conditions set forth in this clause, that this lease is subject and subordinate to any and all recorded mortgages, deeds of trust and other liens now or hereafter existing or imposed upon the Premises, and to any renewal, modification or extension thereof. It is the intention of the parties that this provision shall be self-operative and that no further instrument shall be required to effect the present or subsequent subordination of this Lease. Government agrees, however, within twenty (20) business days next following the Contracting Officer's receipt of a written demand, to execute such instruments as Lessor may reasonably request to evidence further the subordination of this Lease to any existing or future mortgage, deed of trust or other security interest pertaining to the Premises, and to any water, sewer or access easement necessary or desirable to serve the Premises or adjoining property owned in whole or in part by Lessor if such easement does not unreasonably interfere with the full enjoyment of any right granted the Government under this Lease.
- (b) Landlord will request from the mortgagee(s) of the Building that it (and Landlord will use reasonable efforts to have said mortgagee[s]) execute and deliver to Tenant a document wherein it is agreed that, provided Tenant is not in default under any of the terms, conditions and/or provisions of this Lease, beyond any applicable grace period, neither Tenant's possession of the Premises nor its rights under this Lease shall be disturbed. Landlord shall provide a copy of said request to Tenant. Tenant acknowledges and agrees that Tenant shall have no rights or remedies whatsoever against anyone or thing in the event the mortgagee(s) of the Building does not execute such a document. Government acknowledges and agrees that (i) no representations, warranties or promises have been made to Government that the mortgagee(s) of the Building will execute such a document, (ii) neither this Lease nor compliance by Government with any of its terms, conditions and/or provisions are conditioned, in any manner whatsoever, on (x) the execution or non-execution of such a document, or (y) the issue of whether Lessor used reasonable efforts to have said mortgagee(s) execute such a document and (iii) Government shall have no rights or remedies whatsoever against anyone or thing in the event the mortgagee(s) of the Building does not execute such a document.
- (c) In the event of any sale of the Premises or any portion thereof by foreclosure of the lien of any such mortgage, deed of trust or other security instrument, or the giving of a deed in lieu of foreclosure, the Government will be deemed to have attorned to any purchaser, purchasers, transferee or transferees of the premises or any portion thereof and its or their successors and assigns, and any such purchasers and transferees will be deemed to have assumed all obligations of the Lessor under this Lease, so as to establish direct privity of estate and contract between Government and such purchasers or transferees, with the same force, effect and relative priority in time and right as if the lease had initially been entered into between such purchasers or transferees and the Government; provided, further, that the Contracting Officer and such purchasers or transferees shall, with reasonable promptness following any such sale or deed delivery in lieu of foreclosure, execute all such revisions to this lease, or other writings, as shall be necessary to document the foregoing relationship.
- (d) None of the foregoing provisions may be deemed or construed to imply a waiver of the Government's rights as a sovereign.

5. 552.270-24 - STATEMENT OF LEASE (AUG 1999)

- (a) The Contracting Officer will, within thirty (30) days next following the Contracting Officer's receipt of a written request from Lessor, execute and deliver to Lessor a letter stating that the same is issued subject to the conditions stated in this clause and, if such is the case, that (1) the lease is in full force and effect; (2) the date to which the rent and other charges have been paid in advance, if any; and (3) whether any notice of default has been issued.
- (b) Letters issued pursuant to this clause are subject to the following conditions:
- (1) That they are based solely upon a reasonably diligent review of the Contracting Officer's lease file as of the date of issuance;

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- (2) That the Government shall not be held liable because of any defect in or condition of the Premises or Building;
- (3) That the Contracting Officer does not warrant or represent that the Premises or Building comply with applicable Federal, State and local law; and
- (4) That the Lessor, and each prospective lender and purchaser are deemed to have constructive notice of such facts as would be ascertainable by reasonable pre-purchase and pre-commitment inspection of the Premises and Building and by inquiry to appropriate Federal, State and local Government officials.

6. 552.270-25 - SUBSTITUTION OF TENANT AGENCY (SEP 1999)

The Government may, at any time and from time to time, substitute any Government agency or agencies for the Government agency or agencies, if any, named in the lease, subject to the terms of this Lease and provided such use by the substitute agency is in conformance with the Permitted Uses hereunder.

7. 552.270-26 - NO WAIVER (SEP1999)

No failure by either party to insist upon the strict performance of any provision of this Lease or to exercise any right or remedy consequent upon a breach thereof, and no acceptance of full or partial rent or other performance by either party during the continuance of any such breach shall constitute a waiver of any such breach of such provision.

8. 552.270-27 - INTEGRATED AGREEMENT (SEP 1999)

This Lease, upon execution, contains the entire agreement of the parties and no prior written or oral agreement, express or implied, shall be admissible to contradict the provisions of the Lease.

9. Intentionally Deleted.

10. 552.270-17 - DELIVERY AND CONDITION (SEP 1999)

Unless the Government elects to have the space occupied in increments, the space must be delivered as a complete unit.

11. Intentionally Deleted.

12. Intentionally Deleted.

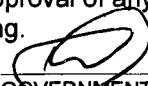
13. 552.270-21 - EFFECT OF ACCEPTANCE AND OCCUPANCY (SEP 1999)

Neither the Government's acceptance of the Premises for occupancy, nor the Government's occupancy thereof, shall be construed as a waiver of any requirement of or right of the Government under this Lease, or as otherwise prejudicing the Government with respect to any such requirement or right.

14. 552.270-6 - MAINTENANCE OF BUILDING AND PREMISES - RIGHT OF ENTRY (SEP 1999)

Except in case of damage arising out of the willful act or negligence of a Government employee, Lessor shall maintain the Premises, including the Building, Building systems, and all equipment, fixtures, and appurtenances furnished by the Lessor under this Lease, in good repair and condition so that they are suitable in appearance and capable of supplying such heat, air conditioning, light, ventilation, safety systems, access and other things to the Premises, without reasonably preventable or recurring disruption, as is required for the Government's access to, occupancy, possession, use and enjoyment of the Premises as provided in this Lease. For the purpose of so maintaining the Premises, the Lessor may at reasonable times enter the Premises with the approval of the authorized Government representative in charge.

Notwithstanding anything to the contrary contained in this Lease, Lessor and Lessor's employees, agents and contractors shall be permitted access to the mechanical rooms servicing the Building (which are located on the fourteenth [14th] floor). Lessor shall, prior to occupancy by the Government, submit a list of building employees who will require access to the 14th floor for the purposes of performing inspections, repairs, replacements and/or maintenance, as necessary, without notice. Except in cases of emergency, Lessor shall use reasonable efforts to secure the Government's prior approval of any additional employee, agent or contractor requiring access to the 14th floor of the Building.

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15. 552.270-10 - FAILURE IN PERFORMANCE (SEP 1999)

The covenant to pay rent and the covenant to provide any service, utility, maintenance, or repair required under this Lease are interdependent. In the event of any failure by the Lessor to provide any material service, utility, maintenance, repair or replacement required under this Lease the Government, provided that the Government has given the Lessor written notice of such failure and a reasonable opportunity to cure (which, unless in the event of an emergency, shall be no less than 30 days), may, by contract or otherwise, perform the requirement and deduct from any payment or payments under this Lease, then or thereafter due, the resulting actual cost to the Government, including all reasonable administrative costs. If the Government elects to perform any such requirement, the Government and each of its contractors shall be entitled to access to any and all areas of the Building, access to which is necessary to perform any such requirement, and the Lessor shall afford and facilitate such access. Alternatively, the Government may deduct from any payments under this Lease, then or thereafter due, an amount which reflects the reduced value of any material contract requirement not performed, provided that the Government has given the Lessor written notice of such failure and a reasonable opportunity to cure (which, unless in the event of an emergency, shall be no less than 30 days). No deduction from rent pursuant to this clause shall constitute a default by the Government under this Lease. These remedies are not exclusive and are in addition to any other remedies which may be available under this lease or at law.

Remedies permitted by Government under this Section shall not be applicable if (x) such failure shall have been caused, by reason of the failure on the part of any public utility company servicing the Building to provide such applicable service or (v) such failure shall have been caused, in whole or in part, by reason of (a) an event which is covered under any article of the Lease relating to casualty or condemnation, (b) an act or omission on the part of Government in default or violation of this Lease or Government's obligations hereunder or (c) the negligence of Government or Government's agents, employees or contractors.

16. 552.270-22 - DEFAULT BY LESSOR DURING THE TERM (SEP 1999)

(a) Each of the following shall constitute a default by Lessor under this Lease:

(1) Failure to maintain, repair, operate or service the Premises as and when specified in this Lease, or failure to perform any other requirement of this Lease as and when required provided any such failure shall remain uncured for a period of thirty (30) days next following Lessor's receipt of written notice thereof from the Contracting Officer or an authorized representative, and if said default cannot be reasonably cured within such 30 days, Lessor shall commence to cure within said 30 days and proceed to cure with due diligence thereafter

(b) If a default occurs, and is not cured as provided above, the Government may, by notice to Lessor, terminate this Lease for default provided Government gives Lessor an additional five (5) days termination notice. If Lessor cures such default within said five (5) days, Government shall rescind the termination notice and this Lease shall continue in full force and effect.

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17. 552.270-7 - FIRE AND CASUALTY DAMAGE (SEP 1999)

If the Premises or any part thereof shall be damaged by fire or other casualty, so as to render the Premises untenable, as reasonably determined by the Government, the Government shall give notice in writing to the Lessor within five (5) business days.

- (A) If less than 50% of the Premises is destroyed by fire or other casualty, the Lessor shall restore the Premises within six (6) months of the later of the date of the Government's notice or the execution of the SLA (as defined below), provided, however, that if more than 10% of the Premises is destroyed, the Lessor shall not be obligated to restore the Premises unless the Government and the Lessor shall have entered into a Supplemental Lease Agreement (SLA) which (x) either (i) amends any of the Government's termination rights or (ii) extends the term of the Lease so that the firm term of this Lease shall extend for a period of not less than five (5) years from the date upon which the Lessor has completed the restoration of the Premises and (y) modifies the annual rental rate for any period of the new lease term which extends beyond the original term of this Lease. The Lessor shall contract for such restoration work no later than ninety (90) days from the date of notification by the Government and shall provide the Government with a copy of the contract.

Such six (6) month restoration period shall be subject to reasonable extensions and delays resulting from acts of God, fire, strikes, lockouts, labor trouble, inability to procure materials by reason of governmental restrictions, riots, insurrection, war or other causes beyond the reasonable control of Lessor from the date of such damage to the date that the entire Premises may be reoccupied by Government [said date to be no later than thirty (30) days from the date Lessor substantially completes its work required hereunder], Government shall pay rent for that part of the Premises it is using during the alterations and repairs on a square foot basis in an amount equal to the product of the dollar amount of rent per square foot payable on such date and the number of square feet being occupied by Government, pursuant to a supplemental agreement effective from the date of such partial damage.

- (B) If the whole or substantially all (e.g., 50% or more of the Building and 50% or more of the Premises) of the Premises is totally destroyed or damaged by fire or other casualty, or destroyed or damaged to such an extent that they are unsuitable or untenable for use for the purpose for which they are leased, then from the date of such damage or destruction the rent shall cease until such time as Lessor fully repairs and restores the same as provided for herein.

Lessor may terminate this Lease by notice to the Government and thereupon the term of this Lease, shall expire by lapse of time upon the tenth (10th) day after such notice is given, and Government shall vacate the Demised Premises and surrender the same to Lessor. If Government shall not be in monetary or material non-monetary default under this Lease after the expiration of any applicable cure period, then upon the termination of this Lease under the conditions provided for hereinafter, Government's liability for Rent accruing subsequent to the fire or casualty shall cease and be apportioned as of the day following such fire or casualty. Notwithstanding anything to the contrary contained in this Lease, Lessor shall, within the earlier of (a) ninety (90) days from the fire or casualty or (b) twenty (20) business days after Lessor receives written notice from its insurance carrier regarding the extent of insurance proceeds Lessor will receive to restore the Building and/or the Premises (as is required under this Lease), give Government written notice of its intention to either (i) restore or rebuild the Premises or (ii) terminate this Lease ("Casualty Notice").

If Lessor elects to restore or rebuild the Premises, Lessor shall, within ninety (90) days after such fire or other casualty, commence and diligently proceed with continuity to complete the repairs and restoration of the Demised Premises to substantially the same condition prior to said fire or casualty, suitable for use for the purpose for which the premises were leased [except Lessor shall not be required to rebuild, repair or replace any part of the furniture, equipment, fixtures and other improvements or installations which may have been placed by Government (or by Lessor on behalf of Government)]. Lessor shall complete said repairs and restoration as above provided within one hundred and eighty (180) days after such commencement (but such one hundred and eighty [180] day period shall be subject to reasonable extensions and delays resulting from acts of

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God, fire, strikes, lockouts, labor trouble, inability to procure materials by reason of governmental restrictions, riots, insurrection, war or other causes beyond the reasonable control of Lessor).

If Lessor fails to (i) commence said repairs and restoration as above provided, or complete the same within one hundred and eighty (180) days after such commencement or (ii) terminate the Lease as provided for above, Government may (provided Government is not in default under the Lease beyond any applicable notice and cure period and Government cannot conduct its business operations within the Premises) terminate this Lease on thirty (30) days written notice, provided the notice states that "Lessor failed to cancel this Lease within the required time period of Article 17 and that Lessor's subsequent failure to void Government's notice of termination of the Lease within thirty (30) business days of Lessor's receipt of this correspondence shall be deemed Lessor's acceptance of Government's termination of this Lease". Accordingly, Lessor can only void Government's termination notice by delivery of the Premises in the condition required under this Article 17 within thirty (30) business days of Lessor's receipt of the termination notice.

Notwithstanding anything to the contrary contained in this Lease, Government shall have the option to cancel this Lease, in the event (i) the casualty occurs during the last eighteen (18) months of the Lease term, (ii) the casualty occurs at any time and, in the reasonable opinion of a licensed architect to be mutually agreed by Lessor and Government within fifteen (15) business days of the casualty (or by the arbitrator if the parties cannot agree within said time period), the restoration will take over three hundred (300) days from said occurrence or (iii) the Casualty Notice informs Government that Lessor's restoration will take over three hundred (300) days to restore from the date of the casualty or damage.

18. 552.270-8 - COMPLIANCE WITH APPLICABLE LAW (SEP 1999)

Lessor shall comply with all Federal, state and local laws applicable to the Lessor as owner or lessor, or both, of the Building or Premises, including, without limitation, laws applicable to the construction, ownership, alteration or operation of both or either thereof, and will obtain all necessary permits, licenses and similar items at Lessor's expense unless otherwise provided for in this Lease (i.e., all permits in connection with Tenant Improvements are at Government's cost as part of Tenant Improvements). The Government will comply with all Federal state and local laws applicable to and enforceable against it as a tenant under this Lease; provided that nothing in this Lease shall be construed as a waiver of any sovereign immunity of the Government. This lease shall be governed by Federal law.

19. 552.270-12 - ALTERATIONS (SEP 1999)

The Government shall have the right during the existence of this Lease to make alterations, attach fixtures, and erect structures or signs in or upon the Premises hereby leased, which fixtures, additions or structures so placed in, on, upon, or attached to the said Premises shall be and remain the property of the Lessor; provided, however, that the Government shall, before making any alterations in or to the Premises, obtain the prior written consent of Lessor, which consent shall not be unreasonably withheld, and then only by contractors or mechanics first approved by Lessor, such approval as to contractors and mechanics not to be unreasonably withheld. All work in the Premises shall be done solely in accordance with plans and specifications first approved in writing by Lessor. All work performed by such contractors shall conform to local building codes, rules and regulations and applicable insurance requirements, and the Government shall in connection with the performance of such work by such contractors comply with Lessor's reasonable rules and regulations for construction, including any requirement that such contractors provide proof of insurance (i.e., certificate) in amount and type equal to that carried by Lessor's own contractors up to \$3 million naming such additional insureds as required by Lessor. The Government shall cause its contractors to obtain payment and performance bonds prior to performing such work. Lessor will not unreasonably withhold or delay its consent to requests for nonstructural alterations, additions or improvements (provided they will not interfere with the operation of the Building nor affect the outside of the Building or any Building system or structure.

Upon expiration or other termination of the term of this Lease, the Government shall quit and surrender to Lessor the demised premises, broom clean, in good order and condition, ordinary wear and tear and damage by fire, the elements or other casualty excepted, and the Government shall remove all of its personal property from the Premises and repair any damage to the Premises

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caused by such removal. Any personal property (including furniture, trade fixtures and equipment) in the Premises not so removed by the Government at the end of the term of this Lease shall be deemed abandoned by the Government, and may, at the Lessor's election, either be retained as Lessor's property or be removed by Lessor.

20. 552.270-29 - ACCEPTANCE OF SPACE (SEP 1999)

Intentionally Deleted.

21. 552.270-9 - INSPECTION - RIGHT OF ENTRY (SEP 1999)

- (a) At any time and from time to time after the Commencement Date and during the Term, the agents, employees and contractors of the Government may, upon reasonable prior notice (of no less than five {5} business days to Lessor (except in an emergency), and at reasonable times, enter upon the Premises, and all other non-tenant areas of the building access to which is necessary to accomplish the purposes of entry, to determine the potential or actual compliance by the Lessor with the requirements of this Lease, which purposes shall include, but not be limited to: (1) inspecting, sampling and analyzing of suspected asbestos-containing materials and air monitoring for asbestos fibers; (2) inspecting the heating, ventilation and air conditioning system, maintenance records, and mechanical rooms for the Premises; (3) inspecting for any leaks, spills, or other potentially hazardous conditions which may involve tenant exposure to hazardous or toxic substances; and (4) inspecting for any current or past hazardous waste operations, to ensure that appropriate mitigative actions were taken to alleviate any environmentally unsound activities in accordance with Federal, State and local law. The limitation to non-tenant areas applies to the Government's rights under this contract only and does not supercede the rights another Federal Agency may have to inspect tenanted areas for possible violations of Federal law.
- (b) Nothing in this clause shall be construed to create a Government duty to inspect for toxic materials or to impose a higher standard of care on the Government than on other lessees. The purposes of this clause is to promote the ease with which the Government may inspect the building. Nothing in this clause shall act to relieve the Lessor of any duty to inspect or liability which might arise as a result of Lessor's failure to inspect for or correct a hazardous condition.
- (c) Lessor shall have the right to have its representative present at any time the Government or its agents, contractors or employees request access to any areas of the Building (other than the Premises) pursuant to this Clause 21.

Lessor or its officers, agents, and representatives shall have the right to enter into and upon any and all parts of the Premises upon reasonable prior notice of no less than five (5) business days except in an emergency to (a) inspect same or clean or make repairs or alterations or additions as Landlord may deem necessary (but without any obligation to do so, except as expressly provided for herein) or (b) show the Premises to prospective tenants, purchasers or lenders; and Tenant shall not be entitled to any abatement or reduction of rent by reason thereof, nor shall such be deemed to be an actual or constructive eviction.

22. 552.232-75 - PROMPT PAYMENT (SEP 1999)

The Government will make payments under the terms and conditions specified in this clause. Payment shall be considered as being made on the day a check is dated or an electronic funds transfer is made. All days referred to in this clause are calendar days, unless otherwise specified.

- (a) Payment due date.
 - (1) Rental payments. Rent shall be paid monthly in arrears and will be due on the first workday of each month, and only as provided for by the lease.
 - (i) When the date for commencement of rent falls on the 15th day of the month or earlier, the initial monthly rental payment under this contract shall become due on the first workday of the month following the month in which the commencement of the rent is effective.
 - (ii) When the date for commencement of rent falls after the 15th day of the month, the initial monthly rental payment under this contract shall become due on the first workday of the second month following the month in which the commencement of the rent is effective.
 - (2) Other payments. The due date for making payments other than Rent shall be the later of the following two events:

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- (i) The 30th day after the designated billing office has received a proper invoice from the Contractor.
 - (ii) The 30th day after Government acceptance of the work or service. However, if the designated billing office fails to annotate the invoice with the actual date of receipt, the invoice payment due date shall be deemed to be the 30th day after the Contractor's invoice is dated, provided a proper invoice is received and there is no disagreement over quantity, quality, or Contractor compliance with contract requirements.
- (b) Invoice and inspection requirements for payments other than Rent.
- (1) The Contractor shall prepare and submit an invoice to the designated billing office after completion of the work. A proper invoice shall include the following items:
 - (i) Name and address of the Contractor.
 - (ii) Invoice date.
 - (iii) Lease number.
 - (iv) Government's order number or other authorization.
 - (v) Description, price, and quantity of work or services delivered.
 - (vi) Name and address of Contractor official to whom payment is to be sent (must be the same as that in the remittance address in the lease or the order.)
 - (vii) Name (where practicable), title, phone number, and mailing address of person to be notified in the event of a defective invoice.
 - (2) The Government will inspect and determine the acceptability of the work performed or services delivered within 7 days after the receipt of a proper invoice or notification of completion of the work or services unless a different period is specified at the time the order is placed. If actual acceptance occurs later, for the purpose of determining the payment due date and calculation of interest, acceptance will be deemed to occur on the last day of the 7-day inspection period. If the work or service is rejected for failure to conform to the technical requirements of the contract, the 7 days will be counted beginning with receipt of a new invoice or notification. In either case, the Contractor is not entitled to any payment or interest unless actual acceptance by the Government occurs.
- (c) Interest Penalty.
- (1) An interest penalty shall be paid automatically by the Government, without request from the Contractor, if payment is not made by the due date.
 - (2) The interest penalty shall be at the rate established by the Secretary of the Treasury under Section 12 of the Contract Disputes Act of 1978 (41 U.S.C. 611) that is in effect on the day after the due date. This rate is referred to as the "Renegotiation Board Interest Rate," and it is published in the Federal Register semiannually on or about January 1 and July 1. The interest penalty shall accrue daily on the payment amount approved by the Government and be compounded in 30-day increments inclusive from the first day after the due date through the payment date.
 - (3) Interest penalties will not continue to accrue after the filing of a claim for such penalties under the clause at 52.233-1, Disputes, or for more than 1 year. Interest penalties of less than \$1.00 need not be paid.
 - (4) Interest penalties are not required on payment delays due to disagreement between the Government and Contractor over the payment amount or other issues involving contract compliance or on amounts temporarily withheld or retained in accordance with the terms of the contract. Claims involving disputes, and any interest that may be payable, will be resolved in accordance with the clause at 52.233-1, Disputes.
23. 552.232-76 - ELECTRONIC FUNDS TRANSFER PAYMENT (SEP 1999) (Variation)
- (a) The Government will make payments under this lease by electronic funds transfer (EFT). After award, but no later than 30 days before the first payment, the Lessor shall designate a financial institution for receipt of EFT payments, and shall submit this designation to the Contracting Officer or other Government official, as directed.
 - (b) The Lessor shall provide the following information:
 - (1) The lease number to which this notice applies.
 - (2) The American Bankers Association 9-digit identifying number for wire transfers of the financing institution receiving payment if the institution has access to the Federal Reserve Communications System.
 - (3) Number of account to which funds are to be deposited.
 - (4) Type of depositor account ("C" for checking, "S" for savings).

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- (5) If the Lessor is a new enrollee to the EFT system, a completed "Payment Information Form," SF 3881.
- (c) In the event the Lessor, during the performance of this contract, elects to designate a different financial institution for the receipt of any payment made using EFT procedures, notification of such change and the required information specified in (b), above must be received by the appropriate Government official no later than 30 days prior to the date such change is to become effective.
- (d) The documents furnishing the information required in this clause must be dated and contain the signature, title, and telephone number of the Lessor or an authorized representative designated by the Lessor, as well as the Lessor's name and lease number.
- (e) Lessor failure to properly designate a financial institution or to provide appropriate payee bank account information may delay payments of amounts otherwise properly due.

24. 552.232-70 - INVOICE REQUIREMENTS (VARIATION) (SEP 1999)

(This clause applies to payments other than Rent.)

- (a) Invoices shall be submitted in an original only, unless otherwise specified, to the designated billing office specified in this contract or order.
- (b) Invoices must include the Accounting Control Transaction (ACT) number provided below or on the order.

ACT Number (to be supplied on individual orders)

- (c) If information or documentation in addition to that required by the Prompt Payment clause of this contract is required in connection with an invoice for a particular order, the order will indicate what information or documentation must be submitted.

25. 52.232-23 - ASSIGNMENT OF CLAIMS (JAN 1986)

- (a) The Contractor, under the Assignment of Claims Act, as amended, 31 USC 3727, 41 USC 15 (hereafter referred to as the "the Act"), may assign its rights to be paid amounts due or to become due as a result of the performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency. The assignee under such an assignment may thereafter further assign or reassign its right under the original assignment to any type of financing institution described in the preceding sentence.
- (b) Any assignment or reassignment authorized under the Act and this clause shall cover all unpaid amounts payable under this contract, and shall not be made to more than one party, except that an assignment or reassignment may be made to one party as agent or trustee for two or more parties participating in the financing of this contract.
- (c) The Contractor shall not furnish or disclose to any assignee under this contract any classified document (including this contract) or information related to work under this contract until the Contracting Officer authorizes such action in writing.

26. Deleted.

27. 552.203-5 - COVENANT AGAINST CONTINGENT FEES (FEB 1990)

- (a) The Contractor warrants that no person or agency has been employed or retained to solicit or obtain this contract upon an agreement or understanding for a contingent fee, except a bona fide employee or agency. For breach or violation of this warranty, the Government shall have the right to annul this contract without liability or, in its discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of the contingent fee.
- (b) "Bona fide agency," as used in this clause, means an established commercial or selling agency (including licensed real estate agents or brokers), maintained by a Contractor for the purpose of securing business, that neither exerts nor proposes to exert improper influence to solicit or obtain Government contracts nor holds itself out as being able to obtain any Government contract or contracts through improper influence.

"Bona fide employee," as used in this clause, means a person, employed by a Contractor and subject to the Contractor's supervision and control as to time, place, and manner of

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performance, who neither exerts nor proposes to exert improper influence to solicit or obtain Government contracts nor holds out as being able to obtain any Government contract or contracts through improper influence.

"Contingent fee," as used in this clause, means any commission, percentage, brokerage, or other fee that is contingent upon the success that a person or concern has in securing a Government contract.

"Improper influence," as used in this clause, means any influence that induces or tends to induce a Government employee or officer to give consideration or to act regarding a Government contract on any basis other than the merits of the matter.

28. 52.203-7 - ANTI-KICKBACK PROCEDURES (JUL 1995)

(Applies to leases which exceed \$100,000 average net annual rental, including option periods.)

(a) Definitions.

"Kickback," as used in this clause, means any money, fee, commission, credit, gift, gratuity, thing of value, or compensation of any kind which is provided, directly or indirectly, to any prime Contractor, prime Contractor employee, subcontractor, or subcontractor employee for the purpose of improperly obtaining or rewarding favorable treatment in connection with a prime contract or in connection with a subcontract relating to a prime contract.

"Person," as used in this clause, means a corporation, partnership, business association of any kind, trust, joint-stock company, or individual.

"Prime contract," as used in this clause, means a contract or contractual action entered into by the United States for the purpose of obtaining supplies, materials, equipment, or services of any kind.

"Prime Contractor," as used in this clause, means a person who has entered into a prime contract with the United States.

"Prime Contractor employee," as used in this clause, means any officer, partner, employee, or agent of a prime Contractor.

"Subcontract," as used in this clause, means a contract or contractual action entered into by a prime Contractor or subcontractor for the purpose of obtaining supplies, materials, equipment, or services of any kind under a prime contract.

"Subcontractor," as used in this clause, (1) means any person, other than the prime Contractor, who offers to furnish or furnishes any supplies, materials, equipment, or services of any kind under a prime contract or a subcontract entered into in connection with such prime contract, and (2) includes any person who offers to furnish or furnishes general supplies to the prime Contractor or a higher tier subcontractor.

"Subcontractor employee," as used in this clause, means any officer, partner, employee, or agent of a subcontractor.

(b) The Anti-Kickback Act of 1986 (41 U.S.C. 51-58) (the Act), prohibits any person from--

- (1) Providing or attempting to provide or offering to provide any kickback;
- (2) Soliciting, accepting, or attempting to accept any kickback; or
- (3) Including, directly or indirectly, the amount of any kickback in the contract price charged by a prime Contractor to the United States or in the contract price charged by a subcontractor to a prime Contractor or higher tier subcontractor.

- (c)
- (1) The Contractor shall have in place and follow reasonable procedures designed to prevent and detect possible violations described in paragraph (b) of this clause in its own operations and direct business relationships.
 - (2) When the Contractor has reasonable grounds to believe that a violation described in paragraph (b) of this clause may have occurred, the Contractor shall promptly report in writing the possible violation. Such reports shall be made to the inspector general of the contracting agency, the head of the contracting agency if the agency does not have an inspector general, or the Department of Justice.
 - (3) The Contractor shall cooperate fully with any Federal agency investigating a possible violation described in paragraph (b) of this clause.

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- (4) The Contracting Officer may (i) offset the amount of the kickback against any monies owed by the United States under the prime contract and/or (ii) direct that the Prime Contractor withhold from sums owed a subcontractor under the prime contract, the amount of the kickback. The Contracting Officer may order that monies withheld under subdivision (c)(4)(ii) of this clause be paid over to the Government unless the Government has already offset those monies under subdivision (c)(4)(i) of this clause. In the either case, the Prime Contractor shall notify the Contracting Officer when the monies are withheld.
- (5) The Contractor agrees to incorporate the substance of this clause, including subparagraph (c)(5) but excepting subparagraph (c)(1), in all subcontracts under this contract which exceed \$100,000.

29. 52.223-6 DRUG-FREE WORKPLACE (JAN 1997)

(a) Definitions. As used in this clause --

"Controlled substance" means a controlled substance in schedules I through V of section 202 of the Controlled Substances Act (21 U.S.C. 812) and as further defined in regulation at 21 CFR 1308.11 - 1308.15.

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to deter-mine violations of the Federal or State criminal drug statutes.

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, possession, or use of any controlled substance.

"Drug-free workplace" means the site(s) for the performance of work done by the Contractor in connection with a specific contract at which employees of the Contractor are prohibited from engaging in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance.

"Employee" means an employee of a Contractor directly engaged in the performance of work under a Government contract. "Directly engaged" is defined to include all direct cost employees and any other Contractor employee who has other than a minimal impact or involvement in contract performance.

"Individual" means an offeror/contractor that has no more than one employee including the offeror/contractor.

(b) The Contractor, if other than an individual, shall-- within 30 days after award (unless a longer period is agreed to in writing for contracts of 30 days or more performance duration), or as soon as possible for contracts of less than 30 days performance duration--

- (1) Publish a statement notifying its employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- (2) Establish an ongoing drug-free awareness program to inform such employees about--
 - (i) The dangers of drug abuse in the workplace;
 - (ii) The Contractor's policy of maintaining a drug-free workplace;
 - (iii) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (iv) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (3) Provide all employees engaged in performance of the contract with a copy of the statement required by subparagraph (b)(1) of this clause;
- (4) Notify such employees in writing in the statement required by subparagraph (b)(1) of this clause that, as a condition of continued employment on this contract, the employee will--
 - (i) Abide by the terms of the statement; and
 - (ii) Notify the employer in writing of the employee's conviction under a criminal drug statute for a violation occurring in the workplace no later than 5 days after such conviction.

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- (5) Notify the Contracting Officer in writing within 10 days after receiving notice under subdivision (b)(4)(ii) of this clause, from an employee or otherwise receiving actual notice of such conviction. The notice shall include the position title of the employee;
- (6) Within 30 days after receiving notice under subdivision (b)(4)(ii) of this clause of a conviction, take one of the following actions with respect to any employee who is convicted of a drug abuse violation occurring in the workplace:
 - (i) Taking appropriate personnel action against such employee, up to and including termination; or
 - (ii) Require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- (7) Make a good faith effort to maintain a drug-free workplace through implementation of subparagraphs (b)(1) through (b)(6) of this clause.
- (c) The Contractor, if an individual, agrees by award of the contract or acceptance of a purchase order, not to engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance while performing this contract.
- (d) In addition to other remedies available to the Government, the Contractor's failure to comply with the requirements of paragraph (b) or (c) of this clause may, pursuant to FAR 23.506, render the Contractor subject to suspension of contract payments, termination of the contract for default, and suspension or debarment.

30. 552.203-70 - PRICE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVITY (SEP 1999)

(Applies to leases which exceed \$100,000.)

- (a) If the head of the contracting activity (HCA) or his or her designee determines that there was a violation of subsection 27(a) of the Office of Federal Procurement Policy Act, as amended (41 U.S.C. 423), as implemented in the Federal Acquisition Regulation, the Government, at its election, may--
 - (1) Reduce the monthly rental under this lease by 5 percent of the amount of the rental for each month of the remaining term of the lease, including any option periods, and recover 5 percent of the rental already paid;
 - (2) Reduce payments for alterations not included in monthly rental payments by 5 percent of the amount of the alterations agreement; or
 - (3) Reduce the payments for violations by a Lessor's subcontractor by an amount not to exceed the amount of profit or fee reflected in the subcontract at the time the subcontract was placed.
- (b) Prior to making a determination as set forth above, the HCA or designee shall provide to the Lessor a written notice of the action being considered and the basis therefor. The Lessor shall have a period determined by the agency head or designee, but not less than 30 calendar days after receipt of such notice, to submit in person, in writing, or through a representative, information and argument in opposition to the proposed reduction. The agency head or designee may, upon good cause shown, determine to deduct less than the above amounts from payments.
- (c) The rights and remedies of the Government specified herein are not exclusive, and are in addition to any other rights and remedies provided by law or under this lease.

31. 52.215-10 - PRICE REDUCTION FOR DEFECTIVE COST OR PRICING DATA (OCT 1997)

(Applies when cost or pricing data are required for work or service exceeding \$500,000.)

- (a) If any price, including profit or fee, negotiated in connection with this contract, or any cost reimbursable under this contract, was increased by any significant amount because--
 - (1) The Contractor or a subcontractor furnished cost or pricing data that were not complete, accurate, and current as certified in its Certificate of Current Cost or Pricing Data;
 - (2) A subcontractor or prospective subcontractor furnished the Contractor cost or pricing data that were not complete, accurate, and current as certified in the Contractor's Certificate of Current Cost or Pricing Data; or

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- (3) Any of these parties furnished data of any description that were not accurate, the price or cost shall be reduced accordingly and the contract shall be modified to reflect the reduction.
- (b) Any reduction in the contract price under paragraph (a) of this clause due to defective data from a prospective subcontractor that was not subsequently awarded the subcontract shall be limited to the amount, plus applicable overhead and profit markup, by which (1) the actual subcontract or (2) the actual cost to the Contractor, if there was no subcontract, was less than the prospective subcontract cost estimate submitted by the Contractor; *provided*, that the actual subcontract price was not itself affected by defective cost or pricing data.
- (c) (1) If the Contracting Officer determines under paragraph (a) of this clause that a price or cost reduction should be made, the Contractor agrees not to raise the following matters as a defense:
 - (i) The Contractor or subcontractor was a sole source supplier or otherwise was in a superior bargaining position and thus the price of the contract would not have been modified even if accurate, complete, and current cost or pricing data had been submitted.
 - (ii) The Contracting Officer should have known that the cost or pricing data in issue were defective even though the Contractor or subcontractor took no affirmative action to bring the character of the data to the attention of the Contracting Officer.
 - (iii) The contract was based on an agreement about the total cost of the contract and there was no agreement about the cost of each item procured under the contract.
 - (iv) The Contractor or subcontractor did not submit a Certificate of Current Cost or Pricing Data.
- (2) (i) Except as prohibited by subdivision (c)(2)(ii) of this clause, an offset in an amount determined appropriate by the Contracting Officer based upon the facts shall be allowed against the amount of a contract price reduction if--
 - (A) The Contractor certifies to the Contracting Officer that, to the best of the Contractor's knowledge and belief, the Contractor is entitled to the offset in the amount requested; and
 - (B) The Contractor proves that the cost or pricing data were available before the "as of" date specified on its Certificate of Current Cost or Pricing Data, and that the data were not submitted before such date.
- (ii) An offset shall not be allowed if--
 - (A) The understated data were known by the Contractor to be understated before the "as of" date specified on its Certificate of Current Cost or Pricing Data; or
 - (B) The Government proves that the facts demonstrate that the contract price would not have increased in the amount to be offset even if the available data had been submitted before the "as of" date specified on its Certificate of Current Cost or Pricing Data.
- (d) If any reduction in the contract price under this clause reduces the price of items for which payment was made prior to the date of the modification reflecting the price reduction, the Contractor shall be liable to and shall pay the United States at the time such overpayment is repaid--
 - (1) Simple interest on the amount of such overpayment to be computed from the date(s) of overpayment to the Contractor to the date the Government is repaid by the Contractor at the applicable underpayment rate effective for each quarter prescribed by the Secretary of the Treasury under 26 U.S.C. 6621(a)(2); and
 - (2) A penalty equal to the amount of the overpayment, if the Contractor or subcontractor knowingly submitted cost or pricing data that were incomplete, inaccurate, or noncurrent.

32. 552.270-13 - PROPOSALS FOR ADJUSTMENT (SEP 1999)

- (a) The Contracting Officer may, from time to time during the term of this lease, require changes to be made in the work or services to be performed and in the terms or conditions of this lease. Such changes will be required under the Changes clause.
- (b) If the Contracting Officer makes a change within the general scope of the lease, the Lessor shall submit, in a timely manner, an itemized cost proposal for the work to be accomplished or services to be performed when the cost exceeds \$100,000. The proposal, including all subcontractor work, will contain at least the following details--

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- (1) Material quantities and unit costs;
 - (2) Labor costs (identified with specific item or material to be placed or operation to be performed;
 - (3) Equipment costs;
 - (4) Worker's compensation and public liability insurance;
 - (5) Overhead;
 - (6) Profit; and
 - (7) Employment taxes under FICA and FUTA.
- (c) The following Federal Acquisition Regulation (FAR) provisions also apply to all proposals exceeding \$500,000 in cost --
- (1) The Lessor shall provide cost or pricing data including subcontractor cost or pricing data (48 CFR 15.403-4) and
 - (2) The Lessor's representative, all Contractors, and subcontractors whose portion of the work exceeds \$500,000 must sign and return the "Certificate of Current Cost or Pricing Data" (48 CFR 15.406-2).
- (d) Lessors shall also refer to 48 CFR Part 31, Contract Cost Principles, for information on which costs are allowable, reasonable, and allocable in Government work.

33. 552.270-14 - CHANGES (SEP 1999) (VARIATION)

- (a) The Contracting Officer may at any time, by written order and with Lessor's written consent, not to be unreasonably withheld or delayed, make changes within the general scope of this Lease in any one or more of the following:
- (1) Specifications (including drawings and designs);
 - (2) Work or services;
 - (3) Facilities or space layout; or
 - (4) Amount of space, provided the Lessor consents to the change, and such additional space is available.
- (b) If any such change causes an increase or decrease in Lessor's cost of or the time required for performance under this Lease, whether or not changed by the order, the Contracting Officer, with Lessor's written consent not to be unreasonably withheld or delayed shall modify this lease to provide for one or more of the following:
- (1) A modification of the delivery date;
 - (2) An equitable adjustment in the rental rate;
 - (3) A lump sum equitable adjustment; or
 - (4) An equitable adjustment of the annual operating costs specified in this lease.
- (c) The Lessor shall assert its right to an adjustment under this clause within 30 days from the date of receipt of the change order and shall submit a proposal for adjustment. Failure to agree to any adjustment shall be a dispute under the Disputes clause. However, nothing in this clause shall excuse the Lessor from proceeding with the change as directed.
- (d) Absent such written change order, the Government shall not be liable to Lessor under this clause.

34. 552.215-70 - EXAMINATION OF RECORDS BY GSA (FEB 1996)

The Contractor agrees that the Administrator of General Services, or any duly authorized representative shall, until the expiration of 3 years after final payment under this contract, or of the time periods for the particular records specified in Subpart 4.7 of the Federal Acquisition Regulation (48 CFR 4.7), whichever expires earlier, have access to and the right to examine any books, documents, papers, and records of the Contractor involving transactions related to this contract or compliance with any clauses thereunder. The Contractor further agrees to include in all its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Administrator of General Services, or any duly authorized representatives shall, until the expiration of 3 years after final payment under the subcontract, or of the time periods for the particular records specified in Subpart 4.7 of the Federal Acquisition Regulation (48 CFR 4.7), whichever expires earlier, have access to and the right to examine any books, documents, papers, and records of such subcontractor, involving transactions related to the subcontract or compliance with any clauses thereunder. The term "subcontract" as used in this clause excludes (a) purchase orders not

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exceeding \$100,000 and (b) subcontracts or purchase orders for public utility services at rates established for uniform applicability to the general public.

35. 52.215-2 - AUDIT AND RECORDS—NEGOTIATION (JUN 1999)

- (a) As used in this clause, "records" includes books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form.
- (b) Examination of costs. If this is a cost-reimbursement, incentive, time-and-materials, labor-hour, or price redeterminable contract, or any combination of these, the Contractor shall maintain and the Contracting Officer, or an authorized representative of the Contracting Officer, shall have the right to examine and audit all records and other evidence sufficient to reflect properly all costs claimed to have been incurred or anticipated to be incurred directly or indirectly in performance of this contract. This right of examination shall include inspection at all reasonable times of the Contractor's plants, or parts of them, engaged in performing the contract.
- (c) Cost or pricing data. If the Contractor has been required to submit cost or pricing data in connection with any pricing action relating to this contract, the Contracting Officer, or an authorized representative of the Contracting Officer, in order to evaluate the accuracy, completeness, and currency of the cost or pricing data, shall have the right to examine and audit all of the Contractor's records, including computations and projections, related to—
 - (1) The proposal for the contract, subcontract, or modification;
 - (2) The discussions conducted on the proposal(s), including those related to negotiating;
 - (3) Pricing of the contract, subcontract, or modification; or
 - (4) Performance of the contract, subcontract or modification.
- (d) Comptroller General—
 - (1) The Comptroller General of the United States, or an authorized representative, shall have access to and the right to examine any of the Contractor's directly pertinent records involving transactions related to this contract or a subcontract hereunder.
 - (2) This paragraph may not be construed to require the Contractor or subcontractor to create or maintain any record that the Contractor or subcontractor does not maintain in the ordinary course of business or pursuant to a provision of law.
- (e) Reports. If the Contractor is required to furnish cost, funding, or performance reports, the Contracting Officer or an authorized representative of the Contracting Officer shall have the right to examine and audit the supporting records and materials, for the purpose of evaluating—
 - (1) The effectiveness of the Contractor's policies and procedures to produce data compatible with the objectives of these reports; and
 - (2) The data reported.
- (f) Availability. The Contractor shall make available at its office at all reasonable times and upon reasonable notice the records, materials, and other evidence described in paragraphs (a), (b), (c), (d), and (e) of this clause, for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in Subpart 4.7, Contractor Records Retention, of the Federal Acquisition Regulation (FAR), or for any longer period required by statute or by other clauses of this contract. In addition—
 - (1) If this contract is completely or partially terminated, the Contractor shall make available the records relating to the work terminated until 3 years after any resulting final termination settlement; and
 - (2) The Contractor shall make available records relating to appeals under the Disputes clause or to litigation or the settlement of claims arising under or relating to this contract until such appeals, litigation, or claims are finally resolved.
- (g) The Contractor shall insert a clause containing all the terms of this clause, including this paragraph (g), in all subcontracts under this contract that exceed the simplified acquisition threshold, and—
 - (1) That are cost-reimbursement, incentive, time-and-materials, labor-hour, or price-redeterminable type or any combination of these;

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- (2) For which cost or pricing data are required; or
- (3) That require the subcontractor to furnish reports as discussed in paragraph (e) of this clause.

The clause may be altered only as necessary to identify properly the contracting parties and the Contracting Officer under the Government prime contract.

36. 52.233-1 - DISPUTES (DEC 1998)

- (a) This contract is subject to the Contract Disputes act of 1978, as amended (41 U.S.C. 601-613)
- (b) Except as provided in the Act, all disputes arising under or relating to this contract shall be resolved under this clause.
- (c) "Claim," as used in this clause, means a written demand or written assertion by one of the contracting parties seeking, as a matter of right, the payment of money in a sum certain, the adjustment or interpretation of contract terms, or other relief arising under or relating to this contract. A claim arising under a contract, unlike a claim relating to that contract, is a claim that can be resolved under a contract clause that provides for the relief sought by the claimant. However, a written demand or written assertion by the Contractor seeking the payment of money exceeding \$100,000 is not a claim under the Act until certified as required by subparagraph (d)(2) of this clause. A voucher, invoice, or other routine request for payment that is not in dispute when submitted is not a claim under the Act. The submission may be converted to a claim under the Act, by complying with the submission and certification requirements of this clause, if it is disputed either as to liability or amount or is not acted upon in a reasonable time.
- (d)
 - (1) A claim by the Contractor shall be made in writing and, unless otherwise stated in this contract, submitted within 6 years after accrual of the claim to the Contracting Officer for a written decision. A claim by the Government against the Contractor shall be subject to a written decision by the Contracting Officer.
 - (2)
 - (i) The Contractor shall provide the certification specified in paragraph (d)(2)(iii) of this clause when submitting any claim exceeding \$100,000.
 - (ii) The certification requirement does not apply to issues in controversy that have not been submitted as all or part of a claim.
 - (iii) The certification shall state as follows: "I certify that the claim is made in good faith; that the supporting data are accurate and complete to the best of my knowledge and belief; that the amount requested accurately reflects the contract adjustment for which the Contractor believes the Government is liable; and that I am duly authorized to certify the claim on behalf of the Contractor."
 - (3) The certification may be executed by any person duly authorized to bind the Contractor with respect to the claim.
- (e) For Contractor claims of \$100,000 or less, the Contracting Officer must, if requested in writing by the Contractor, render a decision within 60 days of the request. For Contractor-certified claims over \$100,000, the Contracting Officer must, within 60 days, decide the claim or notify the Contractor of the date by which the decision will be made.
- (f) The Contracting Officer's decision shall be final unless the Contractor appeals or files a suit as provided in the Act.
- (g) If the claim by the Contractor is submitted to the Contracting Officer or a claim by the Government is presented to the Contractor, the parties, by mutual consent, may agree to use alternative disputes resolution (ADR). If the Contractor refuses an offer for ADR, the Contractor shall inform the Contracting Officer, in writing, of the Contractor's specific reasons for rejecting the offer.
- (h) The Government shall pay interest on the amount found due and unpaid from (1) the date that the Contracting Officer receives the claim (certified if required); or (2) the date that payment otherwise would be due, if that date is later, until the date of payment. With regard to claims having defective certifications, as defined in FAR 33.201, interest shall be paid from the date that the Contracting Officer initially receives the claim. Simple interest on claims shall be paid at the rate, fixed by the Secretary of the Treasury as provided in the Act, which is applicable to the period during which the Contracting Officer receives the claim and then at the rate applicable for each 6-month period as fixed by the Treasury Secretary during the pendency of the claim.

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- (i) The Contractor shall proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under the contract, and comply with any decision of the Contracting Officer.

37. 52.222-26 - EQUAL OPPORTUNITY (FEB 1999).

- (a) If, during any 12-month period (including the 12 months preceding the award of this contract), the Contractor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of \$10,000, the Contractor shall comply with subparagraphs (b)(1) through (11) below. Upon request, the Contractor shall provide information necessary to determine the applicability of this clause.

- (b) During performing this contract, the Contractor agrees as follows:

- (1) The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. However, it shall not be a violation of this clause for the Contractor to extend a publicly announced preference in employment to Indians living on or near an Indian reservation, in connection with employment opportunities on or near an Indian reservation, as permitted by 41 CFR 60-1.5.
- (2) The Contractor shall take affirmative action to ensure the applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to, (i) employment, (ii) upgrading, (iii) demotion, (iv) transfer, (v) recruitment or recruitment advertising, (vi) layoff or termination, (vii) rates of pay or other forms of compensation, and (viii) selection for training, including apprenticeship.
- (3) The Contractor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.
- (4) The Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- (5) The Contractor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Contractor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.
- (6) The Contractor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.
- (7) The Contractor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor, Standard Form 100 (EEO-1), or any successor form, as prescribed in 41 CFR part 60-1. Unless the Contractor has filed within the 12 months preceding the date of contract award, the Contractor shall, within 30 days after contract award, apply to either the regional Office of Federal Contract Compliance Programs (OFCCP) or the local office of the Equal Employment Opportunity Commission for the necessary forms
- (8) The Contractor shall permit access to its premises, during normal business hours, by the contracting agency or the OFCCP for the purpose of conducting on-site compliance evaluations and complaint investigations. The Contractor shall permit the Government to inspect and copy any books, accounts, records (including computerized records), and other material that may be relevant to the matter under investigation and pertinent to compliance with Executive Order 11246, as amended, and rules and regulations that implement the Executive Order.
- (9) If the OFCCP determines that the Contractor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Contractor as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.
- (10) The Contractor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive Order 11246, as amended, so that these terms and conditions will be binding upon each subcontractor or vendor.

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(11) The Contractor shall take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

(c) Notwithstanding any other clause in this contract, disputes relative to this clause will be governed by the procedures in 41 CFR 60-1.1.

38. 52.222-21 – PROHIBITION OF SEGREGATED FACILITIES (FEB 1999)

- (a) "Segregated facilities," as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, sex, or national origin because of written or oral policies or employee custom. The term does not include separate or single-user rest rooms or necessary dressing or sleeping areas provided to assure privacy between the sexes.
- (b) The Contractor agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The Contractor agrees that a breach of this clause is a violation of the Equal Opportunity clause in this contract.
- (c) The Contractor shall include this clause in every subcontract and purchase order that is subject to the Equal Opportunity clause of this contract.

39. 52.222-35 - AFFIRMATIVE ACTION FOR DISABLED VETERANS AND VETERANS OF THE VIETNAM ERA (APR 1998) (DEVIATION)

(a) Definitions.

"Appropriate office of the State employment service system," as used in this clause, means the local office of the Federal-State national system of public employment offices with assigned responsibility for serving the area where the employment opening is to be filled, including the District of Columbia, Guam, Puerto Rico, and the Virgin Islands.

"Positions that will be filled from within the Contractor's organization," as used in this clause, means employment openings for which no consideration will be given to persons outside the Contractor's organization (including any affiliates, subsidiaries, and the parent companies) and includes any openings that the Contractor proposes to fill from regularly established "recall" lists.

"Employment openings," as used in this clause, includes full-time employment, temporary employment of over 3 days, and part-time employment, but does not include (1) executive and top management positions, (2) positions that will be filled from within the Contractor's organization or under a customary and traditional employer-union hiring arrangement, or (3) openings in an educational institution that are restricted to students of that institution.

"Veteran of the Vietnam era" means a person who--

Served on active duty for a period of more than 180 days, any part of which occurred between August 5, 1964, and May 7, 1975, and was discharged or released therefrom with other than a dishonorable discharge; or

Was discharged or released from active duty for a service-connected disability if any part of such active duty was performed between August 5, 1964, and May 7, 1975.

(b) General.

- (1) Regarding any position for which the employee or applicant for employment is qualified, the Contractor shall not discriminate against the individual because the individual is a disabled veteran or veteran of the Vietnam era. The Contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled veterans and veterans of the Vietnam era without discrimination based upon their disability or veterans' status in all employment practices such as--

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- (i) Employment;
- (ii) Upgrading;
- (iii) Demotion or transfer;
- (iv) Recruitment;
- (v) Advertising;
- (vi) Layoff or termination;
- (vii) Rates of pay or other forms of compensation; and
- (viii) Selection for training, including apprenticeship.

(2) The Contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor (Secretary) issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended.

(c) Listing openings.

- (1) The Contractor agrees to list all employment openings existing at contract award or occurring during contract performance, at an appropriate office of the State employment service system in the locality where the opening occurs. These openings include those occurring at any contractor facility, including one not connected with performing this contract. An independent corporate affiliate is exempt from this requirement.
- (2) State and local government agencies holding Federal contracts of \$10,000 or more shall also list all their openings with the appropriate office of the State employment service.
- (3) The listing of employment openings with the State employment service system is required at least concurrently with using any other recruitment source or effort and involves the obligations of placing a bona fide job order, including accepting referrals of veterans and non-veterans. This listing does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Contractor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.
- (4) Whenever the Contractor becomes contractually bound to the listing terms of this clause, it shall advise the State employment service system, in each State where it has establishments, of the name and location of each hiring location in the State. As long as the Contractor is contractually bound to these terms and has so advised the State system, it need not advise the State system of subsequent contracts. The Contractor may advise the State system when it is no longer bound by this contract clause.

(d) Applicability.

- (1) This clause does not apply to the listing of employment openings which occur and are filled outside the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, Guam, and the Virgin Islands.
- (2) The terms of paragraph (c) above of this clause do not apply to openings that the Contractor proposes to fill from within its own organization or under a customary and traditional employer-union hiring arrangement. This exclusion does not apply to a particular opening once an employer decides to consider applicants outside of its own organization or employer-union arrangement for that opening.

(e) Postings.

- (1) The Contractor agrees to post employment notices stating (i) the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified disabled veterans and veterans of the Vietnam era, and (ii) the rights of applicants and employees.
- (2) These notices shall be posted in conspicuous places that are available to employees and applicants for employment. They shall be in a form prescribed by the Director, Office of Federal Contract Compliance Programs, Department of Labor (Director), and provided by or through the Contracting Officer.
- (3) The Contractor shall notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of the Act, and is committed to take affirmative action to employ, and advance in employment, qualified disabled veterans and veterans of the Vietnam era.

(f) Noncompliance. If the Contractor does not comply with the requirements of this clause, appropriate actions may be taken under the rules, regulations, and relevant orders of the Secretary issued pursuant to the Act.

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- (g) Subcontracts. The Contractor shall include the terms of this clause in every subcontract or purchase order of \$10,000 or more unless exempted by rules, regulations, or orders of the Secretary. The Contractor shall act as specified by the Director to enforce the terms, including action for noncompliance.

40. 52.222-36 - AFFIRMATIVE ACTION FOR WORKERS WITH DISABILITIES (JUN 1998)

(a) General.

- (1) Regarding any position for which the employee or applicant for employment is qualified, the Contractor shall not discriminate against any employee or applicant because of physical or mental disability. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified individuals with disabilities without discrimination based upon their physical or mental disability in all employment practices such as--
- (i) Recruitment, advertising, and job application procedures;
 - (ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff, and rehiring;
 - (iii) Rates of pay or any other form of compensation and changes in compensation;
 - (iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
 - (v) Leaves of absence, sick leave, or any other leave;
 - (vi) Fringe benefits available by virtue of employment, whether or not administered by the Contractor;
 - (vii) Selection and financial support for training, including apprenticeships, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training
 - (viii) Activities sponsored by the Contractor, including social or recreational programs; and
 - (ix) Any other term, condition, or privilege of employment
- (2) The Contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor (Secretary) issued under the Rehabilitation Act of 1973 (29 USC 793) (the Act), as amended.

(b) Postings.

- (1) The Contractor agrees to post employment notices stating (i) the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified individuals with disabilities and (ii) the rights of applicants and employees.
- (2) These notices shall be posted in conspicuous places that are available to employees and applicants for employment. The Contractor shall ensure that applicants and employees with disabilities are informed of the contents of the notice (e.g., the Contractor may have the notice read to a visually disabled individual, or may lower the posted notice so that it might be read by a person in a wheelchair). The notices shall be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance of the U.S. Department of Labor (Deputy Assistant Secretary) and shall be provided by or through the Contracting Officer.
- (3) The Contractor shall notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Section 503 of the Act and is committed to take affirmative action to employ, and advance in employment, qualified individuals with physical or mental disabilities.

- (c) Noncompliance. If the Contractor does not comply with the requirements of this clause, appropriate actions may be taken under the rules, regulations, and relevant orders of the Secretary issued pursuant to the Act.

- (d) Subcontracts. The Contractor shall include the terms of this clause in every subcontract or purchase order in excess of \$2,500 unless exempted by rules, regulations, or orders of the Secretary. The Contractor shall act as specified by the Director to enforce the terms, including action for noncompliance.

41. 52.222-37 - EMPLOYMENT REPORTS ON DISABLED VETERANS AND VETERANS OF THE VIETNAM ERA (JAN 1999)

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- (a) Unless the Contractor is a State or local government agency, the Contractor shall report at least annually, as required by the Secretary of Labor, on:
 - (1) The number of disabled veterans and the number of veterans of the Vietnam era in the workforce of the contractor by job category and hiring location; and
 - (2) The total number of new employees hired during the period covered by the report, and of that total, the number of special disabled veterans, and the number of veterans of the Vietnam era.
- (b) The above items shall be reported by completing the form entitled "Federal Contractor Veterans' Employment Report VETS-100."
- (c) Reports shall be submitted no later than September 30 of each year beginning September 30, 1988.
- (d) The employment activity report required by paragraph (a)(2) of this clause shall reflect total hires during the most recent 12-month period as of the ending date selected for the employment profile report required by paragraph (a)(1) of this clause. Contractors may select an ending date: (1) As of the end of any pay period during the period January through March 1 of the year the report is due, or (2) as of December 31, if the Contractor has previous written approval from the Equal Employment Opportunity Commission to do so for purposes of submitting the Employer Information Report EEO-1 (Standard Form 100).
- (e) The count of veterans reported according to paragraph (a) of this clause shall be based on voluntary disclosure. Each Contractor subject to the reporting requirements at 38 U.S.C. 4212 shall invite all special disabled veterans and veterans of the Vietnam era who wish to benefit under the affirmative action program at 38 U.S.C. 4212 to identify themselves to the Contractor. The invitation shall state that the information is voluntarily provided, that the information will be kept confidential, that disclosure or refusal to provide the information will not subject the applicant or employee to any adverse treatment, and that the information will be used only in accordance with the regulations promulgated under 38 U.S.C. 4212.
- (f) Subcontracts. The Contractor shall include the terms of this clause in every subcontract or purchase order of \$10,000 or more unless exempted by rules, regulations, or orders of the Secretary.

42 52.209-6 - PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT (AUG 1995)

- (a) The Government suspends or debar Contractors to protect the Government's interests. Contractors shall not enter into any subcontract in excess of the small purchase limitation at FAR 13.000 with a Contractor that has been debarred, suspended, or proposed for debarment unless there is a compelling reason to do so.
- (b) The Contractor shall require each proposed first-tier subcontractor, whose subcontract will exceed the small purchase limitation at FAR 13.000, to disclose to the Contractor, in writing, whether as of the time of award of the subcontract, the subcontractor, or its principals, is or is not debarred, suspended, or proposed for debarment by the Federal Government.
- (c) A corporate officer or designee of the Contractor shall notify the Contracting Officer, in writing, before entering into a subcontract with a party that is debarred, suspended or proposed for debarment (See FAR 9.404 for information on the List of Parties Excluded from Federal Procurement and Non-procurement Programs). The notice must include the following:
 - (1) The name of the subcontractor;
 - (2) The Contractor's knowledge of the reasons for the subcontractor being on the List of Parties Excluded from Federal Procurement and Non-procurement Programs;
 - (3) The compelling reason(s) for doing business with the subcontractor notwithstanding its inclusion on the List of Parties Excluded from Federal Procurement and Non-procurement Programs;
 - (4) The systems and procedures the Contractor has established to ensure that it is fully protecting the Government's interests when dealing with such subcontractor in view of the specific basis for the party's debarment, suspension, or proposed debarment.

43. 52.215-12 - SUBCONTRACTOR COST OR PRICING DATA (OCT 1997)

(Applies when the clause at FAR 52.215-10 is applicable.)

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- (a) Before awarding any subcontract expected to exceed the threshold for submission of cost or pricing data at FAR 15.403-4, on the date of agreement on price or the date of award, which ever is later; or before pricing any subcontract modification involving a pricing adjustment expected to exceed the threshold for submission of cost or pricing data at FAR 15.403-4, the Contractor shall require the subcontractor to submit cost or pricing data (actually or by specific identification in writing), unless an exception under FAR 15.403-1 applies.
- (b) The Contractor shall require the subcontractor to certify in substantially the form prescribed in FAR 15.406-2 that, to the best of its knowledge and belief, the data submitted under paragraph (a) of this clause were accurate, complete, and current as of the date of agreement on the negotiated price of the subcontract or subcontract modification.
- (c) In each subcontract that exceeds the threshold for submission of cost or pricing data at FAR 15.403-4, when entered into, the Contractor shall insert either--
 - (1) The substance of this clause, including this paragraph (c), if paragraph (a) of this clause requires submission of cost or pricing data for the subcontract; or
 - (2) The substance of the clause at FAR 52.215-13, Subcontractor Cost or Pricing Data -- Modifications.

44. 52.219-8 - UTILIZATION OF SMALL BUSINESS CONCERNS (OCT 1999)

(Applies to leases which exceed \$100,000 average net annual rental, including option periods.)

- (a) It is the policy of the United States that small business concerns, HUBZone small business concerns, small business concerns owned and controlled by socially and economically disadvantaged individuals, and small business concerns owned and controlled by women shall have the maximum practicable opportunity to participate in performing contracts let by any Federal agency, including contracts and subcontracts for subsystems, assemblies, components, and related services for major systems. It is further the policy of the United States that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns, HUBZone small business concerns, small business concerns owned and controlled by socially and economically disadvantaged individuals, and small business concerns owned and controlled by women.
- (b) The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the United States Small Business Administration or the awarding agency of the United States as may be necessary to determine the extent of the Contractor's compliance with this clause.

(c) Definitions. As used in this contract--

- (1) "Small business concern" means a small business as defined pursuant to section 3 of the Small Business Act and relevant regulations promulgated pursuant thereto.
- (2) "HUBZone small business concern" means a small business concern that appears on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration.
- (3) "Small business concern owned and controlled by socially and economically disadvantaged individuals" and "small disadvantaged business concern" mean a small business concern that represents, as part of its offer that--
 - (i) It has received certification as a small disadvantaged business concern consistent with 13 CFR 124, Subpart B;
 - (ii) No material change in disadvantaged ownership and control has occurred since its certification;
 - (iii) Where the concern is owned by one or more individuals, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

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(iv) It is identified, on the date of its representation, as a certified small disadvantaged business in the database maintained by the Small Business Administration (PRO-Net).

(4) "Small business concern owned and controlled by women" means a small business concern--

(i) Which is at least 51 percent owned by one or more women, or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(ii) Whose management and daily business operations are controlled by one or more women.

(d) Contractors acting in good faith may rely on written representations by their subcontractors regarding their status as a small business concern, a HUB Zone small business concern, a small business concern owned and controlled by socially and economically disadvantaged individuals, or a small business concern owned and controlled by women.

45. 52.219-9 SMALL BUSINESS SUBCONTRACTING PLAN (OCT 1999)

(Applies to leases which exceed \$500,000.)

(a) This clause does not apply to small business concerns.

(b) Definitions. As used in this clause--

"Commercial item" means a product or service that satisfies the definition of commercial item in section 2.101 of the Federal Acquisition Regulation.

"Commercial plan" means a subcontracting plan (including goals) that covers the offeror's fiscal year and that applies to the entire production of commercial items sold by either the entire company or a portion thereof (e.g., division, plant, or product line).

"Individual contract plan" means a subcontracting plan that covers the entire contract period (including option periods), applies to a specific contract, and has goals that are based on the offeror's planned subcontracting in support of the specific contract, except that indirect costs incurred for common or joint purposes may be allocated on a prorated basis to the contract.

"Master plan" means a subcontracting plan that contains all the required elements of an individual contract plan, except goals, and may be incorporated into individual contract plans, provided the master plan has been approved.

"Subcontract," means any agreement means any agreement (other than one involving an employer-employee relationship) entered into by a Federal Government prime Contractor or subcontractor calling for supplies or services required for performance of the contract or subcontract.

(c) The offeror, upon request by the Contracting Officer, shall submit and negotiate a subcontracting plan, where applicable, which separately addresses subcontracting with small business, HUBZone small business concerns, small disadvantaged business, and women-owned small business concerns. If the offeror is submitting an individual contract plan, the plan must separately address subcontracting with small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns, with a separate part for the basic contract and separate parts for each option (if any). The plan shall be included in and made a part of the resultant contract. The subcontracting plan shall be negotiated within the time specified by the Contracting Officer. Failure to submit and negotiate the subcontracting plan shall make the offeror ineligible for award of a contract.

(d) The offeror's subcontracting plan shall include the following:

(1) Goals, expressed in terms of percentages of total planned subcontracting dollars, for the use of small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns as subcontractors. The offeror shall include all subcontracts that contribute to contract performance, and may include a proportionate share of products and services that are normally allocated as indirect costs.

(2) A statement of--

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- (i) Total dollars planned to be subcontracted for an individual contract plan; or the offeror's total projected sales, expressed in dollars, and the total value of projected subcontracts to support the sales for a commercial plan;
 - (ii) Total dollars planned to be subcontracted to small business concerns;
 - (iii) Total dollars planned to be subcontracted to HUBZone small business concerns
 - (iv) Total dollars planned to be subcontracted to small disadvantaged business concerns; and
 - (v) Total dollars planned to be subcontracted to women-owned small business concerns.
- (3) A description of the principal types of supplies and services to be subcontracted, and an identification of the types planned for subcontracting to (i) small business concerns, (ii) HUBZone small business concerns, (iii) small disadvantaged business concerns and (iv) women-owned small business concerns.
 - (4) A description of the method used to develop the subcontracting goals in paragraph (d)(1) of this clause.
 - (5) A description of the method used to identify potential sources for solicitation purposes (e.g., existing company source lists, the Procurement Marketing and Access Network (PRO-Net) of the Small Business Administration (SBA), the National Minority Purchasing Council Vendor Information Service, the Research and Information Division of the Minority Business Development Agency in the Department of Commerce, or small, HUBZone, small disadvantaged, and women-owned small business trade associations). A firm may rely on the information contained in PRO-Net as an accurate representation of a concern's size and ownership characteristics for the purposes of maintaining a small, HUBZone, small disadvantaged and women-owned small business source list. Use of PRO-Net as its source list does not relieve a firm of its responsibilities (e.g., outreach, assistance, counseling, or publicizing subcontracting opportunities) in this clause
 - (6) A statement as to whether or not the offeror included indirect costs in establishing subcontracting goals, and a description of the method used to determine the proportionate share of indirect costs to be incurred with (i) small business concerns, (ii) HUBZone small business concerns, (iii) small disadvantaged business concerns, and (iv) women-owned small business concerns.
 - (7) The name of the individual employed by the offeror who will administer the offeror's subcontracting program, and a description of the duties of the individual.
 - (8) A description of the efforts the offeror will make to assure that small business, HUBZone small business, small disadvantaged and women-owned small business concerns have an equitable opportunity to compete for subcontracts.
 - (9) Assurances that the offeror will include the clause in this contract entitled "Utilization of Small Business Concerns" in all subcontracts that offer further subcontracting opportunities, and that the offeror will require all subcontractors (except small business concerns) that receive subcontracts in excess of \$500,000 (\$1,000,000 for construction of any public facility) to adopt a subcontracting plan that complies with the requirements of this clause.
 - (10) Assurances that the offeror will— (i) cooperate in any studies or surveys as may be required, (ii) submit periodic reports so that the Government can determine the extent of compliance by the offeror with the subcontracting plan, (iii) submit Standard Form (SF) 294, Subcontracting Report for Individual Contracts, and/or SF 295, Summary Subcontract Report, in accordance with the instructions on the forms and in paragraph (j) of this clause, and (iv) ensure that its subcontractors agree to submit Standard Forms 294 and 295.
 - (11) A recitation of the types of records the offeror will maintain concerning procedures that have been adopted to comply with the requirements and goals in the plan, including establishing source lists; and a description of the offeror's efforts to locate small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns and award subcontracts to them. The records shall include at least the following (on a plant-wide or company-wide basis, unless otherwise indicated):
 - (i) Source lists (e.g., PRO-Net), guides, and other data that identify small business, HUBZone small business, small disadvantaged and women-owned small business concerns.
 - (ii) Organizations contacted in an attempt to locate sources that are small business, HUBZone small business, small disadvantaged or women-owned small business concerns.
 - (iii) Records on each subcontract solicitation resulting in an award of more than \$100,000, indicating (A) whether small business concerns were solicited and if not, why not, (B) whether HUBZone small business concerns were solicited and if not, why not, (C) whether small disadvantaged business concerns were solicited and if not, why not, (D) whether women-owned small business concerns were

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- solicited and if not, why not, and (E) if applicable, the reason award was not made to a small business concern.
- (iv) Records of any outreach efforts to contact (A) trade associations, (B) business development organizations, and (C) conferences and trade fairs to locate small, HUBZone small, small disadvantaged, and women-owned small business sources.
 - (v) Records of internal guidance and encouragement provided to buyers through (A) workshops, seminars, training, etc., and (B) monitoring performance to evaluate compliance with the program's requirements.
 - (vi) On a contract-by-contract basis, records to support award data submitted by the offeror to the Government, including the name, address, and business size of each subcontractor. Contractors having commercial plans need not comply with this requirement.
- (e) In order to effectively implement this plan to the extent consistent with efficient contract performance, the Contractor shall perform the following functions:
- (1) Assist small business, HUBZone small business, small disadvantaged and women-owned small business concerns by arranging solicitations, time for the preparation of bids, quantities, specifications, and delivery schedules so as to facilitate the participation by such concerns. Where the Contractor's lists of potential small, HUBZone small business, small disadvantaged and women-owned small business subcontractors are excessively long, reasonable efforts shall be made to give all such small business concerns an opportunity to compete over a period of time.
 - (2) Provide adequate and timely consideration of the potentialities of small, HUBZone small business, small disadvantaged and women-owned small business concerns in all "make-or-buy" decisions.
 - (3) Counsel and discuss subcontracting opportunities with representatives of small, HUBZone small business, small disadvantaged and women-owned small business firms.
 - (4) Provide notice to subcontractors concerning penalties and remedies for misrepresentations of business status as small, HUBZone small business, small disadvantaged or women-owned small business for the purpose of obtaining a subcontract that is to be included as part or all of a goal contained in the Contractor's subcontracting plan.
- (f) A master plan on a plant or division-wide basis that contains all the elements required by paragraph (d) of this clause, except goals, may be incorporated by reference as a part of the subcontracting plan required of the offeror by this clause; provided, (1) the master plan has been approved, (2) the offeror ensures that the master plan is updated as necessary and provides copies of the approved master plan, including evidence of its approval, to the Contracting Officer, and (3) goals and any deviations from the master plan deemed necessary by the Contracting Officer to satisfy the requirements of this contract are set forth in the individual subcontracting plan.
- (g) A commercial plan is the preferred type of subcontracting plan for contractors furnishing commercial items. The commercial plan shall relate to the offeror's planned subcontracting generally, for both commercial and Government business, rather than solely to the Government contract. Commercial plans are also preferred for subcontractors that provide commercial items under a prime contract, whether or not the prime contractor is supplying a commercial item.
- (h) Prior compliance of the offeror with other such subcontracting plans under previous contracts will be considered by the Contracting Officer in determining the responsibility of the offeror for award of the contract.
- (i) The failure of the Contractor or subcontractor to comply in good faith with (1) the clause of this contract entitled "Utilization of Small Business Concerns," or (2) an approved plan required by this clause, shall be a material breach of the contract.
- (j) The Contractor shall submit the following reports:
- (1) Standard Form 294, Subcontracting Report for Individual Contracts. This report shall be submitted to the Contracting Officer semiannually and at contract completion. The report covers subcontract award data related to this contract. This report is not required for commercial plans.
 - (2) Standard Form 295, Summary Subcontract Report. This report encompasses all the contracts with the awarding agency. It must be submitted semi-annually for contracts

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with the Department of Defense and annually for contracts with civilian agencies. If the reporting activity is covered by a commercial plan, the reporting activity must report annually all subcontract awards under that plan. All reports submitted at the close of each fiscal year (both individual and commercial plans) shall include a breakout, in the Contractor's format, of subcontract awards, in whole dollars, to small disadvantaged business concerns by Standard Industrial Classification (SIC) Major Group. For a commercial plan, the Contractor may obtain from each of its subcontractors a predominant SIC Major Group and report all awards to that subcontractor under its predominant SIC Major Group.

46 52.219-16 LIQUIDATED DAMAGES--SUBCONTRACTING PLAN (JAN 1999)

- (a) *Failure to make a good faith effort to comply with the subcontracting plan*, as used in this clause, means a willful or intentional failure to perform in accordance with the requirements of the subcontracting plan approved under the clause in this contract entitled "Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan," or willful or intentional action to frustrate the plan.
- (b) Performance shall be measured by applying the percentage goals to the total actual subcontracting dollars or, if a commercial plan is involved, to the pro rata share of actual subcontracting dollars attributable to Government contracts covered by the commercial plan. If, at contract completion or, in the case of a commercial plan, at the close of the fiscal year for which the plan is applicable, the Contractor has failed to meet its subcontracting goals and the Contracting Officer decides in accordance with paragraph (c) of this clause that the Contractor failed to make a good faith effort to comply with its subcontracting plan, established in accordance with the clause in this contract entitled "Small Business Subcontracting Plan," the Contractor shall pay the Government liquidated damages in an amount stated. The amount of probable damages attributable to the Contractor's failure to comply shall be an amount equal to the actual dollar amount by which the Contractor failed to achieve each subcontract goal.
- (c) Before the Contracting Officer makes a final decision that the Contractor has failed to make such good faith effort, the Contracting Officer shall give the Contractor written notice specifying the failure and permitting the Contractor to demonstrate what good faith efforts have been made and to discuss the matter. Failure to respond to the notice may be taken as an admission that no valid explanation exists. If, after consideration of all the pertinent data, the Contracting Officer finds that the Contractor failed to make a good faith effort to comply with the subcontracting plan, the Contracting Officer shall issue a final decision to that effect and require that the Contractor pay the Government liquidated damages as provided in paragraph (b) of this clause.
- (d) With respect to commercial products plans; i.e., company-wide or division-wide subcontracting plans approved under paragraph (g) of the clause in this contract entitled "Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan," the Contracting Officer of the agency that originally approved the plan will exercise the functions of the Contracting Officer under this clause on behalf of all agencies that awarded contracts covered by that commercial products plan.
- (e) The Contractor shall have the right of appeal, under the clause in this contract entitled Disputes, from any final decision of the Contracting Officer.
- (f) Liquidated damages shall be in addition to any other remedies that the Government may have.

47. 552.203-71 - RESTRICTION ON ADVERTISING (VARIATION) (SEP 1999)

The Contractor shall not refer to this contract in commercial advertising or similar promotions in such a manner as to state or imply that the product or service provided is endorsed or preferred by the White House, the Executive Office of the President, or any other element of the Federal Government, or is considered by these entities to be superior to other products or services.

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REPRESENTATIONS AND CERTIFICATIONS (Acquisition of Leasehold Interests in Real Property)	Solicitation Number NY23137	Dated
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Complete appropriate boxes, sign the form, and attach to offer.

The Offeror makes the following Representations and Certifications. NOTE: The "Offeror," as used on this form, is the owner of the property offered, not an individual or agent representing the owner.

1. 52.219-1 - SMALL BUSINESS PROGRAM REPRESENTATIONS (NOV 1999)

- (a) (1) The standard industrial classification (SIC) code for this acquisition is 6515.
- (2) The small business size standard applicable to this acquisition is average annual gross revenues of \$15 million or less for the preceding three fiscal years.
- (3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations.

- (1) The Offeror represents as part of its offer that it is, is not a small business concern.
- (2) (Complete only if offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The Offeror represents, for general statistical purposes, that it is, is not a small disadvantaged business concern as defined in 13 CFR 124.1002.
- (3) (Complete only if offeror represented itself as a small business concern in paragraph (b)(1) of this section.) The Offeror represents as part of its offer that it is, is not a women-owned small business concern.
- (4) [Complete only if offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, as part of its offer, that it—

(i) is, is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office of ownership, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR Part 126; and

(ii) It is, is not a joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (b)(4)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. [The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.] Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

- (5) [Complete if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision]. The offeror shall check the category in which its ownership falls:

- ___ Black American.
- ___ Hispanic American.
- ___ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).
- ___ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).
- ___ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).
- ___ Individual/concern, other than one of the preceding.

- (c) Definitions. *Small business concern*, as use in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Women-owned small business concern, as use in this provision, means a small business concern—

- (1) Which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one ore more women; and
- (2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

- (1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.
- (2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference

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programs established pursuant to sections 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

- (i) Be punished by imposition of fine, imprisonment, or both;
- (ii) Be subject to administrative remedies, including suspension and debarment; and
- (iii) Be ineligible for participation in programs conducted under the authority of the Act.

2. 52.204-5 - WOMEN-OWNED BUSINESS (OTHER THAN SMALL BUSINESS) (MAY 1999)

- (a) *Definition.* "Women-owned business concern," as used in this provision, means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.
- (b) *Representation.* [Complete only if the offeror is a women-owned business concern and has not represented itself as a small business concern in paragraph (b)(1) of FAR 52.219-1, Small Business Program Representations, of this solicitation.] The offeror represents that it [] is a women-owned business concern..

3. 52.222-22 - PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

The Offeror represents that --

- (a) It [] has, [] has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;
- (b) It [] has, [] has not filed all required compliance reports; and
- (c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards. (Approved by OMB under Control Number 1215-0072.)

4. 52.222-25 - AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

The Offeror represents that --

- (a) It [] has developed and has on file, [] has not developed and does not have on file, at each establishment affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2), or
- (b) It [] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor. (Approved by OMB under Control Number 1215-0072.)

5. 52.203-02 - CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (APR 1985)

(Applies to leases which exceed \$100,000 average net annual rental, including option periods.)

(a) The Offeror certifies that--

- (1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Offeror or competitor relating to (i) those prices, (ii) the intention to submit an offer, or (iii) the methods or factors used to calculate the prices offered;
- (2) The prices in this offer have not been and will not be knowingly disclosed by the Offeror, directly or indirectly, to any other Offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and
- (3) No attempt has been made or will be made by the Offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory--

- (1) Is the person in the Offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
- (2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above _____ [insert full name of person(s) in the Offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the Offeror's organization];
- (ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and
- (iii) As an agent, has not personally participated, and will not participate, in action contrary to subparagraphs (a)(1) through (a)(3) above.

(c) If the Offeror deletes or modifies subparagraph (a)(2) above, the Offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

6. 52.203-11 - CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (APR 1991) (DEVIATION)

INITIALS. ARS & 
LESSOR GOVERNMENT

(Applies to leases which exceed \$100,000.)

- (a) The definitions and prohibitions contained in the clause, at FAR 52.203-12, Limitation on Payments to Influence Certain Federal Transactions, are hereby incorporated by reference in paragraph (b) of this certification.
- (b) The offeror, by signing its offer, hereby certifies to the best of his or her knowledge and belief that on or after December 23, 1989,--
 - (1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of a contract resulting from this solicitation.
 - (2) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the offeror shall complete and submit, with its offer, OMB standard form LLL, Disclosure of Lobbying Activities, to the Contracting Officer; and
 - (3) He or she will include the language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of \$100,000 shall certify and disclose accordingly.
- (c) Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

7. 52.209-5 - CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS (MAR 1996)

(Applies to leases which exceed \$100,000 average net annual rental, including option periods.)

- (a) (1) The Offeror certifies, to the best of its knowledge and belief, that--
 - (i) The Offeror and/or any of its Principals--
 - (A) Are are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;
 - (B) Have have not within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and
 - (C) Are are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in subdivision (a)(1)(i)(B) of this provision.
 - (ii) The Offeror has has not within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.
- (2) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

THIS CERTIFICATION CONCERNS A MATTER WITHIN THE JURISDICTION OF AN AGENCY OF THE UNITED STATES AND THE MAKING OF A FALSE, FICTITIOUS, OR FRAUDULENT CERTIFICATION MAY RENDER THE MAKER SUBJECT TO PROSECUTION UNDER SECTION 1001, TITLE 18, UNITED STATES CODE.

- (b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.
- (d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

8. 52.204-3 - TAXPAYER IDENTIFICATION (JUN 1997)

- (a) Definitions.

INITIALS: ARS & [Signature]
LESSOR GOVERNMENT

"Common parent," as used in this solicitation provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

"Taxpayer Identification Number (TIN)," as used in this solicitation provision, means the number required by the IRS to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN).

- TIN: (b) (4)
- TIN has been applied for.
- TIN is not required because:
 - Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
 - Offeror is an agency or instrumentality of a foreign government;
 - Offeror is an agency or instrumentality of the Federal government;

(e) Type of organization.

- Sole proprietorship;
- Partnership; Not a corporate entity;
- Corporate entity (not tax-exempt);
- Corporate entity (tax-exempt);
- Government entity (Federal, State, or local);
- Foreign government;
- International organization per 26 CFR 1.6049-4;
- Other limited liability company

(f) Common Parent.

- Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.
- Name and TIN of common parent:

Name _____
TIN _____

9. OFFEROR'S DUNS NUMBER (APR 1996)

Enter number, if known: _____

OFFEROR OR AUTHORIZED REPRESENTATIVE	Name and Address (Including ZIP Code) <u>Judy LLC</u> <u>c/o Cogswell Realty Group, L.L.C.</u> <u>1330 Ave. of the Americas, 25th Fl.</u>	Telephone Number <u>(212) 582-6688</u>
	<u>(b) (6)</u> Signature <u>ARMAK R. J. ...</u>	Date <u>3/29/01</u>

INITIALS: ARS & [Signature]
LESSOR GOVERNMENT

EXHIBIT B

Consistent with the terms and conditions of this Lease and in particular with Government's right to quiet enjoyment of the Demised Premises for the Permitted Use, Lessor reserves the right to rescind, alter or modify any of these rules and regulations (on no less than five [5] business days notice to Government, except in events of emergency, in which event no notice will be necessary), which shall apply, where applicable, to the Premises, the Building, the Common Areas associated therewith, if any, the land situated beneath the Building and the appurtenances thereto:

1. Lessor reserves the right to rescind any of these rules and regulations and to make such other and further rules and regulations as in its sole judgment shall from time to time be deemed appropriate for the safety, protection, care and cleanliness of the Building, the operation thereof, the preservation of good order therein and the protection and comfort of the Government and employees, which rules and regulations, when made and written notice thereof is given to Government, shall be binding upon it in like manner as if originally herein prescribed.

2. Intentionally Deleted

3. Smoking is prohibited in all areas of the Building except where expressly permitted by Lessor (if any such area is permitted). Government shall employ conspicuous signage indicating that no smoking of any kind is permitted within the Premises or the Common Areas.

4. Lessor reserves the right to change from time to time the format of the signs or lettering on the signs, and replace of any signs previously approved pursuant to the Lease, at its own cost and expense, to conform to Lessor's new standard sign criteria established pursuant to any remodeling of the Building.

5. Government shall not (i) conduct or permit any fire, bankruptcy or auction sale (whether real or fictitious) unless directed by order of a court of competent jurisdiction, or conduct or permit any legitimate or fictitious "Going Out of Business" sale nor represent or advertise that it regularly or customarily sells merchandise at "manufacturer's," "distributor's," or "wholesale," "warehouse," or similar prices or other than at "off price" or at "retail" prices; (ii) use, or permit to be used, the malls or sidewalks adjacent to such Premises, or any other area outside the Premises for solicitation or for the sale or display of any merchandise or for any other business, occupation or undertaking, or for outdoor public meetings, circus or other entertainment (except for promotional activities in cooperation with the management of the Building or an association of merchants within the Building); (iii) use or permit to be used any flickering lights or any sound broadcasting or amplifying device which can be heard outside of the Premises; or (iv) use or permit to be used any portion of the Premises for any unlawful purpose or use or permit the use of any portion of the Premises as regular living quarters, sleeping apartments or lodging rooms or for the conduct of any manufacturing business.

6. Government shall at all times keep the Premises at a temperature sufficiently high to prevent freezing of water pipes and fixtures. Government shall not, (i) use, operate or maintain the Premises in such manner that any rates for any insurance carried by Lessor, or the occupant of any premises within the Building, shall thereby be increased; or (ii) commit waste, perform any acts or carry on any practices which may injure the Building or be a nuisance or menace to other tenants in the Building.

7. Government shall not obstruct any sidewalks, passages, exits, entrances, truck ways, loading docks, package pick-up stations, pedestrian sidewalk and ramps, first aid and comfort stations, or stairways of the Building. No Government and no employee shall go upon the roof of the Building.

8. If Government requires telegraphic, telephonic, burglar alarm or similar services, it shall first obtain, and comply with Lessor's instructions in their installation.

9. Government shall not place a load upon any floor which exceeds the designed load per square foot or the load permitted by law. Lessor shall have the right to prescribe the weight, size and position of all equipment, materials, furniture or other property brought into the Premises. Heavy objects shall stand on such platforms as determined by Lessor to be necessary to properly distribute the weight. Business machines and mechanical equipment belonging to

(60)

Lessor ARS
Government [Signature]

Government which cause noise or vibration that may be transmitted to the structure of Government's Demised Premises or to any other space to such a degree as to be objectionable to Lessor shall be placed and maintained by Government, at Government's expense, on vibration eliminators or other similar devices.

10. The toilet rooms, toilets, urinals, wash bowls and other apparatus shall not be used for any purpose other than that for which they were constructed, no foreign substance of any kind whatsoever shall be thrown therein, and the expense of any breakage, stoppage or damage resulting from the violation of this rule shall be borne by the Government who, or whose employees, shall have caused it.

11. Government shall not install any radio or television antenna, satellite dish, loudspeaker or other device on the roof or exterior walls of the Building. Government shall not interfere with radio or television broadcasting or reception from or in the Building or elsewhere.

12. Except as approved by Lessor, Government shall not mark, drive nails, screw or drill into the partitions, woodwork or plaster or in any way deface the Premises. Government shall not cut or bore holes for wires. Government shall not affix any floor covering to the floor of the Premises in any manner except as approved by Lessor. Government shall repair any damage resulting from noncompliance with this rule.

13. Government shall not install, maintain or operate upon the Premises or in any Common Areas under the exclusive control of Government any vending machine or video game without Lessor's prior written consent.

14. Government shall store all its trash and garbage in containers within its Premises and/or in the portion of the Common Areas designated by Lessor. Government shall not place in any trash box or receptacle any material which cannot be disposed of in the ordinary and customary manner of trash and garbage disposal. All garbage and refuse disposal shall be made in accordance with directions issued from time to time by Lessor.

15. Cooking on the Premises shall be permitted or done by Government only in accordance with all applicable federal, state and city laws, codes, ordinances, rules and regulations.

16. Government shall not use in any space any hand trucks except those equipped with the rubber tires and side guards or such other material-handling equipment as Lessor may approve.

17. Employees of Lessor shall not perform any work or do anything outside of their regular duties unless under special instructions from Lessor.

18. The delivery or shipping of merchandise, supplies and fixtures to and from the Premises shall be subject to such rules and regulations as in the judgement of Lessor are necessary for the proper operation of the Building.

19. No carpet, rug or other article shall be hung or shaken out of any window of the Building; and Government shall not sweep or throw or permit to be swept or thrown from the Premises any dirt or other substances into any of the corridors or halls, elevators, or out of the doors or windows or stairway of the Building.

20. Canvassing, soliciting and peddling in the Building is prohibited and Government shall cooperate to prevent same.

21. Lessor may waive any one or more of these Rules and Regulations for the benefit of any particular tenant or tenants, but no such waiver by Lessor shall be construed as a waiver of such Rules and Regulations in favor of any other tenant or tenants, nor prevent Lessor from thereafter enforcing any such Rules and Regulations against any or all of the tenants of the Building.

22. These Rules and Regulations are in addition to, and shall not be construed to in any way modify or amend, in whole or in part, the terms, covenants, agreements and conditions of any lease for premises in the Building.

23. Government shall be responsible for the observance of all of the foregoing rules by Government's employees in the Premises.

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Lessor ARS
Government [Signature]

24. Intentionally Deleted

25. Intentionally Deleted.

26. Intentionally Deleted.

27. No space in the Building or Common Areas shall, without the prior written consent of Lessor, be used for manufacturing, public sales, or for the storage of merchandise, or for the sale of merchandise, goods or property of any kind, or auction.

28. Movement in or out of the Building of furniture or office equipment, or dispatch or receipt by Government of any bulky material, merchandise or materials which requires the use of elevators or stairways, or movement through the Building entrances or lobby shall be restricted to such hours as Lessor shall designate. All such movement shall be under the supervision of Lessor and in the manner agreed between Government and Lessor by pre-arrangement before performance. Such prearrangement initiated by Government will include determination by Lessor, and subject to its decision and control, as to the time, method, and routing of movement and as to limitations for safety or other concern which may prohibit any article, equipment or any other item from being brought into the Building.

29. Lessor reserves the right to close the Building to the public at 6:00 p.m., Monday through Friday, and on Saturday and Sundays, subject however, to Government's rights to admittance under regulations prescribed by Lessor, and to require that persons entering the Building identify themselves and establish their right to enter or to leave the Building. In addition, Lessor may request that the names of all Government personnel are on file with Building security and that they display proper Building or Government identification, at any time, prior to gaining access to the fourteenth (14th) floor.

30. Intentionally Deleted.

31. Intentionally Deleted.

32. Government shall not clean nor require, permit, suffer or allow any window in the Premises to be cleaned from the outside in violation of Section 202 of the New York State Labor Law or any other applicable law or of the Rules of the Board of Standards and Appeals, or of any other board or body having or asserting jurisdiction.

33. Lessor reserves the right to install a key proximity or password system in each of the Building's elevators and issue a key to each Government employee approved by the Secret Service or other appropriate governmental entity.

34. In the event that any visitor, guest or invitee (collectively, "Visitor") requests access to the fourteenth (14th) floor (other than Lessor and Lessor's employees and agents), who does not possess the proper Government identification or elevator key or password (if applicable), the Building's security personnel shall announce the Visitor to the applicable Government employee (who must be on file with the Building's security desk). Once the Government grants permission to the Visitor's access to the fourteenth (14th) floor, Building security shall escort the Visitor to the elevator and activate the key proximity or password system (if applicable) to permit access to the fourteenth (14th) floor.

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Lessor ARS
Government (Signature)

EXHIBIT C

CLEANING SPECIFICATIONS

DESCRIPTION OF CLEANING SERVICES

SCHEDULE OF CLEANING

All cleaning service shall be rendered five (5) days each week (unless such service is not a daily service), after normal business hours; Monday through Friday, except on federal holidays and Union Holidays (as defined in the Lease).

Lessor shall maintain the Premises, including the common areas of the 14th floor, in a clean condition and shall provide supplies and equipment. Performance of any service under this Exhibit C shall be based upon the Contracting Officer's reasonable evaluation of results, not the frequency or method of performance.

LAVATORIES (PUBLIC AND PRIVATE)

A. Daily Services:

Wash and dry all bowls, seats, urinals, washbasins and mirrors.

Wash and dry all metal work.

Empty all paper towel and sanitary disposal receptacles and remove to designated areas.

Re-stock toilet tissue, paper toweling and soap in dispensers. Lavatory supplies will be furnished by owner.

Clean and sanitize floors.

Dust all sills, partitions and ledges.

Damp wipe exterior of waste cans and dispensing units.

B. PERIODIC SERVICES

Monthly: Machine scrub floors and wash booth partitions. Wash the interiors of all waste cans and sanitary disposal containers.

Every three (3) months: Wash tile walls and dust exterior of lighting fixtures.

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Lessor

ABS

Government

TENANT AREAS:

A. DAILY SERVICES

Empty all waste receptacles and remove contents to designated area for disposal.

Dust all areas within hand high reach, including window sills, wall ledges, chairs, desks, tables, baseboards, file cabinets, radiators, telephones, pictures and all manner of office.

Damp wipe all glass top desks and tables.

Sweep with treated dust mop all composition tile flooring daily.

Carpet sweep all carpeted areas.

Wash clean all water fountains and coolers emptying waste water, as necessary.

Bulbs and ballasts for the lighting fixtures will be maintained and replaced, as needed, by the Lessor.

B. PERIODIC SERVICES

Weekly: Damp mop and spray buff all non-carpeted floors. Vacuum carpets. Furnish and install plastic liners in each waste receptacles at least one time per week, or sooner if necessary.

Monthly: Lessor shall thoroughly dust all furniture. Completely sweep and/or vacuum carpets. Sweep storage space. Spot clean all wall surfaces within 70 inches of the floor.

Every three (3) months: High dust the following: Pictures, frames, charts, graphs and similar wall hangings not reached in nightly cleaning, window frames and venetian blinds,

Every two (2) years: Lessor shall shampoo all carpeted areas.

PUBLIC AREAS

A. DAILY SERVICES

Dust mop and damp mop lobby flooring.

Remove all gum and foreign matter on floors on site.

Vacuum and/or shampoo foul weather matting as necessary.

Maintain all slop sinks and locker rooms in a clean condition.

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Lessor ARS
Government [Signature]

B. PERIODIC SERVICES

Weekly: Vacuum carpets in all public areas. Spray buff lobby and **corridor floors** at least one (1) time per week, or sooner if necessary. Clean interior surfaces of elevator cabs and wash and wax composition tile flooring, or vacuum carpet; removing spots as necessary; vacuum saddles.

Quarterly: Strip, scrub and wax lobby and corridor non-carpeted floors.

Annually: Wash the exterior portion of all lighting fixtures.

GENERAL BUILDING

Twice Yearly: Clean all perimeter office windows, both exterior and interior, two (2) times a year weather permitting.

All window cleaning will be performed during the regular working hours of 7:00 a.m. to 3:30 p.m. Monday through Friday, excluding Saturdays and Sundays and Union Holidays.

No exterior window washing will be done on days of rain, sleet, or snow but will be performed as soon as possible thereafter.

EXTERMINATING SERVICE

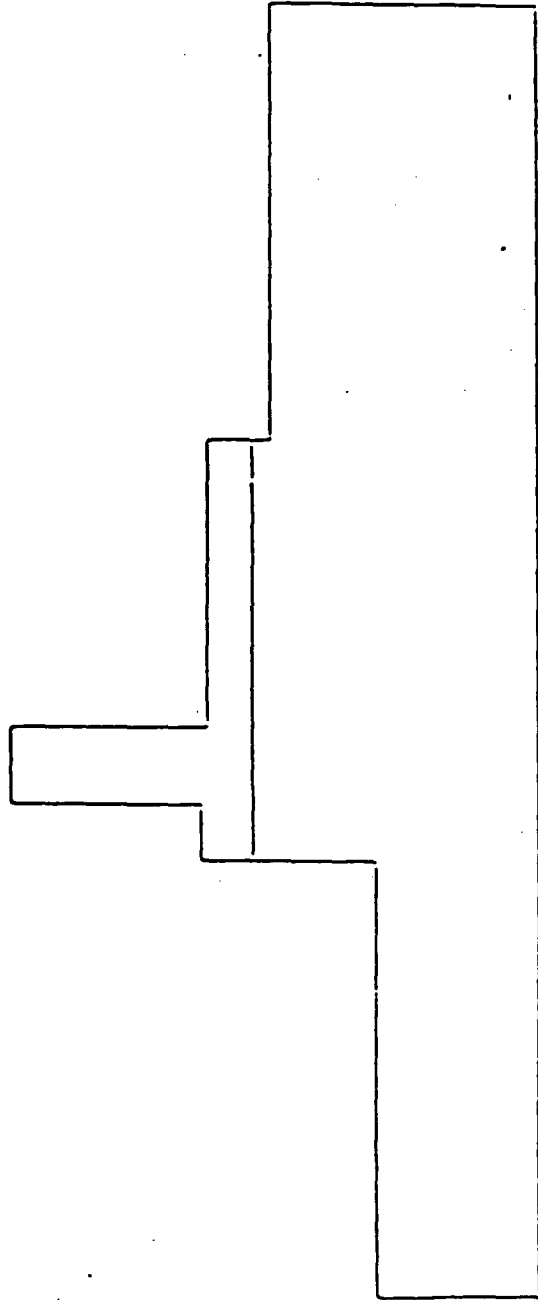
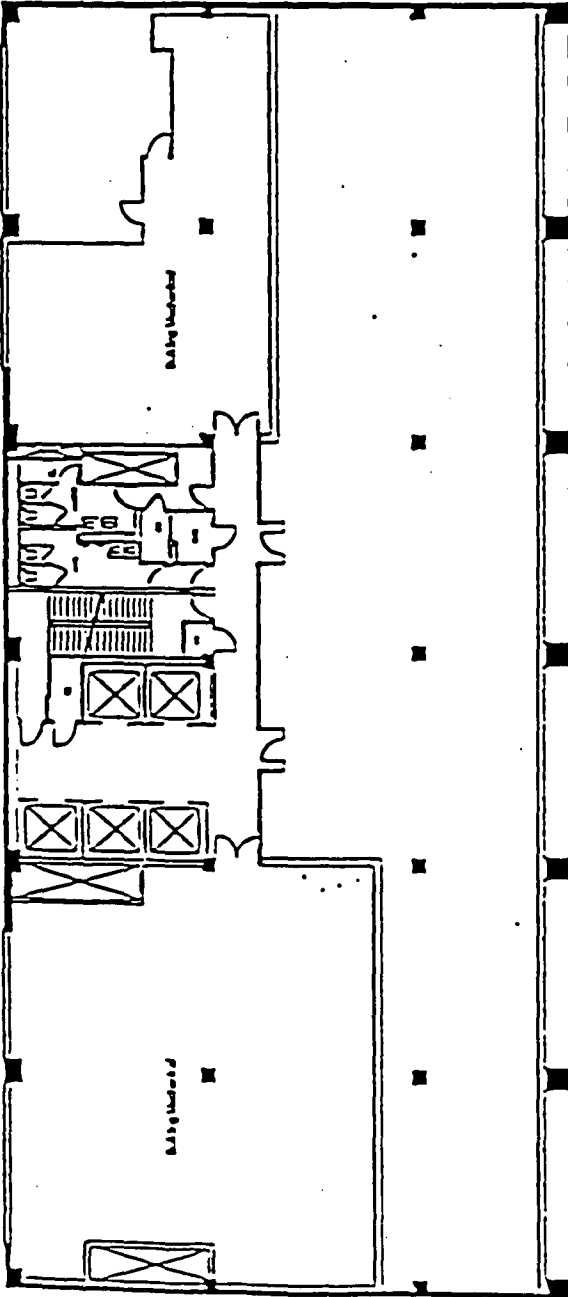
Exterminating services will be provided once a month for mice and roaches. Special services such as fogging etc., will be furnished upon request, if necessary, as determined by Lessor.

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Lessor ARS
Government CA

Exhibit D

These drawings are provided solely for graphic representation purposes only. Planitex Systems Corp. shall not be held liable for any and all damages connected with use of this information. All information shall be fact verified by recipient. Recipient acknowledges that acceptance of these drawings shall constitute acceptance of all responsibility for any and all errors of this information.



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Lessor ARS
Government [Signature]

Preliminary Lighting Fixture Schedule

Date: **March 26, 2001**

Proj. Name : 55 W 125 St. Executive Offices

Proj. # **01-048**

LIGHTING FIXTURE SCHEDULE

Note: This schedule is for general reference only, refer to Specification Section 16500 for complete description. "EM" column denotes whether type may be used for emergency/night light purposes.

Type	Description	Lamp Type	Input VA	Supply Volts	EM	Housing Depth	Remarks
F1	Cove Mounted 3'-0" Fluorescent Fixture with Asymmetrical Reflector	(1) 25W-T8	35	TBD	Yes		
F1D	Cove Mounted 3'-0" Fluorescent Dimmable Fixture with Asymmetrical Reflector	(1) 25W-T8	35	TBD	No		Dimmable Fixture
F1A	Cove Mounted 4'-0" Fluorescent Fixture with Asymmetrical Reflector	(1) 32W-T8	40	TBD	Yes		
F1AD	Cove Mounted 4'-0" Fluorescent Dimmable Fixture with Asymmetrical Reflector	(1) 32W-T8	40	TBD	No		Dimmable Fixture
F1B	Cove Mounted 8'-0" Fluorescent Fixture with Asymmetrical Reflector	(2) 32W-T8	75	TBD	Yes		
F1BD	Cove Mounted 8'-0" Fluorescent Dimmable Fixture with Asymmetrical Reflector	(2) 32W-T8	75	TBD	No		Dimmable Fixture
F2	Recessed Mounted Fluorescent Downlight	(1) 32W-TT	45	TBD	Yes		
F2A	Recessed Mounted Fluorescent Wall Washer Downlight	(1) 32W-TT	45	TBD	Yes		
F2B	Recessed Mounted Fluorescent Double Wall Washer Downlight	(1) 32W-TT	45	TBD	Yes		
F3	Recessed Mounted Fluorescent 2' x 2' Parabolic Decorative Fixture	(2) 40W-BX	90	TBD	Yes		
F4	Semi-Recessed Low Voltage Halogen Decorative Square Glass Fixture	(1) 50W-MR16	50	TBD	No		
F5	Recessed Low Voltage Halogen Downlight	(1) 50W-MR16	50	TBD	No		
F5A	Recessed Low Voltage Halogen Adjustable Downlight	(1) 50W-MR16	50	TBD	No		
F6	Recessed Fluorescent Wall Slot	10W/lf	TBD	TBD	Yes		
F7	Pendant Mounted Fluorescent Decorative Pendant Fixture	(4) 26W-CFL	105	TBD	No		
F8	Recessed Mounted Linear Low Voltage	35W-MR16	50 per	TBD	No		

Lessor **HRB** Government

Page 1 of 4

Preliminary Lighting Fixture Schedule

Date: **March 26, 2001**

Proj. Name : **55 W 125 St. Executive Offices**

Proj. # **01-048**

LIGHTING FIXTURE SCHEDULE

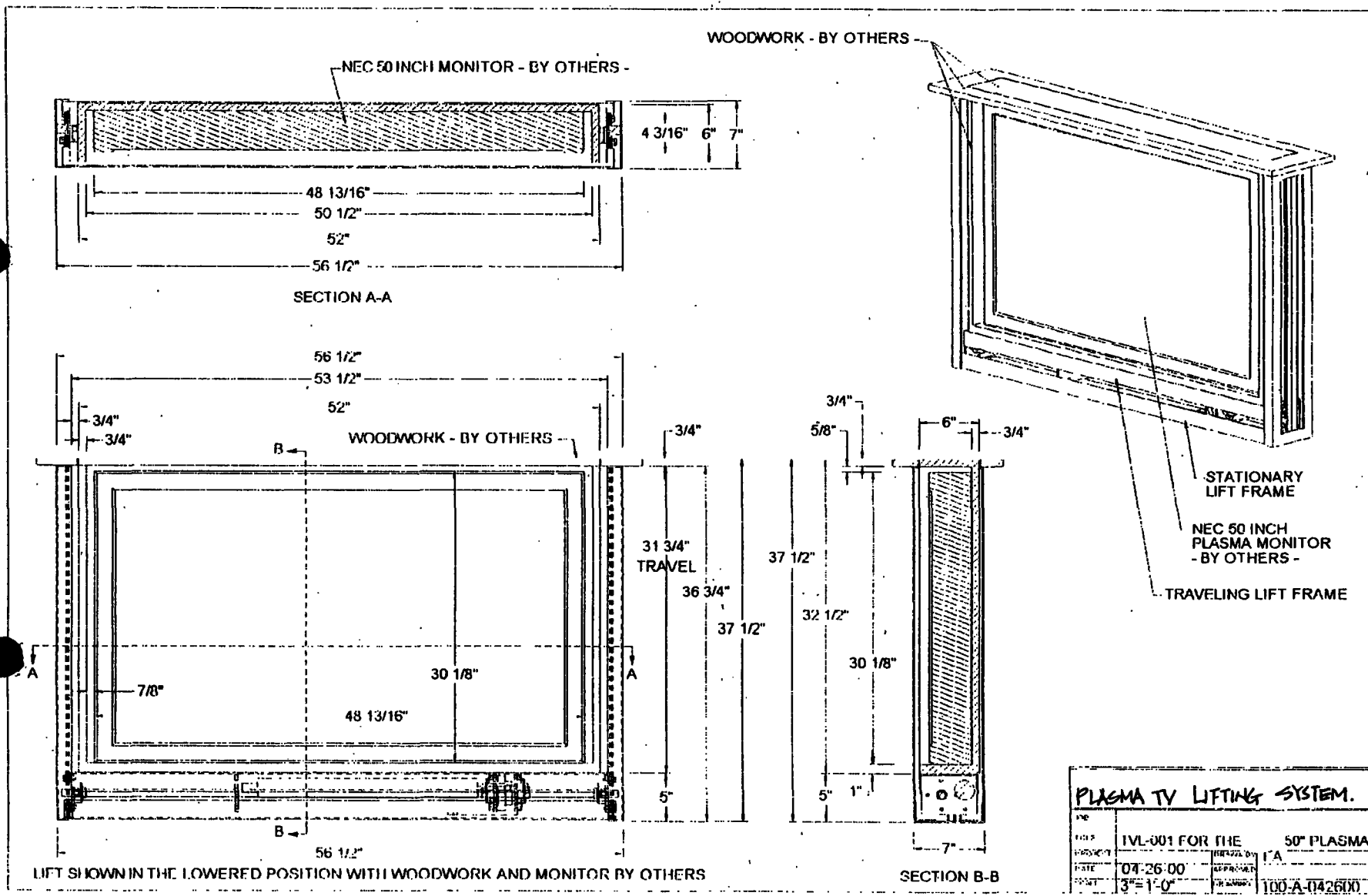
Note: This schedule is for general reference only, refer to Specification Section 16500 for complete description. "EM" column denotes whether type may be used for emergency/night light purposes.

Type	Description	Lamp Type	Input VA	Supply Volts	EM	Housing Depth	Remarks
	Adjustable Fixture		lf.				
F9	Surface Mounted 4'-0" Fluorescent Dimmable Fixture	(1) 32W-T8	40	TBD	No		Dimmable Fixture
F10	Semi-recessed Low Voltage Halogen Wet Location Downlight	(1) 50W-MR16	50	TBD	No		
F11	Surface Mounted Undercabinet Fluorescent Fixture	(1) 32W-T8	40	TBD	No		
F12	Surface Mounted 4'-0" Fluorescent Fixture	(1) 32W-T8	40	TBD	No		
F13	Cove Mounted 4'-0" Fluorescent Fixture with Asymmetrical Reflector	(2) 40W-BX	90	TBD	Yes		
F13A	Cove Mounted 8'-0" Fluorescent Fixture with Asymmetrical Reflector	(4) 40W-BX	180	TBD	Yes		
FX	Surface/Pendant Mounted Edge-Lit Exit Sign	LED					
	End of Fixture Schedule						

Lessor **ARS**
 Government **(Signature)**

Page 2 of 4

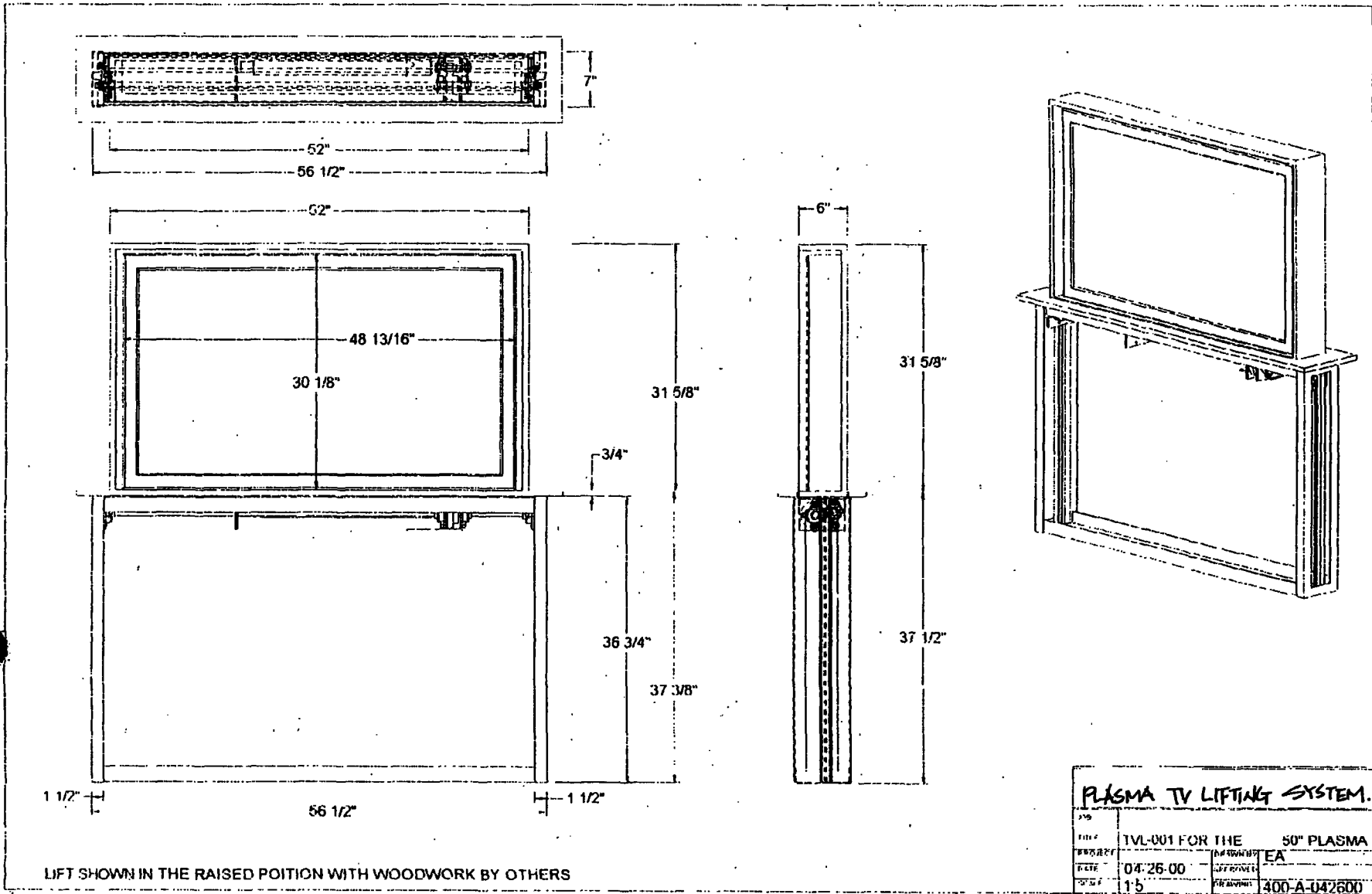
Lessor **ARS**
Government



PLASMA TV LIFTING SYSTEM.			
NO.	IVL-001 FOR THE	50" PLASMA	
DATE	04-26-00	APPROVED	I.A.
POST	3" x 1'-0"	FRAMING	100-A-042600

Page 3 of 4

L6116, 4/10/4500 1 11116, 3, 42500 - M



LIFT SHOWN IN THE RAISED POSITION WITH WOODWORK BY OTHERS

PLASMA TV LIFTING SYSTEM.			
NO.	TVL-001 FOR THE	50" PLASMA	
DESIGNER		DATE	EA
DATE	04-26-00	PROJECT	
SCALE	1:5	PROJECT	400-A-042600

Page 4 of 4

Lessor ARS
 Government [Signature]

JUDY LLC
C/o CRG Management, LLC
1330 Avenue of the Americas, 25th Floor
New York, New York 10019

August 2, 2001

Mr. Walter J. Moldovan
U.S. General Services Administration
26 Federal Plaza, Room 16-100
New York, NY 10278

Via Facsimile
212-264-6056

RE: 55 WEST 125TH STREET, NEW YORK, NEW YORK / LEASE NO. GS-02B-23137

Dear Walter:

Please refer to the lease agreement no. GS-02B-23137 ("Lease") by and between Judy LLC ("Lessor") and The United States of America ("Government"), dated April 17, 2001, for the entire fourteenth (14th) floor ("Premises") of the building located at 55 West 125th Street, New York, New York (the "Building"). All capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Lease.

This shall confirm that the Lease is hereby amended to temporarily include Lessor's janitor closet, located on the fourteenth (14th) floor (as more particularly described on Exhibit A, attached hereto; the "Closet"), as part of the Premises, for Tenant to maintain a small x-ray machine for the monitoring of Tenant's incoming mail (the "Machine"). Lessor and Government mutually agree that (i) Government's right to use the Closet shall terminate on September 30, 2001 ("Closet Termination Date"), time being of the essence; (ii) Government shall have the right to use the Closet, at no additional cost to Government, through and including the Closet Termination Date and (iii) Government shall, at its own cost and expense, install one (1) 20 amp/ 110 volt electric outlet in the Closet, in accordance with all applicable codes. On or before the Closet Termination Date, Lessor and Government shall use all best efforts to execute a supplemental lease agreement to provide for alternate space for such Machine and rental for such space through the remainder of the Term.

In addition, this shall confirm that the Lease is in full force and effect, and that the Commencement Date shall be formally confirmed in Supplemental Lease Agreement #1.

If you are in agreement with the aforementioned understanding, please sign hereunder and return same to my attention. An executed facsimile copy of this agreement shall have the same force and effect as an originally executed copy of same. In addition, this agreement may be executed in counterparts, each of which shall be deemed an original, but of which shall constitute one and the same.

Very truly yours,

JUDY LLC

By: Cogswell Realty Group, L.L.C.

(b) (6)

Michael H. Skumick
Managing Member

AGREED AND ACCEPTED:
(b) (6)

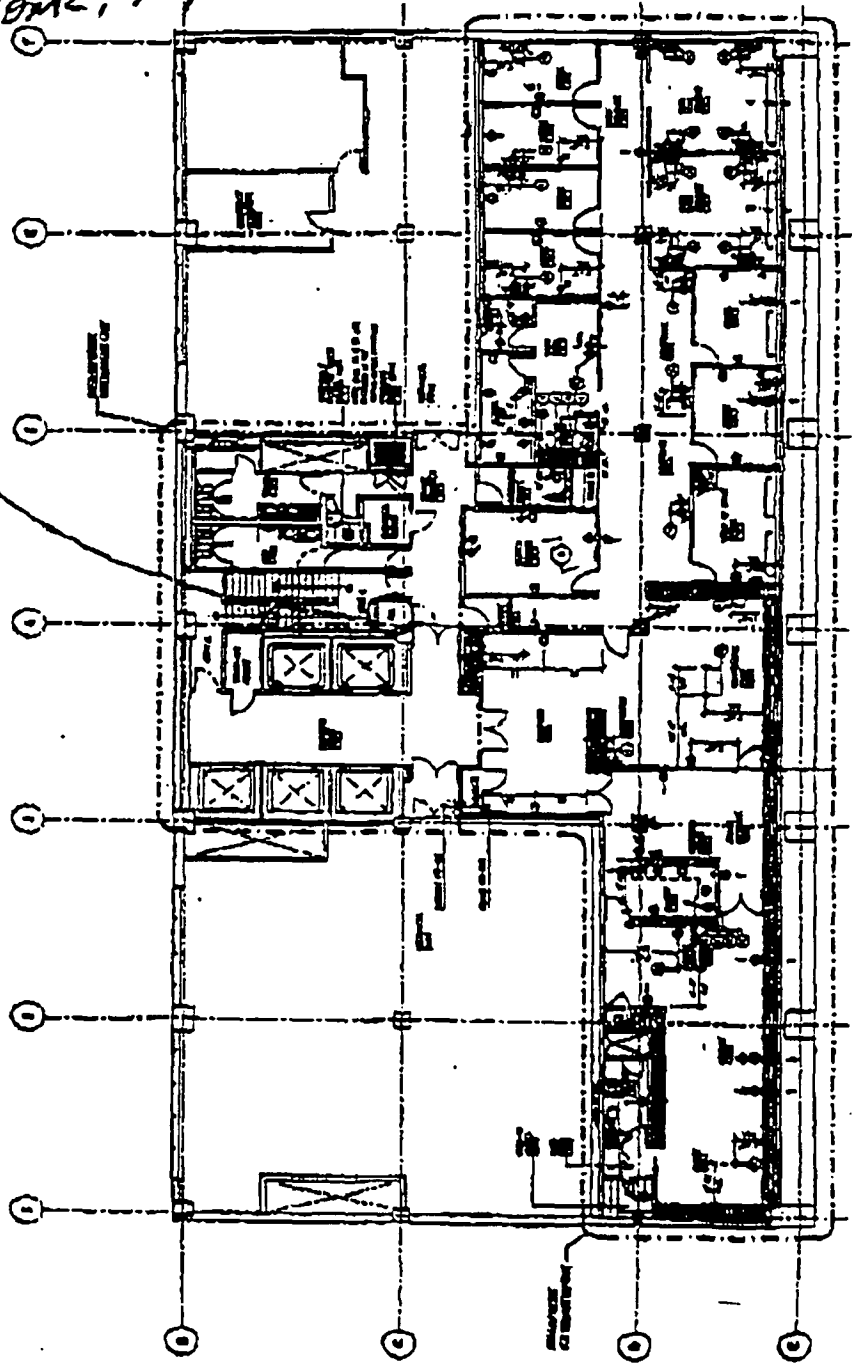
Name: Walter J. Moldovan
Title: Contracting Officer

8/3/2001

EXHIBIT "A"

14th Floor
55 W. 125th Street
New York, NY

CLOSET



Lessor

Government

[Handwritten signature]
[Handwritten signature]

2

FAX TRANSMISSION

COGSWELL REALTY GROUP, L.L.C.

1330 Avenue of the Americas, 25th Floor

New York, New York 10019

(212) 582-6688 (Telephone)

(212) 582-4790 (Facsimile)

To: Walter Moldovan

Date: August 2, 2001

Fax #: 264-6056

Pages: 3, including this cover sheet.

From: Eric J. Sarnier, Esq.

Subject: 55 West 125th Street

IMPORTANT: This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone, and return the original message to us at the above address via the united states postal service. Receipt by anyone other than the intended recipient is not a waiver of any attorney-client or work product privilege. Thank You.

JUDY LLC
 c/o CRG Management, LLC
 1330 Avenue of the Americas, 25th Floor
 New York, New York 10019

October 31, 2001

Mr. Walter J. Moldovan
 U.S. General Services Administration
 26 Federal Plaza, Room 16-100
 New York, NY 10278

Via Facsimile
 212-264-6056

RE: 55 WEST 125TH STREET, NEW YORK, NEW YORK / LEASE NO. GS-02B-23137

Dear Walter:

Please refer to the lease agreement no. GS-02B-23137 ("Lease") by and between Judy LLC ("Lessor") and The United States of America ("Government"), dated April 17, 2001, for the entire fourteenth (14th) floor ("Premises") of the building located at 55 West 125th Street, New York, New York (the "Building"). All capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Lease.

This shall confirm that the Lease is hereby amended to temporarily include approximately 107 rentable square feet on the ground floor of the Building (as described on the floor plan attached hereto as Exhibit "A"; the "Mail Room") for Government's use as a mailroom facility to monitor Government's incoming mail (the Permitted Use for the Mail Room). Lessor and Government mutually agree that (i) this Agreement shall expire automatically and without notice upon the full execution of Supplemental Lease Agreement No. 1 to the Lease ("Termination Date"), (ii) Lessor shall supply the Government with electricity for the Mail Room in accordance with the terms and conditions of Paragraph 19 of the Rider to Lease, except that the electric charge for the Mail Room shall be \$1.00 per square foot ("Electric"), (iii) as of the date hereof, Government shall pay \$9.66 per day for the use of the Mail Room (which includes a charge for rent and the Electric; the "Mail Room Charge") until the Termination Date and (iii) any work for which Government performs in the Mail Room is subject to the review of plans and specifications and approval of same by Lessor and must be performed in accordance with all applicable codes. The Mail Room Charge shall be paid, in a lump sum, within the time periods set forth in the Lease for the payment of rent and in the manner set forth therein. In the event Lessor performs any work in the Mail Room on Government's behalf (e.g., electrical), Government shall pay for such work, at its own cost and expense, upon presentation of an invoice, within the time periods set forth in the Lease.

Lessor

Government

1 of 3

Page 2

Mr. Walter Moldovan

October 31, 2001

In addition, this shall confirm that the Lease is in full force and effect. Unless otherwise amended or modified herein, all of the terms and provisions of the Lease shall apply to the Mail Room as if the Mail Room was part of the Premises.

If you are in agreement with the aforementioned understanding, please sign hereunder and return same to my attention. An executed facsimile copy of this agreement shall have the same force and effect as an originally executed copy of same. In addition, this agreement may be executed in counterparts, each of which shall be deemed an original, but of which shall constitute one and the same.

Very truly yours,

JUDY LLC

By: Cogswell Realty Group, L.L.C.

(b) (6)

Michael H. Skurnick
Managing Member

(b) (6)

Name: Walter J. Moldovan
Title: Contracting Officer

11/2/2001

Lessor

MHS

Government

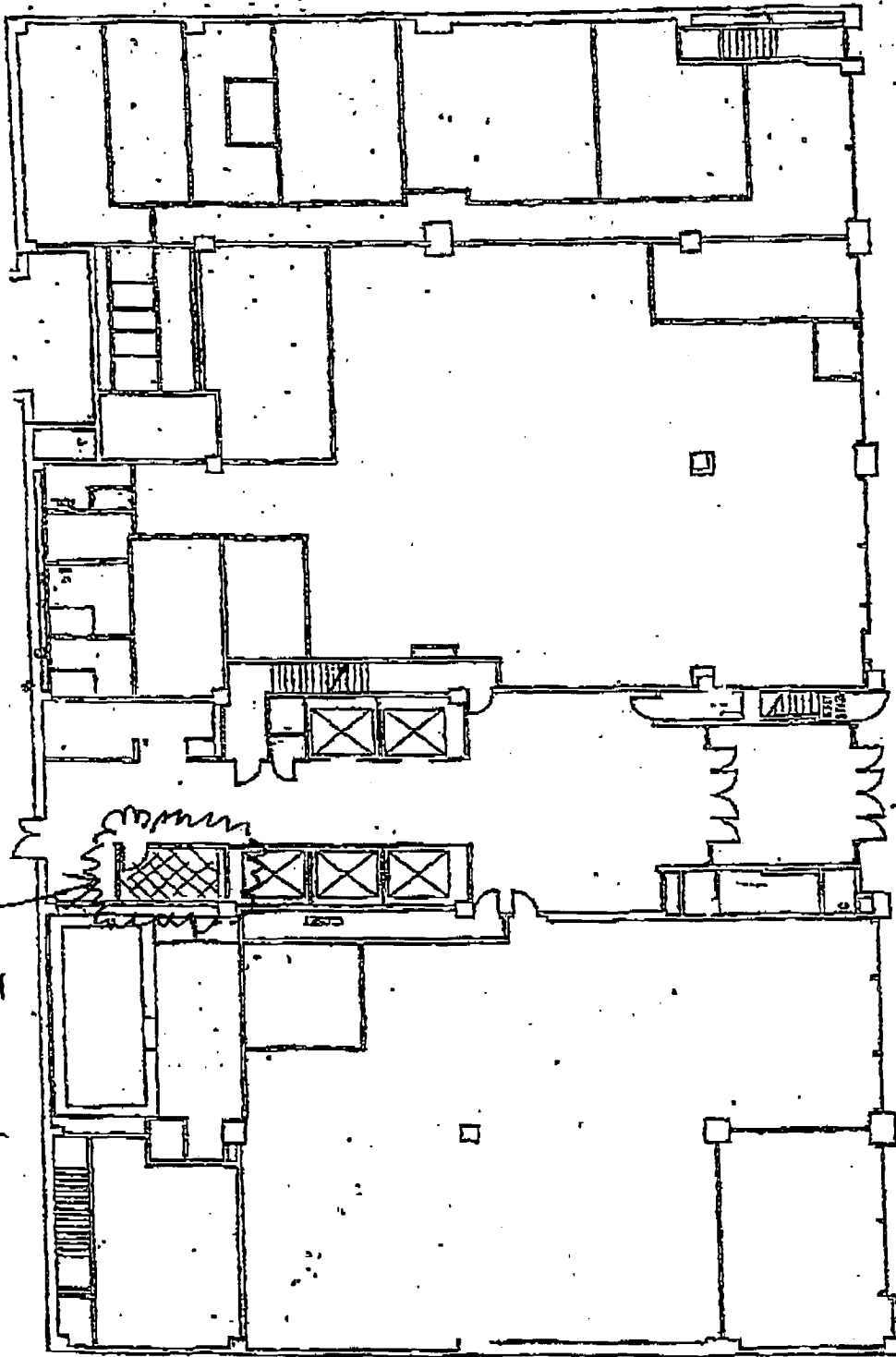
(Signature)

2 of 3

COGSWELL REALTY GROUP

55 WEST 125TH STREET
GROUND FLOOR

Mail Room



Mail Room

Lessor

WHS

Government

WHS

3 of 3



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PLEASE RETURN ONLY THIS PORTION WITH YOUR PAYMENT

- PLEASE WRITE **ACCOUNT NUMBER 43801626** ON YOUR CHECK.
- AUTO DRAFT CUSTOMERS SEE BELOW FOR PAYMENT CONFIRMATION.
- DO NOT STAPLE YOUR CHECK TO THIS REMITTANCE SLIP.
- DO NOT SEND CORRESPONDENCE TO THIS ADDRESS.
- THIS BILL IS DUE UPON RECEIPT AND PAST DUE AFTER **May 5, 2016**

0438016265 1604142 0000791184 0000791184

OFFICE OF GEORGE BUSH
 MARY SAGE
 10000 MEMORIAL DR STE 900
 HOUSTON, TX 77024-3412

Amount Due:	\$791.18
Date Due:	05/05/2016

Please Make Checks Payable To:
 LOGIX COMMUNICATIONS
 P.O. BOX 3608
 HOUSTON, TX 77253-3608

PLEASE CUT ALONG THE DOTTED LINE AND RETURN ABOVE PORTION

Your Logix invoice that includes the Remittance Page and Summary of Charges was mailed on April 15th, 2016 to: MARY SAGE at 10000 MEMORIAL DR STE 900, HOUSTON, TX 77024-3412

To change your Logix statement delivery options please call Logix Customer Care at 1-800-444-0258.

Account Summary for OFFICE OF GEORGE BUSH

Previous Balance	\$ 51.03CR
New Charges	\$ 842.21
Total Amount Due	\$ 791.18
Total Amount Due By	05/05/2016

ELECTRONIC INVOICE

Cloud Services!

LOGIX-HOSTED Microsoft® Exchange

Service

Enjoy all of the benefits of Microsoft® Outlook, without any of the administrative burdens. Give your employees the ability to share E-mails, calendars and access vital contacts from anywhere, (even a SMART PHONE).

LOGIX-HOSTED Microsoft® Exchange centralizes your E-mail, calendars and contacts into one tool, giving your company a huge advantage over the competition!

Simplicity

Until now, the complexity and expense has kept the benefits of Microsoft® Exchange out of the reach of many small and medium sized businesses. **LOGIX-HOSTED Microsoft® Exchange** makes these powerful tools available to your business by leveraging the advantages of the LOGIX Cloud. **LOGIX-HOSTED Microsoft® Exchange** will provide these powerful tools without the burdens of managing complex software and hardware.

Savings

No Large Capital Investment is required to enjoy the benefits of Microsoft® Exchange. LOGIX will manage your business's Microsoft® Exchange in the Cloud at a fraction of the traditional cost. **LOGIX-HOSTED Microsoft® Exchange** provides the full power of Microsoft® Exchange without the expense normally associated with deploying and managing complex IT environments.

Call **LOGIX Customer Care at 1-800-444-0258** or visit www.logix.com/hme
for additional information regarding **LOGIX-HOSTED Microsoft® Exchange** today!

Any disputed amounts or claims against the invoice must be made in writing within 30 days from the date of invoice. Undisputed amounts may not be withheld. LOGIX Communications reserves the right to disconnect service on any account with a past due balance, or whose usage has exceeded the estimated credit limit established by LOGIX Communications. Residential local service will not be disconnected due to non-payment of long distance or other charges, with the following exception: your residential local service may be disconnected for non-payment of residential long distance charges incurred after toll blocking was imposed. If LOGIX Communications fails to resolve your billing dispute, or if you would like to file a complaint, please write or call the Public Utility Commission of Texas, PO Box 13326, Austin, Texas 78711-3326, or call toll free (888) 782-8477. LOGIX Communications rounds call duration up to the next highest six-second or full minute interval depending on the customer type. If the computed charge includes a fraction of a cent, the fraction is rounded up to the next whole cent. Write account number on all checks. **DO NOT SEND CASH.** This account is due and payable upon receipt. All amounts past due 30 days or more accrue interest at the rate of 1 1/2 percent per month, except Kansas.

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Valued Customer
Since 03/28/2014

Invoice Date 04/14/2016
Account Number 43801626
Telephone Number (713) 686-1188

EXecutive Advantage!billingSM

for

OFFICE OF GEORGE BUSH

Table of Contents

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Taxes, Assessments and Fees.....	6
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Valued Customer
Since 03/28/2014

Invoice Date 04/14/2016
Account Number 43801626
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Question:

Do your staffing levels match your call volumes?

Answers made simple with ***EXecutive Advantage!billing***SM

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Since 03/28/2014

Invoice Date 04/14/2016
Account Number 43801626
Telephone Number (713) 686-1188

Summary of Charges For OFFICE OF GEORGE BUSH

Previous Transactions and Other Charges

Previous Balance	51.03CR
Subtotal	\$51.03CR

Internet Service

High Speed Bandwidth	799.00
Additional Ipv4 Addresses -5 Usable	10.00
Subtotal	\$809.00

Taxes, Assessments and Fees

Federal	28.80
State	4.41
Subtotal	\$33.21

Total Amount Due	\$791.18
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Valued Customer
Since 03/28/2014

Invoice Date 04/14/2016
Account Number 43801626
Telephone Number (713) 686-1188

Taxes, Assessments and Fees for OFFICE OF GEORGE BUSH

<u>Description</u>	<u>Quantity</u>	<u>Rate</u>	<u>Amount</u>
Federal			
Regulatory Cost Recovery Fee - Local	30	\$0.96	28.80
Subtotal			<u>\$28.80</u>
State			
Texas PUC Fee		0.167 %	0.01
Texas Margin Assessment		0.525 %	4.40
Subtotal			<u>\$4.41</u>
Taxes, Assessments and Fees Total			\$33.21

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Valued Customer
Since 03/28/2014

Invoice Date 04/14/2016
Account Number 43801626
Telephone Number (713) 686-1188

Internet Service Detail

<u>Service Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Amount</u>
Internet					
SMART Plus 100 Data Houston, 77024	03/15/16	04/14/16	1	799.00	799.00
Subtotal					\$799.00
IP Addresses					
Additional Ipv4 Addresses -5 Usable	03/15/16	04/14/16	1	10.00	10.00
Subtotal					\$10.00

Internet Service Detail Total	\$809.00
--------------------------------------	-----------------

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Valued Customer
Since 03/28/2014

Invoice Date 04/14/2016
Account Number 43801626
Telephone Number (713) 686-1188

**** END OF INVOICE ****

ELECTRONIC INVOICE

SUPPLEMENTAL LEASE AGREEMENT

SUPPLEMENTAL LEASE AGREEMENT NO 8	TO LEASE NO. GS-07B-16551	DATE 10-20-09	PAGE 1 of 3 Plus Exhibits
--------------------------------------	------------------------------	------------------	---------------------------------

ADDRESS OF PREMISES
Sherry Lane Place, 5956 Sherry Lane, Suites 1400 and 1450, Dallas, TX 75225

THIS AGREEMENT, made and entered into this date by and between Sherry Realty Holdings Limited Partnership, a Delaware limited partnership

whose address is 5956 SHERRY LANE
SUITE 615
DALLAS, TX 75225
ATTENTION: PROPERTY MANAGEMENT

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to expand the Premises.

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended effective July 29, 2009 as follows:

I. Paragraph 1 of the Lease shall be deleted in its entirety and replaced with the following:

"1. The Lessor hereby leases to the Government the following described premises:

13,040 sq ft
A total of 15,678 rentable square feet (~~13,040~~ ANSI/BOMA Office Area) of fully serviced office and related space on the 14th floor including 128 rentable square feet (106 ANSI/BOMA Office Area) in a room on the first floor of the parking garage (collectively, the "Premises"), along with six (6) inside reserved parking spaces and forty-one (41) inside non-reserved parking spaces, in a 20 story facility, commonly referred to as Sherry Lane Place, bearing the address of 5956 Sherry Lane, Dallas, Texas, 75225, and being more particularly described in Exhibit 1 - Legal Description, Exhibit 2 - Floorplans, Exhibit 2-A - Garage Premises Location and Exhibit 3 - Reserved Parking Location. The Premises shall be used for such purposes as determined by the General Services Administration."

II. For the purposes of this SLA, the Lessor and the Government mutually agree the Lease space within the building's garage (128 rentable square feet / 106 ANSI BOMA Office Area) shall be accepted in its "AS IS" condition.

III. Paragraph 2 of the Lease shall be deleted in its entirety and replaced with the following:

"2. TO HAVE AND TO HOLD the said premises with their appurtenances for the term beginning July 29, 2009 through July 28, 2019."

Continued on Page 2

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date first above written.

LESSOR: Sherry Realty Holdings Limited Partnership, a Delaware limited partnership

(b) (6)

NAME OF SIGNER and TITLE
Chris Hendricks
Market Managing Director

ADDRESS
15950 N. Dallas Parkway, Suite 300, Dallas, TX 75248

IN PRESENCE OF

SIGNATURE

NAME OF SIGNER
Jeanette Drew

ADDRESS
15950 N. Dallas Parkway, Suite 300, Dallas, TX 75248

UNITED STATES OF AMERICA

(b) (6)

NAME OF SIGNER
DUSTY GRIFFIN
OFFICIAL TITLE OF SIGNER
CONTRACTING OFFICER

SUPPLEMENTAL LEASE AGREEMENT

SUPPLEMENTAL LEASE AGREEMENT NO. 8	TO LEASE NO. GS-07B-16551	DATE 10-20-09	PAGE 1 of 3 Plus Exhibits
---------------------------------------	------------------------------	------------------	---------------------------------

ADDRESS OF PREMISES
Sherry Lane Place, 5956 Sherry Lane, Suites 1400 and 1450, Dallas, TX 75225

THIS AGREEMENT, made and entered into this date by and between Sherry Realty Holdings Limited Partnership, a Delaware limited partnership

whose address is 5956 SHERRY LANE
SUITE 615
DALLAS, TX 75225
ATTENTION: PROPERTY MANAGEMENT

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to expand the Premises.

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended effective July 29, 2009 as follows:

I. Paragraph 1 of the Lease shall be deleted in its entirety and replaced with the following:

"1. The Lessor hereby leases to the Government the following described premises:

~~13,040~~ 13,040 ~~106~~ 106

A total of 15,678 rentable square feet (~~13,040~~ ANSI/BOMA Office Area) of fully serviced office and related space on the 14th floor including 128 rentable square feet (106 ANSI/BOMA Office Area) in a room on the first floor of the parking garage (collectively, the "Premises"), along with six (6) inside reserved parking spaces and forty-one (41) inside non-reserved parking spaces, in a 20 story facility, commonly referred to as Sherry Lane Place, bearing the address of 5956 Sherry Lane, Dallas, Texas, 75225, and being more particularly described in Exhibit 1 – Legal Description, Exhibit 2 – Floorplans, Exhibit 2-A – Garage Premises Location and Exhibit 3 – Reserved Parking Location. The Premises shall be used for such purposes as determined by the General Services Administration."

II. For the purposes of this SLA, the Lessor and the Government mutually agree the Lease space within the building's garage (128 rentable square feet / 106 ANSI BOMA Office Area) shall be accepted in its "AS IS" condition.

III. Paragraph 2 of the Lease shall be deleted in its entirety and replaced with the following:

"2. TO HAVE AND TO HOLD the said premises with their appurtenances for the term beginning July 29, 2009 through July 28, 2019."

Continued on Page 2

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date first above written.

LESSOR: Sherry Realty Holdings Limited Partnership, a Delaware limited partnership

(b) (6)	NAME OF SIGNER and TITLE	Chris Hendricks Market Managing Director
	ADDRESS	15950 N. Dallas Parkway, Suite 300, Dallas, TX 75248

IN PRESENCE OF

SIGNATURE	NAME OF SIGNER	Jeanette Drew
ADDRESS	15950 N. Dallas Parkway, Suite 300, Dallas, TX 75248	

UNITED STATES OF AMERICA

(b) (6)	NAME OF SIGNER	DUSTY GRIFFITT
	OFFICIAL TITLE OF SIGNER	CONTRACTING OFFICIAL

IV. Paragraph 10 of the Lease shall be deleted in its entirety and replaced with the following:

"10. The Government shall pay the Lessor rent as follows:

TERM	RATE PER RSF	MONTHLY RENT	ANNUAL RENT
Year 1	\$38.94	\$50,872.71	\$610,472.52
Year 2	\$44.65	\$58,336.71	\$700,040.52
Year 3	\$45.28	\$59,153.08	\$709,836.96
Year 4	\$46.42	\$60,643.29	\$727,719.48
Year 5	\$47.56	\$62,133.50	\$745,602.00
Year 6	\$47.84	\$62,509.29	\$750,111.48
Year 7	\$49.00	\$64,012.46	\$768,149.52
Year 8	\$50.16	\$65,528.58	\$786,342.96
Year 9	\$51.32	\$67,044.71	\$804,536.52
Year 10	\$52.49	\$68,573.79	\$822,885.48

The gross rental rate stated above includes the following:

TERM	Shell Rate Per RSF	Shell Rent Annual	Operating Expenses Annual	Tenant Improvement Annual
Year 1	\$26.32	\$412,647.98	\$117,428.22	\$80,396.32
Year 2	\$32.03	\$502,215.98	\$117,428.22	\$80,396.32
Year 3	\$32.66	\$512,012.42	\$117,428.22	\$80,396.32
Year 4	\$33.80	\$529,894.94	\$117,428.22	\$80,396.32
Year 5	\$34.94	\$547,777.46	\$117,428.22	\$80,396.32
Year 6	\$35.22	\$552,286.94	\$117,428.22	\$80,396.32
Year 7	\$36.38	\$570,324.98	\$117,428.22	\$80,396.32
Year 8	\$37.54	\$588,518.42	\$117,428.22	\$80,396.32
Year 9	\$38.70	\$606,711.98	\$117,428.22	\$80,396.32
Year 10	\$39.87	\$625,060.94	\$117,428.22	\$80,396.32

The rent shall be paid on a monthly basis, in arrears. Rent for a lesser period shall be prorated. Rent checks shall be made payable in accordance with the SF 3881 (ACH Form) submitted by Lessor to the Government, or to:

Sherry Realty Holdings Limited Partnership
 c/o Equity Office
 15950 Dallas Parkway, Suite 300
 Dallas, TX 75248
 Attn: Market Managing Director"

V. Paragraph 11 of the Lease shall be deleted in its entirety and replaced with the following:

"11. Pursuant to paragraph 3.2 of the Solicitation For Offers, the tenant improvement allowance shall be \$39.20 per ANSI/BOMA office area square foot and shall be amortized over the 10 year firm term at 10.0%. The tenant improvement allowance shall only apply to the space located on the 14th floor (15,550 rentable square feet / 12,933 ANSI/BOMA Office Area). The tenant improvement allowance is \$506,973.60. When amortized, the per rentable square foot amount per year is \$5.12797 for the entire Premises and is included in the rental rate set forth in Paragraph 10. No additional tenant improvement allowance will be provided by Lessor. Any Government approved work to secure the reserved spaces in the parking garage (and any work to improve the load capacity of the parking garage) shall be paid for out of the Tenant Improvement Allowance, with any excess costs above the Tenant Improvement Allowance paid for by the Government. Any credit that the Government is entitled to receive in connection with the use of less than all of the tenant improvement allowance shall be credited to the Government against the base rent for the first month of the Lease and each month immediately following until such credit is exhausted."

VI. Paragraph 14 of the Lease shall be deleted in its entirety and replaced with the following:

"14. Pursuant to paragraph 4.2 B.9 of the Solicitation For Offers the Government's percentage of occupancy is established at 5.264% and the square footage of the Government's Premises is 15,678 rentable square feet. Notwithstanding anything to the contrary contained in this Lease, no further adjustments shall be made to such percentage or square footage unless there is an increase or decrease in the amount of space being leased by the Government. In the event of an increase or decrease in the amount of space being leased by the Government, a Supplemental Lease Agreement shall be executed by the parties which will set forth the new percentage of occupancy and square footage of the Premises and any related adjustment in rent."

INITIALS:  & 
 LESSOR & GOV

VII. Paragraph 16 of the Lease shall be deleted in its entirety and replaced with the following

"16. Rent is subject to annual adjustments in Operating Costs. Pursuant to paragraph 4.3 of the Solicitation For Offers the Operating Cost Base is established at \$117,428.22 per annum (\$7.49/rsf)."

VIII. Paragraph 30 of the Lease shall be deleted in its entirety and replaced with the following:

"30. In accordance with Paragraph 2.4 (Broker Commission and Commission Credit), Studley, Inc. ("Studley") is the authorized real estate broker representing GSA in connection with this lease transaction. The Lessor and Studley have agreed to a cooperating lease commission of \$267,486.17 ("Commission"). This Commission is earned upon lease execution and payable (i) one-half (1/2) when the Lease is awarded and (ii) one-half (1/2) upon the earlier of Tenant's occupancy of the premises leased pursuant to the Lease or the commencement date of the Lease. Due to the Commission Credit described below, \$129,730.79, which is 48.5% of the Commission, will be payable to Studley when the Lease is awarded. Commissions paid to date are \$128,683.19. The remaining \$137,755.38, which is 51.5% of the Commission ("Commission Credit"), shall be credited to the Government as a credit to the shell portion of the annual rental payment (\$26.32 (shell rental) X 15,678 rsf = \$412,644.96 / 12 months = \$34,387.08 per month). The reduction in the shell portion of the annual rental payment commences with the first month of rental payment and continues throughout the month of the lease term as indicated in the following schedule of adjusted Monthly Rent:

First Month's Rental Payment \$50,872.71 minus prorated Commission Credit of \$27,551.07 equals \$23,321.64 adjusted First Month's Rent.
Second Month's Rental Payment \$50,872.71 minus prorated Commission Credit of \$27,551.07 equals \$23,321.64 adjusted Second Month's Rent.
Third Month's Rental Payment \$50,872.71 minus prorated Commission Credit of \$27,551.07 equals \$23,321.64 adjusted Third Month's Rent.
Fourth Month's Rental Payment \$50,872.71 minus prorated Commission Credit of \$27,551.07 equals \$23,321.64 adjusted Fourth Month's Rent."
Fifth Month's Rental Payment \$50,872.71 minus prorated Commission Credit of \$27,551.10 equals \$23,321.61 adjusted Fifth Month's Rent."



IX. The construction punch list is attached as Exhibit 1 to this Supplemental Lease Agreement No. 8. Lessor agrees to complete the items listed on the attached exhibit within thirty (30) days of occupancy unless mutually agreed by both parties. Coordination of work after occupancy shall be coordinated through Brian Cossiboom and Traci Pierson.

X. Neither party waives its rights to bring any claims or suits with respect to this Lease, nor to pursue any outstanding claims or amounts which may be known at the time of execution of this SLA. The Government further acknowledges that Lessor would not have entered into this SLA but for the reservation of any claims or defenses or any kind which the Lessor may have.

ATTACHMENTS:

- Exhibit 1 to SLA No. 8, Punch List, 11 pages
- Exhibit 2-A to SF-2, 1 page

INITIALS:

 & 
LESSOR & GOVT

**Cotton I - OGWB
Dallas, Texas
Preliminary Punch List
July 24, 2009**

Attendees:

- Mike George – Studley, Inc.
- Dusty Griffith – GSA (DG)
- Eric Janovsky – GSA (EJ)
- Brian Cossiboom – OGWB
- Diane Linn – Linn Associates
- Gary Mullins – MAPP Construction
- Adrian Rosas – Equity Office
- Steve Meloncon – Meloncon Consulting

GENERAL NOTES THROUGHOUT:

Subject to paragraph 38 of the Lease, the building and space shall fully comply with the terms stated in the SFO (including ADA requirements) and Agency Special Requirements included in the SFO and lease documents.

1. Provide copy of final Certificate of Occupancy upon receipt.
2. Complete light bulb installation. Replace any bulbs that are not working properly.
3. Check all light levels throughout the space. The SFO calls for a minimum of 50 ft candles at the work surface. There seemed to be many dark areas throughout the space. (DG)
4. Complete final clean of the space.
5. Thoroughly clean all restrooms once work has been completed.
6. Wipe down all windowsills throughout. Any scratches or holes should be painted and brought to new like condition.
7. Thoroughly wipe down and clean all doors, door frames and hardware throughout the space.
8. All ceiling tiles should lay flat in the grid. Throughout the space, there are tiles and grid that are not flat. In many areas, the grid looks bent. Any damaged or marred tiles should be replaced.

ROOM 1402/1404

1. Touch up paint near security camera.
2. Replace cracked and damaged floor tiles.
3. Touch up paint around Herculite doors.
4. Touch up above door 1407.
5. Drill holes floor tile for Herculite door locks.
6. Uncover sensor. (EJ)

ROOM 1403

1. Not ready for punch.

ROOM 1405

1. Realign base under cabinet on west wall.
2. Clean or replace thermostat. (EJ)

DG

ROOM 1406

1. Reverse door swing on refrigerator.

CLOSET 1408

1. Repaint all walls.

ROOM 1409

1. Complete

ROOM 1410

1. Complete installation of base. (EJ)
2. Replace or clean thermostat. (EJ)

ROOM 1411

1. Touch up paint on ceiling in southeast corner.
2. Repaint access panel.

ROOM 1412

1. Touch up paint behind door.
2. Install door silencers. (EJ)
3. Complete installation if base. (EJ)

ROOM 1413

1. Touch up paint on frame 1420.
2. Touch up paint at room entry.
3. Reseat ceiling tile at alarm sensor.
4. Replace damaged ceiling tile at down light.

ROOM 1414/1416

1. Clean paint off carpet
2. Counter top on northwest enclosure has a seam that is readily visible. (EJ)
3. Cover exposed electrical outlet in tall cabinet. (EJ)
4. Rework control joints in west wall.
5. Thoroughly clean countertops.

ROOM 1417

1. Install rod and shelf.
2. Touch up paint on all walls.

ROOM 1418

1. Touch up paint at northwest corner at door frame.
2. Touch up paint at gyp board bulkhead along west wall.
3. Provide cover for j-box inside cabinet. (EJ)
4. Exposed conduit occurs behind cabinet. (EJ)
5. Ceiling needs to be cleaned/repainted. (EJ)

ROOM 1419

1. This area incomplete and a proper punch could not be prepared.
2. Change out hardware as spec.
3. Rework tile in shower at base and shower head.
4. Clean door.

Cotton I - OGWB, Dallas, Texas – PRELIMINARY Punch List
Page 3

5. Change all outlet covers to stainless steel.
6. Repair hole behind toilet.
7. Provide cover at fire strobe.

ROOM 1420

1. Review hardware for thumb turn requirement.
2. Clean paint at ceiling access door.
3. Cover screw holes in cabinet.

ROOM 1422

1. Re-adjust cabinet door adjacent to sink panel.
2. Install drain pan below cooling unit above ceiling. (E J)
3. Replace dishwasher that has been damaged during installation.

ROOM 1425

1. Repair hollow metal frame at head.
2. Install sound gasket at door frame head.
3. Correct sprinkler head location as light fixture blocks sprinkler configuration.
4. Caulk around sprinkler head.
5. Touch up ceiling where access panel was removed. (EJ)

ROOM 1426

1. Complete.

ROOM 1427

1. Repair seam in carpet at door.
2. Switch out hardware as spec.
3. No access to force air unit above the ceiling. (EJ)

ROOM 1428

1. Complete

ROOM 1430

1. Level the t-stat.

ROOM 1431

1. Repair pin holes above door 1430.
2. West wall in area 1431 needs to be repainted. (EJ)
3. Wall in area 1426 near corridor needs to be repainted. (EJ)

CLOSET 1432/1433

1. Touch up all walls.
2. Adjust closures.
3. Install rod and shelf.

ROOM 1434

1. Sprinkler head cover missing.

ROOM 1435

1. Repair chip in door.
2. Repair wall behind door.

ROOM 1436

1. Clean floor and seal. (EJ)

ROOM 1439

1. Touch up wall paint at edge of door frame.
2. Clean out all drawers and cabinets.
3. FEC frame is dented.
4. Install fire sprinkler escutcheon cover above refrigerator.
5. Address p-trap extending below sink panel.
6. Address gap above dishwasher and ice maker.
7. Touch up paint above windows.
8. Replace chipped ceiling tile.
9. Cut in new VCT below FEC to fit closer to cabinet.
10. Wipe down cabinet face around FEC.
11. Caulk at bottom of door frame.
12. Paint under the cabinet at knee space.
13. Re-laminate face of cabinet to sit flush with floor.
14. Clean floor and seal. (EJ)
15. Provide fire extinguisher with up to date tags. (EJ)

ROOM 1441

1. Repair base at seams and corners.

ROOM 1442

1. Touch up paint above windows.
2. Replace or clean thermostat. (EJ)

Room 1443

1. Touch up paint above windows and around data outlets.
2. Repair chip in window.
3. Replace chipped ceiling tile.
4. Repair wall above cabinet on east side of room.

ROOM 1444

1. Replace chipped ceiling tile above overhead cabinet.
2. Complete base installation. (EJ)

Hallway 1445

1. Remove debris from return air grille.
2. Repair ceiling above door 1435.

CLOSET 1446

1. Touch up paint near base.
2. Touch up paint around door frame.

ROOM 1447

1. Complete.

DS

**Cotton II - USSS
Dallas, Texas
Preliminary Punch List
July 10, 2009**

Attendees:

- Kelly Winn – Studley, Inc.
- Dusty Griffith – GSA (DG)
- Eric Janovsky – GSA (EJ)
- Chip Pierpont – GSA (CP)
- Brent Derrick – USSS (BD)
- Joseph Beaty – USSS
- Jimmy Bowen – USSS (JB)
- Paul Maurer – USSS
- Traci Pierson – USSS
- Troy Gay – USSS
- Bill Rankin – USSS
- Tim Curry – Staffelbach Designs
- Gary Mullins – MAPP Construction

GENERAL NOTES THROUGHOUT:

Subject to paragraph 38 of the Lease, the building and space shall fully comply with the terms stated in the SFO (including ADA requirements) and Agency Special Requirements included in the SFO and lease documents.

1. Provide copy of final Certificate of Occupancy upon receipt.
2. Complete light bulb installation. Replace any bulbs that are not working properly.
3. Check all light levels throughout the space. The SFO calls for a minimum of 50 ft candles at the work surface. There seemed to be many dark areas throughout the space. (DG)
4. Thoroughly clean all light fixtures throughout.
5. Install any missing T-stats throughout.
6. Install any missing T-stat covers throughout.
7. Touch up paint throughout the space.
8. There were multiple carpet seams pulling apart throughout the space. There were also many bubbles at the seams that should be re-secured.
9. All carpet should be cleaned – everything was very dusty. (DG)
10. All wall base should be secure to wall.
11. Install missing door strikes throughout.
12. Balance HVAC system throughout.
13. Complete HVAC comfort balance after tenant occupancy.
14. Complete final clean of the space.
15. Thoroughly clean all restrooms once work has been completed.
16. Wipe down all windowsills throughout. Any scratches should be painted.
17. Ensure all building exterior windows have been cleaned inside.
18. Thoroughly clean all window blinds.
19. Install any missing window blinds and wands throughout the space.
20. Make sure all blinds are working properly throughout.
21. Thoroughly wipe down all VWC throughout the space. There was dust on many of the walls.
22. Thoroughly wipe down all base throughout the space.

23. Thoroughly wipe down and clean all doors, door frames and hardware throughout the space.
24. Touch up all scratches on the doors and frames.
25. Make sure hot water is working in all RR's and kitchen area – these were not hooked up and could not be tested. (DG)
26. Thoroughly clean all millwork (inside and out) prior to commencement of move-in.
27. Ensure emergency lighting is in all offices, storage rooms, etc. that are NOT located on a window. The electrician was working and many of the lights were not burning – this could not be verified.
28. All ceiling tiles should lay flat in the grid. Throughout the space, there are tiles and grid that are not flat. In many areas, the grid looks bent. Any damaged or marred tiles should be replaced.
29. Install RR signage.
30. Install official Agency signage once it is received – secure vestibule area and conference room.
31. Any unused data or security outlets should receive blank plates.
32. Furnish and install Diebold doors and frames and specified hardware once funding has been approved and doors are manufactured and delivered. GC to coordinate all work with the agency.
33. Install floor fill as needed at the transition between tile and carpet. There is a height difference between the tile and carpet.
34. All coat hooks are too low. (BD)
35. Replace any missing sprinkler escutcheon rings throughout.

ROOM 1432

1. Paint touch up around the refrigerator opening.
2. Paint touch up at the top cap on window trim.
3. Clean window frames and sills. Paint touch up as needed.
4. Adjust perforated light lens on light fixture at N window.
5. Install full height laminate splash behind kitchen counter ("L" shaped). (DG)(BD)(EJ)(CP)
6. Confirm location and amount of blocking in wall for flat screen TV. It will be mounted with a retractable arm. Location of mounting apparatus will be determined by the agency and installed by the GC. (CP) (BD)
7. Relocate door stop so that the door will open wider. (BD) (JB)
8. Repair floor, base and sheet rock where wall meets the window mullion – this is on the L side of the refrigerator opening. (CP) (JB)
9. Install an opening in the top of the refrigerator alcove that will exhaust to the plenum.
10. The opening for the refrigerator is not built as shown on the drawings. The agency will make an attempt to purchase an adequate refrigerator that will fit in this area; however this section may need to be re-constructed. (DG) (BD) (JB) (EJ)
11. Spacing between the cabinet doors should be consistent. (BD)
12. Cabinets should have edge banding. (BD)
13. Install screws in all plates. (BD)
14. Paint cleat brace under work surface; make sure all screws are screwed in. (BD) (DG)
15. Install missing cleat brace under area of counter. (JB)
16. Repair wall around the telephone outlet. (BD)
17. Paint widow side of column. (BD)
18. Verify hot water is working. (DG)
19. Repair wall to R of door when you enter room – chip and paint touch up. (JB)
20. Fix tile in corner near refrigerator opening. (EJ)

ROOM 1433

1. Clean all paint and dust from door frame – inside and out.
2. Check light levels in this room. (DG)
3. Floor tiles appear to be misaligned. (JB)
4. Properly seat all ceiling tiles. (JB)

ROOM 1434

1. Touch up paint.
2. Thoroughly clean base.
3. Door frame to match wall. (BD)
4. Install t-stat cover. (BD)
5. Install missing ceiling tile. (BD)
6. Properly seat all ceiling tiles. (JB)
7. Repair damaged wall (exterior). (BD)
8. Could not inspect floor due to boxes. (BD)
9. Middle hinge missing. (DG)
10. Verify light levels – seems low. (DG)
11. Install door lock. (JB)

ROOM 1435

1. Repaint around the door at the top (inside room).(DG)
2. Clean all base and door frame.
3. Unable to inspect key pad. (BD)
4. Finishing painting this room. (EJ)

ROOM 1436 – W/H

1. Install ceiling tile. (BD)
2. Clean floor. (BD)
3. Install door closer. (BD)
4. Paint walls to floor. (BD)

ROOM 1430 - OPEN WORK AREA

1. Clean all window sills and frames – paint touch up as required.
2. Paint touch up throughout.
3. Check all light levels – especially in the corner areas. (DG)
4. Check wall base in all open area.
5. Properly seat all ceiling tiles. (JB)
6. Install any missing wall plates. (JB)
7. Thoroughly clean this area. (EJ)
8. Carpet stained and dirty. (EJ)

CORRIDOR 1428

1. Touch up all mars and scrapes along the corridor walls. Note between rooms 1427 and 1426 and L side of door 1439.
2. Clean base and door frames.

CORRIDOR 1427

1. Touch up all mars and scrapes along the corridor walls.
2. Clean base and door frames.
3. Repair around 4-way telephone outlet. (BD)
4. Scratch in window. (BD) (EJ)

26

5. Hand print on E wall. (EJ)

ROOM 1437 – TOUCH DOWN

1. Adjust door closer to close door faster – too slow.
2. Paint cleat brace under work counters. (BD) (DG)
3. Repair nicks in millwork. (BD)
4. Repair open outlets over work surface. (BD)
5. Monitor not installed. (BD)
6. Program light switches. (BD)
7. Install missing plate covers. (JB)
8. Repair hole in wall. (JB)
9. Install missing door trim. (JB)
10. Ceiling trade marginal near room 1430. (EJ)

ROOM 1438 – MEN RR

1. This area incomplete and a proper punch could not be prepared.
2. Shower heads are too low. (BD)
3. Wall surfaces not finished. (EJ)
4. Install missing fixtures. (EJ)
5. Thoroughly clean. (EJ)

ROOM 1439 – WOMEN RR

1. This area incomplete and a proper punch could not be prepared.
2. Shower heads are too low. (BD)
3. Wall surfaces not finished. (EJ)
4. Install missing fixtures. (EJ)
5. Thoroughly clean. (EJ)

ROOM 1440 – COPY

1. Paint touch up above upper cabs on W fur-down. (EJ)
2. Repair nicks and scrapes in fur-downs above upper cabs.
3. Repair drywall around telephone outlet. (BD)
4. Repair gaps in base – seal. (JB)
5. Paint touch up throughout. (JB)
6. Caulk needs paint (upper cabinet on E wall). (JB)
7. Dirt on E wall on fur-down above upper cabs. (EJ)

ROOM 1410 – WAITING

1. This area incomplete and a proper punch could not be prepared.
2. Install frame around ballistic window.
3. Install key pad. (BD)
4. Install camera. (BD)
5. PIR. (BD)
6. Monitor. (BD)
7. Mount A/C controls. (BD)
8. Paint walls. (BD)
9. Frame at door. (BD)
10. Carpet at door. (BD)
11. Install lock in door. (BD)
12. Remove paint from door. (EJ)

ROOM 1411 – RECEIPT

1. This area incomplete and a proper punch could not be prepared.
2. We noticed a HUGE bump in the floor in this location along the W wall.
3. Install frame around ballistic window.
4. Paint walls. (BD) (JB) (EJ)
5. Cabling under work station. (BD)
6. Repair / replace damaged carpet. (BD)
7. Cover open outlets. (BD) (JB)
8. Research use of "wall wash lights". (BD)
9. Caulk at back splash. (BD)
10. No wall covering (1/2 wall). (BD)
11. Plug / patch hole beneath transaction tray with ballistic materials. (DG)
12. Ceiling tiles not properly seated. (JB)
13. Ceiling trade work marginal. (EJ)

ROOM 1412 – MONITOR STATION

1. This area incomplete and a proper punch could not be prepared.
2. Complete electrical installation. Install all face plates. (BD)
3. Install missing ceiling tiles. (BD)
4. Unable to inspect carpet. (BD)
5. Unable to open or close door. (BD)

ROOM 1413 – SERVER

1. This area incomplete and a proper punch could not be prepared.

ROOM 1414 – WORKROOM

1. Verify that white boards are magnetic.
2. Flip T-stat location and light switch location. (BD)
3. Install face plates or blank plates. (BD)
4. Repair wall by white board. (BD)
5. Repair wall by TV outlet. (BD)
6. Repair wall under white board. (BD)
7. Paint touch up on all walls. (DG)

CORRIDOR 1415

1. This area incomplete and a proper punch could not be prepared.

RESTROOM 1416

1. This area incomplete and a proper punch could not be prepared.
2. Complete carpet at door. (BD)
3. Complete finish work on wall surfaces. (EJ)

ROOM 1418

1. Thoroughly wipe down all window sills and door frames. Touch up paint as required on frames and sills. (DG)
2. Flip T-stat and light switch. (BD)
3. Fix mount of 4-way telephone plate. (BD)
4. TV height to be 60". (BD)
5. Open outlets. (BD)
6. Ceiling tiles near window not seated correctly. (DG)

ROOM 1419

1. Thoroughly clean all door frames.
2. Check light levels throughout this office. Investigating the ability to install either low profile fixtures or additional fixtures in this office.
3. Flip T-stat and light switch. (BD)
4. Open outlets. (BD)
5. Paint column. (BD) (DG)
6. Tape on window ledge. (BD)
7. Move light fixture next to wall. (BD)
8. Finish installing base. (BD)
9. Communications and security in same box. Need additional security outlet. (BD)
10. Clean all window frames. Touch up paint on window frames as needed. (DG)
11. Ceiling trade work marginal. (EJ)

ROOM 1420

1. Open outlets. (BD)
2. Light switch too far. (BD)

ROOM 1421

1. Flip T-stat location and light control switch. (BD)
2. Install face plate. (BD)

ROOM 1422

1. Repair light. (BD) (DG)

ROOM 1423

1. This area incomplete and a proper punch could not be prepared.
2. Replace old T-stat with new T-stat. (BD)
3. Remove tape from base. (BD)

ROOM 1422

ROOM 1423

ROOM 1424 – CONFERENCE

1. The screen switch needs to be “flipped” – it is currently backwards – up is down and down is up.
2. Install VWC along fur-down on E window. (DG)
3. Repair small gap at trim around motorized screen on R side or N end.
4. Clean floor plate covers.
5. Clean paint off inside of door next to door handle.
6. Replace missing blinds. (DG)
7. Repair carpet seams and bubbles. (DG)
8. Clean glue off VWC. (DG)
9. Missing plate covers. (JB)
10. Clean up sheet rock mud around all trim areas. (JB)
11. Raised ceiling area – ceiling trade work poor on S side. (EJ)

ROOM 1425 – ADMIN

1. Install blinds. (BD)
2. Paint walls. (BD)

3. Outlet cover / key pad. (BD)

ROOM 1426

1. Repair carpet seam gap at hallway (South) wall.
2. Check all carpet seams in this office.
3. Clean all base – see top of base in NEC.
4. TV controls at 60"
5. Repair drywall at 4-way telephone.

ROOM 1427

1. Cover blank plate at window wall.
2. Paint touch up throughout.
3. Carpet square seam pulled away near W wall.

CORRIDOR (BUILDING SHELL)

1. Complete finish work on wall surfaces. (EJ)
2. Ceiling and track need to be adjusted – not true in some places. (EJ)
3. Install missing escutcheon rings on sprinkler heads. (EJ)

Memorandum of Understanding (MOU)

Between

Former President – Bush41

and the

General Services Administration (GSA) Working Capital Fund (WCF)

1. Purpose: This document constitutes a Memorandum of Understanding (MOU) between the Former President Bush41 and the Working Capital Fund (WCF). This agreement is effective for the first quarter of Fiscal Year 2015, 10/01/14 through 12/31/14 unless terminated in accordance with the Cancellation/Termination provision of this document. Under this newly established MOU, the Working Capital Funds Account holders will the services described below.

The costs listed below represent an ANNUAL, ESTIMATED amount. This estimated amount will likely be the MAXIMUM charge requested of your office in FY2015. While many offices continue to operate under a Continuing Resolution (CR), the WCF will only bill offices at 1/12 of the maximum estimated amount. We ask that offices provide obligations of no less than the CR percentage (19.73%) during the CR period. If your office is not affected by the CR, we ask that the full year estimated amount be obligated.

Regardless of how much is obligated, during this CR period we will only bill and collect a quarter of this annual estimate during the three monthly first quarter billing cycles.

After the first quarter, we will issue a final WCF bill amount along with details on how we arrived at the final billing rates. At that time, we will modify the agreement and provide the full year WCF bill amount for your office. We will request that you obligate your full, annual WCF bill amount at that time, minus any collections that have already taken place.

Cost of Services to be provided: \$10,828

a. The Office of the Chief Financial Officer (OCFO)

Provides strategic planning, budgeting and financial management services to the Operating Expenses - Civilian Board of Contract Appeals. CFO objectives are:

- Reducing agency-wide indirect costs
- Implementing an agency-wide risk management framework
- Facilitating a fully integrated performance-based decision making process

- Driving quality data-driven analytics and management decision making capabilities
- Maintaining a lean and skilled financial management workforce

The CFO works to increase data driven decision-making and resource allocation, as well as to increase transparency and operational efficiency across the FAS financial community. The CFO assures that Operating Expenses - Civilian Board of Contract Appeals financial data is compliant, reliable and timely, and that internal controls comply with the Federal Managers Financial Integrity Act (FMFIA). This allows Operating Expenses - Civilian Board of Contract Appeals to maintain an unqualified “clean” financial opinion during the annual financial audit.

b. GSA Information Technology (GSAIT)

Management and oversight of office-specific IT investments, financial management systems, human capital systems, including operation, maintenance, and enhancements of national applications. Manages the IT assets, server resources, network resources, end-user devices, and building monitoring and control devices. This function includes local support, help desk functions, all circuits, wireless contract, and telephony. It also includes long distance telephone access, wireless telephone service, and teleconferencing services. The costs of the OCIO shared services allocated to Operating Expenses - Civilian Board of Contract Appeals in a number of ways:

- Financial system costs are allocated based on transaction counts
- Personnel supporting FAS business systems are allocated to the services
- HR system costs are allocated based on FTE
- Wireless costs are allocated based on the number of devices in each staff office
- Connectivity and security costs are based on the number of computers in each staff office

The OCIO will provide selected services budget consists of user-specific infrastructure management that focuses on the management of IT assets, server resources, network resources, end-user devices, and building monitoring and control devices, as well as user specific enterprise support services that concentrate on business relationship management, service management, vendor and contract management, and training.

c. The Office of Administrative Services (OAS)

Will provide Operating Expenses - Civilian Board of Contract Appeals, agency-wide policy, planning and service delivery for executive correspondence management,

- Freedom of Information Act (FOIA)
- Internal FAS Fleet
- Manage printing, forms, directives, orders and personal property.
- Travel and purchase care

- GAO and IG audit Management
- General Administrative and Management Services
- Rent charges for 1800 F Street
- Freeze the Footprint initiative

OAS will also provide oversight and direction of Operating Expenses - Civilian Board of Contract Appeals workplace and workspace planning and initiatives, facility design, facilities management, and internal contracting services for Central Office. The OAS will provide selected services Records Management functions including records creation, archiving, and storage.

d. The Office of Human Resource Management (OHRM)

Will provides the tools and advice that create a diverse, agile and high performing Operating Expenses - Civilian Board of Contract Appeals workforce. OHRM provides and maintains an evolving portfolio of effective and innovative end-to-end human resource and human capital solutions that meet partners' and external stakeholders' needs. The Office of Human Resource Management will focus on hiring, developing, rewarding and retaining a talented and diverse workforce. Through its programs and activities throughout the FAS human resources lifecycle, OHRM is responsible for developing and implementing a number of innovative programs that provide the best possible service to its employees, and managers. OHRM provides some selected services to specific GSA customers. These services include:

- Financial intern program
- University for People training

e. The Office of General Counsel (OGC)

OGC provides legal support to Operating Expenses - Civilian Board of Contract Appeals offices and programs. OGC legal support includes counsel with respect to contracting, acquisition policy, management of real and personal property, bankruptcy, historic preservation, environmental compliance, litigation, personnel and labor relations, appropriations law, the Freedom of Information Act, the Privacy Act, the Federal Advisory Committee Act, and regulations implementing GSA authorities. The OGC also advises on responses to Congressional inquiries, develops and manages the GSA ethics program, and supports alternative dispute resolution efforts, and social media initiatives.

f. Office of Small Business Utilization (OSBU)

OSBU will provide advocate for various categories of small businesses. These businesses include small disadvantaged, veteran-owned and service-disabled veteran-owned, located in Historically Underutilized Business Zones, and women-owned. The

OSBU mission is to promote increased access by small businesses to GSA's nationwide procurement opportunities.

Monitors and implements small business policies and manages a range of programs within the scope of the Small Business Act of 1953, as amended by Public law 95-507. This includes, but is not limited to:

- Meeting with contracting officers and procurement personnel to encourage small business participation for all acquisitions
- Working with the procurement officials to perform market research
- Assisting in the development of non-bundling strategies and non-consolidation strategies
- Reviewing the Small Business Analysis Record (GSA Form 2689), Acquisition Plans and Subcontracting Plans for completeness and determine if market research is sufficient and all justifications are properly documented and compliant with FAR Part 19

g. The Office of Civil Rights (OCR)

OCR will implement both the internal and external GSA Civil Rights programs. The internal civil rights program ensures equal employment opportunity for all FAS employees and applicants for employment without regard to gender, race, color, national origin, religion, disability, age (40 and over), genetic information, and retaliation for protected Equal Employment Opportunity (EEO) activity. The internal civil rights program processes EEO complaints of discrimination pursuant to 29 C.F.R. Part 1614. The external civil rights programs ensure nondiscrimination by FAS Federal Financial Assistance, Federally Conducted, and Environmental Justice programs. Both the internal and external civil rights programs have enforcement and prevention as the cornerstones of their programs.

h. The Office of Mission Assurance (OMA)

OMA will ensure resilience and continuity of the agency's critical business processes by integrating and coordinating activities across all domains of security (physical, cyber, personnel, and industrial), HSPD-12 credentialing, Contractor suitability background checks, emergency management, and contingency and continuity planning. OMA provides an enterprise-wide approach to mission assurance planning while assuring the safety, privacy, and security of FAS facilities, people, and IT assets nationwide. The HSPD-12 costs will be allocated based on the number of HSPD-12 cards for each SSO. The emergency management and security costs will be allocated based on FTE for the SSOs that receive these support services from OMA.

i. The Office of Communications and Marketing (OCM)

OCM will provide information to Operating Expenses - Civilian Board of Contract Appeals activities to employees and external audiences, including the media, agency

5. Termination/Cancellation: This MOU may not be cancelled or nor can an office opt out of paying for shared services. Selected services may be cancelled or terminated by written notice by either the Customer or the Service Provider with 60 days notice.

If the Service Provider incurs costs due to the Customer's failure to give the requisite notice of its intent to terminate the MOU, the Customer shall pay any actual costs incurred by the Service Provider because of the delay in notification, provided such costs are directly attributable to the failure to give notice.

6. Signatures:

AUTHORIZATION of MEMORANDUM OF UNDERSTANDING AGREEMENT

Working Capital Fund

Customer

Name:

Name:

Title: Chief Financial Officer (OCFO)

Title: Former President – Bush41

Referencing existing agreement numbers when creating IX documents for FY 15 Working Capital Fund bill obligations.

When creating your IX document to obligate your WCF bill amount, please reference your existing agreement number on the IX (SEE BELOW). If you have more than one line of accounting, then the referenced line will increase accordingly (example: Agreement Number SS00-FY15PBS, Line 1, SS00-FY15PBS Line 2). If you have any questions contact Ellis M. Dyson [\(202\) 208-4616](tel:2022084616). Thank you

Agreement number	Agreement line Number
SS00-FY15PBS	1
SS00-FY15PBS-IO	1
SS00-FY15PBSPD	1
SS00-FY15-FAS	1
SS00-FY15-GMA152	1
SS00-FY15-OGP	1
SS00-FY15-CBCA	1
SS00-FY15-OCM	1
SS00-FY15-OCSIT	1
SS00-FY15-OIG	1
SS00-FY15-REG6	1
SS00-FY15-FP-Bush41	1
SS00-FY15-FP-Carter	1
SS00-FY15-FP-Clinton	1
SS00-FY15-FP-Reagan	1
SS00-FY15-CABS	1



METROCOM NYC Inc.





33 East 33rd Street
New York, NY 10016
Tel:212-532-7400 Fax:212-532-6443
www.metrocomradio.com

Tim Biba
timothybiba@gmail.com
347-446-2765

September 3, 2014
Prepared by Scott Browder
scott@metrocomradio.com

PROPOSAL

MOTOROLA DIGITAL TWO WAY RADIOS

<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
			
10	<u>AUDIO ACCESSORY</u> – Two wire discrete surveillance kit, complete with clear acoustic tube and two replacement ear inserts.	68.00	680.00
10	<u>ENGRAVING</u> – with customer specific information.	N/C	N/C
1	<u>FCC LICENSING</u> – for expediting five simplex frequencies, includes frequency coordination, FCC filing fee, FCC construction letter. License term is ten years and is renewable	1,020.00	1,020.00



Optional Equipment

1	<u>COMPACT HAND HELD PORTABLE</u> – model SL7550, digital only operation, 2 watt power output, high definition three line display, text messaging, blue tooth operation, Vibralert, complete with high capacity li-ion battery, swivel carry holster, antenna, programmed to customer's frequencies and codes, three year parts and labor warranty.	739.00	
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NOTES

Warranty: Radios: two years in shop parts and labor



U.S. General Services Administration

September 30, 2013

Tina Flournoy
Chief of Staff
Office of William J. Clinton
55 West 125th Street
14th Floor
New York, NY 10027

Dear Ms Flournoy:

This letter is to advise you that the U.S. General Services Administration (GSA) will curtail the services that GSA provides to your office in the event of a lapse in appropriations. The Offices of Former Presidents are funded from an annual appropriation. Therefore, if an appropriations bill is not passed and a government shutdown occurs, your office will not be able to incur new obligations against the Federal funds managed by GSA. GSA will continue to process payments on invoices only for work completed against valid obligations in place before the funding lapse. Your office may continue to operate using non-Federal funds.

During a funding lapse, pensions for former Presidents will continue to be paid; however, office staff salary payments will be discontinued. As they are not Federal employees, the staff of the Office of a Former President may continue to work and receive salary from non-Federal sources.

Federal health and life insurance coverage will not be affected by a lapse in appropriations and will continue. Staff members, who are currently covered will continue to receive those benefits. Employees will owe the employee share of the premiums for any pay periods impacted by the shutdown, and GSA's National Payroll Branch (NPB) will begin collecting those premiums from the first available payroll after a return to normal government operations.

For those members of the staff of an Office of a Former President who are participating in Federal retirement programs (CSRS or FERS), retirement deductions will not be taken during a shutdown and amounts "missed" will not be collected from future pay. Any government matching payments for the Thrift Savings Plan (TSP) and the government share of FERS payments that would normally be paid for any staff members will not be paid during a lapse in appropriations and will not be made up afterwards.

We regret the inconvenience this situation may cause for your office and your staff.

Sincerely,

(b) (6)

Michael Casella

Chief Financial Officer

DK Connections

206 N. Walnut Street, Massapequa, N.Y. 11758
Phone (516) 541-5700 Fax (516) 541-2632

July 7, 2014

FORMER PRESIDENT CLINTON'S OFFICE
55 WEST 125TH STREET
NEW YORK, NY 10027
PH 212 348 8882

Attention: Ms. Helen Robinson

RE: DIRECTV NON PENETRATING ROOF MOUNT WITH EXTENSION OF
CABLE LINES.

One- Non- penetrating roof mount with pad & blocks.	\$ 249.00
Installation and labor @ \$ 199.00 per hour- Est 2 ½ hours.	\$ 497.50

Sub-total	\$ 746.50
Tax	\$ N/A
Total	\$ 746.50

X _____
APPROVED

PO# _____

Very truly yours,

Jim Hess

DK Connections

206 N. Walnut Street, Massapequa, N.Y. 11758
Phone (516) 541-5700 Fax (516) 541-2632
JIM@DK-CONNECTIONS.COM

November 20, 2012

OFFICE OF FORMER PRESIDENT CLINTON
55 WEST 125TH STREET
NEW YORK, NY 10027
PH 212 348 8882

Attention: Ms. Helen Robinson

RE: INSTALLATION OF ADDITIONAL HARDWARE AND CABLE.

Three- DIRECTV S/D receivers @ \$ 119.00 each.	\$ 357.00
One- 8-way multi-switch.	\$ 199.00
475- feet of RG-6 solid copper cable @ \$.25 per foot.	\$ 118.75
Installation and labor @ 199.00 per hour Est 4-5 hrs	\$ 895.50

Total	\$ 1,569.75
Tax	\$ N/A
Total	\$ 1,569.75

X _____
APPROVED

Very truly yours,

Jim Hess

Crest Printing, Inc.
1001 McKinney, Suite A-2
Houston, Texas 77002
P: 713-658-8256
F: 713-658-8952
crestprinting@yahoo.com

April 12, 2016

Office of George Bush
10000 Memorial Drive
Suite 900
Houston Texas 77024
713-686-1188
Fax: 713-683-0801
Attn: Mary Sage

We are pleased to present our quote for the items below, according to the following specifications.

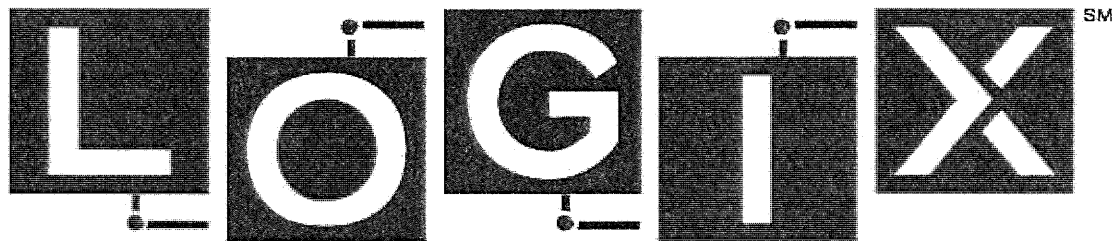
Description Presidential Seal Cards with imprinting Eagle Scout information
Stock 100 lb. Classic Crest Solar White Cover
Size 5-1/4 x 7-13/16, trimmed to slide into envelope
Printing 2-color, red, blue, with Eagle Scout information in black ink
Embossing/foil Bronze foil and blind emboss flag
Quantity 3,000
Cost \$1,598.50
Cost per card 53.28¢

Description Franked Envelopes
Size A-8, 5-1/2x8-1/8
Stock 60 lb. Cougar White
Printing Black ink, front only
Quantity 4,000
Cost 798.40
Cost per Env. 19.96¢

If you have any additional questions concerning these quotes, please call me.

Sincerely,

Steve McHale



Simply better.

Prepared for

OFFICE OF GEORGE BUSH

Austin • Dallas • Fort Worth • Houston • Oklahoma City • San Antonio • Tulsa



Service Agreement

GENERAL INFORMATION

Number of Locations included in this Agreement 1

Customer Name OFFICE OF GEORGE BUSH

D.B.A. _____

Decision Maker Name MARY SAGE Telephone (713) 686-1188 Email msage@ffw.com

ACCOUNT PAYABLE/BILLING INFORMATION

Billing Name OFFICE OF GEORGE BUSH Billing Contact MARY SAGE

Billing Address 10000 MEMORIAL DR STE 900 Billing Contact Phone (713) 686-1188

City, State, Zip HOUSTON TX 77024-3412

Email Logix Executive Advantage reports to Primary Email Address (required) msage@ffw.com

Additional Email Addresses _____

Enroll in Logix Auto Draft OR Paper Summary of Charges and Remittance Envelope

CREDIT INFORMATION

This Agreement is subject to verification of creditworthiness and is made by and between LOGIX Communication, LP ("LOGIX") and the Customer Listed above. Customer authorizes LOGIX to obtain credit and other information necessary to evaluate and process this Agreement. Customer agrees to pay all invoices upon receipt and understands that invoices unpaid after 30 days are delinquent and may subject Customer to additional charges. If any invoice is past due or if the total monthly usage exceeds the customer's credit limit, LOGIX may require additional credit information, require a cash deposit, or disconnect service completely. Customer agrees to pay all expenses incurred to collect any unpaid amounts due. The guarantor identified below guarantees all charges individually. Customer agrees to purchase at least the Total Monthly Billing for the Term Length as specified herein. For the Term specified in Section 3, this Agreement governs all services identified in Section 1, Section 2 and Section 3 of the Agreement.

Home Address _____ Social Security # _____

City, State, Zip _____

Guarantor Name _____ Guarantor Signature _____

***** OR *****

Federal Tax Number 440553234 Dun & Bradstreet Number _____

Years in Operation _____ Type of Business Government/Public Administration

Bank Reference _____ Contact _____ Telephone _____

Current or Previous LOGIX Account Number(s) _____

Tax Status Exempt - State (Attach certificate) Exempt - Federal (Attach certificate)

Customer Initials _____

SERVICE LOCATION AND CONTACT INFORMATION

OFFICE OF GEORGE BUSH

Customer Name
10000 MEMORIAL DR STE 900

Service Address _____ **24-Hour** Yes No

HOUSTON TX 77024-3412

City _____ **State** _____ **Zip Code** _____

PRIMARY COORDINATION CONTACT

MARY SAGE (713) 686-1188

First/Last Name _____ **Direct #** _____

MSAGE@FLFW.COM (713) 569-2488

Email Address _____ **Cell #** _____

ON SITE ACCESS CONTACT

MARY SAGE (713) 686-1188

First/Last Name _____ **Direct #** _____

MSAGE@FLFW.COM (713) 569-2488

Email Address _____ **Cell #** _____

PHONE EQUIPMENT VENDOR

N/A (713) 686-1188

Company Name _____ **Direct #** _____

N/A N/A (713) 686-1188

Contact First/Last Name/Title _____ **Cell #** _____

MSAGE@FLFW.COM

Email Address _____

COMPUTER NETWORK / DATA VENDOR

IN-HOUSE (713) 686-1188

Company Name _____ **Direct #** _____

MARY SAGE (713) 686-1188

Contact First/Last Name/Title _____ **Cell #** _____

MSAGE@FLFW.COM

Email Address _____

INSTALLATION INTERVAL

Standard 30-45 days Voice/Data T1 SMART Building 7-14 days Expedite <30 days Longer Than Standard

Must Hit Date: Yes or No If yes, Date 3/27/2014 Reason for Must Hit Date: Move New Location Losing Service

ORDER PROCESSING FEE(S)

SMART Services _____ Voice and Data Services _____

ResaleOne/Line _____ Point-to-Point _____

Other (Reconfig, etc.) _____ Expedite <30 days _____

Select a Payment Method Single payment of Install Five equal monthly payments of Install

TOTAL ORDER PROCESSING FEE: \$0.00

ACKNOWLEDGEMENTS OF CUSTOMER

- i. Customer acknowledges they are required to secure their telephone and network equipment to prevent unauthorized calls from being made through that equipment, and that Customer is financially responsible for any failure to do so.
- ii. Customer acknowledges that LOGIX has no responsibility relating to Customer's internal wiring or configuration or service of Customer's telephone equipment ("CPE"). See "Demarcation of Services."
- iii. Customer acknowledges that LOGIX has no responsibility for reconfiguration or service of Customer's computer systems. See "Demarcation of Services."
- iv. Customer acknowledges that it is the Customer's responsibility to contact and coordinate with Customer's telephone equipment ("CPE") and computer systems (Local Area Network) vendors. See "Demarcation of Services."
- v. Customer acknowledges that the service ordered and the price thereto is based on the information Customer has provided to LOGIX.
- vi. Customer acknowledges that it is the Customer's responsibility to cancel all services with all telecommunications providers at or after the conversion of services to LOGIX.

AUTHORIZED SIGNATURE FOR ACKNOWLEDGEMENT i, ii, iii, iv, v and vi ABOVE _____

Services & Term

HOU

Location Name: **10000 MEMORIAL DR STE 900**

Location 1 of 1

SECTION 1: Select the Service(s), the Quantity to be installed and the price

	Product	Quantity	Price	Totals
<input checked="" type="checkbox"/>	SMART PLUS 100 DATA	1	\$ 799.00 /Each	\$ 799.00
<input type="checkbox"/>	_____	_____	\$ _____ /Each	\$ _____
SECTION 1 TOTAL				\$ 799.00

SECTION 2: Select the options to customize your service:

FREE with Products Selected

- FREE 1 Business Group Voicemail Box
- FREE 1 Fax to Email Number
- FREE 2 Secure Off Premise Data Storage Boxes (2GB Each)
- FREE 2GB Web Hosting Storage - Unix or Windows
- FREE 3 Domain Name's Hosted
- FREE 3 Toll-Free Numbers
- FREE 5 Single User Voicemail Box
- FREE Executive Advantage! Billing
- FREE Internet Utilization Reports (Upon Request)
- FREE Local Line Features (5 Included)
- FREE Local/Long Distance Account Codes - Up to 12 Digits
- FREE Logix E-Bill
- FREE LOGIX Email Administrator
- FREE Main Line Directory Listing
- FREE Up to 50 DID Numbers

Long Distance Services

1,000 In/Outbound Domestic LD Minutes Included with Smart Solutions 15x5, 20x5, Smart Plus 5, Smart Pro 2, Dynamic T1, and Direct E 5 Products.
 3,000 In/Outbound Domestic LD Minutes Included with Smart Solutions 25x10, 50x20, Smart Plus 10, 20, 50 and 100 Products, Smart Pro 4, 5, Dynamic T 2, 3, 4, 5, 6 and Direct E 10, 20 Products.
 Unlimited Outbound Domestic LD Minutes Included with Unlimited Plus and Unlimited Pro Products.

Additional Long Distance Domestic In/Outbound

	Quantity	Amount	Price
<input type="checkbox"/> Long Distance In/Outbound 500 Minutes	_____ @	\$20.00	/500 Mins.
<input type="checkbox"/> Long Distance In/Outbound 1,000 Minutes	_____ @	\$35.00	/1,000 Mins.
<input type="checkbox"/> Long Distance In/Outbound 1,500 Minutes	_____ @	\$45.00	/1,500 Mins.
<input type="checkbox"/> Long Distance In/Outbound 3,000 Minutes	_____ @	\$75.00	/3,000 Mins.
<input type="checkbox"/> Long Distance In/Outbound 10,000 Minutes	_____ @	\$200.00	/10,000 Mins.
<input type="checkbox"/> Additional Toll-Free Numbers	_____ @	\$5.00	/Each
<input type="checkbox"/> Conference Calling	_____ @	\$ _____	/Caller/Mins.
<input type="checkbox"/> International Long Distance	_____ @	\$ _____	/Min.

Voice Services

	Quantity	Amount	Price
<input type="checkbox"/> Caller Name Delivery	_____ @	\$10.00	/Product
<input type="checkbox"/> Caller ID Flex	_____ @	\$24.99	/Product
<input type="checkbox"/> Additional Names	_____ @	\$ _____	/Each
<input type="checkbox"/> PRI Function (Excluding Unlimited Products)	_____ @	\$ _____	/Product
<input type="checkbox"/> Additional Voice Lines	_____ @	\$ _____	/Each
<input type="checkbox"/> Additional Block of 20 DID's	_____ @	\$ _____	/Block
<input type="checkbox"/> Single user Voicemail	_____ @	\$5.00	/Each
<input type="checkbox"/> Business Group Voicemail System	_____ @	\$ _____	/Each
<input type="checkbox"/> Additional Menus	_____ @	\$ _____	/Each
<input type="checkbox"/> Additional Boxes	_____ @	\$ _____	/Each
<input type="checkbox"/> Telebranch (On-Net)	_____ @	\$3.00	/Path
<input type="checkbox"/> Telebranch (Off-Net)	_____ @	\$28.50	/Path
<input type="checkbox"/> Additional Features	_____ @	\$5.00	/Feature
<input type="checkbox"/> Directory Listings	_____ @	\$ _____	/Listing
<input type="checkbox"/> Extended Local Calling Service	_____ @	\$10.00	/Product
<input type="checkbox"/> Metro Advantage*	_____ @	\$10.00	/Product
<input type="checkbox"/> Fax to Email	_____ @	\$5.00	/Each
<input type="checkbox"/> Toll Free Fax to Email	_____ @	\$ _____	/Each

Cloud and Data Services

<input type="checkbox"/> Hosted Exchange ActiveSync	_____ @	\$5.00	/Per User	_____
<input type="checkbox"/> Hosted Exchange ActiveSync Unlimited	_____ @	\$50.00	/Per Customer	_____
<input type="checkbox"/> Hosted Exchange Advanced	_____ @	\$3.00	/Per User	_____
<input type="checkbox"/> MPLS/QOS/VPN	_____ @	\$99.00	/Location	_____
<input type="checkbox"/> Network Firewall 2.0 Advanced	_____ @	\$25.00	/Each	_____
<input type="checkbox"/> Network Firewall 2.0 Premium	_____ @	\$100.00	/Each	_____
<input type="checkbox"/> Network Firewall Additional Location	_____ @	\$ _____	/Location	_____
<input type="checkbox"/> Network Firewall BYOB	_____ @	\$50.00	/Per User	_____
<input type="checkbox"/> Network Firewall SSL VPN	_____ @	\$10.00	/Per User	_____
<input type="checkbox"/> Network Firewall Wifi Port	_____ @	\$10.00	/Each	_____
<input checked="" type="checkbox"/> Additional IPv4 Addresses - 5 Usable	1 @	\$10.00	/Each	\$10.00
<input type="checkbox"/> Additional IPv4 Addresses - 13 Usable	_____ @	\$30.00	/Each	_____
<input type="checkbox"/> Additional IPv4 Addresses - 29 Usable	_____ @	\$115.00	/Each	_____
<input type="checkbox"/> Additional IPv4 Addresses - 61 Usable	_____ @	\$300.00	/Each	_____
<input type="checkbox"/> Additional Domain Names	_____ @	\$15.00	/Name	_____
<input type="checkbox"/> Additional Web Hosting	_____ @	\$ _____	/GB/MRC	_____
<input type="checkbox"/> Additional Off Premise Data Storage	_____ @	\$ _____	/GB/MRC	_____

*Available in Cypress, McKinney, Richmond/Rosenberg, Rockwall, Spring/Woodlands.

SECTION 2 TOTAL: \$10.00

SECTION 3: Customer Signature and Term Length

Term Length: 36 months

Customer Name OFFICE OF GEORGE BUSH
 Authorized Signature _____
 Print Name Mary Sage
 Title _____ Date _____

TOTAL MONTHLY BILLING: \$ 809.00

(Section 1+2 = Total Monthly Billing)

LOGIX Communications, LP
 Sales Rep Print Name JEFFREY C. SCHELDT
 Sales ID 898 Sales Agent ID _____
 DSM Signature _____



Terms & Conditions

I. AGREEMENT

This Agreement shall consist of this Service Agreement plus all submitted Customer Order(s) that are accepted and executed by LOGIX. Customer requests for Service shall be in a form designated by LOGIX ("Customer Order"). The Customer Order is defined as "The necessary order forms for services ordered, pricing for services ordered and the duration for which the services are ordered." Customer acknowledges that scanned and/or fax signatures/initials shall be legally binding.

II. TERM AND TERMINATION

Term: The Effective Date of this Agreement is the date upon which this Agreement has been signed by both LOGIX and Customer. For this Agreement to be deemed signed by LOGIX, the Agreement must be signed by a LOGIX District Sales Manager or Director of Account Relations. This Agreement shall have a term length as stated in the initial Customer Order Term Length Section 3 and shall continue in effect so long as one or more Customer Orders remain in effect. For purpose of determining the expiration of the Initial Term of a Customer Order, the Initial Term begins on the Effective Date and ends the number of months noted in the Term Length section in Section 3 of the Customer Order calculated from the Billing Start Date as defined in Section IV below. Where additional services are ordered by Customer, the Initial Term relative to the new services are calculated from the Billing Start Date for new services and ends the number of months noted as the Term Length on the related Customer Order.

Termination: If Customer terminates a Customer Order prior to the expiration of the Term stated in the applicable Section 3 or any renewal thereof for any reason other than to convert to another LOGIX plan that is equal to or greater than the Term, Customer agrees to pay an Early Termination Charge as liquidated damages and a reasonable approximation of LOGIX's loss from early termination. The Early Termination Charge shall equal all outstanding and/or waived nonrecurring fees plus 100% of the Monthly Fees for each month remaining in the Initial Term or any renewal terms of this agreement. Customer acknowledges that LOGIX's damages for early termination would be difficult to determine and the termination charge(s) constitutes liquidated damages and are not intended as a penalty but as a mutually-agreed upon amount representing, but not limited to, lost revenue, proportionate or actual third party costs and capital expenditures, and internal costs. Monthly Fees for this calculation shall be the greater of the Total Monthly Billing commitment or the Customer's average bill at that location over the prior six months (excluding all Federal, State, Local Taxes, Fees and Assessments). Examples of where the Customer's average bill would be greater than the listed Total Monthly Billing commitment includes long distance charges and/or Customer requested increases in service. If Customer cancels service at a location before the installation of LOGIX equipment and LOGIX activating a service, a \$1,000 per circuit cancellation fee plus all out of pocket construction expenses will be billed in lieu of the Early Termination Charge. If Customer cancels the installation of a non-standard LOGIX product or service outside LOGIX standard service area the Early Termination Charge will apply. Customer will also be responsible for any fees LOGIX is required to pay as a result of Customer refusing and/or canceling installation at the location(s) listed in this Agreement. If Customer disconnects partial services LOGIX may require all services to be disconnected. Unless canceled in writing by either party at least sixty (60) days prior to expiration, Term will automatically renew for a period equal to the Initial Term of service pursuant to the same terms and conditions as the initial contract period.

Customer Relocation: If Customer requests to move services to a new location, Customer agrees to pay a Move Fee equal to \$500.00 per circuit plus any applicable construction charges at the new location. As an Additional Move Fee for DS3 and 20 meg Ethernet products or greater, Customer further agrees to pay any construction or other out-of-pocket expenses that LOGIX incurred to initially install services at the old location or will incur in relation to the cancellation of services at old location. In the event that a Customer move is requested, a minimum 30-day notice is required for LOGIX to schedule the move should LOGIX accept the move request. The Total Monthly Billing is subject to change if Customer moves to a location that causes LOGIX to incur higher costs to provide the service(s). If there are less than twelve (12) months remaining on the term for a location at the time of Relocation, then the Agreement will automatically be extended so that the current term will not expire prior to twelve (12) months from the Billing Start Date at the new location. Customer agrees to pay the actual charges for service or Total Monthly Billing commitment, whichever is greater, each month during the Term of this Agreement.

III. DISCLAIMER OF WARRANTIES; LIMITATIONS OF LIABILITY

EXCEPT FOR WARRANTIES EXPRESSLY SET FORTH IN WRITING, IF ANY, LOGIX AND ITS SUPPLIERS AND LICENSORS DISCLAIM ANY AND ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING BUT NOT LIMITED TO ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, REGULATORY COMPLIANCE, PERFORMANCE, ACCURACY, RELIABILITY, AVAILABILITY, USEFULNESS, NONINFRINGEMENT, AND/OR ARISING FROM COURSE OF PERFORMANCE, DEALING, USAGE, OR TRADE. ALL PRODUCTS AND SERVICES ARE PROVIDED "AS IS" AND LOGIX DOES NOT WARRANT THAT THE SAME WILL MEET CUSTOMER'S REQUIREMENTS, OR THAT THE SAME WILL BE TIMELY, AVAILABLE, SECURE, UNINTERRUPTED OR ERROR-FREE. THIS DISCLAIMER OF WARRANTY CONSTITUTES AN ESSENTIAL PART OF THIS AGREEMENT. LOGIX DOES NOT WARRANT THE ACCURACY OF THE INTENDED EMAIL BLOCKING OF ANY MAIL MESSAGE, THAT SUCH PRODUCTS WILL MEET END USER'S REQUIREMENTS OR THAT NO EMAIL WILL BE LOST OR THAT THE SUCH PRODUCTS WILL NOT GIVE FALSE POSITIVE OR FALSE NEGATIVE RESULTS OR THAT ALL SPAM AND VIRUSES WILL BE ELIMINATED OR THAT LEGITIMATE MESSAGES WILL NOT BE OCCASIONALLY QUARANTINED AS SPAM. LOGIX DOES NOT WARRANT THAT THE EMAIL BLOCKING SERVICE WILL BE UNINTERRUPTED OR ERROR-FREE.

ADDITIONAL DISCLAIMER FOR SECTION V: LOGIX DOES NOT WARRANT THAT ANY FIREWALL OR NETWORK MANAGEMENT SERVICE WILL DETECT, OBSTRUCT AND/OR PREVENT ALL OR ANY VIRUSES, TROJANS, WORMS OR UNAUTHORIZED ACCESS TO CUSTOMER'S NETWORK AND/OR COMPUTER SYSTEM, OR THAT SUCH SERVICE OR CUSTOMER'S NETWORK AND/OR COMPUTER SYSTEM WILL BE FREE OF VULNERABILITY TO ATTACK OR INTRUSION.

LOGIX'S LIABILITY RELATED TO ALL PRODUCTS AND SERVICES SUPPLIED BY LOGIX TO CUSTOMER, INCLUDING WITHOUT LIMITATION, TELEPHONY, INTERNET, DATA, VOICEMAIL, FIREWALL, NETWORK MANAGEMENT, AND EMAIL BLOCKING, WHETHER OR NOT SUBJECT TO TARIFFS, IS LIMITED BY THIS AGREEMENT. CUSTOMER AGREES THAT LOGIX SHALL NOT BE LIABLE, IN CONTRACT, IN TORT OR OTHERWISE, FOR ANY AMOUNT GREATER THAN THE AMOUNT PAYABLE BY CUSTOMER TO LOGIX UNDER THIS AGREEMENT DURING THE PERIOD OF ANY DELAY, INTERRUPTION OR LACK OF SERVICE. ALL RISK OF LOSS RELATED TO (A) DELAYS IN OR INABILITY TO INSTALL SERVICES OR FACILITIES, (B) MISTAKES, OMISSIONS, OR NEGLIGENCE, INCLUDING GROSS NEGLIGENCE, IN CONNECTION WITH ANY SERVICES OR FACILITIES, (C) INTERRUPTIONS, DELAYS, ERRORS OR DEFECTS IN TRANSMISSION, (D) FAILURES OR DEFECTS IN EQUIPMENT OR FACILITIES, (E) FAILURE TO MAINTAIN PROPER STANDARDS OF MAINTENANCE OR OPERATIONS OR TO EXERCISE REASONABLE SUPERVISION, (F) LOST DATA, OR (G) ANY OTHER CAUSE WHATSOEVER, ARE ASSUMED BY CUSTOMER. IN NO EVENT SHALL LOGIX BE LIABLE TO CUSTOMER OR ANYONE ELSE FOR PUNITIVE, SPECIAL, CONSEQUENTIAL, INCIDENTAL, OR INDIRECT DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, LOST BUSINESS OR LOSS OR DAMAGE TO DATA ARISING OUT OF THE SERVICES SUPPLIED BY LOGIX, EVEN IF LOGIX HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. LOGIX'S AGGREGATE LIABILITY TO CUSTOMER ARISING OUT OF OR RELATED TO THIS CONTRACT, WHETHER IN CONTRACT, TORT OR OTHERWISE, SHALL NOT IN ANY EVENT EXCEED THE AMOUNT PAYABLE TO LOGIX BY CUSTOMER FOR THE SERVICES IN QUESTION DURING THE PERIOD IN QUESTION. FORCE MAJEURE EVENTS ALONG WITH SCHEDULED MAINTENANCE SHALL BE CONSIDERED "EXCUSED OUTAGES".

Customer Initials _____

IV OTHER TERMS

This Agreement, together with incorporated documents constitutes the entire agreement between LOGIX and Customer, and no oral representations or oral modifications shall be valid or binding. No employee or representative of LOGIX has authority to orally waive, amend or in any way change the provisions of this Agreement. No written modification, amendment or addition to this Agreement, including any Customer Order(s), shall be valid unless in writing and executed by the Chief Executive Officer or a Vice-President of LOGIX. LOGIX shall have the right to amend its tariffs and to change the prices of services in accordance with applicable regulations upon notice to Customer. Customer understands and agrees that LOGIX shall select the equipment, technologies and network partners to provide services to Customer; LOGIX, at its sole discretion, shall determine the best means to obtain and/or modify the underlying service inputs to provide services to Customer. If construction charges are determined to be applicable, Customer may accept and pay the construction charges quoted to Customer or cancel the order at the affected location without a cancellation fee. When LOGIX completes Customer's service testing and LOGIX service is deemed "Service Ready," LOGIX will contact Customer regarding service implementation and scheduling. Billing for LOGIX services will begin the day of service installation or 10 business days from "Service Ready" date, whichever comes first (the "Billing Start Date"). Customer shall be responsible for making available conduit space where required by engineering standards. Upon choosing LOGIX service, Customer acknowledges that in certain areas, metro and metro plus will no longer be available. The provisions of this Agreement are subject to changes mandated by State, Federal, and regulatory authorities to tariffed rates, and terms and conditions of service, and any applicable taxes, fees, and surcharges. If Customer is in default or suspended for nonpayment in any other agreement that Customer may have with LOGIX, LOGIX may suspend/disconnect services pursuant to this Agreement until such default and/or nonpayment is cured. For Terms and Conditions of LOGIX Fax to Email Service, go to www.logix.com/legal.

Subject to Tariffs, Laws and Regulations: This Agreement is subject to the tariffs filed by LOGIX with State and Federal regulatory authorities, which are incorporated by reference into this Agreement. Customer agrees that LOGIX may amend its tariffs with such notice to Customer as required by applicable laws and regulations. This Agreement is subject to the laws and regulations of State and Federal regulatory authorities, which are incorporated by reference into this Agreement. Changes in State or Federal law that lead to an increase in the costs to provide Services may be passed through to Customer. This Agreement is subject to the LOGIX's FCC Tariffs published on the web site of LOGIX, www.logix.com (the "LOGIX Website"). Customer agrees that the FCC Tariffs shall continue to have the same force and effect, as was the case prior to detariffing, notwithstanding the fact that the FCC Tariffs are no longer filed with the FCC. Federal, State, Local Taxes, Fees and Assessments will be added to the Total Monthly Billing. In the event of any change in the laws and regulations of State and Federal regulatory authorities which makes this Agreement or any service provided pursuant to this Agreement no longer commercially reasonable for LOGIX, LOGIX may, following written notice to Customer, terminate this agreement without penalty. The applicable state tariff will govern disconnect fees.

Customer Proprietary Network Information (CPNI) Notice: CPNI means - (A) information that relates to the quantity, technical configuration, type, destination, location, and amount of use of a telecommunications service subscribed to by any Customer of a telecommunications carrier, and that is made available to the carrier by the Customer solely by virtue of the carrier-customer relationship; and (B) information contained in the bills pertaining to telephone exchange service or telephone toll service received by a Customer of a carrier; except that such term does not include subscriber list information. Certain uses of CPNI, such as use to provide telecommunications services and marketing by LOGIX relating to the service(s) Customer obtains from LOGIX, do not require Customer approval. With regard to marketing non-Communications services to Customer, Customer approval is required and LOGIX is required to comply with any denial of approval by Customer. With regard to marketing Communications services, approval following this CPNI Notice will be presumed unless Customer "opt-out." LOGIX asks that "opt-out" requests be made in writing to LOGIX's Vice President of Service; however, requests may also be made by calling LOGIX Customer Care at 1-800-444-0258. A decision to "opt-out" will not affect the provision of any services to which the Customer subscribes. However, a decision to "opt-out" may limit LOGIX's ability to offer products and services tailored to the Customer's needs. Customer's approval, or denial of approval, will remain in place until the Customer affirmatively revokes or limits such approval or denial.

Demarcation of Services: The demarcation (the point at which LOGIX's responsibility ends and the Customer's begins) with respect to regulated services supplied by LOGIX is the Network Interface or such other point as defined in the applicable tariffs, laws or regulations. The demarcation for Internet service and other unregulated services shall be the Ethernet port of the router or other interfacing equipment if supplied by and owned by LOGIX, or the Network Interface if the router or other interfacing equipment is not supplied and owned by LOGIX. Customer acknowledges that LOGIX is not responsible for any configuration or service of computer networks, business equipment or telephone equipment or wiring on Customer's side of the demarcation. Customer acknowledges that the Internet allows access to Customer's computer systems by outside persons and agrees that LOGIX has no responsibility of any kind for the protection or security of Customer's computer systems or data. Customer acknowledges and agrees that routers, channel banks and other equipment installed by LOGIX in Customer's premises in order to supply service to Customer are and remain the property of LOGIX, and Customer agrees to give LOGIX access to such equipment for service or removal during normal business hours.

911 Access: CUSTOMER ACKNOWLEDGES THAT IN THE EVENT OF A POWER OUTAGE, CUSTOMER MAY LOSE THE ABILITY TO MAKE 911 CALLS AND UNDERSTANDS THAT IT IS CUSTOMER'S RESPONSIBILITY TO USE ALTERNATIVE MEANS TO CONTACT EMERGENCY SERVICES WHEN NECESSARY.

Acceptable Use Policies: If a Customer has use that causes a greater expense to LOGIX, including but not limited to excessive (more than 20%) amounts of traffic into high cost areas, email storage in excess of Customer's contracted amount, excessive use compared to Customers on similar products, excessive database dips, etc., LOGIX reserves the right, at LOGIX's sole discretion, to surcharge Customer amounts necessary to cover LOGIX's additional expenses and/or suspend or disconnect some or all services effecting the expense. With traffic into/from high cost areas, LOGIX additionally reserves the right to charge a call locality assessment on such traffic rather than applying the (more than 20%) as a limiting qualifier. All services, including Local, Long Distance, Internet and Email services, are expressly subject to LOGIX's Acceptable Use Policy, which is incorporated into this Agreement for reference. Policies are published on the LOGIX Website (www.logix.com) and are subject to change.

V ADDITIONAL TERMS FOR CUSTOMERS SUBSCRIBING TO LOGIX FIREWALL AND/OR NETWORK MANAGEMENT SERVICE

Service Provided: LOGIX Managed Network Firewall is a security service that inspects traffic upstream at Internet ingress and egress points to the LOGIX network using unified threat management security controls. This service requires no additional hardware at Customer's offices. With this service, Customer will receive a secure virtual Firewall dedicated to your business with specific inspection policies defined by Customer. Once inspected, Customer's traffic is delivered to Customer's locations with an Ethernet hand off using the router provided with LOGIX's telecommunications services. "Firewall" is defined as a device for the detection, obstruction, destruction and/or prevention (as applicable) of computer viruses, trojans, worms, unauthorized access or use and/or any similar act or thing which may affect a computer system, or network. LOGIX will use reasonable efforts to provide the Services and/or Equipment to Customer within any specifications provided by LOGIX. LOGIX will not be liable to Customer for any delay in providing or failure to provide the Services and/or Equipment within such timelines. All delivery and/or completion dates specified by LOGIX are estimates only rather than a guarantee. Customer understands that network and/or equipment issues could temporarily disable the Firewall or Network Management Functionality.

Conditions of Use: Customer agrees to be responsible for all use of the Managed Network Firewall and any local access to the Firewall. Customer shall (a) provide an authorized technical contact, authorized contact number, and login credentials, to keep any records of such details in separate places and take all necessary steps to ensure the security of such records; and (b) keep such information private and confidential and ensure, at all times, that it (or they) does (do) not become known to any unauthorized personnel. Customer shall notify LOGIX immediately upon becoming aware of any change in circumstances which may lead Customer to believe that such information has become known to any unauthorized personnel. Customer further agrees that LOGIX may suspend and/or change the account's login credentials (at its discretion if LOGIX determines that such step is in the interests of security). Other than modifying Web Filtering rules, the Customer is not allowed to make service effecting changes to the Firewall. Any fault with the Services and/or the Equipment (in relation to which a "fault" shall mean a failure in any Firewall which we have supplied to Customer and which is preventing dataflow across the Firewall), which Customer detects, must be reported to LOGIX as soon as possible.

Authorized Signature _____ Title _____
Printed Name Mary Sage _____ Date _____

**99.999% Reliability.
Guaranteed to the hour.**

OUR GUARANTEE

Our network is so reliable we guarantee its availability 99.999% of the time. In the unlikely event that you experience an outage with LOGIX, i.e. are out of service, **you will receive a credit equal to one full day for each hour of downtime.**

OUR PROMISE

And if you're not satisfied, contact our Technical Service Center at 877-722-5283. If you report three similar outages that are within LOGIX control during a 30-day period, and the situation is not rectified to your satisfaction, you may terminate your service agreement without penalty. **We'll even return you to your previous carrier and reimburse you up to \$1,000 per circuit for your troubles.**

OUR REQUEST

After we totally amaze you with our phenomenal service, it would be the greatest compliment if you would refer others that could benefit from our services.



INTERNET • VOICE • DATA



Customer Name: OFFICE OF GEORGE BUSH
Location Name: 10000 MEMORIAL DR STE 900, HOUSTON, TX 77024-3412
Location 1 of 1

Internet Information Form

Network Firewall Customer? **No**

Please select one of the following IP address options:

- IPv4 with Cloud NAT. (Default)
- IPv4 Public addressing for on-site firewalls and servers. (Additional charge may apply)
- IPv6 Native
- IPv6 & Private IPv4 (Dual Stack)
- IPv6 & Public IPv4 (Dual Stack, additional charge may apply)

If requesting Public IPv4 Addresses, how many do you need? **5**

IPv6 assignments are issued in /64 subnets.
Please note that LOGIX reserves the right to reclaim unused Public IP addresses.

Please list your domain and select your Hosting Product(s)

Domain	Hosted - Premium	Hosted - Advanced	Basic POP E-mail	Qty of E-mails

- ** Basic E-mail cannot be combined with Premium and Advanced **
- ** Advanced E-mail must be purchased with at least one Premium Account **
- ** Please note that LOGIX is not a Domain Registrar **

Who will be your on-site administrator for our Hosting Services?

Name: _____
Phone: _____
E-mail: _____

Will you have LOGIX Fax to E-mail account(s)? **No**

If Yes:

1. Please provide E-mail destinations below per individual LOGIX Fax to E-mail number.
2. Attach additional lists for additional LOGIX Fax to E-mail numbers.

Crest Printing, Inc.
1001 McKinney, Suite A-2
Houston, Texas 77002
P: 713-658-8256
F: 713-658-8952
crestprinting@yahoo.com

May 2, 2016

Office of George Bush
10000 Memorial Drive
Suite 900
Houston Texas 77024
713-686-1188
Fax: 713-683-0801
Attn: Mary Sage

We are pleased to present our quote for the items below, according to the following specifications.

Description	Franked Mailing Labels
Stock.....	60 lb. White, Ultra Bak, split back labels
Size	3"x5"
Printing	Black Ink
Quantity	2,000
Cost.....	\$240.00

If you have any additional questions concerning these quotes, please call me.

Sincerely,

Steve McHale

Crest Printing, Inc.
1001 McKinney, Suite A-2
Houston, Texas 77002
P: 713-658-8256
F: 713-658-8952
crestprinting@yahoo.com

May 2, 2016

Office of George Bush
10000 Memorial Drive
Suite 900
Houston Texas 77024
713-686-1188
Fax: 713-683-0801
Attn: Mary Sage

We are pleased to present our quote for the items below, according to the following specifications.

Description	Note sheets
Stock.....	28 lb Cranes Bond Ivory
Size	6-1/4x9
Engraved.....	Gold Seal & Blue ink
Quantity.....	1,500
Cost.....	\$985.00

If you have any additional questions concerning these quotes, please call me.

Sincerely,

Steve McHale

Arenson

PROPOSAL

142708

**New York
Headquarters**
1115 Broadway
New York, NY 10010
T 212.633.2400

**New Jersey
Office**
90 Woodbridge Center Dr.
Woodbridge, NJ 07095
T 732.283.9395

**Connecticut
Office**
300 First Stamford Place
Stamford, CT 06902
T 203.348.2900

**Logistics
Warehouse/Outlet**
66-35 Otto Road
Glendale, NY 11385
T 718.628.8103

**Prop
Center**
396 Tenth Avenue
New York, NY 10001
T 212.564.8383

NY/NJ/CT/PA
ArensonOffice.com

Sold to: OFFICE OF FORMER PRESIDENT
WILLIAM JEFFERSON CLINTON
55 WEST 125TH STREET, 14TH FLOOR
NEW YORK, NY 10027

Ship to: OFFICE OF FORMER PRESIDENT
WILLIAM JEFFERSON CLINTON
55 WEST 125TH STREET, 14TH FLOOR
NEW YORK, NY 10027
HELEN ROBINSON 212-348-8882

<u>DATE</u>	<u>TERMS</u>	<u>CLIENT</u>	<u>PURCHASE ORDER</u>	<u>SALESPERSON</u>
08/21/14	50/40/10	017848		131 Daniel La Croix

<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXT. PRICE</u>
1	D1D6030N (CORE) 117 (CORE) 117	Worksurface, "D" Peninsula, 60Wx30D Core Laminates LAM: Soft Grey Core Edgebands EDGE: Soft Grey Line Number: 1 Tagging: Private Office	246.16	246.16
1	DD1TEU30 (LEGACY) W	T-End Unit, 27-13/16Wx26-7/8H Legacy Paints PAINT: Light Tan Metallic Line Number: 2 Tagging: Private Office	156.99	156.99
1	DB1SCR NA	Support Column, Round 4W PAINT: Black Line Number: 3 Tagging: Private Office	96.58	96.58
1	D1R4224G (CORE) 117 (CORE) 117	Worksurface, Rectangular, 42Wx24D, with grommet Core Laminates LAM: Soft Grey Core Edgebands EDGE: Soft Grey Line Number: 4 Tagging: Private Office	110.55	110.55
1	DS1PFL24A	Freestanding Pedestal, 6/6/12, 15Wx24D, with lock Standard box drawer slides CONTINUED...	295.07	295.07

Arenson

PROPOSAL

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<u>DATE</u>	<u>TERMS</u>	<u>CLIENT</u>	<u>PURCHASE ORDER</u>	<u>SALESPERSON</u>
08/21/14	50/40/10	017848		131 Daniel La Croix

<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXT. PRICE</u>
	(LEGACY) W (CORE) 115 (CORE) 115 (RANDOM)	Legacy Paints PAINT: Light Tan Metallic Core Finishes PULL: Medium Grey Core Finishes TRIM: Medium Grey LOCK: Randomly Keyed Line Number: 5 Tagging: Private Office		
1	KSPEC1	Set of 1 cores/keys (black) Line Number: 6 Tagging: Private Office	0.00	0.00
1	DB1F24SP	Flat Bracket 24" - Single Pack Line Number: 7 Tagging: Private Office	11.10	11.10
1	Delivery	During Regular Daytime Business Hours The cost for delivery during overtime hours, if required, is additional. Line Number: 8	150.00	150.00
1	Installatio n	During Regular Daytime Business Hours Union labor. Line Number: 9	575.00	575.00

Arenson

PROPOSAL

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NEW YORK, NY 10027
HELEN ROBINSON 212-348-8882

<u>DATE</u>	<u>TERMS</u>	<u>CLIENT</u>	<u>PURCHASE ORDER</u>	<u>SALESPERSON</u>
08/21/14	50/40/10	017848		131 Daniel La Croix

<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXT. PRICE</u>
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I have reviewed the above specifications and the terms and conditions accompanying this proposal. Please accept my signature as authorization for Arenson to provide the above products and/or services.

As a convenience, Arenson accepts Credit Cards for an additional charge of 3%.

Deposit (b) (6) 0.00
ACCEPTED BY (b) (6)

<u>SUBTOTAL PRODUCT</u>	<u>INSTALL</u>	<u>SALES TAX</u>	<u>OTHER</u>	<u>DELIVERY</u>	<u>FINAL TOTAL</u>
916.45	575.00			150.00	1,641.45

Arenson Terms and Conditions of Sale

Application of Standard Terms

Sales of product are made only on the Seller's standard Terms and Conditions of Sale, which are contained herein and in the Seller's sales contract and acknowledgements. Modifications may be made only in a separately written document signed by the Seller's authorized personnel. Any term or condition contained in any purchase order or other forms used by the Buyer which is different from, in addition to, or in any way inconsistent with the Seller's standard Terms and Conditions, shall be of no force or effect whatsoever, except under the written approval of both Buyer and Seller. This proposal represents the entire agreement between the parties and supersedes all other agreements regarding this sale.

Acceptance

A quotation signed by the Buyer is final and binding and any subsequent changes are subject to Seller's ability to conform and are dependent upon factory approval. The order will be processed once all submittals (including bill of materials, drawing submittals, finish samples, manufacturers' production schedules, Seller's delivery and installation schedules) have been reviewed and explicitly approved by the Buyer or Buyer's representative. Once submittals are available to the Buyer, all approvals must be submitted by the Buyer to the Seller within seven (7) days in order for the Seller to meet the delivery schedule established as a part of this proposal. The Seller cannot be responsible for delays by manufacturers beyond its control.

Cancellation and Changes

Once the proposal is approved and submitted by the Buyer to the Seller and becomes an order, it is understood and agreed that it cannot be cancelled except by mutual consent which shall be in writing within seven (7) days. Changes in quantity or specifications are subject to approval by Seller and manufacturer. Resulting additional charges from the manufacturer shall be paid by Buyer. All requests for changes in quantity or specifications shall be delivered to the Seller in writing.

Freight, Delivery & Installation ("FD&I")

FD&I charges are additional unless otherwise agreed to in writing. In the event that delivery and/or installation is required as a part of this proposal, the following provisions shall apply:

- Condition of Job Site - The job site shall be clean, clear and free of debris prior to installation.
- Job Site Services - Electric current, heat, hoisting and/or elevator service will be furnished without charge to Seller. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided.
- Special Packaging or Handling - If special packaging or handling is required that is not contained in the specifications, it will be subject to extra charges to the Buyer.

- Delivery During Normal Business Hours - Unless otherwise provided for in this order, Delivery and Installation will be made during normal working hours. Additional labor costs resulting from overtime work performed at the Buyer's request or resulting from labor or building conditions will be paid by the Buyer.

- Delivery and Storage - Merchandise will be delivered upon receipt, unless otherwise requested. The Seller will provide thirty (30) days of free storage from the date the furniture is received at the warehouse.

- On-Site Storage - Provided the merchandise does not arrive at the site earlier than the date requested, safe and adequate storage space will be provided by the Buyer. If the space provided is inconveniently located or on another floor, the extra cost of transporting to and from storage will be reimbursed by the Buyer. If the merchandise must be moved due to progress of other trades or other reasons, the extra cost of such moving will be reimbursed by the Buyer.

- Erection and Assembly - Seller's ability to erect or assemble furniture knocked-down or to permanently attach, affix, or bolt in place movable furniture is dependent on jurisdictional agreements. If trade regulations enforced at the time of installation require the use of tradesmen at the site other than the Seller's own installation personnel, resulting additional costs will be paid by the Buyer.

- Damage - After arrival at the site, all furnishings will be inspected and conditionally accepted by the Buyer. Any loss or damage by weather, other trades such as painting or plastering, fire or other elements, shall be the responsibility of the Buyer, and the Buyer agrees to hold the Seller harmless from loss for such reasons.

- Insurance - Public Liability, Worker's Compensation, Property Damage, Automotive and Occupational Disease insurance are carried by the Seller and a certificate will be delivered upon request. Fire, Tornado, Flood and other insurance at the site will be provided and paid for by the Buyer. Risk of loss passes to the Buyer upon delivery. No liability shall accrue against the Seller as a result of any breach of these terms and conditions resulting from any strike, lockout, work stoppage, accident, Act of God, or other delay beyond the Seller's control.

- Direct Shipment - All direct shipments are FOB origin. The Buyer is responsible for paying Seller's invoice within terms and placing any necessary freight claims for damaged or lost merchandise.

- Use of Union Installation personnel - Unless otherwise provided for in this order, installation work will be performed using non-union personnel. If union installation labor is required or requested, Buyer agrees to pay additional charges as invoiced.

Installation Photography

Seller reserves the right to photograph project installation so as to document project completion and punch list resolution. All photographic rights are property of Seller. No photography will be used for advertising purposes unless expressly approved by Buyer.

Claims

With the exception of direct shipments, claims for transportation damage will be prosecuted by the Seller and damaged merchandise will be repaired to the satisfaction of the Buyer or replaced.

Seller's Rights of Possession

Seller shall have the right, in addition to all others it may possess, at any time, for credit reasons or because of Buyer's default or defaults, to withhold shipments, in whole or in part, and to recall goods in transit, retake same, and repossess all goods which may be stored with Seller for Buyer's account, without the necessity of taking any other proceedings, and that Buyer consents that all merchandise so recalled, retaken, or repossessed, shall be the absolute property of Seller, provided that Buyer is given full credit therefore. The foregoing shall not be construed as limiting, in any manner, any of the rights or remedies available to the Seller because of any default of the Buyer under the Uniform Commercial Code as in force and effect in the State of New York on the date of the signing of this agreement.

Warranty

Seller warrants that the goods covered by this order conform to contract specifications. All other warranties expressed or implied, including without limitation any implied warranty of merchantability or fitness for any particular purpose, are excluded.

Delays

In the event of construction delays or other causes not within the Seller's control force postponement of the installation, the goods will be stored until installation can be resumed, and will be considered accepted by the Buyer for purposes of payment. Transfer and storage charges incurred shall be paid by the Buyer.

Payment

Acceptance of delivery constitutes acceptance of the merchandise as delivered unless noted at time of delivery.

- Unless agreed to otherwise and stated in this order, a minimum deposit of 50% is required with all orders and an additional 40% is due prior to delivery.
- Buyer agrees to pay balance within 10 days of invoice date. NO payment shall be withheld on any invoice because of partial delivery of the entire order.
- The Buyer agrees to pay a finance charge of 1-1/2 percent per month at the annual percentage rate of 18% on all delinquent invoices as well as expenses, attorney fees and court cost which Seller incurs by reason of Buyer's default.

No Other Agreements

There are no agreements expressed or implied other than those specified herein and those set forth in the specifications, delivery and installation schedule. The terms and conditions set forth herein and in the above mentioned documents may not be varied except upon the written approval of both Buyer and Seller.



OFFICES LTD INC 76 NINTH AVENUE SUITE 313 NEW YORK, NY 10011 TEL: 212.704.9848 FAX: 212.944.8264 WWW.OLIOFFICES.COM

SOLD TO

THE OFFICE OF FORMER PRESIDENT CLINTON
55 WEST 125TH STREET - 14TH FLOOR
NEW YORK, NY 10027
ATTN:HELEN ROBINSON
CUSTOMER NUMBER:007624

DATE

08/25/14

NUMBER

106-128 401228

CUSTOMER ORDER.:

PROPOSAL

LINE NO.	QTY	CATALOG NO.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	
1	1	11-7015H DW4 MFC CD HC	THE OFFICE OF FORMER PRESIDENT CLINTON 55 WEST 125TH STREET - 14TH FLOOR NEW YORK, NY 10027 ATTN:HELEN ROBINSON PO MUST BE MADE OUT TO: OLI C/O OFS BRANDS INC 1204 E.6TH STREET HUNTINGBURG, IN 47542 CONTRACT #PC63397 69.3125Wx15DX19.8125H Wallmount Organizer, Quest Formal Mahogany/Cherry Finger Grip Wood	731.60	731.60	
2	1	11-7222D C MFC LW	71.8125Wx21.8125D Door Credenza, Quest Formal Mahogany/Cherry Unfinished Back	1,255.20	1,255.20	
<div style="background-color: black; color: red; font-size: 2em; font-weight: bold; padding: 10px; display: inline-block;">(b) (6)</div>						
THANKS FOR THE OPPORTUNITY TO DO BUSINESS WITH YOU!!						
SUB-TOTAL PRODUCT		SALES TAX	FREIGHT	DELIVERY	DESIGN/OTHER	TOTAL
1,986.80						1,986.80
ACCEPTED BY*			TITLE	ACCEPTANCE DATE	PROJECT COMPLETION DATE	
			Scott Gibson			

THIS PROPOSAL IS SUBJECT TO THE TERMS AND CONDITIONS OF SALE SET FORTH ON THE REVERSE SIDE



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 12/02/13

Form of Payment: Credit Card

Total: \$30 per month

Vendor (if applicable): Arkansasonline.com / Arkansas Democrat-Gazette
Phone: 501-378-3456

Description

The Office of Former President Clinton requests an online subscription to Arkansasonline.com / Arkansas Democrat-Gazette. The online access costs \$30 per month for users outside of Central Arkansas. It can be paid by credit card, either paid for in advance, or by automatic monthly charges.

Once expenditure request is approved, Genevieve Schanoes (gschanoes@clintonfoundation.org) will provide our requested username and password for the Arkansasonline.com account creation.

Chief of Staff Approval

(b) (6)

COS Approval Date: 12/3/2013

Intranet Quorum Correspondence Management System

Rough Order of Magnitude (ROM) for

The Office of Former President Clinton

March 6, 2014

Reference Number: KR03062014-CFIQAM

Lockheed Martin Desktop Solutions, Inc.

2700 Prosperity Avenue

Fairfax, Virginia 22031

Phone: 703-208-5000

Fax: 703-641-8845



For Planning and/or Budgetary Purposes Only: Lockheed Martin Desktop Solutions Inc (LMDSI) respectfully submits the following "Rough Order of Magnitude" (ROM) estimate in response to the Government's request. The ROM estimate and information enclosed herein has been provided for planning and/or budgetary purposes only and should not be taken as a proposal or firm offer. The estimate provided herein responds to and reflects customer requirements as currently understood by LMDSI. Should the requirements and/or timing change in any respect, it may be necessary for LMDSI to modify its estimate. LMDSI's acceptance of any contract that may result from the enclosed planning estimate is contingent upon the negotiation of mutually acceptable terms and conditions.

Proprietary Notice: This proposal or quotation includes data that shall not be disclosed outside the (Government) and shall not be duplicated, used, or disclosed-in whole or in part-for any other purpose other than to evaluate this proposal or quotation. If, however, a contract is awarded to this offeror or quoter as a result of-or in connection with- the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to the restriction are contained on all pages.

Rough Order of Magnitude (ROM)
The Office of Former President Clinton
Reference Number: KR03062014-CFIQAM
March 6, 2014
Period of Performance: 1/16/2014 - 9/30/2014

Part	Item Description	Note	Quantity	Unit	Price
Manufacturer Support and Warranty of System Software					
GSA-U-AUS	Annual Manufacturer Warranty/Upgrade of Software	4	1	\$3,024.81	\$3,024.81
Sub-Total Warranty					\$3,024.81
Grand Total					\$3,024.81

Notes:

1. Estimate Only. Actual time will be billed.
2. All travel and expenses will be billed using Federal Travel Guidelines.
3. This Time and Material service is offered using an hourly rate.
4. Maintenance is calculated at 18 percent of total license fees paid. Maintenance expires on 9/30/2014.
5. Customer to provide suitable training facilities for up to 15 students per class.
6. As proposed classroom training includes IQ Basics, IQ Correspondence and IQ Workflow.
7. Open Market Item.
8. e-Learning Maintenance is calculated at 4 percent of total IQ Enterprise license fees paid.
9. Travel is not included as part of this ROM; however, travel will be required for any forthcoming on-site support or training, at which time a separate ROM will be

General:

- a. All pricing subject to the terms and conditions of the Lockheed Martin Desktop Solutions, Inc. GSA Federal Supply Schedule (GS-35F-0636K).
- b. Pricing valid for 30 days from date of this offer.
- c. Please reference quote number on any subsequent purchase order.
- d. LMDSI provides support services for the IQ product under the terms and conditions of the IQ Software Support and Maintenance Agreement. Normal hours of operation are 8:00 am - 6:00 pm EST; Monday - Friday.

Terms and Conditions:

- a. Any change in scope, including all increases in total users, may result in additional charges for additional Support and Maintenance.
- b. Penalties may be assessed if Training is conducted outside of the scheduled Period of Performance, for any delays or changes.
- c. Contract extensions due to customer delays may result in additional fees.
- d. Unless otherwise defined, Inspection/Acceptance is defined as within 10 days of delivery. If any issues or defects arise within 10 days of deliverables, notification
- e. Period of Performance renewal begins no later than 30 days prior to the ending of the active period.
- f. For solicitations containing the phrase "but not limited to", the LMDSI price is fixed to the explicit scope statements in the solicitation. LMDSI will evaluate any additional tasks identified and/or defined by the customer and will update pricing as appropriate or upon request.

Intranet Quorum Correspondence Management System

Rough Order of Magnitude (ROM) for

The Office of Former President Clinton

January 20, 2015

Reference Number: KR01142015-CFIQAM

Period of Performance: 10/1/2014 - 9/30/2015

Lockheed Martin Desktop Solutions, Inc.

2700 Prosperity Avenue

Fairfax, Virginia 22031

Phone: 703-208-5000

Fax: 703-641-8845



For Planning and/or Budgetary Purposes Only: Lockheed Martin Desktop Solutions Inc (LMDSI) respectfully submits the following "Rough Order of Magnitude" (ROM) estimate in response to the Government's request. The ROM estimate and information enclosed herein has been provided for planning and/or budgetary purposes only and should not be taken as a proposal or firm offer. The estimate provided herein responds to and reflects customer requirements as currently understood by LMDSI. Should the requirements and/or timing change in any respect, it may be necessary for LMDSI to modify its estimate. LMDSI's acceptance of any contract that may result from the enclosed planning estimate is contingent upon the negotiation of mutually acceptable terms and conditions.

Proprietary Notice: This proposal or quotation includes data that shall not be disclosed outside the (Government) and shall not be duplicated, used, or disclosed in whole or in part for any other purpose other than to evaluate this proposal or quotation. If, however, a contract is awarded to this offeror or quoter as a result of or in connection with the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to the restriction are contained on all pages.

Rough Order of Magnitude (ROM)
The Office of Former President Clinton
Reference Number: KR01142015-CFIQAM
January 20, 2015
Period of Performance: 10/1/2014 - 9/30/2015

Part	Item Description	Note	Quantity	Unit	Price
Manufacturer Support and Warranty of System Software					
GSA-U-AUS	Annual Manufacturer Warranty/Upgrade of Software	4	1	\$4,270.32	\$4,270.32
Sub-Total Warranty					\$4,270.32
Grand Total					\$4,270.32

Notes:

1. Estimate Only. Actual time will be billed.
2. All travel and expenses will be billed using Federal Travel Guidelines.
3. This Time and Material service is offered using an hourly rate.
4. Maintenance is calculated at 18 percent of total license fees paid. Maintenance expires on 9/30/2015.
5. Customer to provide suitable training facilities for up to 15 students per class.
6. As proposed classroom training includes IQ Basics, IQ Correspondence and IQ Workflow.
7. Open Market Item.
8. e-Learning Maintenance is calculated at 4 percent of total IQ Enterprise license fees paid.
9. Travel is not included as part of this ROM; however, travel will be required for any forthcoming on-site support or training, at which time a separate ROM will be issued.

General:

- a. All pricing subject to the terms and conditions of the Lockheed Martin Desktop Solutions, Inc. GSA Federal Supply Schedule (GS-35F-0636K).
- b. Pricing valid for 30 days from date of this offer.
- c. Please reference quote number on any subsequent purchase order.
- d. LMDSI provides support services for the IQ product under the terms and conditions of the IQ Software Support and Maintenance Agreement. Normal hours of operation are 8:00 am - 6:00 pm EST; Monday - Friday.

Terms and Conditions:

- a. Any change in scope, including all increases in total users, may result in additional charges for additional Support and Maintenance.
- b. Penalties may be assessed if Training is conducted outside of the scheduled Period of Performance, for any delays or changes.
- c. Contract extensions due to customer delays may result in additional fees.
- d. Unless otherwise defined, Inspection/Acceptance is defined as within 10 days of delivery. If any issues or defects arise within 10 days of deliverables, notification should be sent to LMDSI; otherwise, LMDSI assumes the deliverable as acceptable. LMDSI shall have a cure period of 10 business days to correct any specified defect.
- e. Period of Performance renewal begins no later than 30 days prior to the ending of the active period.
- f. For solicitations containing the phrase "but not limited to", the LMDSI price is fixed to the explicit scope statements in the solicitation. LMDSI will evaluate any additional tasks identified and/or defined by the customer and will update pricing as appropriate or upon request.

Intranet Quorum (IQ) Correspondence Management System

Rough Order of Magnitude (ROM) for

The Office of Former President Clinton

March 17, 2016

Reference Number: KR09302015-OFPC

Period of Performance: 10/1/2015 - 9/30/2016

Lockheed Martin Desktop Solutions, Inc.

2700 Prosperity Avenue

Fairfax, Virginia 22031

Phone: 703-208-5000

Fax: 703-641-8845



For Planning and/or Budgetary Purposes Only: Lockheed Martin Desktop Solutions Inc (LMDSI) respectfully submits the following "Rough Order of Magnitude" (ROM) estimate in response to the Government's request. The ROM estimate and information enclosed herein has been provided for planning and/or budgetary purposes only and should not be taken as a proposal or firm offer. The estimate provided herein responds to and reflects customer requirements as currently understood by LMDSI. Should the requirements and/or timing change in any respect, it may be necessary for LMDSI to modify its estimate. LMDSI's acceptance of any contract that may result from the enclosed planning estimate is contingent upon the negotiation of mutually acceptable terms and conditions.

Proprietary Notice: This proposal or quotation includes data that shall not be disclosed outside the (Government) and shall not be duplicated, used, or disclosed-in whole or in part-for any other purpose other than to evaluate this proposal or quotation. If, however, a contract is awarded to this offeror or quoter as a result of-or in connection with- the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to the restriction are contained on all pages.

Rough Order of Magnitude (ROM)
The Office of Former President Clinton
Reference Number: KR09302015-OFPC
March 17, 2016
Period of Performance: 10/1/2015 - 9/30/2016

Part	Item Description	Note	Quantity	Unit	Price
Labor					
GSA-H-PMS	Project Management	1,2,3	7.5	\$173.88	\$1,304.10
GSA-H-PPD	Support Hours (Help Desk)	1,3	7.3	\$139.09	\$1,015.36
Sub-Total Labor					\$2,319.46
Manufacturer Support and Warranty of System Software					
GSA-U-AUS	Annual Warranty/Upgrade of Software	4	1	\$4,090.32	\$4,090.32
Sub-Total Warranty					\$4,090.32
Grand Total					\$6,409.78

Notes:

1. Estimate Only. Actual time will be billed.
2. All travel and expenses will be billed using Federal Travel Guidelines.
3. This Time and Material service is offered using an hourly rate.
4. Maintenance is calculated at 18 percent of total license fees paid. Maintenance expires on 9/30/2016.
5. Customer to provide suitable training facilities for up to 15 students per class.
6. As proposed classroom training includes IQ Basics, IQ Correspondence and IQ Workflow.
7. Open Market Item.
8. Travel is not included as part of this ROM; however, travel will be required for any forthcoming on-site support or training, at which time a separate ROM will be

General:

- a. All pricing subject to the terms and conditions of the Lockheed Martin Desktop Solutions, Inc. GSA Federal Supply Schedule (GS-35F-0636K).
- b. Pricing valid for 30 days from date of this offer.
- c. Please reference quote number on any subsequent purchase order.
- d. LMDSi provides support services for the IQ product under the terms and conditions of the IQ Software Support and Maintenance Agreement. Normal hours of operation are 8:00 am - 6:00 pm EST; Monday - Friday.

Terms and Conditions:

- a. Any change in scope, including all increases in total users, may result in additional charges for additional Support and Maintenance.
- b. Penalties may be assessed if Training is conducted outside of the scheduled Period of Performance, for any delays or changes.
- c. Contract extensions due to customer delays may result in additional fees.
- d. Unless otherwise defined, Inspection/Acceptance is defined as within 10 days of delivery. If any issues or defects arise within 10 days of deliverables,
- e. Period of Performance renewal begins no later than 30 days prior to the ending of the active period.
- f. For solicitations containing the phrase "but not limited to", the LMDSi price is fixed to the explicit scope statements in the solicitation. LMDSi will evaluate any additional tasks identified and/or defined by the customer and will update pricing as appropriate or upon request.



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 04/10/14

Form of Payment: Invoice

Total: \$530+ Shipping

Vendor (if applicable): Horton Brothers

Description

2,500 Eagle Scout cards with congratulatory messages from Former President Clinton.

To be purchased from Scott Horton at Horton Brothers Printing

Horton Brothers Printing
300 West 5th Street
North Little Rock, AR 72119
Ph 501.375.7227
scott@hortonbrothersprinting.com

Chief of Staff Approval

COS Approval Date: 4/14/2014

(b) (6)



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name:

Date:

Form of Payment:

Total:

Vendor (if applicable):

Description

5,000 Eagle Scout cards, stuffed and sealed into envelopes

5,000 Cards	\$958
5,000 Envelopes	\$929
Additional cost to stuff & seal envelopes	\$655
TOTAL	\$1,712 (+shipping)

To be purchased from Scott Horton at Horton Brothers Printing
Horton Brothers Printing
300 West 5th Street
North Little Rock, AR 72119
Ph 501.375.7227
scott@hortonbrothersprinting.com

Chief of Staff Approval

(b) (6)

COS Approval Date:



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name:

Date:

Form of Payment:

Total:

Vendor (if applicable):

Description

2,500 grey envelopes with franked signature to use for military retirement and birthday letters, and other correspondence related to President Clinton's role as a former president.
To be purchased from Jim Donnelly at Precise Continental

Precise Continental
We Print Brands!
One Cape May Street , Harrison , NJ 07029
T. 973-474-3350 F. 973-350-0211
jim.donnelly@precisecorp.com

Envelopes: \$595, Shipping: \$75

Chief of Staff Approval

(b) (6)

COS Approval Date:



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name:

Date:

Form of Payment:

Total:

Vendor (if applicable):

Description

2,500 grey envelopes with franked signature to use for military retirement and birthday letters, and other correspondence related to President Clinton's role as a former president.
To be purchased from Jim Donnelly at Precise Continental

Precise Continental
We Print Brands!
One Cape May Street , Harrison , NJ 07029
T. 973-474-3350 F. 973-350-0211
jim.donnelly@precisecorp.com

Envelopes: \$595, Shipping: \$75

Chief of Staff Approval

(b) (6)

COS Approval Date:



Julie Pfohl - BR <julia.pfohl@gsa.gov>

Re: X-ISS Agreement & Invoices for FR 2015

1 message

Jeffrey Holthus - BR <jeff.holthus@gsa.gov>

Thu, Jan 14, 2016 at 1:38 PM

To: Cassandra Trotter - 7P1 <cassandra.trotter@gsa.gov>

Cc: Sylvia Hernandez - 7A <sylvia.hernandez@gsa.gov>, James Ferracci - 7P1 <james.ferracci@gsa.gov>, Jim Weller - 7P <jim.weller@gsa.gov>, Melvin Freeman - 7PZ <melvin.freeman@gsa.gov>, "Elizabeth Crawford (7PQA)" <elizabeth.crawford@gsa.gov>, Jason Garlick - 7PAA <jason.garlick@gsa.gov>, Bobby Davis - 7PQ <bobby.davis@gsa.gov>, Julie Pfohl - BR <julia.pfohl@gsa.gov>

Thank you *Cassandra*.

Jeff S. Holthus, CPA
Director, Building Operations Division
Office of Regional Financial Services (BR)
Zone 2--Regions 4, 6, and 7 (BR2B)

Google Voice #:
503.GO.TO.GSA
(503.468.6472)

Conference Line:
866.928.2008
563852

On Thu, Jan 14, 2016 at 11:01 AM, Cassandra Trotter - 7P1 <cassandra.trotter@gsa.gov> wrote:

Follow up from the call this morning,

Beth and I are working to get the information we need to get this contract in place for X-ISS.
We will keep you updated on our process.

We are also in the process of consolidating a list of services that we pay for in those FP Offices for review.

Sylvia,

Can you get with Cynthia Metzler on something that lets these office know that they have to adhere to government procurement/Contracting policies and procedures. GSA needs to be involved so that we do not run into this problem again.

Jason,

Once we get something from Cynthia, then we can move forward with the communication to these offices.

We can develop a contact list for them also.

Jeff,

I am sorry that it was made out to be a "budget" issue but after talking with Liz Cain, I am a little frustrated that they transition these offices and don't have any guidelines for them to follow. I actually told her that I think its time GSA does that because these office are not going away.

We will keep you posted.
Thank you all very much.

Cassandra

Cassandra D. Trotter, Program Analyst
GSA - Public Buildings Service 7P1
Office of the Deputy Regional Commissioner
Region 7 Purchase Card and Travel Card Coordinator
Orders and Directives - Records Management - Supplies
819 Taylor St. Room 11A-118 Fort Worth, TX 76102-6118
O- 817-978-0277 C- 817-691-2662
Cassandra.Trotter@gsa.gov

----- Forwarded message -----

From: Elizabeth Cain - BB <elizabeth.cain@gsa.gov>
Date: Wed, Jan 13, 2016 at 3:47 PM
Subject: Re: X-ISS Agreement & Invoices for FR 2015
To: Cassandra Trotter - 7P1 <cassandra.trotter@gsa.gov>

Thank you Cassandra.

Thank you very much for bringing this matter to my attention.

I have communicated this issue to Anne Shimabukuro, the acting Director of OCFO Regional Financial Services as the R7 OCFO operations fall under her organization.

I am hopeful that now that you have brought this to our attention there will be corrective actions to address this issue.

If there are policies governing next steps in these sorts of situations I would not wait on the CO action to get

those started in the hopes of resolving this quickly.

Thanks,

Liz Cain

cell: (b) (6)

General Services Administration
Office of the Chief Financial Officer
Budget Control Division

On Wed, Jan 13, 2016 at 12:41 PM, Cassandra Trotter - 7P1 <cassandra.trotter@gsa.gov> wrote:

Yes, it was a long term, non competed agreement that GSA did not do.
It is a current issue and we do not believe it is an isolated case.

Thank you.

Cassandra

Cassandra D. Trotter, Program Analyst
GSA - Public Buildings Service 7P1
Office of the Deputy Regional Commissioner
Region 7 Purchase Card and Travel Card Coordinator
Orders and Directives - Records Management - Supplies
819 Taylor St. Room 11A-118 Fort Worth, TX 76102-6118
O- 817-978-0277 C- (b) (6)
Cassandra.Trotter@gsa.gov

On Wed, Jan 13, 2016 at 11:24 AM, Elizabeth Cain - BB <elizabeth.cain@gsa.gov> wrote:

Thanks Cassandra.

Can you confirm that even though this is from 2007, this is still a current issue?

Liz Cain

cell: (b) (6)

General Services Administration
Office of the Chief Financial Officer
Budget Control Division

On Wed, Jan 13, 2016 at 12:14 PM, Cassandra Trotter - 7P1 <cassandra.trotter@gsa.gov> wrote:

Hi Liz, Here is the first example that caused me to start asking a lot more questions.

Thank you for taking the time to chat.

[Cassandra](#)

Cassandra D. Trotter, Program Analyst
GSA - Public Buildings Service 7P1
Office of the Deputy Regional Commissioner
Region 7 Purchase Card and Travel Card Coordinator
Orders and Directives - Records Management - Supplies
819 Taylor St. Room 11A-118 Fort Worth, TX 76102-6118
O- 817-978-0277 C- (b) (6)
Cassandra.Trotter@gsa.gov

----- Forwarded message -----

From: Cassandra Trotter - 7P1 <cassandra.trotter@gsa.gov>
Date: Wed, Dec 9, 2015 at 3:21 PM
Subject: Fwd: X-ISS Agreement & Invoices for FR 2015
To: "Terry White (7PFB)" <terry.white@gsa.gov>

Sent from my iPhone

Begin forwarded message:

From: Marla Hackett - 7PQA <marla.hackett@gsa.gov>
Date: December 8, 2015 at 9:48:14 AM CST
To: Cassandra Trotter - 7P1 <cassandra.trotter@gsa.gov>
Subject: X-ISS Agreement & Invoices for FR 2015

Marla Hackett
Purchasing Agent
GSA, PBS 7PQA
P: [817-978-7482](tel:817-978-7482)
F: [817-978-7017](tel:817-978-7017)
819 Taylor Street
Room 12B-367
Fort Worth, TX 76102
marla.hackett@gsa.gov



GSA Chief of Staff

April 8, 2011

Jean Becker
Chief of Staff
Office of George H. W. Bush
10000 Memorial Drive
Suite 900
Houston, TX 77024

Dear Ms. Becker:

This letter is to advise you that the U.S. General Services Administration (GSA) will curtail the services that GSA provides to your office in the event of a lapse in appropriations. The Offices of Former Presidents are funded from an annual appropriation. Therefore, if an appropriations bill is not passed and a government shutdown occurs, your office will not be able to incur new obligations against the Federal funds managed by GSA. GSA will continue to process payments on invoices only for work completed against valid obligations in place before the funding lapse. Your office may continue to operate using non-Federal funds.

During a funding lapse, pensions for former Presidents will continue to be paid; however, office staff salary payments will be discontinued. As they are not Federal employees, the staff of the Office of a Former President may continue to work and receive salary from non-Federal sources.

Federal health and life insurance coverage will not be affected by a lapse in appropriations and will continue. Staff members who are currently covered will continue to receive those benefits. Employees will owe the employee share of the premiums for any pay periods impacted by the shutdown, and GSA's National Payroll Branch (NPB) will begin collecting those premiums from the first available payroll after a return to normal government operations.

For those members of the staff of an Office of a Former President who are participating in Federal retirement programs (CSRS or FERS), retirement deductions will not be taken during a shutdown and amounts "missed" will not be collected from future pay. Any government matching payments for the Thrift Savings Plan (TSP) and the government share of FERS payments that would normally be paid for any staff members will not be paid during a lapse in appropriations and will not be made up afterwards.

1275 First Street, NE
Washington, DC 20002

www.gsa.gov

We regret the inconvenience this situation may cause for your office and your staff.

Sincerely,

(b) (6)

Michael J. Robertson
Chief of Staff
General Services Administration



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 06/04/15

Form of Payment: Credit Card

Total: \$2,263.00 (+ shipping)

Vendor (if applicable): Precise Continental

Description

5,000 sheets of letterhead with gold eagle seal to be used for military retirement and birthday letters, and other correspondence related to President Clinton's role as a former president.
To be purchased from Jim Donnelly at Precise Continental

Precise Continental
One Cape May Street, Harrison , NJ 07029
T. 973-474-3350 F. 973-350-0211
jim.donnelly@precisecorp.com

5,000 sheet of letterhead: \$2,263.00
Shipping (estimate): \$50.00

Chief of Staff Approval

COS Approval Date:

6/5/2015

(b) (6)



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name:

Date:

Form of Payment:

Total:

Vendor (if applicable):

Description

Steel desktop organizer to hold labels used to send Military Retirement and Birthday letters, Eagle Scouts, and other correspondence sent in relation to President Clinton's role as a former President.

Safco Desktop Organizer, Manufacturer # 3111BL, GSA Advantage no. STGSFA3111BL;

VENDOR OPTIONS

Pricing via GSA Advantage

- \$63.96 from CARTRIDGE DISCOUNTERS
- \$98.87 from MTEK

Pricing via open market

- \$51.99 from overstock.com (free s/h)
- \$63.00 from walmart.com (free s/h)
- \$71.19 from staples.com

Chief of Staff Approval

COS Approval Date:

(b) (6)



Secure Checkout

[Shipping and Billing](#)



[Order Summary](#)

[Checkout Complete](#)



[Back](#) [Continue Shopping](#) [View Cart](#) [Submit Your Order](#)

Order Summary

This is not an invoice - Please refer to the final invoice for order total

Attention: CAROL WHITE

PO #: 146708347



Account Number: 0252179 - FEDERAL SALES GSA A

Payment Type:

Ship To: TX5613 - ATTN: BRIAN S. COSSIBOOM

MasterCard
XXXX-XXXX-XXXX-2019

Shipping Address:
5956 SHERRY LANE STE 502

DALLAS, TX 75225

Cost Center/Dept Code: NONE

1st Initial/ Last Name:
C White

Phone Number:
1. 2146924315



Boise - Aspen™ 30 Recycled Multi-Use Paper - 8-1/2" x 11", White, 92, 20 lb

Item #: P1054901-CTN
UOM: CT

Scheduled Item Countries of Origin: UNITED STATES**



Item Comments: [Edit](#)
1. copy paper

Your Price: **\$34.22**
Item Total: \$205.32
Delivery: 6 Next Day

Qty. 6



OfficeMax Custom Print - Replacement Ink Pad for R1S660 and R12660 - Replacement Ink Pad (Black)

Item #: R17312600
UOM: EA

Scheduled Item Countries of Origin: AUSTRIA, AUSTRALIA**

Item Comments: [Edit](#)
1. stamp pad refill

Your Price: **\$4.53**
Item Total: \$13.59
Delivery: 3 In 1-3 Days

Qty. 3

Need Help?

Call a Customer Service representative at 1-888-505-3337

Subtotal: \$218.91
Estimated Tax: \$0.00

[Back](#) [Continue Shopping](#) [View Cart](#) [Submit Your Order](#)

Total: \$218.91

Country of origin information is provided by the manufacturers of the products distributed by OfficeMax . The country of origin of a product may change from time to time. Some products may be sourced from multiple countries as indicated by the countries listed and in such event OfficeMax cannot guarantee sourcing from any particular country.

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[Terms & Conditions of Sale](#)

[Browser Requirements](#)

Your service invoice

September 1, 2011

Account name
Office Of George Bush
Billing acct number
1619-4437-86-5
Invoice number
396737

Summary of your invoice

Your service charges	\$178.00
Total tax	\$0.00

Payment due by October 1, 2011

\$178.00

See reverse side for your invoice details.

Online Payment

 Manage Your Account Online, register for My Account @ www.pb.com. Click on My Bills and enroll today. Your enrollment account number is: 16194437865

Questions about your bill?

From 8 a.m. to 6 p.m. EST call 1-800-441-2514

Important Contact Information

- Pay by Phone: 1-800-228-1071
Enter 16194437865 as your acct number
- Service on your product: 1-800-522-0020
- Add Postage to your Meter: 1-800-243-7800
- To order Supplies: 1-800-243-7824 or visit www.pb.com/supplies.


Avoid processing delays and late charges - Mail your payment with the coupon below and allow 5-7 days for processing.

Page 1 of 2

(b) (4)

Tear off here

N-000996

 Pitney Bowes
1305 Executive Blvd #200
Chesapeake, VA 23320
0130010009960000100109012011

Your Pitney Bowes payment coupon
If you've chosen not to pay online, please
include this payment coupon with your
payment.

Billing acct number: 1619-4437-86-5
Invoice date Sep 1, 2011 Invoice # 396737
Payment amount due: \$178.00 Due date Oct 01, 2011

Amount paid \$ 178.00

7116194437865000039673700001780007



PITNEY BOWES INC
PO BOX 371896
PITTSBURGH PA 15250-7896

16194437865



OFFICE OF GEORGE BUSH
10000 MEMORIAL DR STE 900
HOUSTON TX 77024-3412

Change of contact information?
Check here and fill in the information on the back.

(b) (4)

 Invoice number
 396737

Your service invoice details

Invoice Number	Invoice Date	Your Invoice Total
396737	09/01/11	

Install account number: 1515-2559-86-8

Installed at: Office Of George Bush Gsa, 10000 Memorial Dr Suite 900, Houston TX, 77024-3412

Item 1 For Period: 10/01/11 - 09/30/12

Product Code (PCN): N500 Serial #: 0000075270

Description: Equipment Maintenance, Integra 5LB scale

Service Level Agreement Charges	State Tax	County Tax	City Tax	Item Total
\$178.00	\$0.00	\$0.00	\$0.00	\$178.00

Total for invoice # 396737

\$178.00

Important information

This transaction is governed by the terms and conditions of the applicable Pitney Bowes agreement, current as of the date of this invoice unless otherwise agreed in writing by the parties.

Payment

- If your check is returned, you're liable for any charges we incur.
- If you make a partial payment of the Payment due, it doesn't change your contract or your obligations to us.

Returns: Check your agreement with us for our return policy on equipment, postage meters and software that you have purchased, licensed, leased or rented from Pitney Bowes.



Page 2 of 2

You can pay your bill:

- Online at www.pb.com
- By credit card, over the phone at 1-800-228-1071
- By check, made payable to Pitney Bowes and sent with this *payment coupon* to:
Pitney Bowes Inc
PO Box 371896
Pittsburgh, PA 15250-7896

Change of contact information?

 Please give us the new information below or update at www.pb.com/support/addresschange.

Company name		Billing acct number 1619-4437-86-5	
Address (number and street)			Suite No.
City		State	Zip code
Business telephone ()	Extension	Business fax ()	
E-mail address			
Contact name (first last)			

Your service invoice

September 1, 2011

Account name
Office Of George Bush
Billing acct number
1619-4437-86-5
Invoice number
396736

Summary of your invoice

Your service charges \$257.00
Total tax \$0.00

Payment due by October 1, 2011

\$257.00

See reverse side for your invoice details.

Online Payment

 Manage Your Account Online, register for My Account @ www.pb.com. Click on My Bills and enroll today. Your enrollment account number is: 16194437865

Questions about your bill?

From 8 a.m. to 6 p.m. EST call 1-800-441-2514

Important Contact Information

- Pay by Phone: 1-800-228-1071
Enter 16194437865 as your acct number
- Service on your product: 1-800-522-0020
- Add Postage to your Meter: 1-800-243-7800
- To order Supplies: 1-800-243-7824 or visit www.pb.com/supplies.

Avoid processing delays and late charges - Mail your payment with the coupon below and allow 5-7 days for processing.

Page 1 of 2

(b) (4)

Tear off here

N-000995

 Pitney Bowes
1305 Executive Blvd #200
Chesapeake, VA 23320
013001000995000100109012011


Your Pitney Bowes payment coupon
If you've chosen not to pay online, please include this payment coupon with your payment.

Billing acct number: 1619-4437-86-5
Invoice date Sep 1, 2011
Payment amount due: \$257.00

Invoice # 396736
Due date Oct 01, 2011

Amount paid \$

7116194437865000039673600002570000


PITNEY BOWES INC
PO BOX 371896
PITTSBURGH PA 15250-7896

16194437865


OFFICE OF GEORGE BUSH
10000 MEMORIAL DR STE 900
HOUSTON TX 77024-3412

Change of contact information?
Check here and fill in the information on the back.

Your service invoice details

Invoice Number	Invoice Date	Your Invoice Total
396736	09/01/11	

Install account number: 1515-2559-86-8

Installed at: Office Of George Bush Gsa, 10000 Memorial Dr Suite 900, Houston TX, 77024-3412

Item 1 For Period: 10/01/11 - 09/30/12
 Product Code (PCN): N50V Serial #: 0000075270
 Description: Softguard Rate Protection Plan, Softguard for N500

Software/ Data Subscription	State Tax	County Tax	City Tax	Item Total
\$257.00	\$0.00	\$0.00	\$0.00	\$257.00

Total for invoice # 396736 **\$257.00**

Important information

This transaction is governed by the terms and conditions of the applicable Pitney Bowes agreement, current as of the date of this invoice unless otherwise agreed in writing by the parties.

Payment

- If your check is returned, you're liable for any charges we incur.
- If you make a partial payment of the Payment due, it doesn't change your contract or your obligations to us.

Returns: Check your agreement with us for our return policy on equipment, postage meters and software that you have purchased, licensed, leased or rented from Pitney Bowes.



You can pay your bill:

- Online at www.pb.com
- By credit card, over the phone at 1-800-228-1071
- By check, made payable to Pitney Bowes and sent with this *payment coupon* to:
Pitney Bowes Inc
PO Box 371896
Pittsburgh, PA 15250-7896

Change of contact information?

Please give us the new information below or update at www.pb.com/support/addresschange.

Company name		Billing acct number 1619-4437-86-5	
Address (number and street)			Suite No.
City	State	Zip code	
Business telephone ()	Extension 	Business fax ()	
E-mail address			
Contact name (first last)			



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name: Genevieve Schanoes

Date: 08/03/15

Form of Payment: Credit Card

Total: \$3,588.82

Vendor (if applicable): Horton Brothers Printing

Description

6,000 congratulatory cards (5,000 for Eagle Scouts and 1,000 for Girl Scouts), stuffed and sealed into envelopes to be sent in President Clinton's role as a former President.

Vendor: Scott Horton at Horton Brothers Printing, 501.375.7227, scott@hortonbrothersprinting.com

	Cards	Envelopes	Stuff & Seal	Freight
Eagle Scout (5,000 pieces)	\$958	\$929	\$655	\$179.85
Girl Scout (1,000 pieces)	\$378	\$322	\$131	\$34.97

Total: \$3,588.82 (including freight shipping)

Chief of Staff Approval

(b) (6)

COS Approval Date: 8/5/2015

GSA EXPENDITURE REQUEST FORM

Name: Steve Rinehart

Date: 07/24/12
mm / dd / yy

Department: Correspondence: Administration: IT:

Type of Request: Expenditure (attach quote): Invoice (attach invoice):

Form of Payment: Purchase Card: Check:

Total: \$ 690

Please describe the reason for this expenditure:

Purchase 1,500 small envelopes to be used for President Clinton's personal correspondence. Printed by Precise Continental of Harrison, NJ.

* All invoices/quotes must be addressed to the "Office of Former President Clinton."

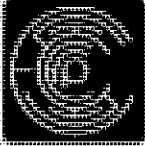
(b) (6)

Comptroller Signature: _____

By signing this form you hereby agree to follow all policies and procedures of the Office of Former President Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Laura Graham Approval: _____

Date: _____



PRECISE
Continental

Printing for Creative Minds
Engineering, Often at Specialty Processes

Invoice

20 Jay St Brooklyn NY 11201 P. 718.750.0000
www.precisecorp.com E. 718.750.0411

Please return one copy with your remittance

Bill To: **GENERAL SERVICES ADM.
ANA MARIA
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Invoice Number **109380**

Invoice Date **2/11/2010**

Job Number **124782**

Account Code: **GENSE**

Shipping Method: **UPS - Ground**

Sales Rep **JIM DONNELLY**

Terms **Net 30 Days**

Tax Exempt

Ship To: **GENERAL SERVICES ADM.
ANASTASIA
55 WEST 125TH STREET
14TH FLOOR
NEW YORK, NY 10027**

Quantity per Lot	Description	PO Number	Price
500	Engraved WJC Note Sheets Engraved WJC NOTE SHEET - Gold/Burnish & Black		\$480.00

Net Value	\$480.00
Freight	\$5.64
Tax Value	\$0.00
Handling	\$0.00
Prepayment	\$0.00

**To have your invoices emailed to
you please contact Margie
margie.parsons@precisecorp.com
or 718-484-2023**

Balance Due:

\$485.64

Please indicate invoice number on check

Precise Continental Tax ID# 22-2436334
Precise Continental is FSC Certified #SW-COC-002323



WILLIAM J. CLINTON FOUNDATION

NEW YORK OFFICE -
EXPENDITURE REQUEST FORM

NAME: Anastasia Sinos

DATE: 2/4/10

FORM OF PAYMENT: _____

DEPT: Correspondence

TYPE OF REQUEST:

- EXPENDITURE
- INVOICE (Please attach Invoice)

FUNDING SOURCE:

- FOUNDATION
- WJC BUSINESS (HARRY WALKER)
- GSA

ESTIMATED TOTAL: \$430.⁰⁰

DESCRIPTION: 500 sheets or 1 box of the WJC
note sheets (envelope 35 paper)

(b) (6)

COMPTROLLER SIGNATURE *:

* The Finance Office has approved the above estimated total cost and will assess the actual cost after the purchase.

By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

COO APPROVAL: **(b) (6)** DATE: _____

ACTUAL TOTAL: _____ COMPTROLLER INITIALS: _____



OFFICE OF FORMER
PRESIDENT CLINTON

GSA EXPENDITURE REQUEST FORM

Name: Steven Rinehart

Date: 07/24/12
mm / dd / yy

Department: Correspondence: Administration: IT:

Type of Request: Expenditure (attach quote): Invoice (attach invoice):

Form of Payment: Purchase Card: Check:

Total: \$ 690.00

Please describe the reason for this expenditure:

Purchase 1,500 small envelopes for use by the Office of Former President Clinton.

* All invoices/quotes must be addressed to the "Office of Former President Clinton."

Signature: _____

(b) (6)

Comptroller Signature: _____

By signing this form you hereby agree to follow all policies and procedures of the Office of Former President Clinton and confirm the accuracy of the above information and accept all responsibility related to this request.

Laura Graham Approval: _____

Date: _____

DK Connections

206 N. Walnut Street, Massapequa, N.Y. 11758
Phone (516) 541-5700 Fax (516) 541-2632
JIM@DK-CONNECTIONS.COM

November 6, 2012

WILLIAM J. CLINTON FOUNDATION
55 WEST 125TH STREET
NEW YORK, NY 10027
PH 212 348 8882

Attention: Ms. Helen Robinson

RE: INSTALLATION OF ADDITIONAL HARDWARE AND CABLE.

Three- DIRECTV S/D receivers @ \$ 119.00 each.	\$ 357.00
One- 8-way multi-switch.	\$ 199.00
475- feet of RG-6 solid copper cable @ \$.25 per foot.	\$ 118.75
Installation and labor @ 199.00 per hour Est 4-5 hrs	\$ 895.50

Total	\$ 1,569.75
Tax	\$ N/A
Total	\$ 1,569.75

X _____
APPROVED

Very truly yours,

Jim Hess

INVOICE

Desktop Solutions Inc
A LOCKHEED MARTIN COMPANY



Contract Number CREDIT CARD - 11/21/13	Delivery Order #	ACT #	Invoice Number 21329032
---	------------------	-------	----------------------------

BILL TO:
OFFICE OF FORMER PRESIDENT CLI
55 WEST 125TH STREET
NEW YORK NY 10027 USA

REMIT TO:
DESKTOP SOLUTIONS INC
PO BOX 13522

Invoice Date
11/27/2013

DODAAC:
For billing inquiries: (863) 647-0129
Billing.inquiries.dp-lkld@lmco.com

NEWARK NJ 07188-3522 USA
TIN: 541315551
CAGE: 1Y2P4

Terms
NET30

Sequential #
Annual Manufacturer Warranty o
Period of Performance: 10/01/2013 - 01/15/2014
Bill Through Date: 11/27/2013

CLIN/SLIN: 001
IWTA ADN:

	Current Period	Contract to Date
11/27/2013 12668475-Office of President Clinton-CREDIT CARD - 11/21/13-Annual Manufacturer Warranty of IQ Software	1,245.51	1,245.51
TOTAL FIXED PRICE BILLINGS	1,245.51	1,245.51
PREVIOUS BILLED AMOUNT		0.00
TOTAL DUE BY 12/27/2013		1,245.51

CONTRACT	12668475	FUNDING RECAP:	FUNDED	BILLED TO DATE	REMAINING
BILL PLAN	B101				
PROJECT ID	N78742	TOTAL	1,245.51	1,245.51	0.00
INVOICE KEY	8023	100% of funds invoiced			
DEPARTMENT	7172				
CUST ID	2C54-00				
PRODUCT LINE	0027				
BILLING INDICATOR	FLD				
FORM ID	FP-STD				



PO Box 3536
Capitol Heights, MD 20791-3536
301-333-3519

INVOICE # 18-2057629

NAME: *Outgoing Patient Transition*
ADDRESS 1: *Attn: Haley Naegele*
ADDRESS 2: *819 Taylor Street*
ADDRESS 3:
CITY, ST ZIP: *Fort Worth, TX 76102*

LEASE # 209956
CUSTOMER # 510867
INVOICE DATE 5/14/2009
ORDER# PTB0002 - Mod AO02
PO # **Auto**
CORT Tax ID # 14-1543982
DUNS# 100628705
CONTRACT # **GS-28F-7018G**

Quantity	Item/Code	Period	Type	Total
1	Furniture Rental	01/15-6/14/09	Contract Charge	\$1,254.92
TOTAL DUE				\$1,254.92

PAID
5/19/09
[Signature]

QUESTIONS? Please call Robyn Collins at 301-333-3572 or email at rcollins@cort.com



PO Box 3536
Capitol Heights, MD 20791-3536
301-333-3519

INVOICE # 18-2128442

NAME: *Outgoing Patient Transition*
ADDRESS 1: *Attn: Haley Naegele*
ADDRESS 2: *819 Taylor Street*
ADDRESS 3:
CITY, ST ZIP: *Fort Worth, TX 76102*

LEASE # 209956
CUSTOMER # 510867
INVOICE DATE 5/14/2009
ORDER# PTB0002 - Mod AO03
PO # **Auto**
CORT Tax ID # 14-1543982
DUNS# 100628705
CONTRACT # **GS-28F-7018G**

Quantity	Item/Code	Period	Type	Total
1	Furniture Rental	01/15-6/14/09	Contract Charge	\$115.00
TOTAL DUE				\$115.00

PAID
[Handwritten signature]

QUESTIONS? Please call Robyn Collins at 301-333-3572 or email at rcollins@cort.com



PO Box 3536
 Capitol Heights, MD 20791-3536
 301-333-3519

INVOICE #	18-2211092
------------------	-------------------

NAME: *Outgoing Patient Transition*
 ADDRESS 1: *Attn: Haley Naegele*
 ADDRESS 2: *819 Taylor Street*
 ADDRESS 3:
 CITY, ST ZIP: *Fort Worth, TX 76102*

LEASE # 209956
 CUSTOMER # 510867
 INVOICE DATE 5/14/2009
 ORDER# PTB0002 - Mod AO04
 PO # **Auto**
 CORT Tax ID # 14-1543982
 DUNS# 100628705
 CONTRACT # **GS-28F-7018G**

Quantity	Item/Code	Period	Type	Total
1	Furniture Rental	01/15-7/20/09	Contract Charge	\$2,839.32
TOTAL DUE				\$2,839.32

PAID
 5/15/09
[Signature]

QUESTIONS? Please call Robyn Collins at 301-333-3572 or email at rcollins@cort.com

Robyn Collins

From: haley.naegele@gsa.gov
Sent: Thursday, May 14, 2009 9:31 AM
To: Robyn Collins
Subject: Purchase Orders
Attachments: PTB0002 - 2.pdf; PTB0002 - Mod AO04 - Cort.pdf; PTB0002 - 3.pdf

Here are the following purchase orders and subsequent charges that need to be processed:

The amounts on the front pages are all correct -

PTB0002 - Mod AO02 - \$1,254.92
PTB0002 - Mod AO03 - \$115.00
PTB0002 - Mod AO04 - \$2,839.32

Please process these charges against my card, and provide receipts.

Thanks!

Haley W. Naegele
Contracting Officer
Federal Acquisition Services
GSA
Greater Southwest Acquisition Center
Fort Worth, Texas
817-574-2482 - Office
817-574-2690 (fax)

*Haley Nagle
GSA - Dallas
817-574-2482
5568 7950 0002 2432
9/11*

*** ERROR TX REPORT ***

TX FUNCTION WAS NOT COMPLETED

TX/RX NO	3853	
DESTINATION TEL #	918175742482	
DESTINATION ID		
ST. TIME	05/15 15:35	
TIME USE	00'36	
PAGES SENT	0	
RESULT	NG	#0018 BUSY/NO SIGNAL



Fax Transmittal

To: *Haley Nagle*

Fax: *817 574-2482*

From: *Debra C. Littlejohn*
Email: *dlittlejohn@cort1.com*

Phone: *301 333-3574*
Fax: *301 333-3530*

Re:
Date: *5/15/09*

Pages (including cover sheet): *3*

Comments:

Thank you for your payment.

Management



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0

[Home](#) > Product Detail



Q6470A, BLACK TONER FOR HP Q6470A

Mfr Part No.: Q6470A
Contractor Part No.: Q6470A (Black)
 0829160703084,
 0814227019208,
 0777779995515,
UPC/ISBN/GTIN: 0735029227199,
 0740649420325,
 5053086326187,
 8291607030848
Manufacturer: HP
Contract No.: GS-02F-0109R
 (ends: Jan 24, 2017)
MAS Schedule/SIN: 75/75 200
 Standard
Warranty: Manufacturer's
 UNITED
Made In: STATES OF
 AMERICA

- Desc
- Specs

ISO Certified Black Toner Cartridge that works with the HP Color LaserJet 3600/3800. All supplies are manufactured to exacting standards to provide exceptional performance, and are backed by our 100% satisfaction guarantee. Canon LBP-5400, HP Color LaserJet 3600, HP Color LaserJet 3800, HP Color LaserJet CP3505,

Additional Description

6000, Black
 HP 501A. Page yield: 6000 pages, Print technology: Laser, Brand compatibility: HP. Packaging width: 37.6 cm, Packaging height: 14.7 cm, Package weight: 1.5 kg. Source data-sheet: Icecat.biz
 HP Color LaserJet Q6470A Black Print Cartridge for CLJ 3600/3800/CP3505 series provides fast, easy and brilliant results. New HP ColorSphere toner is tuned with the printing system to optimise quality and reliability for higher productivity.

[Enlarge/More Views >>](#)

\$50.56 EA 1
\$50.55 EA 1

(sale ends:: Feb 28, 2015)

sold and shipped by
[PREMIER BUSINESS PRODUCTS INC.](#)

[visit contractor's website](#)

Disaster Recovery Purchasing items

Compare Available Sources

Quantity: [Add to Cart](#)

Instructions: Select price below, enter qty at left, then Add to Cart. To view another contractor description, simply select the Contractor in the list below. Indicates when volume discounts are offered.

Top 40:

	Price/Unit ⇅	Features	Contractor ⇅	Socio	Green	Photo	Deliv Days ⇅	Min ⇅	FOB/Shipping ⇅
	\$50.55 EA 1		Premier Business Products Inc.	s			1 day shipped ARO	\$50.00	D-CONUS ND-AK,PR,HI
	\$56.57 EA		LASER PLUS IMAGING	s			7 days delivered ARO	\$100.00	D-CONUS,AK,PR,HI
	\$90.93 EA		VERMONT TONER RECHARGE, INC.	s			5 days delivered ARO	\$100.00	D-CONUS ND-AK,PR,HI
	\$94.77 EA		FCI TECH INC.	s d w			7 days delivered ARO	\$100.00	D-CONUS/O-AK,PR,HI
	\$95.17 EA		SAB COMPANY LLC dba CARTIDGE ZONE	s d v			5 days delivered ARO	\$100.00	D-CONUS/O-AK,PR,HI
	\$96.48 EA		AUTOMATION AIDS INC.	s			3 days delivered ARO	\$50.00	D-CONUS/O-AK,PR,HI
	\$96.49 EA		PACIFIC INK, INC.	s w			5 days delivered ARO	\$45.00	D-CONUS,AK,PR,HI



EXPENDITURE REQUEST FORM

Name: Helen Robinson

Date: 9/29/11
mm / dd / yy

Department: Office of the Former President

Form of Payment: GSA -CC

Type of Request: Expenditure: Invoice (Please Attach Invoice):

Funding Source: Foundation: WJC Personal / Business (e.g. Harry Walker): GSA:

Estimated Total: \$ 500

Please describe the reason for this expenditure:

3 office chairs from Quill.com

Signature Of Supervisor:

(b) (6)

9/29/11

* The finance office has approved the above estimated total cost and will assess the actual cost after the purchase.
By signing this form you hereby agree to follow all policies and procedures of the Clinton Foundation/
Office of William J. Clinton and confirm the accuracy of the above information and accept all responsibility
related to this request.

COO Approval:

(b) (6)

Date: _____

Actual Total: _____

Comptroller Initials: _____

April 12, 2011

REMINDER BILL

Amount Due \$24.98
Product Supplied: Magazine Subscription

IF YOU HAVE SETTLED THIS
ACCOUNT SINCE
Apr 12, 2011
PLEASE IGNORE THIS BILL

Reader's
Digest

PO BOX 7825
RED OAK, IA 51591-0825

BILL *Magazine Subscription*

BILLING DATE: April 12, 2011

M7173/BGT

RDA0674557707102290410205202498000000000060409

ACCOUNT NUMBER
0674557707

B1035#604

40 BG2
MARY SAGE
NO 900
10000 MEMORIAL DR
HOUSTON TX 77024-3412

AMOUNT DUE
\$24.98

Enter
amount of
payment
enclosed

MAKE CHECK PAYABLE TO READER'S DIGEST AND RETURN BEFORE April 30, 2011

DETACH HERE AND RETURN THIS PORTION WITH YOUR PAYMENT RDA 04/13/11 RPAH08 RDABL006 25354

CUSTOMER'S COPY

0674557707 To pay online visit readersdigest.com/care. Customer Service call: 1-800-500-3797.



AFFIX
POSTAGE
STAMP
HERE

READER'S DIGEST
PAYMENT PROCESSING CENTER
PO BOX 6143
HARLAN IA 51593-1643



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name:

Date:

Form of Payment:

Total:

Vendor (if applicable):

Description

5,000 Eagle Scout cards, stuffed and sealed into envelopes	

5,000 Cards	\$958
5,000 Envelopes	\$929
Additional cost to stuff & seal envelopes	\$655
TOTAL	\$1,712 (+shipping)
To be purchased from Scott Horton at Horton Brothers Printing	
Horton Brothers Printing	
300 West 5th Street	
North Little Rock, AR 72119	
Ph 501.375.7227	
scott@hortonbrothersprinting.com	

Chief of Staff Approval

(b) (6)

COS Approval Date:



MANAGEMENT, LLC

An Affiliate of Cogswell Realty Group, LLC

INVOICE

INVOICE DATE: September 17, 2010
INVOICE DUE DATE: September 17, 2010
INVOICE NUMBER: 40001

Bill To:

GSA - Former President Clinton
Room 16-100
26 Federal Plaza
New York, New York 10278

DESCRIPTION	AMOUNT
HVAC # 13510	1,600.00
TOTAL	\$ 1,600.00

If you have any questions concerning this invoice, contact: Jay Mongelia (212)582-6688

THANK YOU FOR YOUR BUSINESS!

CRG MANAGEMENT LLC.
55 WEST 125TH STREET

INVOICE / WORKORDER # 13510

JOB TYPE O.T. HVAC
 ASSIGN TO ENGINEERING
 PRIORITY 2
 TENANT OFFICE OF W J CLINTON
 ORDER BY RONALD FRANCIS
 PHONE (212)348-8882

ORDER ENTRY DATE 09/17/10 TIME 5:04 PM
 TARGET DATE
 WORK START DATE 09/17/10 TIME 5:04 PM
 COMPLETE DATE TIME

PROPERTY ID 55 WEST
 FLOOR 14

ITEM ID
 ITEM NAME

DESCRIPTION
 PROVIDE O/T HVAC SERVICES ON SUNDAY, SEPTEMBER 19, 2010 FROM 10:00AM-1:00PM AS PER HELEN ROBINSON'S REQUEST.

ACTION TAKEN:
 PLEASE NOTE: 8 HOURS O/T AS PER UNION AGREEMENT

COMPLETION DATE TIME TECHNICIAN ENGINEERING

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
O/T HVAC Services	9/19/2010	8	\$200.00	\$1,600.00

Subtotal \$1,600.00

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
-----------	---------	-----	-------	---------	-----------

Subtotal

Total Order Cost estimate actual \$1,600.00

APPROVED BY:

PLEASE SEND PAYMENTS TO: 55 FEE, LLC, c/o CRG Management, ATTN: ACCOUNTING DEPT.



MANAGEMENT, LLC

An Affiliate of Cogswell Realty Group, LLC

INVOICE

INVOICE DATE: May 31, 2006
INVOICE DUE DATE: May 31, 2006
INVOICE NUMBER: 38868

Bill To:

GSA - Former President Clinton
Room 16-100
26 Federal Plaza
New York, New York 10278

DESCRIPTION	AMOUNT
Key # 11734	157.50
TOTAL	\$ 157.50

If you have any questions concerning this invoice, contact: Jay Mongelia (212)582-6688

THANK YOU FOR YOUR BUSINESS!

JOB TYPE KEYS / LOCKS
 ASSIGN TO CONTRACTOR
 PRIORITY 2
 TENANT OFFICE OF W J CLINTON
 ORDER BY HELEN ROBINSON
 PHONE (212)348-8882

ORDER ENTRY DATE 05/31/06 TIME 12:20 PM
 TARGET DATE
 WORK START DATE 05/31/06 TIME 12:20 PM
 COMPLETE DATE TIME

PROPERTY ID 55 WEST
 FLOOR 14

ITEM ID
 ITEM NAME

DESCRIPTION
 PROVIDED ELEVATOR KEY SWIPES FOR THE 14TH FLOOR.

COMPLETED

ACTION TAKEN:

COMPLETION DATE TIME TECHNICIAN CONTRACTOR

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
Administrative Fee 5%				\$7.50

Subtotal \$7.50

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
Elev. key swipes		25			\$150.00

Subtotal \$150.00

Total Order Cost estimate actual \$157.50

APPROVED BY:



MANAGEMENT, LLC

An Affiliate of Cogswell Realty Group, LLC

INVOICE

INVOICE DATE: November 25, 2005
INVOICE DUE DATE: November 25, 2005
INVOICE NUMBER: 38681

Bill To:

GSA - Former President Clinton
Room 16-100
26 Federal Plaza
New York, New York 10278

DESCRIPTION	AMOUNT
Light Bulbs # 11529	185.70
TOTAL	\$ 185.70

If you have any questions concerning this invoice, contact: Jay Mongelia (212)582-6688

THANK YOU FOR YOUR BUSINESS!

CRG MANAGEMENT LLC.
55 WEST 125TH STREET

INVOICE / WORKORDER # 11529

JOB TYPE **LIGHTS**
ASSIGN TO **MICHAEL ROGERS**
PRIORITY **2**

TENANT **OFFICE OF W J CLINTON**
ORDER BY **HELEN ROBINSON**
PHONE **(212)348-8882**

ORDER ENTRY DATE **11/25/05** TIME **12:43 PM**
TARGET DATE
WORK START DATE **11/25/05** TIME **12:43 PM**
COMPLETE DATE **11/25/05** TIME **2:15 PM**

PROPERTY ID **55 WEST**
FLOOR **14**

ITEM ID
ITEM NAME

DESCRIPTION
REPLACE LIGHT BULBS.

ACTION TAKEN:
CHANGED LIGHT BULBS AS NEEDED.....

COMPLETION DATE **11/25/05** TIME **2:15 PM** TECHNICIAN **MICHAEL ROGERS**

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
Engineering Services	1/25/2005	2	\$63.00	\$126.00

COMPLETED

Subtotal **\$126.00**

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
SYL050MR16/FL		16		\$2.95	\$47.20
SYLCF26DD/E/830		2		\$6.25	\$12.50

Subtotal **\$59.70**

Total Order Cost estimate actual **\$185.70**

APPROVED BY:



MANAGEMENT, LLC

An Affiliate of Cogswell Realty Group, LLC

INVOICE

INVOICE DATE: May 6, 2006
INVOICE DUE DATE: May 6, 2006
INVOICE NUMBER: 38843

Bill To:
GSA - Former President Clinton
Room 16-100
26 Federal Plaza
New York, New York 10278

DESCRIPTION	AMOUNT
HVAC OT # 11712	1,856.00
TOTAL	\$ 1,856.00

If you have any questions concerning this invoice, contact: Jay Mongelia (212)582-6688

THANK YOU FOR YOUR BUSINESS!

55 WEST 125TH STREET

INVOICE / WORKORDER # 11712

JOB TYPE O.T. HVAC
 ASSIGN TO ENGINEERING
 PRIORITY 2
 TENANT OFFICE OF W J CLINTON
 ORDER BY HELEN ROBINSON
 PHONE (212)348-8882

ORDER ENTRY DATE 05/05/06 TIME 3:38 PM
 TARGET DATE
 WORK START DATE 05/05/06 TIME 3:38 PM
 COMPLETE DATE 05/04/06 TIME 11:00 PM

PROPERTY ID 55 WEST
 FLOOR 14

ITEM ID
 ITEM NAME

DESCRIPTION
 PROVIDED O/T HVAC ON APRIL 10, 2006 AND MAY 3, 2006 FOR OWJC EVENTS.

ACTION TAKEN:

COMPLETED

COMPLETION DATE 05/04/06 TIME 11:00 PM TECHNICIAN ENGINEERING

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
O/T HVAC	4/10/2006	4	\$232.00	\$928.00
O/T HVAC	5/4/2006	4	\$232.00	\$928.00

Subtotal \$1,856.00

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
-----------	---------	-----	-------	---------	-----------

Subtotal

Total Order Cost estimate actual \$1,856.00

APPROVED BY:



MANAGEMENT, LLC

An Affiliate of Cogswell Realty Group, LLC

INVOICE

INVOICE DATE: August 16, 2006
INVOICE DUE DATE: August 16, 2006
INVOICE NUMBER: 38945

Bill To:
GSA - Former President Clinton
Room 16-100
26 Federal Plaza
New York, New York 10278

DESCRIPTION	AMOUNT
HVAC OT # 11840	2,320.00
TOTAL	\$ 2,320.00

If you have any questions concerning this invoice, contact: Jay Mongelia (212)582-6688

THANK YOU FOR YOUR BUSINESS!

CRG MANAGEMENT LLC.

55 WEST 125TH STREET

INVOICE / WORKORDER # 11840

JOB TYPE O.T. HVAC
ASSIGN TO ENGINEERING
PRIORITY 2
TENANT OFFICE OF W J CLINTON
ORDER BY HELEN ROBINSON
PHONE (212)348-8882

ORDER ENTRY DATE 08/16/06 TIME 9:42 AM
TARGET DATE
WORK START DATE 08/16/06 TIME 9:42 AM
COMPLETE DATE 08/10/06 TIME 5:00 PM

PROPERTY ID 55 WEST
FLOOR 14

ITEM ID
ITEM NAME

DESCRIPTION

PROVIDED O/T HVAC ON AUGUST 1ST, AUGUST 2ND, AUGUST 3RD, AUGUST 4TH AND AUGUST 10TH, 2006 FROM 6PM TO 8PM AS PER THE TENANT'S REQUEST.

ACTION TAKEN:
JOB COMPLETED

COMPLETION DATE 08/10/06 TIME 5:00 PM TECHNICIAN ENGINEERING

LABOR COSTS

Labor - Name / Trade	Date	Hours	Rate	\$ Amount
O/T HVAC	8/1/2006	2	\$232.00	\$464.00
O/T HVAC	8/2/2006	2	\$232.00	\$464.00
O/T HVAC	8/3/2006	2	\$232.00	\$464.00
O/T HVAC	8/4/2006	2	\$232.00	\$464.00
			Subtotal	\$1,856.00

PARTS COST

Part Name	Part ID	Qty	Units	Unit \$	\$ Amount
O/T HVAC 8/10/06		2		\$232.00	\$464.00

Subtotal \$464.00

Total Order Cost estimate actual \$2,320.00

APPROVED BY:

X (b) (6) 8/16/06



Audio, Video, Cable TV, Cardiovision and MYE Entertainment Fee and Detail Summary Sheet

2013

- We install and maintain Audio, Video, Cable TV, Cardiovision, True Fitness (MYE), Cardio Theater equipment, and all other types of AV and computer equipment.
- Client, Gym Source, or Minerva AV to arrange for all equipment, parts and pieces to be drop shipped to client, pursuant to that particular relationship. Pick up and drop off fees may apply.
- Minerva to schedule install/repair as soon as possible after initial call from client, pending approval of the fee schedule below, the procurement of the billing information of client, the schedule of the client, the shipping schedule, and Minerva Audio Visual's existing work schedule.
- Minerva to hook up all coax wiring from client's cable feed at base of piece of equipment to supplied controller and supplied monitor as necessary. Minerva to mount TV monitor as necessary onto stand or equipment itself, as necessary. Minerva's fee includes appropriate cable ties, standard cable mounting fasteners (cable clips), etc.
- Minerva to return any damaged or broken parts or pieces to Client, or Gym Source, or directly to vendor as appropriate, the cost of shipping items to be absorbed by client or manufacturer as necessary.
- Minerva install technicians to travel with extra appropriate cables, tools and terminations in order to complete the job.
- Minerva Audio Visual to report any missing or damaged equipment to client or Gym Source personnel upon arriving on site.
- Minerva cannot vouch for operability of any piece of equipment as we are not the manufacturers, and do not offer a warranty on any piece of equipment. All equipment warranties are supplied by Cardiovision, MYE, and other similar manufacturers.
- If cable TV line is not installed at the foot of/next to/directly beside said piece of equipment, extra cabling will be necessary and additional charges will apply based on fee schedule here.
- If power line is not installed at the foot of/next to/directly beside said piece of equipment, extra cabling will be necessary and additional charges will apply based on fee schedule here. Minerva will extend power cable no longer than 10 feet, after that a licensed electrician must be contacted, either by client, Minerva Audio Visual or Gym Source.
- Minerva Audio Visual cannot vouch for the suitability and capacity of electrical service in facilities. The condition of the electrical service may affect the operability of equipment.
- Minerva AV will need credentials and security clearance at venue and unloading area as necessary, arranged by client and/or Gym Source.
- The client and/or Gym Source is responsible for providing security for the staff and equipment of Minerva Audio Visual while on site.
- Any requests for conduit, panduit, wire molding, flex tubing, rigid conduit, and other specialty mounting options not supplied as standard by Cardiovision, MYE, etc, will be calculated on a per job basis.
- **All first orders to be paid by credit card. First-time clients must pay a deposit for the first hour of labor plus travel to confirm the service call.**
- All other details to be determined.

**Install Rates, 2013
Fee Schedule**

Site inspections (observing only, no install or repair work) are \$75 in the five boroughs of New York City, plus a \$60 travel surcharge. Site inspections outside New York City, please follow below:

- Middlesex, Union, Hudson, Bergen, Passaic, Staten Island, Essex, Morris, Westchester, Rockland, West Suffolk, and Putnam: \$75 travel surcharge per appointment.
- All other New York (including East Suffolk), New Jersey, and Connecticut counties: variable based on distance and technician per Diem, as necessary.

General service call for repair on any audio, video or cable TV matter not specifically outlined below (including returning to install site a second day due to reasons beyond the scope of Minerva's control):

- Queens, Nassau, and Brooklyn: \$125 per hour per technician, \$75 travel surcharge per appointment.
- Manhattan, Bronx: \$125 per hour per technician, \$85 travel surcharge per appointment.
- Middlesex, Union, Hudson, Bergen, Passaic, Staten Island, Essex, Morris, Westchester, Rockland, West Suffolk, and Putnam: \$125 per hour per technician, \$150 travel surcharge per appointment.
- All other New York, New Jersey, and Connecticut counties: variable based on distance and technician per Diem, as necessary.

Fee Schedule, by county, for **Personal Viewing Screen installs**, is as follows (a unit equals one transmitter, one receiver/15" TV combo):

- Queens, Nassau: \$130 per unit, \$75 travel surcharge per appointment.
- Manhattan, Bronx, and Brooklyn: \$130 per unit, \$85 travel surcharge per appointment
- Middlesex, Union, Hudson, Bergen, Passaic, Staten Island, Essex, Morris, Westchester, Rockland, West Suffolk, and Putnam: \$130 per unit, \$150 travel surcharge per appointment
- All other New York, New Jersey, and Connecticut counties: variable based on distance and technician per diem, as necessary.

Mounting of flat panel TV's on normal sheet rock wall with proper wood or stud backing, with standard flat panel mount (does not include cost of TV or mount. Custom or more intricate installs would incur extra charges)

- 20": \$200
- 32": \$250
- 42": \$350
- 50": \$425

Additional **install of coax cable runs** will be charged on an a la carte basis by fee below.

- Additional 15-20 feet of coax, surface mounted and terminated: \$85
- Additional 20-50 feet of coax cable, surface mounted and terminated: \$125
- Additional power extension cord, max 10 feet, per run: \$50.
- (in wall or special mounting for wiring, please call for a quote)

Installation of larger video and audio systems are priced on an a la carte basis. Please request a proposal from your Minerva contact.

Excessive wait time for technicians after arriving on site will be charged at \$125 per hour.

Prepping and Shipping defective items back to manufacturer on behalf of client, per piece: \$30

Common Equipment Pricing:

- White Flush mount coax wall plate: \$9
- Electrical extension cord, 10': \$20
- 3 Way electrical extension cord, 10': \$23
- 3 Way electrical tap adaptor (triple tap): \$8

- 3-5' short "jumper" cables, coax: \$7
 - plastic wire molding: \$17 per 5 foot section
 - wire molding end cap, "T" or 90 degree angle: \$7
 - Powered 1 in, 1 out coax video distribution amp: \$22
 - Powered 1 in, 4 out coax video distribution amp: \$27
 - Powered 1 in 1 out, 24db amp coax, (large install amplifier): \$125
 - Coax female to female barrel adaptors: \$2
 - Passive 1 in, 2 out coax splitter: \$5
 - Passive 1 in, 3 out coax splitter: \$6
 - Passive 1 in, 4 out coax splitter: \$7
-
- Installing DVD units and brackets on units is \$35 per unit.
 - Pick ups of equipment from Gym Source store are \$75.

PAYMENT AUTHORIZATION

With my signature, I approve this fee and detail sheet from Minerva Audio Visual, Inc.

Company Name (if applicable): _____

Service call/install street address: _____

City: _____ State: _____ Zip code: _____

Phone: _____

Billing Address: _____

City: _____ State: _____ Zip code: _____

E-Mail Address: _____

Credit Card Information:

Card Type: ___ American Express ___ Visa ___ MasterCard

Card Number: _____

Security Code: _____ (3 digit code in the signature panel of card; on AMEX – 4 digits on the front of the card)

Expiration Date (MM/YYYY) _____ / _____

Card Holder Name: _____

_____/_____/_____
 Authorized Signature Date

 Print Name

**Please complete, sign and fax to Minerva at (718) 366-1148
 or e-mail to customerservice@minervaav.com**

SIMPLICITY: *One "simple" goal.*

Keeping it simple

"Our goal is to be the easiest telecommunications company to do business with." Matt Asmus, C.E.O.

RELIABILITY: *Real switches, better technology.*

Proven Technology

State-of-the-art, not out of state. For over two decades we have operated real telephone switches physically located in the communities we serve.

Switch Tour

Seeing is believing. Take a tour of a LOGIX switch near you. Come see what half a billion dollars invested in state-of-the-art network infrastructure and operational support systems looks like in action.

99.999% Reliability Guarantee

PERSONAL SERVICE: *Customer Care, not "Customer Hold."*

Never "Press 1"

We guarantee you will NEVER have to "Press 1" to talk to anyone. Let's call 1-800-444-0258.

"Live" 24-Hour Support

A "real" person will handle EVERY call made to our Customer Care center. Knowledgeable representatives are standing by, day or night, and your call will never leave the country. We promise.

One Call Resolution

You will not be shuffled from department to department, voicemail to voicemail, in search of a person willing to take your call. Tell us one time and we do the rest. We even follow up after the fact to make certain you are completely satisfied.

First Statement Review

A member of your account team will review your first full-month bill in person. They will compare the bill to your sales proposal to ensure that you are only paying for the services you need.

Your Account Team

Your account team is compensated based on your LONG-TERM satisfaction. You will even have direct access to Matt Asmus, our C.E.O. His direct line is 713-865-8248. He would love to hear about your LOGIX experience.

Prompt Response

All LOGIX service vehicles have GPS Tracking systems and are radio-dispatched to ensure speedy response times. LOGIX Field Service technicians are employees of LOGIX, NOT CONTRACTORS. A portion of their compensation is based on your long-term satisfaction.



EASY BILLING: *The thrill of the bill!*

Executive Advantage billing!SM

With LOGIX you get the most useful and user-friendly telecom bill in the industry! A few of the EXCLUSIVE features in your Executive Advantage!SM bill include:

- X Local Call Reports - Show you Outgoing Local Calls Over 30 Minutes & Incoming Local Calls by Call Date, etc.
- X Table of Contents - Easily access the information you are looking for.
- X Departmental Summaries - Reconcile all telecom expenses by department - including taxes!

Local calls are free, employee time is not.

Call volumes are an indication of customer activity and how employees spend their time. With LOGIX Local Account Codes, you will have the information you need to evaluate your Local Call activity. With our Executive Advantage!SM Reports, you will know who made the calls and the purpose of those calls.

We bill in arrears

Unlike other phone companies, we bill after the service is used. So be sure to call and request a REFUND from your previous provider. The REFUND is for the month in advance you already paid them.

STABILITY: *A telecom company you can trust.*

Financial

"LOGIX is debt-free, has a working capital ratio of 2 to 1, customer churn of less than 1% and has generated positive cash flow every month since 2002. This financial performance is unparalleled in the CLEC industry."

~ *John Howard, Chief Financial Officer of LOGIX Communications*

Operational

"Being a privately-held company allows us to FOCUS 100% of our EFFORTS on our customers and not the whims of Wall Street. With this freedom, we work hard each day to make certain our customers have a convenient, enjoyable company to work with, service that works and an invoice they understand."

~ *Matt Asmus, Chief Executive Officer of LOGIX Communications*

SIMPLE PROCESS TO SWITCH: *No one's been doing it longer.*

Experience and Commitment

On March 4, 1997, LOGIX became the first* competitive telephone company to convert services from incumbent Southwestern Bell. This early experience has grown into our SIMPLE PROCESS TO SWITCHSM and today we use it to add hundreds of customers and thousands of phone lines every month.

*"On March 4, 1997, 24 trunk lines and dozens of fax and modem lines were converted from Southwestern Bell (Texas) to American Telco."
Taken from X-CHANGE magazine June 1997. American Telco was founded in 1983 and changed its name to LOGIX in 1998.



**99.999% Reliability.
Guaranteed to the hour.**

OUR GUARANTEE

Our network is so reliable we guarantee its availability 99.999% of the time. In the unlikely event that you experience an outage with LOGIX, you will receive a credit equal to one full day for each hour of downtime.

OUR PROMISE

And if you're not satisfied, contact our Technical Service Center at 877-722-5283. If you report three similar service outages that are within LOGIX control during a 30-day period, and the situation is not rectified to your satisfaction, you may terminate your service agreement without penalty. We'll even return you to your previous carrier and reimburse you up to \$1,000 per T1 circuit for your troubles.

HONEST.

Twenty years in the making.

1983

Ron Henriksen founds American Telco. The new company provides long distance service to businesses following the break-up of AT&T.

1996

American Telco signs an interconnection agreement with Southwestern Bell after the Telecommunications Act of 1996. This agreement allowed American Telco to be the first independent carrier to provide competitive local phone service in Texas.

1998

American Telco is purchased by LOGIX.

2000

Henriksen founds American Lightwave Communications to focus on the emergence of building-based voice and data solutions.

2002

Henriksen creates Western Communications, Inc., which purchases select customers and assets of both the original American Telco and "SMART Building" company American Lightwave Communications, Inc. and then establishes operations under the name of LOGIX.

TODAY

More than 12,000 businesses of all sizes count on LOGIX to provide simple and cost-effective ways to use the latest in voice, Internet and data services.





Peter Feffer (CPDA) <peter.feffer@gsa.gov>

Fw: Office of Former President Clinton - Pay Roll PPE 5/19/2012

1 message

Kristine Cavaliere <kristine.cavaliere@gsa.gov>
To: cheryl.williams@gsa.gov
Cc: peter.feffer@gsa.gov, joseph.musolino@gsa.gov

Mon, May 21, 2012 at 2:11 PM

Cheryl,

FYI

Thanks!
Kristine

From: Helen Robinson [mailto:hrobinson@clintonfoundation.org]
Sent: Monday, May 21, 2012 01:09 PM
To: kristine.cavaliere@gsa.gov <kristine.cavaliere@gsa.gov>
Subject: Re: Office of Former President Clinton - Pay Roll PPE 5/19/2012

Happy Days to All!!

Doug Band 80
Justin Cooper 80
Oscar Flores 80
Laura Graham 80
Debra Reed Jones 80
Bruce Lindsey 0
John Podesta 0
Hannah Richert 80
Helen Robinson 80
Genevieve Schanoes 80

Helen Robinson
Clinton Foundation
212-348-6982

From: Kristine Cavaliere <kristine.cavaliere@gsa.gov>
To: Helen Robinson
Sent: Mon May 21 13:52:33 2012
Subject: Office of Former President Clinton - Pay Roll PPE 5/19/2012

Hi Helen,

I hope that you had a good weekend.

Please provide the payroll for the Office of Former President Clinton on PPE 5/19/2012.

Thanks!
Kristine

—
Kristine N. Cavaliere (Ryskamp)
Human Resources Specialist
Ofc of the Chief People Officer
Office of Human Resources Services
Northeast and Caribbean Division
Human Resources Branch (CPDA)
Phone: 212.264.8303
Fax: 212.264.6798

Client:	The Office of George Bush	Project Title:	X-Care Basic
Contact:	Mary Sage	Date:	4/21/2016
Email:	(b) (6)	Phone:	713-686-1188

This SOW contains the specific services, terms and pricing as agreed to between Client and X-ISS.

MANAGED SERVICES

Managed Servers	Qty, Names: 3, Freedom, Honor, Integrity
Managed Workstations	Quantity: NA
Monitored Network Devices	Qty, Names: NA

OPTIONAL SERVICES

Offsite Laptop/Workstation Backup	# Licenses, GB: NA
Email Business Continuity	# Mailboxes, GB: NA
Block time budget for extra support*	11 hours/month

*Note: Pre-purchased Block Time is usable for any task that falls outside of the scope of Managed Services which will be charged at the discounted block rate. Unused amount in the monthly pre-paid block will carry over for 90 days to allow Client flexibility in use. So for example, if the monthly block is 20, and only 10 hours are used in a month, then the remaining 10 hours are still available to be used in the following 3 months.

TERM & PRICING

- The term is for One year(s) from the date the service is activated, and will automatically renew at the end of that period. The X-Care Managed Service may be cancelled at any time with 60 days notice in writing and payment of early cancellation fee. The cancellation fee is equal to two times the standard Monthly Recurring fee (minus block time charges).
 - Service Activation Date: Upon Acceptance
- The payment is due monthly in advance.
- Payment terms: Net 20 from Invoice date

X-ISS SOW

Work Authorization

One Time Set Up Fee	
Other -	
Set Up Total (plus sales tax, if applicable)	\$0

Monthly Service	Price	Qty	Monthly Total
Standard Server Site Fee	\$240		\$240
Managed Servers	\$264	3	\$792
Managed Workstation with HelpDesk (minimum \$250)			\$0
Managed Workstations			\$0
Monitored Network Devices			\$0
Offsite Laptop/Workstation Backup			\$0
Email Business Continuity (minimum \$175)			\$0
Block Time Budget	\$130	11	\$1,430
Monthly Total (plus sales tax, if applicable) (Note: Monthly fees are billed 'one payment term' in advance.)			\$2,462

For requests or services outside the scope of the Managed Services, the following rates will apply (plus sales tax, if applicable):

8-5 Local Time Rates	Block	Ad-Hoc	Minimum Billing
Remote or Onsite Support	\$130/hr	\$140/hr	.25 hours remote 2 hours onsite

After Hours (AH) Rates	Block	Ad-Hoc	Minimum Billing
Remote or Onsite Support	\$180/hr	\$180/hr	1 hour remote 2 hours onsite; includes 1 way travel

SERVICE LEVELS (SLAs)

X-ISS is responsible for providing Client with the maintenance and support for computer or network data services as detailed in this SOW.

The following table shows the targets of business-hours response times for server and network issues at each priority level:

Severity	Priority	Business Hours Response Time*
EMERGENCY** Service not available (all users and functions unavailable).	1	2 hours
HIGH Some critical services not available (large number of users and functions affected)	2	4 hours
NORMAL Limited degradation of service (limited number of users or functions affected, business process can continue).	3	8 hours

NOTE: Business Hours are 8AM-5PM in Client’s time zone. However, clients utilizing the Help Desk will get a **one hour response time** for all user initiated calls regardless of severity 24 hours/day, excepting holidays.

* Onsite arrival, if needed, will be within 4 hours for Emergency and Next Business Day for High or Normal severity.

** After Hours Emergency response is 2 hours Remote and 4 hours Onsite.

Support and Escalation

X-ISS will respond to Client’s trouble tickets under the provisions of the above table. Trouble tickets must be opened by Client per provided procedures and will be assigned a trouble ticket number for tracking.

Service outside Normal Working Hours

Server monitoring services will be provided 24 hours a day, seven days a week, 365 days a year. Alerts generated by the server monitoring service will be triaged by X-ISS, and the Client will be notified before any corrective action is taken. Emergency services performed outside of the hours of 8:00 am – 5:00 pm in client’s time zone Monday through Friday, excluding public holidays, shall be at best effort and subject to after hours rates defined in the SOW. In the event that X-ISS reasonably determines that actions are required, X-ISS may execute such reasonable actions without the consent of an Authorized Client Representative. The Client can choose to NOT allow X-ISS to perform the above action without approval by initialing the appropriate option below.

(CLIENT INITIAL)

_____ NOTIFY AND DELAY ACTION UNTIL APPROVAL OBTAINED
 _____ TAKE ACTION AND DO NOT WAIT FOR APPROVAL

BASIC X-CARE - REMOTE FIXED PRICE UNLIMITED SERVICES

The following items are included based on the X-Care Services purchased:

✓ **Managed Server – Remote Services**

- 24/7/365 Remote monitoring of servers and services
- Remote proactive maintenance tasks including scheduled health checks
- Remote patch approval and deployment
- Remote management of file sharing and print sharing services
- Remote AntiVirus management
- Remote backup management (check job status and restart remotely if needed)
- Monthly backup validation from online backups
- Remote file recovery from online backups
- Remote administration for rapid trouble-shooting and remediation
- Remote basic hardware and software troubleshooting
- Remote key services monitoring (SQL, Exchange, SBS, etc.)

___ **Managed Workstation – Remote Services**

- Toll Free unlimited phone support for desktop issues and standard software support
- Standard Microsoft OS and Application support
- Remote assistance via desktop sharing
- Remote proactive maintenance tasks
- Remote basic hardware and software troubleshooting
- Remote management of user file and print services
- User add/remove/change and password management
- Remote patching and AntiVirus management
- Remote basic spyware/malware removal
- Quarterly profile cleanup

___ **Network Monitoring- Remote Services**

- Remote monitoring of firewalls/VPN devices
- Remote monitoring of network switches
- Remote monitoring of routers

___ **Offsite Laptop/Workstation Backup - Remote Services**

- Storage of critical files in remote storage location
- Continuous backup and scheduled backups
- Remote monitoring of backup status. Note: This does not include manual verification of integrity of backups.

___ **Email Business Continuity - Remote Services**

- Anti-Spam and AntiVirus protection from email-borne threats
- 30 Day retention of inbound and outbound email with search and redelivery functionality

___ **Issue Remediation - Remote Services**

- Issues related to failed patch installations
- Server reboots required for issue resolution
- Restarting of appliances as a means to resolving a problem

✓ **For All Remote Services**

- Vendor management (ISP, phone system, printers) for issues related to the above services*
- Monthly internal review and quarterly report email and phone review
- Response time per the SLA

*Management of issue related to vendor misconfiguration or error where vendor sees issue to resolution. Remediations requiring configuration changes or modifications to network/systems fall into Onsite or Remote hourly services.

ENHANCED X-CARE Option – ONSITE REMEDIATION UNLIMITED SERVICES

The following items are additional to the Basic X-Care Services listed above:

Enhanced Managed Onsite Services

- Onsite desktop or server trouble-shooting and support
 - Including onsite extended removal of spyware and/or viruses
 - Including desktop or server hardware failure recovery and/or data recovery
 - NOTE: Client is required to have a spare desktop that client can put in place of the problematic system so work can continue while X-ISS schedules the onsite repair visit
- Onsite Firewall/Router/Switch failure trouble-shooting and support
 - Includes patching and upgrading to resolve issues
- Onsite Individual mobile device trouble-shooting and support
 - NOTE: Backend server support is included in the Base X-Care service

NOTE: X-ISS is not responsible for failure to render services due to circumstances beyond its control including, but not limited to, acts of God. In no event shall X-ISS be held liable for indirect, special, incidental, or consequential damages arising out of service provided hereunder, including but not limited to, loss of profits or revenue, loss of use of equipment, lost data, costs of substitute equipment, or other costs.

ONSITE or REMOTE HOURLY SERVICES

The following services are some of the items not included in the fixed price managed services above, that can be provided by X-ISS at an hourly rate and paid for with block time or ad-hoc as needed:

- Hardware and Software deployments
- Application software support and/or major OS or software upgrades, install or re-installs
- Onsite extended removal of spyware and/or viruses
- Onsite hardware failure recovery and/or data recovery
- Onsite backup media rotations
- Extended Active Directory administration e.g.
 - GPO (Group Policy Object) creation (e.g. automated policies)
 - OU (org Unit) delegation and inheritance configuration
- Extended Microsoft Exchange, SQL Server Management e.g.
 - Exchange mailbox and/or storage group migrations
 - Exchange offline database defragmentation (Note: online defragmentation is included)
 - SQL Job and/or log configurations
 - SQL troubleshooting, scripting, database attach/detach
- Support of server based Anti-Spam solutions

- Firewall/Router/Switch modifications e.g.
 - Upgrading firmware or OS that is not part of a failure remediation
 - Creation of access control lists, VLANs, or firewall rulesets
- Individual Mobile device support
- Extended Ongoing site documentation
- 3rd party Hardware, Software, Service quotations
- Complex hardware troubleshooting
- Other items not explicitly stated in the unlimited fixed price included services

OTHER PROJECT SERVICES

The following are examples of services provided by X-ISS at a fixed price or hourly rate on an individual project basis.

- Network and security design
- Design and implementation and change management of disaster recovery process
- Business process tools and services
- SharePoint Services
- Other infrastructure projects and services
- Programming (modification of software code) and program (software) maintenance
- Training services

EXCLUSIONS

- Parts, equipment, or software not covered by vendor/manufacturer warranty or support
- The cost of any parts, equipment, or shipping charges of any kind
- The cost of any software, licensing, or software renewal or upgrade fees of any kind
- The cost of any 3rd party vendor or manufacturer support or incident fees of any kind
- The cost to bring Client's environment up to minimum standards required for services
- Failure or loss due to acts of God, building modifications, power failures or other adverse environmental conditions or factors
- Service and repair made necessary by the alteration or modification of equipment other than that authorized by X-ISS, including alterations, software installations or modifications of equipment made by Client's employees or anyone other than X-ISS
- Sales Tax, if applicable (to be billed in addition to stated costs)

RESPONSIBILITIES OF CLIENT

In order for Client's existing environment to qualify for X-ISS' Managed Services, the following requirements must be met:

- All servers with Microsoft Windows Operating Systems must be running Windows 2003 Server or later, and have all of the latest Microsoft Service Packs and critical updates installed.
- All desktop PCs and notebooks/laptops with Microsoft Windows Operating Systems must be running Windows XP Pro or later, and have all of the latest Microsoft Service Packs and critical updates installed.
- All server and desktop software must be genuine, licensed and vendor-supported and stable.
- The environment must have a currently licensed, up-to-date, and vendor-supported, server-based antivirus solution protecting all servers, desktops, notebooks/laptops, and email.
- The environment must have a currently licensed, vendor-supported server-based backup solution.

- The environment must have a currently licensed, vendor-supported hardware firewall between the internal network and the internet.
- Any wireless data traffic in the environment must be secured with a minimum of 128bit data encryption.
- Client also agrees to ensure the system will be housed and operated at the authorized location in a clean, dust-free room, which maintains a room temperature ranging between 45°F and 75°F, with relative humidity not exceeding 80%, non-condensing. Furthermore, Client agrees it will provide a three-foot minimum clearance in front of the equipment, a dedicated power source of 117 volts, A.C. 20 amp circuit with a ground, and the system will be protected at all times by UPS power conditioning. The system cannot be moved from the designated location without the written consent of X-ISS, subject to the terms and conditions established by X-ISS.
- Client shall provide X-ISS with remote access capabilities and connectivity to covered system at all times. Client must have all necessary components and connectivity in place before SOW is in effect.
- Client shall use standard procedures for initiating requests for help. The possible options and details will be provided to the client on project initiation and include:
 - 713-862-9200 Option 4
 - Customer ticket portal
 - Email support@x-iss.com

Please sign and fax to: Accounting, 281-664-4183

APPROVAL

Client agrees to the terms in this SOW.

Client: The Office of George Bush		Company: eXcellence in IS Solutions, Inc.	
		<div style="display: flex; align-items: center; justify-content: center;"> <div style="background-color: black; color: red; padding: 10px; font-size: 2em; font-weight: bold; margin-right: 20px;">(b) (6)</div> <div style="text-align: right;"> <p>April 21, 2016</p> </div> </div>	
Signature	Date	Signature	Date
		Deepak Khosla/President	
Printed Name / Title		Printed Name / Title	

In case of any conflict between the terms and conditions of a Statement of Work and the terms and conditions of the Professional Services Agreement, the Professional Services Agreement shall be controlling unless explicitly overridden within this Statement of Work. In case a non-X-ISS PSA was signed, both parties still agree to not employ nor solicit the employment of the other's personnel at any time during or within a twelve-month period after the completion of the most recent engagement, without the written consent of the other party.

YOUR SPRINT INVOICE



> ACCOUNT INFORMATION

Account Name THE OGB INC		Invoice Date April 28, 2011
Account Number 426688104	TIN Number 47-0882463	Total Amount Due \$149.71
Invoice Number 426688104-041	ABA Number 111-000-012	
General Business Premier		

> MONTHLY INVOICE SUMMARY

March 25 - April 24, 2011	
Prior Past Due balance	0.00
Outstanding Prior Past Due Balance Upon Receipt	\$0.00
Prior balance not past due	74.89
Outstanding Balance	\$74.89
0001-Access and Related Items	72.48
0007-Sprint Surcharges	1.84
0008-Government Fees and Taxes	0.50
*Total Current Charges for 426688104-041 Due 06/23/11	\$74.82
Due date reflects 60 day net due term	
Total Amount Due	\$149.71

> CUSTOMER CARE

Register and Logon
www.sprint.com

Call Sprint
1-877-639-8351

> SPRINT NEWS AND NOTICES

This section contains important updates about your Sprint Services, including Service or Rate Changes, Promotions and Offers.

Correspondence
Please send all correspondence including billing inquiries to:
Sprint Customer Service
PO Box 8077
London, KY 40742

Do not enclose your payment with the correspondence.
You may also contact Sprint Customer Care at the number listed on your invoice or by going to sprint.com.

> PAYMENT OPTIONS

- To Pay Your Bill Online Go To**
www.sprint.com/mysprint
Sign up for Recurring Direct Debit!
- To Pay Your Bill By Phone Call**
1-800-784-2608 or
*3 from your Sprint phone
- To Pay Your Bill By Mail**
See reverse side for details. >

*Any unpaid balance after the due date may be subject to a late payment charge per your contract.



PO BOX 8077
London, KY 40742
#BWNKCTX
#0000 0426688104 B 9#
MANIFESTLINE-----
THE OGB INC
MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412



YOUR SPRINT INVOICE



> ACCOUNT INFORMATION

Account Name THE OGB INC		Invoice Date April 28, 2016
Account Number 426688104	TIN Number 47-0882463	Total Amount Due \$85.88
Invoice Number 426688104-101	ABA Number 111-000-012	
Upgrade Program		

> MONTHLY INVOICE SUMMARY

March 25 - April 24, 2016	
Previous Balance	85.90
Payments as of 04/28/16 - Thank you	-85.90
Outstanding Balance	\$0.00
0001-Access and Related Items	83.50
0007-Sprint Surcharges	1.82
0008-Government Fees and Taxes	0.56
*Total Current Charges for 426688104-101 Due 05/18/16 \$85.88	
Total Amount Due	\$85.88

> CUSTOMER CARE

Register and Logon
www.sprint.com

Call Sprint
1-800-927-2199

> SPRINT NEWS AND NOTICES

This section contains important updates about your Sprint Services, including Service or Rate Changes, Promotions and Offers.

Correspondence

Please send all correspondence including billing inquiries to:
Sprint Customer Service
PO Box 8077
London, KY 40742

Do not enclose your payment with the correspondence.
You may also contact Sprint Customer Care at the number listed on your invoice or by going to sprint.com.

> PAYMENT OPTIONS

- To Pay Your Bill Online Go To**
www.sprint.com/mysprint
Sign up for Recurring Direct Debit!
- To Pay Your Bill By Phone Call**
1-800-784-2608 or
*3 from your Sprint phone
- To Pay Your Bill By Mail**
See reverse side for details. >



PO BOX 8077
London, KY 40742

MB 01 006331 62172 H 28 D
MARY SAGE
THE OGB INC
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412

*Any unpaid balance after the due date may be subject to a late payment charge per your contract.



YOUR SPRINT INVOICE



> ACCOUNT INFORMATION

Account Name
THE OGB INC

Invoice Date
March 28, 2011

Account Number
426688104

TIN Number
47-0882463

Invoice Number
426688104-040

ABA Number
111-000-012

Total Amount Due
\$74.89

General Business Premier

> MONTHLY INVOICE SUMMARY

February 25 - March 24, 2011

Prior Past Due balance	0.00
Payments as of 03/25/11 - Thank you	-74.89
Outstanding Prior Past Due Balance Upon Receipt	-\$74.89

Prior balance not past due 74.89

0001-Access and Related Items 72.48

0007-Sprint Surcharges 1.91

0008-Government Fees and Taxes 0.50

***Total Current Charges for 426688104-040 Due 05/23/11 \$74.89**

Due date reflects 60 day net due term

Total Amount Due \$74.89

> CUSTOMER CARE

Register and Logon
www.sprint.com

Call Sprint
1-877-639-8351

> SPRINT NEWS AND NOTICES

This section contains important updates about your Sprint Services, including Service or Rate Changes, Promotions and Offers.

Correspondence

Please send all correspondence including billing inquiries to:
Sprint Customer Service
PO Box 8077
London, KY 40742

Do not enclose your payment with the correspondence.

You may also contact Sprint Customer Care at the number listed on your invoice or by going to sprint.com.

> PAYMENT OPTIONS



To Pay Your Bill Online Go To www.sprint.com/mysprint
Sign up for Recurring Direct Debit!



To Pay Your Bill By Phone Call 1-800-784-2608 or *3 from your Sprint phone



To Pay Your Bill By Mail See reverse side for details. >



PO BOX 8077
London, KY 40742

#BWNKCTX
#0000 0426688104 B 9# 0311
AT 01 010478 60304H 48 A**3DGT
THE OGB INC
MARY SAGE
10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412



*Any unpaid balance after the due date may be subject to a late payment charge per your contract.

YOUR SPRINT INVOICE



> ACCOUNT INFORMATION

Account Name
THE OGB INC

Invoice Date
March 28, 2016

Account Number
426688104

TIN Number
47-0882463

Invoice Number
426688104-100

ABA Number
111-000-012

Total Amount Due
\$85.90

Upgrade Program

> MONTHLY INVOICE SUMMARY

February 25 - March 24, 2016

Previous Balance	85.90
Payments as of 03/26/16 - Thank you	-85.90
Outstanding Balance	\$0.00
0001-Access and Related Items	83.50
0007-Sprint Surcharges	1.84
0008-Government Fees and Taxes	0.56
*Total Current Charges for 426688104-100 Due 04/17/16	\$85.90
Total Amount Due	\$85.90

> CUSTOMER CARE

Register and Logon
www.sprint.com

Call Sprint
1-800-927-2199

> SPRINT NEWS AND NOTICES

This section contains important updates about your Sprint Services, including Service or Rate Changes, Promotions and Offers.

Correspondence

Please send all correspondence including billing inquiries to:
Sprint Customer Service
PO Box 8077
London, KY 40742
Do not enclose your payment with the correspondence.
You may also contact Sprint Customer Care at the number listed on your invoice or by going to sprint.com.

> PAYMENT OPTIONS



To Pay Your Bill Online Go To
www.sprint.com/mysprint
Sign up for Recurring Direct Debit!



To Pay Your Bill By Phone Call
1-800-784-2608 or
*3 from your Sprint phone



To Pay Your Bill By Mail
See reverse side for details. >



PO BOX 8077
London, KY 40742

#BWNKCTX

#0000 0426688104 B 9#

MANIFESTLINE-----

MARY SAGE

THE OGB INC

10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412



*Any unpaid balance after the due date may be subject to a late payment charge per your contract.



YOUR SPRINT INVOICE



> ACCOUNT INFORMATION

Account Name
THE OGB INC

Invoice Date
October 28, 2013

Account Number
426688104

TIN Number
47-0882463

Invoice Number
426688104-071

ABA Number
111-000-012

Total Amount Due
\$84.91

Upgrade Program

> CUSTOMER CARE

Register and Logon
www.sprint.com

Call Sprint
1-877-639-8351

> SPRINT NEWS AND NOTICES

This section contains important updates about your Sprint Services, including Service or Rate Changes, Promotions and Offers.

Correspondence

Please send all correspondence including billing inquiries to:
Sprint Customer Service
PO Box 8077
London, KY 40742

Do not enclose your payment with the correspondence.

You may also contact Sprint Customer Care at the number listed on your invoice or by going to sprint.com.

> PAYMENT OPTIONS



To Pay Your Bill Online Go To
www.sprint.com/mysprint
Sign up for Recurring Direct Debit!



To Pay Your Bill By Phone Call
1-800-784-2608 or
*3 from your Sprint phone



To Pay Your Bill By Mail
See reverse side for details. >

> MONTHLY INVOICE SUMMARY

September 25 - October 24, 2013

Previous Balance 84.80
Payments as of 10/25/13 - Thank you -84.80

Outstanding Balance \$0.00

0001-Access and Related Items 82.49

0007-Sprint Surcharges 1.86

0008-Government Fees and Taxes 0.56

***Total Current Charges for 426688104-071 Due 11/17/13 \$84.91**

Total Amount Due \$84.91



PO BOX 8077
London, KY 40742

#BWNKCTX

#0000 0426688104 B 9#

MANIFESTLINE-----

MARY SAGE

THE OGB INC

10000 MEMORIAL DR STE 900
HOUSTON, TX 77024-3412



*Any unpaid balance after the due date may be subject to a late payment charge per your contract.



DAMILIC Corporation

The Autopen Company

601-7 Dover Road
Rockville, MD 20850
Phone: 800-276-7749

Statement

Date 1/8/2014

Bill To
The William J. Clinton Foundation 77 Water Street 18th Floor New York, NY 10005

					Amount Due
					\$364.00
Date	Description			Amount	Balance
11/06/2013	INV #V10264. Orig. Amount \$364.00. --- ContractD, 1 @ \$364.00 = 364.00 --- Model: Atlantic + --- Serial Number: 496532 --- --- If you choose to renew this service, the dates of coverage will be: --- December 15, 2013 through December 14, 2014 --- Tax: MD Sales Tax @ 6.0% = 0.00			364.00	364.00
Current	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Amount Due
0.00	0.00	364.00	0.00	0.00	\$364.00

Please disregard statement if you have made payments recently or have contacted us to discuss payment information.



OFFICE OF FORMER PRESIDENT CLINTON
EXPENDITURE REQUEST FORM

Name:

Date:

Form of Payment:

Total:

Vendor (if applicable):

Description

Chief of Staff Approval

COS Approval Date:

Account Executive: Lloyd Nilsen
 Phone: 212-598-1736 ext:
 Cell Phone: 347-501-0647
 Fax:
 Email: lloyd.nilsen@twcable.com

Order # 4654020

Business Name	The Office of Former President Clinton	Customer Type: Existing Customer
Federal Tax ID	Tax Exempt Status	Tax Exempt Certificate #
*****0204	Federal/State	241709
Billing Address		
Attention To:		Account Number
1271 Avenue of Americas FL 42 New York NY 10020		
Billing Contact	Billing Contact Phone	Billing Contact Email Address
Helen Robinson	(212) 348-8882	(b) (6)
Authorized Contact	Authorized Contact Phone	Authorized Contact Email Address
Helen Robinson	(212) 348-8882	(b) (6)
Technical Contact	Technical Contact Phone	Technical Contact Email Address
Neil Carvalho	(646) 415-1998	(b) (6)

Internet and Video Order Information For 55 W 125th St 13th Floor New York NY 10027

Service Type

Video

New and Revised Services and Monthly Charges At 55 W 125th St Unit 13th Floor, New York NY 10027				
Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
DTV Service	1	\$12.60	\$12.60	Month to Month
NY City Gov't Video Package (Includes Basic/Standard/Converter/Remote)	10	\$24.95	\$249.50	Month to Month
*Total			\$262.10	
*Prices do not include taxes and fees.				

One Time fees At 55 W 125th St Unit 13th Floor, New York NY 10027			
Description	Quantity	Sales Price	Total
Video Installation	10	\$200.00	\$2,000.00
Video Installation Discount	10	(\$100.00)	(\$1,000.00)
NBA League Pass Subscriber: Private Office	1	\$199.98	\$199.98
Total			\$1,199.98
*Prices do not include taxes and fees.			

Special Terms**Electronic Signature Disclosure**

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

Authorized Signature for Time Warner Cable Enterprises LLC

Authorized Signature for Customer

Printed Name and Title

Printed Name and Title

Date Signed

Date Signed

Intranet Quorum Correspondence Management System

Rough Order of Magnitude (ROM) for

The Office of Former President Clinton

November 4, 2013

Reference Number: KR110113HL-OFPC

Lockheed Martin Desktop Solutions, Inc.

2700 Prosperity Avenue

Fairfax, Virginia 22031

Phone: 703-208-5000

Fax: 703-641-8845



For Planning and/or Budgetary Purposes Only: Lockheed Martin Desktop Solutions Inc (LMDSI) respectfully submits the following "Rough Order of Magnitude" (ROM) estimate in response to the Government's request. The ROM estimate and information enclosed herein has been provided for planning and/or budgetary purposes only and should not be taken as a proposal or firm offer. The estimate provided herein responds to and reflects customer requirements as currently understood by LMDSI. Should the requirements and/or timing change in any respect, it may be necessary for LMDSI to modify its estimate. LMDSI's acceptance of any contract that may result from the enclosed planning estimate is contingent upon the negotiation of mutually acceptable terms and conditions.

Proprietary Notice: This proposal or quotation includes data that shall not be disclosed outside the (Government) and shall not be duplicated, used, or disclosed-in whole or in part-for any other purpose other than to evaluate this proposal or quotation. If, however, a contract is awarded to this offeror or quoter as a result of-or in connection with- the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to the restriction are contained on all pages.

Rough Order of Magnitude (ROM)
The Office of Former President Clinton
Reference Number: KR110113HL-OFPC
November 4, 2013
Period of Performance: 10/1/2013 - 9/30/2014

Part	Item Description	Note	Quantity	Unit	Price
Software					
GSA-U-OPI	IQ Outlook Add-In		1	\$38.00	\$38.00
Sub-Total					\$38.00
Labor					
GSA-H-IPM	Project Management	1,2,3	10	\$167.19	\$1,671.90
GSA-H-SNE	Senior Network Engineer	1,2,3	10	\$167.19	\$1,671.90
GSA-H-INS	Software Development	1,2,3	15	\$167.19	\$2,507.85
GSA-H-TTC	Technical Training	1,2,3,5	8	\$133.74	\$1,069.92
GSA-H-HDS	Support Hours (Help Desk)	1,3	15	\$133.74	\$2,006.10
Sub-Total Labor					\$8,927.67
Manufacturer Support and Warranty of System Software					
GSA-U-AUS	Annual Manufacturer Warranty of Software	4	1	\$4,261.32	\$4,261.32
Sub-Total Warranty					\$4,261.32
Grand Total					\$13,226.99

Notes:

1. Estimate Only. Actual time will be billed.
2. All travel and expenses will be billed using Federal Travel Guidelines.
3. This Time and Material service is offered using an hourly rate.
4. Maintenance is calculated at 18 percent of total license fees paid.
5. Customer to provide suitable training facilities for up to 15 students per class.
6. As proposed classroom training includes IQ Basics, IQ Correspondence and IQ Workflow.
7. Open Market Item.
8. e-Learning Maintenance is calculated at 4 percent of total IQ Enterprise license fees paid.
9. Travel is not included as part of this ROM; however, travel will be required for any forthcoming on-site support or training, at which time a separate ROM will be issued.

General:

- a. All pricing subject to the terms and conditions of the Lockheed Martin Desktop Solutions, Inc. GSA Federal Supply Schedule (GS-35F-0636K).
- b. Pricing valid for 30 days from date of this offer.
- c. Please reference quote number on any subsequent purchase order.
- d. LMDSI provides support services for the IQ product under the terms and conditions of the IQ Software Support and Maintenance Agreement. Normal hours of operation are 8:00 am - 6:00 pm EST; Monday - Friday.

Terms and Conditions:

- a. Any change in scope, including all increases in total users, may result in additional charges for additional Support and Maintenance.
- b. Penalties may be assessed if Training is conducted outside of the scheduled Period of Performance, for any delays or changes.
- c. Contract extensions due to customer delays may result in additional fees.
- d. Unless otherwise defined, Inspection/Acceptance is defined as within 10 days of delivery. If any issues or defects arise within 10 days of deliverables, notification should be sent to LMDSI; otherwise, LMDSI assumes the deliverable as acceptable. LMDSI shall have a cure period of 10 business days to correct any specified defect.
- e. Period of Performance renewal begins no later than 30 days prior to the ending of the active period.
- f. For solicitations containing the phrase "but not limited to", the LMDSI price is fixed to the explicit scope statements in the solicitation. LMDSI will evaluate any additional tasks identified and/or defined by the customer and will update pricing as appropriate or upon request.



Quote No. J0764611

Expires: 7/24/2012 12:00:00 AM

Bill To:

Mary Sage
 The Office Of George Bush
 10000 Memorial Drive Ste 900

 Houston, TX 77024
 7136861188

Ship To:

Mary Sage
 The Office Of George Bush
 10000 Memorial Drive Ste 900

 Houston, TX 77024
 7136861188

Dear Mary Sage,

This email contains your quote summary. Should you have any additional questions or wish to complete your order, please feel free to call us at Phone:(847) 371-9738. Please refer to quote number J0764611 when contacting us for assistance.

Regards,


Amy VanRyswyk
 Phone:(847) 371-9738
 Fax:
 Amy.VanRyswyk@tigerdirect.com
 TigerDirectB2B

SKU	Manuf Part No	SKU Description	Unit Price	Qty	Total
H24-2102	XN376A8#ABA	HP Compaq LA2206x 22" Class Widescreen LED Monitor - 1920 x 1080, 16:9, 1000000:1 Dynamic, 1000:1 Native, DVI, DisplayPort, VGA, USB	\$ 169.36	8	\$1,354.88
H24-1641	XZ988UT#ABA	HP Compaq 8200 Elite XZ988UT Desktop PC - 2nd Generation Intel Core i7-2600 3.40GHz, 4GB DDR3, 1TB HDD, AMD Radeon HD 6350, DVDRW, Keyboard/Mouse, Windows 7 Professional 64-bit	\$ 862.71	8	\$6,901.68
K24-9909	KVR1333D3/4GR	Kingston KVR1333D3/4GR Desktop Memory Module - 4GB, PC3-10600, DDR3-1333MHz, CL9, Non-ECC, Retail	\$ 24.99	8	\$199.92
YY11-BU4631	NQ576AT	HP NQ576AT LCD Speaker Bar - Compatible with HP Monitors	\$ 17.99	8	\$143.92
YYT1-80000283	COMP1	UNLIMITED HARDWARE DESKTOP LAPTOP	\$ 20.00	8	\$160.00

Purchase Order:

Shipping Method Truck (3 to 9 days)
Total for all Items \$ 8,760.40
Shipping & Handling: \$ 272.69
Sales Tax: \$ 0.00
Quote Total: \$ 9,033.09

Lease Payments as low as \$242.75/mo.
 **Click [here](#) for details
 or contact your account manager.

Payment Method: 



Save money on Microsoft software and gain license transfer rights, access to downloads, and host of other benefits thru Volume Licensing. Call your rep for details.

Please ask me about the Microsoft's Big Easy 8.0

Ask your agent about installation. We now offer expert hardware and software deployment services. No job is too big for us to handle from a simple small network to an enterprise level rollout.

Thank you for the opportunity to provide you with the pricing and information above.

Terms & Conditions

- Sales tax will be charged where applicable unless a tax-exempt certificate is on file.
- Special buy prices are subject to change without notice in the event the manufacturer/supplier raises the price. Prices are subject to change on any Instant Rebate item.
- This offer shall be valid until the quote expiration date. Because of market volatility, memory & CPU pricing are only valid for 48 hours, unless otherwise stated on this quote.
- This offer is contingent on quantity restrictions and is subject to product availability.
- Original or faxed copy of the purchase order is required on all PO orders.
- A Return Authorization Number (RMA) is required on all returns. The RMA can only be issued within 30 days of the original ship date. We reserve the right to charge a 15% re-stocking fee where applicable.
- Returns of defective and mis-picked software and some hardware are limited to exchanges only. Some defective hardware covered by the manufacturer's warranty must be handled directly through the respective manufacturer.
- All sales are final on special ordered items (no return, exchanges, or refunds).
- Shipping charges are contingent on quantity orders, total weight of products and unusual size.

Note: Due to the devastating floods affecting over 90% of our Hard Drive manufacturers. Hard Drive availability and pricing are subject to change without notice. This unforeseen issue has also carried over to any product(s) that contain a hard drive for example any desktops, servers, BTO, etc.

TigerDirectB2B is not responsible for typographical errors or omissions. This email was sent to msage@flfw.com in response to Order # J0764611.

Note that TigerDirectB2B never sells, rents, or shares your email address. For more information, please review the TigerDirectB2B Privacy Policy at: <http://biz.tigerdirect.com/sectors/aboutus/privacy.asp>

For Merchandise Returns: c/o TigerDirect Warehouse - 175 Ambassador Drive, Naperville, IL 60540

Copyright © 2012 - TigerDirect, Inc. 7795 West Flagler Street, Suite 35, Miami, FL 33144 (Corporate Headquarters: No Mail or Returns Accepted)

[LEGAL NOTICES](#) | [PRIVACY POLICY](#)

P.O. BOX 77169
CHARLOTTE, NC 28271 7169

Account Number	Service Period	Due Date	Balance Due
(b) (4)	10/26/14-11/25/14	11/07/14	\$195.64

Customer Code: 8772

OFFICE OF GEORGE BUSH

Service Address: 243 OCEAN AVE KENNEBUNKPORT ME 04046-6530 43

ACCOUNT SUMMARY

PRIOR MONTH HISTORY

09/17	Previous Balance	\$195.64
10/09	Payment Received - Thank You	\$195.64CR
	TOTAL PRIOR MONTH HISTORY	\$0.00

CURRENT MONTHLY CHARGES

Monthly Data Charges

10/26-11/25	High Speed Data 15Mx2M	\$84.95
10/26-11/25	Static IP Address	\$35.00
	TOTAL MONTHLY DATA CHARGES	\$119.95

Monthly Video Charges

10/26-11/25	Basic TV	\$17.79
10/26-11/25	Standard TV	\$57.62
	TOTAL MONTHLY VIDEO CHARGES	\$75.41

TAXES, FEES & SURCHARGES

ConnectME Fund	\$0.19
TWC Regulatory Recovery Fee	\$0.09
TOTAL TAXES, FEES & SURCHARGES	\$0.28

TOTAL AMOUNT DUE **\$195.64**

Thank you for choosing Time Warner Cable Business Class and allowing us to provide you with the best entertainment and communication services.

CONTACT US: For easy one-stop account management, contact us at business.twc.com/myaccount
1-877-636-3278

P.O. BOX 77169
CHARLOTTE, NC 28271 7169

7632 1000 NO RP 17 10172014 YYYNNNN 0008800 S1 T32
8800 1 MB 0.432

Please detach and enclose this coupon with your payment.



** Please allow 7-10 days for delivery and payment processing. See reverse side for more convenient payment options.

Payment due date
11/07/14

Total amount due
\$195.64

Account number

(b) (4)

Amount enclosed

195.64

OFFICE OF GEORGE BUSH
10000 MEMORIAL DR STE 900
HOUSTON TX 77024-3475



TIME WARNER CABLE
P.O. BOX 70872
CHARLOTTE, NC 28272-0872



08925001202687063001540019564



P.O. BOX 77169
CHARLOTTE, NC 28271-7169

Account Number	Service Period	Due Date	Balance Due
(b) (4)	10/26/13-11/25/13	On Receipt	\$364.62

Customer Code: 8772

OFFICE OF GEORGE BUSH

Service Address: 243 OCEAN AVE KENNEBUNKPORT ME 04046-8530 43

ACCOUNT SUMMARY

PRIOR MONTH HISTORY

09/17 Previous Balance \$182.31
TOTAL PRIOR MONTH HISTORY \$182.31

CURRENT MONTHLY CHARGES

Monthly Data Charges

10/26-11/25 High Speed Data 15Mx2M \$84.95
10/26-11/25 Static IP Address \$30.00
TOTAL MONTHLY DATA CHARGES \$114.95

Monthly Video Charges

10/26-11/25 Basic Cable \$22.28
10/26-11/25 Standard Cable \$44.82
TOTAL MONTHLY VIDEO CHARGES \$67.10

TAXES AND FEES

CONNECTME FUND \$0.17
FCC REGULATORY FEE \$0.09
TOTAL TAXES AND FEES \$0.26

TOTAL AMOUNT DUE \$364.62

182.31

As of the date of this invoice we have not received full payment for your account. Your total balance must be received by the due date to avoid a late fee. Please disregard if you have already made this payment. Thank you for your business.

Did you know TWC is changing the names of many services and packages? You may notice this on your next bill. Your price (and the channels, speeds, or features in your package) are not changing. Visit twc.com/newnames to learn more.

CONTACT US: For easy one-stop account management, contact us at www.twcbc.com/myaccount 1-877-636-3278



P.O. BOX 77169
CHARLOTTE, NC 28271-7169

7632 1000 NO RP 17 10172013 NNYNNNNN 0007960 51 T30
7960 1 MB 0.402

OFFICE OF GEORGE BUSH
10000 MEMORIAL DR STE 900
HOUSTON TX 77024-3475



Please detach and enclose this coupon with your payment.



** Please allow 7-10 days for delivery and payment processing. See reverse side for more convenient payment options.

Payment due date
On Receipt

Total amount due
\$364.62

Account number

(b) (4)

Amount enclosed
182.31

TIME WARNER CABLE
P.O. BOX 70872
CHARLOTTE, NC 28272-0872



08925001202687063001500036462

INVOICE



Minerva Audio Visual, Inc.

56-32 59 Street
Maspeth, NY 11378

Phone: (718) 366-0600
Fax: (718) 366-1148
Toll Free: (866) 843-0300
Fed ID #: 35-2162852

Invoice #: 15676 Quote #: 6560
Invoice Date: 4/16/2013
Payment Method: Credit Card
Credit Card #: (b) (4)
Card Holder: MELINDA A JOHNSON
Client's Order #: via e-mail
Ordered By: Melinda Johnson
Salesperson: Ryan Roe
Terms:

SOLD TO:

US General Services Administration

201 Varick Street Greater Manhattan Field Office
New York, NY 10014
Phone: (212) 620-3586
Fax:

Delivery Date: 3/18/2013
Delivered Via: Minerva Van
In Use From: 3/18/13 2:15 PM
To: 3/18/13 4:30 PM
Return Date: 3/18/2013

Ship To: Clinton Foundation
55 West 125th Street
New York, NY

Show: Clinton Foundation service call

Shipping Contact(s): Johnson, Melinda 212-620-3586

<u>Quantity</u>	<u>Supplies</u>	<u>Unit Price</u>		<u>Charge</u>
1	IR repeater kit	\$169.00		\$169.00
1	Cables, adaptors, connectors, ties, hardware, etc.	\$25.00		\$25.00
<u># Techs</u>	<u>Labor</u>	<u>Per Hour</u>	<u>Hours</u>	<u>Charge</u>
2	Service Call	\$125.00	2.25	\$562.50

TOTAL CHARGES

Equipment	\$0.00
Supplies	\$194.00
Labor	\$562.50
Roundtrip Trucking/Delivery	\$85.00
Other Charges	\$0.00
Sub-Total	\$841.50
Sales Tax 8.875%	\$74.68
Grand Total	\$916.18

3/18/13 - Troubleshooted TV issue. Installed one Xantech IR repeater kit. All working properly. 2 techs, 2.25 hours.

Deposit of \$228.64 paid to initiate service call. Balance due = \$687.54

WE APPRECIATE YOUR BUSINESS!



PO BOX 4001
ACWORTH, GA 30101

Manage Your Account	Account Number	Date Due
www.vzw.com/mybusinessaccount	(b) (4)	11/26/14
Invoice Number	9734698964	

Quick Bill Summary

Oct 02 -- Nov 01

0002652 08 SP 2 450 **SNGLP T8 2 6729 76102 -C24-P02564-11



GSA/PBS RSS (7PQA)
IN SUPPORT OF: OFC OF FMR
816 TAYLOR STREET, RM12B01
PRESIDENT GEORGE W. BUSH
FORT WORTH, TX 76102



Previous Balance <i>(see back for details)</i>	\$1,256.13
Payment – Thank You	-\$1,256.13
Adjustments	-\$825.00
Credit Balance	-\$825.00
Monthly Charges	\$965.77
Usage and Purchase Charges	
Voice	\$425.50
Messaging	\$0.00
Data	\$0.00
Verizon Wireless' Surcharges and Other Charges & Credits	\$3.40
Taxes, Governmental Surcharges & Fees	\$0.00
Total Current Charges	\$1,394.67

Total Charges Due by November 26, 2014 **\$569.67**

2014 NOV 12 AM 11:01
GSA/PBS RSS (7PQA)

Pay from Wireless	Pay on the Web	Questions:
#PMT (#768)	At vzw.com/mybusinessaccount	1.800.922.0204 or *611 from your wireless



GSA/PBS RSS (7PQA)
IN SUPPORT OF: OFC OF FMR
816 TAYLOR STREET, RM12B01
PRESIDENT GEORGE W. BUSH
FORT WORTH, TX 76102

Bill Date November 01, 2014
Account Number (b) (4)
Invoice Number 9734698964

VB



www.10recycle.com

Total Amount Due by November 26, 2014

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$569.67

\$.

PO BOX 660108
DALLAS, TX 75266-0108



Check here and fill out the back of this slip if your billing address has changed or you are adding or changing your email address.

97346989640107420261910000100000139467000000569675



Invoice Number Account Number Date Due Page
 9734698964 (b) (4) 11/26/14 2 of 71

Get Minutes Used
 #MIN + SEND

Get Data Used
 #DATA + SEND

Get Balance
 #BAL + SEND

Explanation of Charges

Verizon Wireless' Surcharges

Verizon Wireless' Surcharges include (i) a Regulatory Charge (which helps defray various government charges we pay including government number administration and license fees); (ii) a Federal Universal Service Charge (and, if applicable, a State Universal Service Charge) to recover charges imposed on us by the government to support universal service; and (iii) an Administrative Charge, which helps defray certain expenses we incur, including: charges we, or our agents, pay local telephone companies for delivering calls from our customers to their customers; fees and assessments on our network facilities and services; property taxes; and the costs we incur responding to regulatory obligations. Please note that these are Verizon Wireless charges, not taxes. These charges, and what's included, are subject to change from time to time.

Taxes, Governmental Surcharges and Fees

Includes sales, excise and other taxes and governmental surcharges and fees that we are required by law to bill customers. These taxes, surcharges and fees may change from time to time without notice.

Late Fee Information

A late payment applies for unpaid balances. The charge is the greater of \$5 or 1.5% per month, or as permitted by law.

Verizon Wireless' Other Charges and Credits

Includes charges for products and services, and credits owing.

Payments and Adjustments

Previous Balance		\$1,256.13
Payment – Thank You		
Payment Received 10/20/14		-1,256.13
Total Payments		-\$1,256.13
Adjustments		
Achievement Cr/Sign Bonus/MTN	for 214-771-6163 on 10/21/14	-75.00
Achievement Cr/Sign Bonus/MTN	for 214-771-6318 on 10/21/14	-75.00
Achievement Cr/Sign Bonus/MTN	for 214-771-6563 on 10/21/14	-75.00
Achievement Cr/Sign Bonus/MTN	for 214-771-6837 on 10/21/14	-75.00
Achievement Cr/Sign Bonus/MTN	for 469-264-1094 on 10/21/14	-75.00
Achievement Cr/Sign Bonus/MTN	for 469-264-1162 on 10/21/14	-75.00
Achievement Cr/Sign Bonus/MTN	for 469-264-1235 on 10/21/14	-75.00
Achievement Cr/Sign Bonus/MTN	for 469-264-1240 on 10/21/14	-75.00
Achievement Cr/Sign Bonus/MTN	for 469-264-1635 on 10/21/14	-75.00
Achievement Cr/Sign Bonus/MTN	for 469-264-1766 on 10/21/14	-75.00
Achievement Cr/Sign Bonus/MTN	for 469-267-9355 on 10/21/14	-75.00
Total Adjustments		-\$825.00
Credit Balance		-\$825.00

Correspondence Address: Verizon Wireless Attn: Correspondence Team PO Box 5029 Wallingford, CT 06492

Automatic Payment Enrollment for Account: 742026191-00001 GSA/PBS RSS (7PQA)

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.

Changing your billing address for Account: 742026191-00001 GSA/PBS RSS (7PQA)

Use this space or sign in to My Verizon at vzw.com/changeaddress to change the mailing address where we send your bill. If we do not have your most recent email address, provide it below and we'll use it to tell you important information about your Verizon Wireless service. Allow 2 billing cycles for the address change to take effect.

New Address _____
 City _____
 State/Zip _____
 Work Phone _____ Home Phone _____
 Email _____

Confirming or changing your service address

For each of your mobile numbers, in order to bill taxes and surcharges correctly we need a service address - which is a street address (not a PO Box) that is the home or primary business address of the person who uses that number. To confirm or change the service address for any of your mobile numbers, sign in to My Verizon at vzw.com/serviceaddress



Invoice Number

Account Number

Date Due Page

9734698964

(b) (4)

11/26/14 3 of 71

Overview of Lines

Lines	Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	VZW Surcharges and Other Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
(b) (6)	Michael Meece	4	\$57.99	\$216.00	--	\$1.34	\$0.00	--	\$275.33	1815	230	2,187,683KB	--	--	--
(b) (6)	Stacie Lomont	18	\$47.99	--	--	\$0.07	\$0.00	--	\$48.06	190	13	1,352,128KB	--	--	--
(b) (6)	High Dodson	21	\$47.99	--	--	\$0.07	\$0.00	--	\$48.06	26	2	432,151KB	--	--	--
(b) (6)	Carol White	23	\$47.99	--	--	\$0.07	\$0.00	--	\$48.06	58	3	716,534KB	--	--	--
(b) (6)	Caroline Nugent	25	\$57.99	\$95.25	--	\$0.65	\$0.00	--	\$153.89	969	49	6,300,913KB	--	--	--
(b) (6)	Abbi Young	36	\$57.99	\$89.25	--	\$0.61	\$0.00	--	\$147.85	925	241	2,079,746KB	--	--	--
(b) (6)	Dredy Akers	41	\$47.99	--	--	\$0.07	\$0.00	--	\$48.06	95	98	1,735,624KB	--	--	--
(b) (6)	Gene Macdonald	44	\$47.99	--	--	\$0.07	\$0.00	--	\$48.06	--	--	--	--	--	--
(b) (6)	Gagan Dryden	45	\$67.99	\$3.25	--	\$0.09	\$0.00	--	\$71.33	323	308	1,479,846KB	--	--	--
(b) (6)	Caroline Hickey	49	\$47.99	--	--	\$0.07	\$0.00	--	\$48.06	148	71	5,943,924KB	--	--	--
(b) (6)	Reddy Ford	52	\$57.99	\$21.00	--	\$0.22	\$0.00	--	\$79.21	448	295	2,660,288KB	--	--	--
(b) (6)	Alan Cossiboom	57	\$47.99	\$0.75	--	\$0.07	\$0.00	--	\$48.81	305	97	1,507,467KB	--	--	--
(b) (6)	Reddy Ford	60	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	3GB	--	--	--
(b) (6)	Gagan Dryden	61	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	1GB	--	--	--
(b) (6)	Alan Cossiboom	62	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	1GB	--	--	--
(b) (6)	Dredy Akers	63	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	--	--	--	--
(b) (6)	Carol White	64	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	1GB	--	--	--
(b) (6)	Christina Mendoza	65	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	1GB	--	--	--
(b) (6)	Caroline Nugent	66	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	1GB	--	--	--
(b) (6)	Mike Meece	67	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	3GB	--	--	--
(b) (6)	Caroline Hickey	68	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	1GB	--	--	--
(b) (6)	Harrison Horowitz	69	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	1GB	--	--	--
(b) (6)	Abbi Young	70	\$29.99	--	--	\$0.00	\$0.00	--	\$29.99	--	--	2GB	--	--	--
Total Current Charges			\$965.77	\$425.50	\$0.00	\$3.40	\$0.00	\$0.00	\$1,394.67						



Summary for Michael Meece: 214-771-1400

Your Plan

AC 4G GlobalEmail & Data 300
 \$57.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

4G GlobalEmail Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

AC 4G GlobalEmail & Data 300	10/02 - 11/01	57.99
		\$57.99

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Calling Plan <i>minutes</i>	300	1815	864	216.00
Mobile to Mobile <i>minutes</i>	unlimited	352	--	--
Night/Weekend <i>minutes</i>	unlimited	282	--	--
Total Voice				\$216.00

Messaging

	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	143	--	--
Unlimited M2M Text <i>messages</i>	unlimited	41	--	--
Picture & Video <i>messages</i>	unlimited	46	--	--
Total Messaging				\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred)

Kilobyte Usage <i>kilobytes</i>		542	--	--
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Current Data Usage

Kilobyte Usage <i>kilobytes</i>	unlimited	2,187,683	--	--
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Total Data				\$0.00
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Total Usage and Purchase Charges				\$216.00
---	--	--	--	-----------------

Verizon Wireless' Surcharges

TX Franchise Surchg				1.34
				1.34

Total Current Charges for (b) (6)				\$275.33
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Detail for Michael Meece: (b) (6)

Voice

Date	Time	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/02	7:25A	(b) (6)	Peak M2MAllow	Dallas TX	Washington DC	1	--	--	--
10/02	8:04A	(b) (6)	Peak M2MAllow	Irving TX	Washington DC	2	--	--	--
10/02	9:46A	(b) (6)	Peak M2MAllow	Irving TX	Chicago IL	1	--	--	--
10/02	9:49A	(b) (6)	Peak PlanAllow	Irving TX	Grandprari TX	1	--	--	--
10/02	9:53A	(b) (6)	Peak PlanAllow	Dallas TX	Incoming CL	9	--	--	--
10/02	10:05A	(b) (6)	Peak PlanAllow	Dallas TX	Las Vegas NV	1	--	--	--
10/02	10:08A	(b) (6)	Peak PlanAllow	Dallas TX	Incoming CL	17	--	--	--
10/02	10:30A	(b) (6)	Peak PlanAllow	Dallas TX	Las Vegas NV	1	--	--	--



Detail for Michael Meece: 214-771-1400

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	M.in.	Airtime Charges	Long Dist/ Other Chgs	Total
10/02	10:34A	(b) (6)	Peak	PlanAllow	Dallas TX	Las Vegas NV	1	---	---	---
10/02	10:38A	(b) (6)	Peak	PlanAllow	Dallas TX	Chicago IL	1	---	---	---
10/02	10:39A	(b) (6)	Peak	M2MAllow	Dallas TX	Chicago IL	1	---	---	---
10/02	10:41A	(b) (6)	Peak	PlanAllow	Dallas TX	Wasingtn19 VA	5	---	---	---
10/02	10:46A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	9	---	---	---
10/02	10:59A	(b) (6)	Peak	PlanAllow	Dallas TX	Las Vegas NV	2	---	---	---
10/02	11:03A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/02	11:05A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/02	11:06A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
10/02	11:19A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/02	11:21A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/02	12:06P	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington TX	2	---	---	---
10/02	12:23P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	21	---	---	---
10/02	1:34P	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
10/02	1:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	5	---	---	---
10/02	1:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Killeen TX	3	---	---	---
10/02	2:45P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	4	---	---	---
10/02	2:57P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
10/02	3:01P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
10/02	3:05P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
10/02	3:03P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/02	3:11P	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	6	---	---	---
10/02	3:19P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/02	3:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	6	---	---	---
10/02	3:39P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	6	---	---	---
10/02	3:57P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
10/02	4:00P	(b) (6)	Peak	PlanAllow	Dallas TX	Killeen TX	6	---	---	---
10/02	4:19P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/02	4:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/02	4:24P	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	2	---	---	---
10/02	4:32P	(b) (6)	Peak	PlanAllow	Dallas TX	Joilet	8	---	---	---
10/02	4:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	20	---	---	---
10/02	5:03P	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	2	---	---	---
10/02	5:12P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	10	---	---	---
10/02	5:58P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
10/02	5:59P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/02	6:01P	(b) (6)	Peak	PlanAllow	Dallas TX	Palo Alto CA	2	---	---	---
10/02	6:05P	(b) (6)	Peak	PlanAllow	Dallas TX	Irvyng TX	3	---	---	---
10/02	6:06P	(b) (6)	Peak	PlanAllow,CaliWait	Dallas TX	Incoming CL	2	---	---	---
10/02	9:22P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
10/02	9:34P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
10/02	9:36P	(b) (6)	Off-Peak	N&W	Dallas TX	Washington DC	1	---	---	---
10/02	10:01P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	1	---	---	---
10/02	10:09P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	3	---	---	---
10/02	10:12P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	3	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/02	10:28P	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	2	---	---	---
10/02	10:45P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
10/03	7:56A	(b) (6)	Peak	M2MA'low	Dallas TX	Jacksonvl FL	3	---	---	---
10/03	8:10A	(b) (6)	Peak	M2MA'low	Dallas TX	Rockwall TX	1	---	---	---
10/03	8:18A	(b) (6)	Peak	M2MA'low	Dallas TX	Incoming CL	1	---	---	---
10/03	8:20A	(b) (6)	Peak	M2MA'low	Dallas TX	Rockwall TX	2	---	---	---
10/03	10:44A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	7	---	---	---
10/03	10:51A	(b) (6)	Peak	M2MA'low	Dallas TX	Rockwall TX	2	---	---	---
10/03	11:05A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/03	11:07A	(b) (6)	Peak	M2MA'low	Dallas TX	Washington DC	4	---	---	---
10/03	11:31A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/03	11:34A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/03	11:36A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	15	---	---	---
10/03	1:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	7	---	---	---
10/03	1:50P	(b) (6)	Peak	M2MA'low	Dallas TX	Jacksonvl FL	3	---	---	---
10/03	1:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/03	2:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
10/03	2:17P	(b) (6)	Peak	PlanAllow	Highland P TX	Dallas TX	1	---	---	---
10/03	2:18P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
10/03	2:26P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/03	2:29P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/03	2:32P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
10/03	2:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/03	2:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/03	2:45P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	9	---	---	---
10/03	2:55P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
10/03	2:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Killeen TX	1	---	---	---
10/03	3:02P	(b) (6)	Peak	M2MA'low	Dallas TX	Jacksonvl FL	4	---	---	---
10/03	3:25P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
10/03	3:28P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	8	---	---	---
10/03	3:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	21	---	---	---
10/03	4:01P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	10	---	---	---
10/03	4:12P	(b) (6)	Peak	PlanAllow	Highland P TX	Austin TX	1	---	---	---
10/03	4:19P	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	2	---	---	---
10/03	4:27P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/03	4:45P	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	13	---	---	---
10/03	5:24P	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	3	---	---	---
10/03	5:34P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/03	5:52P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/03	5:55P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
10/03	5:57P	(b) (6)	Peak	PlanAllow CalWait	Dallas TX	Incoming CL	4	---	---	---
10/03	6:46P	(b) (6)	Peak	M2MA'low	Dallas TX	Grandprari TX	1	---	---	---
10/03	7:03P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/03	7:29P	(b) (6)	Peak	M2MA'low	Dallas TX	Jacksonvl FL	1	---	---	---
10/03	7:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/03	7:44P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	--	--	--
10/03	9:19P	(b) (6)	Off-Peak	N&W	Dallas TX	Jacksonvl FL	1	--	--	--
10/03	9:19P	(b) (6)	Off-Peak	N&W	Dallas TX	Jacksonvl FL	1	--	--	--
10/04	7:45A	(b) (6)	Off-Peak	N&W	Dallas TX	Austin TX	1	--	--	--
10/04	8:19A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	--	--	--
10/04	8:29A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	--	--	--
10/04	6:34A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	--	--	--
10/04	11:04A	(b) (6)	Off-Peak	N&W	Caddo Mill TX	Grandprari TX	2	--	--	--
10/04	1:31P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	--	--	--
10/04	2:05P	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	23	--	--	--
10/04	2:32P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	--	--	--
10/04	5:29P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/04	5:44P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	--	--	--
10/04	5:46P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	--	--	--
10/04	6:22P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/04	3:39P	(b) (6)	Off-Peak	N&W	Dallas TX	Jacksonvl FL	1	--	--	--
10/05	7:06A	(b) (6)	Off-Peak	N&W	Highland P TX	Incoming CL	1	--	--	--
10/05	9:36A	(b) (6)	Off-Peak	N&W	Dallas TX	Terminal TX	1	--	--	--
10/05	10:01A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/05	10:55A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	4	--	--	--
10/05	11:26A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	--	--	--
10/05	3:36P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	--	--	--
10/05	5:09P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	--	--	--
10/06	7:02A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	--	--	--
10/06	7:03A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	--	--	--
10/06	7:44A	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington TX	3	--	--	--
10/06	9:42A	(b) (6)	Peak	PlanAllow	Pebble Bea CA	Incoming CL	1	--	--	--
10/06	6:46P	(b) (6)	Peak	PlanAllow	Monterey CA	Grandprari TX	2	--	--	--
10/06	9:12P	(b) (6)	Off-Peak	N&W	Monterey CA	Cedar Rpds IA	1	--	--	--
10/07	11:43A	(b) (6)	Peak	PlanAllow	Dallas TX	Gatesville TX	2	--	--	--
10/07	11:50A	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	2	--	--	--
10/07	12:33P	(b) (6)	Peak	M2MAllow	Dallas TX	Cincinnati OH	19	--	--	--
10/07	2:26P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	17	--	--	--
10/07	2:39P	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	1	--	--	--
10/07	2:43P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	13	--	--	--
10/07	3:35P	(b) (6)	Peak	PlanAllow	Dallas TX	Palo Alto CA	1	--	--	--
10/07	3:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	20	--	--	--
10/07	4:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	12	--	--	--
10/07	4:33P	(b) (6)	Peak	PlanAllow	Dallas TX	Pittsburgh PA	2	--	--	--
10/07	4:51P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	14	--	--	--
10/07	6:02P	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	2	--	--	--
10/07	7:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	26	--	--	--
10/08	9:07A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	--	--	--
10/08	9:09A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	--	--	--
10/08	9:13A	(b) (6)	Peak	PlanAllow	Dallas TX	Irving TX	2	--	--	--



Detail for Michael Meece (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/08	9:14A	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	8	---	---	---
10/08	10:02A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	4	---	---	---
10/08	10:22A	(b) (6)	Peak	PlanAllow	Dallas TX	Wshngtn1 DC	2	---	---	---
10/08	10:42A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/08	10:49A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	6	---	---	---
10/08	11:31A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	8	---	---	---
10/08	11:50A	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	9	---	---	---
10/08	12:00P	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	2	---	---	---
10/08	12:01P	(b) (6)	Peak	M2MAllow,CallWait	Highland P TX	Incoming CL	2	---	---	---
10/08	12:03P	(b) (6)	Peak	PlanAllow	Dallas TX	Ardmore PA	9	---	---	---
10/08	12:18P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	10	---	---	---
10/08	12:27P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	5	---	---	---
10/08	1:03P	(b) (6)	Peak	PlanAllow	Dallas TX	Longview TX	7	---	---	---
10/08	1:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	8	---	---	---
10/08	1:24P	(b) (6)	Peak	PlanAllow	Dallas TX	Longview TX	7	---	---	---
10/08	1:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/08	2:39P	(b) (6)	Peak	PlanAllow	Dallas TX	New York NY	1	---	---	---
10/08	2:39P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/08	2:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/08	2:45P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/08	2:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/08	5:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	7	---	---	---
10/08	5:19P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	15	---	---	---
10/08	5:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/08	6:22P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/08	6:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/08	6:24P	(b) (6)	Peak	PlanAllow	Dallas TX	McKinney TX	1	---	---	---
10/08	6:25P	(b) (6)	Peak	PlanAllow	Dallas TX	McKinney TX	1	---	---	---
10/08	8:32P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/08	8:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/08	8:52P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/08	9:40P	(b) (6)	Off-Peak	N&W	Dallas TX	Terminal TX	15	---	---	---
10/09	10:32A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/09	10:33A	(b) (6)	Peak	M2MAllow	Dallas TX	Grandprari TX	1	---	---	---
10/09	10:39A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
10/09	10:44A	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington TX	2	---	---	---
10/09	10:46A	(b) (6)	Peak	PlanAllow	Dallas TX	Longview TX	2	---	---	---
10/09	10:49A	(b) (6)	Peak	M2MAllow	Dallas TX	Grandprari TX	4	---	---	---
10/09	10:53A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/09	11:31A	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	2	---	---	---
10/09	12:16P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/09	12:18P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	4	---	---	---
10/09	12:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/09	12:34P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	12	---	---	---
10/09	2:02P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	10	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/09	2:21P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	15	---	---	---
10/09	3:25P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/09	3:27P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/09	3:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
10/09	3:50P	(b) (6)	Peak	PlanAllow	Dallas TX	Wshngtn1 DC	2	---	---	---
10/09	4:02P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
10/09	5:11P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/09	5:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/10	8:08A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/10	8:39A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/10	9:38A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/10	9:41A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/10	9:56A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
10/10	12:52P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/11	8:32A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
10/11	8:33A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
10/11	8:58A	(b) (6)	Off-Peak	N&W	Dallas TX	Silver Spg MD	10	---	---	---
10/11	6:02P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
10/11	6:11P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
10/12	10:27A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
10/12	1:01P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
10/12	1:08P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
10/12	4:35P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	3	---	---	---
10/12	4:39P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	3	---	---	---
10/12	4:43P	(b) (6)	Off-Peak	N&W	Dallas TX	Arlington TX	1	---	---	---
10/12	4:48P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
10/12	6:42P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
10/12	6:42P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	7	---	---	---
10/12	6:49P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	3	---	---	---
10/12	6:52P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	1	---	---	---
10/13	9:12A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/13	10:20A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	23	---	---	---
10/13	10:44A	(b) (6)	Peak	PlanAllow	Dallas TX	Baltimore MD	1	---	---	---
10/13	10:50A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
10/13	10:53A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
10/13	11:31A	(b) (6)	Peak	PlanAllow	Dallas TX	Irving TX	1	---	---	---
10/13	11:37A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	4	---	---	---
10/13	12:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/13	1:50P	(b) (6)	Peak	M2MAllow	Dallas TX	Ladue MO	1	---	---	---
10/13	1:56P	(b) (6)	Peak	PlanAllow	Dallas TX	Gatesville TX	12	---	---	---
10/13	2:11P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/13	2:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	12	---	---	---
10/13	2:53P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
10/13	2:54P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	12	---	---	---
10/13	3:11P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/13	3:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	9	---	---	---
10/13	3:24P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
10/13	3:24P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
10/13	3:25P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
10/13	3:25P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
10/13	3:26P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	33	---	---	---
10/13	4:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	12	---	---	---
10/13	4:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	7	---	---	---
10/13	5:32P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
10/13	5:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/13	7:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/13	8:02P	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	2	---	---	---
10/14	8:48A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/14	8:48A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
10/14	8:50A	(b) (6)	Peak	PlanAllow/CallWait	Dallas TX	Incoming CL	1	---	---	---
10/14	8:51A	(b) (6)	Peak	PlanAllow/CallWait	Highland P TX	Incoming CL	1	---	---	---
10/14	8:53A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/14	8:55A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	12	---	---	---
10/14	9:24A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
10/14	9:26A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	4	---	---	---
10/14	9:32A	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	6	---	---	---
10/14	11:13A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
10/14	11:16A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/14	11:18A	(b) (6)	Peak	M2MAllow	Dallas TX	Chicago IL	1	---	---	---
10/14	11:19A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/14	11:37A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/14	12:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	19	---	---	---
10/14	1:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/14	2:00P	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	6	---	---	---
10/14	2:06P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/14	2:21P	(b) (6)	Peak	M2MAllow	Dallas TX	Chicago IL	1	---	---	---
10/14	2:35P	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	10	---	---	---
10/14	3:22P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/14	3:49P	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	2	---	---	---
10/14	3:51P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	7	---	---	---
10/14	4:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/14	4:48P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
10/14	5:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	26	---	---	---
10/15	7:10A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	28	---	---	---
10/15	7:58A	(b) (6)	Peak	M2MAllow	Dallas TX	Alexandria VA	1	---	---	---
10/15	8:04A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
10/15	8:15A	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	8	---	---	---
10/15	8:37A	(b) (6)	Peak	M2MAllow	Dallas TX	Cincinnati OH	5	---	---	---
10/15	8:43A	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	12	---	---	---
10/15	9:12A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/15	8:14A	(b) (6)	Peak	M2MAI low	Dallas TX	Rockwall TX	1	---	---	---
10/15	9:25A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	14	---	---	---
10/15	10:00A	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
10/15	10:00A	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
10/15	11:08A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
10/15	11:43A	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	2	---	---	---
10/15	11:45A	(b) (6)	Peak	M2MAI low	Dallas TX	Rockwall TX	1	---	---	---
10/15	11:45A	(b) (6)	Peak	M2MAI low	Highland P TX	Rockwall TX	3	---	---	---
10/15	11:48A	(b) (6)	Peak	PlanAllow	Highland P TX	Terminal TX	1	---	---	---
10/15	11:49A	(b) (6)	Peak	M2MAI low	Highland P TX	Rockwall TX	1	---	---	---
10/15	11:52A	(b) (6)	Peak	PlanAllow	Dallas TX	Gatesville TX	2	---	---	---
10/15	11:53A	(b) (6)	Peak	M2MAI low,CallWait	Dallas TX	Incoming CL	3	---	---	---
10/15	12:01P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
10/15	12:03P	(b) (6)	Peak	M2MAI low	Highland P TX	Rockwall TX	2	---	---	---
10/15	12:04P	(b) (6)	Peak	M2MAI low,CallWait	Highland P TX	Incoming CL	1	---	---	---
10/15	12:04P	(b) (6)	Peak	M2MAI low,CallWait	Dallas TX	Rockwall TX	1	---	---	---
10/15	12:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	5	---	---	---
10/15	12:28P	(b) (6)	Peak	PlanAllow	Dallas TX	Gatesville TX	4	---	---	---
10/15	12:52P	(b) (6)	Peak	M2MAI low	Dallas TX	Incoming CL	3	---	---	---
10/15	12:58P	(b) (6)	Peak	M2MAI low	Dallas TX	Washington DC	2	---	---	---
10/15	2:29P	(b) (6)	Peak	PlanAllow,PartAllow	Dallas TX	Incoming CL	4	.50	---	.50
10/15	3:40P	(b) (6)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
10/15	4:07P	(b) (6)	Peak		Dallas TX	Longview TX	2	.50	---	.50
10/15	4:30P	(b) (6)	Peak		Dallas TX	Incoming CL	2	.50	---	.50
10/15	4:34P	(b) (6)	Peak		Dallas TX	Dallas TX	3	.75	---	.75
10/15	4:45P	(b) (6)	Peak		Dallas TX	Midland TX	1	.25	---	.25
10/15	4:46P	(b) (6)	Peak		Dallas TX	Terminal TX	2	.50	---	.50
10/15	4:47P	(b) (6)	Peak	M2MAI low	Dallas TX	Washington DC	1	---	---	---
10/15	4:55P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/15	4:59P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/15	5:05P	(b) (6)	Peak		Dallas TX	Midland TX	13	3.25	---	3.25
10/15	5:19P	(b) (6)	Peak		Highland P TX	Wshngtnm 1 DC	1	.25	---	.25
10/15	5:20P	(b) (6)	Peak		Dallas TX	Incoming CL	23	5.75	---	5.75
10/15	5:47P	(b) (6)	Peak		Dallas TX	Grandprari TX	10	2.50	---	2.50
10/15	7:07P	(b) (6)	Peak	M2MAI low	Dallas TX	Washington DC	8	---	---	---
10/16	6:54A	(b) (6)	Peak		Dallas TX	McKinney TX	1	.25	---	.25
10/16	7:04A	(b) (6)	Peak		Dallas TX	Incoming CL	4	1.00	---	1.00
10/16	7:49A	(b) (6)	Peak		Dallas TX	Grandprari TX	3	.75	---	.75
10/16	8:36A	(b) (6)	Peak		Dallas TX	Terminal TX	1	.25	---	.25
10/16	8:37A	(b) (6)	Peak		Dallas TX	Austin TX	1	.25	---	.25
10/16	8:38A	(b) (6)	Peak		Dallas TX	McKinney TX	3	.75	---	.75
10/16	8:57A	(b) (6)	Peak	M2MAI low	Dallas TX	Chicago	1	---	---	---
10/16	8:58A	(b) (6)	Peak	CallWait	Dallas TX	Incoming CL	1	.25	---	.25
10/16	8:58A	(b) (6)	Peak	M2MAI low,CallWait	Dallas TX	Chicago L	1	---	---	---
10/16	8:59A	(b) (6)	Peak		Dallas TX	Terminal TX	2	1.75	---	1.75



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/16	9:06A	(b) (6)	Peak		Dallas TX	Chicago IL	1	.25	---	.25
10/16	9:06A	(b) (6)	Peak		Dallas TX	Dallas TX	5	1.25	---	1.25
10/16	9:11A	(b) (6)	Peak		Dallas TX	Chicago IL	7	1.75	---	1.75
10/16	9:18A	(b) (6)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
10/16	12:37P	(b) (6)	Peak	M2Mallow	Dallas TX	Silver Spg MD	11	---	---	---
10/16	12:49P	(b) (6)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
10/16	2:14P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/16	2:54P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
10/16	3:20P	(b) (6)	Peak		Dallas TX	Spring TX	1	.25	---	.25
10/16	4:43P	(b) (6)	Peak	M2Mallow	Dallas TX	Rockwall TX	2	---	---	---
10/16	4:46P	(b) (6)	Peak		Dallas TX	Washington DC	3	.75	---	.75
10/16	5:21P	(b) (6)	Peak		Dallas TX	Washington DC	3	.75	---	.75
10/16	5:25P	(b) (6)	Peak		Dallas TX	Incoming CL	8	2.00	---	2.00
10/16	5:34P	(b) (6)	Peak	M2Mallow	Dallas TX	Washington DC	6	---	---	---
10/16	6:37P	(b) (6)	Peak	M2Mallow	Dallas TX	Incoming CL	7	---	---	---
10/16	6:55P	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
10/17	7:59A	(b) (6)	Peak		Dallas TX	Washington DC	10	2.50	---	2.50
10/17	10:14A	(b) (6)	Peak	M2Mallow	Dallas TX	Incoming CL	2	---	---	---
10/17	11:38A	(b) (6)	Peak		Dallas TX	Incoming CL	2	.50	---	.50
10/17	11:39A	(b) (6)	Peak		Dallas TX	Grandprari TX	4	1.00	---	1.00
10/17	12:31P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/17	12:37P	(b) (6)	Peak		Dallas TX	Dallas TX	3	.75	---	.75
10/17	12:58P	(b) (6)	Peak	M2Mallow	Dallas TX	Chicago IL	1	---	---	---
10/17	1:01P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
10/17	1:01P	(b) (6)	Peak		Dallas TX	Dallas TX	4	1.00	---	1.00
10/17	2:33P	(b) (6)	Peak		Dallas TX	Austin TX	1	.25	---	.25
10/17	2:33P	(b) (6)	Peak		Highland P TX	Austin TX	2	.50	---	.50
10/17	4:48P	(b) (6)	Peak	M2Mallow	Troy TX	Incoming CL	12	---	---	---
10/17	6:12P	(b) (6)	Peak		Round Rock TX	Austin TX	2	.50	---	.50
10/18	11:44A	(b) (6)	Off-Peak	N&W	Austin TX	Incoming CL	1	---	---	---
10/18	2:48P	(b) (6)	Off-Peak	N&W	Austin TX	Incoming CL	4	---	---	---
10/18	6:09P	(b) (6)	Off-Peak	N&W	Austin TX	Austin TX	4	---	---	---
10/19	10:09A	(b) (6)	Off-Peak	N&W	Hewitt TX	Terminai TX	3	---	---	---
10/19	10:12A	(b) (6)	Off-Peak	N&W	Robinson TX	Grandprari TX	2	---	---	---
10/19	10:14A	(b) (6)	Off-Peak	N&W	Waco TX	Grandprari TX	2	---	---	---
10/19	11:21A	(b) (6)	Off-Peak	N&W	Lancaster TX	Irving TX	2	---	---	---
10/19	11:22A	(b) (6)	Off-Peak	N&W CallWait	Lancaster TX	Incoming CL	3	---	---	---
10/19	11:27A	(b) (6)	Off-Peak	N&W	Lancaster TX	Irving TX	2	---	---	---
10/19	1:54P	(b) (6)	Off-Peak	N&W	Highland P TX	Austin TX	1	---	---	---
10/19	1:59P	(b) (6)	Off-Peak	N&W	Highland P TX	Incoming CL	1	---	---	---
10/19	2:06P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
10/20	9:32A	(b) (6)	Peak	M2Mallow	Dallas TX	Washington DC	5	---	---	---
10/20	9:51A	(b) (6)	Peak		Highland P TX	Grandprari TX	1	.25	---	.25
10/20	11:22A	(b) (6)	Peak		Dallas TX	Gatesville TX	3	.75	---	.75
10/20	11:26A	(b) (6)	Peak	M2Mallow	Dallas TX	Waco TX	1	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/20	11:28A	(b) (6)	Peak	M2MAllow	Highland P TX	Incoming CL	2	---	---	---
10/20	12:27P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/20	1:59P	(b) (6)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
10/20	2:02P	(b) (6)	Peak		Dallas TX	Nwyrctzn01 NY	1	.25	---	.25
10/20	2:20P	(b) (6)	Peak		Dallas TX	Nwyrctzn01 NY	2	.50	---	.50
10/20	3:25P	(b) (6)	Peak		Highland P TX	Incoming CL	8	2.00	---	2.00
10/20	4:47P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	4	---	---	---
10/20	4:51P	(b) (6)	Peak		Dallas TX	Grandprari TX	3	.75	---	.75
10/20	5:57P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/20	5:58P	(b) (6)	Peak		Dallas TX	Dallas TX	7	1.75	---	1.75
10/20	7:35P	(b) (6)	Peak		Dallas TX	Austin TX	1	.25	---	.25
10/20	7:36P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwal TX	2	---	---	---
10/20	7:49P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	14	---	---	---
10/21	8:32A	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
10/21	10:44A	(b) (6)	Peak		Dallas TX	Washington DC	2	.50	---	.50
10/21	11:45A	(b) (6)	Peak		Dallas TX	Incoming CL	12	3.00	---	3.00
10/21	12:30P	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	3	---	---	---
10/21	12:34P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/21	12:39P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/21	12:55P	(b) (6)	Peak		Dallas TX	Austin TX	2	.50	---	.50
10/21	1:03P	(b) (6)	Peak		Dallas TX	Incoming CL	5	1.25	---	1.25
10/21	2:39P	(b) (6)	Peak		Dallas TX	Washington DC	2	.50	---	.50
10/21	2:44P	(b) (6)	Peak		Dallas TX	Incoming CL	14	3.50	---	3.50
10/21	3:40P	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	2	---	---	---
10/21	4:18P	(b) (6)	Peak	M2MAllow	Dallas TX	Waco TX	1	---	---	---
10/21	4:22P	(b) (6)	Peak	M2MAllow	Highland P TX	San Monica CA	1	---	---	---
10/21	6:03P	(b) (6)	Peak		Dallas TX	Austin TX	1	.25	---	.25
10/21	6:04P	(b) (6)	Peak		Dallas TX	Austin TX	1	.25	---	.25
10/21	6:05P	(b) (6)	Peak		Dallas TX	Austin TX	31	7.75	---	7.75
10/21	7:08P	(b) (6)	Peak		Dallas TX	Incoming CL	3	.75	---	.75
10/22	8:34A	(b) (6)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
10/22	8:39A	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/22	8:52A	(b) (6)	Peak		Highland P TX	Grandprari TX	5	1.25	---	1.25
10/22	1:52P	(b) (6)	Peak		Dallas TX	Austin TX	1	.25	---	.25
10/22	2:56P	(b) (6)	Peak		Highland P TX	Washington DC	13	3.25	---	3.25
10/22	4:58P	(b) (6)	Peak		Dallas TX	Grandprari TX	8	2.00	---	2.00
10/22	5:14P	(b) (6)	Peak		Dallas TX	Irving TX	2	.50	---	.50
10/22	5:16P	(b) (6)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
10/22	5:18P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
10/22	5:18P	(b) (6)	Peak		Dallas TX	Incoming CL	4	1.00	---	1.00
10/22	5:27P	(b) (6)	Peak		Dallas TX	Irving TX	1	.25	---	.25
10/22	5:38P	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
10/23	12:29P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/23	12:31P	(b) (6)	Peak	M2MAllow	Dallas TX	Waco TX	1	---	---	---
10/23	1:02P	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	21	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min	Airtime Charges	Long Dist/ Other Chgs	Total
10/23	1:23P	(b) (6)		Peak	Dallas TX	Washington DC	2	.50	---	.50
10/23	1:26P	(b) (6)		Peak	Dallas TX	Grandprari TX	6	1.50	---	1.50
10/23	1:32P	(b) (6)		Peak	Dallas TX	Incoming CL	14	3.50	---	3.50
10/23	1:50P	(b) (6)		Peak	Dallas TX	Grandprari TX	18	4.50	---	4.50
10/23	2:09P	(b) (6)		Peak M2MAllow	Dallas TX	Cedar Rpds IA	2	---	---	---
10/23	2:10P	(b) (6)		Peak	Dallas TX	Grandprari TX	2	.50	---	.50
10/23	2:19P	(b) (6)		Peak M2MAllow	Dallas TX	Cincinnati OH	1	---	---	---
10/23	2:21P	(b) (6)		Peak	Dallas TX	Dallas TX	2	.50	---	.50
10/23	2:23P	(b) (6)		Peak M2MAllow	Dallas TX	Chicago IL	14	---	---	---
10/23	3:47P	(b) (6)		Peak M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
10/23	3:48P	(b) (6)		Peak M2MAllow	Dallas TX	Cincinnati OH	26	---	---	---
10/23	4:44P	(b) (6)		Peak M2MAllow	Dallas TX	Waco TX	4	---	---	---
10/23	4:56P	(b) (6)		Peak	Dallas TX	Dallas TX	3	.75	---	.75
10/23	5:00P	(b) (6)		Peak M2MAllow	Dallas TX	Washington DC	9	---	---	---
10/23	5:09P	(b) (6)		Peak	Dallas TX	Dallas TX	2	.50	---	.50
10/23	5:13P	(b) (6)		Peak	Dallas TX	Grandprari TX	1	.25	---	.25
10/23	5:47P	(b) (6)		Peak	Dallas TX	Grandprari TX	2	.50	---	.50
10/23	5:49P	(b) (6)		Peak M2MAllow	Dallas TX	Cedar Rpds IA	1	---	---	---
10/23	5:55P	(b) (6)		Peak M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/23	6:18	(b) (6)		Peak	Dallas TX	Incoming CL	1	.25	---	.25
10/23	6:27P	(b) (6)		Peak	Dallas TX	Arlington TX	2	.50	---	.50
10/23	8:24P	(b) (6)		Peak	Dallas TX	Grandprari TX	1	.25	---	.25
10/23	8:46P	(b) (6)		Peak	Dallas TX	Incoming CL	2	.50	---	.50
10/23	8:53P	(b) (6)		Peak N&W,PartAllow,Span	Dallas TX	Grandprari TX	46	1.75	---	1.75
10/24	9:01A	(b) (6)		Peak	Dallas TX	New York NY	2	.50	---	.50
10/24	8:03A	(b) (6)		Peak M2MAllow	Dallas TX	Nwycyzn01 NY	1	---	---	---
10/24	8:21A	(b) (6)		Peak M2MAllow	Dallas TX	Incoming CL	5	---	---	---
10/24	8:35A	(b) (6)		Peak	Dallas TX	Incoming CL	6	1.50	---	1.50
10/24	9:53A	(b) (6)		Peak	Dallas TX	Grandprari TX	5	1.25	---	1.25
10/24	10:18A	(b) (6)		Peak	Dallas TX	Nwycyzn01 NY	2	.50	---	.50
10/24	11:41A	(b) (6)		Peak	Dallas TX	Dallas TX	1	.25	---	.25
10/24	11:42A	(b) (6)		Peak Cal Wait	Dallas TX	Incoming CL	3	.75	---	.75
10/24	12:03P	(b) (6)		Peak	Dallas TX	Incoming CL	3	.75	---	.75
10/24	1:26P	(b) (6)		Peak	Dallas TX	Terminal TX	2	.50	---	.50
10/24	2:31P	(b) (6)		Peak	Dallas TX	Dallas TX	7	1.75	---	1.75
10/24	2:45P	(b) (6)		Peak	Dallas TX	Dallas TX	1	.25	---	.25
10/24	2:46P	(b) (6)		Peak	Dallas TX	Dallas TX	4	1.00	---	1.00
10/24	3:00P	(b) (6)		Peak	Dallas TX	Grandprari TX	4	1.00	---	1.00
10/24	3:36P	(b) (6)		Peak	Dallas TX	Dallas TX	3	.75	---	.75
10/24	4:12P	(b) (6)		Peak	Highland P TX	Incoming CL	3	.75	---	.75
10/24	4:26P	(b) (6)		Peak	Dallas TX	Grandprari TX	2	.50	---	.50
10/24	4:29P	(b) (6)		Peak	Dallas TX	Dallas TX	1	.25	---	.25
10/24	6:13P	(b) (6)		Peak	Dallas TX	Grandprari TX	1	.25	---	.25
10/24	6:22P	(b) (6)		Peak	Dallas TX	Incoming CL	1	.25	---	.25
10/24	6:24P	(b) (6)		Peak	Dallas TX	Incoming CL	1	.25	---	.25



Detail for Michael Meece: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/24	8:19P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	--	.25
10/25	9:32A	(b) (6)	Off-Peak N&W		Dallas TX	Grandprari TX	1	--	--	--
10/25	2:59P	(b) (6)	Off-Peak N&W		Dallas TX	Grandprari TX	1	--	--	--
10/25	3:02P	(b) (6)	Off-Peak N&W		Dallas TX	Washington DC	2	--	--	--
10/25	3:19P	(b) (6)	Off-Peak N&W		Dallas TX	Grandprari TX	1	--	--	--
10/25	3:41P	(b) (6)	Off-Peak N&W		Dallas TX	Washington DC	3	--	--	--
10/25	4:23P	(b) (6)	Off-Peak N&W		Dallas TX	Grandprari TX	1	--	--	--
10/25	4:30P	(b) (6)	Off-Peak N&W		Dallas TX	Dallas TX	1	--	--	--
10/25	4:31P	(b) (6)	Off-Peak N&W		Dallas TX	Dallas TX	2	--	--	--
10/25	4:33P	(b) (6)	Off-Peak N&W		Dallas TX	Grandprari TX	1	--	--	--
10/25	4:33P	(b) (6)	Off-Peak N&W		Dallas TX	Grandprari TX	2	--	--	--
10/25	6:20P	(b) (6)	Off-Peak N&W		Dallas TX	Grandprari TX	1	--	--	--
10/25	6:51P	(b) (6)	Off-Peak N&W		Dallas TX	Incoming CL	11	--	--	--
10/25	7:01P	(b) (6)	Off-Peak N&W		Dallas TX	Washington DC	1	--	--	--
10/26	1:45P	(b) (6)	Off-Peak N&W		Fort Worth TX	Roanoke TX	1	--	--	--
10/26	9:24P	(b) (6)	Off-Peak N&W		Dallas TX	Grandprari TX	20	--	--	--
10/27	8:09A	(b) (6)	Peak		Dallas TX	Austin TX	2	.50	--	.50
10/27	9:52A	(b) (6)	Peak		Dallas TX	Incoming CL	9	2.25	--	2.25
10/27	10:07A	(b) (6)	Peak		Dallas TX	Terminal TX	2	.50	--	.50
10/27	10:09A	(b) (6)	Peak		Dallas TX	Incoming CL	2	.50	--	.50
10/27	10:11A	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	--	.25
10/27	10:14A	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	--	.25
10/27	10:22A	(b) (6)	Peak		Dallas TX	Incoming CL	5	1.25	--	1.25
10/27	10:41A	(b) (6)	Peak		Dallas TX	Austin TX	6	1.50	--	1.50
10/27	10:57A	(b) (6)	Peak		Dallas TX	Roanoke TX	1	.25	--	.25
10/27	10:59A	(b) (6)	Peak M2MAllow		Dallas TX	Rockwall TX	5	--	--	--
10/27	11:05A	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	--	.25
10/27	11:05A	(b) (6)	Peak		Dallas TX	Grandprari TX	4	1.00	--	1.00
10/27	12:01P	(b) (6)	Peak		Dallas TX	Nwycrym01 NY	3	.75	--	.75
10/27	12:39P	(b) (6)	Peak		Dallas TX	Austin TX	2	.50	--	.50
10/27	1:11P	(b) (6)	Peak		Dallas TX	Austin TX	1	.25	--	.25
10/27	1:14P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	--	.25
10/27	1:22P	(b) (6)	Peak		Dallas TX	Austin TX	1	.25	--	.25
10/27	1:27P	(b) (6)	Peak		Dallas TX	Incoming CL	6	1.50	--	1.50
10/27	1:36P	(b) (6)	Peak		Dallas TX	Incoming CL	7	1.75	--	1.75
10/27	1:44P	(b) (6)	Peak		Dallas TX	Incoming CL	2	.50	--	.50
10/27	2:05P	(b) (6)	Peak		Dallas TX	Incoming CL	3	.75	--	.75
10/27	2:13P	(b) (6)	Peak		Dallas TX	Arlington VA	21	5.25	--	5.25
10/27	2:54P	(b) (6)	Peak		Dallas TX	Incoming CL	14	3.50	--	3.50
10/27	3:35P	(b) (6)	Peak		Dallas TX	Incoming CL	2	.50	--	.50
10/27	3:48P	(b) (6)	Peak M2MAllow		Dallas TX	Bristol TN	2	--	--	--
10/27	4:09P	(b) (6)	Peak		Dallas TX	Arlington TX	3	.75	--	.75
10/27	4:12P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	--	.25
10/27	4:13P	(b) (6)	Peak		Dallas TX	Incoming CL	4	1.00	--	1.00
10/27	4:17P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	--	.25



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airline Charges	Long Dist/ Other Chgs	Total
10/27	4:18P	(b) (6)	Peak		Dallas TX	Washington DC	2	.50	---	.50
10/27	5:02P	(b) (6)	Peak		Dallas TX	Grandprari TX	3	.75	---	.75
10/27	5:24P	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
10/27	6:11P	(b) (6)	Peak		Dallas TX	Nwrycym01 NY	3	.75	---	.75
10/27	11:04P	(b) (6)	Off-Peak N&W		Dallas TX	Arlington TX	1	---	---	---
10/27	11:12P	(b) (6)	Off-Peak N&W		Dallas TX	Austin TX	1	---	---	---
10/27	11:24P	(b) (6)	Off-Peak N&W		Dallas TX	Incoming CL	5	---	---	---
10/27	11:47P	(b) (6)	Off-Peak N&W		Dallas TX	Dallas TX	1	---	---	---
10/28	7:57A	(b) (6)	Peak		Highland P TX	Incoming CL	6	1.50	---	1.50
10/28	9:09A	(b) (6)	Peak		Dallas TX	Incoming CL	37	9.25	---	9.25
10/28	9:50A	(b) (6)	Peak		Dallas TX	Incoming CL	2	.50	---	.50
10/28	9:52A	(b) (6)	Peak		Highland P TX	Nwrycym01 NY	2	.50	---	.50
10/28	10:16A	(b) (6)	Peak		Dallas TX	Nwrycym01 NY	1	.25	---	.25
10/28	10:28A	(b) (6)	Peak		Dallas TX	Arlington TX	1	.25	---	.25
10/28	10:47A	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
10/28	1:50P	(b) (6)	Peak		Dallas TX	Arlington TX	2	.50	---	.50
10/28	2:14P	(b) (6)	Peak		Allen TX	Washington DC	1	.25	---	.25
10/28	2:15P	(b) (6)	Peak		Allen TX	Dallas TX	5	1.25	---	1.25
10/28	2:20P	(b) (6)	Peak		Allen TX	Dallas TX	2	.50	---	.50
10/28	2:22P	(b) (6)	Peak		Piano TX	Grandprari TX	8	2.00	---	2.00
10/28	2:28P	(b) (6)	Peak M2Mallow,CallWait		Allen TX	Incoming CL	2	---	---	---
10/28	2:29P	(b) (6)	Peak CallWait		Allen TX	Grandprari TX	2	.50	---	.50
10/28	2:39P	(b) (6)	Peak		Allen TX	Sanantonio TX	9	2.25	---	2.25
10/28	2:48P	(b) (6)	Peak		Piano TX	Dallas TX	1	.25	---	.25
10/28	2:51P	(b) (6)	Peak		Allen TX	Incoming CL	11	2.75	---	2.75
10/28	4:05P	(b) (6)	Peak		Piano TX	Dallas TX	2	.50	---	.50
10/28	4:08P	(b) (6)	Peak		Richardson TX	New York NY	2	.50	---	.50
10/28	4:33P	(b) (6)	Peak		Dallas TX	Incoming CL	4	1.00	---	1.00
10/28	4:40P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
10/28	4:40P	(b) (6)	Peak		Dallas TX	Wshngtnz1 DC	1	.25	---	.25
10/28	4:41P	(b) (6)	Peak		Dallas TX	Wshngtnz1 DC	1	.25	---	.25
10/28	4:42P	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
10/28	4:59P	(b) (6)	Peak		Dallas TX	Arlington TX	2	.50	---	.50
10/28	5:19P	(b) (6)	Peak		Dallas TX	Dallas TX	2	.50	---	.50
10/28	5:28P	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
10/28	5:37P	(b) (6)	Peak		Dallas TX	Incoming CL	6	1.50	---	1.50
10/28	5:50P	(b) (6)	Peak M2Mallow		Dallas TX	Alexandria VA	2	---	---	---
10/28	6:47P	(b) (6)	Peak M2Mallow		Dallas TX	Incoming CL	3	---	---	---
10/28	6:59P	(b) (6)	Peak M2Mallow		Dallas TX	Rockwall TX	1	---	---	---
10/28	7:14P	(b) (6)	Peak		Dallas TX	Dallas TX	3	.75	---	.75
10/28	10:47P	(b) (6)	Off-Peak NSW		Dallas TX	Incoming CL	1	---	---	---
10/28	11:05P	(b) (6)	Off-Peak NSW		Dallas TX	Incoming CL	1	---	---	---
10/29	8:13A	(b) (6)	Peak		Dallas TX	Grandprari TX	9	2.25	---	2.25
10/29	8:42A	(b) (6)	Peak		Dallas TX	Benlovi AR	1	.25	---	.25
10/29	10:20A	(b) (6)	Peak M2Mallow		Dallas TX	Incoming CL	3	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/29	12:01P	(b) (6)	Peak		Dallas TX	Incoming CL	8	2.00	---	2.00
10/29	12:58P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
10/29	1:14P	(b) (6)	Peak		Dallas TX	Washington DC	2	.50	---	.50
10/29	2:00P	(b) (6)	Peak		Dallas TX	Wengtnz11 MD	1	.25	---	.25
10/29	2:01P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
10/29	3:39P	(b) (6)	Peak		Highland P TX	ST Louis MO	10	2.50	---	2.50
10/29	4:17P	(b) (6)	Peak		Highland P TX	Incoming CL	13	3.25	---	3.25
10/30	7:41A	(b) (6)	Peak		Dallas TX	Washington DC	24	6.00	---	6.00
10/30	9:11A	(b) (6)	Peak		Highland P TX	Grandprari TX	12	3.00	---	3.00
10/30	10:45A	(b) (6)	Peak		Dallas TX	Gatesville TX	2	.50	---	.50
10/30	11:29A	(b) (6)	Peak		Highland P TX	Grandprari TX	1	.25	---	.25
10/30	11:52A	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
10/30	11:56A	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
10/30	12:37P	(b) (6)	Peak	M2Mallow	Dallas TX	Washington DC	4	---	---	---
10/30	1:15P	(b) (6)	Peak		Dallas TX	Ladue MO	2	.50	---	.50
10/30	1:16P	(b) (6)	Peak		Dallas TX	Washington DC	4	1.00	---	1.00
10/30	4:02P	(b) (6)	Peak	M2Mallow	Dallas TX	Cleveland OH	3	---	---	---
10/30	4:20P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/30	4:28P	(b) (6)	Peak		Dallas TX	Grandprari TX	24	6.00	---	6.00
10/30	4:53P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/30	4:54P	(b) (6)	Peak		Dallas TX	Terminal TX	2	.50	---	.50
10/30	5:31P	(b) (6)	Peak		Highland P TX	Incoming CL	46	11.50	---	11.50
10/31	2:18P	(b) (6)	Peak		Dallas TX	Dallas TX	2	.50	---	.50
10/31	2:19P	(b) (6)	Peak		Dallas TX	Dallas TX	2	.50	---	.50
10/31	2:53P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/31	3:50P	(b) (6)	Peak		Highland P TX	Grandprari TX	30	7.50	---	7.50
10/31	4:25P	(b) (6)	Peak	M2Mallow	Dallas TX	Incoming CL	7	---	---	---
10/31	4:34P	(b) (6)	Peak		Highland P TX	Grandprari TX	11	2.75	---	2.75
10/31	4:49P	(b) (6)	Peak		Dallas TX	Incoming CL	4	1.00	---	1.00
10/31	8:17P	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
11/01	8:59A	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	12	---	---	---
11/01	9:40A	(b) (6)	Off-Peak	N&W	Dallas TX	Washington DC	11	---	---	---
11/01	10:59A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
11/01	12:39P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	3	---	---	---
11/01	5:22P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	2	---	---	---
11/01	6:54P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	3	---	---	---



Summary for Natalie Lomont: (b) (6)

Your Plan

Americas Ch Email & Data 300
\$47.99 monthly charge
300 monthly allowance minutes
\$.25 per minute after allowance

Friends & Family

M2M National Unlimited
Unlimited Mobile to Mobile

UNL Night & Weekend Min
Unlimited OFFPEAK

UNL Text Messaging
Unlimited M2M Text
Unlimited Text Message

Email & Data Unlimited
Unlimited monthly kilobyte

UNL Picture/Video MSG
Unlimited monthly Picture & Video

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 300 10/02 - 11/01 47.99
\$47.99

Usage and Purchase Charges

Table with columns: Voice, Allowance, Used, Billable, Cost. Rows include Calling Plan, Mobile to Mobile, Night/Weekend, Total Voice.

Messaging

Table with columns: Text, Allowance, Used, Billable, Cost. Rows include Unlimited M2M Text, Picture & Video, Total Messaging.

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred)

Table with columns: Kilobyte Usage, Allowance, Used, Billable, Cost. Row: Kilobyte Usage 42,685.

Current Data Usage

Table with columns: Kilobyte Usage, Allowance, Used, Billable, Cost. Row: Kilobyte Usage 1,352,128.

Total Usage and Purchase Charges

\$0.00

Verizon Wireless' Surcharges

TX Franchise Surchg .07
\$0.07

Total Current Charges for (b) (6)

\$48.06

Detail for Natalie Lomont: (b) (6)

Voice

Table with columns: Date, Time, Number, Rate, Usage Type, Origination, Destination, Min., Airtime Charges, Long Dist/Other Chgs, Total. Rows show call logs from 10/02 to 10/03.

000015: 01/03/14 00:00:19: 01/00000000: 02-1-BK-6-7-19: 00:354



Detail for Natalie Lomont: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/03	11:57A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
10/03	4:31P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	5	---	---	---
10/04	8:09A	(b) (6)	Off-Peak	N&W	Dallas TX	Northlake TX	2	---	---	---
10/06	6:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Santa Rosa CA	1	---	---	---
10/15	12:22P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/15	4:58P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
10/16	4:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/16	2:49P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/16	2:56P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	3	---	---	---
10/16	3:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Glendale TX	6	---	---	---
10/16	5:03P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/17	6:07A	(b) (6)	Peak	M2MAllow	Dallas TX	Lakeland FL	2	---	---	---
10/22	11:29A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/22	11:49A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/23	5:49P	(b) (6)	Peak	PlanAllow	Dallas TX	Memphis TN	1	---	---	---
10/23	5:51P	(b) (6)	Peak	PlanAllow	Dallas TX	Memphis TN	1	---	---	---
10/23	5:53P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/23	6:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/27	8:35A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
10/27	8:47A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
10/27	8:59A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	35	---	---	---
10/27	9:33A	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	1	---	---	---
10/27	9:34A	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	79	---	---	---
10/27	11:03A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/27	11:05A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
10/27	11:39A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/27	12:36P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/27	12:39P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
10/27	12:44P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/27	12:55P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/27	12:57P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/27	12:59P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/27	1:00P	(b) (6)	Peak	M2MAllow,CallWait	Dallas TX	Incoming CL	1	---	---	---
10/27	1:00P	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Dallas TX	1	---	---	---
10/27	1:01P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
10/27	1:22P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	4	---	---	---
10/27	2:14P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	6	---	---	---
10/27	3:45P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	4	---	---	---
10/27	4:14P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/27	4:29P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
10/27	4:38P	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	2	---	---	---
10/27	4:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Lewisville TX	1	---	---	---
10/27	4:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Irving TX	4	---	---	---
10/27	5:10P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/27	5:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---



Summary for Leigh Dodson: (b) (6)

Your Plan

Americas Ch Email & Data 300
 \$47.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging

Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited

Unlimited monthly kilobyte

UNL Picture/Video MSG

Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

Americas Ch Email & Data 300	10/02 -- 11/01	47.99
		\$47.99

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Calling Plan	minutes 300	26	---	---
Mobile to Mobile	minutes unlimited	17	---	---
Night/Weekend	minutes unlimited	3	---	---
Total Voice				\$0.00

Messaging

Unlimited M2M Text	messages unlimited	2	---	---
Total Messaging				\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred)

Kilobyte Usage	kilobytes	479	---	---
----------------	-----------	-----	-----	-----

Current Data Usage

Kilobyte Usage	kilobytes unlimited	432,151	---	---
Total Data				\$0.00

Total Usage and Purchase Charges

\$0.00

Verizon Wireless' Surcharges

TX Franchise Surchg				.07
				\$0.07

Total Current Charges for (b) (6)

\$48.06

Detail for Leigh Dodson: (b) (6)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/03	10:37A	(b) (6)	Peak	PlanAllow	Copee TX	Incoming CL	2	---	---	---
10/03	10:51A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/03	10:54A	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	2	---	---	---
10/03	10:56A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
10/03	12:31P	(b) (6)	Peak	PlanAllow	Torrance CA	Incoming CL	1	---	---	---
10/03	12:32P	(b) (6)	Peak	PlanAllow	Torrance CA	Incoming CL	3	---	---	---
10/03	1:07P	(b) (6)	Peak	M2MAllow	Venice CA	Greenville SC	2	---	---	---
10/05	9:54P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
10/07	4:51P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	4	---	---	---



Invoice Number Account Number

Date Due Page

9734698964

(b) (4)

11/26/14 22 of 71

Detail for Leigh Dodson: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origin	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/09	10:55P	(b) (6)	Off-Peak	N&W	Dallas TX	Greenville SC	2	---	--	---
10/14	11:13A	(b) (6)	Peak	M2MAllow	Highland P TX	Incoming CL	1	---	--	---
10/20	11:25A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	--	---
10/23	5:51P	(b) (6)	Peak	M2MAllow	Austin TX	Rockwall TX	1	---	--	---
10/24	8:52A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	--	---
10/24	8:57A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	--	---
10/24	9:03A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	--	---
10/27	2:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	--	---
10/27	4:51P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	3	---	--	---
10/27	4:53P	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	1	---	--	---
10/27	5:04P	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	1	---	--	---
10/27	6:08P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	--	---
10/27	6:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	2	---	--	---
10/27	6:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	--	---
10/27	6:50P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	--	---
10/27	6:53P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	--	---
10/27	6:54P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	--	---
10/29	12:41P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	--	---



Summary for Carol White: (b) (6)

Your Plan

Americas Ch Email & Data 300
 \$47.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

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www.vzw.com/mybusinessaccount

Monthly Charges

Americas Ch Email & Data 300	10/02 – 11/01	47.99
		\$47.99

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Calling Plan <i>minutes</i>	300	58	---	---
Mobile to Mobile <i>minutes</i>	unlimited	4	---	---
Night/Weekend <i>minutes</i>	unlimited	7	---	---
Total Voice				\$0.00

Messaging

Text <i>messages</i>	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	2	---	---
Picture & Video <i>messages</i>	unlimited	1	---	---
Total Messaging				\$0.00

Data

Kilobyte Usage <i>kilobytes</i>	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	716,534	---	---
Total Data				\$0.00

Total Usage and Purchase Charges **\$0.00**

Verizon Wireless' Surcharges

TX Franchise Surchg	.07
	\$0.07

Total Current Charges for (b) (6) **\$48.06**

Detail for Carol White: (b) (6)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/05	11:40A	(b) (6)	Off-Peak	N&W	Arlington TX	Grandprari TX	2	---	---	---
10/05	1:37P	(b) (6)	Off-Peak	N&W	Arlington TX	Grandprari TX	1	---	---	---
10/05	2:10P	(b) (6)	Off-Peak	N&W	Arlington TX	Grandprari TX	1	---	---	---
10/06	12:19P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/09	2:39P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	4	---	---	---
10/14	2:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
10/14	2:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	4	---	---	---
10/14	2:55P	(b) (6)	Peak	PlanAllow	Highland P TX	Toll-Free CL	7	---	---	---
10/15	1:56P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
10/15	3:01P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
10/15	4:58P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
10/15	5:05P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---



Invoice Number Account Number Date Due Page
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Detail for Carol White (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/17	3:27P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
10/17	3:27P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
10/17	3:29P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	2	---	---	---
10/18	4:05P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	3	---	---	---
10/24	9:10A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
10/27	8:56A	(b) (6)	Peak	PlanAllow	Highland P TX	Richardson TX	3	---	---	---
10/27	1:53P	(b) (6)	Peak	PlanAllow	Highland P TX	Bartlett IL	3	---	---	---
10/27	2:21P	(b) (6)	Peak	PlanAllow	Dallas TX	Bartlett IL	2	---	---	---
10/29	1:45P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---



Summary for Caroline Nugent: (b) (6)

Your Plan

AG 4G GlobalEmail & Data 300
 \$57.99 monthly charge
 300 monthly allowance minutes
 \$ 25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

4G GlobalEmail Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

AC 4G GlobalEmail & Data 300	10/02 – 11/01	57.99
		\$57.99

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Calling Plan	minutes	300	969	381	95.25
Mobile to Mobile	minutes	unlimited	326	---	---
Night/Weekend	minutes	unlimited	381	---	---
Total Voice					\$95.25

Messaging

		Allowance	Used	Billable	Cost
Text	messages	unlimited	32	---	---
Unlimited M2M Text	messages	unlimited	15	---	---
Picture & Video	messages	unlimited	2	---	---
Total Messaging					\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred)

Kilobyte Usage	kilobytes	Used	Billable	Cost
		3580	---	---

Current Data Usage

Kilobyte Usage	kilobytes	Allowance	Used	Billable	Cost
		unlimited	6,300,913	---	---
Total Data					\$0.00

Total Usage and Purchase Charges \$95.25

Verizon Wireless' Surcharges

TX Franchise Surchg	.65
	\$.65

Total Current Charges for 214-771-1404 \$153.89

Detail for Caroline Nugent: (b) (6)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/02	10:52A	(b) (6)	Peak	PlanAllow	Irving TX	Grandprari TX	2	---	---	---
10/02	11:08A	(b) (6)	Peak	PlanAllow	Irving TX	Incoming CL	1	---	---	---
10/02	11:14A	(b) (6)	Peak	PlanAllow	Irving TX	Waxahachie TX	1	---	---	---
10/02	12:31P	(b) (6)	Peak	PlanAllow	Irving TX	Arlington TX	1	---	---	---
10/02	12:55P	(b) (6)	Peak	PlanAllow	Irving TX	Grandprari TX	1	---	---	---
10/02	1:19P	(b) (6)	Peak	PlanAllow	Irving TX	Grandprari TX	1	---	---	---
10/02	1:19P	(b) (6)	Peak	PlanAllow	Irving TX	Incoming CL	1	---	---	---
10/02	2:18P	(b) (6)	Peak	PlanAllow	Irving TX	Grandprari TX	2	---	---	---



Detail for Caroline Nugent: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/02	2:29P	(b) (6)	Peak	PlanAllow	Irving TX	Grandprari TX	2	--	--	--
10/02	2:45P	(b) (6)	Peak	M2MAllow	Irving TX	Incoming CL	4	--	--	--
10/02	2:53P	(b) (6)	Peak	PlanAllow	Irving TX	Grandprari TX	1	--	--	--
10/02	2:57P	(b) (6)	Peak	PlanAllow	Irving TX	Grandprari TX	1	--	--	--
10/02	2:57P	(b) (6)	Peak	PlanAllow	Irving TX	Incoming CL	1	--	--	--
10/02	3:00P	(b) (6)	Peak	PlanAllow	Irving TX	Arlington VA	3	--	--	--
10/02	3:03P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	--	--	--
10/02	3:05P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	--	--	--
10/02	3:18P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	--	--	--
10/02	3:32P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	--	--	--
10/02	5:24P	(b) (6)	Peak	PlanAllow	Dallas TX	Shelbyvl KY	1	--	--	--
10/02	5:28P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	--	--	--
10/02	5:58P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	--	--	--
10/02	6:32P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	--	--	--
10/02	8:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	--	--	--
10/02	9:08P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	--	--	--
10/02	9:27P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	--	--	--
10/02	10:01P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	--	--	--
10/02	10:07P	(b) (6)	Off-Peak	N&W	Dallas TX	Louisville KY	2	--	--	--
10/02	10:09P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	3	--	--	--
10/02	10:12P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	3	--	--	--
10/02	10:21P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	3	--	--	--
10/02	10:28P	(b) (6)	Off-Peak	N&W	Dallas TX	Louisville KY	4	--	--	--
10/03	8:16A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	--	--	--
10/03	8:17A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	--	--	--
10/03	8:18A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	--	--	--
10/03	8:19A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	--	--	--
10/03	8:20A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	--	--	--
10/03	8:48A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	--	--	--
10/03	8:55A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	--	--	--
10/03	9:12A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	--	--	--
10/03	9:45A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	--	--	--
10/03	9:47A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	--	--	--
10/03	9:48A	(b) (6)	Peak	PlanAllow	Dallas TX	Wsngrtnzn17 VA	4	--	--	--
10/03	9:52A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	8	--	--	--
10/03	10:27A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	--	--	--
10/03	12:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	--	--	--
10/03	12:24P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	8	--	--	--
10/03	12:35P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	--	--	--
10/03	12:35P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	--	--	--
10/03	12:36P	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	--	--	--
10/03	12:37P	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	5	--	--	--
10/03	12:43P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	5	--	--	--
10/03	12:56P	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	1	--	--	--
10/03	1:43P	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	2	--	--	--

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Detail for Caroline Nugent (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/03	1:45P	(b) (6)	Peak	M2MAllow	Highland P TX	Louisville KY	1	--	--	--
10/03	2:39P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	14	--	--	--
10/03	3:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	15	--	--	--
10/03	4:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	--	--	--
10/03	4:11P	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	--	--	--
10/03	4:11P	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	2	--	--	--
10/03	4:13P	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	6	--	--	--
10/03	5:34P	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	8	--	--	--
10/03	5:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	--	--	--
10/04	7:39A	(b) (6)	Off-Peak	N&W	Dallas TX	To'l-Free CL	3	--	--	--
10/04	10:32A	(b) (6)	Off-Peak	N&W	Dallas TX	Louisville KY	23	--	--	--
10/04	11:25A	(b) (6)	Off-Peak	N&W	Coppell TX	Grandprari TX	6	--	--	--
10/04	11:30A	(b) (6)	Off-Peak	N&W	Irving TX	Dallas TX	1	--	--	--
10/04	12:06P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Dallas TX	2	--	--	--
10/04	12:08P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Louisville KY	1	--	--	--
10/04	12:12P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Incoming CL	1	--	--	--
10/04	12:36P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Grandprari TX	1	--	--	--
10/04	12:43P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Grandprari TX	2	--	--	--
10/04	1:05P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Dallas TX	9	--	--	--
10/04	1:14P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Grandprari TX	2	--	--	--
10/04	1:17P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Louisville KY	11	--	--	--
10/04	1:28P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Louisville KY	5	--	--	--
10/04	1:45P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Incoming CL	1	--	--	--
10/04	3:24P	(b) (6)	Off-Peak	N&W	Goleta CA	Grandprari TX	6	--	--	--
10/04	4:00P	(b) (6)	Off-Peak	N&W	Summerland CA	Incoming CL	3	--	--	--
10/04	4:10P	(b) (6)	Off-Peak	N&W	Santa Barb CA	Incoming CL	1	--	--	--
10/04	4:11P	(b) (6)	Off-Peak	N&W	Santa Barb CA	Grandprari TX	7	--	--	--
10/04	6:03P	(b) (6)	Off-Peak	N&W	Santa Barb CA	Monteey CA	1	--	--	--
10/04	8:32P	(b) (6)	Off-Peak	N&W	Santa Barb CA	Louisville KY	1	--	--	--
10/04	8:48P	(b) (6)	Off-Peak	N&W	Santa Barb CA	Incoming CL	1	--	--	--
10/05	9:52A	(b) (6)	Off-Peak	N&W	Santa Barb CA	Grandprari TX	7	--	--	--
10/05	10:09A	(b) (6)	Off-Peak	N&W	Santa Barb CA	Jacksevil FL	8	--	--	--
10/05	10:10A	(b) (6)	Off-Peak	N&W	Santa Barb CA	Louisville KY	7	--	--	--
10/05	11:41A	(b) (6)	Off-Peak	N&W	Santa Barb CA	Incoming CL	1	--	--	--
10/05	2:32P	(b) (6)	Off-Peak	N&W	Santa Barb CA	Incoming CL	3	--	--	--
10/05	6:18P	(b) (6)	Off-Peak	N&W	Goleta CA	Louisville KY	1	--	--	--
10/05	6:46P	(b) (6)	Off-Peak	N&W	Goleta CA	Grandprari TX	4	--	--	--
10/05	6:50P	(b) (6)	Off-Peak	N&W	Santa Barb CA	Louisville KY	1	--	--	--
10/05	6:53P	(b) (6)	Off-Peak	N&W	Goleta CA	Incoming CL	1	--	--	--
10/05	7:00P	(b) (6)	Off-Peak	N&W	Santa Barb CA	Grandprari TX	7	--	--	--
10/05	8:04P	(b) (6)	Off-Peak	N&W	Phoenix AZ	Incoming CL	1	--	--	--
10/05	1:39A	(b) (6)	Off-Peak	N&W	Irving TX	Irving TX	2	--	--	--
10/06	7:22A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	--	--	--
10/06	8:01A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	--	--	--
10/06	8:02A	(b) (6)	Peak	PlanAllow	Dallas TX	Louisville KY	1	--	--	--



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(b) (4)

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Detail for Caroline Nugent: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/06	8:02A	(b) (6)	Peak	PlanAllow	Dallas TX	Shelbyvl KY	5	--	--	--
10/06	8:07A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	--	--	--
10/06	8:08A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	--	--	--
10/06	8:09A	(b) (6)	Peak	PlanAllow	Dallas TX	Louisville KY	3	--	--	--
10/06	8:25A	(b) (6)	Peak	PlanAllow	Dallas TX	Springfld MO	3	--	--	--
10/06	8:28A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	--	--	--
10/06	8:28A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	--	--	--
10/06	8:29A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	7	--	--	--
10/06	8:38A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	8	--	--	--
10/06	8:46A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	8	--	--	--
10/06	8:55A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	--	--	--
10/06	11:03A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	--	--	--
10/06	11:33A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	--	--	--
10/06	11:38A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	--	--	--
10/06	11:43A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	--	--	--
10/06	11:46A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	--	--	--
10/06	12:16P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	--	--	--
10/06	12:51P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	--	--	--
10/06	1:03P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free C	27	--	--	--
10/06	1:04P	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	26	--	--	--
10/06	2:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	4	--	--	--
10/06	3:00P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	--	--	--
10/06	3:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	15	--	--	--
10/06	3:50P	(b) (6)	Peak	PlanAllow	Dallas TX	Shelbyvl KY	8	--	--	--
10/06	4:17P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	16	--	--	--
10/06	5:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	--	--	--
10/06	5:52P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	7	--	--	--
10/06	6:25P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	22	--	--	--
10/06	7:22P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	14	--	--	--
10/06	7:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	22	--	--	--
10/06	8:12P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	16	--	--	--
10/06	8:49P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	--	--	--
10/06	8:50P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	--	--	--
10/06	9:00P	(b) (6)	Peak	N&W,PlanAllow,Span	Dallas TX	Incoming CL	4	--	--	--
10/06	9:34P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	--	--	--
10/07	6:27A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	11	--	--	--
10/07	8:53A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	--	--	--
10/07	8:55A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	--	--	--
10/07	8:57A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	--	--	--
10/07	9:21A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	4	--	--	--
10/07	11:33A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	--	--	--
10/07	11:38A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	--	--	--
10/07	11:39A	(b) (6)	Peak	PlanAllow	Dallas TX	Stnew IL	1	--	--	--
10/07	11:39A	(b) (6)	Peak	M2MAllow,CallWait	Dallas TX	Incoming CL	1	--	--	--
10/07	11:42A	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	8	--	--	--

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Detail for Caroline Nugent: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/07	12:19P	(b) (6)	Peak	M2MAIow	Dallas TX	Louisville KY	2	---	---	---
10/07	12:21P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	8	---	---	---
10/07	1:48P	(b) (6)	Peak	M2MAIow	San Antoni TX	Louisville KY	1	---	---	---
10/07	1:49P	(b) (6)	Peak	PlanAllow	San Antoni TX	Shelbyvi KY	1	---	---	---
10/07	1:50P	(b) (6)	Peak	PlanAllow	San Antoni TX	Louisville KY	1	---	---	---
10/07	1:53P	(b) (6)	Peak	PlanAllow	San Antoni TX	Dallas TX	15	---	---	---
10/07	2:14P	(b) (6)	Peak	PlanAllow	San Antoni TX	Midland TX	7	---	---	---
10/07	2:21P	(b) (6)	Peak	PlanAllow	San Antoni TX	New York NY	6	---	---	---
10/07	2:34P	(b) (6)	Peak	PlanAllow	San Antoni TX	Chicago IL	1	---	---	---
10/07	3:04P	(b) (6)	Peak	M2MAIow	San Antoni TX	Incoming CL	1	---	---	---
10/07	3:04P	(b) (6)	Peak	M2MAIow	San Antoni TX	Sanantonio TX	1	---	---	---
10/07	4:13P	(b) (6)	Peak	PlanAllow	San Antoni TX	Dallas TX	3	---	---	---
10/07	4:20P	(b) (6)	Peak	PlanAllow	San Antoni TX	Dallas TX	12	---	---	---
10/07	4:33P	(b) (6)	Peak	M2MAIow	San Antoni TX	Louisville KY	2	---	---	---
10/07	4:35P	(b) (6)	Peak	PlanAllow	San Antoni TX	Shelbyvi KY	6	---	---	---
10/07	4:54P	(b) (6)	Peak	M2MAIow	San Antoni TX	Sanantonio TX	1	---	---	---
10/07	6:23P	(b) (6)	Peak	PlanAllow	San Antoni TX	Dallas TX	2	---	---	---
10/07	6:25P	(b) (6)	Peak	M2MAIow	San Antoni TX	Losangeles CA	1	---	---	---
10/07	6:26P	(b) (6)	Peak	PlanAllow	San Antoni TX	Dallas TX	2	---	---	---
10/07	6:38P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	14	---	---	---
10/07	7:36P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	2	---	---	---
10/07	9:15P	(b) (6)	Off-Peak	N&W	San Antoni TX	Grandprari TX	2	---	---	---
10/07	9:29P	(b) (6)	Off-Peak	N&W	San Antoni TX	Incoming CL	12	---	---	---
10/07	9:52P	(b) (6)	Off-Peak	N&W	San Antoni TX	Incoming CL	6	---	---	---
10/07	10:22P	(b) (6)	Off-Peak	N&W	San Antoni TX	Incoming CL	6	---	---	---
10/08	10:27A	(b) (6)	Peak	M2MAIow	San Antoni TX	Incoming CL	3	---	---	---
10/08	10:49A	(b) (6)	Peak	M2MAIow	San Antoni TX	Incoming CL	6	---	---	---
10/08	11:30A	(b) (6)	Peak	PlanAllow	San Antoni TX	Wsnghzn17 VA	8	---	---	---
10/08	11:42A	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	2	---	---	---
10/08	11:48A	(b) (6)	Peak	PlanAllow	San Antoni TX	Arlington VA	3	---	---	---
10/08	11:52A	(b) (6)	Peak	M2MAIow	San Antoni TX	Rockwall TX	1	---	---	---
10/08	4:48P	(b) (6)	Peak	PlanAllow	San Antoni TX	New Yo k NY	11	---	---	---
10/08	5:12P	(b) (6)	Peak	M2MAIow	San Antoni TX	Sanantonio TX	2	---	---	---
10/08	5:14P	(b) (6)	Peak	M2MAIow	San Antoni TX	Lawrence MA	1	---	---	---
10/08	5:21P	(b) (6)	Peak	M2MAIow	San Antoni TX	Braintree MA	1	---	---	---
10/08	5:22P	(b) (6)	Peak	M2MAIow	San Antoni TX	Louisville KY	1	---	---	---
10/08	5:24P	(b) (6)	Peak	M2MAIow	San Antoni TX	Beverly MA	1	---	---	---
10/08	5:26P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	1	---	---	---
10/08	5:37P	(b) (6)	Peak	M2MAIow	San Antoni TX	Incoming CL	4	---	---	---
10/08	5:59P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	2	---	---	---
10/08	6:01P	(b) (6)	Peak	M2MAIow	San Antoni TX	Losangeles CA	4	---	---	---
10/08	6:05P	(b) (6)	Peak	M2MAIow	San Antoni TX	Sanantonio TX	1	---	---	---
10/08	6:06P	(b) (6)	Peak	PlanAllow	San Antoni TX	Wakefield MA	1	---	---	---
10/08	6:23P	(b) (6)	Peak	PlanAllow	San Antoni TX	Wsnghzn17 VA	1	---	---	---
10/08	6:24P	(b) (6)	Peak	PlanAllow	San Antoni TX	Wsnghzn17 VA	1	---	---	---



Detail for Caroline Nugent: (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/08	6:53P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	2	---	---	---
10/08	6:55P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	6	---	---	---
10/08	7:03P	(b) (6)	Peak	M2MAllow	San Antoni TX	Louisville KY	2	---	---	---
10/08	7:11P	(b) (6)	Peak	M2MAllow	San Antoni TX	Lawrence MA	6	---	---	---
10/08	7:18P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	7	---	---	---
10/08	7:53P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	6	---	---	---
10/08	8:09P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	6	---	---	---
10/08	8:26P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	13	---	---	---
10/08	8:41P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	2	---	---	---
10/08	8:54P	(b) (6)	Peak	PlanAllow	San Antoni TX	Dallas TX	3	---	---	---
10/08	9:05P	(b) (6)	Off-Peak	N&W	San Antoni TX	Incoming CL	3	---	---	---
10/08	9:19P	(b) (6)	Off-Peak	N&W	San Antoni TX	Grandprari TX	3	---	---	---
10/08	9:39P	(b) (6)	Off-Peak	N&W	San Antoni TX	Incoming CL	3	---	---	---
10/09	10:28P	(b) (6)	Off-Peak	N&W	San Antoni TX	Incoming CL	4	---	---	---
10/09	6:29A	(b) (6)	Peak	PlanAllow	San Antoni TX	Grandprari TX	7	---	---	---
10/09	8:46A	(b) (6)	Peak	PlanAllow	San Antoni TX	Louisville KY	3	---	---	---
10/09	12:57P	(b) (6)	Peak	M2MAllow	San Antoni TX	Lawrence MA	1	---	---	---
10/09	1:14P	(b) (6)	Peak	PlanAllow	San Antoni TX	New York NY	12	---	---	---
10/09	1:32P	(b) (6)	Peak	PlanAllow	San Antoni TX	Incoming CL	3	---	---	---
10/09	1:51P	(b) (6)	Peak	PlanAllow	San Antoni TX	Grandprari TX	2	---	---	---
10/09	1:53P	(b) (6)	Peak	M2MAllow	San Antoni TX	Louisville KY	1	---	---	---
10/09	4:45P	(b) (6)	Peak	PlanAllow	Farmers Br TX	Dallas TX	2	---	---	---
10/09	4:49P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
10/09	5:11P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
10/09	5:14P	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	1	---	---	---
10/09	5:15P	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	7	---	---	---
10/09	6:35P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
10/09	11:09P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	3	---	---	---
10/10	8:21A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	4	---	---	---
10/10	10:28A	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	1	---	---	---
10/10	10:29A	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	1	---	---	---
10/10	11:16A	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	6	---	---	---
10/10	12:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
10/10	1:21P	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	2	---	---	---
10/10	3:09P	(b) (6)	Peak	PlanAllow	Dallas TX	Irving TX	2	---	---	---
10/10	4:14P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/10	4:16P	(b) (6)	Peak	PlanAllow	Dallas TX	Columbus GA	1	---	---	---
10/10	4:54P	(b) (6)	Peak	M2MAllow	Dallas TX	Louisville KY	18	---	---	---
10/10	7:13P	(b) (6)	Peak	PlanAllow	Nashville TN	Grandprari TX	1	---	---	---
10/11	10:23A	(b) (6)	Off-Peak	N&W	Nashville TN	Louisville KY	3	---	---	---
10/11	8:30P	(b) (6)	Off-Peak	N&W	Nashville TN	Louisville KY	1	---	---	---
10/11	8:39P	(b) (6)	Off-Peak	N&W	Nashville TN	Incoming CL	1	---	---	---
10/12	3:03P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
10/13	7:51A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	5	---	---	---
10/13	10:10A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---



Detail for Caroline Nugent (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/13	10:16A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	11	---	---	---
10/13	10:49A	(b) (6)	Peak	PlanAllow	Dallas TX	Columbus GA	12	---	---	---
10/13	12:45P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/13	4:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/13	4:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/13	4:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/13	4:48P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/13	5:40P	(b) (6)	Peak	M2MAllow	Dallas TX	Wshngtnn1 DC	1	---	---	---
10/13	5:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
10/13	9:01P	(b) (6)	Off-Peak	N&W	Dallas TX	Irving TX	1	---	---	---
10/13	9:02P	(b) (6)	Off-Peak	N&W	Dallas TX	Irving TX	1	---	---	---
10/13	9:03P	(b) (6)	Off-Peak	N&W	Dallas TX	Louisville KY	2	---	---	---
10/13	9:06P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
10/13	9:12P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
10/13	9:47P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
10/13	9:59P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	7	---	---	---
10/14	10:06A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/14	10:07A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/14	10:34A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
10/14	10:35A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/14	10:40A	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	2	---	---	---
10/14	11:01A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
10/14	11:43A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	6	---	---	---
10/14	12:04P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
10/14	12:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/14	12:11P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/14	12:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
10/14	12:16P	(b) (6)	Peak	PlanAllow	Dallas TX	Wshngtnn17 VA	4	---	---	---
10/14	12:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
10/14	1:31P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/14	1:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
10/14	2:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Nwrycyn101 NY	1	---	---	---
10/14	2:56P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
10/14	3:22P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
10/14	10:21P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	4	---	---	---
10/14	10:27P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	11	---	---	---
10/15	7:31A	(b) (6)	Peak	PlanAllow	Dallas TX	Wshngtnn17 VA	1	---	---	---
10/15	7:36A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	10	---	---	---
10/15	12:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/15	12:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/15	12:43P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/15	12:45P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
10/15	1:04P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	7	1.75	---	1.75
10/15	3:35P	(b) (6)	Peak	PlanAllow	Dallas TX	Wshngtnn17 VA	4	1.00	---	1.00
10/15	3:39P	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	7	1.75	---	1.75



Detail for Caroline Nugent: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/15	3:46P	(b) (6)	Peak		Dallas TX	Wsgntzn17 VA	1	.25	--	.25
10/15	3:47P	(b) (6)	Peak		Dallas TX	Incoming CL	2	.50	--	.50
10/15	5:05P	(b) (6)	Peak	M2MA/low	Dallas TX	Incoming CL	1	--	--	--
10/15	9:58P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	--	--	--
10/16	11:04A	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	--	.25
10/16	4:01P	(b) (6)	Peak	M2MA/low	Dallas TX	Incoming CL	3	--	--	--
10/16	5:09P	(b) (6)	Peak		Dallas TX	Dallas TX	7	1.75	--	1.75
10/16	5:16P	(b) (6)	Peak		Dallas TX	Dallas TX	4	1.00	--	1.00
10/16	6:37P	(b) (6)	Peak	M2MA/low	Dallas TX	Rockwall TX	8	--	--	--
10/17	7:56A	(b) (6)	Peak		Dallas TX	Dallas TX	3	.75	--	.75
10/17	11:55A	(b) (6)	Peak		Dallas TX	Dallas TX	6	1.50	--	1.50
10/17	12:01P	(b) (6)	Peak		Dallas TX	Grandprari TX	2	.50	--	.50
10/17	12:02P	(b) (6)	Peak		Dallas TX	Grandprari TX	4	1.00	--	1.00
10/17	12:09P	(b) (6)	Peak		Dallas TX	Dallas TX	3	.75	--	.75
10/17	12:10P	(b) (6)	Peak		Dallas TX	Wsgntzn17 VA	4	1.00	--	1.00
10/17	1:02P	(b) (6)	Peak	M2MA/low	Dallas TX	Incoming CL	4	--	--	--
10/17	2:13P	(b) (6)	Peak	M2MA/low	Dallas TX	Incoming CL	1	--	--	--
10/17	2:14P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	--	.25
10/17	7:46P	(b) (6)	Peak	M2MA/low	Dallas TX	Rockwall TX	1	--	--	--
10/18	11:35A	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	8	--	--	--
10/18	2:49P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	4	--	--	--
10/18	3:56P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/18	4:31P	(b) (6)	Off-Peak	N&W	Dallas TX	Dalton GA	1	--	--	--
10/18	4:49P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	--	--	--
10/18	5:18P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/18	5:42P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/18	5:54P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/18	5:56P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/18	6:12P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/18	6:42P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	--	--	--
10/19	4:15P	(b) (6)	Off-Peak	N&W	Austin TX	Naples FL	6	--	--	--
10/19	4:45P	(b) (6)	Off-Peak	N&W	Austin TX	Naples FL	1	--	--	--
10/19	4:47P	(b) (6)	Off-Peak	N&W	Austin TX	Louisville KY	1	--	--	--
10/19	6:26P	(b) (6)	Off-Peak	N&W	Dallas TX	Louisville KY	3	--	--	--
10/19	6:46P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/19	7:13P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	33	--	--	--
10/19	8:25P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	--	--	--
10/19	8:28P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	--	--	--
10/19	8:36P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	4	--	--	--
10/19	9:01P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	--	--	--
10/20	9:25A	(b) (6)	Peak	M2MA/low	Dallas TX	Incoming CL	1	--	--	--
10/20	4:54P	(b) (6)	Peak		Dallas TX	Terminal TX	1	.25	--	.25
10/20	5:34P	(b) (6)	Peak		Dallas TX	Terminal TX	1	.25	--	.25
10/20	5:34P	(b) (6)	Peak		Dallas TX	Terminal TX	14	3.50	--	3.50
10/20	5:58P	(b) (6)	Peak	M2MA/low	Dallas TX	Louisville KY	3	--	--	--



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Detail for Caroline Nugent (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/20	7:36P	(b) (6)	Peak		Dallas TX	Spring TX	1	.25	---	.25
10/22	2:41P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
10/22	3:43P	(b) (6)	Peak		Dallas TX	Dallas TX	2	.50	---	.50
10/22	3:45P	(b) (6)	Peak		Dallas TX	Dallas TX	2	.50	---	.50
10/22	6:05P	(b) (6)	Peak		Dallas TX	Incoming CL	2	.50	---	.50
10/23	2:20P	(b) (6)	Peak		Dallas TX	Incoming CL	12	3.00	---	3.00
10/23	4:02P	(b) (6)	Peak		Highland P TX	Washington DC	2	.50	---	.50
10/23	5:52P	(b) (6)	Peak		Dallas TX	Bryan TX	9	2.25	---	2.25
10/24	9:09A	(b) (6)	Peak		Dallas TX	Incoming CL	3	.75	---	.75
10/24	11:56A	(b) (6)	Peak		Dallas TX	Incoming CL	5	1.25	---	1.25
10/24	2:07P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	8	---	---	---
10/24	9:17P	(b) (6)	Off-Peak	N&W	Dallas TX	Louisville KY	1	---	---	---
10/25	1:01P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	2	---	---	---
10/25	2:05P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	14	---	---	---
10/25	2:26P	(b) (6)	Off-Peak	N&W	Dallas TX	Louisville KY	1	---	---	---
10/25	2:53P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	23	---	---	---
10/25	7:03P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
10/26	10:05A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	5	---	---	---
10/27	7:47A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	4	---	---	---
10/27	8:35A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	3	---	---	---
10/27	8:47A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
10/27	9:51A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	7	---	---	---
10/27	11:00A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	5	---	---	---
10/27	11:05A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	3	---	---	---
10/27	12:36P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
10/27	12:38P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
10/27	12:44P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
10/27	12:47P	(b) (6)	Peak		Dallas TX	Wrightson17 VA	1	.25	---	.25
10/27	12:50P	(b) (6)	Peak		Dallas TX	Incoming CL	8	2.00	---	2.00
10/27	1:00P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
10/27	1:01P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
10/27	1:22P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	4	---	---	---
10/27	2:09P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
10/27	2:14P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	6	---	---	---
10/27	3:45P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	4	---	---	---
10/27	5:17P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	7	---	---	---
10/27	5:24P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
10/27	5:55P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
10/27	5:55P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
10/28	9:16A	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
10/28	9:41A	(b) (6)	Peak		Dallas TX	Incoming CL	10	2.50	---	2.50
10/28	9:54A	(b) (6)	Peak		Dallas TX	Shelby KY	1	.25	---	.25
10/28	9:55A	(b) (6)	Peak		Dallas TX	Grandprari TX	3	.75	---	.75
10/28	10:29A	(b) (6)	Peak		Dallas TX	Louisville KY	13	3.25	---	3.25
10/28	1:50P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25



Detail for Caroline Nugent (b) (6)

Voice, continued



Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
10/28	1:51P	(b) (6)	Peak		Dallas TX	Dallas TX	7	1.75	--	1.75
10/28	1:57P	(b) (6)	Peak		Dallas TX	Wsngrtnzn17 VA	3	.75	--	.75
10/28	2:03P	(b) (6)	Peak		Dallas TX	Wsngrtnzn08 VA	38	9.50	--	9.50
10/28	2:57P	(b) (6)	Peak		Dallas TX	Wsngrtnzn17 VA	4	1.00	--	1.00
10/28	3:17P	(b) (6)	Peak		Dallas TX	Louisville KY	1	.25	--	.25
10/28	3:18P	(b) (6)	Peak		Dallas TX	Incoming CL	9	2.25	--	2.25
10/28	3:53P	(b) (6)	Peak		Dallas TX	Incoming CL	1	.25	--	.25
10/28	5:22P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	--	.25
10/28	5:25P	(b) (6)	Peak		Dallas TX	Dallas TX	3	.75	--	.75
10/28	5:28P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	--	.25
10/29	9:23A	(b) (6)	Peak		Dallas TX	Incoming CL	6	1.50	--	1.50
10/29	9:37A	(b) (6)	Peak		Dallas TX	Incoming CL	4	1.00	--	1.00
10/29	10:09A	(b) (6)	Peak		Dallas TX	Incoming CL	12	3.00	--	3.00
10/29	11:34A	(b) (6)	Peak		Dallas TX	Incoming CL	32	8.00	--	8.00
10/29	12:51P	(b) (6)	Peak		Dallas TX	Incoming CL	24	6.00	--	6.00
10/29	5:33P	(b) (6)	Peak	M2Mallow	Dallas TX	Incoming CL	2	--	--	--
10/29	9:33P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	--	--	--
10/30	5:33A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	--	--	--
10/30	5:35A	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	4	--	--	--
10/30	10:18A	(b) (6)	Peak		College ST TX	Incoming CL	1	.25	--	.25
10/30	11:56A	(b) (6)	Peak		College ST TX	Incoming CL	22	5.50	--	5.50
10/30	1:02P	(b) (6)	Peak		Normangee TX	Terminal TX	2	.50	--	.50
10/30	3:06P	(b) (6)	Peak		Ferris TX	Incoming CL	4	1.00	--	1.00
10/30	4:18P	(b) (6)	Peak		Dallas TX	Incoming CL	18	4.50	--	4.50
10/30	4:57P	(b) (6)	Peak		Dallas TX	Incoming CL	4	1.00	--	1.00
10/30	5:01P	(b) (6)	Peak		Dallas TX	Terminal TX	1	.25	--	.25
10/30	5:06P	(b) (6)	Peak		Dallas TX	Terminal TX	2	.50	--	.50
10/30	5:06P	(b) (6)	Peak		Dallas TX	Dallas TX	3	.75	--	.75
10/30	5:11P	(b) (6)	Peak		Dallas TX	Dallas TX	6	1.50	--	1.50
10/30	5:19P	(b) (6)	Peak		Dallas TX	Grandprari TX	2	.50	--	.50
10/30	5:27P	(b) (6)	Peak		Dallas TX	Dallas TX	5	1.25	--	1.25
10/30	6:28P	(b) (6)	Peak	M2Mallow	Dallas TX	Rockwall TX	13	--	--	--
10/31	11:00A	(b) (6)	Peak		Dallas TX	Wsngrtnzn17 VA	2	.50	--	.50
10/31	11:01A	(b) (6)	Peak		Dallas TX	Dallas TX	4	1.00	--	1.00
10/31	12:35P	(b) (6)	Peak		Dallas TX	Dallas TX	1	.25	--	.25
10/31	12:55P	(b) (6)	Peak		Dallas TX	Grandprari TX	7	1.75	--	1.75
10/31	1:01P	(b) (6)	Peak	M2Mallow	Dallas TX	Louisville KY	17	--	--	--
10/31	4:06P	(b) (6)	Peak	M2Mallow	Dallas TX	Incoming CL	8	--	--	--
11/01	8:05A	(b) (6)	Off-Peak	N&W	Dallas TX	Louisville KY	5	--	--	--
11/01	10:20A	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	2	--	--	--
11/01	12:44P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	1	--	--	--
11/01	1:05P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	1	--	--	--
11/01	1:32P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	1	--	--	--

0002532-0103150-0000036 © 0000092 C314 BK 6729 02534



Invoice Number 9734698964 Account Number (b) (4) Date Due 11/26/14 Page 35 of 71

Detail for Caroline Nugent: 214-771-1404

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
11/01	2:19P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	--	--	--
11/01	2:20P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	2	--	--	--
11/01	5:17P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	3	--	--	--



Summary for Tobi Young (b) (6)

Your Plan

AG 4G GlobalEmail & Data 300
 \$57.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

4G GlobalEmail Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

AC 4G GlobalEmail & Data 300	10/02 – 11/01	57.99
		\$57.99

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Calling Plan	minutes	300	925	357	89.25
Mobile to Mobile	minutes	unlimited	80	--	--
Night/Weekend	minutes	unlimited	142	--	--
Total Voice					\$89.25

Messaging

		Allowance	Used	Billable	Cost
Text	messages	unlimited	190	--	--
Unlimited M2M Text	messages	unlimited	1	--	--
Picture & Video	messages	unlimited	50	--	--
Total Messaging					\$0.00

Data

Kilobyte Usage	kilobytes	Allowance	Used	Billable	Cost
		unlimited	2,079,746	--	--
Total Data					\$0.00

Total Usage and Purchase Charges \$89.25

Verizon Wireless' Surcharges

TX Franchise Surchg	.61
	\$.61

Total Current Charges for 214-771-1407 \$147.85

Detail for Tobi Young: 214-771-1407

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dis/ Other Chgs	Total
10/02	10:01A	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	47	--	--	--
10/02	11:02A	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	1	--	--	--
10/02	5:08P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	2	--	--	--
10/02	6:06P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	3	--	--	--
10/02	6:50P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	1	--	--	--
10/03	8:09A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	2	--	--	--
10/03	9:13A	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	1	--	--	--
10/03	8:27A	(b) (6)	Peak	M2MAllow	Austin TX	Incoming CL	1	--	--	--
10/03	10:01A	(b) (6)	Peak	PlanAllow	Austin TX	Washington DC	1	--	--	--
10/03	10:03A	(b) (6)	Peak	PlanAllow	Austin TX	Washington DC	1	--	--	--
10/03	11:18A	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	3	--	--	--



PO BOX 4001
ACWORTH, GA 30101

Manage Your Account	Account Number	Date Due
www.vzw.com/mybusinessaccount	(b) (4)	05/27/16
Change your address at http://ssa.verizonenterprise.com	Invoice Number	9764673253

0002812 08 SP 2410 **SNGLP T8 1 2871 76102 -C10-P02814-11



GSA/PBS RSS (7PQA)
IN SUPPORT OF: OFC OF FMR
816 TAYLOR STREET, RM12B01
PRESIDENT GEORGE W. BUSH
FORT WORTH, TX 76102



Quick Bill Summary

Apr 02 – May 01

Previous Balance (see back for details)	\$1,205.14
Payment – Thank You	-\$1,205.14
Balance Forward	\$.00
Monthly Charges	\$1,050.23
Usage and Purchase Charges	
Voice	\$46.75
Messaging	\$.00
Data	\$.00
International	\$1.00
Verizon Wireless' Surcharges and Other Charges & Credits	\$17.93
Taxes, Governmental Surcharges & Fees	\$.00
Total Current Charges	\$1,115.91

Total Charges Due by May 27, 2016 \$1,115.91

2016 MAY 10 AM 11
PUBLIC BUILDING
SERVICES 7P

Pay from phone	Pay on the Web	Questions
#PMT (#768)	At vzw.com/mybusinessaccount	1 800 922 0204 or *611 from your phone



GSA/PBS RSS (7PQA)
IN SUPPORT OF: OFC OF FMR
816 TAYLOR STREET, RM12B01
PRESIDENT GEORGE W. BUSH
FORT WORTH, TX 76102

Bill Date May 01, 2016
Account Number (b) (4)
Invoice Number 9764673253

Total Amount Due by May 27, 2016

Make check payable to Verizon Wireless.
Please return this remit slip with payment. **\$1,115.91**

\$, .

PO BOX 660108
DALLAS, TX 75266-0108



97646732530107420261910000100000111591000001115915



Invoice Number Account Number Date Due Page
 9764673253 (b) (4) 05/27/16 2 of 65

Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Previous Balance	\$1,205.14
Payment – Thank You	
Payment Received 04/15/16	-1,205.14
Total Payments	-\$1,205.14
Balance Forward	\$0.00

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to Verizon Wireless Attn: Correspondence Team PO Box 5029 Wallingford, CT 06492

Automatic Payment Enrollment for Account: 742026191-00001 GSA/PBS RSS (7PQA)

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number 9764673253 Account Number (b) (4) Date Due 05/27/16 Page 3 of 65

Overview of Shared Usage

	Participating Lines as of 05/01/16	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
Talk – Nationwide for Business Share	3	0	2,400	2,172	0	---

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	VZW Surcharges and Other Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (Includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
(b) (6) Michael Meece	4	\$57.99	\$37.00	---	\$3.00	\$0.00	---	\$97.99	1342	156	6,735,676KB	---	---	---
Christina Piasta	15	\$47.99	---	---	\$.83	\$0.00	---	\$48.82	---	---	---	---	---	---
Harrison Horowitz	16	\$47.99	---	---	\$.83	\$0.00	---	\$48.82	79	---	201,646KB	---	---	---
Carol White	18	\$47.99	---	---	\$.83	\$0.00	---	\$48.82	91	---	6,295,404KB	---	---	---
Caroline Nugent	20	\$87.49	---	---	\$2.75	\$0.00	---	\$90.24	263	56	4,174,228KB	---	---	---
Tobi Young	25	\$87.49	\$1.00	---	\$2.75	\$0.00	---	\$91.24	1435	221	2,179,607KB	---	---	161,763KB
Audrey Akers	31	\$47.99	---	---	\$.83	\$0.00	---	\$48.82	274	164	4,508,471KB	---	---	---
Anne Macdonald	35	\$47.99	---	---	\$.83	\$0.00	---	\$48.82	---	---	---	---	---	---
Logan Dryden	36	\$47.99	\$6.00	---	\$1.13	\$0.00	---	\$55.12	473	154	3,403,764KB	---	---	---
Caroline Hickey	41	\$47.99	---	---	\$.83	\$0.00	---	\$48.82	223	33	3,057,016KB	---	---	---
Freddy Ford	44	\$63.45	---	---	\$1.84	\$0.00	---	\$65.29	474	157	5,132,846KB	---	---	---
Brian Cossiboom	51	\$47.99	\$3.75	---	\$1.26	\$0.00	---	\$53.00	405	127	1,710,785KB	---	---	---
Freddy Ford	54	\$29.99	---	---	\$.02	\$0.00	---	\$30.01	---	---	1.026GB	---	---	---
Logan Dryden	55	\$29.99	---	---	\$.02	\$0.00	---	\$30.01	---	---	.639GB	---	---	---
Brian Cossiboom	56	\$69.99	---	---	\$.02	\$0.00	---	\$70.01	---	---	.270GB	---	---	---
Audrey Akers	57	\$29.99	---	---	\$.02	\$0.00	---	\$30.01	---	---	.270GB	---	---	---
Carol White	58	\$29.99	---	---	\$.02	\$0.00	---	\$30.01	---	---	.270GB	---	---	---
Christina Mendoza	59	\$29.99	---	---	\$.02	\$0.00	---	\$30.01	---	---	.307GB	---	---	---
Caroline Nugent	60	\$29.99	---	---	\$.02	\$0.00	---	\$30.01	---	---	.728GB	---	---	---
Mike Meece	61	\$29.99	---	---	\$.02	\$0.00	---	\$30.01	---	---	2.661GB	---	---	---
Caroline Hickey	62	\$29.99	---	---	\$.02	\$0.00	---	\$30.01	---	---	.407GB	---	---	---
Harrison Horowitz	63	\$29.99	---	---	\$.02	\$0.00	---	\$30.01	---	---	.417GB	---	---	---
Tobi Young	64	\$29.99	---	---	\$.02	\$0.00	---	\$30.01	---	---	3.585GB	---	---	---
Total Current Charges		\$1,050.23	\$47.75	\$0.00	\$17.93	\$0.00	\$0.00	\$1,115.91						



Summary for Michael Meece: (b) (6)

Your Plan

AC 4G GlobalEmail & Data 300
 \$57.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

4G GlobalEmail Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

AC 4G GlobalEmail & Data 300 04/02 - 05/01 \$7.99
\$57.99

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Calling Plan	minutes	300	1342	148	37.00
Mobile to Mobile	minutes	unlimited	258	---	---
Night/Weekend	minutes	unlimited	330	---	---
Total Voice					\$37.00

Messaging

		Allowance	Used	Billable	Cost
Text	messages	unlimited	120	---	---
Unlimited M2M Text	messages	unlimited	11	---	---
Picture & Video	messages	unlimited	25	---	---
Total Messaging					\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage	kilobytes	Used	Billable	Cost
		25	---	---

Current Data Usage

Kilobyte Usage	kilobytes	Allowance	Used	Billable	Cost
		unlimited	6,735,676	---	---
Total Data					\$0.00

Total Usage and Purchase Charges

\$37.00

Verizon Wireless' Surcharges

Fed Universal Service Charge	2.48
Regulatory Charge	.21
TX Franchise Surchg	.31
Total	\$3.00

Total Current Charges for 214-771-1400

\$97.99

Detail for Michael Meece: 214-771-1400

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/02	7:23A	(b) (6)	Off-Peak	N&W	Dallas TX	New York NY	5	---	---	---
4/02	7:25A	(b) (6)	Off-Peak	N&W,ConfCall	Dallas TX	Ladue MO	2	---	---	---
4/02	7:28A	(b) (6)	Off-Peak	N&W	Dallas TX	Ladue MO	7	---	---	---
4/02	7:29A	(b) (6)	Off-Peak	N&W,ConfCall	Dallas TX	New York NY	6	---	---	---
4/02	9:31A	(b) (6)	Off-Peak	N&W	Dallas TX	Arlington TX	2	---	---	---
4/02	9:33A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprair TX	2	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/04	2:51P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	5	---	---	---
4/04	2:59P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/04	3:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/04	3:44P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/04	5:11P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/04	5:12P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	9	---	---	---
4/04	5:30P	(b) (6)	Peak	PlanAllow	Dallas TX	Greenwich CT	1	---	---	---
4/04	5:31P	(b) (6)	Peak	PlanAllow	Dallas TX	Stamford CT	1	---	---	---
4/04	5:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Northbrook IL	1	---	---	---
4/04	5:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	27	---	---	---
4/04	7:25P	(b) (6)	Peak	PlanAllow	Dallas TX	Stamford CT	7	---	---	---
4/04	10:57P	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	4	---	---	---
4/04	11:03P	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	1	---	---	---
4/04	11:04P	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	6	---	---	---
4/05	7:55A	(b) (6)	Peak	M2MAllow	Dallas TX	Tallahassee FL	13	---	---	---
4/05	8:15A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/05	8:17A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
4/05	8:24A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	4	---	---	---
4/05	10:41A	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	24	---	---	---
4/05	11:22A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	9	---	---	---
4/05	12:21P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/05	12:22P	(b) (6)	Peak	M2MAllow	Dallas TX	Chicago IL	2	---	---	---
4/05	12:31P	(b) (6)	Peak	M2MAllow	Dallas TX	Srnc Cntrl CA	1	---	---	---
4/05	1:51P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/05	1:55P	(b) (6)	Peak	PlanAllow	Dallas TX	McLean VA	17	---	---	---
4/05	3:02P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	4	---	---	---
4/05	3:06P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/05	3:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/05	4:37P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	11	---	---	---
4/05	4:48P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	3	---	---	---
4/05	4:51P	(b) (6)	Peak	PlanAllow	Dallas TX	Chicago IL	21	---	---	---
4/05	5:21P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
4/05	5:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/05	5:57P	(b) (6)	Peak	PlanAllow	Dallas TX	Lubbock TX	1	---	---	---
4/05	5:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Lubbock TX	1	---	---	---
4/05	6:16P	(b) (6)	Peak	M2MAllow	Dallas TX	Cambridge MA	2	---	---	---
4/05	6:22P	(b) (6)	Peak	M2MAllow	Dallas TX	Nwrcyzn01 NY	6	---	---	---
4/05	6:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington TX	4	---	---	---
4/05	9:49P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/06	9:43A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/06	9:45A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/06	9:49A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/06	10:57A	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
4/06	11:13A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	5	---	---	---
4/06	11:19A	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	2	---	---	---

0002812-0127719-00000007 of 00000086-C10-BK-2871-02814



Detail for Michael Meece:

(b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/06	12:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/06	12:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
4/06	2:25P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
4/06	2:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	4	---	---	---
4/06	6:09P	(b) (6)	Peak	PlanAllow	College PA GA	Washington DC	11	---	---	---
4/06	5:55P	(b) (6)	Peak	PlanAllow	Atlanta GA	Orlando FL	2	---	---	---
4/06	7:01P	(b) (6)	Peak	PlanAllow	Atlanta GA	Incoming CL	1	---	---	---
4/06	7:08P	(b) (6)	Peak	M2MAllow	Atlanta GA	Rockwall TX	1	---	---	---
4/06	7:08P	(b) (6)	Peak	PlanAllow	Atlanta GA	Dallas TX	7	---	---	---
4/06	7:21P	(b) (6)	Peak	PlanAllow	Atlanta GA	Dallas TX	7	---	---	---
4/06	8:28P	(b) (6)	Peak	M2MAllow	Augusta GA	Washington DC	3	---	---	---
4/07	11:46A	(b) (6)	Peak	PlanAllow	Augusta GA	Grandprari TX	3	---	---	---
4/07	11:49A	(b) (6)	Peak	PlanAllow	Augusta GA	Washington DC	3	---	---	---
4/07	11:53A	(b) (6)	Peak	PlanAllow	Augusta GA	Grandprari TX	3	---	---	---
4/07	5:38P	(b) (6)	Peak	PlanAllow	Augusta GA	Rowlett TX	2	---	---	---
4/07	5:48P	(b) (6)	Peak	PlanAllow	Augusta GA	Grandprari TX	3	---	---	---
4/07	6:27P	(b) (6)	Peak	M2MAllow	Augusta GA	Incoming CL	3	---	---	---
4/07	10:13P	(b) (6)	Off-Peak	N&W	Augusta GA	Grandprari TX	2	---	---	---
4/08	7:34A	(b) (6)	Peak	PlanAllow	Augusta GA	Grandprari TX	2	---	---	---
4/08	3:08P	(b) (6)	Peak	PlanAllow	Augusta GA	Grandprari TX	2	---	---	---
4/08	3:13P	(b) (6)	Peak	M2MAllow	Augusta GA	Rockwall TX	3	---	---	---
4/08	4:09P	(b) (6)	Peak	PlanAllow	Augusta GA	Grandprari TX	7	---	---	---
4/08	4:35P	(b) (6)	Peak	PlanAllow	Augusta GA	Grandprari TX	3	---	---	---
4/08	5:10P	(b) (6)	Peak	PlanAllow	Augusta GA	W Angeles CA	2	---	---	---
4/08	7:22P	(b) (6)	Peak	PlanAllow	Atlanta GA	Toll-Free CL	3	---	---	---
4/08	7:38P	(b) (6)	Peak	PlanAllow	Atlanta GA	Grandprari TX	2	---	---	---
4/08	10:14P	(b) (6)	Off-Peak	N&W	Dfw Airpor TX	Addison TX	2	---	---	---
4/08	10:19P	(b) (6)	Off-Peak	N&W	Dfw Airpor TX	Addison TX	4	---	---	---
4/09	8:24A	(b) (6)	Off-Peak	N&W	Inglewood CA	Ladue MO	3	---	---	---
4/09	9:51A	(b) (6)	Off-Peak	N&W	Los Angele CA	Grandprari TX	2	---	---	---
4/09	5:36P	(b) (6)	Off-Peak	N&W	Northridge CA	incoming CL	2	---	---	---
4/10	5:59A	(b) (6)	Off-Peak	N&W	Los Angele CA	Toll-Free CL	8	---	---	---
4/10	7:43A	(b) (6)	Off-Peak	N&W	El Segundo CA	Grandprari TX	5	---	---	---
4/10	7:48A	(b) (6)	Off-Peak	N&W	El Segundo CA	Austin TX	3	---	---	---
4/10	7:52A	(b) (6)	Off-Peak	N&W	El Segundo CA	Austin TX	2	---	---	---
4/10	1:48P	(b) (6)	Off-Peak	N&W	Coppell TX	incoming CL	1	---	---	---
4/10	1:50P	(b) (6)	Off-Peak	N&W	Dallas TX	Addison TX	2	---	---	---
4/10	4:10P	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	2	---	---	---
4/10	4:21P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	3	---	---	---
4/10	7:30P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	1	---	---	---
4/10	8:21P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	13	---	---	---
4/11	7:37A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/11	7:38A	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	2	---	---	---
4/11	1:03P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/11	1:11P	(b) (6)	Peak	PlanAllow	Dallas TX	Lexington KY	2	---	---	---



05285 13013774 4000008 # 000035470 8003317 408 14



Detail for Michael Meece (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/11	4:18P	(b) (6)	Peak	PlanAllow	Dallas TX	Chicago IL	1	---	---	---
4/11	5:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/11	5:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/11	7:57P	(b) (6)	Peak	M2MAIlow	Dallas TX	Chicago IL	1	---	---	---
4/11	8:58P	(b) (6)	Peak	M2MAIlow	Dallas TX	New City NY	1	---	---	---
4/12	10:37A	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	16	---	---	---
4/12	11:37A	(b) (6)	Peak	PlanAllow	Highland P TX	Arlington TX	6	---	---	---
4/12	2:12P	(b) (6)	Peak	PlanAllow	Highland P TX	Washington DC	1	---	---	---
4/12	2:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/12	2:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/12	2:21P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/12	2:21P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/12	2:27P	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington TX	9	---	---	---
4/12	2:49P	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	2	---	---	---
4/12	2:54P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/12	2:55P	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	17	---	---	---
4/12	3:11P	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	10	---	---	---
4/12	3:38P	(b) (6)	Peak	M2MAIlow	Dallas TX	Ladue MO	2	---	---	---
4/12	3:43P	(b) (6)	Peak	M2MAIlow	Dallas TX	Incoming CL	1	---	---	---
4/12	5:20P	(b) (6)	Peak	M2MAIlow	Dallas TX	Incoming CL	18	---	---	---
4/12	5:37P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	9	---	---	---
4/12	6:00P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
4/12	6:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/12	6:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	27	---	---	---
4/13	8:23A	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	2	---	---	---
4/13	8:34A	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
4/13	9:18A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	13	---	---	---
4/13	9:33A	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	10	---	---	---
4/13	9:44A	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington VA	1	---	---	---
4/13	9:45A	(b) (6)	Peak	M2MAIlow	Dallas TX	Washington DC	1	---	---	---
4/13	9:56A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	9:58A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	5	---	---	---
4/13	10:05A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
4/13	10:08A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	17	---	---	---
4/13	10:08A	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	16	---	---	---
4/13	10:30A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	10:31A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/13	10:40A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	17	---	---	---
4/13	1:05P	(b) (6)	Peak	PlanAllow	Dallas TX	New York NY	1	---	---	---
4/13	1:06P	(b) (6)	Peak	M2MAIlow	Dallas TX	Cambridge MA	2	---	---	---
4/13	2:36P	(b) (6)	Peak	M2MAIlow	Dallas TX	Incoming CL	1	---	---	---
4/13	2:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	4	---	---	---
4/13	5:31P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	10	---	---	---
4/13	7:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/14	9:14A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/14	12:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	3	---	---	---
4/14	12:54P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
4/14	12:54P	(b) (6)	Peak	M2MAllow	Dallas TX	Chicago IL	9	---	---	---
4/14	1:03P	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	1	---	---	---
4/14	2:04P	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	2	---	---	---
4/14	2:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	9	---	---	---
4/14	2:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	3	---	---	---
4/14	3:09P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
4/14	3:10P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	7	---	---	---
4/14	3:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Vienna VA	3	---	---	---
4/14	4:55P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	2	---	---	---
4/14	5:31P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/14	5:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/14	6:50P	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	4	---	---	---
4/15	7:21A	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	2	---	---	---
4/15	2:02P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	1	---	---	---
4/15	2:16P	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	2	---	---	---
4/15	2:18P	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	6	---	---	---
4/15	4:43P	(b) (6)	Peak	PlanAllow	Austin TX	Washington DC	6	---	---	---
4/15	6:22P	(b) (6)	Peak	M2MAllow	Austin TX	Chicago IL	1	---	---	---
4/15	6:57P	(b) (6)	Peak	PlanAllow	Austin TX	Grandprari TX	1	---	---	---
4/15	7:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/15	7:54P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/16	10:38A	(b) (6)	Off-Peak	N&W	Dallas TX	Washington DC	2	---	---	---
4/16	10:39A	(b) (6)	Off-Peak	N&W	Dallas TX	Chicago IL	1	---	---	---
4/16	10:40A	(b) (6)	Off-Peak	N&W	Dallas TX	Washington DC	2	---	---	---
4/16	11:11A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/16	11:32A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/16	11:34A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	4	---	---	---
4/16	2:03P	(b) (6)	Off-Peak	N&W	Dallas TX	Chicago IL	2	---	---	---
4/16	2:39P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	1	---	---	---
4/16	2:45P	(b) (6)	Off-Peak	N&W	Dallas TX	Addison TX	1	---	---	---
4/16	3:13P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	2	---	---	---
4/16	5:23P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/16	6:25P	(b) (6)	Off-Peak	N&W	Dallas TX	Alexandria VA	1	---	---	---
4/17	11:24A	(b) (6)	Off-Peak	N&W	Dallas TX	Bethesda MD	1	---	---	---
4/17	1:00P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/17	1:03P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/17	4:17P	(b) (6)	Off-Peak	N&W	Dallas TX	Alexandria VA	2	---	---	---
4/17	4:19P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	5	---	---	---
4/17	5:33P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/17	5:36P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/17	6:04P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/17	7:46P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/17	9:18P	(b) (6)	Off-Peak	N&W	Dallas TX	Austin TX	8	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/18	9:05A	(b) (6)	Peak	M2MAIlow	Dallas TX	Washington DC	1	---	---	---
4/18	9:06A	(b) (6)	Peak	M2MAIlow	Dallas TX	Washington DC	2	---	---	---
4/18	10:17A	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	1	---	---	---
4/18	10:41A	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
4/18	10:54A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/18	12:42P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	3	---	---	---
4/18	1:06P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/18	1:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/18	1:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/18	1:48P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/18	1:51P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	22	---	---	---
4/18	3:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	5	---	---	---
4/18	3:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington TX	2	---	---	---
4/18	3:25P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	15	---	---	---
4/18	4:24P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	4	---	---	---
4/18	4:30P	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	2	---	---	---
4/18	4:34P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	6	---	---	---
4/18	5:30P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	7	---	---	---
4/18	7:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/18	7:59P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/19	8:40A	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
4/19	11:47A	(b) (6)	Peak	PlanAllow	Highland P TX	Austin TX	1	---	---	---
4/19	1:01P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	6	---	---	---
4/19	1:06P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/19	2:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	6	---	---	---
4/19	4:31P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/19	4:33P	(b) (6)	Peak	PlanAllow	Dallas TX	Northbrook IL	2	---	---	---
4/19	5:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
4/19	8:17P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	15	---	---	---
4/20	9:39A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	24	---	---	---
4/20	10:21A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	7	---	---	---
4/20	10:47A	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	1	---	---	---
4/20	11:18A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	12	---	---	---
4/20	3:54P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/20	4:01P	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	2	---	---	---
4/20	4:41P	(b) (6)	Peak	M2MAIlow	Dallas TX	Nwyrzyn01 NY	1	---	---	---
4/20	4:48P	(b) (6)	Peak	PlanAllow	Dallas TX	Northbrook IL	2	---	---	---
4/20	4:50P	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington VA	1	---	---	---
4/20	6:59P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/20	8:49P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
4/20	10:08P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	2	---	---	---
4/21	7:20A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/21	7:20A	(b) (6)	Peak	PlanAllow	Dallas TX	McKinney TX	1	---	---	---
4/21	7:27A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/21	10:36A	(b) (6)	Peak	PlanAllow	Dallas TX	Glendale TX	11	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/21	10:46A	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington TX	1	---	---	---
4/21	11:31A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	15	---	---	---
4/21	12:01P	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington TX	17	---	---	---
4/21	12:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Sanantonio TX	12	---	---	---
4/21	12:36P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
4/21	12:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/21	12:38P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
4/21	1:15P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	6	---	---	---
4/21	1:21P	(b) (6)	Peak	PlanAllow	Dallas TX	Sanantonio TX	4	---	---	---
4/21	1:24P	(b) (6)	Peak	M2MAllow	Highland P TX	Rockwall TX	2	---	---	---
4/21	1:31P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	14	---	---	---
4/21	3:39P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/21	3:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/21	3:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/21	3:53P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/21	5:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/21	5:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/21	6:17P	(b) (6)	Peak	M2MAllow	Dallas TX	Wshngtnz1 DC	1	---	---	---
4/21	6:17P	(b) (6)	Peak	M2MAllow	Dallas TX	Wshngtnz1 DC	1	---	---	---
4/21	6:17P	(b) (6)	Peak	M2MAllow	Dallas TX	Wshngtnz1 DC	1	---	---	---
4/21	6:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/21	8:18P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/21	8:19P	(b) (6)	Peak	PlanAllow	Dallas TX	McKinney TX	1	---	---	---
4/21	8:28P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	7	---	---	---
4/21	8:46P	(b) (6)	Peak	M2MAllow	Dallas TX	Ladue MO	2	---	---	---
4/22	7:23A	(b) (6)	Peak	PlanAllow	Dallas TX	Wshngtnz08 VA	18	---	---	---
4/22	9:39A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	11	---	---	---
4/22	9:50A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/22	10:13A	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	1	---	---	---
4/22	10:14A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	31	---	---	---
4/22	10:49A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
4/22	10:52A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/22	10:54A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/22	10:56A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/22	11:16A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	8	---	---	---
4/22	11:47A	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
4/22	12:30P	(b) (6)	Peak	PlanAllow	Highland P TX	Dallas TX	1	---	---	---
4/22	12:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
4/22	12:52P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
4/22	3:30P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/22	3:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/22	5:09P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	13	---	---	---
4/23	1:56P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/23	2:12P	(b) (6)	Off-Peak	N&W	Dallas TX	Austin TX	3	---	---	---
4/23	2:15P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/23	2:18P	(b) (6)	Off-Peak	N&W	Dallas TX	Austin TX	3	---	---	---
4/23	3:23P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	2	---	---	---
4/24	9:11A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/24	11:39A	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	10	---	---	---
4/24	3:19P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/24	5:01P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/24	5:05P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	4	---	---	---
4/24	5:09P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	2	---	---	---
4/24	5:14P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/24	5:14P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
4/24	5:23P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	2	---	---	---
4/24	5:55P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	2	---	---	---
4/25	8:11A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
4/25	10:34A	(b) (6)	Peak	M2MAllow	Dallas TX	Nwycyzn01 NY	2	---	---	---
4/25	11:10A	(b) (6)	Peak	M2MAllow	Dallas TX	Nwycyzn01 NY	9	---	---	---
4/25	1:10P	(b) (6)	Peak	PlanAllow	Highland P TX	Washington DC	9	---	---	---
4/25	1:22P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/25	1:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/25	2:48P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/25	5:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/25	8:34P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	4	---	---	---
4/26	10:21A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/26	10:23A	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington TX	6	---	---	---
4/26	10:55A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
4/26	1:53P	(b) (6)	Peak	PlanAllow	Dallas TX	Sanantonio TX	6	---	---	---
4/26	2:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/26	2:10P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/26	2:40P	(b) (6)	Peak	PlanAllow	Highland P TX	Dallas TX	3	---	---	---
4/26	2:59P	(b) (6)	Peak	PlanAllow	Highland P TX	Toll-Free CL	55	---	---	---
4/26	3:54P	(b) (6)	Peak	PlanAllow	Highland P TX	Charlotte NC	17	---	---	---
4/26	4:11P	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	2	---	---	---
4/26	4:34P	(b) (6)	Peak	M2MAllow	Highland P TX	Incoming CL	5	---	---	---
4/26	5:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/26	7:16P	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	2	---	---	---
4/26	7:24P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
4/26	8:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Washington DC	6	---	---	---
4/26	9:45P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	37	---	---	---
4/27	8:34A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/27	8:41A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	11	---	---	---
4/27	8:56A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/27	8:59A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	4	---	---	---
4/27	9:15A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	21	---	---	---
4/27	9:57A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
4/27	9:58A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
4/27	10:06A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	13	---	---	---



Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/27	12:03P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/27	12:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Gatesville TX	1	---	---	---
4/27	2:11P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
4/27	2:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/27	2:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/27	3:18P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/27	3:21P	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	1	---	---	---
4/27	3:53P	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington TX	5	---	---	---
4/27	4:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Weatherfd TX	3	---	---	---
4/27	4:45P	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	5	---	---	---
4/27	4:52P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	10	---	---	---
4/27	5:01P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/27	5:04P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/27	5:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	8	---	---	---
4/27	7:03P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/28	8:20A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	12	---	---	---
4/28	8:38A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	26	---	---	---
4/28	11:08A	(b) (6)	Peak	PlanAllow	Crawford TX	Waco TX	1	---	---	---
4/28	4:05P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/28	4:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Irving TX	1	---	---	---
4/28	4:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	45	---	---	---
4/28	5:08P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	10	---	---	---
4/28	5:39P	(b) (6)	Peak	PlanAllow,PartAllow	Dallas TX	Grandprari TX	12	50	---	50
4/28	5:55P	(b) (6)	Peak		Dallas TX	Arlington TX	2	50	---	50
4/28	5:56P	(b) (6)	Peak	CallWait	Dallas TX	Incoming CL	1	25	---	25
4/28	6:03P	(b) (6)	Peak		Dallas TX	Arlington TX	2	50	---	50
4/28	6:05P	(b) (6)	Peak		Dallas TX	Grandprari TX	1	25	---	25
4/28	8:08P	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	24	---	---	---
4/28	8:32P	(b) (6)	Peak	M2MAllow	Dallas TX	Washington DC	1	---	---	---
4/28	9:16P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/28	10:00P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/29	8:58A	(b) (6)	Peak		Dallas TX	Dallas TX	1	25	---	25
4/29	9:02A	(b) (6)	Peak		Dallas TX	Grandprari TX	18	4.50	---	4.50
4/29	9:25A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/29	9:51A	(b) (6)	Peak		Dallas TX	Arlington TX	1	25	---	25
4/29	10:49A	(b) (6)	Peak		Dallas TX	Dallas TX	14	3.50	---	3.50
4/29	11:17A	(b) (6)	Peak		Dallas TX	Incoming CL	25	6.25	---	6.25
4/29	12:01P	(b) (6)	Peak		Dallas TX	Arlington TX	1	25	---	25
4/29	12:23P	(b) (6)	Peak		Highland P TX	Incoming CL	21	5.25	---	5.25
4/29	12:58P	(b) (6)	Peak		Dallas TX	Incoming CL	4	1.00	---	1.00
4/29	1:16P	(b) (6)	Peak		Dallas TX	Incoming CL	6	1.50	---	1.50
4/29	1:48P	(b) (6)	Peak		Dallas TX	Incoming CL	1	25	---	25
4/29	1:50P	(b) (6)	Peak		Dallas TX	Irving TX	12	3.00	---	3.00
4/29	3:17P	(b) (6)	Peak		Dallas TX	Grandprari TX	2	50	---	50
4/29	3:58P	(b) (6)	Peak		Dallas TX	Grandprari TX	3	75	---	75

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Detail for Michael Meece: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/29	4:14P	(b) (6)	Peak		Dallas TX	Incoming CL	17	4.25	---	4.25
4/29	4:45P	(b) (6)	Peak		Dallas TX	Incoming CL	2	.50	---	.50
4/29	5:22P	(b) (6)	Peak		Dallas TX	Incoming CL	5	1.25	---	1.25
4/29	6:09P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	---	---	---
4/29	6:23P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	---	---	---
4/29	6:31P	(b) (6)	Peak		Dallas TX	Wshngtnzn1 DC	3	.75	---	.75
4/29	6:35P	(b) (6)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
4/29	7:04P	(b) (6)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
4/30	6:52A	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	2	---	---	---
4/30	6:53A	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	1	---	---	---
4/30	7:20A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/30	8:31A	(b) (6)	Off-Peak	N&W	Dallas TX	Houston TX	1	---	---	---
4/30	11:01A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/30	11:07A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/30	11:11A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/30	11:12A	(b) (6)	Off-Peak	N&W	Dallas TX	McKinney TX	1	---	---	---
4/30	11:26A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
4/30	11:59A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/30	3:01P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	4	---	---	---
4/30	3:33P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	3	---	---	---
4/30	8:51P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/30	8:55P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/30	9:08P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
5/01	7:35A	(b) (6)	Off-Peak	N&W	Highland P TX	Austin TX	2	---	---	---
5/01	8:24A	(b) (6)	Off-Peak	N&W	Dallas TX	Greenville SC	3	---	---	---
5/01	8:26A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	9	---	---	---
5/01	12:24P	(b) (6)	Off-Peak	N&W	Los Angele CA	Nwyrctzn01 NY	3	---	---	---
5/01	4:02P	(b) (6)	Off-Peak	N&W	Beverly Hi CA	Rockwall TX	1	---	---	---
5/01	4:03P	(b) (6)	Off-Peak	N&W	Beverly Hi CA	Grandprari TX	1	---	---	---
5/01	4:09P	(b) (6)	Off-Peak	N&W	Beverly Hi CA	Grandprari TX	2	---	---	---
5/01	4:49P	(b) (6)	Off-Peak	N&W	Beverly Hi CA	Lsan DA 07 CA	2	---	---	---
5/01	7:19P	(b) (6)	Off-Peak	N&W	Century Ci CA	Grandprari TX	8	---	---	---



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(b) (4)

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Summary for Christina Piasta

(b) (6)

Your Plan

Americas Ch Email & Data 300

\$47.99 monthly charge
300 monthly allowance minutes
\$.25 per minute after allowance

Friends & Family

M2M National Unlimited

Unlimited Mobile to Mobile

UNL Night & Weekend Min

Unlimited OFFPEAK

UNL Text Messaging

Unlimited M2M Text
Unlimited Text Message

Email & Data Unlimited

Unlimited monthly kilobyte

UNL Picture/Video MSG

Unlimited monthly Picture & Video

Monthly Charges

Americas Ch Email & Data 300	04/02 – 05/01	47.99
		\$47.99

Verizon Wireless' Surcharges

Fed Universal Service Charge	.55
Regulatory Charge	.21
TX Franchise Surchg	.07
\$.83	

Total Current Charges for (b) (6) \$48.82

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.



(b) (4)

Summary for Harrison Horowitz:

(b) (6)

Your Plan

Americas Ch Email & Data 300
\$47.99 monthly charge
300 monthly allowance minutes
\$.25 per minute after allowance

Friends & Family

M2M National Unlimited
Unlimited Mobile to Mobile

UNL Night & Weekend Min
Unlimited OFFPEAK

UNL Text Messaging
Unlimited M2M Text
Unlimited Text Message

Email & Data Unlimited
Unlimited monthly kilobyte

UNL Picture/Video MSG
Unlimited monthly Picture & Video

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 300 04/02 - 05/01 47.99
\$47.99

Usage and Purchase Charges

Table with columns: Voice, Allowance, Used, Billable, Cost. Rows include Calling Plan, Mobile to Mobile, Total Voice.

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Table with columns: Kilobyte Usage, Allowance, Used, Billable, Cost. Row: Kilobyte Usage 35.

Current Data Usage

Table with columns: Kilobyte Usage, Allowance, Used, Billable, Cost. Row: Kilobyte Usage unlimited 201,646.

Total Usage and Purchase Charges \$0.00

Verizon Wireless' Surcharges

Table with columns: Charge Name, Amount. Rows: Fed Universal Service Charge .55, Regulatory Charge .21, TX Franchise Surchg .07.

Total Current Charges for (b) (6) \$48.82

Detail for Harrison Horowitz:

(b) (6)

Voice

Table with columns: Date, Time, Number, Rate, Usage Type, Origination, Destination, Min., Airtime Charges, Long Dist/Other Chgs, Total. Rows show call logs from 4/04 to 4/13.



Summary for Carol White: (b) (6)

Your Plan

Americas Ch Email & Data 300
\$47.99 monthly charge
300 monthly allowance minutes
\$.25 per minute after allowance

Friends & Family

M2M National Unlimited
Unlimited Mobile to Mobile

UNL Night & Weekend Min
Unlimited OFFPEAK

UNL Text Messaging
Unlimited M2M Text
Unlimited Text Message

Email & Data Unlimited
Unlimited monthly kilobyte

UNL Picture/Video MSG
Unlimited monthly Picture & Video

Monthly Charges

Americas Ch Email & Data 300 04/02 - 05/01 47.99
\$47.99

Usage and Purchase Charges

Table with columns: Voice, Allowance, Used, Billable, Cost. Rows include Calling Plan, Mobile to Mobile, Night/Weekend, Total Voice.

Data

Table with columns: Kilobyte Usage, Allowance, Used, Billable, Cost. Row: Total Data.

Total Usage and Purchase Charges

\$0.00

Verizon Wireless' Surcharges

Table with columns: Charge Name, Amount. Rows: Fed Universal Service Charge, Regulatory Charge, TX Franchise Surchg.

Total Current Charges for (b) (6)

\$48.82

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Detail for Carol White: (b) (6)

Voice

Table with columns: Date, Time, Number, Rate, Usage Type, Origination, Destination, Min., Airtime Charges, Long Dist/ Other Chgs, Total. Contains call log entries from 4/04 to 4/13.



Detail for Carol White: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/13	8:35A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	8:37A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/13	8:44A	(b) (6)	Peak	PlanAllow	Dallas TX	Frisco TX	5	---	---	---
4/13	8:50A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	5:44P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/13	7:30P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/13	7:46P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/14	8:12A	(b) (6)	Peak	M2MAllow	Dallas TX	Grandprari TX	26	---	---	---
4/15	10:29A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/15	11:34A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	5	---	---	---
4/16	9:52A	(b) (6)	Off-Peak	N&W	Fayettevil TX	Grandprari TX	6	---	---	---
4/16	9:59A	(b) (6)	Off-Peak	N&W	LaGrange TX	Grandprari TX	1	---	---	---
4/17	6:53P	(b) (6)	Off-Peak	N&W	Waxahachie TX	Grandprari TX	2	---	---	---
4/19	8:17A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
4/19	10:14A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/19	10:15A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/20	8:08A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/20	12:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/20	12:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/21	6:33P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/22	6:44A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/22	8:13A	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	1	---	---	---
4/22	2:39P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/22	2:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/22	2:56P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/22	2:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/22	3:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/22	6:51P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/23	12:50P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/24	2:06P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/25	7:04A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/28	10:36A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/28	10:38A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/28	10:49A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/28	11:02A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/28	5:54P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/28	3:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/30	10:20A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	9	---	---	---
5/01	1:18P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
5/01	1:27P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
5/01	3:21P	(b) (6)	Off-Peak	N&W	Dallas TX	Houston TX	2	---	---	---
5/01	3:29P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
5/01	3:31P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	8	---	---	---



Summary for Caroline Nugent:

(b) (6)

Your Plan

AC 4G GlobalEmail & Data 1000
\$116.65 monthly charge
1000 monthly allowance minutes
\$.25 per minute after allowance

Friends & Family

M2M National Unlimited
Unlimited Mobile to Mobile

UNL Night & Weekend Min
Unlimited OFFPEAK

UNL Text Messaging
Unlimited M2M Text
Unlimited Text Message

4G GlobalEmail Unlimited
Unlimited monthly kilobyte

Beginning on 11/20/15:
25% Access Discount

UNL Picture/Video MSG
Unlimited monthly Picture & Video

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Table with 3 columns: Description, Period, Amount. Rows include AC 4G GlobalEmail & Data 1000 (116.65) and 25% Access Discount (-29.16), totaling \$87.49.

Usage and Purchase Charges

Table with 6 columns: Voice, Allowance, Used, Billable, Cost. Rows include Shared (1000 shared), Mobile to Mobile (unlimited), and Night/Weekend (unlimited), totaling \$0.00.

Messaging

Table with 6 columns: Messaging, Allowance, Used, Billable, Cost. Rows include Text (unlimited), Unlimited M2M Text (unlimited), and Picture & Video (unlimited), totaling \$0.00.

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Table with 6 columns: Kilobyte Usage, Allowance, Used, Billable, Cost. Row shows 72 kilobytes used, totaling \$0.00.

Current Data Usage

Table with 6 columns: Kilobyte Usage, Allowance, Used, Billable, Cost. Row shows 4,174,228 kilobytes used, totaling \$0.00.

Total Usage and Purchase Charges \$0.00

Verizon Wireless' Surcharges

Table with 2 columns: Description, Amount. Rows include Fed Universal Service Charge (2.25), Regulatory Charge (.21), and TX Franchise Surchg (.29), totaling \$2.75.

Total Current Charges for (b) (6)

\$90.24

Detail for Caroline Nugent:

(b) (6)

Voice

Table with 10 columns: Date, Time, Number, Rate, Usage Type, Origination, Destination, Min., Airtime Charges, Long Dist/Other Chgs, Total. Rows show call details for 4/05.



Detail for Caroline Nugent: 2 (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/06	3:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/06	3:22P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/06	3:22P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/06	3:24P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/06	5:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/06	6:16P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/06	2:25P	(b) (6)	Peak	PlanAllow	Dallas TX	Wsngrnzn17 VA	10	---	---	---
4/07	4:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/09	8:03A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/09	10:33A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/09	10:35A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/09	1:01P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	7	---	---	---
4/11	10:20A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/12	1:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
4/12	1:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/12	2:32P	(b) (6)	Peak	M2MAllow	Dallas TX	Columbus OH	4	---	---	---
4/12	2:57P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	4	---	---	---
4/13	9:00A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/13	9:40A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/13	11:07A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/13	11:42A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	6	---	---	---
4/13	11:48A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/13	7:22P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	5	---	---	---
4/14	1:54P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/14	2:44P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
4/15	10:30A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/15	3:26P	(b) (6)	Peak	M2MAllow	Highland P TX	Incoming CL	1	---	---	---
4/15	3:27P	(b) (6)	Peak	M2MAllow	Dallas TX	Grandprari TX	1	---	---	---
4/15	5:52P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/15	6:10P	(b) (6)	Peak	M2MAllow	Dallas TX	Chicago IL	2	---	---	---
4/15	6:19P	(b) (6)	Peak	PlanAllow	Dallas TX	Columbus OH	1	---	---	---
4/15	6:51P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/15	9:28P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	1	---	---	---
4/16	9:47A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/16	10:16A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/16	10:52A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/16	11:08A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/16	1:32P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/16	2:19P	(b) (6)	Off-Peak	N&W	Dallas TX	Alexandria VA	1	---	---	---
4/16	2:37P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	1	---	---	---
4/16	2:37P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/16	3:11P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
4/16	3:17P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
4/16	4:08P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	1	---	---	---
4/16	4:17P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	1	---	---	---

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Detail for Caroline Nugent: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/16	5:59P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	1	---	---	---
4/16	6:26P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/17	2:32P	(b) (6)	Off-Peak	N&W	Dallas TX	Louisville KY	19	---	---	---
4/17	7:12P	(b) (6)	Off-Peak	N&W	Richardson TX	Grandprari TX	2	---	---	---
4/17	8:55P	(b) (6)	Off-Peak	N&W	Richardson TX	Grandprari TX	2	---	---	---
4/19	1:33P	(b) (6)	Peak	M2MAIlow	Dallas TX	Waco TX	2	---	---	---
4/19	8:08P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	---	---	---
4/19	8:18P	(b) (6)	Peak	M2MAIlow	Dallas TX	incoming CL	14	---	---	---
4/20	10:03A	(b) (6)	Peak	PlanAIlow	Dallas TX	Grandprari TX	1	---	---	---
4/20	11:15A	(b) (6)	Peak	PlanAIlow	Dallas TX	Dallas TX	1	---	---	---
4/20	3:19P	(b) (6)	Peak	PlanAIlow	Highland P TX	Grandprari TX	1	---	---	---
4/20	3:20P	(b) (6)	Peak	PlanAIlow	Dallas TX	Dallas TX	1	---	---	---
4/20	4:55P	(b) (6)	Peak	PlanAIlow	Dallas TX	Grandprari TX	3	---	---	---
4/20	6:48P	(b) (6)	Peak	PlanAIlow	Dallas TX	Grandprari TX	11	---	---	---
4/21	12:13P	(b) (6)	Peak	PlanAIlow	Dallas TX	Dallas TX	1	---	---	---
4/22	10:18A	(b) (6)	Peak	PlanAIlow	Dallas TX	Grandprari TX	11	---	---	---
4/22	11:52A	(b) (6)	Peak	M2MAIlow	Dallas TX	incoming CL	1	---	---	---
4/22	11:53A	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	---	---	---
4/22	11:57A	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	3	---	---	---
4/22	12:11P	(b) (6)	Peak	PlanAIlow	Dallas TX	Dallas TX	1	---	---	---
4/22	12:16P	(b) (6)	Peak	PlanAIlow	Dallas TX	Dallas TX	1	---	---	---
4/22	12:20P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	2	---	---	---
4/22	12:25P	(b) (6)	Peak	M2MAIlow	Dallas TX	incoming CL	6	---	---	---
4/22	1:13P	(b) (6)	Peak	PlanAIlow	Dallas TX	incoming CL	3	---	---	---
4/23	9:50A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/23	9:50A	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/23	1:20P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	2	---	---	---
4/25	6:25P	(b) (6)	Peak	PlanAIlow	Dallas TX	Dallas TX	2	---	---	---
4/25	7:14P	(b) (6)	Peak	PlanAIlow	Dallas TX	Washington DC	7	---	---	---
4/26	6:40A	(b) (6)	Peak	PlanAIlow	Dallas TX	Washington DC	9	---	---	---
4/26	6:54A	(b) (6)	Peak	PlanAIlow	Dallas TX	incoming CL	1	---	---	---
4/26	9:06A	(b) (6)	Peak	PlanAIlow	Dallas TX	incoming CL	1	---	---	---
4/26	9:46A	(b) (6)	Peak	PlanAIlow	Dallas TX	Toll-Free CL	12	---	---	---
4/26	10:17A	(b) (6)	Peak	PlanAIlow	Dallas TX	Toll-Free CL	3	---	---	---
4/26	10:44A	(b) (6)	Peak	PlanAIlow	Dallas TX	Wshngtnzn 1 DC	5	---	---	---
4/26	10:54A	(b) (6)	Peak	PlanAIlow	Dallas TX	Chicagozn01 IL	1	---	---	---
4/26	11:07A	(b) (6)	Peak	PlanAIlow	Dallas TX	Chicago IL	5	---	---	---
4/26	11:39A	(b) (6)	Peak	PlanAIlow	Dallas TX	Dallas TX	5	---	---	---
4/26	1:08P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	3	---	---	---
4/26	1:28P	(b) (6)	Peak	M2MAIlow	Dallas TX	Grandprari TX	6	---	---	---
4/26	1:34P	(b) (6)	Peak	PlanAIlow	Dallas TX	Grandprari TX	3	---	---	---
4/26	1:37P	(b) (6)	Peak	M2MAIlow	Dallas TX	Grandprari TX	2	---	---	---
4/26	1:39P	(b) (6)	Peak	PlanAIlow	Dallas TX	Grandprari TX	1	---	---	---
4/26	2:31P	(b) (6)	Peak	PlanAIlow	Dallas TX	incoming CL	1	---	---	---
4/26	3:21P	(b) (6)	Peak	M2MAIlow	Dallas TX	Grandprari TX	2	---	---	---



Detail for Caroline Nugent: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/26	3:53P	(b) (6)	Peak	M2MAllow	Dallas TX	Houston TX	7	---	---	---
4/26	4:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/26	10:03P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	1	---	---	---
4/27	9:54A	(b) (6)	Peak	PlanAllow	Chicago IL	Incoming CL	5	---	---	---
4/27	9:58A	(b) (6)	Peak	M2MAllow	Chicago IL	Rockwall TX	2	---	---	---
4/27	6:10P	(b) (6)	Peak	PlanAllow	Chicago IL	Grandprari TX	4	---	---	---
4/27	6:28P	(b) (6)	Peak	M2MAllow	Chicago IL	Louisville KY	2	---	---	---
4/27	6:48P	(b) (6)	Peak	M2MAllow	Chicago IL	Louisville KY	1	---	---	---
4/28	11:29A	(b) (6)	Peak	PlanAllow	Chicago IL	Dallas TX	32	---	---	---
4/28	12:04P	(b) (6)	Peak	PlanAllow	Chicago IL	Incoming CL	7	---	---	---
4/28	12:53P	(b) (6)	Peak	M2MAllow	Chicago IL	Winterpark FL	6	---	---	---
4/28	12:59P	(b) (6)	Peak	PlanAllow	Chicago IL	Dallas TX	9	---	---	---
4/28	1:28P	(b) (6)	Peak	PlanAllow	Chicago IL	Incoming CL	2	---	---	---
4/28	4:58P	(b) (6)	Peak	PlanAllow	Chicago IL	Dallas TX	1	---	---	---
4/28	5:01P	(b) (6)	Peak	PlanAllow	Chicago IL	Incoming CL	7	---	---	---
4/28	5:08P	(b) (6)	Peak	M2MAllow	Chicago IL	Rockwall TX	10	---	---	---
4/28	5:33P	(b) (6)	Peak	PlanAllow	Chicago IL	Wangtzn17 VA	1	---	---	---
4/28	5:00P	(b) (6)	Peak	N&W,PlanAllow,Span	Chicago IL	Grandprari TX	14	---	---	---
4/29	8:16A	(b) (6)	Peak	M2MAllow	Chicago IL	Incoming CL	1	---	---	---
4/29	8:39A	(b) (6)	Peak	PlanAllow	Chicago IL	Louisville KY	1	---	---	---
4/29	8:51A	(b) (6)	Peak	PlanAllow	Chicago IL	Chicago IL	1	---	---	---
4/29	9:00A	(b) (6)	Peak	PlanAllow	Chicago IL	Dallas TX	4	---	---	---
4/29	9:25A	(b) (6)	Peak	M2MAllow	Chicago IL	Incoming CL	2	---	---	---
4/29	10:00A	(b) (6)	Peak	PlanAllow	Chicago IL	Incoming CL	1	---	---	---
4/29	11:34A	(b) (6)	Peak	PlanAllow	Chicago IL	Washington DC	1	---	---	---
4/29	11:35A	(b) (6)	Peak	PlanAllow	Chicago IL	Grandprari TX	1	---	---	---
4/29	11:49A	(b) (6)	Peak	PlanAllow	Chicago IL	Incoming CL	1	---	---	---
4/29	11:49A	(b) (6)	Peak	PlanAllow	Chicago IL	Grandprari TX	1	---	---	---
4/29	12:32P	(b) (6)	Peak	PlanAllow	Chicago IL	Grandprari TX	1	---	---	---
4/29	12:55P	(b) (6)	Peak	PlanAllow	Chicago IL	Louisville KY	1	---	---	---
4/29	1:00P	(b) (6)	Peak	PlanAllow	Chicago IL	Grandprari TX	1	---	---	---
4/29	2:37P	(b) (6)	Peak	M2MAllow	Chicago IL	Rockwall TX	1	---	---	---
4/29	2:37P	(b) (6)	Peak	M2MAllow	Chicago IL	Rockwall TX	1	---	---	---
4/29	2:38P	(b) (6)	Peak	PlanAllow	Chicago IL	Louisville KY	1	---	---	---
4/29	2:38P	(b) (6)	Peak	M2MAllow	Chicago IL	Louisville KY	2	---	---	---
4/29	2:40P	(b) (6)	Peak	PlanAllow	Chicago IL	Grandprari TX	1	---	---	---
4/29	2:45P	(b) (6)	Peak	PlanAllow	Chicago IL	Louisville KY	1	---	---	---
4/29	2:47P	(b) (6)	Peak	PlanAllow	Chicago IL	Dallas TX	5	---	---	---
4/29	2:52P	(b) (6)	Peak	PlanAllow	Chicago IL	Grandprari TX	7	---	---	---
4/29	3:02P	(b) (6)	Peak	PlanAllow	Chicago IL	Dallas TX	6	---	---	---
4/29	3:08P	(b) (6)	Peak	M2MAllow	Chicago IL	Rockwall TX	9	---	---	---
4/29	5:18P	(b) (6)	Peak	PlanAllow	Louisville KY	Dallas TX	5	---	---	---
4/29	9:51P	(b) (6)	Off-Peak	N&W	Louisville KY	Grandprari TX	1	---	---	---
4/29	9:51P	(b) (6)	Off-Peak	N&W	Louisville KY	Grandprari TX	1	---	---	---



Invoice Number Account Number Date Due Page
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Detail for Caroline Nugent: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/29	9:52P	(b) (6)	Off-Peak	N&W	Louisville KY	Grandprairi TX	1	---	---	---
4/30	4:01P	(b) (6)	Off-Peak	N&W	Prospect KY	Incoming CL	4	---	---	---
4/30	4:40P	(b) (6)	Off-Peak	N&W	Louisville KY	Naples FL	4	---	---	---



Summary for Tobi Young: (b) (6)

Your Plan

AC 4G GlobalEmail & Data 1000
 \$116.65 monthly charge
 1000 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

4G GlobalEmail Unlimited
 Unlimited monthly kilobyte

Beginning on 11/20/15:
25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

AC 4G GlobalEmail & Data 1000	04/02 – 05/01	116.65
25% Access Discount	04/02 – 05/01	-29.16
		\$87.49

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared	minutes: 1000 (shared)	1435	--	--
Mobile to Mobile	minutes: unlimited	109	--	--
Night/Weekend	minutes: unlimited	67	--	--
Total Voice				\$0.00

Messaging

Text	messages: unlimited	117	--	--
Unlimited M2M Text	messages: unlimited	2	--	--
Picture & Video	messages: unlimited	100	--	--
Total Messaging				\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage	kilobytes	55,983	--	--
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Current Data Usage

Kilobyte Usage	kilobytes: unlimited	2,179,607	--	--
Total Data				\$0.00

International

Usage While Traveling Outside the US (Pay-as-You-Go)

International Messaging – Sent	messages	2	2	\$1.00
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Usage While Traveling Outside the US (Plan)

International Data – Mexico	kilobytes: unlimited	161,763	--	--
Total International				\$1.00

Total Usage and Purchase Charges \$1.00

Verizon Wireless' Surcharges

Fed Universal Service Charge	2.25
Regulatory Charge	.21
TX Franchise Surchg	.29
	\$2.75

Total Current Charges for 214-771-1407 \$91.24



Detail for Tobi Young: (b) (6)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/02	11:27A	(b) (6)	Off-Peak	N&W	Austin TX	Incoming CL	1	---	---	---
4/02	4:33P	(b) (6)	Off-Peak	N&W	Austin TX	Austin TX	2	---	---	---
4/02	6:53P	(b) (6)	Off-Peak	N&W	Austin TX	Wshngtn1 DC	1	---	---	---
4/02	10:02P	(b) (6)	Off-Peak	N&W	Austin TX	Georgetown TX	2	---	---	---
4/03	3:27P	(b) (6)	Off-Peak	N&W	Austin TX	Austin TX	1	---	---	---
4/04	9:56A	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	2	---	---	---
4/04	9:58A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	96	---	---	---
4/04	11:50A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/04	11:51A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/04	11:51A	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	2	---	---	---
4/04	12:24P	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	3	---	---	---
4/04	12:43P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	3	---	---	---
4/04	2:09P	(b) (6)	Peak	PlanAllow	Austin TX	Jollyville TX	3	---	---	---
4/04	2:11P	(b) (6)	Peak	M2MAllow,CalWait	Austin TX	Incoming CL	10	---	---	---
4/04	4:43P	(b) (6)	Peak	PlanAllow	Austin TX	Irving TX	8	---	---	---
4/04	5:22P	(b) (6)	Peak	PlanAllow	del Valle TX	Okla City OK	1	---	---	---
4/05	10:41A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	5	---	---	---
4/05	10:47A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	2	---	---	---
4/05	11:11A	(b) (6)	Peak	PlanAllow	Austin TX	Snfc Cntrl CA	1	---	---	---
4/05	11:18A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/05	11:22A	(b) (6)	Peak	M2MAllow	Austin TX	Incoming CL	9	---	---	---
4/05	11:48A	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	4	---	---	---
4/05	11:54A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/05	1:53P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	1	---	---	---
4/05	1:54P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/05	5:37P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	2	---	---	---
4/05	5:50P	(b) (6)	Peak	PlanAllow	Austin TX	Inglewood CA	11	---	---	---
4/06	9:17A	(b) (6)	Peak	PlanAllow	Austin TX	Clinton OK	10	---	---	---
4/06	9:29A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	2	---	---	---
4/06	9:38A	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	3	---	---	---
4/06	10:28A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	36	---	---	---
4/06	12:35P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	55	---	---	---
4/06	5:16P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/07	9:34A	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	2	---	---	---
4/07	12:56P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	4	---	---	---
4/07	1:58P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	1	---	---	---
4/07	2:12P	(b) (6)	Peak	PlanAllow	Austin TX	Mountkisco NY	2	---	---	---
4/07	2:15P	(b) (6)	Peak	PlanAllow	Austin TX	Washington DC	5	---	---	---
4/07	2:21P	(b) (6)	Peak	PlanAllow	Austin TX	Mountkisco NY	2	---	---	---
4/07	5:25P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	1	---	---	---
4/07	5:27P	(b) (6)	Peak	M2MAllow	Austin TX	Rockwall TX	3	---	---	---
4/08	11:01A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	28	---	---	---
4/08	3:45P	(b) (6)	Peak	PlanAllow	Austin TX	Arlington TX	11	---	---	---
4/08	3:58P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	21	---	---	---
4/09	12:40P	(b) (6)	Off-Peak	N&W	Austin TX	Starkville MS	1	---	---	---

102281127760000101000006-010480-001-0014



Detail for Tobi Young: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/09	4:07P	(b) (6)	Off-Peak	N&W	Austin TX	Irving TX	10	---	--	---
4/10	3:17P	(b) (6)	Off-Peak	N&W	Austin TX	Georgetown TX	6	---	--	---
4/11	10:00A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	57	---	---	---
4/11	12:06P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	2	---	---	---
4/11	1:29P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	2	---	---	---
4/11	1:47P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	3	---	---	---
4/11	3:00P	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	23	---	---	---
4/11	3:41P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	11	---	---	---
4/11	4:08P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	26	---	---	---
4/11	4:58P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	16	---	---	---
4/11	5:22P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	2	---	---	---
4/11	8:39P	(b) (6)	Peak	PlanAllow	Austin TX	Okla City OK	1	---	---	---
4/12	9:30A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	7	---	---	---
4/12	11:56A	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	21	---	---	---
4/12	4:04P	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	21	---	---	---
4/12	4:24P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	15	---	---	---
4/12	4:39P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	7	---	---	---
4/12	4:46P	(b) (6)	Peak	PlanAllow	Austin TX	Glendale TX	3	---	---	---
4/12	4:48P	(b) (6)	Peak	PlanAllow	Austin TX	Grandprari TX	2	---	---	---
4/12	5:14P	(b) (6)	Peak	PlanAllow	Austin TX	Washington DC	2	---	---	---
4/12	5:29P	(b) (6)	Peak	M2MAllow	Austin TX	Rockwall TX	18	---	---	---
4/12	5:37P	(b) (6)	Peak	M2MAllow	Austin TX	Incoming CL	9	---	---	---
4/13	8:23A	(b) (6)	Peak	M2MAllow	Austin TX	Incoming CL	1	---	---	---
4/13	8:25A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	2	---	---	---
4/13	9:23A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/13	10:32A	(b) (6)	Peak	PlanAllow	Austin TX	Washington DC	1	---	---	---
4/13	10:43A	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	1	---	---	---
4/13	11:36A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	5	---	---	---
4/13	1:46P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/13	2:26P	(b) (6)	Peak	PlanAllow	Austin TX	Sfnc Cntrl CA	1	---	---	---
4/13	2:27P	(b) (6)	Peak	PlanAllow,CallWait	Austin TX	Incoming CL	4	---	---	---
4/13	2:59P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	2	---	---	---
4/13	3:06P	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	8	---	---	---
4/13	3:09P	(b) (6)	Peak	PlanAllow	Austin TX	Richardson TX	2	---	---	---
4/13	3:15P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	4	---	---	---
4/13	3:19P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/13	3:20P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/13	3:24P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/13	3:24P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	6	---	---	---
4/13	3:31P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	3	---	---	---
4/13	3:43P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	1	---	---	---
4/13	3:47P	(b) (6)	Peak	PlanAllow	Austin TX	Grandprari TX	7	---	---	---
4/13	3:56P	(b) (6)	Peak	PlanAllow	Austin TX	Sfnc Cntrl CA	1	---	---	---
4/13	4:14P	(b) (6)	Peak	PlanAllow	Austin TX	Irving TX	14	---	---	---
4/13	5:13P	(b) (6)	Peak	M2MAllow	Austin TX	Austin TX	1	---	---	---



Detail for Tobi Young: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/13	5:14P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	2	---	---	---
4/14	7:54A	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	6	---	---	---
4/14	8:00A	(b) (6)	Peak	PlanAllow	Austin TX	Newbranfis TX	2	---	---	---
4/14	9:01A	(b) (6)	Peak	PlanAllow	Austin TX	Jackson MS	2	---	---	---
4/14	10:37A	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	17	---	---	---
4/14	3:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
4/14	3:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
4/14	3:59P	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
4/14	4:06P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	16	---	---	---
4/14	4:52P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/14	5:06P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	5	---	---	---
4/14	5:49P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/15	12:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Cmtn Grdn CA	1	---	---	---
4/15	4:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Addison TX	1	---	---	---
4/16	1:13P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	1	---	---	---
4/17	11:02A	(b) (6)	Off-Peak	N&W	Austin TX	Okla City OK	1	---	---	---
4/17	6:56P	(b) (6)	Off-Peak	N&W	Austin TX	Incoming CL	14	---	---	---
4/17	7:26P	(b) (6)	Off-Peak	N&W	Austin TX	Incoming CL	2	---	---	---
4/17	7:31P	(b) (6)	Off-Peak	N&W	Austin TX	Austin TX	2	---	---	---
4/18	9:58A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	3	---	---	---
4/18	10:00A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	55	---	---	---
4/18	10:55A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	45	---	---	---
4/18	12:36P	(b) (6)	Peak	PlanAllow	Austin TX	Starkville MS	1	---	---	---
4/18	12:58P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/18	3:01P	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	12	---	---	---
4/18	3:15P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/18	3:31P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	6	---	---	---
4/18	4:06P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/18	4:16P	(b) (6)	Peak	PlanAllow	Austin TX	Irving TX	2	---	---	---
4/18	4:28P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	4	---	---	---
4/18	4:34P	(b) (6)	Peak	M2MAllow	Austin TX	Incoming CL	6	---	---	---
4/18	4:41P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	6	---	---	---
4/19	9:57A	(b) (6)	Peak	PlanAllow	Austin TX	Snfc Cntrl CA	17	---	---	---
4/19	12:26P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	2	---	---	---
4/19	12:42P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/19	1:54P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	3	---	---	---
4/19	2:32P	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	1	---	---	---
4/19	2:32P	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	33	---	---	---
4/19	3:05P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	22	---	---	---
4/19	3:27P	(b) (6)	Peak	PlanAllow	Austin TX	Tulsa OK	1	---	---	---
4/19	3:31P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	27	---	---	---
4/20	1:36P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	5	---	---	---
4/20	4:04P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	6	---	---	---
4/20	4:53P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	2	---	---	---
4/20	5:55P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	2	---	---	---

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(b) (4)

05/27/16 29 of 65

Detail for Tobi Young: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/21	10:21A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	11	---	---	---
4/21	10:32A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	41	---	---	---
4/21	11:13A	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	11	---	---	---
4/21	11:16A	(b) (6)	Peak	PlanAllow,CallWait	Austin TX	incoming CL	1	---	---	---
4/21	11:45A	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	2	---	---	---
4/21	1:35P	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	9	---	---	---
4/21	2:28P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	3	---	---	---
4/21	3:19P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	1	---	---	---
4/21	3:28P	(b) (6)	Peak	PlanAllow	Austin TX	incoming CL	9	---	---	---
4/21	3:36P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	10	---	---	---
4/21	3:47P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	9	---	---	---
4/21	4:36P	(b) (6)	Peak	M2MAllow	Austin TX	Rockwall TX	14	---	---	---
4/21	4:49P	(b) (6)	Peak	PlanAllow	Austin TX	Chicago IL	15	---	---	---
4/21	7:42P	(b) (6)	Peak	PlanAllow	Austin TX	incoming CL	2	---	---	---
4/21	7:55P	(b) (6)	Peak	PlanAllow	Austin TX	incoming CL	9	---	---	---
4/22	8:33A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	49	---	---	---
4/22	11:30A	(b) (6)	Peak	PlanAllow	Austin TX	incoming CL	2	---	---	---
4/22	3:02P	(b) (6)	Peak	PlanAllow	Austin TX	incoming CL	1	---	---	---
4/22	3:06P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/22	4:59P	(b) (6)	Peak	M2MAllow	Austin TX	incoming CL	4	---	---	---
4/22	7:15P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	5	---	---	---
4/23	9:08P	(b) (6)	Off-Peak	N&W	Dallas TX	Austin TX	1	---	---	---
4/23	9:25P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	1	---	---	---
4/24	2:06P	(b) (6)	Off-Peak	N&W	Carrollton TX	Rockwall TX	2	---	---	---
4/24	2:31P	(b) (6)	Off-Peak	N&W	Dallas TX	Okla City OK	6	---	---	---
4/24	5:05P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	4	---	---	---
4/24	5:09P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	4	---	---	---
4/24	5:23P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	2	---	---	---
4/24	5:33P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	1	---	---	---
4/26	9:29A	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	1	---	---	---
4/26	9:33A	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	3	---	---	---
4/26	9:38A	(b) (6)	Peak	PlanAllow	Dallas TX	Austin TX	8	---	---	---
4/26	4:18P	(b) (6)	Peak	PlanAllow	Hillsboro TX	incoming CL	40	---	---	---
4/26	6:30P	(b) (6)	Peak	PlanAllow	Austin TX	Okla City OK	2	---	---	---
4/27	8:41A	(b) (6)	Peak	M2MAllow	Austin TX	Rockwall TX	12	---	---	---
4/27	8:59A	(b) (6)	Peak	M2MAllow	Austin TX	Rockwall TX	4	---	---	---
4/27	9:26A	(b) (6)	Peak	PlanAllow	Austin TX	incoming CL	3	---	---	---
4/27	10:17A	(b) (6)	Peak	PlanAllow	Austin TX	Washington DC	14	---	---	---
4/27	10:34A	(b) (6)	Peak	PlanAllow	Austin TX	incoming CL	18	---	---	---
4/27	11:00A	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	2	---	---	---
4/27	12:18P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	1	---	---	---
4/27	12:19P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	1	---	---	---
4/27	12:36P	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	5	---	---	---
4/27	12:41P	(b) (6)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
4/28	9:32A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	29	---	---	---



Detail for Tobi Young: 214-771-1407

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/28	10:17A	(b) (6)	Peak	PlanAllow	Austin TX	Dallas TX	15	---	---	---
4/28	10:43A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	58	---	---	---
4/28	11:50A	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	18	---	---	---
4/28	2:17P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	45	---	---	---
4/28	3:53P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	6	---	---	---
4/28	4:16P	(b) (6)	Peak	PlanAllow	Austin TX	Tulsa OK	2	---	---	---
4/28	6:00P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	1	---	---	---
4/28	10:17A	(b) (6)	Peak	M2MAllow	Austin TX	Rockwall TX	17	---	---	---
4/28	10:34A	(b) (6)	Peak	PlanAllow	Austin TX	Toll-Free CL	22	---	---	---
4/28	2:55P	(b) (6)	Peak	M2MAllow	Austin TX	VM Deposit CL	1	---	---	---
4/29	3:01P	(b) (6)	Peak	PlanAllow	Austin TX	Incoming CL	8	---	---	---
4/29	5:36P	(b) (6)	Peak	PlanAllow	Austin TX	Okla City OK	2	---	---	---
4/30	9:52A	(b) (6)	Off-Peak	N&W	Houston TX	Austin TX	2	---	---	---



Summary for Audrey Akers: (b) (6)

Your Plan

Americas Ch Email & Data 300

\$47.99 monthly charge
300 monthly allowance minutes
\$.25 per minute after allowance

Friends & Family

M2M National Unlimited

Unlimited Mobile to Mobile

UNL Night & Weekend Min

Unlimited OFFPEAK

UNL Text Messaging

Unlimited M2M Text
Unlimited Text Message

Email & Data Unlimited

Unlimited monthly kilobyte

UNL Picture/Video MSG

Unlimited monthly Picture & Video

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 300	04/02 – 05/01	47.99
		\$47.99

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Calling Plan	minutes 300	274	---	---
Mobile to Mobile	minutes unlimited	56	---	---
Night/Weekend	minutes unlimited	43	---	---
Total Voice				\$0.00

Messaging

Text	messages unlimited	106	---	---
Unlimited M2M Text	messages unlimited	52	---	---
Picture & Video	messages unlimited	6	---	---
Total Messaging				\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage	kilobytes	1730	---	---
----------------	-----------	------	-----	-----

Current Data Usage

Kilobyte Usage	kilobytes unlimited	4,508,471	---	---
Total Data				\$0.00

Total Usage and Purchase Charges

\$0.00

Verizon Wireless' Surcharges

Fed Universal Service Charge	.55
Regulatory Charge	.21
TX Franchise Surchg	.07
	\$0.83

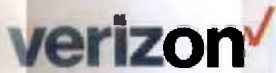
Total Current Charges for (b) (6)

\$48.82

Detail for Audrey Akers: (b) (6)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/02	9:08A	(b) (6)	Off-Peak	N&W	Dallas TX	Terminal TX	8	---	---	---
4/04	3:31P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/04	4:14P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/05	9:58A	(b) (6)	Peak	M2MA'low	Dallas TX	Incoming CL	2	---	---	---
4/05	12:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/05	3:35P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	4	---	---	---



Detail for Audrey Akers: 214-771-1408

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/05	3:57P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/06	4:26P	(b) (6)	Peak	PlanAllow	New York NY	Dallas TX	8	---	---	---
4/06	4:33P	(b) (6)	Peak	PlanAllow,CallWait	New York NY	Incoming CL	3	---	---	---
4/06	4:42P	(b) (6)	Peak	PlanAllow	New York NY	Dallas TX	2	---	---	---
4/06	4:55P	(b) (6)	Peak	PlanAllow	New York NY	Wichitafs TX	3	---	---	---
4/07	9:31P	(b) (6)	Off-Peak	N&W	Irving TX	Dallas TX	1	---	---	---
4/08	8:36A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
4/08	2:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/08	2:44P	(b) (6)	Peak	PlanAllow	Dallas TX	Midland TX	5	---	---	---
4/08	3:24P	(b) (6)	Peak	M2MAllow	Dallas TX	Austin TX	1	---	---	---
4/08	3:30P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
4/11	8:42A	(b) (6)	Peak	PlanAllow	Dallas TX	Addison TX	3	---	---	---
4/11	9:27A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
4/12	10:19A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
4/12	12:35P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
4/12	1:15P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/12	4:07P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	3	---	---	---
4/12	6:35P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
4/13	7:53A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/13	9:52A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/13	11:12A	(b) (6)	Peak	M2MAllow	Dallas TX	Grandprari TX	1	---	---	---
4/13	11:18A	(b) (6)	Peak	PlanAllow	Dallas TX	Addison TX	2	---	---	---
4/13	11:45A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/13	12:57P	(b) (6)	Peak	M2MAllow	Dallas TX	Austin TX	1	---	---	---
4/13	1:06P	(b) (6)	Peak	M2MAllow	Dallas TX	Austin TX	1	---	---	---
4/13	1:06P	(b) (6)	Peak	M2MAllow	Dallas TX	Austin TX	1	---	---	---
4/13	1:43P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	2:39P	(b) (6)	Peak	PlanAllow	Dallas TX	Eules TX	3	---	---	---
4/13	2:53P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
4/14	7:57A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/14	8:13A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	4	---	---	---
4/14	2:23P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	7	---	---	---
4/14	2:44P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
4/14	2:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/14	7:11P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/14	8:32P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/15	10:22A	(b) (6)	Peak	PlanAllow	Dallas TX	Waco TX	1	---	---	---
4/15	10:22A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/15	10:23A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/15	11:21A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/15	11:36A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
4/15	2:45P	(b) (6)	Peak	M2MAllow	Dallas TX	Grandprari TX	1	---	---	---
4/15	4:01P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/15	5:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/15	5:39P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---



Detail for Audrey Akers: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/15	5:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/15	7:39P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/15	7:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/15	7:44P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/15	8:26P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/16	2:37P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/16	2:37P	(b) (6)	Off-Peak	N&W	Dallas TX	Rockwall TX	1	---	---	---
4/16	4:08P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/16	4:17P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/16	5:28P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/18	8:48A	(b) (6)	Peak	PlanAllow	Dallas TX	Planonhwst TX	3	---	---	---
4/18	8:51A	(b) (6)	Peak	PlanAllow	Dallas TX	Planonhwst TX	1	---	---	---
4/18	8:52A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
4/18	10:37A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
4/18	3:12P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	2	---	---	---
4/18	4:37P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	42	---	---	---
4/18	6:15P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/18	6:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	15	---	---	---
4/18	7:26P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/18	7:27P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/18	7:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/18	8:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	4	---	---	---
4/19	6:00P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/19	6:04P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/19	6:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/19	6:11P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/19	6:14P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	4	---	---	---
4/19	6:19P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/19	6:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/20	10:01A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/20	2:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/20	2:25P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/20	2:48P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	4	---	---	---
4/21	2:20P	(b) (6)	Peak	PlanAllow	ST. Louis MO	Ladue MO	1	---	---	---
4/21	2:20P	(b) (6)	Peak	PlanAllow	ST. Louis MO	ST. Louis MO	1	---	---	---
4/21	2:23P	(b) (6)	Peak	PlanAllow	ST. Louis MO	ST. Louis MO	3	---	---	---
4/21	2:33P	(b) (6)	Peak	PlanAllow	ST. Louis MO	ST. Louis MO	2	---	---	---
4/22	9:12A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/22	11:46A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/22	11:48A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/22	11:49A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/22	11:52A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
4/22	11:53A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
4/22	11:57A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
4/22	12:06P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---



Summary for Anne MacDonald: (b) (6)

Your Plan

Americas Ch Email & Data 300
\$47.99 monthly charge
300 monthly allowance minutes
\$ 25 per minute after allowance

Friends & Family

M2M National Unlimited
Unlimited Mobile to Mobile

UNL Night & Weekend Min
Unlimited OFFPEAK

UNL Text Messaging
Unlimited M2M Text
Unlimited Text Message

Email & Data Unlimited
Unlimited monthly kilobyte

UNL Picture/Video MSG
Unlimited monthly Picture & Video

Monthly Charges

Americas Ch Email & Data 300	04/02 – 05/01	47.99
		\$47.99

Verizon Wireless' Surcharges

Fed Universal Service Charge	.55
Regulatory Charge	.21
TX Franchise Surchg	.07
\$.83	

Total Current Charges for 214-771-1409 **\$48.82**

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.



(b) (4)

Summary for Logan Dryden: (b) (6)

Your Plan

Americas Ch Email & Data 300
 \$47.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

Americas Ch Email & Data 300	04/02 – 05/01	47.99
		\$47.99

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Calling Plan	minutes	300	473	24	6.00
Mobile to Mobile	minutes	unlimited	224	--	--
Night/Weekend	minutes	unlimited	250	--	--
Total Voice					\$6.00

Messaging

Text	messages	unlimited	80	--	--
Unlimited M2M Text	messages	unlimited	47	--	--
Picture & Video	messages	unlimited	27	--	--
Total Messaging					\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage	kilobytes		64,916	--	--
----------------	-----------	--	--------	----	----

Current Data Usage

Kilobyte Usage	kilobytes	unlimited	3,403,764	--	--
Total Data					\$0.00

Total Usage and Purchase Charges \$6.00

Verizon Wireless' Surcharges

Fed Universal Service Charge	.82
Regulatory Charge	.21
TX Franchise Surchg	.10
\$1.13	

Total Current Charges for 214-771-1410 \$55.12

Detail for Logan Dryden: 214-771-1410

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/02	12:03P	(b) (6)	Off-Peak	N&W	New Orlean LA	Incoming CL	1	--	--	--
4/02	10:01P	(b) (6)	Off-Peak	N&W	New Orlean LA	Incoming CL	1	--	--	--
4/03	9:22P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	--	--	--
4/03	9:29P	(b) (6)	Off-Peak	N&W	Dallas TX	Fort Worth TX	3	--	--	--
4/04	6:59P	(b) (6)	Peak	M2MAIlow	Dallas TX	Florence SC	1	--	--	--
4/04	7:01P	(b) (6)	Peak	M2MAIlow	Dallas TX	Incoming CL	10	--	--	--



Detail for Logan Dryden: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/11	9:40P	(b) (6)	Off-Peak	N&W	Dallas TX	Florence SC	4	---	---	---
4/12	2:43P	(b) (6)	Peak	M2MAIlow	Dallas TX	Florence SC	2	---	---	---
4/12	3:03P	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	5	---	---	---
4/12	3:57P	(b) (6)	Peak	PlanAllow	Dallas TX	Cleveland OH	1	---	---	---
4/12	3:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Cleveland OH	4	---	---	---
4/12	9:54P	(b) (6)	Off-Peak	N&W	Dallas TX	Florence SC	22	---	---	---
4/13	8:27A	(b) (6)	Peak	M2MAIlow	Dallas TX	incoming CL	2	---	---	---
4/13	8:29A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	8:30A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	8:52A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	4	---	---	---
4/13	9:08A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/13	9:15A	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	2	---	---	---
4/13	9:18A	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	1	---	---	---
4/13	9:20A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	9:21A	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	1	---	---	---
4/13	11:00A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
4/13	11:07A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	5:12P	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	7	---	---	---
4/13	5:42P	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	1	---	---	---
4/13	6:59P	(b) (6)	Peak	PlanAllow	Dallas TX	Amarillo TX	31	---	---	---
4/13	9:33P	(b) (6)	Off-Peak	N&W	Dallas TX	Florence SC	1	---	---	---
4/13	9:35P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	33	---	---	---
4/13	10:08P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	2	---	---	---
4/14	9:52A	(b) (6)	Peak	PlanAllow	Dallas TX	Cleveland OH	20	---	---	---
4/14	10:37A	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	3	---	---	---
4/14	4:58P	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	2	---	---	---
4/14	6:26P	(b) (6)	Peak	M2MAIlow	Dallas TX	incoming CL	10	---	---	---
4/14	10:18P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	9	---	---	---
4/14	10:26P	(b) (6)	Off-Peak	N&W	Dallas TX	incoming CL	6	---	---	---
4/15	8:36A	(b) (6)	Peak	M2MAIlow	Dallas TX	incoming CL	3	---	---	---
4/15	10:04A	(b) (6)	Peak	M2MAIlow	Highland P TX	Grandprari TX	1	---	---	---
4/15	10:35A	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwa? TX	3	---	---	---
4/15	10:34A	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	2	---	---	---
4/15	12:01P	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	9	---	---	---
4/15	12:14P	(b) (6)	Peak	PlanAllow	Dallas TX	Cleveland OH	1	---	---	---
4/15	2:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Cleveland OH	6	---	---	---
4/15	3:07P	(b) (6)	Peak	M2MAIlow	Dallas TX	incoming CL	1	---	---	---
4/15	6:53P	(b) (6)	Peak	M2MAIlow	Atlanta GA	Florence SC	3	---	---	---
4/16	1:31A	(b) (6)	Off-Peak	N&W	Augusta GA	incoming CL	2	---	---	---
4/18	1:01A	(b) (6)	Off-Peak	N&W	Dfw Airpor TX	incoming CL	1	---	---	---
4/18	1:04A	(b) (6)	Off-Peak	N&W	Dfw Airpor TX	incoming CL	1	---	---	---
4/18	12:42P	(b) (6)	Peak	M2MAIlow	Dallas TX	incoming CL	3	---	---	---
4/18	6:13P	(b) (6)	Peak	PlanAllow	Dallas TX	Amarillo TX	12	---	---	---
4/18	6:30P	(b) (6)	Peak	PlanAllow	Dallas TX	incoming CL	1	---	---	---
4/18	6:35P	(b) (6)	Peak	M2MAIlow	Dallas TX	Florence SC	2	---	---	---



Detail for Logan Dryden (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/18	7:22P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
4/18	7:32P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
4/18	8:13P	(b) (6)	Peak	M2MAllow	Dallas TX	Florence SC	8	---	---	---
4/19	10:55A	(b) (6)	Peak	M2MAllow	Highland P TX	Florence SC	7	---	---	---
4/19	11:02A	(b) (6)	Peak	PlanAllow	Dallas TX	Cleveland OH	1	---	---	---
4/19	11:03A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	9	---	---	---
4/19	2:43P	(b) (6)	Peak	PlanAllow	Dallas TX	Cleveland OH	12	---	---	---
4/19	5:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/19	6:36P	(b) (6)	Peak	M2MAllow	Dallas TX	Florence SC	1	---	---	---
4/19	6:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	24	---	---	---
4/19	7:12P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	13	---	---	---
4/20	9:56A	(b) (6)	Peak	PlanAllow	Dallas TX	Cleveland OH	1	---	---	---
4/20	10:13A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	41	---	---	---
4/21	12:37P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
4/21	12:37P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/21	1:14P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	6	---	---	---
4/21	5:36P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	6	---	---	---
4/21	5:44P	(b) (6)	Peak	M2MAllow	Dallas TX	Florence SC	1	---	---	---
4/21	5:04P	(b) (6)	Peak	M2MAllow	Dallas TX	Florence SC	3	---	---	---
4/21	7:37P	(b) (6)	Peak	M2MAllow	Dallas TX	Florence SC	3	---	---	---
4/22	5:14P	(b) (6)	Peak	M2MAllow	Dallas TX	Florence SC	1	---	---	---
4/22	5:43P	(b) (6)	Peak	M2MAllow	Dallas TX	Florence SC	1	---	---	---
4/22	5:55P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	15	---	---	---
4/22	7:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/23	12:54P	(b) (6)	Off-Peak	N&W	Dallas TX	Florence SC	1	---	---	---
4/23	12:57P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/23	6:16P	(b) (6)	Off-Peak	N&W	Highland P TX	Grandprari TX	2	---	---	---
4/23	6:27P	(b) (6)	Off-Peak	N&W	Dallas TX	Florence SC	2	---	---	---
4/23	7:48P	(b) (6)	Off-Peak	N&W	Dallas TX	Florence SC	1	---	---	---
4/23	7:57P	(b) (6)	Off-Peak	N&W	Dallas TX	Florence SC	2	---	---	---
4/24	1:15P	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	1	---	---	---
4/24	1:15P	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	1	---	---	---
4/24	1:16P	(b) (6)	Off-Peak	N&W	Dallas TX	Toll-Free CL	1	---	---	---
4/24	5:03P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	6	---	---	---
4/24	5:10P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/24	5:16P	(b) (6)	Off-Peak	N&W	Dallas TX	Amarillo TX	1	---	---	---
4/24	5:16P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	12	---	---	---
4/24	5:55P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
4/25	11:53A	(b) (6)	Peak	PlanAllow	Dallas TX	Radford VA	1	---	---	---
4/25	11:54A	(b) (6)	Peak	PlanAllow	Dallas TX	Neworleans LA	3	---	---	---
4/25	12:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Neworleans LA	4	---	---	---
4/25	1:14P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/25	3:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/25	3:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/25	4:29P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	20	---	---	---

(b) (6) (c) (1) (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (24) (25) (26) (27) (28) (29) (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) (42) (43) (44) (45) (46) (47) (48) (49) (50) (51) (52) (53) (54) (55) (56) (57) (58) (59) (60) (61) (62) (63) (64) (65) (66) (67) (68) (69) (70) (71) (72) (73) (74) (75) (76) (77) (78) (79) (80) (81) (82) (83) (84) (85) (86) (87) (88) (89) (90) (91) (92) (93) (94) (95) (96) (97) (98) (99) (100)



Detail for Logan Dryden: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/25	5:26P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
4/25	5:51P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	6	---	---	---
4/25	6:18P	(b) (6)	Peak	PlanAllow	Dallas TX	Amarillo TX	13	---	---	---
4/25	6:57P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/25	7:06P	(b) (6)	Peak	PlanAllow	Dallas TX	Amarillo TX	32	---	---	---
4/26	7:59A	(b) (6)	Peak	M2MAllow	Dallas TX	Florence SC	3	---	---	---
4/26	8:59A	(b) (6)	Peak	PlanAllow	Dallas TX	Snfc Cntrl CA	1	---	---	---
4/26	9:00A	(b) (6)	Peak	PlanAllow	Dallas TX	Snfc Cntrl CA	2	---	---	---
4/26	9:02A	(b) (6)	Peak	PlanAllow	Dallas TX	Snfc Cntrl CA	44	---	---	---
4/26	7:19P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	10	---	---	---
4/26	7:29P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/26	7:33P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/26	10:57P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	12	---	---	---
4/27	7:09A	(b) (6)	Peak	M2MAllow	Dallas TX	Florence SC	1	---	---	---
4/27	2:16P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	5	---	---	---
4/27	3:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/27	3:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/27	3:45P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/27	3:48P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/27	3:49P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/27	3:53P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/27	5:57P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/27	6:45P	(b) (6)	Peak	M2MAllow	Irving TX	Florence SC	2	---	---	---
4/27	6:47P	(b) (6)	Peak	PlanAllow	Irving TX	Amarillo TX	5	---	---	---
4/27	6:51P	(b) (6)	Peak	PlanAllow,PartAllow,CallWait	Irving TX	Incoming CL	12	1.50	---	1.50
4/27	7:03P	(b) (6)	Peak		Dfw Airpor TX	Amarillo TX	4	1.00	---	1.00
4/27	7:25P	(b) (6)	Peak		Irving TX	Amarillo TX	11	2.75	---	2.75
4/27	7:38P	(b) (6)	Peak	M2MAllow	Dfw Airpor TX	Florence SC	2	---	---	---
4/27	7:41P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	6	---	---	---
4/28	12:09A	(b) (6)	Off-Peak	N&W	Cleveland OH	Incoming CL	2	---	---	---
4/28	12:16A	(b) (6)	Off-Peak	N&W	Cleveland OH	Incoming CL	1	---	---	---
4/28	12:18A	(b) (6)	Off-Peak	N&W	Cleveland OH	Bedford OH	1	---	---	---
4/28	12:40A	(b) (6)	Off-Peak	N&W	Cleveland OH	Florence SC	5	---	---	---
4/28	1:16A	(b) (6)	Off-Peak	N&W	Cleveland OH	Incoming CL	2	---	---	---
4/28	1:18A	(b) (6)	Off-Peak	N&W	Cleveland OH	Incoming CL	3	---	---	---
4/28	11:42A	(b) (6)	Peak		Cleveland OH	Fort Smith AR	3	.75	---	.75
4/28	10:26P	(b) (6)	Off-Peak	N&W	Cleveland OH	Florence SC	1	---	---	---
4/28	10:29P	(b) (6)	Off-Peak	N&W	Cleveland OH	Incoming CL	20	---	---	---
4/29	9:25P	(b) (6)	Off-Peak	N&W	Cleveland OH	Florence SC	1	---	---	---
4/29	9:52P	(b) (6)	Off-Peak	N&W	Cleveland OH	Incoming CL	9	---	---	---
4/30	9:36P	(b) (6)	Off-Peak	N&W	Cleveland OH	Bedford OH	1	---	---	---
4/30	9:36P	(b) (6)	Off-Peak	N&W	Cleveland OH	Bedford OH	1	---	---	---
4/30	9:36P	(b) (6)	Off-Peak	N&W,CallWait	Cleveland OH	Incoming CL	1	---	---	---
4/30	9:37P	(b) (6)	Off-Peak	N&W	Cleveland OH	Bedford OH	1	---	---	---
5/01	7:02P	(b) (6)	Off-Peak	N&W	Cleveland OH	Incoming CL	1	---	---	---



Summary for Caroline Hickey: (b) (6)

Your Plan

Americas Ch Email & Data 300
\$47.99 monthly charge
300 monthly allowance minutes
\$.25 per minute after allowance

Friends & Family

M2M National Unlimited
Unlimited Mobile to Mobile

UNL Night & Weekend Min
Unlimited OFFPEAK

UNL Text Messaging
Unlimited M2M Text
Unlimited Text Message

Email & Data Unlimited
Unlimited monthly kilobyte

UNL Picture/Video MSG
Unlimited monthly Picture & Video

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Table with 2 columns: Description (Americas Ch Email & Data 300), Period (04/02 - 05/01), Amount (\$47.99)

Usage and Purchase Charges

Table with 6 columns: Voice, Allowance, Used, Billable, Cost. Rows include Calling Plan, Mobile to Mobile, Night/Weekend, Total Voice.

Messaging

Table with 6 columns: Messaging, Allowance, Used, Billable, Cost. Rows include Text, Unlimited M2M Text, Picture & Video, Total Messaging.

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Table with 6 columns: Kilobyte Usage, Allowance, Used, Billable, Cost. Row shows 246 kilobytes used.

Current Data Usage

Table with 6 columns: Kilobyte Usage, Allowance, Used, Billable, Cost. Row shows 3,057,016 kilobytes used.

Total Usage and Purchase Charges

\$0.00

Verizon Wireless' Surcharges

Table with 2 columns: Surcharge (Fed Universal Service Charge, Regulatory Charge, TX Franchise Surchg), Amount.

\$0.83

Total Current Charges for 214-771-1412

\$48.82

Detail for Caroline Hickey: 214-771-1412

Voice

Table with 10 columns: Date, Time, Number, Rate, Usage Type, Origination, Destination, Min., Airtime Charges, Long Dist/Other Chgs, Total. Includes call records for 4/04 and 4/05.

0002012-01:27659-00000-47 of 0000086-C10-BK-2871-02814



Detail for Caroline Hickey: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/22	4:52P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/22	6:42P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/25	7:54A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
4/25	11:17A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
4/25	4:14P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	5	---	---	---
4/26	11:15A	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	19	---	---	---
4/27	10:08A	(b) (6)	Peak	PlanAllow	Dallas TX	Nwrcyzn01 NY	7	---	---	---
4/27	4:26P	(b) (6)	Peak	PlanAllow	Kingsville TX	Incoming CL	4	---	---	---
4/27	5:07P	(b) (6)	Peak	M2MAllow	Kingsville TX	Incoming CL	2	---	---	---
4/27	5:09P	(b) (6)	Peak	M2MAllow	Kingsville TX	Incoming CL	1	---	---	---
4/27	7:16P	(b) (6)	Peak	M2MAllow	Kingsville TX	Incoming CL	5	---	---	---
4/28	10:44A	(b) (6)	Peak	PlanAllow	Kingsville TX	Incoming CL	5	---	---	---
4/28	4:30P	(b) (6)	Peak	PlanAllow	Kingsville TX	Incoming CL	5	---	---	---
4/28	5:09P	(b) (6)	Peak	PlanAllow	Kingsville TX	Dallas TX	7	---	---	---
4/28	6:38P	(b) (6)	Peak	PlanAllow	Kingsville TX	Incoming CL	9	---	---	---
4/29	3:20P	(b) (6)	Peak	PlanAllow	Dallas TX	Nwrcyzn01 NY	1	---	---	---
4/29	3:22P	(b) (6)	Peak	PlanAllow	Dallas TX	Nwrcyzn01 NY	1	---	---	---



Summary for Freddy Ford: (b) (6)

Your Plan

AC 4G GlobalEmail & Data 400
 \$84.60 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

4G GlobalEmail Unlimited
 Unlimited monthly kilobyte

Beginning on 11/20/15:
 25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

AC 4G GlobalEmail & Data 400	04/02 – 05/01	84.60
25% Access Discount	04/02 – 05/01	-21.15
		\$63.45

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	474	--	--
Mobile to Mobile <i>minutes</i>	unlimited	214	--	--
Night/Weekend <i>minutes</i>	unlimited	209	--	--
Total Voice				\$.00

Messaging

Text <i>messages</i>	unlimited	44	--	--
Unlimited M2M Text <i>messages</i>	unlimited	28	--	--
Picture & Video <i>messages</i>	unlimited	85	--	--
Total Messaging				\$.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage <i>kilobytes</i>		55	--	--
---------------------------------	--	----	----	----

Current Data Usage

Kilobyte Usage <i>kilobytes</i>	unlimited	5,132,846	--	--
Total Data				\$.00

Total Usage and Purchase Charges

\$.00

Verizon Wireless' Surcharges

Fed Universal Service Charge	1.45
Regulatory Charge	.21
TX Franchise Surchg	.18
	\$1.84

Total Current Charges for (b) (6)

\$65.29

Detail for Freddy Ford: (b) (6)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/02	11:42A	(b) (6)	Off-Peak	N&W	Highland P TX	Incoming CL	2	--	--	--
4/02	1:15P	(b) (6)	Off-Peak	N&W	Dallas TX	Hackensack NJ	1	--	--	--
4/02	1:34P	(b) (6)	Off-Peak	N&W	Dallas TX	Hackensack NJ	2	--	--	--
4/03	3:45P	(b) (6)	Off-Peak	N&W	Highland P TX	Incoming CL	1	--	--	--



Detail for Freddy Ford: 214-771-1413

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/03	3:47P	(b) (6)	Off-Peak	N&W	Highland P TX	Incoming CL	2	---	---	---
4/04	2:56P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/04	3:54P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/04	6:29P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/05	10:58A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/05	11:45A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
4/05	12:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Waco TX	4	---	---	---
4/05	6:09P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	9	---	---	---
4/06	9:53A	(b) (6)	Peak	PlanAllow	Dallas TX	Houston TX	4	---	---	---
4/06	11:32A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/06	11:42A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/06	1:19P	(b) (6)	Peak	PlanAllow	Dallas TX	Chicago IL	1	---	---	---
4/06	2:55P	(b) (6)	Peak	PlanAllow	Dallas TX	Chicago IL	4	---	---	---
4/06	3:00P	(b) (6)	Peak	PlanAllow	Dallas TX	Toil-Free CL	1	---	---	---
4/06	3:01P	(b) (6)	Peak	PlanAllow	Dallas TX	Toil-Free CL	23	---	---	---
4/06	3:04P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/06	6:32P	(b) (6)	Peak	PlanAllow	Highland P TX	Grandprari TX	4	---	---	---
4/06	6:47P	(b) (6)	Peak	M2MAllow	Highland P TX	VM Deposit CL	1	---	---	---
4/06	11:30P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/07	12:22P	(b) (6)	Peak	PlanAllow	Dallas TX	Louisville KY	16	---	---	---
4/07	3:07P	(b) (6)	Peak	PlanAllow	Dallas TX	Wells ME	1	---	---	---
4/07	3:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	8	---	---	---
4/07	3:17P	(b) (6)	Peak	M2MAllow	Highland P TX	Waco TX	4	---	---	---
4/07	3:26P	(b) (6)	Peak	PlanAllow	Dallas TX	Wells ME	2	---	---	---
4/07	3:35P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	5	---	---	---
4/07	4:10P	(b) (6)	Peak	M2MAllow	Dallas TX	VM Deposit CL	1	---	---	---
4/07	4:17P	(b) (6)	Peak	PlanAllow	Dallas TX	Wylie TX	6	---	---	---
4/07	5:17P	(b) (6)	Peak	M2MAllow	Dallas TX	VM Deposit CL	1	---	---	---
4/07	6:49P	(b) (6)	Peak	M2MAllow	Highland P TX	Lansing MI	34	---	---	---
4/07	9:12P	(b) (6)	Off-Peak	N&W	Dallas TX	Coloradospg CO	1	---	---	---
4/08	11:29A	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	1	---	---	---
4/08	11:30A	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/08	11:44A	(b) (6)	Peak	PlanAllow	Dallas TX	New York NY	1	---	---	---
4/08	11:45A	(b) (6)	Peak	PlanAllow	Dallas TX	New York NY	1	---	---	---
4/08	11:47A	(b) (6)	Peak	M2MAllow	Dallas TX	VM Deposit CL	2	---	---	---
4/08	11:49A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/08	11:50A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/08	12:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/08	1:05P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/08	2:50P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	9	---	---	---
4/08	3:00P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	6	---	---	---
4/08	3:52P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	7	---	---	---
4/09	11:42P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	5	---	---	---
4/10	3:46P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	44	---	---	---
4/10	4:35P	(b) (6)	Off-Peak	N&W	Highland P TX	Grandprari TX	2	---	---	---

05/27/16 11:00:00 AM 05/27/16 11:00:00 AM



Detail for Freddy Ford: (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/10	4:44P	(b) (6)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
4/11	4:39P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/11	6:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/11	7:26P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	2	---	---	---
4/12	9:30A	(b) (6)	Peak	PlanAllow	Dallas TX	Wells ME	6	---	---	---
4/12	12:57P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/12	12:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Wells ME	1	---	---	---
4/12	1:02P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/12	1:09P	(b) (6)	Peak	PlanAllow	Dallas TX	Wells ME	3	---	---	---
4/12	1:15P	(b) (6)	Peak	M2MAIlow	Dallas TX	Incoming CL	2	---	---	---
4/12	1:16P	(b) (6)	Peak	M2MAIlow,CallWait	Dallas TX	Incoming CL	6	---	---	---
4/12	1:22P	(b) (6)	Peak	PlanAllow	Dallas TX	Wells ME	2	---	---	---
4/12	1:25P	(b) (6)	Peak	M2MAIlow	Dallas TX	Grandprari TX	1	---	---	---
4/12	1:26P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/12	1:45P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	4	---	---	---
4/12	1:50P	(b) (6)	Peak	PlanAllow	Dallas TX	Houston TX	7	---	---	---
4/12	3:16P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	---	---	---
4/12	3:26P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	6	---	---	---
4/12	4:07P	(b) (6)	Peak	M2MAIlow	Dallas TX	Incoming CL	3	---	---	---
4/12	4:56P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/12	5:03P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	12:59P	(b) (6)	Peak	PlanAllow	Highland P TX	Louisville KY	1	---	---	---
4/13	1:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/13	1:47P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	---	---	---
4/13	2:53P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	2	---	---	---
4/13	4:47P	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	1	---	---	---
4/13	5:09P	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	1	---	---	---
4/13	5:10P	(b) (6)	Peak	M2MAIlow	Dallas TX	Louisville KY	15	---	---	---
4/13	6:55P	(b) (6)	Peak	PlanAllow	Dallas TX	Terminal TX	5	---	---	---
4/13	9:39P	(b) (6)	Off-Peak	N&W	Highland P TX	Nashville TN	8	---	---	---
4/13	10:06P	(b) (6)	Off-Peak	N&W	Highland P TX	Incoming CL	11	---	---	---
4/14	10:54A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/14	1:54P	(b) (6)	Peak	M2MAIlow	Dallas TX	Washington DC	3	---	---	---
4/14	2:23P	(b) (6)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	---	---	---
4/14	2:24P	(b) (6)	Peak	M2MAIlow	Dallas TX	Incoming CL	7	---	---	---
4/14	2:37P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/14	3:57P	(b) (6)	Peak	M2MAIlow	Dallas TX	VM Deposit CL	1	---	---	---
4/14	3:57P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/14	3:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	4	---	---	---
4/14	6:19P	(b) (6)	Peak	PlanAllow	Dallas TX	Louisville KY	5	---	---	---
4/14	6:39P	(b) (6)	Peak	M2MAIlow	Dallas TX	Washington DC	2	---	---	---
4/15	8:46A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/15	8:58A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/15	10:05A	(b) (6)	Peak	M2MAIlow	Dallas TX	Incoming CL	3	---	---	---
4/15	10:13A	(b) (6)	Peak	M2MAIlow	Dallas TX	VM Deposit CL	1	---	---	---

Detail for Freddy Ford:

(b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/19	2:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Toll-Free CL	6	---	---	---
4/19	2:50P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/19	3:39P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
4/19	4:09P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/19	4:13P	(b) (6)	Peak	PlanAllow	Dallas TX	New York NY	1	---	---	---
4/19	4:53P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
4/19	5:23P	(b) (6)	Peak	M2MAllow	Dallas TX	Austn TX	3	---	---	---
4/19	7:10P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	9	---	---	---
4/20	9:24A	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	6	---	---	---
4/20	9:56A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
4/20	10:00A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/20	11:23A	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
4/20	11:24A	(b) (6)	Peak	PlanAllow	Dallas TX	New York NY	1	---	---	---
4/20	12:44P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	12	---	---	---
4/20	1:14P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/20	4:41P	(b) (6)	Peak	M2MAllow	Dallas TX	Grandprari TX	2	---	---	---
4/20	5:31P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/20	5:35P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
4/20	5:43P	(b) (6)	Peak	PlanAllow	Dallas TX	Brbn Brbn CA	1	---	---	---
4/20	6:34P	(b) (6)	Peak	PlanAllow	Dallas TX	Lsan DA 14 CA	1	---	---	---
4/20	6:37P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	7	---	---	---
4/20	6:49P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/20	7:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Oakland CA	1	---	---	---
4/20	7:40P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	4	---	---	---
4/20	7:50P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
4/21	8:00A	(b) (6)	Peak	PlanAllow	Highland P TX	New York NY	7	---	---	---
4/21	9:25A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
4/21	9:57A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	9	---	---	---
4/21	10:18A	(b) (6)	Peak	PlanAllow	Dallas TX	Queens NY	2	---	---	---
4/21	2:11P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	11	---	---	---
4/21	3:38P	(b) (6)	Peak	PlanAllow	Dallas TX	Colordospg CO	2	---	---	---
4/21	3:45P	(b) (6)	Peak	M2MAllow	Dallas TX	Wnghtzn17 VA	29	---	---	---
4/21	4:16P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
4/21	4:21P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	4	---	---	---
4/21	4:25P	(b) (6)	Peak	M2MAllow	Dallas TX	Grandprari TX	2	---	---	---
4/21	4:30P	(b) (6)	Peak	M2MAllow	Dallas TX	VM Deposit CL	1	---	---	---
4/21	4:36P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	14	---	---	---
4/21	7:05P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
4/21	8:28P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	7	---	---	---
4/21	9:17P	(b) (6)	Off-Peak	N&W	Highland P TX	Irving TX	2	---	---	---
4/21	9:22P	(b) (6)	Off-Peak	N&W	Dallas TX	Irving TX	3	---	---	---
4/22	9:26A	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	7	---	---	---
4/22	9:33A	(b) (6)	Peak	PlanAllow	Highland P TX	Incoming CL	6	---	---	---
4/22	12:29P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	4	---	---	---
4/22	12:33P	(b) (6)	Peak	PlanAllow	Irving TX	Brbn Brbn CA	6	---	---	---



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Detail for Freddy Ford: 2 (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/29	6:19P	(b) (6)	Peak	PlanA/low	Chicago IL	Incoming CL	2	---	---	---
4/30	11:17A	(b) (6)	Off-Peak	N&W	Chicago IL	Incoming CL	1	---	---	---
4/30	11:18A	(b) (6)	Off-Peak	N&W	Chicago IL	Colordospg CC	1	---	---	---
4/30	1:38P	(b) (6)	Off-Peak	N&W	Chicago IL	Nashville TN	2	---	---	---
4/30	4:35P	(b) (6)	Off-Peak	N&W	Chicago IL	Wsngrtzn17 VA	1	---	---	---
5/01	3:38P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
5/01	6:24P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	2	---	---	---



Invoice Number Account Number Date Due Page
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Summary for Brian Cossiboom: 214-771-1414

Your Plan

Americas Ch Email & Data 300
 \$47.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 300 04/02 - 05/01 47.99
\$47.99

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Calling Plan	minutes	300	405	15	3.75
Mobile to Mobile	minutes	unlimited	77	--	--
Night/Weekend	minutes	unlimited	64	--	--
Total Voice					\$3.75

Messaging

		Allowance	Used	Billable	Cost
Text	messages	unlimited	123	--	--
Picture & Video	messages	unlimited	4	--	--
Total Messaging					\$0.00

Data

		Allowance	Used	Billable	Cost
Kilobyte Usage	kilobytes	unlimited	1,710,785	--	--
Total Data					\$0.00

Total Usage and Purchase Charges \$3.75

Verizon Wireless' Surcharges

Fed Universal Service Charge .98
 Regulatory Charge .21
 TX Franchise Surchg .07
\$1.26

Total Current Charges for (b) (6) \$53.00

Detail for Brian Cossiboom: (b) (6)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/03	6:01P	(b) (6)	Off-Peak	N&W	Dallas TX	Nashville TN	16	--	--	--
4/03	6:31P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	7	--	--	--
4/04	5:24P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	--	--	--
4/04	5:41P	(b) (6)	Peak	PlanAllow	Dallas TX	Dallas TX	8	--	--	--
4/04	6:08P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	--	--	--
4/05	8:28A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	5	--	--	--
4/05	2:33P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	2	--	--	--
4/05	7:18P	(b) (6)	Peak	PlanAllow	Dallas TX	Nashville TN	1	--	--	--
4/06	7:58P	(b) (6)	Peak	PlanAllow	Dallas TX	Nashville TN	1	--	--	--
4/06	8:05P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	13	--	--	--



Detail for Brian Cossiboom (b) (6)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/22	4:55P	(b) (6)	Peak	PlanAllow	Dallas TX	Denton TX	2	---	---	---
4/22	4:59P	(b) (6)	Peak	M2MAllow	Dallas TX	Rockwall TX	4	---	---	---
4/22	5:42P	(b) (6)	Peak	M2MAllow	Dallas TX	McKinney TX	2	---	---	---
4/22	6:17P	(b) (6)	Peak	M2MAllow	Dallas TX	McKinney TX	3	---	---	---
4/23	8:57A	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
4/25	5:53P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
4/25	5:56P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
4/25	6:10P	(b) (6)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
4/26	1:08P	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
4/26	6:18P	(b) (6)	Peak	PlanAllow	Dallas TX	Nashville TN	24	---	---	---
4/27	9:15A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	21	---	---	---
4/27	5:55P	(b) (6)	Peak	PlanAllow	Dallas TX	Denton TX	1	---	---	---
4/27	6:24P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	22	---	---	---
4/27	6:45P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
4/27	8:25P	(b) (6)	Peak	PlanAllow	Dallas TX	Nashville TN	2	---	---	---
4/27	8:25P	(b) (6)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	25	---	---	---
4/28	8:01A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	5	---	---	---
4/28	4:23P	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	8	---	---	---
4/28	4:38P	(b) (6)	Peak	PlanAllow,PartAllow	Dallas TX	Dallas TX	17	.75	---	.75
4/28	5:53P	(b) (6)	Peak		Dallas TX	Incoming CL	9	2.25	---	2.25
4/28	6:47P	(b) (6)	Peak		Dallas TX	Incoming CL	3	.75	---	.75
4/29	10:12A	(b) (6)	Peak	M2MAllow	Dallas TX	VM Deposit CL	2	---	---	---
4/29	10:17A	(b) (6)	Peak	M2MAllow	Dallas TX	Incoming CL	17	---	---	---
4/30	11:47A	(b) (6)	Off-Peak	N&W	Dallas TX	Nashville TN	8	---	---	---
4/30	1:00P	(b) (6)	Off-Peak	N&W	Dallas TX	Nashville TN	12	---	---	---
4/30	6:52P	(b) (6)	Off-Peak	N&W	Dallas TX	Dallas TX	1	---	---	---
5/01	3:48P	(b) (6)	Off-Peak	N&W	Dallas TX	Incoming CL	17	---	---	---



Summary for Freddy Ford: (b) (6)

Your Plan

Mobile Broadband Unlimited
 \$29.99 monthly charge
 \$.25 per minute

MBB Unlimited
 Unlimited monthly gigabyte

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited 04/02 – 05/01 29.99
\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	1.026	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00

Verizon Wireless' Surcharges

Regulatory Charge .02
\$.02

Total Current Charges for 214-771-6163 \$30.01



Summary for Logan Dryden (b) (6)

Your Plan

Mobile Broadband Unlimited
 \$29.99 monthly charge
 \$25 per minute

MBB Unlimited
 Unlimited monthly gigabyte

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	04/02 – 05/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Gigabyte Usage	<i>gigabytes</i> unlimited	.639	---	---
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Verizon Wireless' Surcharges

Regulatory Charge	.02
	\$0.02

Total Current Charges for (b) (6) \$30.01



(b) (4)

Summary for Brian Cossiboom:

(b) (6)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge
\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Intl Trvl Data 250 MB

\$50.00 monthly charge
250 monthly allowance

Beginning on 10/04/15:

20% - Feature Discount

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	04/02 - 05/01	29.99
Intl Trvl Data 250 MB	04/02 - 05/01	50.00
20% - Feature Discount	04/02 - 05/01	-10.00
		\$69.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.270	--
Total Data				\$.00

Total Usage and Purchase Charges \$.00

Verizon Wireless' Surcharges

Regulatory Charge	.02
	\$.02

Total Current Charges for (b) (6)

\$70.01



(b) (4)

Summary for Audrey Akers: (b) (6)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	04/02 – 05/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.270	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00

Verizon Wireless' Surcharges

Regulatory Charge		.02
		\$.02

Total Current Charges for (b) (6) **\$30.01**



Summary for Carol White:

(b) (6)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge
\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

Mobile Broadband Unlimited	04/02 – 05/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.270	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00

Verizon Wireless' Surcharges

Regulatory Charge	.02
	\$.02

Total Current Charges for

(b) (6)

\$30.01



Summary for Christina Mendoza:

(b) (6)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$ 25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	04/02 – 05/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.307	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00

Verizon Wireless' Surcharges

Regulatory Charge		.02
		\$.02

Total Current Charges for

(b) (6)

\$30.01



Summary for Caroline Nugent: (b) (6)

Your Plan

Mobile Broadband Unlimited
 \$29.99 monthly charge
 \$.25 per minute

MBB Unlimited
 Unlimited monthly gigabyte

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

Mobile Broadband Unlimited	04/02 – 05/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.728	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00

Verizon Wireless' Surcharges

Regulatory Charge	.02
\$.02	

Total Current Charges for (b) (6) \$30.01



Summary for Mike Meece: (b) (6)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	04/02 – 05/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	2.661	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00

Verizon Wireless' Surcharges

Regulatory Charge	.02
	\$.02

Total Current Charges for (b) (6) **\$30.01**



Summary for Caroline Hickey: (b) (6)

Your Plan

Mobile Broadband Unlimited
 \$29.99 monthly charge
 \$.25 per minute

MBB Unlimited
 Unlimited monthly gigabyte

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited 04/02 – 05/01 29.99
\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.407	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00
Verizon Wireless' Surcharges				
Regulatory Charge				.02
				\$.02

Total Current Charges for (b) (6) \$30.01



Summary for Harrison Horowitz: (b) (6)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges? Get details for usage charges at www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited 04/02 - 05/01 29.99 \$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Gigabyte Usage	<i>gigabytes</i> unlimited	.417	---	---
Total Data				\$.00

Total Usage and Purchase Charges \$.00

Verizon Wireless' Surcharges

Regulatory Charge .02 \$.02

Total Current Charges for (b) (6) \$30.01



Summary for Tobi Young: (b) (6)

Your Plan

Mobile Broadband Unlimited
 \$29.99 monthly charge
 \$.25 per minute

MBB Unlimited
 Unlimited monthly gigabyte

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

Mobile Broadband Unlimited 04/02 – 05/01 29.99
\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Gigabyte Usage	<i>gigabytes</i> unlimited	3.585	--	--
Total Data				\$.00

Total Usage and Purchase Charges \$.00

Verizon Wireless' Surcharges

Regulatory Charge .02
\$.02

Total Current Charges for (b) (6) \$30.01

Need-to-Know Information

Verizon Wireless' Surcharges

Verizon Wireless' Surcharges include (i) a Regulatory Charge (which helps defray various government charges we pay including government number administration and license fees); (ii) a Federal Universal Service Charge (and, if applicable, a State Universal Service Charge) to recover charges imposed on us by the government to support universal service; and (iii) an Administrative Charge, which helps defray certain expenses we incur, including: charges we, or our agents, pay local telephone companies for delivering calls from our customers to their customers; fees and assessments on our network facilities and services; property taxes; and the costs we incur responding to regulatory obligations. Please note that these are Verizon Wireless charges, not taxes. These charges, and what's included, are subject to change from time to time.

Verizon Cloud Plans

Great News! Many of the Verizon Cloud plans now include more storage for the same or lower price. If you currently have a 75GB, 150GB or 250 GB storage plan on your account, you have been automatically updated. Go to vzw.com/cloud for information about your new plan. Back up your music, videos and pictures and save your contacts with Verizon Cloud,



PO BOX 4001
ACWORTH, GA 30101

Manage Your Account	Account Number	Date Due
www.vzw.com/mybusinessaccount	(b) (4)	04/26/16
Change your address at http://sso.verizonenterprise.com	Invoice Number	9763030664

0002866 08 SP 2.520 **SINGLF T3 2 6001 76102 -C24-P02867-11



GSA/PBS RSS (7PQA)
IN SUPPORT OF: OFC OF FMR
816 TAYLOR STREET, RM12B01
PRESIDENT GEORGE W. BUSH
FORT WORTH, TX 76102



PUBLIC BUILDINGS
SERVICES 7P
2016 APR 12 AM 10:51

Quick Bill Summary

Mar 02 – Apr 01

Previous Balance (see back for details)	\$1,233.52
Payment – Thank You	-\$1,233.52
Balance Forward	\$0.00
Monthly Charges	\$1,050.23
Usage and Purchase Charges	
Voice	\$131.00
Messaging	\$0.00
Data	\$0.00
International	\$1.75
Verizon Wireless' Surcharges and Other Charges & Credits	\$22.16
Taxes, Governmental Surcharges & Fees	\$0.00
Total Current Charges	\$1,205.14

Total Charges Due by April 26, 2016 \$1,205.14

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At vzw.com/mybusinessaccount	1 800 922 0204 or *611 from your phone



GSA/PBS RSS (7PQA)
IN SUPPORT OF: OFC OF FMR
816 TAYLOR STREET, RM12B01
PRESIDENT GEORGE W. BUSH
FORT WORTH, TX 76102

Bill Date April 01, 2016
Account Number (b) (4)
Invoice Number 9763030664

Total Amount Due by April 26, 2016

Make check payable to Verizon Wireless.
Please return this remit slip with payment. **\$1,205.14**

\$, .

PO BOX 660108
DALLAS, TX 75266-0108



97630306640107420261910000100000120514000001205145



Invoice Number Account Number Date Due Page

9763030664

(b) (4)

04/26/16 2 of 65

Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Previous Balance	\$1,233.52
Payment – Thank You	
Payment Received 03/17/16	-1,233.52
Total Payments	-\$1,233.52
Balance Forward	\$0.00

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to
Verizon Wireless Attn: Correspondence Team PO Box 5029 Wallingford, CT 06492

Automatic Payment Enrollment for Account: 742026191-00001 GSA/PBS RSS (7PQA)

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.



Invoice Number 9763030664 Account Number (b) (4) Date Due 04/26/16 Page 3 of 65

Overview of Shared Usage

	Participating Lines as of 04/01/16	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
Talk - Nationwide for Business Share	3	0	2,400	1,588	0	---

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	VZW Surcharges and Other Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (Includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
(b) (6) Michael Meece	4	\$57.99	\$113.50	---	\$6.87	\$0.00	---	\$178.36	1939	65	5,526,333KB	---	---	---
Christina Piasta	16	\$47.99	---	---	\$0.83	\$0.00	---	\$48.82	---	---	12,082KB	---	---	---
Harrison Horowitz	17	\$47.99	---	---	\$0.83	\$0.00	---	\$48.82	56	2	924,060KB	---	---	---
Carol White	20	\$47.99	---	---	\$0.83	\$0.00	---	\$48.82	35	4	4,587,111KB	---	---	---
Caroline Nugent	22	\$87.49	---	---	\$2.75	\$0.00	---	\$90.24	328	110	7,405,122KB	---	---	---
Tobi Young	26	\$87.49	\$1.75	---	\$2.75	\$0.00	---	\$91.99	767	113	2,848,606KB	---	---	2,017,646KB
Audrey Akers	30	\$47.99	\$1.25	---	\$0.90	\$0.00	---	\$50.14	319	77	6,825,331KB	---	---	---
Anne Macdonald	35	\$47.99	---	---	\$0.83	\$0.00	---	\$48.82	---	---	---	---	---	---
Logan Dryden	36	\$47.99	\$13.25	---	\$1.50	\$0.00	---	\$62.74	489	84	4,581,345KB	---	---	---
Caroline Hickey	43	\$47.99	---	---	\$0.83	\$0.00	---	\$48.82	42	69	4,957,329KB	---	---	---
Freddy Ford	45	\$63.45	---	---	\$1.84	\$0.00	---	\$65.29	493	93	5,998,411KB	---	---	---
Brian Cossiboom	51	\$47.99	\$3.00	---	\$1.18	\$0.00	---	\$52.17	344	90	3,146,747KB	---	---	---
Freddy Ford	54	\$29.99	---	---	\$0.02	\$0.00	---	\$30.01	---	---	.237GB	---	---	---
Logan Dryden	55	\$29.99	---	---	\$0.02	\$0.00	---	\$30.01	---	---	.148GB	---	---	---
Brian Cossiboom	56	\$69.99	---	---	\$0.02	\$0.00	---	\$70.01	---	---	.525GB	---	---	---
Audrey Akers	57	\$29.99	---	---	\$0.02	\$0.00	---	\$30.01	---	---	.913GB	---	---	---
Carol White	58	\$29.99	---	---	\$0.02	\$0.00	---	\$30.01	---	---	.137GB	---	---	---
Christina Mendoza	59	\$29.99	---	---	\$0.02	\$0.00	---	\$30.01	---	---	.396GB	---	---	---
Caroline Nugent	60	\$29.99	---	---	\$0.02	\$0.00	---	\$30.01	---	---	.900GB	---	---	---
Mike Meece	61	\$29.99	---	---	\$0.02	\$0.00	---	\$30.01	---	---	2.120GB	---	---	---
Caroline Hickey	62	\$29.99	---	---	\$0.02	\$0.00	---	\$30.01	---	---	.265GB	---	---	---
Harrison Horowitz	63	\$29.99	---	---	\$0.02	\$0.00	---	\$30.01	---	---	.373GB	---	---	---
Tobi Young	64	\$29.99	---	---	\$0.02	\$0.00	---	\$30.01	---	---	2.124GB	---	---	---
Total Current Charges		\$1,050.23	\$132.75	\$0.00	\$22.18	\$0.00	\$0.00	\$1,205.14						



Summary for Michael Meece: 214-771-1400

Your Plan

AC 4G GlobalEmail & Data 300
 \$57.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

4G GlobalEmail Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

AC 4G GlobalEmail & Data 300	03/02 - 04/01	57.99
		\$57.99

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Calling Plan <i>minutes</i>	300	1939	454	113.50
Mobile to Mobile <i>minutes</i>	unlimited	423	--	--
Night/Weekend <i>minutes</i>	unlimited	184	--	--
Total Voice				\$113.50

Messaging

Text <i>messages</i>	unlimited	57	--	--
Unlimited M2M Text <i>messages</i>	unlimited	3	--	--
Picture & Video <i>messages</i>	unlimited	5	--	--
Total Messaging				\$.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage <i>kilobytes</i>		34,455	--	--
---------------------------------	--	--------	----	----

Current Data Usage

Kilobyte Usage <i>kilobytes</i>	unlimited	5,526,333	--	--
Total Data				\$.00

Total Usage and Purchase Charges

\$113.50

Verizon Wireless' Surcharges

Fed Universal Service Charge	5.91
Regulatory Charge	.21
TX Franchise Surchg	.75
\$6.87	

Total Current Charges for (b) (6)

\$178.36

Detail for Michael Meece: (b) (6)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	MIn.	Airtime Charges	Long Dist/ Other Chgs	Total
3/02	9:20A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandpran TX	11	--	--	--
3/02	9:36A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandpran TX	6	--	--	--
3/02	9:43A	(b) (6)	Peak	PlanAllow	Dallas TX	Northlake TX	2	--	--	--
3/02	10:03A	(b) (6)	Peak	PlanAllow	Dallas TX	Incoming CL	4	--	--	--
3/02	10:07A	(b) (6)	Peak	PlanAllow	Dallas TX	Grandpran TX	2	--	--	--
3/02	10:16A	(b) (6)	Peak	PlanAllow	Dallas TX	Arlington VA	9	--	--	--



Detail for Michael Meece: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/05	3:17P	(b) (6), (b) (4)	Off-Peak	N&W	Salt Lake UT	Incoming CL	1	---	---	---
3/05	3:22P	(b) (6), (b) (4)	Off-Peak	N&W	Salt Lake UT	Incoming CL	1	---	---	---
3/05	4:07P	(b) (6), (b) (4)	Off-Peak	N&W	Park City UT	Grandprari TX	1	---	---	---
3/05	4:22P	(b) (6), (b) (4)	Off-Peak	N&W	Park City UT	Incoming CL	1	---	---	---
3/05	5:02P	(b) (6), (b) (4)	Off-Peak	N&W	Park City UT	Grandprari TX	1	---	---	---
3/06	12:57P	(b) (6), (b) (4)	Off-Peak	N&W	Park City UT	Grandprari TX	2	---	---	---
3/06	1:53P	(b) (6), (b) (4)	Off-Peak	N&W	Park City UT	Grandprari TX	2	---	---	---
3/06	4:27P	(b) (6), (b) (4)	Off-Peak	N&W	Park City UT	Toll-Free CL	3	---	---	---
3/07	8:52A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Incoming CL	1	---	---	---
3/07	9:29A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Pontiac MI	8	---	---	---
3/07	9:31A	(b) (6), (b) (4)	Peak	PlanAllow,CallWait	Park City UT	Incoming CL	1	---	---	---
3/07	9:41A	(b) (6), (b) (4)	Peak	M2MAllow	Park City UT	Rockwall TX	3	---	---	---
3/07	9:44A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Dallas TX	2	---	---	---
3/07	10:01A	(b) (6), (b) (4)	Peak	M2MAllow	Park City UT	Rockwall TX	2	---	---	---
3/07	11:39A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Memphis TN	3	---	---	---
3/07	12:13P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Incoming CL	1	---	---	---
3/07	3:59P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	1	---	---	---
3/07	5:18P	(b) (6), (b) (4)	Peak	M2MAllow	Park City UT	Rockwall TX	8	---	---	---
3/07	5:37P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Houston TX	8	---	---	---
3/08	7:35A	(b) (6), (b) (4)	Peak	M2MAllow	Park City UT	Rockwall TX	2	---	---	---
3/08	8:05A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Incoming CL	2	---	---	---
3/08	8:06A	(b) (6), (b) (4)	Peak	PlanAllow,CallWait	Park City UT	Incoming CL	20	---	---	---
3/08	8:26A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Dallas TX	2	---	---	---
3/08	9:57A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	1	---	---	---
3/08	10:46A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	1	---	---	---
3/08	12:15P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	1	---	---	---
3/08	2:10P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	1	---	---	---
3/08	2:11P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Incoming CL	2	---	---	---
3/08	4:22P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	1	---	---	---
3/08	5:04P	(b) (6), (b) (4)	Peak	M2MAllow	Park City UT	Charlotte NC	3	---	---	---
3/08	5:43P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Hillsboro ND	3	---	---	---
3/08	5:45P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Incoming CL	13	---	---	---
3/08	7:52P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	3	---	---	---
3/09	7:06A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Queens NY	1	---	---	---
3/09	7:20A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Dallas TX	17	---	---	---
3/09	9:13A	(b) (6), (b) (4)	Peak	M2MAllow	Park City UT	Austin TX	6	---	---	---
3/09	10:48A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	1	---	---	---
3/09	10:48A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Incoming CL	1	---	---	---
3/09	1:58P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Dallas TX	1	---	---	---
3/09	1:59P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Dallas TX	51	---	---	---
3/09	2:49P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Dallas TX	7	---	---	---
3/09	4:57P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	9	---	---	---
3/09	5:05P	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Columbus GA	2	---	---	---
3/10	7:12A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	6	---	---	---
3/10	10:09A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Midland TX	1	---	---	---



Detail for Michael Meece: 214-771-1400

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/10	10:10A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Midland TX	2	---	---	---
3/10	10:12A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Terminal TX	1	---	---	---
3/10	10:15A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Taylor TX	2	---	---	---
3/10	10:16A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Grandprari TX	5	---	---	---
3/10	10:44A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Incoming CL	1	---	---	---
3/10	10:45A	(b) (6), (b) (4)	Peak	PlanAllow	Park City UT	Incoming CL	19	---	---	---
3/10	2:19P	(b) (6), (b) (4)	Peak	PlanAllow	Salt Lake UT	Grandprari TX	2	---	---	---
3/10	2:27P	(b) (6), (b) (4)	Peak	PlanAllow	Salt Lake UT	Incoming CL	1	---	---	---
3/10	3:06P	(b) (6), (b) (4)	Peak	PlanAllow	Salt Lake UT	Midland TX	7	---	---	---
3/10	3:17P	(b) (6), (b) (4)	Peak	PlanAllow	Salt Lake UT	Grandprari TX	2	---	---	---
3/11	10:57A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Tallahasse FL	2	---	---	---
3/11	11:00A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
3/11	11:02A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	9	---	---	---
3/11	11:16A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
3/11	11:28A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	19	---	---	---
3/11	11:47A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	8	---	---	---
3/11	11:57A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/11	12:00P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	25	---	---	---
3/11	12:59P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
3/11	1:00P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	7	---	---	---
3/11	1:43P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	25	---	---	---
3/11	2:47P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	McKinney TX	17	---	---	---
3/11	3:04P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Tallahasse FL	11	---	---	---
3/11	3:38P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	40	---	---	---
3/11	4:45P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
3/11	4:55P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/11	5:04P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
3/11	5:27P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/11	5:35P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	7	---	---	---
3/11	5:41P	(b) (6), (b) (4)	Peak	PlanAllow, CallWait	Dallas TX	Incoming CL	1	---	---	---
3/11	6:27P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/11	6:28P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Redwood Cy CA	7	---	---	---
3/12	9:20A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Columbus GA	2	---	---	---
3/12	11:03A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Austin TX	5	---	---	---
3/12	11:12A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Fort Worth TX	1	---	---	---
3/12	11:13A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Austin TX	18	---	---	---
3/12	11:31A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Fort Worth TX	1	---	---	---
3/12	11:35A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
3/12	11:39A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	7	---	---	---
3/12	3:06P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Rockwall TX	3	---	---	---
3/12	4:08P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Dallas TX	2	---	---	---
3/12	7:04P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/12	7:05P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	McKinney TX	1	---	---	---
3/12	9:21P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/13	2:46P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---



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Detail for Michael Meece: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/13	3:00P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/13	6:06P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Arlington TX	2	---	---	---
3/13	6:31P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	12	---	---	---
3/14	8:50A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/14	10:35A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	ST Louis MO	2	---	---	---
3/14	1:36P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Memphis TN	8	---	---	---
3/14	1:44P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Bethesda MD	22	---	---	---
3/14	3:01P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	6	---	---	---
3/14	3:18P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	11	---	---	---
3/14	3:42P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/14	4:24P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
3/14	5:04P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/14	6:20P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/14	6:36P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/14	8:18P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
3/14	8:37P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/15	9:02A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/15	9:56A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
3/15	10:07A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
3/15	10:09A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/15	10:11A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	3	---	---	---
3/15	10:14A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/15	11:33A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	4	---	---	---
3/15	1:01P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
3/15	1:10P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	5	---	---	---
3/15	1:15P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
3/15	2:00P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/15	2:20P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	10	---	---	---
3/15	2:30P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	4	---	---	---
3/15	2:34P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
3/15	2:35P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Washington DC	2	---	---	---
3/15	3:36P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/15	5:59P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Terminal TX	1	---	---	---
3/15	6:00P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Midland TX	1	---	---	---
3/15	6:00P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Midland TX	2	---	---	---
3/15	6:02P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Terminal TX	1	---	---	---
3/15	6:19P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Terminal TX	2	---	---	---
3/15	6:21P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
3/15	6:24P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	4	---	---	---
3/16	8:50A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
3/16	9:18A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	2	---	---	---
3/16	9:24A	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	New York NY	2	---	---	---
3/16	9:31A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	6	---	---	---
3/16	9:40A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/16	9:42A	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Washington DC	2	---	---	---



Detail for Michael Meece: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/16	10:00A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	9	---	---	---
3/16	10:11A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Arlington TX	36	---	---	---
3/16	10:47A	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Washington DC	1	---	---	---
3/16	10:52A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
3/16	10:54A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
3/16	10:55A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	14	---	---	---
3/16	12:34P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Arlington TX	2	---	---	---
3/16	12:36P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/16	12:38P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	17	---	---	---
3/16	2:38P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Silver Spg MD	10	---	---	---
3/16	2:50P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/16	2:53P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Charlotte NC	5	---	---	---
3/16	3:04P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Midland TX	25	---	---	---
3/17	8:43A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	3	---	---	---
3/17	8:45A	(b) (6), (b) (4)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	16	---	---	---
3/17	9:01A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	5	---	---	---
3/17	9:06A	(b) (6), (b) (4)	Peak	M2MAllow,CallWait	Dallas TX	Incoming CL	2	---	---	---
3/17	9:07A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	2	---	---	---
3/17	9:09A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	2	---	---	---
3/17	9:12A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/17	10:56A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
3/17	12:34P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
3/17	1:45P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/17	1:46P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
3/17	1:47P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/17	1:52P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	7	---	---	---
3/17	2:00P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
3/17	2:27P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
3/17	3:43P	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Incoming CL	1	---	---	---
3/17	4:45P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/18	8:46A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Grandprari TX	1	---	---	---
3/18	8:47A	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Incoming CL	9	---	---	---
3/18	9:58A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	1	---	---	---
3/18	10:01A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	9	---	---	---
3/18	11:41A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Alexandna VA	2	---	---	---
3/18	12:41P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/18	12:41P	(b) (6), (b) (4)	Peak	PlanAllow,CallWait	Dallas TX	Incoming CL	4	---	---	---
3/18	12:45P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/18	12:47P	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Grandprari TX	2	---	---	---
3/18	12:50P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/18	2:41P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/18	2:45P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
3/18	4:25P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	34	---	---	---
3/18	5:56P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
3/18	6:06P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---



Detail for Michael Meece (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/18	6:07P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/18	6:14P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/19	2:20P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	incoming CL	2	---	---	---
3/19	2:52P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/19	2:57P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/19	3:06P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/19	3:06P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
3/19	5:22P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	incoming CL	1	---	---	---
3/19	5:53P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Toll-Free CL	12	---	---	---
3/19	6:23P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	New York NY	7	---	---	---
3/20	10:55A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Austin TX	2	---	---	---
3/21	8:22A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	38	---	---	---
3/21	9:14A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/21	9:16A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/21	9:17A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
3/21	9:20A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	6	---	---	---
3/21	9:26A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/21	9:27A	(b) (6), (b) (4)	Peak	PlanAllow,CallWart	Dallas TX	incoming CL	2	---	---	---
3/21	9:33A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	incoming CL	3	---	---	---
3/21	9:51A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	4	---	---	---
3/21	11:04A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	incoming CL	1	---	---	---
3/21	2:51P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/21	2:54P	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Northbrook IL	9	---	---	---
3/21	3:04P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/21	4:36P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	2	---	---	---
3/21	4:40P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/21	4:43P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	incoming CL	2	---	---	---
3/21	5:30P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	W Angeles CA	4	---	---	---
3/21	5:36P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Killeen TX	11	---	---	---
3/21	5:49P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	2	---	---	---
3/21	6:08P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Arlington TX	1	---	---	---
3/22	10:35A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	11	---	---	---
3/22	10:56A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	12	---	---	---
3/22	11:40A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	9	---	---	---
3/22	11:50A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	19	---	---	---
3/22	12:12P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Washington DC	3	---	---	---
3/22	2:06P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	incoming CL	6	---	---	---
3/22	2:45P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
3/22	4:07P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
3/22	4:09P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	9	---	---	---
3/22	4:54P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	4	---	---	---
3/22	5:07P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/22	5:07P	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Dallas TX	2	---	---	---
3/22	6:04P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/22	6:57P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---

0002865-0129660-0000011 of 0000084-C24 BK 6.001 02867



Detail for Michael Meece: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/22	7:44P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	---	---	---
3/22	8:18P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Tallahasse FL	9	---	---	---
3/22	8:40P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
3/22	8:47P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	4	---	---	---
3/23	8:01A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
3/23	8:57A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	4	---	---	---
3/23	10:07A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	3	---	---	---
3/23	10:15A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	McKinney TX	1	---	---	---
3/23	10:16A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/23	10:26A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	11	---	---	---
3/23	10:37A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	13	---	---	---
3/23	11:06A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	16	---	---	---
3/23	11:18A	(b) (6), (b) (4)	Peak	M2MAllow,CallWait	Dallas TX	Incoming CL	1	---	---	---
3/23	11:44A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	McKinney TX	3	---	---	---
3/23	11:46A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
3/23	11:53A	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Incoming CL	33	---	---	---
3/23	1:35P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Arlington TX	3	---	---	---
3/23	2:06P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Lexington KY	1	---	---	---
3/23	2:29P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/23	2:37P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	8	---	---	---
3/23	2:51P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	5	---	---	---
3/23	3:12P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Alexandria VA	2	---	---	---
3/23	3:15P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	25	---	---	---
3/23	3:41P	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Washington DC	23	---	---	---
3/23	4:05P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	6	---	---	---
3/23	4:18P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Lexington KY	1	---	---	---
3/23	4:20P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
3/23	4:24P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	18	---	---	---
3/23	4:44P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	2	---	---	---
3/23	4:46P	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Incoming CL	9	---	---	---
3/23	5:02P	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Grandprari TX	10	---	---	---
3/23	5:14P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	20	---	---	---
3/23	5:36P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	6	---	---	---
3/23	5:42P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	4	---	---	---
3/23	6:14P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/23	6:20P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Arlington TX	2	---	---	---
3/23	6:22P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/23	6:23P	(b) (6), (b) (4)	Peak	PlanAllow,CallWait	Highland P TX	Incoming CL	11	---	---	---
3/23	6:34P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/23	7:16P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/23	7:26P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/23	8:26P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	10	---	---	---
3/24	7:56A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	9	---	---	---
3/24	8:54A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
3/24	8:57A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	5	---	---	---



Detail for Michael Meece: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/24	9:02A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	7	---	---	---
3/24	10:07A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/24	10:09A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/24	10:17A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Rowlett TX	7	---	---	---
3/24	11:01A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
3/24	12:32P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
3/24	12:37P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	48	---	---	---
3/24	1:31P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Lexington KY	4	---	---	---
3/24	1:49P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	1	---	---	---
3/24	3:00P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
3/24	3:02P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
3/24	3:03P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
3/24	3:17P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	8	---	---	---
3/24	3:25P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Washington DC	11	---	---	---
3/24	3:43P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	5	---	---	---
3/24	4:09P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	6	---	---	---
3/24	4:16P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Jackson MS	1	---	---	---
3/24	4:31P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	11	---	---	---
3/24	5:12P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/25	5:37A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
3/25	7:39A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/25	9:31A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/25	10:19A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Washington DC	1	---	---	---
3/25	1:18P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	25	---	---	---
3/25	2:45P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	7	---	---	---
3/25	7:34P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/25	7:36P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/25	7:37P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	McKinney TX	1	---	---	---
3/25	7:53P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/26	8:17A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
3/26	1:07P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Toll-Free CL	9	---	---	---
3/26	1:34P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Toll-Free CL	39	---	---	---
3/26	3:50P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Dallas TX	1	---	---	---
3/27	12:33P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Austin TX	1	---	---	---
3/28	11:22A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	8	---	---	---
3/28	11:45A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	7	---	---	---
3/28	11:53A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	2	---	---	---
3/28	12:04P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	14	---	---	---
3/28	12:18P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	12	---	---	---
3/28	1:08P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Midland TX	3	---	---	---
3/28	1:26P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Austin TX	2	---	---	---
3/28	1:28P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Chicago IL	5	---	---	---
3/28	1:33P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Arlington TX	5	---	---	---
3/28	2:01P	(b) (6), (b) (4)	Peak	PlanAllow,PartAllow	Dallas TX	Incoming CL	3	25	---	25
3/28	3:17P	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Muskitt TX	2	---	---	---



Detail for Michael Meece: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/28	3:18P	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Incoming CL	6	---	---	---
3/28	4:11P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	9	2.25	---	2.25
3/28	4:24P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
3/28	4:25P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
3/28	4:30P	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Incoming CL	4	---	---	---
3/28	5:13P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
3/28	5:56P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
3/28	5:58P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
3/28	6:40P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	5	1.25	---	1.25
3/29	8:33A	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
3/29	8:33A	(b) (6), (b) (4)	Peak		Highland P TX	Incoming CL	1	.25	---	.25
3/29	8:35A	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Tallahasse FL	1	---	---	---
3/29	8:40A	(b) (6), (b) (4)	Peak		Dallas TX	Tallahasse FL	1	.25	---	.25
3/29	8:41A	(b) (6), (b) (4)	Peak		Dallas TX	Orlando FL	5	1.25	---	1.25
3/29	9:08A	(b) (6), (b) (4)	Peak		Dallas TX	Arlington TX	1	.25	---	.25
3/29	9:08A	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Arlington TX	1	---	---	---
3/29	9:09A	(b) (6), (b) (4)	Peak		Dallas TX	Toll-Free CL	6	1.50	---	1.50
3/29	9:40A	(b) (6), (b) (4)	Peak		Highland P TX	Incoming CL	37	9.25	---	9.25
3/29	10:45A	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	17	4.25	---	4.25
3/29	1:23P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	1	.25	---	.25
3/29	4:39P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
3/29	5:12P	(b) (6), (b) (4)	Peak		Dallas TX	McKinney TX	1	.25	---	.25
3/29	5:25P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
3/29	5:30P	(b) (6), (b) (4)	Peak		Dallas TX	Tallahasse FL	1	.25	---	.25
3/29	5:31P	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Tallahasse FL	1	---	---	---
3/29	5:34P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	6	1.50	---	1.50
3/29	5:46P	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Rockwall TX	2	---	---	---
3/29	5:48P	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Rockwall TX	1	---	---	---
3/29	6:00P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
3/29	6:03P	(b) (6), (b) (4)	Peak		Dallas TX	Dallas TX	2	.50	---	.50
3/29	6:06P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
3/29	6:14P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
3/29	6:18P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	2	.50	---	.50
3/29	6:30P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	6	1.50	---	1.50
3/30	8:37A	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
3/30	8:42A	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Cedar Rpds IA	2	---	---	---
3/30	8:45A	(b) (6), (b) (4)	Peak		Dallas TX	Irving TX	4	1.00	---	1.00
3/30	8:52A	(b) (6), (b) (4)	Peak		Dallas TX	Tallahasse FL	9	2.25	---	2.25
3/30	9:00A	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Cedar Rpds IA	1	---	---	---
3/30	9:01A	(b) (6), (b) (4)	Peak		Highland P TX	Washington DC	1	.25	---	.25
3/30	9:01A	(b) (6), (b) (4)	Peak	M2Mallow,CallWait	Dallas TX	Incoming CL	7	---	---	---
3/30	9:13A	(b) (6), (b) (4)	Peak		Dallas TX	Washington DC	1	.25	---	.25
3/30	9:19A	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	52	13.00	---	13.00
3/30	10:48A	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
3/30	10:50A	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Cedar Rpds IA	1	---	---	---

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Detail for Michael Meece (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dlst/ Other Chgs	Total
3/30	11:20A	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	6	1.50	---	1.50
3/30	11:39A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Cedar Rpds IA	3	---	---	---
3/30	11:42A	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
3/30	12:24P	(b) (6), (b) (4)	Peak		Dallas TX	Washington DC	1	.25	---	.25
3/30	1:45P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	15	---	---	---
3/30	3:04P	(b) (6), (b) (4)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
3/30	3:15P	(b) (6), (b) (4)	Peak		Dallas TX	Washington DC	1	.25	---	.25
3/30	3:26P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	9	2.25	---	2.25
3/30	3:42P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	20	5.00	---	5.00
3/30	4:17P	(b) (6), (b) (4)	Peak		Highland P TX	Grandprari TX	16	4.00	---	4.00
3/30	4:35P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Washington DC	2	---	---	---
3/30	4:38P	(b) (6), (b) (4)	Peak		Highland P TX	Orlando FL	2	.50	---	.50
3/30	4:42P	(b) (6), (b) (4)	Peak		Dallas TX	Jackson MS	12	3.00	---	3.00
3/30	4:55P	(b) (6), (b) (4)	Peak		Dallas TX	Arlington TX	2	.50	---	.50
3/30	4:56P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
3/30	4:59P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	6	---	---	---
3/30	5:17P	(b) (6), (b) (4)	Peak		Highland P TX	Lubbock TX	1	.25	---	.25
3/30	5:26P	(b) (6), (b) (4)	Peak		Highland P TX	Incoming CL	13	3.25	---	3.25
3/30	5:40P	(b) (6), (b) (4)	Peak		Dallas TX	Arlington TX	9	2.25	---	2.25
3/30	5:49P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
3/30	5:50P	(b) (6), (b) (4)	Peak		Dallas TX	Orlando FL	10	2.50	---	2.50
3/30	6:26P	(b) (6), (b) (4)	Peak		Dallas TX	Austin TX	2	.50	---	.50
3/30	7:14P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	17	4.25	---	4.25
3/30	8:05P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Washington DC	2	---	---	---
3/30	9:18P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Austin TX	1	---	---	---
3/30	9:18P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Austin TX	1	---	---	---
3/30	9:19P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Austin TX	1	---	---	---
3/30	9:20P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	9	---	---	---
3/31	8:46A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	7	---	---	---
3/31	8:55A	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	2	.50	---	.50
3/31	9:31A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Washington DC	1	---	---	---
3/31	10:35A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Washington DC	12	---	---	---
3/31	1:06P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Cambridge MA	2	---	---	---
3/31	1:08P	(b) (6), (b) (4)	Peak		Dallas TX	Washington DC	1	.25	---	.25
3/31	1:09P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	11	---	---	---
3/31	2:45P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	3	.75	---	.75
3/31	4:12P	(b) (6), (b) (4)	Peak		Dallas TX	Dallas TX	1	.25	---	.25
3/31	5:24P	(b) (6), (b) (4)	Peak		Dallas TX	Washington DC	1	.25	---	.25
3/31	5:27P	(b) (6), (b) (4)	Peak		Dallas TX	Northbrook IL	1	.25	---	.25
3/31	5:28P	(b) (6), (b) (4)	Peak		Dallas TX	Austin TX	2	.50	---	.50
3/31	5:31P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
3/31	5:34P	(b) (6), (b) (4)	Peak		Dallas TX	Dallas TX	6	1.50	---	1.50
3/31	5:40P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	14	3.50	---	3.50
3/31	6:34P	(b) (6), (b) (4)	Peak		Dallas TX	Austin TX	9	2.25	---	2.25
4/01	12:34P	(b) (6), (b) (4)	Peak		Dallas TX	Irving TX	15	3.75	---	3.75

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Detail for Michael Meece: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/01	12:52P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	5	1.25	---	1.25
4/01	1:32P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
4/01	1:40P	(b) (6), (b) (4)	Peak		Dallas TX	Terminal TX	1	.25	---	.25
4/01	1:46P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Washington DC	15	---	---	---
4/01	2:05P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	6	1.50	---	1.50
4/01	3:02P	(b) (6), (b) (4)	Peak		Dallas TX	Austin TX	33	8.25	---	8.25
4/01	3:35P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Rockwall TX	2	---	---	---
4/01	3:37P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Incoming CL	1	---	---	---
4/01	3:56P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
4/01	4:35P	(b) (6), (b) (4)	Peak		Dallas TX	Arlington TX	34	8.50	---	8.50
4/01	5:08P	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	---	.25
4/01	7:21P	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	2	.50	---	.50





Summary for Christina Piasta (b) (6), (b) (4)

Your Plan

Americas Ch Email & Data 300
 \$47.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Monthly Charges

Americas Ch Email & Data 300 03/02 – 04/01 47.99
\$47.99

Usage and Purchase Charges

Messaging	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months				
Text <i>messages</i>		1	--	--
Total Messaging				\$0.00
Data				
Kilobyte Usage <i>kilobytes</i>	unlimited	12,082	--	--
Total Data				\$0.00
Total Usage and Purchase Charges				\$0.00

Verizon Wireless' Surcharges

Fed Universal Service Charge .55
 Regulatory Charge .21
 TX Franchise Surchg .07
\$0.83

Total Current Charges for (b) (6), (b) (4) **\$48.82**

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount



Summary for Harrison Horowitz: 214-771-1402

Your Plan

Americas Ch Email & Data 300
 \$47.99 monthly charge
 300 monthly allowance minutes
 \$ 25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 300 03/02 - 04/01 47.99
\$47.99

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Calling Plan	minutes	300	56	---	---
Mobile to Mobile	minutes	unlimited	30	---	---
Night/Weekend	minutes	unlimited	5	---	---
Total Voice					\$0.00

Messaging

Unlimited M2M Text	messages	unlimited	2	---	---
Total Messaging					\$0.00

Data

Kilobyte Usage	kilobytes	unlimited	924,060	---	---
Total Data					\$0.00

Total Usage and Purchase Charges \$0.00

Verizon Wireless' Surcharges

Fed Universal Service Charge	.55
Regulatory Charge	.21
TX Franchise Surchg	.07
\$0.83	

Total Current Charges for (b) (6), (b) (4) \$48.82

Detail for Harrison Horowitz: (b) (6), (b) (4)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/02	10:38A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/02	1:11P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/03	2:04P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/03	2:04P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/04	11:46A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Napa CA	2	---	---	---
3/04	2:32P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/07	2:41P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/07	2:43P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Sanbarbara CA	6	---	---	---
3/08	8:34A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/08	8:35A	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Incoming CL	2	---	---	---
3/08	9:37A	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Grandprari TX	2	---	---	---



Detail for Harrison Horowitz: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/30	10:22A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/31	8:23A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/31	3:16P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---



Summary for Carol White: (b) (6), (b) (4)

Your Plan

Americas Ch Email & Data 300
\$47.99 monthly charge
300 monthly allowance minutes
\$.25 per minute after allowance

Friends & Family

M2M National Unlimited
Unlimited Mobile to Mobile

UNL Night & Weekend Min
Unlimited OFFPEAK

UNL Text Messaging
Unlimited M2M Text
Unlimited Text Message

Email & Data Unlimited
Unlimited monthly kilobyte

UNL Picture/Video MSG
Unlimited monthly Picture & Video

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

Americas Ch Email & Data 300 03/02 - 04/01 47.99
\$47.99

Usage and Purchase Charges

Table with columns: Voice, Allowance, Used, Billable, Cost. Rows include Calling Plan, Mobile to Mobile, Night/Weekend, Total Voice.

Messaging

Table with columns: Picture & Video, messages, unlimited, 4, ---, ---. Total Messaging \$0.00

Data

Table with columns: Kilobyte Usage, kilobytes, unlimited, 4,587,111, ---, ---. Total Data \$0.00

Total Usage and Purchase Charges \$0.00

Verizon Wireless' Surcharges

Table with columns: Fed Universal Service Charge, Regulatory Charge, TX Franchise Surchg, \$0.55, \$0.21, \$0.07, \$0.83

Total Current Charges for (b) (6), (b) (4) \$48.82

Detail for Carol White: (b) (6), (b) (4)

Voice

Table with columns: Date, Time, Number, Rate, Usage Type, Origination, Destination, Min., Airtime Charges, Long Dist/ Other Chgs, Total. Includes call logs for 3/02, 3/04, 3/08, 3/10, 3/12, 3/14.



Detail for Carol White: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/18	4:28P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
3/20	4:07P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/20	4:39P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
3/20	4:57P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/20	5:26P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	3	---	---	---
3/21	11:18A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Irving TX	4	---	---	---
3/21	4:53P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/23	8:46A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/23	8:26P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	9	---	---	---
3/24	3:00P	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Incoming CL	2	---	---	---
3/24	3:03P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
3/25	2:47P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
3/26	1:42P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	3	---	---	---
3/26	1:56P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
3/26	3:11P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/26	3:12P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/29	5:52P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
3/30	7:05A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/30	8:46A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/30	11:33A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/30	4:46P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	4	---	---	---
3/30	8:37P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/30	8:37P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Irving TX	1	---	---	---
4/01	1:24P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Marble Fis TX	3	---	---	---
4/01	1:59P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---





Summary for Caroline Nugent: 214-771-1404

Your Plan

AC 4G GlobalEmail & Data 1000
 \$116.65 monthly charge
 1000 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

4G GlobalEmail Unlimited
 Unlimited monthly kilobyte

Beginning on 11/20/15:
25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

AC 4G GlobalEmail & Data 1000	03/02 - 04/01	116.65
25% Access Discount	03/02 - 04/01	-29.16
		\$87.49

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	1000 (shared)	328	--	--
Mobile to Mobile <i>minutes</i>	unlimited	77	--	--
Night/Weekend <i>minutes</i>	unlimited	70	--	--
Total Voice				\$0.00

Messaging

	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	23	--	--
Unlimited M2M Text <i>messages</i>	unlimited	84	--	--
Picture & Video <i>messages</i>	unlimited	3	--	--
Total Messaging				\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage <i>kilobytes</i>		1385	--	--
---------------------------------	--	------	----	----

Current Data Usage

Kilobyte Usage <i>kilobytes</i>	unlimited	7,405,122	--	--
Total Data				\$0.00

Total Usage and Purchase Charges

\$0.00

Verizon Wireless® Surcharges

Fed Universal Service Charge	2.25
Regulatory Charge	.21
TX Franchise Surchg	.29
	\$2.75

Total Current Charges for (b) (6), (b) (4)

\$90.24

Detail for Caroline Nugent: (b) (6), (b) (4)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/02	2:19P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	--	--	--
3/02	5:11P	(b) (6), (b) (4)	Peak	M2Mallow	Dallas TX	Incoming CL	6	--	--	--
3/03	12:35P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Wangtzn17 VA	3	--	--	--
3/03	2:49P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming GL	1	--	--	--



Detail for Caroline Nugent: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/08	11:42A	(b) (6), (b) (4)	Peak	M2MAIlow	Scottsdale AZ	Incoming CL	1	---	---	---
3/08	11:45A	(b) (6), (b) (4)	Peak	M2MAIlow	Scottsdale AZ	Incoming CL	1	---	---	---
3/08	2:30P	(b) (6), (b) (4)	Peak	M2MAIlow	Scottsdale AZ	Incoming CL	1	---	---	---
3/08	2:44P	(b) (6), (b) (4)	Peak	PlanAllow	Scottsdale AZ	Paradisvly AZ	3	---	---	---
3/09	12:59P	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	New York NY	1	---	---	---
3/09	1:49P	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	PalmDesert CA	2	---	---	---
3/09	3:41P	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	Orange CA	3	---	---	---
3/09	4:54P	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	Dallas TX	1	---	---	---
3/09	5:51P	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	Addison TX	1	---	---	---
3/09	7:02P	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	Incoming CL	4	---	---	---
3/10	10:38A	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	Nwyrctzn01 NY	1	---	---	---
3/10	3:46P	(b) (6), (b) (4)	Peak	PlanAllow	Carlstadt NJ	Dallas TX	3	---	---	---
3/10	6:19P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/10	6:27P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Rockwall TX	2	---	---	---
3/11	2:02P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	5	---	---	---
3/11	5:23P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Augusta GA	1	---	---	---
3/11	5:24P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Naples FL	1	---	---	---
3/11	5:54P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Augusta GA	1	---	---	---
3/12	8:04A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/12	3:06P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	3	---	---	---
3/12	5:15P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
3/14	6:21P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/15	8:51A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Addison TX	1	---	---	---
3/15	9:41A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Waco TX	5	---	---	---
3/15	10:03A	(b) (6), (b) (4)	Peak	M2MAIlow	Highland P TX	Rockwall TX	1	---	---	---
3/15	10:05A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/15	10:09A	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	---	---	---
3/15	1:02P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Incoming CL	1	---	---	---
3/15	2:30P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Rockwall TX	5	---	---	---
3/15	2:34P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Wsrngtnzn17 VA	1	---	---	---
3/15	3:11P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	15	---	---	---
3/15	4:24P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Incoming CL	1	---	---	---
3/17	11:18A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Jacksonvl FL	4	---	---	---
3/17	4:26P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	35	---	---	---
3/18	11:55A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	4	---	---	---
3/18	5:17P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	6	---	---	---
3/19	10:02A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
3/19	10:05A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	7	---	---	---
3/19	10:12A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Kirkwood MO	4	---	---	---
3/19	10:16A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
3/19	12:50P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	2	---	---	---
3/19	12:52P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/19	12:52P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/19	12:53P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---
3/19	12:57P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprari TX	1	---	---	---



Summary for Tobi Young: 214-771-1407

Your Plan

AC 4G GlobalEmail & Data 1000
 \$116.65 monthly charge
 1000 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

4G GlobalEmail Unlimited
 Unlimited monthly kilobyte

Beginning on 11/20/15:
25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

AC 4G GlobalEmail & Data 1000	03/02 – 04/01	116.65
25% Access Discount	03/02 – 04/01	-29.16
		\$87.49

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared	minutes 1000 (shared)	767	--	--
Mobile to Mobile	minutes unlimited	94	--	--
Night/Weekend	minutes unlimited	50	--	--
Total Voice				\$0.00

Messaging

Text	messages unlimited	87	--	--
Unlimited M2M Text	messages unlimited	2	--	--
Picture & Video	messages unlimited	16	--	--
Total Messaging				\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage	kilobytes	112,209	--	--
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Current Data Usage

Kilobyte Usage	kilobytes unlimited	2,848,606	--	--
Total Data				\$0.00

International

Usage While Traveling Outside the US (Pay-as-You-Go)

International Messaging – Sent	messages	3	3	\$1.50
International Messaging – Received	messages	5	5	\$0.25

Usage While Traveling Outside the US (Plan)

International Data – Israel	kilobytes unlimited	1,877,686	--	--
International Data – Turkey	kilobytes unlimited	139,960	--	--
Total International				\$1.75

Total Usage and Purchase Charges

\$1.75

Verizon Wireless' Surcharges

Fed Universal Service Charge	2.25
Regulatory Charge	.21
TX Franchise Surchg	.29

\$2.75



Detail for Tobi Young: 214-771-1407

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/21	12:00P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Irving TX	5	---	---	---
3/21	1:08P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	2	---	---	---
3/21	1:10P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	2	---	---	---
3/21	3:16P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Toll-Free CL	1	---	---	---
3/21	3:38P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	19	---	---	---
3/21	4:10P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	2	---	---	---
3/22	9:55A	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
3/22	10:02A	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	13	---	---	---
3/22	11:40A	(b) (6), (b) (4)	Peak	M2MAllow	Austin TX	incoming CL	9	---	---	---
3/22	12:29P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Irving TX	8	---	---	---
3/22	1:43P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Richmond VA	2	---	---	---
3/22	2:40P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	18	---	---	---
3/22	4:29P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	New York NY	1	---	---	---
3/22	4:31P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Dallas TX	3	---	---	---
3/22	4:41P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Toll-Free CL	22	---	---	---
3/22	5:09P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	9	---	---	---
3/22	5:27P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	2	---	---	---
3/22	6:15P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Dallas TX	7	---	---	---
3/22	6:37P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
3/22	6:41P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	1	---	---	---
3/22	6:45P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	6	---	---	---
3/23	9:55A	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Austin TX	1	---	---	---
3/23	10:07A	(b) (6), (b) (4)	Peak	M2MAllow	Austin TX	incoming CL	3	---	---	---
3/23	10:26A	(b) (6), (b) (4)	Peak	M2MAllow	Austin TX	incoming CL	11	---	---	---
3/23	4:01P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Toll-Free CL	49	---	---	---
3/23	4:50P	(b) (6), (b) (4)	Peak	M2MAllow	Austin TX	Rockwall TX	1	---	---	---
3/24	10:28A	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Toll-Free CL	47	---	---	---
3/24	12:08P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Buffalo NY	14	---	---	---
3/24	3:57P	(b) (6), (b) (4)	Peak	M2MAllow	Austin TX	Rockwall TX	1	---	---	---
3/24	4:09P	(b) (6), (b) (4)	Peak	M2MAllow	Austin TX	incoming CL	6	---	---	---
3/24	4:19P	(b) (6), (b) (4)	Peak	M2MAllow	Austin TX	Rockwall TX	31	---	---	---
3/24	4:53P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Austin TX	7	---	---	---
3/25	9:39A	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Austin TX	9	---	---	---
3/25	10:39A	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	3	---	---	---
3/26	10:23A	(b) (6), (b) (4)	Off-Peak	N&W	Austin TX	Austin TX	7	---	---	---
3/26	10:31A	(b) (6), (b) (4)	Off-Peak	N&W	Austin TX	Austin TX	1	---	---	---
3/26	10:53A	(b) (6), (b) (4)	Off-Peak	N&W	Austin TX	incoming CL	1	---	---	---
3/26	2:07P	(b) (6), (b) (4)	Off-Peak	N&W	Austin TX	Austin TX	5	---	---	---
3/27	4:42P	(b) (6), (b) (4)	Off-Peak	N&W	Austin TX	Irving TX	1	---	---	---
3/27	5:51P	(b) (6), (b) (4)	Off-Peak	N&W	Austin TX	Austin TX	18	---	---	---
3/27	6:11P	(b) (6), (b) (4)	Off-Peak	N&W	Austin TX	Irving TX	1	---	---	---
3/27	6:18P	(b) (6), (b) (4)	Off-Peak	N&W	Austin TX	incoming CL	13	---	---	---
3/28	10:02A	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Toll-Free CL	94	---	---	---
3/28	1:14P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Irving TX	1	---	---	---
3/28	2:54P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	incoming CL	7	---	---	---



Detail for Tobi Young: 214-771-1407

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/28	3:01P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Toll-Free CL	44	---	---	---
3/28	3:51P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Incoming CL	14	---	---	---
3/29	10:21A	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Clinton OK	15	---	---	---
3/29	4:08P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Okla City OK	1	---	---	---
3/30	1:45P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	15	---	---	---
3/30	4:59P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	6	---	---	---
4/01	3:52P	(b) (6), (b) (4)	Peak	PlanAllow	Troy TX	Austin TX	5	---	---	---
4/01	4:33P	(b) (6), (b) (4)	Peak	PlanAllow	Temple TX	Incoming CL	4	---	---	---
4/01	4:36P	(b) (6), (b) (4)	Peak	PlanAllow	Belton TX	Incoming CL	1	---	---	---
4/01	4:37P	(b) (6), (b) (4)	Peak	PlanAllow	Belton TX	Incoming CL	1	---	---	---
4/01	5:30P	(b) (6), (b) (4)	Peak	PlanAllow	Round Rock TX	Wshngtnzn1 DC	1	---	---	---
4/01	5:37P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Wshngtnzn1 DC	1	---	---	---
4/01	5:47P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Wshngtnzn1 DC	1	---	---	---
4/01	6:45P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Newbranfls TX	2	---	---	---
4/01	6:55P	(b) (6), (b) (4)	Peak	PlanAllow	Austin TX	Newbranfls TX	2	---	---	---



Summary for Audrey Akers: (b) (6), (b) (4)

Your Plan

Americas Ch Email & Data 300
 \$47.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

Americas Ch Email & Data 300 03/02 – 04/01 47.99
\$47.99

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Calling Plan <i>minutes</i>	300	319	5	1.25
Mobile to Mobile <i>minutes</i>	unlimited	77	--	--
Night/Weekend <i>minutes</i>	unlimited	89	--	--
Total Voice				\$1.25

Messaging

	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	37	--	--
Unlimited M2M Text <i>messages</i>	unlimited	36	--	--
Picture & Video <i>messages</i>	unlimited	4	--	--
Total Messaging				\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage	kilobytes	24,287	--	--

Current Data Usage

Kilobyte Usage	kilobytes	unlimited	6,825,331	--	--
Total Data					\$0.00

Total Usage and Purchase Charges

\$1.25

Verizon Wireless' Surcharges

Fed Universal Service Charge	.61
Regulatory Charge	.21
TX Franchise Surchg	.08
Total	\$0.90

Total Current Charges for (b) (6), (b) (4) **\$50.14**

Detail for Audrey Akers: 214-771-1408

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/02	7:31A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	--	--	--
3/02	6:17P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	--	--	--
3/03	1:52P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Austin TX	6	--	--	--
3/03	5:45P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	9	--	--	--
3/03	5:54P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	--	--	--
3/03	8:07P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	3	--	--	--



Detail for Audrey Akers: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/13	10:23A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Dallas TX	1	---	---	---
3/13	10:25A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
3/13	4:27P	(b) (6), (b) (4)	Off-Peak	N&W	New York NY	Grandprari TX	6	---	---	---
3/13	4:36P	(b) (6), (b) (4)	Off-Peak	N&W	New York NY	New York NY	8	---	---	---
3/13	6:48P	(b) (6), (b) (4)	Off-Peak	N&W	New York NY	New York NY	2	---	---	---
3/13	9:29P	(b) (6), (b) (4)	Off-Peak	N&W	New York NY	Grandprari TX	1	---	---	---
3/13	9:45P	(b) (6), (b) (4)	Off-Peak	N&W	New York NY	Grandprari TX	5	---	---	---
3/13	10:05P	(b) (6), (b) (4)	Off-Peak	N&W	New York NY	Grandprari TX	34	---	---	---
3/13	10:40P	(b) (6), (b) (4)	Off-Peak	N&W	New York NY	Grandprari TX	5	---	---	---
3/14	9:30A	(b) (6), (b) (4)	Peak	M2MAIlow	New York NY	Madison WI	16	---	---	---
3/14	2:34P	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	W Angeles CA	2	---	---	---
3/14	4:09P	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	Toll-Free CL	2	---	---	---
3/14	4:09P	(b) (6), (b) (4)	Peak	M2MAIlow,CallWait	New York NY	Incoming CL	1	---	---	---
3/14	4:10P	(b) (6), (b) (4)	Peak	M2MAIlow,CallWait	New York NY	Incoming CL	1	---	---	---
3/14	4:11P	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	Toll-Free CL	10	---	---	---
3/14	4:47P	(b) (6), (b) (4)	Peak	PlanAllow	New York NY	Incoming CL	1	---	---	---
3/14	9:30P	(b) (6), (b) (4)	Off-Peak	N&W	New York NY	Incoming CL	2	---	---	---
3/14	10:25P	(b) (6), (b) (4)	Off-Peak	N&W	New York NY	Grandprari TX	3	---	---	---
3/14	11:35P	(b) (6), (b) (4)	Off-Peak	N&W	New York NY	Incoming CL	13	---	---	---
3/15	8:00P	(b) (6), (b) (4)	Peak	M2MAIlow	Washington DC	Houston TX	2	---	---	---
3/15	8:03P	(b) (6), (b) (4)	Peak	PlanAllow	Washington DC	Waxahachie TX	2	---	---	---
3/15	8:10P	(b) (6), (b) (4)	Peak	PlanAllow	Washington DC	Washington DC	2	---	---	---
3/15	8:50P	(b) (6), (b) (4)	Peak	M2MAIlow	Washington DC	Rockwall TX	4	---	---	---
3/15	9:24P	(b) (6), (b) (4)	Off-Peak	N&W	Washington DC	Grandprari TX	2	---	---	---
3/16	6:03A	(b) (6), (b) (4)	Peak	PlanAllow	Washington DC	Grandprari TX	2	---	---	---
3/16	6:37A	(b) (6), (b) (4)	Peak	PlanAllow	Washington DC	Grandprari TX	3	---	---	---
3/16	10:56A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/16	11:07A	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	---	---	---
3/16	1:15P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	---	---	---
3/16	1:26P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Waco TX	1	---	---	---
3/16	2:58P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Augusta MD	4	---	---	---
3/16	5:06P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	5	---	---	---
3/16	5:19P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Incoming CL	6	---	---	---
3/17	9:15A	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Incoming CL	2	---	---	---
3/17	10:25A	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Incoming CL	3	---	---	---
3/17	2:51P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/18	9:31A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/18	10:05A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
3/18	10:14A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/18	12:32P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/18	5:07P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	4	---	---	---
3/19	10:35A	(b) (6), (b) (4)	Off-Peak	N&W	Atlanta GA	Terminal TX	1	---	---	---
3/22	8:47A	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Waco TX	2	---	---	---
3/23	8:30A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	2	---	---	---
3/23	2:28P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Rockwall TX	2	---	---	---



Detail for Audrey Akers: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
4/01	10:35A	(b) (6), (b) (4)	Peak	PlanAllow,PartAllow	Dallas TX	Incoming CL	8	.75	--	.75
4/01	1:59P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	--	--	--
4/01	5:53P	(b) (6), (b) (4)	Peak		Dallas TX	Dallas TX	2	.50	--	.50



Summary for Anne MacDonald: 214-771-1409

Your Plan

Americas Ch Email & Data 300
 \$47.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Monthly Charges

Americas Ch Email & Data 300	03/02 - 04/01	47.99
		\$47.99

Verizon Wireless' Surcharges

Fed Universal Service Charge	.55
Regulatory Charge	.21
TX Franchise Surchg	.07
	\$.83

Total Current Charges for (b) (6), (b) (4) \$48.82

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.



Invoice Number Account Number Date Due Page
 9763030664 (b) (6), (b) (4) 04/26/16 36 of 65

Summary for Logan Dryden: (b) (6), (b) (4)

Your Plan

Americas Ch Email & Data 300
 \$47.99 monthly charge
 300 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
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www.vzw.com/mybusinessaccount

Monthly Charges

Americas Ch Email & Data 300 03/02 – 04/01 47.99
\$47.99

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Calling Plan	minutes	300	489	53	13.25
Mobile to Mobile	minutes	unlimited	326	---	---
Night/Weekend	minutes	unlimited	338	---	---
Total Voice					\$13.25

Messaging

		Allowance	Used	Billable	Cost
Text	messages	unlimited	59	---	---
Unlimited M2M Text	messages	unlimited	22	---	---
Picture & Video	messages	unlimited	3	---	---
Total Messaging					\$.00

Data

		Allowance	Used	Billable	Cost
Kilobyte Usage	kilobytes	unlimited	4,581,345	---	---
Total Data					\$.00

Total Usage and Purchase Charges \$13.25

Verizon Wireless' Surcharges

Fed Universal Service Charge	1.15
Regulatory Charge	.21
TX Franchise Surchg	.14
Total	\$1.50

Total Current Charges for (b) (6), (b) (4) \$62.74

Detail for Logan Dryden: (b) (6), (b) (4)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/02	11:30A	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	Houston TX	15	---	---	---
3/02	4:00P	(b) (6), (b) (4)	Peak	M2MAllow	Cleveland OH	Washington DC	1	---	---	---
3/02	5:19P	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	Incoming CL	1	---	---	---
3/02	5:25P	(b) (6), (b) (4)	Peak	M2MAllow	Cleveland OH	Incoming CL	7	---	---	---
3/02	5:38P	(b) (6), (b) (4)	Peak	M2MAllow	Cleveland OH	Incoming CL	4	---	---	---
3/02	6:12P	(b) (6), (b) (4)	Peak	M2MAllow	Cleveland OH	Florence SC	2	---	---	---
3/02	6:25P	(b) (6), (b) (4)	Peak	M2MAllow	Cleveland OH	Incoming CL	3	---	---	---
3/02	8:59P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	1	---	---	---
3/02	9:00P	(b) (6), (b) (4)	Peak	N&W,PlanAllow,Span	Dallas TX	Amarillo TX	19	---	---	---



Detail for Logan Dryden: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/02	9:19P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Florence SC	10	---	---	---
3/02	9:29P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Florence SC	2	---	---	---
3/02	9:31P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
3/02	9:53P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
3/03	8:12A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
3/03	9:24A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
3/03	9:57A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	3	---	---	---
3/03	1:50P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	18	---	---	---
3/03	2:52P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	16	---	---	---
3/03	3:28P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	5	---	---	---
3/03	3:39P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	9	---	---	---
3/03	3:53P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	10	---	---	---
3/03	4:03P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
3/03	5:20P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	10	---	---	---
3/03	6:42P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Cleveland OH	2	---	---	---
3/03	6:44P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	1	---	---	---
3/03	6:46P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/03	10:10P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Rockwall TX	1	---	---	---
3/04	8:21A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/04	2:31P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
3/04	5:02P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/04	5:30P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Washington DC	6	---	---	---
3/04	6:17P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Amarillo TX	2	---	---	---
3/04	7:02P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	5	---	---	---
3/04	7:43P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	16	---	---	---
3/04	8:28P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/04	11:32P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Florence SC	1	---	---	---
3/05	1:56P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Grandprairi TX	1	---	---	---
3/05	9:05P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Terminal TX	6	---	---	---
3/06	11:59A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
3/07	10:41A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
3/07	12:37P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/07	12:38P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/07	1:49P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/07	1:59P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	1	---	---	---
3/07	1:59P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	5	---	---	---
3/07	2:25P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/07	2:34P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	18	---	---	---
3/07	3:50P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	10	---	---	---
3/07	3:29P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Peabody MA	2	---	---	---
3/07	4:19P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/07	4:41P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	13	---	---	---
3/07	5:02P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	6	---	---	---
3/07	5:22P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	4	---	---	---
3/07	5:39P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---

000001 01760 01000001 of 00000001 04/26/16 10:18:07



Detail for Logan Dryden: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/07	6:12P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Amarillo TX	22	--	--	--
3/08	8:38A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	--	--	--
3/08	2:01P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	--	--	--
3/08	2:58P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	--	--	--
3/08	3:58P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	4	--	--	--
3/08	4:48P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	7	--	--	--
3/08	5:25P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	--	--	--
3/08	5:27P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Losangeles CA	13	--	--	--
3/08	5:42P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	W Angeles CA	1	--	--	--
3/08	7:55P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	5	--	--	--
3/08	8:18P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	--	--	--
3/08	8:29P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	1	--	--	--
3/08	8:36P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	--	--	--
3/08	8:39P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	1	--	--	--
3/09	7:20A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	--	--	--
3/09	7:46A	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Incoming CL	1	--	--	--
3/09	2:31P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	--	--	--
3/09	6:48P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	--	--	--
3/09	7:01P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	43	--	--	--
3/09	8:10P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	31	--	--	--
3/09	8:40P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	3	--	--	--
3/09	9:02P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Florence SC	2	--	--	--
3/09	9:26P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	2	--	--	--
3/09	9:28P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Florence SC	1	--	--	--
3/10	5:22A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Addison TX	1	--	--	--
3/10	11:58A	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	Incoming CL	2	--	--	--
3/10	4:28P	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	Incoming CL	5	--	--	--
3/10	4:33P	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	Long Beach CA	15	--	--	--
3/10	4:57P	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	Long Beach CA	1	--	--	--
3/10	5:01P	(b) (6), (b) (4)	Peak	M2MAllow	Cleveland OH	Incoming CL	9	--	--	--
3/10	5:10P	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	Dallas TX	1	--	--	--
3/10	5:14P	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	Long Beach CA	5	--	--	--
3/10	5:19P	(b) (6), (b) (4)	Peak	M2MAllow	Cleveland OH	Losangeles CA	2	--	--	--
3/10	5:21P	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	Dallas TX	1	--	--	--
3/10	5:22P	(b) (6), (b) (4)	Peak	M2MAllow	Cleveland OH	Losangeles CA	1	--	--	--
3/10	5:54P	(b) (6), (b) (4)	Peak	M2MAllow	Cleveland OH	Losangeles CA	1	--	--	--
3/10	6:48P	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	Dallas TX	2	--	--	--
3/10	8:28P	(b) (6), (b) (4)	Peak	N&W,PlanAllow,Span	Cleveland OH	Toll-Free CL	34	--	--	--
3/10	9:17P	(b) (6), (b) (4)	Off-Peak	N&W	Cleveland OH	Florence SC	1	--	--	--
3/10	9:18P	(b) (6), (b) (4)	Off-Peak	N&W	Cleveland OH	Rockwall TX	5	--	--	--
3/10	9:24P	(b) (6), (b) (4)	Off-Peak	N&W	Cleveland OH	Rockwall TX	2	--	--	--
3/10	9:37P	(b) (6), (b) (4)	Off-Peak	N&W	Cleveland OH	incoming CL	3	--	--	--
3/10	9:48P	(b) (6), (b) (4)	Off-Peak	N&W	Cleveland OH	incoming CL	16	--	--	--
3/10	10:06P	(b) (6), (b) (4)	Off-Peak	N&W	Cleveland OH	incoming CL	20	--	--	--
3/11	11:08A	(b) (6), (b) (4)	Peak	PlanAllow	Cleveland OH	incoming CL	1	--	--	--



Detail for Logan Dryden: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/20	2:02P	(b) (6), (b) (4)	Off-Peak	N&W	Indianapol IN	Florence SC	2	---	---	---
3/20	2:34P	(b) (6), (b) (4)	Off-Peak	N&W	Indianapol IN	Houston TX	1	---	---	---
3/20	2:35P	(b) (6), (b) (4)	Off-Peak	N&W	Indianapol IN	Amarillo TX	1	---	---	---
3/20	2:43P	(b) (6), (b) (4)	Off-Peak	N&W	Indianapol IN	Incoming CL	2	---	---	---
3/20	2:46P	(b) (6), (b) (4)	Off-Peak	N&W	Indianapol IN	Incoming CL	60	---	---	---
3/20	3:46P	(b) (6), (b) (4)	Off-Peak	N&W	Indianapol IN	Incoming CL	3	---	---	---
3/20	3:49P	(b) (6), (b) (4)	Off-Peak	N&W	Indianapol IN	Amarillo TX	3	---	---	---
3/20	3:52P	(b) (6), (b) (4)	Off-Peak	N&W	Indianapol IN	Amarillo TX	2	---	---	---
3/20	5:32P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Amarillo TX	1	---	---	---
3/20	6:04P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Florence SC	2	---	---	---
3/20	6:07P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	4	---	---	---
3/20	6:22P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
3/20	6:23P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Toll-Free CL	1	---	---	---
3/20	6:26P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Dallas TX	2	---	---	---
3/20	6:36P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	48	---	---	---
3/20	7:23P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Florence SC	2	---	---	---
3/20	7:45P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Florence SC	1	---	---	---
3/21	3:18P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	4	---	---	---
3/21	7:40P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	5	---	---	---
3/21	8:25P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/21	8:38P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
3/21	9:42P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	1	---	---	---
3/22	7:46A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Cleveland OH	14	---	---	---
3/22	9:00A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Srnc Cntrl CA	36	---	---	---
3/22	4:24P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Cleveland OH	3	---	---	---
3/22	6:30P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	2	---	---	---
3/22	6:31P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Amarillo TX	12	---	---	---
3/23	4:12P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	6	---	---	---
3/23	4:52P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	3	---	---	---
3/23	7:41P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	7	---	---	---
3/24	8:56A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/24	8:57A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	5	---	---	---
3/24	9:15A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/24	10:52A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	6	---	---	---
3/24	12:32P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/24	1:27P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/24	1:29P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/24	7:44P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	1	---	---	---
3/24	7:50P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	5	---	---	---
3/24	8:47P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
3/24	9:33P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Toll-Free CL	2	---	---	---
3/25	11:08A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Florence SC	2	---	---	---
3/25	12:42P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Waco TX	1	---	---	---
3/25	12:43P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/25	12:51P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Amarillo TX	1	---	---	---



Detail for Logan Dryden: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/31	8:08P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Incoming CL	1	--	--	--
3/31	8:15P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Incoming CL	4	--	--	--
4/01	8:47A	(b) (6), (b) (4)	Peak		Dallas TX	Grandprari TX	1	.25	--	.25
4/01	8:53A	(b) (6), (b) (4)	Peak		Dallas TX	Incoming CL	3	.75	--	.75
4/01	3:07P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Florence SC	2	--	--	--
4/01	3:37P	(b) (6), (b) (4)	Peak	M2MAIlow	Dallas TX	Rockwall TX	1	--	--	--
4/01	5:01P	(b) (6), (b) (4)	Peak		Kaufman TX	Incoming CL	8	2.00	--	2.00
4/01	11:52P	(b) (6), (b) (4)	Off-Peak	N&W	New Orlean LA	Florence SC	1	--	--	--



Summary for Caroline Hickey: (b) (6), (b) (4)

Your Plan

Americas Ch Email & Data 300
\$47.99 monthly charge
300 monthly allowance minutes
\$.25 per minute after allowance

Friends & Family

M2M National Unlimited
Unlimited Mobile to Mobile

UNL Night & Weekend Min
Unlimited OFFPEAK

UNL Text Messaging
Unlimited M2M Text
Unlimited Text Message

Email & Data Unlimited
Unlimited monthly kilobyte

UNL Picture/Video MSG
Unlimited monthly Picture & Video

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 300 03/02 - 04/01 47.99
\$47.99

Usage and Purchase Charges

Table with columns: Voice, Allowance, Used, Billable, Cost. Rows include Calling Plan, Mobile to Mobile, Night/Weekend, Total Voice.

Messaging

Table with columns: Messaging, Allowance, Used, Billable, Cost. Rows include Text, Unlimited M2M Text, Picture & Video, Total Messaging.

Data

Table with columns: Data, Allowance, Used, Billable, Cost. Rows include Kilobyte Usage, Total Data.

Total Usage and Purchase Charges

Verizon Wireless' Surcharges

Table with columns: Verizon Wireless' Surcharges, Amount. Rows include Fed Universal Service Charge, Regulatory Charge, TX Franchise Surchg.

Total Current Charges (b) (6), (b) (4) \$48.82

Detail for Caroline Hickey: (b) (6), (b) (4)

Voice

Table with columns: Date, Time, Number, Rate, Usage Type, Origination, Destination, Min., Airtime Charges, Long Dist/ Other Chgs, Total. Rows show call details for dates 3/03 to 3/08.



Summary for Freddy Ford: 214-771-1413

Your Plan

AC 4G GlobalEmail & Data 400
 \$84.60 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

4G GlobalEmail Unlimited
 Unlimited monthly kilobyte

Beginning on 11/20/15:
25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

AC 4G GlobalEmail & Data 400	03/02 - 04/01	84.60
25% Access Discount	03/02 - 04/01	-21.15
		\$63.45

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	493	---	---
Mobile to Mobile <i>minutes</i>	unlimited	242	---	---
Night/Weekend <i>minutes</i>	unlimited	95	---	---
Total Voice				\$0.00

Messaging

	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	51	---	---
Unlimited M2M Text <i>messages</i>	unlimited	25	---	---
Picture & Video <i>messages</i>	unlimited	17	---	---
Total Messaging				\$0.00

Data

Unbilled Usage from Previous Months

(Data usage is applied against any remaining allowance for the month in which the usage occurred.)

Kilobyte Usage <i>kilobytes</i>		36,755	---	---
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Current Data Usage

Kilobyte Usage <i>kilobytes</i>	unlimited	5,998,411	---	---
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Verizon Wireless' Surcharges

Fed Universal Service Charge	1.45
Regulatory Charge	.21
TX Franchise Surchg	.18
	\$1.84

Total Current Charges for (b) (6), (b) (4) \$65.29

Detail for Freddy Ford: (b) (6), (b) (4)

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Mln.	Airtime Charges	Long Dist/ Other Chgs	Total
3/02	8:38A	(b) (6), (b) (4)		Peak PlanAllow	Highland P TX	Incoming CL	2	---	---	---
3/02	12:47P	(b) (6), (b) (4)		Peak PlanAllow	Dallas TX	Incoming CL	6	---	---	---
3/02	2:10P	(b) (6), (b) (4)		Peak PlanAllow	Dallas TX	Houston TX	8	---	---	---
3/02	2:24P	(b) (6), (b) (4)		Peak PlanAllow	Dallas TX	Greenwich CT	3	---	---	---



Detail for Freddy Ford: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/07	4:18P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	5	---	---	---
3/07	4:48P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	4	---	---	---
3/07	7:14P	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	VM Deposit CL	2	---	---	---
3/07	7:45P	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Incoming CL	10	---	---	---
3/07	7:57P	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Incoming CL	21	---	---	---
3/07	8:18P	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Memphis TN	20	---	---	---
3/08	8:35A	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Kirkwood MO	3	---	---	---
3/08	11:49A	(b) (6), (b) (4)	Peak	PlanAllow	Scottsdale AZ	Incoming CL	2	---	---	---
3/08	1:36P	(b) (6), (b) (4)	Peak	PlanAllow	Scottsdale AZ	Grandprari TX	1	---	---	---
3/08	2:26P	(b) (6), (b) (4)	Peak	PlanAllow	Scottsdale AZ	Phoenix AZ	1	---	---	---
3/08	2:27P	(b) (6), (b) (4)	Peak	PlanAllow	Scottsdale AZ	Dallas TX	1	---	---	---
3/08	2:31P	(b) (6), (b) (4)	Peak	PlanAllow	Scottsdale AZ	Incoming CL	4	---	---	---
3/08	5:53P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	16	---	---	---
3/08	6:56P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
3/09	1:18P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/09	2:44P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/09	4:39P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	3	---	---	---
3/09	6:04P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Louisville KY	12	---	---	---
3/10	3:26P	(b) (6), (b) (4)	Peak	M2MAllow	Weehawken NJ	Wshngtnzn1 DC	2	---	---	---
3/11	1:06P	(b) (6), (b) (4)	Peak	M2MAllow	Camarillo CA	Rockwall TX	1	---	---	---
3/11	1:09P	(b) (6), (b) (4)	Peak	M2MAllow	Camarillo CA	Incoming CL	1	---	---	---
3/11	4:48P	(b) (6), (b) (4)	Peak	M2MAllow	Newport Be CA	Houston TX	1	---	---	---
3/12	9:28A	(b) (6), (b) (4)	Off-Peak	N&W	Highland P TX	Incoming CL	2	---	---	---
3/12	9:31A	(b) (6), (b) (4)	Off-Peak	N&W	Highland P TX	Wshngtnzn1 DC	1	---	---	---
3/12	9:32A	(b) (6), (b) (4)	Off-Peak	N&W	Highland P TX	Incoming CL	1	---	---	---
3/12	2:49P	(b) (6), (b) (4)	Off-Peak	N&W	Highland P TX	Incoming CL	2	---	---	---
3/12	2:52P	(b) (6), (b) (4)	Off-Peak	N&W	Highland P TX	Wshngtnzn1 DC	1	---	---	---
3/13	8:18A	(b) (6), (b) (4)	Off-Peak	N&W	Highland P TX	Incoming CL	28	---	---	---
3/13	4:51P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	19	---	---	---
3/13	5:53P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Dallas TX	1	---	---	---
3/14	12:05P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
3/14	1:32P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	W Angeles CA	1	---	---	---
3/14	1:46P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/14	1:47P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/14	3:33P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
3/14	3:59P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/14	5:01P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	W Angeles CA	4	---	---	---
3/14	6:01P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/14	6:31P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/14	6:37P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/15	7:51A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/15	8:57A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	VM Deposit CL	1	---	---	---
3/15	8:59A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/15	9:54A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Snfc Cntrl CA	14	---	---	---
3/15	10:08A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Tulsa OK	6	---	---	---



Detail for Freddy Ford: (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/22	6:27P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Toll-Free CL	3	---	---	---
3/23	8:08A	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Toll-Free CL	9	---	---	---
3/23	10:37A	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Incoming CL	12	---	---	---
3/23	11:38A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
3/23	2:19P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/23	5:01P	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Grandprari TX	3	---	---	---
3/23	5:09P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
3/23	7:47P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Houston TX	2	---	---	---
3/24	12:11P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/24	1:34P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	2	---	---	---
3/24	5:51P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/24	7:44P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
3/25	11:46A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/25	12:37P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
3/25	12:39P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Waco TX	2	---	---	---
3/25	5:18P	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Incoming CL	4	---	---	---
3/25	5:21P	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Dallas TX	1	---	---	---
3/25	7:04P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
3/25	11:09P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Nashville TN	1	---	---	---
3/27	8:10A	(b) (6), (b) (4)	Off-Peak	N&W	Crawford TX	Waco TX	1	---	---	---
3/28	10:03A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Rowlett TX	2	---	---	---
3/28	6:02P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	7	---	---	---
3/28	6:35P	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Incoming CL	3	---	---	---
3/29	1:12P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Lewisville TX	2	---	---	---
3/29	4:27P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/29	4:30P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
3/29	4:41P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/29	5:41P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Waco TX	3	---	---	---
3/29	5:44P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Waco TX	1	---	---	---
3/29	5:54P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Waco TX	3	---	---	---
3/29	7:23P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	2	---	---	---
3/30	9:52A	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Grandprari TX	2	---	---	---
3/30	9:54A	(b) (6), (b) (4)	Peak	PlanAllow	Highland P TX	Dallas TX	1	---	---	---
3/30	9:54A	(b) (6), (b) (4)	Peak	M2MAllow	Highland P TX	Grandprari TX	1	---	---	---
3/30	10:59A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
3/30	11:05A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Incoming CL	2	---	---	---
3/30	11:13A	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	VM Deposit CL	1	---	---	---
3/31	11:56A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	5	---	---	---
3/31	1:21P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Nashville TN	6	---	---	---
3/31	2:27P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Wells ME	6	---	---	---
3/31	3:14P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
3/31	3:16P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	1	---	---	---
3/31	3:28P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	San Monica CA	26	---	---	---
3/31	4:24P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	11	---	---	---
3/31	5:16P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dalton GA	4	---	---	---



Detail for Brian Cossiboom: 2 (b) (6), (b) (4)

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Charges	Long Dist/ Other Chgs	Total
3/21	6:41P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	6	---	---	---
3/22	8:15A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/22	7:17P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Nashville TN	20	---	---	---
3/22	7:39P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/22	7:41P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	1	---	---	---
3/24	1:02P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprari TX	2	---	---	---
3/24	6:49P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Grandprare TX	1	---	---	---
3/24	6:50P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Nashville TN	33	---	---	---
3/25	12:55P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/25	12:55P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Dallas TX	1	---	---	---
3/25	12:56P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	Rockwall TX	2	---	---	---
3/26	9:31A	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Incoming CL	2	---	---	---
3/27	4:34P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Nashville TN	24	---	---	---
3/27	5:52P	(b) (6), (b) (4)	Off-Peak	N&W	Dallas TX	Nashville TN	10	---	---	---
3/29	5:25P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	Incoming CL	1	---	---	---
3/30	8:36A	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	incoming CL	2	---	---	---
3/30	4:17P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	incoming CL	16	---	---	---
3/31	5:54P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	incoming CL	1	---	---	---
4/01	12:53P	(b) (6), (b) (4)	Peak	M2MAllow	Dallas TX	incoming CL	5	---	---	---
4/01	4:31P	(b) (6), (b) (4)	Peak	PlanAllow	Dallas TX	incoming CL	3	---	---	---
4/01	6:36P	(b) (6), (b) (4)	Peak	PlanAllow,PartAllow	Dallas TX	incoming CL	14	3.00	---	3.00



Summary for Freddy Ford: (b) (6), (b) (4)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	03/02 – 04/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.003	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.237	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00

Verizon Wireless' Surcharges

Regulatory Charge	.02
\$.02	

Total Current Charges for (b) (6), (b) (4) **\$30.01**



Summary for Logan Dryden: (b) (6), (b) (4)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
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www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	03/02 – 04/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	---	---
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.148	---
Total Data				\$.00
Total Usage and Purchase Charges				\$.00
Verizon Wireless' Surcharges				
Regulatory Charge				.02
				\$.02
Total Current Charges for (b) (6), (b) (4)				\$30.01



Summary for Brian Cossiboom: 214-771-6563

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge
 \$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Intl Trvl Data 250 MB

\$50.00 monthly charge
 250 monthly allowance

Beginning on 10/04/15:

20% - Feature Discount

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	03/02 - 04/01	29.99
Intl Trvl Data 250 MB	03/02 - 04/01	50.00
20% - Feature Discount	03/02 - 04/01	-10.00
		\$69.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months				
(Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.525	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00
Verizon Wireless' Surcharges				
Regulatory Charge				.02
				\$.02
Total Current Charges for				\$70.01



Summary for Audrey Akers: (b) (6), (b) (4)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	03/02 – 04/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Gigabyte Usage <i>gigabytes</i>	unlimited	.913	--	---
Total Data				\$.00
Total Usage and Purchase Charges				\$.00

Verizon Wireless' Surcharges

Regulatory Charge	.02
	\$.02

Total Current Charges for (b) (6), (b) (4)	\$30.01
--	----------------



Summary for Carol White (b) (6), (b) (4)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

Mobile Broadband Unlimited	03/02 – 04/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	001	---	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.137	---
Total Data				\$.00
Total Usage and Purchase Charges				\$.00
Verizon Wireless' Surcharges				
Regulatory Charge				.02
				\$.02

Total Current Charges for (b) (6), (b) (4) **\$30.01**



Summary for Christina Mendoza (b) (6), (b) (4)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$ 25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited 03/02 – 04/01 29.99
\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Gigabyte Usage	<i>gigabytes</i> unlimited	.396	---	---
Total Data				\$.00

Total Usage and Purchase Charges \$.00

Verizon Wireless' Surcharges

Regulatory Charge .02
\$.02

Total Current Charges for (b) (6), (b) (4) \$30.01



Summary for Caroline Nugent: (b) (6), (b) (4)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

Mobile Broadband Unlimited	03/02 – 04/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	--	--
Total Data				\$0.00
Total Usage and Purchase Charges				\$0.00
Verizon Wireless' Surcharges				
Regulatory Charge				.02
				\$0.02

Total Current Charges for (b) (6), (b) (4) **\$30.01**



Summary for Mike Meece (b) (6), (b) (4)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge
\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	03/02 – 04/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	2.120	--
Total Data				\$.00
Total Usage and Purchase Charges				\$.00

Verizon Wireless' Surcharges

Regulatory Charge	.02
\$.02	

Total Current Charges for (b) (6), (b) (4)	\$30.01
--	----------------



Summary for Caroline Hickey: (b) (6), (b) (4)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	03/02 – 04/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Gigabyte Usage	<i>gigabytes</i> unlimited	.265	---	---
Total Data				\$.00

Total Usage and Purchase Charges \$.00

Verizon Wireless' Surcharges

Regulatory Charge	.02
	\$.02

Total Current Charges for (b) (6), (b) (4) \$30.01



Summary for Harrison Horowitz: (b) (6), (b) (4)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	03/02 – 04/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	.373	--
Total Data				\$.00
Total Usage and Purchase Charges				\$0.00
Verizon Wireless' Surcharges				
Regulatory Charge				.02
				\$0.02
Total Current Charges for (b) (6), (b) (4)				\$30.01



Summary for Tobi Young: (b) (6), (b) (4)

Your Plan

Mobile Broadband Unlimited

\$29.99 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Mobile Broadband Unlimited	03/02 -- 04/01	29.99
		\$29.99

Usage and Purchase Charges

Data	Allowance	Used	Billable	Cost
Unbilled Usage from Previous Months (Data usage is applied against any remaining allowance for the month in which the usage occurred.)				
Gigabyte Usage	<i>gigabytes</i>	.001	--	--
Current Data Usage				
Gigabyte Usage	<i>gigabytes</i>	unlimited	2.124	--
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Verizon Wireless' Surcharges

Regulatory Charge	.02
	\$0.02

Total Current Charges for (b) (6), (b) (4) \$30.01



Need-to-Know Information

Verizon Wireless¹ Surcharges

Verizon Wireless¹ Surcharges include (i) a Regulatory Charge (which helps defray various government charges we pay including government number administration and license fees); (ii) a Federal Universal Service Charge (and, if applicable, a State Universal Service Charge) to recover charges imposed on us by the government to support universal service; and (iii) an Administrative Charge, which helps defray certain expenses we incur, including: charges we, or our agents, pay local telephone companies for delivering calls from our customers to their customers; fees and assessments on our network facilities and services; property taxes; and the costs we incur responding to regulatory obligations. Please note that these are Verizon Wireless charges, not taxes. These charges, and what's included, are subject to change from time to time.

FUSC Change

The Federal Universal Service Charge (FUSC) is a Verizon Wireless charge that is subject to change each calendar quarter based on contribution rates prescribed by the FCC. On April 1, the FUSC decreased to 4.49 percent of assessable wireless charges, other than separately billed interstate and international telecom charges. The FUSC on separately billed interstate and international telecom charges decreased to 17.9 percent. For more details, please call 1-888-684-1888.

Job Date: 6/28/12

Invoice

American Storage & Transport, Inc.
135 Spagnoli Road
Melville, NY 11747

Invoice Number:
36448

Invoice Date:
Jul 9, 2012

Bill To:

OFFICE OF WILLIAM J. CLINTON
ATT DAVID BEALE
55 WEST 125TH ST
NEW YORK, NY 10027

RELOCATION FROM
77 WATER TO 55 WEST 125TH

Notes:

Customer ID	Purchase Order	Payment Terms	Sales Rep	Page
CLI-055	CLINTON FOUNDATION	Net 30 Days	BRYAN AMENGUAL	1

Quantity	Description	Unit Price	Extension
	PREPARE & RELOCATE STAFF, CONTENTS, & FURNITURE FROM 77 WATER TO 55 WEST 125TH AS PER PROPOSAL		1,689.55

Invoice Subtotal	\$1,689.55
Sales Tax	
Balance Due	<u>\$1,689.55</u>



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:

Ship To/Installed At:
OFFICE OF GEORGE
BUSH
243 OCEAN AVE
KENNEBUNKPORT ME
04046

Bill To:
2484-001
 GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

06-01-16
Invoice Date
084854252
Invoice Number
714511896
Customer Number

ORIGINAL

WC7232PG TAA WC7232 COP/PRT SER.# GBP-086580
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE	MAY		
			21.84
	METER READ	METER READ	NET COPIES
METER USAGE	04-28-16 TO	05-21-16	
TOTAL BLACK	13027	13183	156
TOTAL COLOR	1970	1978	8
METER CHARGES			
TOTAL BLACK	156		
BLACK BILLABLE PRINTS	156	.014100	2.20
TOTAL COLOR	8		
COLOR BILLABLE PRINTS	8	.097200	.78
	NET PRINT CHARGE		2.98
NTWK SCANNING KIT	SER.# FULLSCAN		INCL
SINGLE LINE FAX	SER.# 1FAXLN		INCL
7132 STAND	SER.# 7132STD		INCL
DADF	SER.# AAP		INCL
	SUB TOTAL		24.82
	TOTAL		24.82

** ALLOWANCE PRORATED FOR 023 DAYS
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
OFFICE OF GEORGE
BUSH
243 OCEAN AVE
KENNEBUNKPORT ME
04046

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Payment

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT \$24.82
16-190-6193 4 714511896 084854252 06-01-16 XAA11
MF000663 S 100115 94
06 5J1C 5J23 N A7310 1933 2 115

202100008070060 0848542524 0300024827 271451189606



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

SIGNED XOA
Purchase Order Number

Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON 77024

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST TX
FORT WORTH 76102

2015 MAY - 2
PUBLIC INFORMATION
SERIALS
05-02-16
Invoice Date
084536485
Invoice Number
712635499
Customer Number

ORIGINAL

WC7335PG WC7335 PRINTER

SER.# FKA-465767
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	03-22-16 TO 52994	04-28-16 53716	722
TOTAL COLOR	6972	6972	0
METER CHARGES			
TOTAL BLACK	722		
BLACK BILLABLE PRINTS	722	.014100	10.18
TOTAL COLOR	0		
COLOR BILLABLE PRINTS	0	.095300	.00
NET PRINT CHARGE			10.18

SCANNING ENABL KIT SER.# SCANKIT INCL
3-TRAY MODULE SER.# AYF INCL

SUB TOTAL 10.18
TOTAL 10.18

** ALLOWANCE PRORATED FOR 036 DAYS
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Payment

Ship To/Installed At
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON 77024

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST TX
FORT WORTH 76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-190-6193 4 712635499 084536485 05-02-16 THIS AMOUNT \$10.18
MR000088 M 080115 XAT66
06 5J1E 5J66 N W0210 1933 2 115 94

202100008070060 0845364855 0300010183 271263549946

No checks? No stamps? No time? No problem!

Make this the last check payment you send by mail.

With Xerox's online billing service, you can view invoices and make payments quickly and easily via the Web. It's a fast and convenient way to save you time and money. Online billing reduces costs by eliminating check and mailing expenses. Online billing also streamlines your payment process by minimizing the manual distribution of invoices for sign-off. You also gain control over payment processes by letting you schedule payments on the date that's best for you. Best of all, the service is FREE.

Log on to www.xerox.com/eipp to register for our suite of online payment services.

Xerox Federal Identification #15-0468020
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Billing Address / Equipment Location Change: PLEASE PRINT	
Change of Billing Address	Change of Equipment Ship-To Location
New Billing Address:	Serial Number: <input type="text"/>
Street: _____	Please check one of the boxes:
City: _____	<input type="checkbox"/> Same as New Billing Address
State: _____	<input type="checkbox"/> Equipment Ship-To Location Has NOT
Zip Code: _____	Changed
Accts Pay Contact: _____	<input type="checkbox"/> New Equipment Location:
Accts Pay Tel#: _____	Street: _____
	City: _____
	State: _____
	Zip Code: _____
	County: _____
<input type="checkbox"/> Total Company Relocation	
For equipment location changes of multiple units, please call the number at the top front of invoice. EDI/EFT Inquiries can be made at: www.xerox.com/accountmanagement	



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:

Ship To/Installed At:
OFFICE OF GEORGE
BUSH
243 OCEAN AVE
KENNEBUNKPORT ME
04046

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST.
FORT WORTH TX
76102

05-02-16
Invoice Date
084536486
Invoice Number
714511896
Customer Number

ORIGINAL

WC7232PG TAA WC7232 COP/PRT SER.# GBP-086580
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE APRIL 21.84

METER USAGE	METER READ	METER READ	NET COPIES
	03-22-16 TO	04-28-16	
TOTAL BLACK	13027	13027	0
TOTAL COLOR	1970	1970	0
METER CHARGES			
TOTAL BLACK	0		
BLACK BILLABLE PRINTS	0	.014100	.00
TOTAL COLOR	0		
COLOR BILLABLE PRINTS	0	.097200	.00
NET PRINT CHARGE			
NTWK SCANNING KIT	SER.#	FULLSCAN	INCL
SINGLE LINE FAX	SER.#	1FAXLN	INCL
7132 STAND	SER.#	7132STD	INCL
DADF	SER.#	AAP	INCL
		SUB TOTAL	21.84
		TOTAL	21.84

2016 MAY -2
PUBLIC BUILDINGS
SERVICES 7P

** ALLOWANCE PRORATED FOR 036 DAYS
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Payment

Ship To/Installed At
OFFICE OF GEORGE
BUSH
243 OCEAN AVE
KENNEBUNKPORT ME
04046

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-190-6193 4 714511896 084536486 05-02-16 THIS AMOUNT \$21.84
MR000089 S 100115 XAA11
06 5J1C 5J23 N W0210 1933 2 115 94

202100008070060 0845364864 0300021844 271451189600



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

PRESIDENT GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

2016 MAY -2 PM 3:51
PUBLIC BUREAU
SERVICES
05-02-16
Invoice Date
084531169
Invoice Number
850075615
Customer Number

W7346PG WC7346P PRNTR TAA SER.# LXW-472389
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE APRIL 39.92

METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	03-22-16 TO 79351	04-28-16 80050	699
TOTAL COLOR	9669	9750	81
METER CHARGES			
TOTAL BLACK	699		
BLACK BILLABLE PRINTS	699	.014700	10.28
TOTAL COLOR	81		
COLOR BILLABLE PRINTS	81	.101600	8.23
NET PRINT CHARGE			18.51
IDT MOBILITY PLATE	SER.# MBPLTIOT		INCL
SCANNING ENABL KIT	SER.# SCANKIT		INCL
3-TRAY MODULE	SER.# AYF		INCL
	SUB TOTAL		58.43
	TOTAL		58.43

** ALLOWANCE PRORATED FOR 036 DAYS
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Invoice

Ship To/Installed At
PRESIDENT GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-190-6193 4 850075615 084531169 05-02-16 THIS AMOUNT \$58.43
RR004321 S 100115 XAT66
06 5J1E 5J66 N W0210 1933 2 115

202100008070060 0845311699 0300058439 285007561532

Payment



THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

Bill To:

OFFICE OF GEORGE
BUSH
243 OCEAN AVE
KENNEBUNKPORT ME
04046

GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

10-03-14
Invoice Date
076343093
Invoice Number
714511896
Customer Number

COPY 4

WC7232PG TAA WC7232 COP/PRT SER.# GBP-086580
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE	09-01-14 TO 09-30-14		21.84
	METER READ	METER READ	NET COPIES
METER USAGE	08-21-14 TO	09-30-14	
TOTAL BLACK	10500	11600	1100
TOTAL COLOR	1279	1308	29
METER CHARGES			
TOTAL BLACK	1100		
BLACK BILLABLE PRINTS	1100	.014100	15.51
TOTAL COLOR	29		
COLOR BILLABLE PRINTS	29	.097200	2.82
	NET PRINT CHARGE		18.33
NTWK SCANNING KIT	SER.# FULLSCAN		INCL
SINGLE LINE FAX	SER.# 1FAXLN		INCL
7132 STAND	SER.# 7132STD		INCL
DADF	SER.# AAP		INCL
	SUB TOTAL		40.17
	TOTAL		40.17

** ALLOWANCE PRORATED FOR 039 DAYS
FINAL INVOICE FOR SPLY-MAINT - COST PER COPY PLAN
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
OFFICE OF GEORGE
BUSH
243 OCEAN AVE
KENNEBUNKPORT ME
04046

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Copy From (L) 963955
To CL



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT \$40.17
16-190-6193 4 714511896 076343093 10-03-14 THIS AMOUNT
MF000417 S 100113 XAA11
04 3305 WB05 N A7315 1933 2 U65CA 94

202100008070060 0763430939 0300040171 271451189608

Customer Information

Invoice

Payment



XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
CCD8179780294
Special Reference

GS-25F-0062L
Contract Number

NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

PRESIDENT GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

2016 OCT - 3 PM 4:12
076302853
Invoice Number
850075615
Customer Number
10-02-14
Invoice Date

W7346PG WC7346P PRNTR TAA SER.# LXW-472389
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE	09-01-14 TO 09-30-14	39.92
METER USAGE	METER READ 08-25-14 TO 09-30-14	METER READ NET COPIES
TOTAL BLACK	65951	66976 1025
TOTAL COLOR	6820	6851 31
METER CHARGES		
TOTAL BLACK	1025	
BLACK BILLABLE PRINTS	1025	.014700 15.07
TOTAL COLOR	31	
COLOR BILLABLE PRINTS	31	.101600 3.15
NET PRINT CHARGE		18.22
IOT MOBILITY PLATE	SER.# MBPLTIOT	INCL
SCANNING ENABL KIT	SER.# SCANKIT	INCL
3-TRAY MODULE	SER.# AYF	INCL
	SUB TOTAL	58.14
	TOTAL	58.14

** ALLOWANCE PRORATED FOR 035 DAYS
FINAL INVOICE FOR SPLY-MAINT - COST PER COPY PLAN
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
PRESIDENT GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Copy From CL1963959
To CL

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT \$58.14
16-190-6193 4 850075615 076302853 10-02-14 XAT66
RF002341 S 100113
04 3757 FE7C N W0210 1933 2 U65CA

202100008070060 0763028532 0300058149 285007561530

Customer Information

Invoice

Payment



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON TX
77024

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST TX
FORT WORTH TX
76102

10-18-14
Invoice Date
076452403
Invoice Number
712635499
Customer Number

O
R
I
G
I
N
A
L

WC7335PG WC7335 PRINTER

SER.# FKA-465767
CPC TERM LEASE COMBINED

AMOUNT

BASE CHARGE FOR	- 08-01-14 TO 08-30-14	258.83CR
ACCESSORY CHARGE		
SCA-NKIT		.00
AYF 3-TRAY MODULE		.00
	SUB TOTAL	258.83CR
	TOTAL	258.83CR

CREDIT TO REVERSE THE BASE CHARGE
ON INVOICE 075798532 WHICH BILLED
BEYOND THE CANCEL DATE
US316035 141007

2014 OCT 27 AM 11:00



XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Payment

Ship To/Installed At
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON TX
77024

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST TX
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Refer to CL1963969

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-190-6193 4	712635499	076452403	10-18-14	CREDIT	DO NOT PAY	\$258.83CR
S0000005-4 C		000000-0	PX316035	FKA465767Z-	-	-3757-5
04 3757 FE7C		N **DC**	1TC5 2 015			94 62

202100008070060 0764524031 9300258830 271263549946



XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To:

GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

10-02-14
Invoice Date

076310566
Invoice Number

712635499
Customer Number

2014 OCT -3 PM 4:12

WC7335PG WC7335 PRINTER

SER.# FKA-465767

AMOUNT

BASE CHARGE	09-01-14 TO 09-30-14	258.83
METER USAGE	METER READ METER READ NET COPIES	
TOTAL BLACK	08-25-14 TO 09-30-14	
46102	46206	104
TOTAL COLOR	6653	6654
		1
METER CHARGES		
TOTAL BLACK	104	
LESS PRINT ALLOWANCE	2833	
BLACK BILLABLE PRINTS	0	.014200
		.00
TOTAL COLOR	1	
COLOR BILLABLE PRINTS	1	.097900
		.10
NET PRINT CHARGE		.10
SCANNING ENABL KIT	SER.# SCANKIT	INCL
3-TRAY MODULE	SER.# AYF	INCL
	SUB TOTAL	258.93
	TOTAL	258.93

FINAL INVOICE

** ALLOWANCE PRORATED FOR 034 DAYS

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED



XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Copy From CL1943969

To CL

Invoice Amount



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

PLEASE PAY

16-190-6193 4 712635499 076310566 10-02-14 THIS AMOUNT
MR000237 C 040114
04 3757 FE7C N W0210 1TC5 2 U65CA

\$258.93

XAT66

94

202100008070060 0763105666 0300258930 271263549948

Customer Information

Invoice

Payment

ORIGINAL



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:

Ship To/Installed At:
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON TX
77024

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST TX
FORT WORTH TX
76102

10-18-14
Invoice Date
076452404
Invoice Number
712635499
Customer Number

ORIGINAL

WC7335PG WC7335 PRINTER

SER.# FKA-465767
CPC TERM LEASE COMBINED

	AMOUNT
BASE CHARGE FOR - 09-01-14 TO 09-30-14	258.83CR
ACCESSORY CHARGE	
SCA-NKIT	.00
AYF 3-TRAY MODULE	.00
SUB TOTAL	258.83CR
TOTAL	258.83CR

CREDIT TO REVERSE THE BASE CHARGE
ON INVOICE 076310566 WHICH BILLED
BEYOND THE CANCEL DATE
US316035 141007

2014 OCT 27 AM 11:03

MAIL ROOM
SERVICES



XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON TX
77024

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST TX
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Refer to CL

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

CREDIT

16-190-6193 4 712635499 076452404 10-18-14 DO NOT PAY \$258.83CR
 50000006-4 C 000000-0 PX316035 FKA465767Z- - -3757-5
 04 3757 FE7C N **DC** 1TC5 2 015 94 62

202100008070060 0764524040 9300258830 271263549940

Invoice Payment

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

11-01-13
Invoice Date
070976239
Invoice Number
712635499
Customer Number

OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

WC7335PG WC7335 PRINTER

SER.# FKA-465767

COPY
4

AMOUNT

	07-01-13 TO 09-30-13		AMOUNT
BASE CHARGE			776.49
METER USAGE	METER READ	METER READ NET COPIES	
	07-01-13 TO	09-30-13	
TOTAL BLACK	43828	44192	364
TOTAL COLOR	6231	6366	135
METER CHARGES			
TOTAL BLACK	364		
LESS PRINT ALLOWANCE	7333		
BLACK BILLABLE PRINTS	0	.014200	.00
TOTAL COLOR	135		
COLOR BILLABLE PRINTS	135	.097900	13.22
	NET PRINT CHARGE		13.22
SCANNING ENABL KIT	SER.# SCANKIT		INCL
3-TRAY MODULE	SER.# AYF		INCL
	SUB TOTAL		789.71
	TOTAL		789.71

PUBLIC BILLING
SERVICES TP
2005 SEP 22 3:22 PM '05

FINAL INVOICE

** ALLOWANCE PRORATED FOR 088 DAYS
INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Payment

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT
16-190-6193 4 712635499 070976239 11-01-13
MF000590 C 040113
04 3757 FE7C N W0215 1TC5 2 U65CA

\$789.71
XAT66
94

202100008070060 0709762393 0300789715 271263549948

Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

2013 NOV 12 AM 9:51
XEROX
PUBLIC BUILDINGS
SERVICES TP

COPY 3

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

11-03-13
Invoice Date
071056468
Invoice Number
712635499
Customer Number

WC7335PG WC7335 PRINTER

SER.# FKA-465767

Invoice

	METER READ	METER READ	NET COPIES	AMOUNT
METER USAGE	09-30-13 TO	10-25-13		
TOTAL BLACK	44192	44358	166	
TOTAL COLOR	6366	6438	72	
METER CHARGES				
TOTAL BLACK	166			
LESS PRINT ALLOWANCE	2166			
BLACK BILLABLE PRINTS	0	.014200	.00	
TOTAL COLOR	72			
COLOR BILLABLE PRINTS	72	.097900	7.05	
NET PRINT CHARGE				7.05

SCANNING ENABL KIT SER.# SCANKIT INCL
 3-TRAY MODULE SER.# AYF INCL
 SUB TOTAL 7.05
 TOTAL 7.05

** ALLOWANCE PRORATED FOR 026 DAYS
 INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT
 THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES
 TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Payment

Ship To/Installed At
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT \$7.05
 16-190-6193 4 712635499 071056468 11-03-13
 MR000107 C 040113 XAT66
 04 3757 FE7C N U7320 1TC5 2 C15 94

202100008070060 0710564687 0300007053 271263549942

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:

Ship To/Installed At:
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

11-01-13
Invoice Date
070976240
Invoice Number
712635499
Customer Number

COPY 4

WC7335PG WC7335 PRINTER

SER.# FKA-465767

	AMOUNT
BASE CHARGE	10-01-13 TO 10-30-13 258.83
SCANNING ENABL KIT 3-TRAY MODULE	SER.# SCANKIT INCL SER.# AYF INCL
	SUB TOTAL 258.83
	TOTAL 258.83

CONTRACT EFFECTIVE DATE 04-01-13

INITIAL INVOICE

INITIAL METER READS - BLACK 44192
- COLOR 6366

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES

2013 NOV -5
PUBLIC BUILDINGS
SERVICES
P 3:27

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Payment



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-190-6193 4 712635499 070976240 11-01-13 PLEASE PAY THIS AMOUNT
MF000591 C 040113
04 3757 FE7C N W0215 1TC5 2 U65IN

\$258.83
XAT66
94

202100008070060 0709762405 0300258837 271263549940

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment



ORIGINAL

Telephone 888-435-6333
Please Direct Inquiries To:

Ship To/Installed At:

Bill To:

OFFICE OF GEORGE
BUSH
243 OCEAN AVE
KENNEBUNKPORT ME
04046

GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

11-01-13
Invoice Date
070976231
Invoice Number
714511896
Customer Number

WC7232PG TAA WC7232 COP/PRT SER.# GBP-086580
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE	OCTOBER		21.84
	METER READ	METER READ	NET COPIES
METER USAGE	09-30-13 TO	10-21-13	
TOTAL BLACK	9224	9245	21
TOTAL COLOR	1200	1202	2
METER CHARGES			
TOTAL BLACK	21		
BLACK BILLABLE PRINTS	21	.014100	.30
TOTAL COLOR	2		
COLOR BILLABLE PRINTS	2	.097200	.19
	NET PRINT CHARGE		.49
NTWK SCANNING KIT	SER.# FULLSCAN		INCL
SINGLE LINE FAX	SER.# 1FAXLN		INCL
7132 STAND	SER.# 7132STD		INCL
DADF	SER.# AAP		INCL
	SUB TOTAL		22.33
	TOTAL		22.33

2013 NOV -5 P.49
PUBLIC POLICIES
SERVICES TP

** ALLOWANCE PRORATED FOR 021 DAYS
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
OFFICE OF GEORGE
BUSH
243 OCEAN AVE
KENNEBUNKPORT ME
04046

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-190-6193 4 714511896 070976231 11-01-13 THIS AMOUNT
MF000582 S 100113
04 3305 WB05 N A7310 1933 2 C15

\$22.33

XAA11
94

202100008070060 0709762311 0300022337 271451189606

Customer Information

Invoice

Payment



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

OFFICE OF GEORGE
BUSH
243 OCEAN AVE
KENNEBUNKPORT ME
04046

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

11-02-14
Invoice Date
076803179
Invoice Number
714511896
Customer Number

COPY 4

WC7232PG TAA WC7232 COP/PRT SER.# GBP-086580
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

Invoice

BASE CHARGE	OCTOBER		21.84
	METER READ	METER READ	NET COPIES
METER USAGE	09-30-14 TO	10-23-14	
TOTAL BLACK	11600	11620	20
TOTAL COLOR	1308	1309	1
METER CHARGES			
TOTAL BLACK	20		
BLACK BILLABLE PRINTS	20	.014100	.28
TOTAL COLOR	1		
COLOR BILLABLE PRINTS	1	.097200	.10
	NET PRINT CHARGE		.38
NTWK SCANNING KIT	SER.# FULLSCAN		INCL
SINGLE LINE FAX	SER.# 1FAXLN		INCL
7132 STAND	SER.# 7132STD		INCL
DADF	SER.# AAP		INCL
	SUB TOTAL		22.22
	TOTAL		22.22

** ALLOWANCE PRORATED FOR 023 DAYS
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED



XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Payment

Ship To/Installed At
OFFICE OF GEORGE
BUSH
243 OCEAN AVE
KENNEBUNKPORT ME
04046

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-190-6193 4 714511896 076803179 11-02-14 THIS AMOUNT \$22.22
MF000433 S 100114 XAA11
04 3305 WB05 N N6499 1933 2 C15 94

202100008070060 0768031797 0300022225 271451189606

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200



Purchase Order Number
CCD8179780294
Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

PRESIDENT GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To:
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

11-02-14
Invoice Date
076794669
Invoice Number
850075615
Customer Number

W7346PG WC7346P PRNTR TAA SER.# LXW-472389
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE OCTOBER 39.92

METER USAGE	METER READ	METER READ	NET COPIES
	09-30-14 TO	10-23-14	
TOTAL BLACK	66976	67608	632
TOTAL COLOR	6851	7145	294
METER CHARGES			
TOTAL BLACK	632		
BLACK BILLABLE PRINTS	632	.014700	9.29
TOTAL COLOR	294		
COLOR BILLABLE PRINTS	294	.101600	29.87
NET PRINT CHARGE			39.16
IOT MOBILITY PLATE	SER.# MBPLTIOT		INCL
SCANNING ENABL KIT	SER.# SCANKIT		INCL
3-TRAY MODULE	SER.# AYF		INCL
	SUB TOTAL		79.08
	TOTAL		79.08

** ALLOWANCE PRORATED FOR 023 DAYS
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED



XEROX FEDERAL IDENTIFICATION #16-0468020

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Ship To/Installed At
PRESIDENT GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To
GSA PBS
MARLA HACKETT
RM 12B1
819 TAYLOR ST
FORT WORTH TX
76102

When Paying By Mail
Send Payment To:
XEROX CORPORATION
PO BOX 731892
DALLAS, TX
75373-1892

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-190-6193 4 850075615 076794669 11-02-14 THIS AMOUNT \$79.08
RF002058 S 100114 XAT66
04 3757 FE7C N N6499 1933 2 C15

202100008070060 0767946698 0300079087 285007561530

Customer Information

Invoice

Payment

Presented to Miss Sage - Office of George Bush

By SPENCER, KURT

On 12/12/2007



"An Outstanding Customer Service Experience"

J.D. Power and Associates Certified Technology & Support Program, developed in conjunction with SSPA. Visit jdpower.com or thespa.com.

- Pricing is based off of GSA contract number: GS-25F-0062L.
- Pricing includes standard delivery, customer education, and systems consulting.
- Maintenance includes all parts, service, and supplies (excluding paper and staples).
- Impression rates are fixed for the length of the lease term.
- Pricing is valid until the 11th of January, 2008.

Negotiated Contract : 070862810GSA Federal Government Copier Contract GS-25F-0062L

Solution

Item	Product Description	Agreement Information	Trade Information	Requested Install Date
1.	WC7335PG (WC7335 PRINTER) - 3-tray Module - Scanning Enabl.kit - Customer Ed - Analyst Services	Lease Term: 48 months Purchase Option: FMV	Open Market Items - Xerox 5837 S/N 9YW040435 Trade-In	12/12/2007

Monthly Pricing

Item	Lease Minimum Payment	Print Charges			Maintenance Plan Features
		Meter	Volume Band	Per Print Rate	
1. WC7335PG	\$293.03	1: Total B&W	1 - 2,500 2,501+	Included \$0.0139	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: Total Color	1 - 250 251+	Included \$0.0957	
Total	\$293.03	Minimum Payments (Excluding Applicable Taxes)			

All information in this proposal is considered confidential and is for the sole use of Miss Sage - Office of George Bush.
 If you would like to acquire the solution described in this proposal, we would be happy to offer a Xerox order agreement. Pricing is subject to credit approval and is valid until 1/11/2008.

For any questions, please contact me at (877)433-3943



Purchase Agreement



Customer: EXECUTIVE OFFICE OF THE UNITED STATES GOVERNMENT

Bill To: GSA PBS
 MARLA HACKETT
 RM 12B1
 819 TAYLOR ST
 FORT WORTH, TX 76102-6124
 Federal Government

Install: OFFICE OF GEORGE
 BUSH
 STE 900
 10000 MEMORIAL DR
 HOUSTON, TX 77024-3412

Solution

Item	Product Description	Agreement Information	Requested Effective Date
1. WC7335PG (SOT WC7335 PRINTER) S/N FKA465767 - 3-tray Module - Scanning Enabl.kit		Purchase Price: \$331.00 This agreement modifies the current Xerox Agreement 954948139 for WC7335PG S/N FKA465767 as of payment 76.	9/1/2014

Maintenance Pricing

Item	Monthly Minimum Payment	Print Charges			Maintenance Plan Features
		Meter	Volume Band	Per Print Rate	
1. WC7335PG	\$0.00	1: BW 2: COLOR	All Prints All Prints	\$0.0141 \$0.0953	- Term: 12 Months - Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$0.00	Minimum Payments (Excluding Applicable Taxes)			

Authorized Signature

Customer acknowledges receipt of the terms of this agreement which consists of 4 pages including this face page. (817)918-8557		Thank You for your business! This Agreement is proudly presented by Xerox and Mary Foster (713)888-6322 For information on your Xerox Account, go to www.xerox.com/AccountManagement	
Signer: <u>TERRY D. WHITE</u> Phone: (713)686-1188 Signature: (b) (6)	Date: <u>8/5/14</u>		

Terms and Conditions

INTRODUCTION:

1. TOTAL SATISFACTION GUARANTEE. If you are not totally satisfied with any Xerox-brand Equipment delivered under this Agreement, Xerox will, at your request, replace it without charge with an identical model or, at Xerox's option, with Xerox Equipment with comparable features and capabilities. This Guarantee applies only to Xerox-brand Equipment that has been continuously maintained by Xerox under this Agreement or a Xerox maintenance agreement. For "Previously Installed" Equipment, this Guarantee will be effective for 1 year after installation. For all other Equipment, this Guarantee will be effective for 3 years after installation unless the Equipment is being financed under this Agreement for more than 3 years, in which event it will expire at the end of the initial Term of this Agreement.

2. MODIFICATION OF PRIOR AGREEMENT. This Agreement modifies a prior agreement between you and Xerox for the Products identified as "Modifies Prior Agreement". The prior agreement will remain in effect except that any terms in this Agreement that conflict with or are additive to the prior agreement will control. You may be charged a one-time administrative/processing fee for the modification of a prior agreement.

SOLUTION/SERVICES:

3. PRODUCTS. "Products" means the equipment ("Equipment"), Software and supplies identified in this Agreement. You agree the Products are for your business use (not resale) in the United States and its territories and possessions ("U.S.") and will not be used for personal, household or family purposes.

4. CONSUMABLE SUPPLIES. If "Consumable Supplies" is identified in Maintenance Plan features, Maintenance Services will include black toner and/or solid ink and color toner and/or solid ink, if applicable ("Consumable Supplies"). Highlight color toner, clear toner, and custom color toner are excluded. Depending on the Equipment model, Consumable Supplies may also include developer, fuser agent, imaging units, waste cartridges, transfer rolls, transfer belts, transfer units, belt cleaner, maintenance kits, print Cartridges, drum Cartridges, waste trays and cleaning kits. Xerox may charge a shipping and handling fee for Consumable Supplies. Consumable Supplies are Xerox's property until used by you, and you will use them only with the Equipment for which "Consumable Supplies" is identified in Maintenance Plan Features. If Consumable Supplies are furnished with recycling information, Customer will return the used item to Xerox for remanufacturing. Shipping information is available at Xerox.com/GWA. Upon expiration of this Agreement, Customer will include any unused Consumable Supplies with the Equipment for return to Xerox at the time of removal. If your use of Consumable Supplies exceeds Xerox's published yield by more than 10%, Xerox will notify you of such excess usage. If such excess usage does not cease within 30 days after such notice, Xerox may charge you for such excess usage. Upon request, you will provide current meter reads and/or an inventory of Consumable Supplies in your possession.

5. CARTRIDGES. If Xerox is providing Maintenance Services for Equipment utilizing cartridges designated by Xerox as customer replaceable units, including copy/print cartridges and xerographic modules or fuser modules ("Cartridges"), you agree to use only unmodified Cartridges purchased directly from Xerox or its authorized resellers in the U.S. Cartridges packed with Equipment and replacement Cartridges may be new, remanufactured or reprocessed. Remanufactured and reprocessed Cartridges meet Xerox's new Cartridge performance standards and contain new or reprocessed components. To enhance print quality, Cartridge(s) for many models of Equipment have been designed to cease functioning at a predetermined point. In addition, many Equipment models are designed to function only with Cartridges that are newly manufactured original Xerox Cartridges or with Cartridges intended for use in the U.S.

6. MAINTENANCE SERVICES. Except for Equipment identified as "No Svc.", Xerox (or a designated servicer) will keep the Equipment in good working order ("Maintenance Services"). The provision of Maintenance Services is contingent upon Customer facilitating timely and efficient resolution of Equipment issues by: (a) utilizing Customer-implemented remedies provided by Xerox; (b) replacing Cartridges; and (c) providing information to and implementing recommendations provided by Xerox telephone support personnel. If an Equipment issue is not resolved after completion of (a) through (c) above, Xerox will provide on-site support as provided herein. Maintenance Services will be provided during Xerox's standard working hours in areas open for repair service for the Equipment. Maintenance Services excludes repairs due to: (i) misuse, neglect or abuse; (ii) failure of the installation site or the PC or workstation used with the Equipment to comply with Xerox's published specifications; (iii) use of options, accessories or products not serviced by Xerox; (iv) non-Xerox alterations, relocation, service or supplies; or (v) failure to perform operator maintenance

procedures identified in operator manuals. Replacement parts may be new, reprocessed or recovered and all replaced parts become Xerox's property. Xerox will, as your exclusive remedy for Xerox's failure to provide Maintenance Services, replace the Equipment with an identical model or, at Xerox's option, another model with comparable features and capabilities. There will be no additional charge for the replacement Equipment during the remainder of the initial Term. If meter reads are a component of your Maintenance Plan, you will provide them using the method and frequency identified by Xerox. If you do not provide a meter reading for Equipment not capable of Remote Data Access, or if Remote Data Access is interrupted, Xerox may estimate the reading and bill you accordingly.

7. EQUIPMENT STATUS. Unless you are acquiring "Previously Installed" Equipment, Equipment will be (1) "Newly Manufactured", which may contain some reconditioned components; (2) "Factory Produced New Model", which is manufactured and newly serialized at a Xerox factory, adds functions and features to a product previously disassembled to a Xerox predetermined standard, and contains new and reconditioned components; or (3) "Remanufactured", which has been factory produced following disassembly to a Xerox predetermined standard and contains new and reconditioned components.

8. SOFTWARE LICENSE. Xerox grants you a non-exclusive, non-transferable license to use in the U.S.: (a) software and accompanying documentation provided with Xerox-brand Equipment ("Base Software") only with the Xerox-brand Equipment with which it was delivered; and (b) software and accompanying documentation identified in this Agreement as "Application Software" only on any single unit of equipment for as long as you are current in the payment of all applicable software license fees. "Base Software" and "Application Software" are referred to collectively as "Software". You have no other rights and may not: (1) distribute, copy, modify, create derivatives of, decompile, or reverse engineer Software; (2) activate Software delivered with the Equipment in an inactivated state; or (3) allow others to engage in same. Title to, and all intellectual property rights in, Software will reside solely with Xerox and/or its licensors (who will be considered third-party beneficiaries of this Section). Software may contain code capable of automatically disabling the Equipment. Disabling code may be activated if: (x) Xerox is denied access to periodically reset such code; (y) you are notified of a default under this Agreement; or (z) your license is terminated or expires. The Base Software license will terminate; (i) if you no longer use or possess the Equipment; (ii) you are a lessor of the Equipment and your first lessee no longer uses or possesses it; or (iii) upon the expiration or termination of this Agreement, unless you have exercised your option to purchase the equipment. Neither Xerox nor its licensors warrant that Software will be free from errors or that its operation will be uninterrupted. The foregoing terms do not apply to Diagnostic Software or to software/documentation accompanied by a clickwrap or shrinkwrap license agreement or otherwise made subject to a separate license agreement.

9. SOFTWARE SUPPORT. Xerox (or a designated servicer) will provide the software support set forth below ("Software Support"). For Base Software, Software Support will be provided during the initial Term and any renewal period but in no event longer than 5 years after Xerox stops taking customer orders for the subject model of Equipment. For Application Software, Software Support will be provided as long as you are current in the payment of all applicable software license and support fees. Xerox will maintain a web-based or toll-free hotline during Xerox's standard working hours to report Software problems and answer Software-related questions. Xerox, either directly or with its vendors, will make reasonable efforts to: (a) assure that Software performs in material conformity with its user documentation; (b) provide available workarounds or patches to resolve Software performance problems; and (c) resolve coding errors for (i) the current Release and (ii) the previous Release for a period of 6 months after the current Release is made available to you. Xerox will not be required to provide Software Support if you have modified the Software. New releases of Software that primarily incorporate compliance updates and coding error fixes are designated as "Maintenance Releases" or "Updates". Maintenance Releases or Updates that Xerox may make available will be provided at no charge and must be implemented within six months. New releases of Software that include new content or functionality ("Feature Releases") will be subject to additional license fees at Xerox's then-current pricing. Maintenance Releases, Updates and Feature Releases are collectively referred to as "Releases". Each Release will be considered Software governed by the Software License and Software Support provisions of this Agreement (unless otherwise noted). Implementation of a Release may require you to procure, at your expense, additional hardware and/or software from Xerox or another entity. Upon installation of a Release, you will return or destroy all prior Releases.

Terms and Conditions

10. DIAGNOSTIC SOFTWARE. Software used to evaluate or maintain the Equipment ("Diagnostic Software") is included with the Equipment. Diagnostic Software is a valuable trade secret of Xerox. Title to Diagnostic Software will remain with Xerox or its licensors. Xerox does not grant you any right to use Diagnostic Software, and you will not access, use, reproduce, distribute or disclose Diagnostic Software for any purpose (or allow third parties to do so). You will allow Xerox reasonable access to the Equipment to remove or disable Diagnostic Software if you are no longer receiving Maintenance Services from Xerox, provided that any on-site access to your facility will be during your normal business hours.

PRICING PLAN/OFFERING SELECTED:

11. COMMENCEMENT & TERM. This Agreement will commence for each unit of Equipment upon: (a) delivery of customer-installable Equipment; or (b) installation of Xerox-installable Equipment. If Xerox is providing Maintenance Services for the Equipment, the Term for Maintenance Services will expire on the final day of the last full calendar month identified on the face of this Agreement. Unless either party provides notice at least 30 days before the end of the initial Term of its intention not to renew Maintenance Services for a unit of Equipment, it will renew automatically on the same terms and conditions for successive terms of the same number of months as the initial Term. Pricing for each renewal term will be Xerox's then-current published pricing.

12. PAYMENT. Payment must be received by Xerox within 30 days after the invoice date. All invoice payments under this section shall be made via check, Automated Clearing House debit, Electronic Funds Transfer, or direct debit from Customer's bank account. Restrictive covenants on payment instruments will not reduce your obligations.

13. LATE CHARGE. If a payment is not received by Xerox within 10 days after the due date, Xerox may charge, and you will pay, a late charge of 5% of the amount due or \$25, whichever is greater.

14. FIXED PRICING. If "Pricing Fixed for Term" is identified in Maintenance Plan Features, the maintenance component of the Minimum Payment and Print Charges will not increase during the initial Term of this Agreement.

15. DELIVERY, REMOVAL & RELOCATION. Equipment prices include standard delivery charges and, for Xerox-owned Equipment, standard removal charges. Charges for non-standard delivery or removal and for any Equipment relocation are your responsibility. Relocation of Xerox-owned Equipment must be arranged (or approved in advance) by Xerox and may not be to a location outside of the U.S.

16. TAXES. You will be responsible for all applicable taxes, fees or charges of any kind (including interest and penalties) assessed by any governmental entity on this Agreement or the amounts payable under this Agreement ("Taxes"), which will be included in Xerox's invoice unless you timely provide proof of your tax exempt status. Taxes do not include taxes on Xerox's income.

17. DEFAULT & REMEDIES. You will be in default under this Agreement if (1) Xerox does not receive any payment within 15 days after the date it is due, or (2) you breach any other obligation in this or any other agreement with Xerox. If you default, Xerox may, in addition to its other remedies (including the cessation of Maintenance Services), require immediate payment, as liquidated damages for loss of bargain and not as a penalty, of (a) all amounts then due, plus interest from the due date until paid at the rate of 1.5% per month; (b) the remaining Minimum Payments, not to exceed 6 such payments if this Agreement is for one year Term, and twelve (12) such payments for a multi-year Term; and, (c) all applicable Taxes. You will pay all reasonable costs, including attorneys' fees, incurred by Xerox to enforce this Agreement.

18. DATA SECURITY. Certain models of Equipment can be configured to include a variety of data security features. There may be an additional cost associated with certain data security features. The selection, suitability and use of data security features are solely Customer's responsibility. Upon request, Xerox will provide additional information to Customer regarding the security features available for particular Equipment models.

GENERAL TERMS & CONDITIONS:

19. REPRESENTATIONS. The individuals signing this Agreement are duly authorized to do so and all financial information you provide completely and accurately represents your financial condition.

20. LIMITATION OF LIABILITY. Except for liability under the indemnification obligations set forth in this Agreement, Xerox will not be liable to you for any direct damages in excess of \$10,000 or the amounts paid hereunder, whichever is greater, and neither party will be liable to the other for any special, indirect, incidental, consequential or punitive damages arising out of or relating to this Agreement, whether

the claim alleges tortious conduct (including negligence) or any other legal theory. Any action you take against Xerox must be commenced within 2 years after the event that caused it.

21. CREDIT REPORTS. You authorize Xerox or its agent to obtain credit reports from commercial credit reporting agencies.

22. FORCE MAJEURE. Xerox will not be liable to you during any period in which its performance is delayed or prevented, in whole or in part, by a circumstance beyond its reasonable control. Xerox will notify you if such a circumstance occurs.

23. WARRANTY DISCLAIMER. XEROX DISCLAIMS THE IMPLIED WARRANTIES OF NON-INFRINGEMENT AND FITNESS FOR A PARTICULAR PURPOSE.

24. INTELLECTUAL PROPERTY INDEMNITY. Xerox will defend, and pay any settlement agreed to by Xerox or any final judgment for, any claim that a Xerox-brand Product infringes a third party's U.S. intellectual property rights. You will promptly notify Xerox of any alleged infringement and permit Xerox to direct the defense. Xerox is not responsible for any non-Xerox litigation expenses or settlements unless it pre-approves them in writing. To avoid infringement, Xerox may modify or substitute an equivalent Xerox-brand Product, refund the price paid for the Xerox-brand Product (less the reasonable rental value for the period it was available to you), or obtain any necessary licenses. Xerox is not liable for any infringement based upon a Xerox-brand Product being modified to your specifications or being used or sold with products not provided by Xerox.

25. TITLE & RISK OF LOSS. Title and risk of loss to Equipment pass to you upon delivery.

26. ASSIGNMENT. Except for assignment by Xerox to a parent, subsidiary or affiliate of Xerox, or to securitize this Agreement as part of a financing transaction ("Permitted Assignment"), neither party will assign any of its rights or obligations under this Agreement without the prior written consent of the other party. In the event of a Permitted Assignment: (a) Xerox may, without your prior written consent, release to the proposed assignee information it has about you related to this Agreement; (b) the assignee will have all of the rights but none of the obligations of Xerox hereunder; (c) you will continue to look to Xerox for performance of Xerox's obligations, including the provision of Maintenance Services; (d) you waive and release the assignee from any claim relating to or arising from the performance of Xerox's obligations hereunder; (e) you shall not assert any defense, counterclaim or setoff you may have against an assignee; and (f) you will remit payments in accordance with instructions of the assignee.

27. MISCELLANEOUS. Notices must be in writing and will be deemed given 5 days after mailing, or 2 days after sending by nationally recognized overnight courier. Notices will be sent to you at the "Bill to" address identified in this Agreement, and to Xerox at the inquiry address set forth on your most recent invoice, or to such other address as either party may designate by written notice. You authorize Xerox or its agents to communicate with you by any electronic means (including cellular phone, email, automatic dialing and recorded messages) using any phone number (including cellular) or electronic address you provide to Xerox. This Agreement constitutes the entire agreement as to its subject matter, supersedes all prior oral and written agreements, and will be governed by the laws of the State of New York (without regard to conflict-of-law principles). In any action to enforce this Agreement, the parties agree (a) to the jurisdiction and venue of the federal and state courts in Monroe County, New York, and (b) to waive their right to a jury trial. If a court finds any term of this Agreement unenforceable, the remaining terms will remain in effect. The failure by either party to exercise any right or remedy will not constitute a waiver of such right or remedy. Each party may retain a reproduction (e.g., electronic image, photocopy, facsimile) of this Agreement which will be admissible in any action to enforce it, but only the Agreement held by Xerox will be considered an original. Xerox may accept this Agreement either by signature or by commencing performance. Changes to this Agreement must be in writing and signed by both parties. Any terms on your ordering documents will be of no force or effect. The following four sentences control over every other part of this Agreement. Both parties will comply with applicable laws. Xerox will not charge or collect any amounts in excess of those allowed by applicable law. Any part of this Agreement that would, but for the last four sentences of this Section, be read under any circumstances to allow for a charge higher than that allowed under any applicable legal limit, is modified by this Section to limit the amounts chargeable under this Agreement to the maximum amount allowed under the legal limit. If, in any circumstances, any amount in excess of that allowed by law is charged or received, any such charge will be deemed limited by the amount legally allowed and any amount received by Xerox in excess of that legally allowed will be applied by Xerox to the payment of amounts

Terms and Conditions

legally owed under this Agreement, or refunded to you.

28. REMOTE SERVICES. Certain models of Equipment are supported and serviced using data that is automatically collected by Xerox or transmitted to or from Xerox by the Equipment connected to Customer's network ("Remote Data") via electronic transmission to a secure off-site location ("Remote Data Access"). Remote Data Access also enables Xerox to transmit to Customer Releases for Software and to remotely diagnose and modify Equipment to repair and correct malfunctions. Examples of Remote Data include product registration, meter read, supply level, Equipment configuration and settings, software version, and problem/fault code data. Remote Data may be used by Xerox for billing, report generation, supplies replenishment, support services, recommending additional products and services, and product improvement/development purposes. Remote Data will be transmitted to and from

Customer in a secure manner specified by Xerox. Remote Data Access will not allow Xerox to read, view or download the content of any Customer documents or other information residing on or passing through the Equipment or Customer's information management systems. Customer grants the right to Xerox, without charge, to conduct Remote Data Access for the purposes described above. Upon Xerox's request, Customer will provide contact information for Equipment such as name and address of Customer contact and IP and physical addresses/locations of Equipment. Customer will enable Remote Data Access via a method prescribed by Xerox, and Customer will provide reasonable assistance to allow Xerox to provide Remote Data Access. Unless Xerox deems Equipment incapable of Remote Data Access, Customer will ensure that Remote Data Access is maintained at all times Maintenance Services are being performed.

Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266-0501

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

GSP0711UD0008
Purchase Order Number



Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

O
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G
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A
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Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON TX
77024

Bill To:
0207-001
 OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON TX
77024

05-01-11
Invoice Date
054814039
Invoice Number
712635499
Customer Number

WC7335PG WC7335 PRINTER

SER.# FKA-465767

AMOUNT

BASE CHARGE APRIL 258.83

Invoice

	METER READ	METER READ	NET COPIES
METER USAGE	03-25-11 TO	04-21-11	
TOTAL BLACK	36537	37264	727
TOTAL COLOR	5220	5449	229
METER CHARGES			
TOTAL BLACK	727		
LESS PRINT ALLOWANCE	2500		
BLACK BILLABLE PRINTS	0	.014200	.00
TOTAL COLOR	229		
COLOR BILLABLE PRINTS	229	.097900	22.42
NET PRINT CHARGE			22.42
SCANNING ENABL KIT	SER.# SCANKIT		INCL
3-TRAY MODULE	SER.# AYF		INCL
	SUB TOTAL		281.25
	TOTAL		281.25

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED



XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Payment

Ship To/Installed At
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON TX
77024

Bill To
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON TX
77024

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 650361
DALLAS, TX
75265-0361



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-046-8020 4 712635499 054814039 05-01-11 THIS AMOUNT
MR000735 C 040108
04 358S 793P B W0210 1TC5 2 115

\$281.25
XAT66
94

202100008070060 0548140396 0300281255 271263549944



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266-0501

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

GSP0711UD0008
Purchase Order Number

Special Reference
GS-25F-0062L
Contract Number
NET 30 DAYS
Terms Of Payment

ORIGINAL

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON 77024

Bill To:
0989-001
 OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON 77024

09-01-11
Invoice Date
057077459
Invoice Number
712635499
Customer Number

WC7335PG WC7335 PRINTER SER.# FKA-465767

Invoice

		AMOUNT
BASE CHARGE	AUGUST	258.83

	METER READ	METER READ	NET COPIES
METER USAGE	07-25-11 TO	08-26-11	
TOTAL BLACK	38078	38258	180
TOTAL COLOR	5565	5565	0
METER CHARGES			
TOTAL BLACK	180		
LESS PRINT ALLOWANCE	2500		
BLACK BILLABLE PRINTS	0	.014200	.00
TOTAL COLOR	0		
COLOR BILLABLE PRINTS	0	.097900	.00
NET PRINT CHARGE			.00
SCANNING ENABL KIT	SER.# SCANKIT		INCL
3-TRAY MODULE	SER.# AYF		INCL
	SUB TOTAL		258.83
	TOTAL		258.83

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED



XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Payment

Ship To/Installed At
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON 77024

Bill To
OFFICE OF GEORGE
BUSH
STE 900
10000 MEMORIAL DR TX
HOUSTON 77024

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 650361
DALLAS, TX
75265-0361

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-046-8020 4 712635499 057077459 09-01-11	PLEASE PAY THIS AMOUNT	\$258.83
MR000765 C 040108		XAT66
04 358S 793P	B W0210 1TC5 2 115	94

202100008070060 0570774596 0300258837 271263549942

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266-0501

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

GSP0711UD0008
Purchase Order Number



Special Reference
GS-25F-0062L
Contract Number

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

NET 30 DAYS
Terms Of Payment

PRESIDENT GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To:
1834-001
 GSA--OFFICE OF
GEORGE BUSH
STE 900
10000 MEMORIAL DRIVE
HOUSTON TX
77024

05-01-11
Invoice Date
054710445
Invoice Number
850075615
Customer Number

W7346PG WC7346P PRNTR TAA SER.# LXW-472389
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE APRIL 36.57

METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	03-25-11 TO 23296	04-21-11 24769	1473
TOTAL COLOR	1863	2243	380
METER CHARGES			
TOTAL BLACK	1473		
BLACK BILLABLE PRINTS	1473	.013500	19.89
TOTAL COLOR	380		
COLOR BILLABLE PRINTS	380	.093000	35.34
NET PRINT CHARGE			55.23
IOT MOBILITY PLATE	SER.# MBPLTIOT		INCL
SCANNING ENABL KIT	SER.# SCANKIT		INCL
3-TRAY MODULE	SER.# AYF		INCL
	SUB TOTAL		91.80
	TOTAL		91.80

THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
PRESIDENT GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To
GSA--OFFICE OF
GEORGE BUSH
STE 900
10000 MEMORIAL DRIVE
HOUSTON TX
77024

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 650361
DALLAS, TX
75265-0361

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-046-8020 4 850075615 054710445 05-01-11 THIS AMOUNT \$91.80
RF122365 S 100110 XAT66
04 358S 793P B W0210 1933 2 115

202100008070060 0547104458 0300091801 285007561534

Customer Information

Invoice

Payment

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266-0501

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

GSP0711UD0008
Purchase Order Number



Special Reference
GS-25F-0062L
Contract Number

NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

PRESIDENT GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To:
3523-001
 GSA--OFFICE OF
GEORGE BUSH
STE 900
10000 MEMORIAL DRIVE
HOUSTON TX
77024

09-01-11
Invoice Date
056977627
Invoice Number
850075615
Customer Number

W7346PG WC7346P PRNTR TAA SER.# LXW-472389
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE AUGUST 36.57

METER USAGE	METER READ	METER READ	NET COPIES
	07-25-11 TO	08-26-11	
TOTAL BLACK	27748	28506	758
TOTAL COLOR	2570	2590	20
METER CHARGES			
TOTAL BLACK	758		
BLACK BILLABLE PRINTS	758	.013500	10.23
TOTAL COLOR	20		
COLOR BILLABLE PRINTS	20	.093000	1.86
NET PRINT CHARGE			12.09
IOT MOBILITY PLATE	SER.# MBPLTIOT		INCL
SCANNING ENABL KIT	SER.# SCANKIT		INCL
3-TRAY MODULE	SER.# AYF		INCL
SUB TOTAL			48.66
TOTAL			48.66

THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
THIS COST PER COPY AGREEMENT RENEWS ON 09-30-11
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK

Ship To/Installed At
PRESIDENT GEORGE
BUSH
STE 900
10000 MEMORIAL DR
HOUSTON TX
77024

Bill To
GSA--OFFICE OF
GEORGE BUSH
STE 900
10000 MEMORIAL DRIVE
HOUSTON TX
77024

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Send Payment To:
XEROX CORPORATION
P.O. BOX 650361
DALLAS, TX
75265-0361

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

16-046-8020 4 850075615 056977627 09-01-11 THIS AMOUNT \$48.66
RF117512 S 100110 XAT66
04 358S 793P B W0210 1933 2 115

202100008070060 0569776277 0300048663 285007561532

Customer Information

Invoice

Payment



eXcellence in IS Solutions
 PO Box 920720
 Houston, TX 77292-0920
 United States
 (713) 862-9200

Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
02/10/2016	X6823
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	03/01/2016		Monthly Billing for March
For the service period: March 2016			

Charges	Quantity	Price	Amount
Agreement: *OGB102 Proactive MSP			
X-Care Managed Server	3.00	\$264.00	\$792.00
X-Care Reactive Support	11.00	\$120.00	\$1,320.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,352.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,352.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



eXcellence in IS Solutions
 PO Box 920720
 Houston, TX 77292-0920
 United States
 (713) 862-9200

Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
02/29/2016	X6839
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	03/30/2016		
For the service period: February 2016			

	Work Type	Employee	Hours	Rate	Amount
Agreement Billable Time: OGB103 REactive Support					
	After Hours - Remote	Jonathan Raines	1.00	180.00	\$180.00
	Regular - Remote	Jonathan Raines	4.25	0.00	\$0.00

Adjustments	Quantity	Amount
Covered by Agreement: OGB103 REactive Support		
Services	(4.25)	\$0.00

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$180.00
	Sales Tax:	\$0.00
	Invoice Total:	\$180.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6839
Company: Office of George Bush

Work Type: After Hours - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
02/20/2016	Bring up power	Y	1.00

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
02/01/2016	Troubleshoot issues with blocked emails - confirm emails are blocked - create whitelist rule for the domain being blocked - investigate why the domain is blocked ---problems with the domain's SPF record Troubleshoot time sync issues between workstations and servers -update config on domain controllers to sync time from internet NTP servers -update member servers and workstations to use domain for time	Y	1.00
02/11/2016	Troubleshoot backups failing with 8488 error Choose VSS provider manually	Y	0.25
02/18/2016	Install MS updates and reboot	Y	2.00
02/19/2016	Shutdown the workstations and servers	Y	1.00

Invoice Time Total: **Billable Hours:** **5.25**



Terry White - BR2B <terry.white@gsa.gov>

X-ISS invoices 6797 and 6813

2 messages

Mary Sage (b) (6) [REDACTED]
To: "Terry White (terry.white@gsa.gov)" <terry.white@gsa.gov>
Cc: "Anitra Collins (anitra.collins@gsa.gov)" <anitra.collins@gsa.gov>

Fri, Mar 4, 2016 at 4:48 PM

Terry,

I've attached two X-ISS Invoices for payment as follows:

1. X6823 dated 2 10 16 in the amount of \$2,352.00 for the March monthly billing.
2. X6839 dated 2 29 16 in the amount of \$180.00 for February service

We have received these services.

Please let me know if you have a question.

Best regards,

Mary Sage

Office of George Bush

[713-686-1188](tel:7136861188)[713-569-2488](tel:7135692488)-cell

-----Original Message-----

From: [Jamie.qualls@gsa.gov](mailto:jamie.qualls@gsa.gov) [mailto:jamie.qualls@gsa.gov]

Sent: Thursday, November 18, 2010 8:47 PM

To: Sage, Mary


Subject: X-ISS


Mary,

Spoke with Joan this afternoon, we're setting them up as a vendor in our system and will be able to pay them EFT so no fees will be charged to them from the credit card company and they won't have to pass on the fees to your office.

Thanks. Jamie

2 attachments

 02 10 16 invoice X6823 for March 2016.pdf
9K

 02 29 16 invoice X6839 for February 2016 services.pdf
11K

Terry White - BR2B <terry.white@gsa.gov>
To: Terry White <terry.white.1409@gmail.com>

Thu, Mar 10, 2016 at 1:56 PM

[Terry White](#)

BA60/BA61 Budget Analyst
PBS Building Operations Division, OCFO
Regional Financial Services
Zone 2--Regions 4,6 and 7 (BR2B)

(Voice) [817-978-8557](tel:817-978-8557)

Google Voice # 817.405.9GSA (9472)

terry.white@gsa.gov

[Quoted text hidden]

2 attachments



02 10 16 invoice X6823 for March 2016.pdf
9K



02 29 16 invoice X6839 for February 2016 services.pdf
11K



Professional Services Agreement

Client Agreement

PSA

This Professional Services Agreement ("Agreement") is entered into as of 2-22-2007 by and between X-ISS (eXcellence in IS Solutions, Inc.) a Texas corporation located at 2190 North Loop West, Ste 415, Houston, Texas 77018 ("Company") and Office of George Bush located at 10000 Memorial, Suite 900, Houston, Texas 77024 ("Client").

Recitals

- A. Client requires Information Systems Consulting services ("Services") described in one or more Statements of Work (individually, "Statement of Work" or "SOW"), which are signed by the parties pursuant to this Agreement and attached as Exhibits hereto.
- B. Company is willing to provide Information Systems Consulting professionals to perform the Services under the terms and conditions stated in this Agreement and in the applicable Statement of Work.

Now, therefore, the parties agree as follows:

Terms and Conditions

- 1) **Service Agreement.** Company hereby agrees to perform the services specified in each Statement of Work, that is subject to this Agreement, and Client agrees to pay for such services as specified in each Statement of Work and this Agreement.
- 1a) **Managed Service Agreements.** Company hereby also agrees to perform the services specified in any "Additional Agreements" reached between the Company and Client which are specific to a product or service including the **Managed Services Program Agreement** in Appendix A. In case of any conflict between the terms and conditions of an Additional Agreement and the terms and conditions of this Agreement, the Additional Agreement shall be controlling.
- 2) **Statement of Work (SOW).**
 - a. **Content.** Each SOW that is subject to this Agreement shall be substantially in the form set forth in Exhibit A, attached hereto as an *EXAMPLE*, and shall contain two sections or two separate documents: a Work Description and a Work Authorization. In some cases a Work Authorization may be all that is required.
 - b. **Rate Schedule.** Services performed in accordance with the SOW shall be billed to Client as set forth in the Standard Rates Schedule ("Rates") explicitly defined within each SOW.
 - c. **Execution.** Each SOW shall be dated then signed by Client and Company. Company shall not be required to commence services on the project until Client has executed and returned the appropriate SOW.
 - d. **Conflict with Agreement.** In case of any conflict between the terms and conditions of a SOW and the terms and conditions of this Agreement, the SOW shall be controlling.
- 3) **Personnel**
 - a. **Selection; Substitutions.** Company shall provide Client with personnel ("Consultant") having the professional qualification stated in the applicable SOW. Client may interview personnel assigned to perform the Services, and may request substitutions of personnel (consistent with applicable law), provided Company has sufficient advance notice to supply properly qualified substitute personnel in a manner consistent with timely and proper performance of the Services.
 - b. **Employees of Company.** Company's employees, consultants, and subcontractors shall not be deemed employees of Client. Company hereby agrees to indemnify, defend and hold harmless Client from and against any and all liability relating to the employment status of such Consultant.
 - c. **Non-Solicitation.** Company and Client agree not to employ nor solicit the employment of the other's personnel at any time during or within a twelve-month period after the completion of the most recent engagement, without the written consent of the other party.
- 4) **Billing; Payment.** With the exception of Managed Services, Company shall submit invoices twice a month to Client based on the Time entered during the billing cycle. Client shall pay such invoices within thirty (30) days of the invoice date. Client's obligation to pay for work performed is not contingent on Company's delivery of any particular result, product, system capability, data recovery, problem correction, or any other factor beyond actual approved hours billed. For fixed price projects, timesheets will not be submitted. Payment will be based on terms defined within the SOW.
- 5) **Cooperation; Compliance.** Client shall cooperate with Company, as necessary, to permit orderly and proper performance of Services. Such cooperation shall include, but not be limited to: (a) timely provision of access to locations, facilities, and equipment to be provided by Client; and (b) the provision of appropriate test environments, consisting of necessary hardware configurations, networking and software version levels, as may be necessary from time-to-time, in order to verify system and application performance. Company shall insure that its Consultant adheres to all policies of Client, including, if applicable, working hours and security procedures.




Professional Services Agreement

Client Agreement

PSA

- 6) **Standard of Care.** Company will provide qualified Consultant in accordance with SOW requirements, and such Consultant will perform the Services in accordance with generally accepted industry standards of care and competence.
- 7) **Disclaimer of Additional Warranties.** Company hereby disclaims any and all warranties not expressly stated herein, including warranties of merchantability or fitness for a particular purpose.
- 8) **Force Majeure.** Notwithstanding anything to the contrary herein, Company shall not be liable for any inability to perform or delay in performing Services under a SOW in the event that Company's work is prevented or delayed by any reason beyond its control, including Client's failure to cooperate with Company or to comply with Client's other obligations hereunder.
- 9) **Indemnity.** Company agrees to indemnify, defend and hold harmless Client from and against any and all liability, claims, damages and expenses (including attorneys' fees and cost of litigation) incurred by Client as the result of any bodily injury or tangible personal property damage to the extent caused by Company or any of its personnel or subcontractors.
- 10) **Limitation on Liability.** Notwithstanding any provision of this Agreement or any SOW to the contrary, Company shall in no event be liable for any special, indirect, or consequential damages of Client, whether or not Company receives notice of the potential for such damages.
- 11) **Relationship.** Company is an independent contractor with Client. Nothing in this agreement or any SOW shall be deemed to create an employment, partnership, or joint venture relationship between Client and Company or between Client and any of Company's personnel.
- 12) **Confidential Information.** Each party ("Receiving Party") agrees to maintain in the strictest confidence the other party's ("Disclosing Party's") Confidential Information that the Receiving Party may learn, discover or obtain during the course of services provided under this Agreement.
- 13) **Termination.** This Agreement may be terminated by either party on thirty (30) days' prior written notice to the other party. The Warranty, Indemnity, and Confidentiality provisions of this Agreement shall survive termination of this Agreement, subject to any duration specified in those provisions.
- 14) **Dispute Resolution.** Any dispute relating to this Agreement or any SOW shall be resolved by binding arbitration commenced and conducted in accordance with the commercial arbitration rules of the American Arbitration Association in the closest available location to the place where Company's services were performed. The award of the arbitrators may be entered in any court having jurisdiction of the party against whom enforcement is sought.
- 15) **General Provisions.**
 - a. **Entire Agreement.** This Agreement and SOW(s) executed pursuant hereto constitute the entire Agreement of the parties with regard to any Projects covered by such SOW(s) and supersede all prior and contemporaneous agreements and understanding with respect thereto. Any conflict between this Agreement and any SOW executed pursuant hereto shall be resolved as stated in Section 2 of this Agreement.
 - b. **Amendments.** This Agreement and any SOW executed pursuant hereto may only be amended by a written agreement signed by both parties.
 - c. **Severability.** If any provision of this Agreement shall be deemed invalid or unenforceable, it shall be modified to the extent necessary to cure such invalidity or unenforceability, provided, however, that if such modification is not possible without creating a conflict with any other material term or condition of this Agreement, such invalid or unenforceable provision shall be deemed stricken from this Agreement.
 - d. **Binding Effect.** Subject to the restrictions on assignment and delegation herein, this Agreement shall be binding on and shall inure to the benefit of the parties and their successors and assigns.
 - e. **Non-Assignment.** Except as otherwise provided in this agreement or in a SOW executed pursuant hereto, neither party may assign its rights or delegate its duties hereunder without the prior written consent of the other party. Client shall be free to assign its rights hereunder, including without limitation the Work Product.
 - f. **Governing Law.** The laws of the State of Texas shall govern the interpretation and enforcement of this Agreement.
 - g. **Counterparts.** This Agreement may be executed in counterparts, by signatures transmitted by Telecopier/FAX, each of which shall be deemed an original and which together shall constitute one and the same Agreement.

	<h1>Managed Services Addendum</h1>
Client Agreement	MSA – Appendix A

1. MSA Agreement and Applicability

The terms of this Appendix only apply to a subset of X-ISS solutions labeled as Managed Services. X-ISS shall sell to "Client", and "Client" shall purchase from X-ISS, Managed Services according to the terms set forth herein and on a Managed Services SOW (MSP SOW), the services as specified in the SOW. X-ISS is not bound by any representations or inducements not set forth herein. This agreement shall become effective and binding upon Client's authorized signature of the SOW. All information contained herein is considered confidential and shall not be reproduced or distributed. The services provided hereunder are also subject to any **Professional Services Agreement (PSA)** which has been entered into between the parties.

2. Term/Automatic Renewal

The Effective Date and Effective Period are defined in the MSP SOW. At the end of the Effective Period, to prevent loss of service, the SOW shall automatically renew for an additional 12 month period ("Renewal Term") at the then existing similar program rates. The renewal will be on the same terms and conditions as set forth herein and in the attached Statement of Work ("SOW"), or under the terms and conditions provided under a revised SOW provided to Client 60 days prior to commencement of such Renewal Term, unless either X-ISS or Client have provided written notice of non-renewal at least thirty 30 days prior to commencement of a renewal term. X-ISS is not obligated to perform services during any Renewal Term during which Client's account is not in good standing.

3. Maintenance Fee/Payment

Client will be billed one month in advance for services and solutions based on the amount calculated at the beginning of the preceding month. Client must pay for the **MSA** in monthly payments, with payments due on the 1st of the month. Payment not received within 5 business days of the due date is considered past due.

In the event Client fails to make timely payment, defined as prior to the past due date, of the Maintenance Fee, or X-ISS is unable to collect the funds tendered by Client; X-ISS may terminate the **MSA**, or at its sole discretion, suspend performance, until payment is received. X-ISS may also suspend performance under the **MSA** if Client is in default of payment under any other agreement with X-ISS, until such payment default is cured.

True-Up: Since Client is invoices a month in advance, at the end of the contract, an adjustment invoice will be sent to reflect the difference between the invoiced amount vs. the actual amount for the last month.

4. Responsibilities of X-ISS

X-ISS is responsible for providing Client with the maintenance and support for computer or network data services as detailed in the MSP SOW.


5. Responsibilities of Client

Client agrees to ensure the system will be housed and operated at the authorized location in a room, which maintains a room temperature ranging between 45°F and 75°F, with relative humidity not exceeding 80% non-condensing. Furthermore, Client agrees it will provide a three-foot minimum clearance in front of the equipment, a dedicated power source of 117 volts, A.C. 20 amp circuit with a ground, and the system will be protected at all times by UPS power conditioning. If the authorized location fails to meet these specifications, or if the system is moved from the designated location without the written consent of X-ISS, subject to the terms and conditions established by X-ISS, X-ISS shall have the right to terminate the **MSA** without any liability to X-ISS.

Client shall provide X-ISS with remote access capabilities and connectivity to covered system at all times. Client must have all necessary components and connectivity in place before agreement is in effect. X-ISS may suspend performance under the **MSA** if Client fails to provide such remote access capabilities or connectivity to system, as is acceptable to X-ISS.

In addition, Client shall be responsible for protecting data stored on the system and any necessary data backup. X-ISS disclaims responsibility for any lost, damaged, or destroyed software program, data, or other information stored or residing on any media or any part of the system covered by the agreement, including and without limitation, deletion or alteration of the contents of any data storage media which may occur during service or repair of the system.

Start Mar 2007

 X-ISS Excellence in IT Solutions	Client: Office of George Bush	Date: 2/10/2007
	Contact: Mary Sage	Phone: 713-686-1188
	Project: X-Care Server SOW	Fax:

NOTE: The Setup is for the first time bulk setup; after that individual adds/changes/deletes are T&M. Quote good for 30 days from above date. (v2b)
 (SERVICE DEFINITIONS ON NEXT PAGE; Setup Rates are for local Houston Sites only)

Standard Server Package	Qty	Setup Rate	Setup Total	Mnthly Rate	Mnthly Total
Backoffice Management and Reporting (30% disc per additional local site)	1	\$810	\$810.00	\$240	\$240.00
Each Server (30% disc for each additional server monthly charge)	3	\$120	\$360.00	\$330	\$792.00
Each Network Device Availability	2	\$30	\$60.00	\$0.00	\$0.00
SubTotal			\$1,230		\$1,032

Desktop Security Management Upgrade	Qty	Setup Rate	Setup Total	Mnthly Rate	Mnthly Total
Backoffice Management and Reporting	0	\$120	\$0.00	\$120	\$0.00
Each PC	0	\$60	\$0.00	\$15	\$0.00
SubTotal			\$0		\$0

Help Desk Upgrade	Qty	Setup Rate	Setup Total	Mnthly Rate	Mnthly Total
Backoffice Management and Reporting (1st 25 included in setup fee)	0	\$480	\$0.00	\$120	\$0.00
Each User/PC without Desktop Mgmt OR	0	\$8	\$0.00	\$30	\$0.00
Each User/PC with Desktop Mgmt	0	\$8	\$0.00	\$25	\$0.00
SubTotal			\$0		\$0

Email Business Continuity/Archive Upgrade	Qty	Setup Rate	Setup Total	Mnthly Rate	Mnthly Total
Backoffice Management and Reporting (1st 25 included in setup fee)	0	\$480	\$0.00	\$120	\$0.00
Each User/Alias/Dist List	0	\$8	\$0.00	\$5.00	\$0.00
Extended Archive Option	0	\$0	\$0.00	\$0	\$0.00
SubTotal			\$0		\$0

PC Disaster Recovery Upgrade	Qty	Setup Rate	Setup Total	Mnthly Rate	Mnthly Total
Backoffice Management	0	\$120	\$0.00	\$60	\$0.00
Each User/PC with upto 15GB per PC	0	\$60	\$0.00	\$70	\$0.00
Each User/PC with upto 30GB per PC	0	\$60	\$0.00	\$105	\$0.00
Each User/PC with upto 60GB per PC	0	\$60	\$0.00	\$175	\$0.00
SubTotal			\$0		\$0

External Internet Security Assessment	Qty	Rate	Total		
First scan and report - per IP	0	\$750	\$0.00		
Follow up scan and report - per IP per scan	0	\$450	\$0.00		
SubTotal			\$0		

Custom Services	Qty	Rate	Total	Mnthly Rate	Mnthly Total
	0		\$0.00		\$0.00
	0		\$0.00		\$0.00
SubTotal			\$0		\$0

Budgeted Reactive Support Package	Qty	Block Rate	Block Total	Hourly Rate	Monthly Total
Reactive Support Monthly (Rollover 1 month)	8			\$120	\$960.00
Reactive Support Blocks - 12 hours per block	0	\$1,380	\$0.00		
SubTotal			\$0		\$960

	TOTAL:	Setup:	\$1,230	Monthly:	\$1,992
TERM DISCOUNT ()		\$0		\$0
Additional Fees ()		\$0		\$0
	GRAND TOTAL:	Setup:	\$1,230	Monthly:	\$1,992

X-Care Server Non-Budgeted Reactive Labor Rates

Service (all rates for local Houston area)	Rate	Minimums
Standard Support - Business Hours 8AM-5PM M-F Central Projects	\$130	2 hour onsite; 15 min remote
Emergency/After Hours/Weekends (Emergency is any event requiring 4 hour or less response time)	\$180	As defined in project 2 hour onsite (charges include 1 way travel); 1 hour remote

Special Notes: Client has requested a single point of contact with a primary backup.

I have received and read a copy of the terms and conditions document and understand that the services listed on the back of this document are included in the programs listed above. Any additional services performed that are not outlined in the program will be billed at the standard X-Care non-budgeted reactive labor rates.

Signature: (b) (6)
Date: 2-22-07

Service Definitions

Standard Server Package	
<ul style="list-style-type: none"> - 24x7 Availability, Performance, Predictive failure monitoring (for servers and key network devices [Availability only]) - Priority response on emergency issues - Quarterly Executive Reporting <p><u>Assumptions:</u></p> <ul style="list-style-type: none"> - Customer provides most non-technical information upfront - During setup, we do not resolve system problems 	<ul style="list-style-type: none"> - Critical services monitoring (Exchange, IIS etc.) - Proactive Patch, Virus and Spyware maintenance - Proactive Service Pack and other Remote maintenance - Backup verification on supported systems <p>- Customer approves working first hour of network issue when X-ISS gets a critical alert. We will notify customer of event.</p>

Desktop Security Management	
<ul style="list-style-type: none"> - Proactive Patch, Virus and Spyware maintenance - Remote Control and Access for quick problem resolution - Quarterly Executive Reporting <p><u>Assumptions:</u></p> <ul style="list-style-type: none"> - For setup, customer schedules access to all PCs during the initial setup window 	<ul style="list-style-type: none"> - Temporary file cleanup - Service Pack maintenance <p>- Customer must leave PCs connected during scheduled or emergency maintenance and patching</p>

Help Desk	
<ul style="list-style-type: none"> - 7AM-7PM Central M-F Toll free phone access - Quarterly Executive Reporting <p><u>Assumptions:</u></p> <ul style="list-style-type: none"> - For setup, customer provides primary point of contact who will then communicate process to other users at that site 	<ul style="list-style-type: none"> - Unlimited Application and System support - Escalation to Reactive support as needed - Guaranteed callback within 1 hour maximum <p>- Escalated calls to Level2 or 3 are considered Reactive hours</p>

Email Business Continuity/Archive	
<ul style="list-style-type: none"> - 30 days of incoming and outgoing email accessible from Internet (in case of internal server failure) - Quarterly Executive Reporting <p><u>Assumptions:</u></p> <ul style="list-style-type: none"> - For setup, customer provides primary point of contact who will then communicate process to other users at that site 	<ul style="list-style-type: none"> - Keeps email spam and virus from reaching server - Daily spam summary - Spools mail if internal server or ISP connectivity is down (delivers them when server comes back up)

PC Disaster Recovery	
<ul style="list-style-type: none"> - Fully automated offsite data protection - no tapes - Rapid recovery in case of full disaster or partial file loss - Encrypted in secure data centers complying to stringent security requirements <p><u>Assumptions:</u></p> <ul style="list-style-type: none"> - For setup, customer knows upfront what data to back up, this includes directories and file types if necessary 	<ul style="list-style-type: none"> - Changes backed up with compression - low bandwidth usage - Only requires Internet access - Next day delivery of CD or DVD if amount of data is large - Monitoring for long periods of 'loss of connectivity' - Keeps multiple versions of files for the last 30 days <p>- PCs will be connected to a broadband Internet connection</p>

External Internet Security Assessment	
<ul style="list-style-type: none"> - Tests against over 10,000 known vulnerabilities - Full scan from the Internet for each IP address provided - Detail analysis and summary executive report <p><u>Assumptions:</u></p> <ul style="list-style-type: none"> - Customer knows which IP addresses to scan 	<ul style="list-style-type: none"> - Call to review analysis, issues and recommendations - Optional quick follow up scan after customer remediation <p>- The scan is non-intrusive, however X-ISS is not liable for any consequences of the scan</p>

Budgeted Reactive Support Package - Monthly Option	Budgeted Reactive Support Package - Block Option
<ul style="list-style-type: none"> - Reduced rate from X-Care non-Budgeted Reactive Rates - Reduces expense variation from month-to-month - Unused budget rolls over to the next month for upto 1 month - Budget can be used for normal or emergency support 	<ul style="list-style-type: none"> - Reduced rate from X-Care Budgeted Reactive Rates - Reduces expense variation from month-to-month - Buy next block only when current block runs out - Budget can be used for normal or emergency support

Service Interruption Type	Level	Start working Problem in maximum
Major production impact to one or more sites	Severity 1	4 business hours
Major production impact to multiple users at one site – no workaround	Severity 2	4 business hours
Degraded performance to multiple users – workaround available	Severity 3	8 business hours
Minor impact to one or few users – workaround available	Severity 4	Schedule with customer



eXcellence in IS Solutions
PO Box 920720
Houston, TX 77292-0920
United States
(713) 862-9200

Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
10/10/2014	X6306
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	10/30/2014		Monthly Billing for November
For the service period: November 2014			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
X-Care Managed Server	3.00	\$264.00	\$792.00
X-Care Budgeted Reactive Support	11.00	\$120.00	\$1,320.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,352.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,352.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



eXcellence in IS Solutions
 PO Box 920720
 Houston, TX 77292-0920
 United States
 (713) 862-9200

Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
10/31/2014	X6322
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	11/30/2014		
For the service period: October 2014			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Remote	Jonathan Raines	4.00	130.00	\$520.00
	Regular - Onsite	Jonathan Raines	11.75	130.00	\$1,527.50
<u>Agreement Billable Time: OGB103 REactive Support</u>					
	Regular - Remote	Jonathan Raines	7.00/0.00	0.00/130.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: OGB103 REactive Support</u>		
Services	(7)	\$0.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!		Invoice Subtotal: \$2,047.50
		Sales Tax: \$0.00
		Invoice Total: \$2,047.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6322
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
10/3/2014	Troubleshoot Laura's computer hardware inventory to prepare for GSA pickup remove and dispose of old hardware wipe drives for old hardware to be disposed of troubleshoot activation issues on volunteer machines move Mac to Jean's	Y	8.50
10/7/2014	Troubleshoot Laura's WIFI issues Setup Laura's laptop to print to the residence printer -had to call HP about this. Mystery permissions issue on file in System32 folder Assist Laura with access to her large email PST files	Y	3.25

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
10/2/2014	Various calls with Laura to troubleshoot email issues Remote to Honor and recover emails lost last week when her Outlook crashed Schedule a time for tomorrow morning to work on her email remotely Troubleshoot issues with internet at the OGB office Change Cisco SLA settings to improve line stability Capture packet loss and call Logix Adjust eth0 settings to improve packet transfer Monitor line to verify Backup settings and email Mary	Y	2.50
10/8/2014	Renew mail SSL certificate -call GoDaddy to resend emails blocked by private registration Clean up bouncing emails for Emailblast list and email Jean with addresses that are failing	Y	1.75
10/13/2014	Check out issues with TLS warnings from monitoring system Convert SSL certificate for use on Barracuda Troubleshoot installation issues for SSL cert on Barracuda Test TLS system - failed Disable Cisco packet inspection for SMTP to allow TLS traffic Test TSL system again - passed Email Mary with update to confirm all is working	Y	2.00
10/13/2014	Help Laura with PC sync issues affecting her email	Y	0.25
10/15/2014	Contact Mary and Coleman to coordinate Maine shutdown Shutdown Maine server properly - DNS / DFS / etc. Check with Coleman about printers that need to come back Email to confirm Maine is shut down	Y	1.00
10/16/2014	Update servers with latest MS patches. Reboot and test services to be sure everything is working	Y	1.50
10/20/2014	Troubleshoot Jean's printing --uninstall / re-install printer --test. Failed --update firmware --install MS updates that were needed --verify printer is printing	Y	1.00
10/22/2014	Switch drives on the RDX Restart failed backups	Y	0.25
10/23/2014	Troubleshoot missing emails from Jim	Y	0.75

Invoice Time Total:**Billable Hours:****22.75**



eXcellence in IS Solutions
 PO Box 920720
 Houston, TX 77292-0920
 United States
 (713) 862-9200

Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
11/10/2014	X6337
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	12/10/2014		

Service Request Number	14864
-------------------------------	--------------

Summary Crashed Mac

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Remote	Jason Lanclos	0.75	130.00	\$97.50
	Regular - Onsite	Jonathan Raines	3.00	130.00	\$390.00
	Regular - Remote	Bryan Bales	6.50	130.00	\$845.00
	Regular - Remote	Jonathan Raines	9.75	130.00	\$1,267.50

Expenses	Staff	Amount
<u>Billable Expenses</u>		
Supplies/Parts - Customer	Bryan Bales	\$31.39

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$2,631.39
	Sales Tax:	\$0.00
	Invoice Total:	\$2,631.39

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6337
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
10/21/2014	Troubleshoot issues with iPhoto -uninstall / re-install iPhoto. -try permissions and database repairs. Contact Jason and Bryan for support Work with Jason to troubleshoot library corruption issues Use iPhoto Library Manager to manually rebuild photo library Call Comcast to get support on the cable modem issues	Y	3.00

Work Type: Regular - Remote Member: Bales, Bryan

Date	Notes	Bill	Hours
10/15/2014	Email correspondence with OGB about crashed laptop. Pick up laptop from OGB. Begin diagnostics of laptop HD.	Y	2.00
10/16/2014	Setup and begin copy of old laptop HD Get new laptop from OGB Monitor copy process Setup new laptop to begin moving data from old laptop	Y	2.00
10/17/2014	Transfer data from old laptop to new Verify configuration Return to OGB	Y	2.50

Work Type: Regular - Remote Member: Lanclos, Jason

Date	Notes	Bill	Hours
10/21/2014	Troubleshoot iPhoto crashing / library corruption issues.	Y	0.75

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
10/1/2014	Startup at the residence -test fax, internet, printer, etc to be sure house IT systems are ready	Y	2.25
10/15/2014	Troubleshoot crashed Mac Coordinate with OGB and Bryan to get the Mac and get a plan to rescue the data Look at models and suggest options Call with Catherine to plan for new purchase option	Y	1.00
10/16/2014	Coordinate laptop purchase and delivery Work out logistics for cable purchase and billing Sort through options with backups and laptop reuse	Y	0.75
10/17/2014	Coordinate with technical effort and schedules with Bryan and Melinda Find parts list that Melinda needs to purchase	Y	0.75
10/20/2014	Troubleshoot old mac Reschedule with Catherine	Y	0.25
10/22/2014	Call Comcast. Troubleshoot cable modem. Schedule replacement for cable modem Email Catherine and Laura with an update and instructions	Y	0.50
10/29/2014	Install good hard drive in Mac wipe old partitions from the drive Attempt several methods of OS reinstall / recovery Upgrade office Mac to Yosemite Transfer Yosemite recovery partition to MacBook	Y	3.00
10/29/2014	Install cable modem and troubleshoot connection issues Reinstall printer drivers to get color printing working	Y	1.25

Invoice Time Total: **Billable Hours: 20.00**

Invoice Expense Detail

Invoice Number: X6337
Company: Office of George Bush

Expense Type: Supplies/Parts - Customer Date: 10/16/2014

Date	Staff	Notes	Bill	Ext Amt
10/16/2014	Bales, Bryan	Apple Store - Thunderbolt to FireWire Adapter	Y	31.39

Subtotal: \$31.39

Invoice Expense Total: **Billable Expenses:** 31.39



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PO Box 920720
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(713) 862-9200

Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
11/10/2014	X6338
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	11/30/2014		Monthly Billing for December
For the service period: November 2014			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Managed Server	3.00	\$264.00	\$792.00
X-Care Budgeted Reactive Support	11.00	\$120.00	\$1,320.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,352.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,352.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
11/30/2014	X6352
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	12/30/2014		
For the service period: November 2014			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Remote	Jonathan Raines	3.75	130.00	\$487.50
<u>Agreement Billable Time: OGB103 REactive Support</u>					
	After Hours - Onsite	Jonathan Raines	2.00	180.00	\$360.00
	Regular - Onsite	Jonathan Raines	5.00/0.00	0.00/130.00	\$0.00
	Regular - Remote	Jonathan Raines	2.00/0.00	0.00/130.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: OGB103 REactive Support Services</u>	(7)	\$0.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!		Invoice Subtotal: \$847.50
		Sales Tax: \$0.00
		Invoice Total: \$847.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6352
Company: Office of George Bush

Work Type: After Hours - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
11/18/2014	Install updates and reboot. Clean up server room equipment and Don's office	Y	2.00

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
11/18/2014	Clean old equipment in Don's office Download and install Symantec antivirus on server Update 7 workstations with new antivirus software	Y	5.00

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
11/3/2014	Help Coleman with printer issues Fix time sync issues on Integrity server Assist Laura with email PST folder sync issues --repair PST failed --work on restoring backup Email Mary to request cartridge loads	Y	2.25
11/6/2014	Restore lost PST files from backups Test PST files and prepare for alternate method of sync for Laura	Y	1.25
11/12/2014	Assist Catherine with iPhone setup	Y	0.25
11/14/2014	Plan for outage, reboots, Symantec updates	Y	0.50
11/17/2014	Test ability to remote with only Cisco credentials (for power outage)	Y	0.25
11/17/2014	Rework backup schedule to give Integrity Full more time.	Y	0.50
11/19/2014	Assist Jean with email / printer issues	Y	0.25
11/26/2014	Check out Blackberry licensing options Try to confirm the new plan actually covers the server as well.	Y	0.50

Invoice Time Total:**Billable Hours:****12.75**



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Bill To:
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Date	Invoice
12/16/2014	X6375
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	01/05/2015		Monthly Billing for January
For the service period: January 2015			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Managed Server	3.00	\$264.00	\$792.00
X-Care Budgeted Reactive Support	11.00	\$120.00	\$1,320.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,352.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,352.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
12/31/2014	X6383
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	01/30/2015		
For the service period: December 2014			

	Work Type	Employee	Hours	Rate	Amount	
<u>Billable Services</u>						
	Regular - Remote	Jonathan Raines	1.50	130.00	\$195.00	
<u>Agreement Billable Time: OGB103 REactive Support</u>						
	Regular - Remote	Jonathan Raines	7.00/0.00	0.00/130.00	\$0.00	
Adjustments					Quantity	Amount
<u>Covered by Agreement: OGB103 REactive Support</u>						
Services					(7)	\$0.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!					Invoice Subtotal:	\$195.00
					Sales Tax:	\$0.00
					Invoice Total:	\$195.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6383
Company: Office of George Bush

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
12/5/2014	Verify plan for tonight's building power outage Assist Mary with shutdown of all servers and workstation hardware Assist Mary with startup after power is restored -troubleshoot DHCP and DNS issues to get services restored -troubleshoot FrontDesk machine not connecting	Y	2.00
12/8/2014	Check on Barracuda warnings Alert Mary to need for licenses ASAP	Y	0.25
12/11/2014	Check Barracuda licensing to see if it was updated. Email Mary as the licensing isn't active yet.	Y	0.25
12/16/2014	Scheduling issues for reboots Assist Mary with connecting laptop to the projector in the conference room Work with Jean to plan for changes to email blast and Jim M. possibly sending blasts	Y	1.50
12/17/2014	Troubleshoot missing emails from USSS to Laura	Y	0.50
12/19/2014	Help with drive wipe. Respond to Jean's concerns about maintenance schedule	Y	0.25
12/19/2014	Install updates and reboot servers	Y	2.25
12/30/2014	Remote in and fix backups Propose solution for larger RDX cartridges	Y	0.50
12/31/2014	Install end of month updates Troubleshoot failing IE 11 update	Y	1.00

Invoice Time Total: **Billable Hours:** **8.50**



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Date	Invoice
01/11/2015	X6402
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	01/31/2015		Monthly Billing for February
For the service period: February 2015			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Managed Server	3.00	\$264.00	\$792.00
X-Care Budgeted Reactive Support	11.00	\$120.00	\$1,320.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,352.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,352.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
01/31/2015	X6415
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	03/02/2015		
For the service period: January 2015			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Remote	Jonathan Raines	0.50	130.00	\$65.00
	Regular - Onsite	Jonathan Raines	10.25	130.00	\$1,332.50
<u>Agreement Billable Time: OGB103 REactive Support</u>					
	Regular - Remote	Jonathan Raines	7.00	0.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: OGB103 REactive Support</u>		
Services	(7)	\$0.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!		Invoice Subtotal: \$1,397.50
		Sales Tax: \$0.00
		Invoice Total: \$1,397.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6415
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
1/6/2015	Troubleshoot issues for Laura's screen resolution and charging issues Rework Laura's profile to fix various issues Troubleshoot Coleman's iPhone issues Setup Evan on iPhone and Mac Troubleshoot Jean's email blast issues	Y	4.25
1/29/2015	Install 3 Cisco router upgrades Install Microsoft OS updates and reboot	Y	2.75
1/29/2015	Test and troubleshoot projector remote control system Troubleshoot Laura's missing emails Move Evan's desktop folders to U: drive and sync Prepare for Cisco upgrades by downloading and reading release notes	Y	3.25

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
1/5/2015	Fix Evan's email address	Y	0.25
1/5/2015	Setup new account for Evan S.	Y	0.50
1/9/2015	Setup Evan to use laptop under his credentials	Y	0.25
1/12/2015	Troubleshoot issues with Coleman's contacts	Y	0.50
1/15/2015	Troubleshoot video issues for playing conference video Check media - no data Get new copy of the content Master a new DVD iso of the content Upload the DVD iso to the office and email instructions for burning the DVD	Y	3.00
1/16/2015	Troubleshoot DVD playback issues	Y	0.50
1/21/2015	Troubleshoot failing update -found issue with antivirus tamper protection Email Mary with options Fix issue with Coleman's access to OWA	Y	1.50
1/22/2015	Rerun full Exchange backup due to failure	Y	0.25
1/29/2015	Plan for outages and this afternoon's work	Y	0.50
1/30/2015	Reverify Outlook Web Access and VPN are working for public access	Y	0.25

Invoice Time Total: **Billable Hours:** 17.75



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Bill To:
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Date	Invoice
02/16/2015	X6437
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	03/08/2015		Monthly Billing for March
For the service period: March 2015			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Managed Server	3.00	\$264.00	\$792.00
X-Care Budgeted Reactive Support	11.00	\$120.00	\$1,320.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,352.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,352.00



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
02/28/2015	X6444
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	03/30/2015		
For the service period: February 2015			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Remote	Jonathan Raines	6.25	130.00	\$812.50
<u>Agreement Billable Time: OGB103 REactive Support</u>					
	Regular - Remote	Jonathan Raines	7.00	0.00	\$0.00
Adjustments			Quantity	Amount	
<u>Covered by Agreement: OGB103 REactive Support</u>					
Services			(7)		\$0.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!			Invoice Subtotal:		\$812.50
			Sales Tax:		\$0.00
			Invoice Total:		\$812.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6444
Company: Office of George Bush

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
2/2/2015	Evaluate Barracuda firewall risk to threats Check online for updates to handle recent security threats Update firmware lists and read release notes for how to install latest firmware Notify Mary about threats and start process to schedule the needed updates	Y	0.50
2/3/2015	Remote in - change backup drives to fix stalled backups Cleanup hundreds of spam emails Fix email notifications so I don't get spammed again	Y	0.50
2/4/2015	Setup Barracuda account to check firmware updates that are coming Read release notes and plan upgrade Plan for upcoming outages for Barracuda updates and MS support call	Y	0.75
2/6/2015	Install updates on Barracuda Export and capture Cisco router configs from last weeks upgrade Configure new options on Barracuda as suggested in the release notes. Assist Mary with new RDX cartridges	Y	1.25
2/9/2015	Reproduce IE 11 install error for documentation Call MS and start support case	Y	0.25
2/11/2015	Fix failing Microsoft update --CheckSUR updater fixed the problem Archive old user data	Y	1.50
2/12/2015	Reboot integrity to allow update to take effect. Verify update is working correctly. Plan for schedule changes Volunteer password issues	Y	1.25
2/13/2015	Troubleshoot printing issues -print quality -connectivity to Nancy's PC	Y	0.50
2/18/2015	Research printer models and advise Mary for new photo printer	Y	1.00
2/19/2015	Install Windows updates on all servers and reboot Install Symantec A/V back on Integrity since the failing update is complete	Y	2.25
2/20/2015	Check backups Prep for Nancy's printer install Assist Mary with install of new printer and sharing it out on the network	Y	0.75
2/23/2015	Troubleshoot issues with Melinda forwarding quarantine items Troubleshoot issues with the new photo printer -find solution to turn of high gloss option for all users Assist Mary with testing and confirming steps for various users and settings. Check backups to confirm new settings are working Install additional MS updates	Y	2.75

Invoice Time Total:**Billable Hours:****13.25**



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
03/11/2015	X6466
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	03/31/2015		Monthly Billing for April
For the service period: April 2015			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Managed Server	3.00	\$264.00	\$792.00
X-Care Budgeted Reactive Support	11.00	\$120.00	\$1,320.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,352.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,352.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
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Date	Invoice
03/31/2015	X6484
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	04/30/2015		
For the service period: March 2015			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Onsite	Jonathan Raines	2.00	130.00	\$260.00
	Regular - Remote	Jonathan Raines	5.75	130.00	\$747.50
<u>Agreement Billable Time: OGB103 REactive Support</u>					
	Regular - Onsite	Jonathan Raines	6.50	0.00	\$0.00
	Regular - Remote	Jonathan Raines	0.50	0.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: OGB103 REactive Support Services</u>	(7)	\$0.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!		Invoice Subtotal: \$1,007.50
		Sales Tax: \$0.00
		Invoice Total: \$1,007.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6484
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
3/26/2015	New laptop for Jean -start from scratch with fresh OS -join to domain -install applications -setup Jean's account -transfer Jean's settings -verify all is good -decommission old laptop Startup Liberty server -move from storage to office location -fire up the server -connect using alternate IP settings -promote to A/D domain controller -configure DFS shares and replications -install windows updates	Y	6.50
3/26/2015	Install MS updates and reboot Install Barracuda firmware upgrade and reboot Test and confirm all is working Plan final dates and book travel for Maine	Y	2.00

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
3/2/2015	Troubleshoot issues with Jean's email blast Create group policy to solve Junk Mail issues Test group policy to be sure it's working Modify Barracuda settings to tag emails instead of quarantine them Test tagging policy to verify it's working	Y	2.25
3/3/2015	Check on how the changes to spam are working Tweak some more quarantine settings Email staff to let them know to reboot and what to expect.	Y	0.75
3/5/2015	Verify and recommend license renewals for routers and antivirus software Plan for laptop replacement for Jean	Y	0.50
3/12/2015	Troubleshoot issues with Emailblast errors Troubleshoot continued quarantine issues Rework Barracuda language detection for tagging instead of quarantine	Y	1.50
3/27/2015	Confirm flights, plans, and tasks for Maine trip Review Microsoft licensing and purchase for 2015	Y	1.25

Invoice Time Total: **Billable Hours:** 14.75



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Bill To:
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Date	Invoice
04/10/2015	X6499
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	04/30/2015		Monthly Billing for May
For the service period: May 2015			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
X-Care Managed Server	4.00	\$264.00	\$1,056.00
X-Care Reactive Support	10.00	\$120.00	\$1,200.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,496.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,496.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
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Date	Invoice
04/30/2015	X6516
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	05/30/2015		
For the service period: April 2015			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Remote	Jonathan Raines	0.75	130.00	\$97.50
<u>Agreement Billable Time: OGB103 REactive Support</u>					
	Regular - Onsite	Jonathan Raines	2.50	0.00	\$0.00
	Regular - Remote	Jonathan Raines	4.50	0.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: OGB103 REactive Support</u>		
Services	(7)	\$0.00

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$97.50
	Sales Tax:	\$0.00
	Invoice Total:	\$97.50

Thank you for your business!
 Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6516
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
4/16/2015	Swap machines to get Linda working again Troubleshoot machine stopping during POST Resolve issues and update PC with latest updates Plan for service tonight with new info about staff availability	Y	2.50

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
4/9/2015	Troubleshoot deleted SMS text issues and how to retrieve	Y	0.25
4/13/2015	Review CDW Cisco renewal	Y	0.25
4/15/2015	Test updates and email about Mac / Apple updates Discuss Cisco licensing and plan service scheduling	Y	0.50
4/16/2015	Install updates and reboot	Y	1.75
4/16/2015	Figure out what files on file server E: are taking all the space Make a plan to move them Copy 110 GB of files and verify they are all there Remove the original files Manage the backups to handle the changes	Y	0.75
4/21/2015	Help Catherine with phone setup	Y	0.25
4/23/2015	Discuss options for Jean's late arrival	Y	0.25
4/24/2015	Shutdown Liberty, help Catherine with phone setup	Y	0.50
4/29/2015	Evaluate Symantec Backup Exec 2015 news Respond to Mary with plans for upgrade	Y	0.25
4/30/2015	Troubleshoot monitor issues on V1 computer Discuss options and schedule for this summer's PC work	Y	0.50

Invoice Time Total: **Billable Hours:** **7.75**



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
05/15/2015	X6542
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	06/14/2015		

	Work Type	Employee	Hours	Rate	Amount
<u>Agreement Billable Time: OGB103 REactive Support</u>					
	After Hours - Onsite	Jonathan Raines	5.00	180.00	\$900.00
	Regular - Onsite	Jonathan Raines	24.50	0.00	\$0.00
	Regular - Remote	Jonathan Raines	1.50	0.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: OGB103 REactive Support</u>		
Services	(26)	\$0.00
Maine onsite work		

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$900.00
	Sales Tax:	\$0.00
	Invoice Total:	\$900.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6542
Company: Office of George Bush

Work Type: After Hours - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
5/9/2015	Upgrade router (3 stage upgrade) and test thoroughly Upgrade WIFI security for all WIFI transmitters on compound Document new / changed hardware and configurations Remotes and batteries Send needed supplies list to Mary - done	Y	5.00

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
5/7/2015	Initial setup of office -turn on heat and prep office for equipment startup -test critical printers to see which ones are working -test TVs and phones Work with TW Telecom guy to test all cable modems, WIFI and TV reception Setup server and rework IP address Troubleshoot and resolve VPN issues Troubleshoot WIFI Email Mary with initial status report and make decisions for urgent issues Plan for security upgrade to all guest WIFIs Troubleshoot 41's printer Research possible vendors for printer repair Create master checklist and prioritize work for Friday Email Mary with status report for the day	Y	8.50
5/8/2015	phones with phone guy - done Xerox copier - done Printer – cartridges ordered for Monday Room cleanup - done Catherine's printer - done Setup 41's laptop - done	Y	9.00
5/11/2015	Rework the intern and kitchen machines Clean up remaining items -WIFI configs in 2 locations -labeling of WIFIs with new config -phone configs Other minor things to finish up everything and clean up Find a vendor who can service and repair HP printers -drive to local Wells / KBP vendors and get recommendations -call around Portland vendors as no local vendors can handle it -take the printer to the best vendor (near Portland) to interview and be sure we have a reputable vendor. Finish up with email on printer repair vendor and project status	Y	7.00

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
5/5/2015	Emails to line up vendors who will be on site Check for flights and get travel data gathered	Y	0.50
5/14/2015	Wrap up expenses and documentation	Y	1.00

Invoice Time Total: **Billable Hours:** 31.00



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
05/15/2015	X6543
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	06/14/2015		

	Work Type	Employee	Hours	Rate	Amount
Agreement Billable Time: OGB103 REactive Support					
	Billable Travel	Jonathan Raines	17.00	0.00	\$0.00

Expenses	Staff	Amount
Agreement Billable Expenses: OGB103 REactive Support		
Parking & Tolls	Jonathan Raines	\$76.24
Meals	Jonathan Raines	\$221.61
Rental Car	Jonathan Raines	\$363.61
Airline Fare	Jonathan Raines	\$390.20
Hotel	Jonathan Raines	\$610.32

Adjustments	Quantity	Amount
Covered by Agreement: OGB103 REactive Support		
Services	(17)	\$0.00
Maine travel and expenses		

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$1,661.98
	Sales Tax:	\$0.00
	Invoice Total:	\$1,661.98

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6543
Company: Office of George Bush

Work Type: Billable Travel Member: Raines, Jonathan

Date	Notes	Bill	Hours
5/6/2015	Travel to Maine	Y	9.00
5/12/2015	Travel back to Houston	Y	8.00

Invoice Time Total: **Billable Hours:** **17.00**

Invoice Expense Detail

Invoice Number: X6543
Company: Office of George Bush

Expense Type: Airline Fare Date: 5/6/2015

Date	Staff	Notes	Bill	Ext Amt
5/6/2015	Raines, Jonathan	United flights to Boston and back	Y	
5/6/2015	Raines, Jonathan	Baggage fees to Boston	Y	

Subtotal: \$330.20**Expense Type: Airline Fare Date: 5/12/2015**

Date	Staff	Notes	Bill	Ext Amt
5/12/2015	Raines, Jonathan	Baggage fees for return flight	Y	

Subtotal: \$60.00**Expense Type: Hotel Date: 5/12/2015**

Date	Staff	Notes	Bill	Ext Amt
5/12/2015	Raines, Jonathan	Rhumb Line hotel	Y	

Subtotal: \$610.32**Expense Type: Meals Date: 5/6/2015**

Date	Staff	Notes	Bill	Ext Amt
5/6/2015	Raines, Jonathan	Johnny's famous Roast Beef 5/6/15	Y	

Subtotal: \$17.68**Expense Type: Meals Date: 5/7/2015**

Date	Staff	Notes	Bill	Ext Amt
5/7/2015	Raines, Jonathan	H.B. Provisions 5/7/15	Y	

Subtotal: \$17.16**Expense Type: Meals Date: 5/9/2015**

Date	Staff	Notes	Bill	Ext Amt
5/9/2015	Raines, Jonathan	7--Eleven 5/9/15	Y	
5/9/2015	Raines, Jonathan	Lunch at Wendy's restaurant	Y	
5/9/2015	Raines, Jonathan	Hurricane's 5/9/2015	Y	

Subtotal: \$111.87**Expense Type: Meals Date: 5/11/2015**

Date	Staff	Notes	Bill	Ext Amt
5/11/2015	Raines, Jonathan	Stonewall Cafe - 5/11/15	Y	
5/11/2015	Raines, Jonathan	Hurricane's 5/11/2015	Y	

Subtotal: \$62.89**Expense Type: Meals Date: 5/12/2015**

Date	Staff	Notes	Bill	Ext Amt
5/12/2015	Raines, Jonathan	Lunch at Peet's Coffee in airport	Y	

Subtotal: \$12.01**Expense Type: Parking & Tolls Date: 5/6/2015**

Date	Staff	Notes	Bill	Ext Amt
5/6/2015	Raines, Jonathan	Tolls for travel from Boston to Kennebunkport - note: got turned around and had to pay Mass Pike tolls \$2 NH, \$3.5 MassP, \$3 Maine, \$1.25 MassP, \$1.25 MassP	Y	

Subtotal: \$11.00

Expense Type: Parking & Tolls Date: 5/11/2015

Date	Staff	Notes	Bill	Ext Amt
5/11/2015	Raines, Jonathan	Tolls to Portland and back for printer	Y	

Subtotal: \$5.00

Expense Type: Parking & Tolls Date: 5/12/2015

Date	Staff	Notes	Bill	Ext Amt
5/12/2015	Raines, Jonathan	Tolls from Kennebunkport to Boston \$2 NH, \$3 Maine	Y	

Subtotal: \$5.00

Expense Type: Parking & Tolls Date: 5/13/2015

Date	Staff	Notes	Bill	Ext Amt
5/13/2015	Raines, Jonathan	Parking at IAH airport	Y	

Subtotal: \$55.24

Expense Type: Rental Car Date: 5/11/2015

Date	Staff	Notes	Bill	Ext Amt
5/11/2015	Raines, Jonathan	Gas for rental car	Y	

Subtotal: \$22.59

Expense Type: Rental Car Date: 5/12/2015

Date	Staff	Notes	Bill	Ext Amt
5/12/2015	Raines, Jonathan	Enterprise RAC	Y	

Subtotal: \$304.93

Expense Type: Rental Car Date: 5/14/2015

Date	Staff	Notes	Bill	Ext Amt
5/14/2015	Raines, Jonathan	Gas for rental car	Y	

Subtotal: \$36.09

Invoice Expense Total:

Billable Expenses:

1661.98



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Bill To:
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Date	Invoice
05/31/2015	X6552
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	06/30/2015		
For the service period: May 2015			

	Work Type	Employee	Hours	Rate	Amount
Agreement Billable Time: OGB103 REactive Support					
	Regular - Onsite	Jonathan Raines	4.00	0.00	\$0.00
	Regular - Remote	Jonathan Raines	2.50/3.75	0.00/130.00	\$487.50

Adjustments	Quantity	Amount
Covered by Agreement: OGB103 REactive Support		
Services	(6.5)	\$0.00

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$487.50
	Sales Tax:	\$0.00
	Invoice Total:	\$487.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6552
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
5/13/2015	Troubleshoot issues with speaker bar Review hardware lists for servers Troubleshoot RAM issues in Honor server Research hardware list for new workstations	Y	2.25
5/14/2015	Replace memory in server Test and confirm Assist with missing messages issues	Y	1.75

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
5/13/2015	Troubleshoot Jean's printer driver issue	Y	0.25
5/14/2015	Research to find the correct memory for Honor server Send Mary info to purchase the memory Coordinate plans for install and reboot	Y	1.25
5/15/2015	Fix Catherine's printer driver issues Discuss options for PC purchases	Y	0.50
5/18/2015	Troubleshoot Maine printer issues for Jean Chase down status of intern printer repair Coordinate plan for printer servicing	Y	0.75
5/19/2015	Follow up on printer issues	Y	0.25
5/21/2015	Install MS updates --multiple reboots required Troubleshoot issues with backups	Y	2.75
5/28/2015	Switch RDP cartridges	Y	0.25
5/29/2015	Check for missing emails expected from outside service --emails aren't coming, not being sent by outside service	Y	0.25

Invoice Time Total: **Billable Hours:** **10.25**



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Bill To:
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Date	Invoice
05/31/2015	X6569
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	06/20/2015		Monthly Billing for June
For the service period: June 2015			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Reactive Support	10.00	\$120.00	\$1,200.00
X-Care Managed Server	4.00	\$264.00	\$1,056.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,496.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,496.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
06/15/2015	X6574
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	07/05/2015		Monthly Billing for July
For the service period:			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Reactive Support	10.00	\$120.00	\$1,200.00
X-Care Managed Server	4.00	\$264.00	\$1,056.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!		Invoice Subtotal:	\$2,496.00
		Sales Tax:	\$0.00
		Invoice Total:	\$2,496.00

Thank you for your business!

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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
06/30/2015	X6590
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	07/30/2015		
For the service period: June 2015			

	Work Type	Employee	Hours	Rate	Amount
Agreement Billable Time: OGB103 REactive Support					
	After Hours - Remote	Jonathan Raines	2.50	180.00	\$450.00
	Regular - Remote	Jonathan Raines	4.75	0.00	\$0.00

Adjustments	Quantity	Amount
Covered by Agreement: OGB103 REactive Support		
Services	(4.75)	\$0.00

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$450.00
	Sales Tax:	\$0.00
	Invoice Total:	\$450.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6590
Company: Office of George Bush

Work Type: After Hours - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
6/30/2015	Troubleshoot C: drive filling up -tons of transaction logs -clear space and move logs -new logs are being generated at up to 5 MB / minute!! Troubleshoot Exchange email database transaction log issue -check for corrupted mail queue -check for mail loop in mail submission -check for mail loop in rule triggers Can't find the issue. Switch to circular logging as a temp solution. Rework backups for nightly full backups due to circular logging Email Mary to alert her to the issues and need to monitor backup space	Y	2.50

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
6/17/2015	Help troubleshoot disconnected printer issue	Y	0.25
6/18/2015	Troubleshoot printer issues in Maine Call with Mary for fixing Maine phones	Y	1.00
6/19/2015	Calls and emails to evaluate software proposal	Y	0.50
6/22/2015	phone and printer issues	Y	0.25
6/23/2015	Troubleshoot printer connectivity and drivers	Y	0.50
6/24/2015	Coordinate plan for phone repairs	Y	0.25
6/25/2015	Install June updates on servers Install updates on Barracuda server Reboot and test	Y	2.00

Invoice Time Total: **Billable Hours:** **7.25**



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Bill To:
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Date	Invoice
07/10/2015	X6608
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	07/30/2015		Monthly Billing for August
For the service period: August 2015			

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Managed Server	4.00	\$264.00	\$1,056.00
X-Care Reactive Support	10.00	\$120.00	\$1,200.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,496.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,496.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
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Date	Invoice
07/31/2015	X6621
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	08/30/2015		
For the service period: July 2015			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Remote	Jonathan Raines	2.00	130.00	\$260.00
	Regular - Onsite	Jonathan Raines	6.50	130.00	\$845.00
<u>Agreement Billable Time: OGB103 REactive Support</u>					
	After Hours - Remote	Jonathan Raines	1.25	180.00	\$225.00
	Regular - Onsite	Jonathan Raines	6.75	0.00	\$0.00
	Regular - Remote	Jonathan Raines	0.25	0.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: OGB103 REactive Support Services</u>	(7)	\$0.00

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$1,330.00
	Sales Tax:	\$0.00
	Invoice Total:	\$1,330.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6621
Company: Office of George Bush

Work Type: After Hours - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
7/7/2015	Troubleshoot exchange database log fill up issue Systematically stop all services one at a time to see if a service is responsible -Antispam service seems to generate a fair amount of logs Stop Barracuda spam filter and test logs -logs stop almost completely when Barracuda is offline -clear logs, queues and other things to try and clear out any kruff -monitor logs while sending test emails to generate data Logs are still several times larger than email traffic, but slower than before Logs seem to grow fast when Barracuda attempts authentication	Y	1.25

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
7/16/2015	Install updates and reboot servers Troubleshoot cell phone issue	Y	2.25
7/30/2015	Physically unbox and check servers Initial power up and connection Configure ILO and BIOS settings Create DVD for OS deployment Install OS	Y	4.50
7/31/2015	Complete OS installs, patch maintenance Install roles and features for each server Download apps and updates Install Exchange 2010 SP1, update to SP3 Configure file shares and start data replication	Y	6.50

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
7/6/2015	Sync up on GSA purchase, summer timing and email issue status	Y	0.25
7/9/2015	Troubleshoot L: drive (2OGB4) chkdsk shows a lot of errors Had to stop tools due to backups starting	Y	0.50
7/23/2015	Informed that new servers are due to arrive in 1 or 2 days Call to work out details of server install schedule	Y	0.75
7/24/2015	Troubleshoot blackberry issues	Y	0.50
7/29/2015	Troubleshoot iPhone connection	Y	0.25

Invoice Time Total: **Billable Hours:** 16.75



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Date	Invoice
08/31/2015	X6640
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	09/30/2015		Onsite Preparation & Configuration of New Servers

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Onsite	Jonathan Raines	17.25	130.00	\$2,242.50
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!			Invoice Subtotal:		\$2,242.50
			Sales Tax:		\$0.00
			Invoice Total:		\$2,242.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6640
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
8/5/2015	Work on go-live for new servers -check on Integrity data transfer -move servers to server room to improve bandwidth for data transfers -diagnose A/C mold issues in server room -work on public folders replication from Honor to Honor15 -configure Honor15 to send and receive email -troubleshoot email bounce issue	Y	5.00
8/6/2015	Download files for Blackberry BES 12 Troubleshoot Barracuda email bounce issue. Resolved Finish Honor15 config -SSL certs -OWA -Public folders test -Move mailbox and test -Email send / receive test Finish data transfer on Integrity15 Migrate shares on Integrity15 -Disable DFS targets -Test, troubleshoot Download and install BEX 2015 and licenses Download and install Blackberry BES12 Reschedule go-live for Thurs due to Blackberry delays	Y	8.75
8/10/2015	Troubleshoot blue screening server Rework server DC roles to fix blue screen issues Download new Symantec products Change BIOS and remote access parameters for better performance	Y	3.50

Invoice Time Total: **Billable Hours:** 17.25



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Bill To:
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Date	Invoice
08/10/2015	X6644
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	08/30/2015		Monthly Billing for September

Charges	Quantity	Price	Amount
Agreement: OGB102 Proactive MSP			
X-Care Managed Server	4.00	\$264.00	\$1,056.00
X-Care Reactive Support	10.00	\$120.00	\$1,200.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,496.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,496.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
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Date	Invoice
09/10/2015	X6668
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 20 days	09/30/2015		Monthly Billing for October
For the service period: October 2015			

Charges	Quantity	Price	Amount
Agreement: *OGB102 Proactive MSP			
X-Care Managed Server	4.00	\$264.00	\$1,056.00
X-Care Reactive Support	10.00	\$120.00	\$1,200.00
X-Care Standard Server Package - Site Setup/Maintenance	1.00	\$240.00	\$240.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:		\$2,496.00
	Sales Tax:		\$0.00
	Invoice Total:		\$2,496.00

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Please Note: There is a 1.5% (per month) penalty for late payments.



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Bill To:
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Date	Invoice
08/31/2015	X6675
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	09/30/2015		Onsite Installation & Migration of New Servers

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Onsite	Jonathan Raines	18.50	130.00	\$2,405.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!			Invoice Subtotal:		\$2,405.00
			Sales Tax:		\$0.00
			Invoice Total:		\$2,405.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6675
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
8/13/2015	Go live with new email server Test before go-live Plan with Mary and staff Move mailboxes and monitor progress Install BES 10.2.6 upgrade and test devices Install BES 12.2 server Migrate data to BES 12.2 and test devices Email users with next steps and plans	Y	8.50
8/14/2015	Finish mailbox migration Troubleshoot spam issues and tweak settings Troubleshoot RPC over HTTP issues and resolve Plan for server physical move Move physical servers Test access to services while old servers are down Reconfigure Barracuda to deliver to new server Clean up bounced emails Troubleshoot issues with email and DFS after physical move Configure new Backup Exec software for new servers and launch initial backups	Y	10.00

Invoice Time Total: **Billable Hours:** 18.50



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Date	Invoice
08/31/2015	X6676
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	09/30/2015		
For the service period: August 2015			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Onsite	Jonathan Raines	2.25	130.00	\$292.50
	Regular - Remote	Waco Millican	3.00	130.00	\$390.00
	Regular - Remote	Jonathan Raines	13.75	130.00	\$1,787.50
<u>Agreement Billable Time: *OGB103 REactive Support</u>					
	Regular - Remote	Jonathan Raines	7.00	0.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: *OGB103 REactive Support</u>		
Services	(7)	\$0.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!		
Invoice Subtotal:		\$2,470.00
Sales Tax:		\$0.00
Invoice Total:		\$2,470.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6676
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
8/27/2015	Install updates and reboot all servers + barracuda	Y	2.25

Work Type: Regular - Remote Member: Millican, Waco

Date	Notes	Bill	Hours
8/14/2015	Assist Jonathan install and troubleshoot new servers (3)	Y	3.00

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
8/7/2015	Reinstall BEX2015 and BES12 Troubleshoot crashing Freesom15 server Chase down Symantec licenses	Y	3.00
8/11/2015	Call with Blackberry to get next steps for migration Troubleshoot BEX licensing issues on portal	Y	0.50
8/12/2015	Troubleshoot BES12 server setup Attempt BES12 migration Configure BES10 for new email policy Scavenge Honor and Integrity for data that needs to move to new servers Work with Symantec to resolve BEX licensing issues	Y	4.50
8/17/2015	Figure out issues with Backup Exec and drive letters Troubleshoot DFS referrals issue -change the referral process to use site costs Troubleshoot Nancy's machine -sync offline files -disable and re-enable offline files while clearing cached files Troubleshoot DFS referral issue again using Nancy's machine -same issue Start case with Microsoft to resolve DFS issue	Y	3.50
8/18/2015	Troubleshooting call with Microsoft to fix DFS referral issues -test a number of theories -IPv6 -WINS -download troubleshooting tools to test PC -completely rework DFS config from scratch	Y	4.50
8/24/2015	Help user connect to email through alternative means due to outage Troubleshoot desktop email connection issue	Y	0.50
8/25/2015	Troubleshoot failing backup catalog issue	Y	0.50
8/26/2015	Troubleshoot junk mail filtering issues	Y	0.50
8/27/2015	Troubleshoot problem with contact group not saving results	Y	0.25
8/28/2015	Shutdown DC role on Freedom Move last hidden mailboxes on Honor Remove Honor database Move public folder replicas to Honor15 Disable Honor PF database Install email blast software on Integrity15 Configure and test email blast software Send email update with status	Y	3.00

Invoice Time Total: **Billable Hours:** 26.00



eXcellence in IS Solutions
 PO Box 920720
 Houston, TX 77292-0920
 United States
 (713) 862-9200

Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
09/30/2015	X6684
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	10/30/2015		

Service Request Number	16688
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Summary Setup desktops

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Onsite	Jonathan Raines	15.00	130.00	\$1,950.00
<u>Agreement Billable Time: *OGB103 REactive Support</u>					
	Regular - Onsite	Jonathan Raines	7.00	0.00	\$0.00

Adjustments	Quantity	Amount
<u>Covered by Agreement: *OGB103 REactive Support</u>		
Services	(7)	\$0.00

Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!	Invoice Subtotal:	\$1,950.00
	Sales Tax:	\$0.00
	Invoice Total:	\$1,950.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6684
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
9/17/2015	Unbox new desktops Setup work area to be able to work on several at once Configure 1st desktop Configure 2 additional desktops	Y	5.00
9/18/2015	Configure 4 desktop Transfer data Setup V1, V3 and Nancy and test	Y	7.00
9/24/2015	Finish 2 machines Setup FrontDesk machine and transfer apps	Y	3.00
9/25/2015	Setup 4 desktops Transfer user data Troubleshoot various issues with settings and data for users Wipe 3 desktops Finish server wipe and USB connectors	Y	7.00

Invoice Time Total: **Billable Hours:** **22.00**



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Date	Invoice
09/30/2015	X6685
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	10/30/2015		Decommission old servers

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Onsite	Jonathan Raines	4.00	130.00	\$520.00
	Regular - Remote	Jonathan Raines	14.00	130.00	\$1,820.00
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!				Invoice Subtotal:	\$2,340.00
				Sales Tax:	\$0.00
				Invoice Total:	\$2,340.00

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6685
Company: Office of George Bush

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
9/17/2015	Install MS updates Install Symantec A/V on new servers Reboot and verify	Y	2.00
9/29/2015	Startup communications hardware dormant all summer Verify communications functionality and security	Y	2.00

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
9/2/2015	Work to decommission old servers -Domain controller -DFS -DHCP -Email -Blackberry services -rename and change IP	Y	4.00
9/3/2015	Uninstall MS Exchange on Honor Shutdown BB on Freedom Troubleshoot BEX catalog issues and start case with Symantec	Y	2.50
9/4/2015	Troubleshoot security warning issues on single workstation Update copier settings on Houston and Kbpt copiers to point to new server Install new antivirus management program	Y	4.00
9/10/2015	Rework order to get needed item info	Y	0.50
9/21/2015	Cross check work on data wipe process -find files that need to be moved Finish wiping drives that are safe to wipe Try to move files remotely using tools - can't be done Email with status update and next steps for manual transfer	Y	1.00
9/24/2015	Plan for GSA pickup, photos Complete data transfer before final server wipe	Y	1.50
9/30/2015	Confirm files are cleaned off of old servers -Still need to check on Cisco config / access Finish wipe on 2 servers and shut down	Y	0.50

Invoice Time Total:**Billable Hours:****18.00**



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
09/30/2015	X6686
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	10/30/2015		
For the service period: September 2015			

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	After Hours - Remote	Jonathan Raines	1.00	180.00	\$180.00
	Regular - Remote	Jonathan Raines	16.75	130.00	\$2,177.50
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!			Invoice Subtotal:		\$2,357.50
			Sales Tax:		\$0.00
			Invoice Total:		\$2,357.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6686
Company: Office of George Bush

Work Type: After Hours - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
9/5/2015	Fix the fact that Java broke the blackberries	Y	1.00

Work Type: Regular - Remote Member: Raines, Jonathan

Date	Notes	Bill	Hours
9/1/2015	G: drive issues for user Questions about new cable service	Y	0.50
9/2/2015	Work with vendor for new cable service Email Mary to advise about recent security concerns Fix minor issues with emails as false spam	Y	1.00
9/2/2015	Deal with phone upgrade issues Contact BB support to work out issues Clean up problems with remote access access to email and files	Y	2.50
9/3/2015	Deal with more phone upgrade issues Find email delivery issues Shutdown old email system to stop issues Deal with new WIFI concerns	Y	4.00
9/3/2015	Troubleshoot security warning issues Regenerate SSL cert with new names Rework system to handle .com addresses internally	Y	1.50
9/8/2015	Troubleshoot spam phishing issues	Y	0.50
9/9/2015	Issues with 1 blackberry missing emails Concerns troubleshoot false positive spam issues Lingering issues from phishing attack	Y	0.75
9/10/2015	Follow through on email scam issue Troubleshoot issues with Backup Exec catalog issues Verify SEPM is working after last week's issues Generate BEX SDR CD images for restores of full server backups.	Y	3.00
9/11/2015	Troubleshoot PCON issues for 2 users Call with Symantec to check last night's backups, finish up minor remaining issues	Y	1.00
9/14/2015	Troubleshoot firewall disable issue on user's laptop Run A/V scan to be sure no viruses are on the laptop Reschedule troubleshooting session with another user Verify email blasts worked after 1st use since new servers	Y	0.50
9/16/2015	Write up steps to put subject line back in Outlook view	Y	0.50
9/22/2015	Troubleshoot issues with photos downloaded	Y	0.50
9/24/2015	Discuss hardware and shutdown plans for Maine	Y	0.50

Invoice Time Total: **Billable Hours:** 17.75



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Bill To:
Office of George Bush Attn: Mary Sage 10000 Memorial Drive Suite 900 Houston, TX 77024

Date	Invoice
10/31/2015	X6741
Account	
OGB	

Terms	Due Date	PO Number	Reference
Net 30 days	11/30/2015		Prep old workstations to ship

	Work Type	Employee	Hours	Rate	Amount
<u>Billable Services</u>					
	Regular - Onsite	Waco Millican	3.00	130.00	\$390.00
	Regular - Onsite	Jonathan Raines	7.25	130.00	\$942.50
Make checks payable to X-ISS Don't forget our customer referral plan. Earn up to a \$500 credit for referring a new customer!			Invoice Subtotal:		\$1,332.50
			Sales Tax:		\$0.00
			Invoice Total:		\$1,332.50

Thank you for your business!

Please Note: There is a 1.5% (per month) penalty for late payments.

Invoice Time Detail

Invoice Number: X6741
Company: Office of George Bush

Work Type: Regular - Onsite Member: Millican, Waco

Date	Notes	Bill	Hours
10/2/2015	Clean up and move equipment to downstairs closet.	Y	3.00

Work Type: Regular - Onsite Member: Raines, Jonathan

Date	Notes	Bill	Hours
10/1/2015	Wipe old desktops and box up for GSA	Y	3.25
10/2/2015	Finish wiping workstations Packup up boxes and clean up room Move everything to storage room	Y	4.00

Invoice Time Total: **Billable Hours:** **10.25**